ORDINARY MEETING OF COUNCIL

Notice is hereby given of the
Ordinary Meeting of Council to be held at
Council Chamber, 15 Stead Street, Ballan on
Wednesday 05 September 2018,
commencing at 6:00 p.m.

Members:

Cr. Paul Tatchell (Mayor) Central Moorabool Ward
Cr. John Keogh (Deputy Mayor) East Moorabool Ward
Cr. David Edwards East Moorabool Ward
Cr. Tonia Dudzik East Moorabool Ward
Cr. Jarrod Bingham East Moorabool Ward
Cr. Tom Sullivan West Moorabool Ward
Cr. Pat Toohey Woodlands Ward

Officers:

Mr. Rob Croxford Chief Executive Officer
Mr. Phil Jeffrey General Manager Infrastructure
Mr. Satwinder Sandhu General Manager Growth and Development
Mr. Danny Colgan General Manager Social and Organisational Development

Rob Croxford
Chief Executive Officer
## AGENDA

1. OPENING OF MEETING AND PRAYER .................................................. 4
2. ACKNOWLEDGEMENT TO COUNTRY .................................................. 4
3. RECORDING OF MEETING ................................................................. 4
4. PRESENT ............................................................................................. 4
5. APOLOGIES .......................................................................................... 4
6. CONFIRMATION OF MINUTES ............................................................ 4
   6.1 Ordinary Meeting of Council – Wednesday 01 August 2018 ................. 4
7. DISCLOSURE OF CONFLICT OF INTEREST ....................................... 5
8. PUBLIC QUESTION TIME .................................................................... 7
9. PETITIONS ............................................................................................ 8
10. PRESENTATIONS / DEPUTATIONS ...................................................... 9
11. OFFICER’S REPORTS ................................................................. 10
   11.1 CHIEF EXECUTIVE OFFICER ......................................................... 10
       11.1.1 Adoption “in principle” of the 2017/18 Financial Statements for submission to the Victorian Auditor-General for certification .................................................. 10
       11.1.2 Adoption “in principle” of the 2017/18 Performance Statement for submission to the Victorian Auditor-General for certification .................................................. 74
       11.1.3 2017/2018 Governance & Management Checklist ............................... 96
   11.2 GROWTH AND DEVELOPMENT .................................................... 103
       11.2.1 Participation in the RV Friendly Town Program ................................ 103
   11.3 SOCIAL AND ORGANISATIONAL DEVELOPMENT .......................... 110
       11.3.1 Proposed Plan of Subdivision under Section 35 of the Subdivision Act – Agreement to acquire a 64m2 parcel identified as Road R1 on PS818497E ............................................. 110
       11.3.2 Moorabool Shire Swimming Pools Operations Report .................. 114
       11.3.3 Fee Review – Bacchus Marsh Basketball Association .................. 132
   11.4 INFRASTRUCTURE ....................................................................... 155
       11.4.1 Ballan Golf Club – BBQ Building ................................................. 155
       11.4.2 Bacchus Marsh Local Area Traffic Management Plan; Stage 1 .......... 159
       11.4.3 Request for Opening to Through Traffic; Powlett Street, Maddingley .... 205
12. OTHER REPORTS ............................................................................. 292
    12.1 Assembly of Councillors ............................................................... 292
    12.2 Section 86 – Delegated Committees of Council – Reports .................. 297
    12.3 Advisory Committees of Council - Reports ...................................... 313
13. NOTICES OF MOTION ................................................................... 329
    Nil. ...................................................................................................... 329
14. MAYOR’S REPORT .................................................................330
15. COUNCILLORS’ REPORTS ...............................................331
16. URGENT BUSINESS ..........................................................332
17. CLOSED SESSION OF THE MEETING TO THE PUBLIC ....333
   17.1 Confidential Report .........................................................333
   17.2 Confidential Report .........................................................333
   17.3 Confidential Report .........................................................333
   17.4 Confidential Report .........................................................333
   17.5 Confidential Report .........................................................333
18. MEETING CLOSURE .........................................................335
1. OPENING OF MEETING AND PRAYER

Almighty God be with us as we work for the people of the Shire of Moorabool. Grant us wisdom that we may care for the Shire as true stewards of your creation. May we be aware of the great responsibilities placed upon us. Help us to be just in all our dealings and may our work prosper for the good of all. Amen.

2. ACKNOWLEDGEMENT TO COUNTRY

We respectfully acknowledge the traditional owners of this land, their spirits and ancestors.

3. RECORDING OF MEETING

In accordance with Moorabool Shire Council’s Meeting Procedure Local Law, the Council will be recording this meeting. The following organisations have been granted permission to make an audio recording also:

- The Moorabool News; and
- The Star Weekly

4. PRESENT

5. APOLOGIES

6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council – Wednesday 01 August 2018

Recommendation:

That Council confirms the Minutes of the Ordinary Meeting of Council held on Wednesday 01 August 2018.
7. DISCLOSURE OF CONFLICT OF INTEREST

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is: a direct interest; or an indirect interest (section 77A and 77B). The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 set out the requirements of a Councillor or member of a Special Committee to disclose any conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

Definitions of the class of the interest are:

- a direct interest
  - (section 77A, 77B)
- an indirect interest (see below)
  - indirect interest by close association
    (section 78)
  - indirect financial interest
    (section 78A)
  - indirect interest because of conflicting duty
    (section 78B)
  - indirect interest because of receipt of gift(s)
    (section 78C)
  - indirect interest through civil proceedings
    (section 78D)
  - indirect interest because of impact on residential amenity
    (section 78E)

Time for Disclosure of Conflicts of Interest

In addition to the Council protocol relating to disclosure at the beginning of the meeting, section 79 of the Local Government Act 1989 (the Act) requires a Councillor to disclose the details, classification and the nature of the conflict of interest immediately at the beginning of the meeting and/or before consideration or discussion of the Item.

Section 79(6) of the Act states:

While the matter is being considered or any vote is taken in relation to the matter, the Councillor or member of a special committee must:

(a) leave the room and notify the Mayor or the Chairperson of the special committee that he or she is doing so; and
(b) remain outside the room and any gallery or other area in view of hearing of the room.

The Councillor is to be notified by the Mayor or Chairperson of the special committee that he or she may return to the room after consideration of the matter and all votes on the matter.
There are important reasons for requiring this disclosure immediately before the relevant matter is considered.

- Firstly, members of the public might only be in attendance for part of a meeting and should be able to see that all matters are considered in an appropriately transparent manner.

- Secondly, if conflicts of interest are not disclosed immediately before an item there is a risk that a Councillor who arrives late to a meeting may fail to disclose their conflict of interest and be in breach of the Act.
8. **PUBLIC QUESTION TIME**

The aim of Public Question Time is to provide an opportunity for the public to ask general questions at Council Meetings requiring routine responses. Public Question Time is conducted in accordance with Section 6.9 of the Council’s Meeting Procedure Local Law No. 9.

Questions must be in writing on the form provided by the Council and submitted by 5.00pm on the day before the meeting. Members of the public can contact a Councillor and raise a question which the Councillor will submit on their behalf.

A question will only be read to the meeting if the Chairperson or other person authorised for this purpose by the Chairperson has determined that:

i) the person directing the question is present in the gallery;

ii) the question does not relate to a matter of the type described in section 89(2) of the Act (for confidential matters);

iii) the question does not relate to a matter in respect of which Council has no power to act;

iv) the question is not defamatory, indecent, abusive or objectionable in language or substance;

v) the question is not a repetition of a question already asked or answered (whether at the same or an earlier meeting); and

vi) the question is not asked to embarrass a Councillor, member of Council staff or member of the public.

A Councillor or Council officer may:

i) immediately answer the question asked; or

ii) elect to have the question taken on notice until the next Ordinary meeting of Council; at which time the question must be answered and incorporated in the Agenda of the meeting under Public Question Time; or

iii) elect to submit a written answer to the person asking the question within 10 working days.

Responses to public questions answered at the meeting, will be general in nature, provided in good faith and should not exceed two minutes. These responses will be summarised in the minutes of the meeting.

Public Question Time does not substitute for other forms of communication with or other formal business procedures of the Council.
9. PETITIONS

No petitions have been made to Council for consideration as part of this Agenda.
10. PRESENTATIONS / DEPUTATIONS

The Council has made provision in the business of the Ordinary Meetings of the Council for the making of presentations or deputations to Council in relation to matters presented on the agenda for Council consideration.

Presentations or deputations are required to be conducted in accordance with the requirements contained within the Presentation/Deputations Protocols and Procedural Guidelines.

Persons wishing to make a presentation or deputation to Council on a matter included in the agenda shall inform Council prior to the meeting by contacting the Chief Executive Officer’s office and registering their name and agenda item being spoken to.

At the meeting the Mayor will invite the persons wishing to make a presentation or delegation to address the Council on the agenda item.

The person making the presentation or deputation is to stand and address Council on the item. No debate on the item is permitted between the person making the presentation or delegation and the Council.

A maximum of three minutes per presentation or delegation will be allocated. An extension of time may be granted at the discretion of the Mayor.

Councillors, through the Mayor, may ask the person making the presentation or delegation for clarification of matters presented.

The Mayor may direct that a member of the gallery ceases speaking if the above procedure is not followed.

List of Persons making Presentations/Deputations other than in relation to a planning item listed on the agenda:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Description</th>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

List of Persons making Presentations/Deputations to a planning item listed on the agenda:

Individuals seeking to make a presentation to the Council on a planning item listed on the agenda for consideration at the meeting will be heard by the Council immediately preceding consideration of the Council Officer’s report on the planning item.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Description</th>
<th>Name</th>
<th>Applicant/Objector</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

11. OFFICER'S REPORTS

11.1 CHIEF EXECUTIVE OFFICER

11.1.1 Adoption “in principle” of the 2017/18 Financial Statements for submission to the Victorian Auditor-General for certification

Introduction
Author: Steven Ivelja
General Manager: Phil Jeffrey

Background
The following report presents the 2017/18 Financial Statements for adoption “in principle” by Council for submission to the Auditor-General for certification.

The Local Government Act 1989 requires that Council complete the following at the end of each financial year with respect to producing an Annual Report.

S. 131 Annual report
(1) A Council must prepare an annual report in respect of each financial year

(2) An annual report must contain the following, in respect of the financial year reported on -
   (a) a report of operations of the Council;
   (b) an audited performance statement;
   (c) audited financial statements;
   (d) a copy of the auditor's report on the performance statement, prepared under section 132;
   (e) a copy of the auditor's report on the financial statements under Part 3 of the Audit Act 1994;
   (f) any other matter required by the regulations.

(5) The financial statements in the annual report must—
   (a) include any other information required by the regulations; and
   (b) be prepared in accordance with the regulations.

S. 132 Annual Report – Preparation
(1) A Council must submit the performance statement and financial statements in their finalised form to the auditor for auditing as soon as possible after the end of the financial year.

(2) The Council, after passing a resolution giving its approval in principle to the performance statement and financial statements, must submit the statements to the auditor for reporting on the audit.
(3) The auditor must prepare a report on the performance statement.

Note: The auditor is required under Part 3 of the Audit Act 1994 to prepare a report on the financial statements.

(4) The auditor must not sign a report under subsection (3) or under Part 3 of the Audit Act 1994 unless the performance statement or the financial statements (as applicable) have been certified under subsection (5).

(5) The Council must ensure that the performance statement and financial statements, in their final form after any changes recommended or agreed by the auditor have been made, are certified in accordance with the regulations by—

(a) 2 Councillors authorised by the Council for the purposes of this subsection; and

(b) any other prescribed persons.

(6) The auditor must provide the Minister and the Council with a copy of the report on the performance statement as soon as is reasonably practicable.

Proposal

The 2017/18 Financial Statements have been prepared in accordance with the requirements of the Local Government Act, Local Government (Planning and Reporting) Regulations 2014 and Australian Accounting Standards.

In accordance with Council’s Governance protocols, the reports will be presented to Council’s Audit Committee for review and recommendation to Council for adoption “in principle” and authorisation of two Councillors, being the Councillor members of the Audit Committee, to sign the audited statements.

In summary, the statements indicate the following results for 2017/18:

1. Financial Statements: reflect the comparative performance to the previous financial year.

   • Comprehensive Income Statement – The result reflects a total comprehensive gain of $14.605 million. Included within this result are the following significant items:

     • $4.401 million decrease in ‘Grants - Capital’ due to the 2016/17 year containing large grants for Hallett’s Way and Darley Early Years Hub.

     • $3.478 million increase in ‘Net asset revaluation increment/(decrement)’ due to revaluations completed during the year for Recreation and Parks assets, and Land and Buildings.

     • $3.208 million decrease in ‘Grants - Operating’ which relates to Grants Commission funding being paid early in the previous financial year. The 2016/17 year contained the full year allocation plus half of the 2017/18 allocation.

     • $1.372 million increase in ‘Rates and charges’ mainly due to significant growth in rating assessments during the 2017/18 financial year.
• Balance Sheet – The movement in net assets reflects the total operating gain of $14.605 million. Included within this result are the following significant items:
  • $10.290 million increase in ‘Property, Infrastructure, Plant and Equipment’ mainly due to the Capital Improvement Program and Asset Revaluations.
  • $5.503 million increase in ‘Cash and cash equivalents’ mainly due to Councils improvement in recent years in reducing underlying deficits. Also, the impact of some Capital Works being deferred to the 2017/18 financial year.
  • A net $1.364 million decrease in ‘Interest-Bearing Loans and Borrowings’ which reflects principal repayments in 2017/18, and the deferral of new borrowings to the 2018/19 financial year.

• Cash Flow Statement – The movement in cash held at the end of the year is an increase of $5.503 million. Included within this result are the following significant items:
  • Net cash flows from operating activities decreased by $3.410 million from last year to $18.880 million. This is mainly due to Council receiving half of the 2017/18 Grants Commission allocation in the 2016/17 financial year.
  • Net cash used in investing activities has decreased by $10.115 million to $11.330 million. This is due to the 2016/17 financial year containing a significantly larger Capital Improvement Program. The 2016/17 year contained major projects such as Darley Children’s Hub and Hallett’s Way Southern Extension.

• Statement of Capital Works – In comparison to the 2016/17 year, overall capital expenditure for 2017/18 is $11.009 million less than the previous year made up of the following items;
  • Capital expenditure on ‘Roads’ in 2017/18 was $9.491 million less than 2016/17 due to the prior year containing the significant Hallett’s Way Southern Connection Project.
  • Expenditure on ‘Buildings’ was $3.314 million less than the previous year due to the completion of the Darley Early Years Hub in 2016/17.
  • Expenditure on ‘Recreational, leisure and community facilities’ was $1.120 million more than 2016/17 due to works at Bacchus Marsh Racecourse and Recreation Reserve, and also Mason’s Lane Lighting Project.
Policy Implications

The Council Plan 2017-2021 provides as follows:

**Strategic Objective 1:** Providing Good Governance and Leadership

**Context 1C:** Our Business and Systems

The proposal to adopt in principle the 2017/18 financial statements is consistent with the Council Plan 2017 – 2021.

Financial Implications

The financial statements detail Council’s financial performance and position for 2017/18. They demonstrate that over time Council has steadily improved its financial position, but indicates that there are still numerous financial challenges that lay ahead which will require responsible fiscal stewardship.

Communications and Consultation Strategy

The Annual Financial Statements and Performance Statements are reported to Council to adopt “in principle” for submission to the Auditor-General for certification. Audited Statements are then incorporated into Council’s Annual Report, which is completed by Council by 30 September each year.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

**Officer’s Declaration of Conflict of Interests**

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

*General Manager – Phil Jeffrey*

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

*Author – Steven Ivelja*

In providing this advice to Council as the Author, I have no interests to disclose in this report.

**Conclusion**

At the time of printing this document, Council’s Financial Statements were included on the Agenda for consideration at the Audit and Risk Advisory Committee Meeting on Tuesday 4 September 2018, with a recommendation that the Audit and Risk Committee recommend that Council adopts the statement “in principle”. The Statements will then be submitted to the Auditor-General for certification. Council is also required to authorise two Councillors to sign the statements on behalf of Council, as required under the Local Government Act.
It is practice for the Councillor members of the Audit Committee to sign the certified statements on behalf of Council.

Recommendation:


1. adopt in principle and submit the 2017/18 Financial Statements to the Auditor-General for certification; and

2. authorise the Council’s Audit and Risk Advisory Committee Representatives, Cr. Tatchell and Cr. Dudzik, to certify the 2017/18 Financial Statements in their final form, after any changes recommended, or agreed to by the Auditor, have been made.

Report Authorisation

Authorised by:
Name: Phil Jeffrey
Title: General Manager Infrastructure
Date: Thursday, 16 August 2018
For the Year Ended 30 June 2018
## Financial Report

### FINANCIAL REPORT
Certification of the Financial Statements  
Victorian Auditor-General's Office Report

### Financial Statements
Comprehensive Income Statement  
Balance Sheet  
Statement of Changes in Equity  
Statement of Cash Flows  
Statement of Capital Works

### Overview

### Notes to Financial Statements

**Note 1**  
Performance against budget  
1.1. Income and expenditure  
1.2. Capital works

**Note 2**  
Funding for the delivery of our services  
2.1. Rates and charges  
2.2. Statutory fees and fines  
2.3. User fees  
2.4. Funding from other levels of government  
2.5. Contributions  
2.6. Net gain/(loss) on disposal of property, infrastructure, plant and equipment  
2.7. Other income

**Note 3**  
The cost of delivering services  
3.1. Employee costs  
3.2. Materials and services  
3.3. Depreciation and amortisation  
3.4. Bad and doubtful debts  
3.5. Borrowing costs  
3.6. Other expenses
## Table of Contents

### Financial Report

<table>
<thead>
<tr>
<th>Note</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Our financial position</td>
</tr>
<tr>
<td>5</td>
<td>Assets we manage</td>
</tr>
<tr>
<td>6</td>
<td>People and relationships</td>
</tr>
<tr>
<td>7</td>
<td>Managing uncertainties</td>
</tr>
<tr>
<td>8</td>
<td>Other matters</td>
</tr>
</tbody>
</table>

#### Note 4: Our financial position

- 4.1. Financial assets
- 4.2. Non-financial assets
- 4.3. Payables
- 4.4. Provisions
- 4.5. Interest bearing liabilities
- 4.6. Financing arrangements
- 4.7. Commitments

#### Note 5: Assets we manage

- 5.1. Non current assets classified as held for sale
- 5.2. Property infrastructure plant and equipment

#### Note 6: People and relationships

- 6.1. Council and key management remuneration
- 6.2. Related party disclosure

#### Note 7: Managing uncertainties

- 7.1. Contingent assets and liabilities
- 7.2. Change in accounting standards
- 7.3. Financial instruments
- 7.4. Fair value measurement
- 7.5. Events occurring after balance date

#### Note 8: Other matters

- 8.1. Reserves
- 8.2. Reconciliation of cash flows from operating activities to surplus/(deficit)
- 8.3. Superannuation
In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards and other mandatory professional reporting requirements.

*Steven Ivelja  CPA*
Principal Accounting Officer

**Dated:** 5 September 2018
**Ballan**

In our opinion the accompanying financial statements present fairly the financial transactions of Moorabool Shire Council for the year ended 30 June 2018 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

*Tonia Dudzik*
Councillor

**Dated:** 5 September 2018
**Ballan**

*Paul Tatchell*
Councillor

**Dated:** 5 September 2018
**Ballan**

*Rob Croxford*
Chief Executive Officer

**Dated:** 5 September 2018
**Ballan**
Moorabool Shire Council

Victorian Auditor-General's Office Report 2017/18

Insert VAGO Report here
Comprehensive Income Statement  
For the Year Ended 30 June 2018

<table>
<thead>
<tr>
<th>Note</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
</tr>
</tbody>
</table>

**Income**

<table>
<thead>
<tr>
<th>Item</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates and charges</td>
<td>32,359</td>
<td>30,987</td>
</tr>
<tr>
<td>Statutory fees and fines</td>
<td>763</td>
<td>618</td>
</tr>
<tr>
<td>User fees</td>
<td>2,536</td>
<td>2,035</td>
</tr>
<tr>
<td>Grants - operating</td>
<td>9,650</td>
<td>12,858</td>
</tr>
<tr>
<td>Grants - capital</td>
<td>3,983</td>
<td>8,385</td>
</tr>
<tr>
<td>Contributions - monetary</td>
<td>168</td>
<td>190</td>
</tr>
<tr>
<td>Contributions - non-monetary</td>
<td>5,500</td>
<td>4,978</td>
</tr>
<tr>
<td>Other income</td>
<td>3,730</td>
<td>3,942</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>58,689</td>
<td>63,992</td>
</tr>
</tbody>
</table>

**Expenses**

<table>
<thead>
<tr>
<th>Item</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee costs</td>
<td>(18,464)</td>
<td>(17,602)</td>
</tr>
<tr>
<td>Materials and services</td>
<td>(17,541)</td>
<td>(18,081)</td>
</tr>
<tr>
<td>Depreciation and amortisation</td>
<td>(8,625)</td>
<td>(8,209)</td>
</tr>
<tr>
<td>Bad and doubtful debts</td>
<td>(156)</td>
<td>(5)</td>
</tr>
<tr>
<td>Borrowing costs</td>
<td>(683)</td>
<td>(790)</td>
</tr>
<tr>
<td>Net gain (or Loss) on disposal of</td>
<td>(1,396)</td>
<td>(3,866)</td>
</tr>
<tr>
<td>property, infrastructure, plant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>and equipment and investment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>properties</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other expenses</td>
<td>(697)</td>
<td>(616)</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>(47,562)</td>
<td>(49,169)</td>
</tr>
</tbody>
</table>

**Surplus/(deficit) for the year**

<table>
<thead>
<tr>
<th>Note</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>11,127</td>
<td>14,823</td>
</tr>
</tbody>
</table>

**Other comprehensive income**

<table>
<thead>
<tr>
<th>Item</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net asset revaluation increment/(decrement)</td>
<td>3,478</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total comprehensive result</strong></td>
<td>14,605</td>
<td>14,823</td>
</tr>
</tbody>
</table>

The above statement should be read in conjunction with the accompanying notes.
## Balance Sheet
As at 30 June 2018

<table>
<thead>
<tr>
<th>Note</th>
<th>2018 $’000</th>
<th>2017 $’000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>4.1(a)</td>
<td>16,578</td>
</tr>
<tr>
<td>Trade and other receivables</td>
<td>4.1(b)</td>
<td>4,864</td>
</tr>
<tr>
<td>Inventories</td>
<td>4.2</td>
<td>18</td>
</tr>
<tr>
<td>Non-current assets classified as held for sale</td>
<td>5.1</td>
<td>-</td>
</tr>
<tr>
<td>Other assets</td>
<td>4.2</td>
<td>1,008</td>
</tr>
<tr>
<td><strong>Total current assets</strong></td>
<td></td>
<td>22,468</td>
</tr>
<tr>
<td><strong>Non-current assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trade and other receivables</td>
<td>4.1(b)</td>
<td>145</td>
</tr>
<tr>
<td>Property, infrastructure, plant and equipment</td>
<td>5.2</td>
<td>488,516</td>
</tr>
<tr>
<td><strong>Total non-current assets</strong></td>
<td></td>
<td>488,661</td>
</tr>
<tr>
<td><strong>Total assets</strong></td>
<td></td>
<td>511,129</td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trade and other payables</td>
<td>4.3(a)</td>
<td>4,975</td>
</tr>
<tr>
<td>Trust funds and deposits</td>
<td>4.3(b)</td>
<td>1,197</td>
</tr>
<tr>
<td>Provisions</td>
<td>4.4</td>
<td>4,370</td>
</tr>
<tr>
<td>Interest-bearing loans and borrowings</td>
<td>4.5</td>
<td>1,121</td>
</tr>
<tr>
<td><strong>Total current liabilities</strong></td>
<td></td>
<td>11,663</td>
</tr>
<tr>
<td><strong>Non-current liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4.4</td>
<td>488</td>
</tr>
<tr>
<td>Interest-bearing loans and borrowings</td>
<td>4.5</td>
<td>11,127</td>
</tr>
<tr>
<td><strong>Total non-current liabilities</strong></td>
<td></td>
<td>11,615</td>
</tr>
<tr>
<td><strong>Total liabilities</strong></td>
<td></td>
<td>23,278</td>
</tr>
<tr>
<td><strong>Net assets</strong></td>
<td></td>
<td>487,851</td>
</tr>
<tr>
<td><strong>Equity</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accumulated surplus</td>
<td></td>
<td>161,446</td>
</tr>
<tr>
<td>Reserves</td>
<td>8.1</td>
<td>326,405</td>
</tr>
<tr>
<td><strong>Total Equity</strong></td>
<td></td>
<td>487,851</td>
</tr>
</tbody>
</table>

The above balance sheet should be read in conjunction with the accompanying notes.
# Statement of Changes in Equity
## For the Year Ended 30 June 2018

<table>
<thead>
<tr>
<th>Note</th>
<th>Total $'000</th>
<th>Accumulated Surplus $'000</th>
<th>Revaluation Reserve $'000</th>
<th>Other Reserves $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2018</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance at beginning of the financial year</td>
<td>473,246</td>
<td>151,333</td>
<td>314,680</td>
<td>7,232</td>
</tr>
<tr>
<td>Surplus/(deficit) for the year</td>
<td>11,127</td>
<td>11,127</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Net asset revaluation increment/(decrement)</td>
<td>3,478</td>
<td>-</td>
<td>3,478</td>
<td>-</td>
</tr>
<tr>
<td>Transfers to other reserves</td>
<td>-</td>
<td>(3,100)</td>
<td>-</td>
<td>3,100</td>
</tr>
<tr>
<td>Transfers from other reserves</td>
<td>-</td>
<td>2,086</td>
<td>-</td>
<td>(2,086)</td>
</tr>
<tr>
<td><strong>Balance at end of the financial year</strong></td>
<td>487,851</td>
<td>161,446</td>
<td>318,159</td>
<td>8,246</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Note</th>
<th>Total $'000</th>
<th>Accumulated Surplus $'000</th>
<th>Revaluation Reserve $'000</th>
<th>Other Reserves $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2017</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance at beginning of the financial year</td>
<td>458,423</td>
<td>138,035</td>
<td>314,680</td>
<td>5,708</td>
</tr>
<tr>
<td>Surplus/(deficit) for the year</td>
<td>14,823</td>
<td>14,823</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Transfers to other reserves</td>
<td>-</td>
<td>(2,036)</td>
<td>-</td>
<td>2,036</td>
</tr>
<tr>
<td>Transfers from other reserves</td>
<td>-</td>
<td>512</td>
<td>-</td>
<td>(512)</td>
</tr>
<tr>
<td><strong>Balance at end of the financial year</strong></td>
<td>473,246</td>
<td>151,333</td>
<td>314,680</td>
<td>7,232</td>
</tr>
</tbody>
</table>

The above statement should be read in conjunction with the accompanying notes.
Statement of Cash Flows
For the Year Ended 30 June 2018

<table>
<thead>
<tr>
<th>Note</th>
<th>2018 Inflows/Outflows</th>
<th>2017 Inflows/Outflows</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Rates and charges</td>
<td>32,354</td>
<td>30,627</td>
</tr>
<tr>
<td>Statutory fees and fines</td>
<td>763</td>
<td>618</td>
</tr>
<tr>
<td>User fees (inclusive of GST)</td>
<td>3,072</td>
<td>2,283</td>
</tr>
<tr>
<td>Grants - operating</td>
<td>9,650</td>
<td>12,858</td>
</tr>
<tr>
<td>Grants - capital</td>
<td>3,983</td>
<td>8,385</td>
</tr>
<tr>
<td>Contributions - monetary</td>
<td>168</td>
<td>190</td>
</tr>
<tr>
<td>Interest received</td>
<td>479</td>
<td>402</td>
</tr>
<tr>
<td>Trust funds and deposits taken</td>
<td>732</td>
<td>408</td>
</tr>
<tr>
<td>Other receipts (inclusive of GST)</td>
<td>3,520</td>
<td>4,038</td>
</tr>
<tr>
<td>Net GST refund/payment</td>
<td>2,727</td>
<td>2,920</td>
</tr>
<tr>
<td>Employee costs</td>
<td>(18,227)</td>
<td>(18,053)</td>
</tr>
<tr>
<td>Materials and services (inclusive of GST)</td>
<td>(19,212)</td>
<td>(21,311)</td>
</tr>
<tr>
<td>Trust funds and deposits repaid</td>
<td>(271)</td>
<td>(452)</td>
</tr>
<tr>
<td>Other payments</td>
<td>(858)</td>
<td>(620)</td>
</tr>
<tr>
<td><strong>Net cash provided by operating activities</strong></td>
<td><strong>8.2</strong></td>
<td><strong>18,880</strong></td>
</tr>
</tbody>
</table>

Cash flows from investing activities

| Payments for property, infrastructure, plant and equipment | 5.2 | (11,664) | (22,674) |
| Proceeds from sale of property, infrastructure, plant and equipment | 334 | 1,229 |
| **Net cash (used in) investing activities** | **(11,330)** | **(21,445)** |

Cash flows from financing activities

| Finance costs | 3.5 | (683) | (790) |
| Proceeds from borrowings | - | - | - |
| Repayment of borrowings | (1,364) | (1,431) |
| **Net cash (used in) financing activities** | **(2,047)** | **(2,222)** |

Net increase (decrease) in cash and cash equivalents

| 5,503 | (1,377) |
| 11,075 | 12,452 |

Cash and cash equivalents at the end of the financial year

| 4.1 | 16,578 | 11,075 |

Financing arrangements

| 4.6 |

Restrictions on cash assets

| 4.1 |

The above statement should be read in conjunction with the accompanying notes.
### Statement of Capital Works
For the Year Ended 30 June 2018

<table>
<thead>
<tr>
<th>Note</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td><strong>Property</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>Buildings</td>
<td>431</td>
<td>3,744</td>
</tr>
<tr>
<td><strong>Total property</strong></td>
<td>481</td>
<td>3,794</td>
</tr>
<tr>
<td><strong>Plant and equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant, machinery and equipment</td>
<td>1,096</td>
<td>1,285</td>
</tr>
<tr>
<td>Computers and telecommunication</td>
<td>24</td>
<td>59</td>
</tr>
<tr>
<td>Library books</td>
<td>89</td>
<td>93</td>
</tr>
<tr>
<td><strong>Total plant and equipment</strong></td>
<td>1,209</td>
<td>1,438</td>
</tr>
<tr>
<td><strong>Infrastructure</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roads</td>
<td>6,545</td>
<td>16,036</td>
</tr>
<tr>
<td>Bridges</td>
<td>1,093</td>
<td>504</td>
</tr>
<tr>
<td>Footpaths and cycleways</td>
<td>723</td>
<td>409</td>
</tr>
<tr>
<td>Recreational, leisure and community facilities</td>
<td>1,371</td>
<td>251</td>
</tr>
<tr>
<td>Parks, open space and streetscapes</td>
<td>-</td>
<td>124</td>
</tr>
<tr>
<td>Other infrastructure</td>
<td>242</td>
<td>119</td>
</tr>
<tr>
<td><strong>Total infrastructure</strong></td>
<td>9,974</td>
<td>17,442</td>
</tr>
<tr>
<td><strong>Total capital works expenditure</strong></td>
<td>11,664</td>
<td>22,674</td>
</tr>
</tbody>
</table>

Represented by:

- **New asset expenditure**: 2,695, 10,253
- **Asset renewal expenditure**: 7,784, 8,598
- **Asset upgrade expenditure**: 1,185, 3,823

**Total capital works expenditure**: 11,664, 22,674

The above statement should be read in conjunction with the accompanying notes.
Introduction

Moorabool Shire Council was established by an Order of the Governor in Council on Friday, 6 May 1994 and is a body corporate. The Council’s main office is located at 15 Stead Street, Ballan.

Statement of Compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1989, and the Local Government (Planning and Reporting) Regulations 2014.

Significant accounting policies

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to note 5.2)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 5.2)
- the determination of employee provisions (refer to note 4.4 (a))

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Change in accounting policies

There have been no changes in accounting policies from the previous period.
(c) Committees of management

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

(d) Revenue recognition

Income is recognised when the Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Council and the amount of the contribution can be measured reliably.

Interest
Interest is recognised as it is earned.

Dividends
Dividend revenue is recognised when the Council's right to receive payment is established.

(e) Other financial assets

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

(f) Investment property

Investment property is held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the comprehensive income statement in the period that they arise. Rental income from the leasing of investment properties is recognised in the comprehensive income statement on a straight line basis over the lease term.
(g) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(h) Financial guarantees

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probably that that right will be exercised. Details of guarantees that Council has provided, that are not recognised in the balance sheet are disclosed at Note 7.1 Contingent Liabilities and Contingent Assets.

(i) Contingent assets and contingent liabilities and commitments

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively. Please refer to Note 7.1

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

(j) Rounding

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statements may not equate due to rounding.
The budget comparison note compares Council’s financial plan, expressed through its annual budget, with actual performance. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or $1,000,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 5 July 2017. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for revenue and expense targets in this budget in order to meet Council’s planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

<table>
<thead>
<tr>
<th>1.1 Income and Expenditure</th>
<th>Budget 2018</th>
<th>Actual 2018</th>
<th>Variance 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates and charges</td>
<td>32,107</td>
<td>32,359</td>
<td>252</td>
</tr>
<tr>
<td>Statutory fees and fines</td>
<td>877</td>
<td>763</td>
<td>(114)</td>
</tr>
<tr>
<td>User fees</td>
<td>2,482</td>
<td>2,536</td>
<td>54</td>
</tr>
<tr>
<td>Grants - operating</td>
<td>9,385</td>
<td>9,650</td>
<td>265</td>
</tr>
<tr>
<td>Grants - capital</td>
<td>2,632</td>
<td>3,983</td>
<td>1,351</td>
</tr>
<tr>
<td>Contributions - monetary</td>
<td>2,157</td>
<td>168</td>
<td>(1,989)</td>
</tr>
<tr>
<td>Contributions - non monetary</td>
<td>4,635</td>
<td>5,500</td>
<td>865</td>
</tr>
<tr>
<td>Interest received</td>
<td>444</td>
<td>479</td>
<td>35</td>
</tr>
<tr>
<td>Other income</td>
<td>1,013</td>
<td>3,252</td>
<td>2,239</td>
</tr>
<tr>
<td>Total income</td>
<td>55,732</td>
<td>58,689</td>
<td>2,957</td>
</tr>
</tbody>
</table>

| Expenses                     |             |             |               |
| Employee costs               | (19,152)    | (18,464)    | 688           |
| Materials and services       | (14,557)    | (17,541)    | (2,984)       |
| Depreciation and amortisation| (9,664)     | (8,625)     | 1,039         |
| Bad and doubtful debts       | -           | (156)       | (156)         |
| Borrowing costs              | (794)       | (683)       | 111           |
| Loss on disposal of property, infrastructure, plant and equip. | (1,500) | (1,396) | 104 |
| Other expenses               | (755)       | (697)       | 58            |
| Total expenses               | (46,421)    | (47,562)    | (1,141)       |

Surplus/(deficit) for the year
9,311 11,127 1,816

(Explanation of material variations on next page)
Note 1 Performance against budget (cont.)

1.1.1 Explanation of material variations

<table>
<thead>
<tr>
<th>Ref</th>
<th>Item</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Statutory fees and fines</td>
<td>The unfavourable variance is primarily due to a reclassification of Food/Health Act registrations ($132.5k budget). The budget for these is in statutory fees, however the actual income is classified as Council fees. This is partially offset by increases in Statutory Planning Fees ($9.8k) and Asset Protection Fees ($9.3k).</td>
</tr>
<tr>
<td>2</td>
<td>Grants - capital</td>
<td>Capital grants have increased mainly due to Council receiving additional funding since the adoption of the budget. This includes; Roads to Recovery ($879k), Bus Shelter Upgrades ($200k), Bacchus Marsh Road Bus Bay ($100k), and Maddingley Park Sports Lighting Upgrade ($90k).</td>
</tr>
<tr>
<td>3</td>
<td>Contributions - monetary</td>
<td>The actual is unfavourable by $1.989 million due to the deferral of Developer Contributions to next financial year ($2.077 million). This is partially offset by an increase in Public Open Space Contributions ($52.5k), and a new contribution for Car Parking ($35k).</td>
</tr>
<tr>
<td>4</td>
<td>Contributions - non monetary</td>
<td>Favourable by $865k compared to budget due to a greater amount of new subdivision assets being handed over to Council than what was originally expected. This is mainly due to some developments being completed earlier than originally expected. These assets include; Roads, Footpaths, Drainage, Land, and Kerb and Channel.</td>
</tr>
<tr>
<td>5</td>
<td>Other income</td>
<td>This variance mainly relates to reimbursements for Blackwood Localised Septic Program ($1.341 million). Council is conducting the work for this project with costs being reimbursed from the Central Highlands Regional Water Authority. There are also reimbursements of $621k for costs incurred due to Flood/Storm events in September 2016. This work has continued into the 2017/18 financial year and the vast majority of these costs are expected to be reimbursed through claims with the Department of Treasury and Finance. Both of these items were not included in the 2017/18 Adopted Budget. Other increase relate to Insurance Claims ($51k), Election Fines ($44k), and Lease Income ($36k).</td>
</tr>
<tr>
<td>6</td>
<td>Materials and services</td>
<td>Unfavourable mainly due to costs incurred for the Blackwood Localised Septic Project ($974k) and the Flood/Storm events of September 2016 ($781k). Other significant variances include capital expenditure being transferred to operating expense ($369k - relates to costs not deemed to be capital in nature), and the continuation/completion of Council approved new initiatives or grant funded projects from prior financial years.</td>
</tr>
<tr>
<td>Ref</td>
<td>Item</td>
<td>Explanation</td>
</tr>
<tr>
<td>-----</td>
<td>-----------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>7</td>
<td>Depreciation and amortisation</td>
<td>The actual depreciation expense was $1.039m less than budget. This is mainly due to an overestimation in the budgeted amount for the depreciation of Road Infrastructure Assets. The full year impact of major road capital works will not be accounted for until next financial year.</td>
</tr>
<tr>
<td>8</td>
<td>Bad and doubtful debts</td>
<td>Council does not budget for Bad and doubtful debts.</td>
</tr>
<tr>
<td>9</td>
<td>Borrowing costs</td>
<td>The favourable variance is due to the deferral of $3.148 million in loan borrowings from the 2017/18 budget. These borrowings have been deferred to 2018/19 and has resulted in a saving of $111k in interest repayments during the 2017/18 financial year.</td>
</tr>
<tr>
<td>10</td>
<td>Net gain/(loss) on disposal of property,</td>
<td>Favourable by $104k mainly due to an overestimation in the budget for the Written Down Value of Infrastructure Assets replaced during the 2017/18 year. The main reason for this is the significant capital works completed on Hallett's Way. The majority of the Hallett's Way assets are new and therefore the value of assets being replaced is not substantial.</td>
</tr>
<tr>
<td></td>
<td>infrastructure, plant and equip.</td>
<td></td>
</tr>
</tbody>
</table>
1.2 Capital Works

<table>
<thead>
<tr>
<th></th>
<th>Budget 2018</th>
<th>Actual 2018</th>
<th>Variance 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td><strong>Property</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>-</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>Buildings</td>
<td>1,074</td>
<td>431</td>
<td>(643)</td>
</tr>
<tr>
<td><strong>Total property</strong></td>
<td>1,074</td>
<td>481</td>
<td>(593)</td>
</tr>
<tr>
<td><strong>Plant and equipment</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant, machinery and equipment</td>
<td>2,389</td>
<td>1,096</td>
<td>(1,293)</td>
</tr>
<tr>
<td>Computers and telecommunications</td>
<td>-</td>
<td>24</td>
<td>24</td>
</tr>
<tr>
<td>Library books</td>
<td>102</td>
<td>89</td>
<td>(13)</td>
</tr>
<tr>
<td><strong>Total plant and equipment</strong></td>
<td>2,491</td>
<td>1,210</td>
<td>(1,281)</td>
</tr>
<tr>
<td><strong>Infrastructure</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roads</td>
<td>6,076</td>
<td>6,545</td>
<td>469</td>
</tr>
<tr>
<td>Bridges</td>
<td>881</td>
<td>1,093</td>
<td>212</td>
</tr>
<tr>
<td>Footpaths and cycleways</td>
<td>879</td>
<td>723</td>
<td>(156)</td>
</tr>
<tr>
<td>Recreational, leisure and community facilities</td>
<td>3,001</td>
<td>1,371</td>
<td>(1,630)</td>
</tr>
<tr>
<td>Other infrastructure</td>
<td>26</td>
<td>242</td>
<td>216</td>
</tr>
<tr>
<td><strong>Total infrastructure</strong></td>
<td>10,863</td>
<td>9,974</td>
<td>(889)</td>
</tr>
<tr>
<td><strong>Total capital works expenditure</strong></td>
<td>14,429</td>
<td>11,664</td>
<td>(2,765)</td>
</tr>
</tbody>
</table>

Represented by:

- New asset expenditure: 2,501 vs. 2,695, (194)
- Asset renewal: 10,860 vs. 7,784, (3,076)
- Asset upgrade: 1,068 vs. 1,185, (117)

Total capital works expenditure: 14,429 vs. 11,664, (2,765)

(Explanation of material variations on next page)
1.2.1 Explanation of material variations

<table>
<thead>
<tr>
<th>Ref</th>
<th>Item</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Buildings</td>
<td>Capital expenditure on buildings was $643k less than budget due to some projects being incomplete at year end and will be completed during the 2018/19 financial year. These include Clarendon Community Hub ($180k) and Ballan Depot ($179k). There were also a number of smaller projects reclassified during the year.</td>
</tr>
<tr>
<td>2</td>
<td>Plant, machinery and equipment</td>
<td>Actual expenditure was less than budget by $1.293 million, due to the deferral of a number of large plant purchases to the 2018/19 year.</td>
</tr>
<tr>
<td>3</td>
<td>Bridges</td>
<td>Actual expenditure was greater than budget by $212k mainly due to the completion of works carried over from the 2016/17 financial year. This includes works at Butter Factory Road, Wallace ($176k).</td>
</tr>
<tr>
<td>4</td>
<td>Footpaths and cycleways</td>
<td>Overall capital spend on footpaths was $156k less than budget. This is primarily due to a project at Inglis Street, Ballan being incomplete at year end. This project is due to be completed in the 2018/19 financial year.</td>
</tr>
<tr>
<td>5</td>
<td>Recreational, leisure and community facilities</td>
<td>Actual spend was less than budget by $1.630 million due to some larger projects being incomplete at year end. These projects include; Bacchus Marsh Racecourse and Recreation Reserve, and Ballan Recreation Reserve - Netball/Tennis Court Reconstruction. The Bacchus Marsh Racecourse and Recreation Reserve is a major project that will continue over a number of financial years.</td>
</tr>
<tr>
<td>6</td>
<td>Other infrastructure</td>
<td>Greater than budget by $216k mainly due to Council receiving new funding during the year for Bus Shelter Upgrades ($200k).</td>
</tr>
</tbody>
</table>
Note 2  Funding for the delivery of our services

2.1 Rates and charges

Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is the market value of the land and all improvements to that land as assessed by a Council appointed valuer.

The valuation base used to calculate general rates for 2017/2018 was $6,308 million (2016/2017: $6,204 million).

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Rates</td>
<td>27,662</td>
<td>26,694</td>
</tr>
<tr>
<td>Waste / Garbage Charges</td>
<td>4,256</td>
<td>4,049</td>
</tr>
<tr>
<td>Supplementary rates and rate adjustments</td>
<td>441</td>
<td>244</td>
</tr>
<tr>
<td><strong>Total rates and charges</strong></td>
<td><strong>32,359</strong></td>
<td><strong>30,987</strong></td>
</tr>
</tbody>
</table>

The date of the latest general revaluation of land for rating purposes within the municipal district was 01 January 2018 and the valuation was first applied in the rating year commencing 01 July 2018.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

2.2 Statutory fees and fines

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infringements and costs</td>
<td>176</td>
<td>192</td>
</tr>
<tr>
<td>Court recoveries</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>Town planning fees</td>
<td>498</td>
<td>348</td>
</tr>
<tr>
<td>Land information certificates</td>
<td>44</td>
<td>41</td>
</tr>
<tr>
<td>Permits</td>
<td>37</td>
<td>29</td>
</tr>
<tr>
<td>Freedom of Information</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total statutory fees and fines</strong></td>
<td><strong>763</strong></td>
<td><strong>618</strong></td>
</tr>
</tbody>
</table>

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.
## Note 2  Funding for the delivery of our services (Cont.)

### 2.3 User fees

<table>
<thead>
<tr>
<th>Service</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aged and health services</td>
<td>687</td>
<td>644</td>
</tr>
<tr>
<td>Leisure centre and recreation</td>
<td>194</td>
<td>54</td>
</tr>
<tr>
<td>Child care/children's programs</td>
<td>67</td>
<td>66</td>
</tr>
<tr>
<td>Registrations and other permits</td>
<td>677</td>
<td>586</td>
</tr>
<tr>
<td>Building services</td>
<td>396</td>
<td>224</td>
</tr>
<tr>
<td>Waste management services</td>
<td>402</td>
<td>377</td>
</tr>
<tr>
<td>Other fees and charges</td>
<td>114</td>
<td>85</td>
</tr>
<tr>
<td><strong>Total user fees</strong></td>
<td><strong>2,536</strong></td>
<td><strong>2,035</strong></td>
</tr>
</tbody>
</table>

User fees are recognised as revenue when the service has been provided or Council has otherwise earned the income, whichever first occurs.

### 2.4 Funding from other levels of government

Grants were received in respect of the following:

**Summary of grants**

<table>
<thead>
<tr>
<th>Type</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commonwealth funded grants</td>
<td>9,661</td>
<td>12,944</td>
</tr>
<tr>
<td>State funded grants</td>
<td>2,824</td>
<td>8,101</td>
</tr>
<tr>
<td>Others</td>
<td>1,148</td>
<td>198</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>13,633</strong></td>
<td><strong>21,243</strong></td>
</tr>
</tbody>
</table>

(a) Operating Grants

**Recruent - Commonwealth Government**

<table>
<thead>
<tr>
<th>Program</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victoria Grants Commission</td>
<td>6,263</td>
<td>8,929</td>
</tr>
<tr>
<td>Commonwealth Home Support Program</td>
<td>1,641</td>
<td>1,642</td>
</tr>
</tbody>
</table>

**Recruent - State Government**

<table>
<thead>
<tr>
<th>Category</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aged care</td>
<td>167</td>
<td>314</td>
</tr>
<tr>
<td>School crossing supervisors</td>
<td>111</td>
<td>52</td>
</tr>
<tr>
<td>Libraries</td>
<td>259</td>
<td>252</td>
</tr>
<tr>
<td>Maternal and child health</td>
<td>535</td>
<td>538</td>
</tr>
<tr>
<td>Other</td>
<td>293</td>
<td>298</td>
</tr>
<tr>
<td><strong>Total recurrent operating grants</strong></td>
<td><strong>9,270</strong></td>
<td><strong>12,025</strong></td>
</tr>
</tbody>
</table>
Note 2 Funding for the delivery of our services (Cont.)

<table>
<thead>
<tr>
<th>Non-recurrent - State Government</th>
<th>2018 ($'000)</th>
<th>2017 ($'000)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency management</td>
<td>135</td>
<td>200</td>
</tr>
<tr>
<td>Valuations</td>
<td>-</td>
<td>93</td>
</tr>
<tr>
<td>Strategic planning and tourism</td>
<td>31</td>
<td>223</td>
</tr>
<tr>
<td>Families and youth</td>
<td>17</td>
<td>27</td>
</tr>
<tr>
<td>Environment and health</td>
<td>66</td>
<td>104</td>
</tr>
<tr>
<td>Community development</td>
<td>3</td>
<td>42</td>
</tr>
<tr>
<td>Disability Access</td>
<td>128</td>
<td>137</td>
</tr>
<tr>
<td>Other</td>
<td>-</td>
<td>7</td>
</tr>
<tr>
<td><strong>Total non-recurrent operating grants</strong></td>
<td><strong>380</strong></td>
<td><strong>833</strong></td>
</tr>
</tbody>
</table>

**Total operating grants**

| Total operating grants                                              | 9,650        | 12,858       |

(b) Capital Grants

**Recurrent - Commonwealth Government**

| Roads to recovery                                                  | 1,757        | 2,373        |

| **Total recurrent capital grants**                                 | **1,757**    | **2,373**    |

**Non-recurrent - State Government**

| Community and recreational facilities                              | 523          | 2,051        |
| Local Roads                                                        | 555          | 3,763        |

**Non-recurrent - Other sources**

| Sundry capital grants                                              | 1,148        | 198          |

| **Total non-recurrent capital grants**                             | **2,226**    | **6,012**    |

| **Total capital grants**                                           | **3,983**    | **8,385**    |

Grant income is recognised when Council obtains control of the contribution. This is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.
(c) Unspent grants received on condition that they be spent in a specific manner

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at start of year</td>
<td>100</td>
<td>306</td>
</tr>
<tr>
<td>Received during the financial year and remain unspent at balance date</td>
<td>1,331</td>
<td>1,011</td>
</tr>
<tr>
<td>Received in prior years and spent during the financial year</td>
<td>(1,009)</td>
<td>(1,218)</td>
</tr>
<tr>
<td>Balance at year end</td>
<td>422</td>
<td>100</td>
</tr>
</tbody>
</table>

2.5 Contributions

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monetary</td>
<td>168</td>
<td>190</td>
</tr>
<tr>
<td>Non-monetary</td>
<td>5,500</td>
<td>4,978</td>
</tr>
<tr>
<td>Total contributions</td>
<td>5,668</td>
<td>5,168</td>
</tr>
</tbody>
</table>

Contributions of non-monetary assets were received in relation to the following asset classes.

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>664</td>
<td>365</td>
</tr>
<tr>
<td>Infrastructure</td>
<td>4,835</td>
<td>4,612</td>
</tr>
<tr>
<td>Total non-monetary contributions</td>
<td>5,500</td>
<td>4,978</td>
</tr>
</tbody>
</table>

Monetary and non-monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

2.6 Net gain/(loss) on disposal of property, infrastructure, plant and equipment

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proceeds of sale</td>
<td>334</td>
<td>1,229</td>
</tr>
<tr>
<td>Written down value of assets disposed</td>
<td>(1,730)</td>
<td>(5,095)</td>
</tr>
<tr>
<td>Total net gain/(loss) on disposal of property, infrastructure, plant and equipment</td>
<td>(1,396)</td>
<td>(3,866)</td>
</tr>
</tbody>
</table>

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.
2.7 Other income

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest</td>
<td>479</td>
<td>402</td>
</tr>
<tr>
<td>Reimbursements, rebates and recoveries*</td>
<td>2,398</td>
<td>2,620</td>
</tr>
<tr>
<td>Recycling income</td>
<td>161</td>
<td>143</td>
</tr>
<tr>
<td>Other rent</td>
<td>161</td>
<td>151</td>
</tr>
<tr>
<td>Royalties</td>
<td>15</td>
<td>55</td>
</tr>
<tr>
<td>Peri-Urban contributions</td>
<td>90</td>
<td>90</td>
</tr>
<tr>
<td>Insurance claims</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Sales</td>
<td>58</td>
<td>66</td>
</tr>
<tr>
<td>Other</td>
<td>362</td>
<td>409</td>
</tr>
<tr>
<td><strong>Total other income</strong></td>
<td>3,730</td>
<td>3,942</td>
</tr>
</tbody>
</table>

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

* The totals are significant in 2017/18 and 2016/17 due to Reimbursements for Blackwood Localised Septic Project and works for Flood/Storm events from September 2016.

Note 3 The cost of delivering services

3.1 Employee costs

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages and salaries</td>
<td>15,961</td>
<td>15,277</td>
</tr>
<tr>
<td>WorkCover</td>
<td>372</td>
<td>230</td>
</tr>
<tr>
<td>Casual staff</td>
<td>651</td>
<td>595</td>
</tr>
<tr>
<td>Superannuation</td>
<td>1,478</td>
<td>1,440</td>
</tr>
<tr>
<td>Fringe Benefits Tax</td>
<td>2</td>
<td>60</td>
</tr>
<tr>
<td><strong>Total employee costs</strong></td>
<td>18,464</td>
<td>17,602</td>
</tr>
</tbody>
</table>

(b) Superannuation

Council made contributions to the following funds:

**Defined benefits fund**

Employer contributions to Local Authorities Superannuation Fund (Vision Super) at 9.5%:

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employer contributions payable at reporting date</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

**Accumulation funds**

Employer contributions to Local Authorities Superannuation Fund (Vision Super) at 9.5%:

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employer contributions to other funds at 9.5%</td>
<td>558</td>
<td>488</td>
</tr>
</tbody>
</table>

Employer contributions payable at reporting date:

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employer contributions to other funds at 9.5%</td>
<td>1,430</td>
<td>1,423</td>
</tr>
</tbody>
</table>

Refer to note 8.3 for further information relating to Council's super obligations.
Note 3  The cost of delivering services (cont.)

3.2 Materials and services

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and services</td>
<td>2,936</td>
<td>2,914</td>
</tr>
<tr>
<td>Contract payments</td>
<td>7,768</td>
<td>8,990</td>
</tr>
<tr>
<td>Building maintenance</td>
<td>545</td>
<td>528</td>
</tr>
<tr>
<td>General maintenance</td>
<td>1,245</td>
<td>820</td>
</tr>
<tr>
<td>Utilities</td>
<td>584</td>
<td>522</td>
</tr>
<tr>
<td>Office administration</td>
<td>613</td>
<td>620</td>
</tr>
<tr>
<td>Information technology</td>
<td>827</td>
<td>887</td>
</tr>
<tr>
<td>Insurance</td>
<td>535</td>
<td>491</td>
</tr>
<tr>
<td>Consultants</td>
<td>1,499</td>
<td>851</td>
</tr>
<tr>
<td>Agency staff</td>
<td>291</td>
<td>381</td>
</tr>
<tr>
<td>Community grants and advances</td>
<td>698</td>
<td>1,076</td>
</tr>
<tr>
<td><strong>Total materials and services</strong></td>
<td><strong>17,541</strong></td>
<td><strong>18,081</strong></td>
</tr>
</tbody>
</table>

3.3 Depreciation and amortisation

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property</td>
<td>817</td>
<td>757</td>
</tr>
<tr>
<td>Plant and equipment</td>
<td>967</td>
<td>925</td>
</tr>
<tr>
<td>Infrastructure</td>
<td>6,841</td>
<td>6,527</td>
</tr>
<tr>
<td><strong>Total depreciation and amortisation</strong></td>
<td><strong>8,625</strong></td>
<td><strong>8,209</strong></td>
</tr>
</tbody>
</table>

Refer to note 5.2 for a more detailed breakdown of depreciation and amortisation charges and accounting policy.

3.4 Bad and doubtful debts

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking fine debtors</td>
<td>13</td>
<td>1</td>
</tr>
<tr>
<td>Other debtors</td>
<td>143</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total bad and doubtful debts</strong></td>
<td><strong>156</strong></td>
<td><strong>5</strong></td>
</tr>
</tbody>
</table>

**Movement in provisions for doubtful debts**

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at the beginning of the year</td>
<td>51</td>
<td>57</td>
</tr>
<tr>
<td>New provisions recognised during the year</td>
<td>80</td>
<td>2</td>
</tr>
<tr>
<td>Amounts already provided for and written off as uncollectible</td>
<td>(25)</td>
<td>(5)</td>
</tr>
<tr>
<td>Amounts provided for but recovered during the year</td>
<td>-</td>
<td>(2)</td>
</tr>
<tr>
<td>Balance at end of year</td>
<td>106</td>
<td>51</td>
</tr>
</tbody>
</table>

 Provision for doubtful debt is recognised when there is objective evidence that an impairment loss has occurred. Bad debts are written off when identified.
3.5 Borrowing costs

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest - Borrowings</td>
<td>683</td>
<td>790</td>
</tr>
<tr>
<td>Total borrowing costs</td>
<td>683</td>
<td>790</td>
</tr>
</tbody>
</table>

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council. Except where specific borrowings are obtained for the purpose of specific asset acquisition, the weighted average interest rate applicable to borrowings at balance date, excluding borrowings associated with superannuation, is used to determine the borrowing costs to be capitalised.

Borrowing costs include interest on bank overdrafts, interest on borrowings and finance lease charges.

3.6 Other expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals</td>
<td>45</td>
<td>43</td>
</tr>
<tr>
<td>Auditors' remuneration - Internal</td>
<td>33</td>
<td>57</td>
</tr>
<tr>
<td>Auditors' remuneration - Other</td>
<td>2</td>
<td>7</td>
</tr>
<tr>
<td>Councillors’ allowances</td>
<td>246</td>
<td>225</td>
</tr>
<tr>
<td>Operating lease rentals</td>
<td>257</td>
<td>195</td>
</tr>
<tr>
<td>Bank fees</td>
<td>54</td>
<td>55</td>
</tr>
<tr>
<td>Other</td>
<td>60</td>
<td>34</td>
</tr>
<tr>
<td><strong>Total other expenses</strong></td>
<td><strong>697</strong></td>
<td><strong>616</strong></td>
</tr>
</tbody>
</table>
## Note 4  Our financial position

### 4.1 Financial assets

#### (a) Cash and cash equivalents

<table>
<thead>
<tr>
<th>Description</th>
<th>2018 $'000</th>
<th>2017 $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Cash at bank</td>
<td>8,576</td>
<td>7,072</td>
</tr>
<tr>
<td>Term deposits</td>
<td>8,000</td>
<td>4,000</td>
</tr>
<tr>
<td><strong>Total cash and cash equivalents</strong></td>
<td><strong>16,578</strong></td>
<td><strong>11,075</strong></td>
</tr>
</tbody>
</table>

Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

- Trust funds and deposits (Note 4.3b)  
- Statutory reserves (Note 8.1)  

<table>
<thead>
<tr>
<th>Description</th>
<th>2018 $'000</th>
<th>2017 $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total restricted funds</td>
<td>3,060</td>
<td>2,710</td>
</tr>
<tr>
<td><strong>Total unrestricted cash and cash equivalents</strong></td>
<td><strong>13,518</strong></td>
<td><strong>8,365</strong></td>
</tr>
</tbody>
</table>

#### (b) Trade and other receivables

**Current**

<table>
<thead>
<tr>
<th>Description</th>
<th>2018 $'000</th>
<th>2017 $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates debtors</td>
<td>3,168</td>
<td>3,169</td>
</tr>
<tr>
<td>Special rate assessment</td>
<td>38</td>
<td>43</td>
</tr>
<tr>
<td>Infringement debtors</td>
<td>279</td>
<td>317</td>
</tr>
<tr>
<td>Provision for doubtful debts - infringements</td>
<td>(46)</td>
<td>(8)</td>
</tr>
</tbody>
</table>

**Non-statutory receivables**

<table>
<thead>
<tr>
<th>Description</th>
<th>2018 $'000</th>
<th>2017 $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net GST receivable</td>
<td>514</td>
<td>547</td>
</tr>
<tr>
<td>Other debtors</td>
<td>970</td>
<td>1,495</td>
</tr>
<tr>
<td>Provision for doubtful debts - other debtors</td>
<td>(60)</td>
<td>(43)</td>
</tr>
<tr>
<td><strong>Total current trade and other receivables</strong></td>
<td><strong>4,864</strong></td>
<td><strong>5,521</strong></td>
</tr>
</tbody>
</table>
### Non-current

**Statutory receivables**

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special rate assessment</td>
<td>145</td>
<td>133</td>
</tr>
<tr>
<td><strong>Total non-current trade and other receivables</strong></td>
<td><strong>145</strong></td>
<td><strong>133</strong></td>
</tr>
<tr>
<td><strong>Total trade and other receivables</strong></td>
<td><strong>5,009</strong></td>
<td><strong>5,654</strong></td>
</tr>
</tbody>
</table>

Receivables are carried at invoice amount as amortised cost using the effective interest rate method. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred.

#### (i) Ageing of receivables

At balance date other debtors representing financial assets were past due but not impaired. The ageing of the Council’s trade & other receivables (excluding statutory receivables) was:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current (not yet due)</td>
<td>461</td>
<td>1,103</td>
</tr>
<tr>
<td>Past due by up to 30 days</td>
<td>268</td>
<td>47</td>
</tr>
<tr>
<td>Past due between 31 and 60 days</td>
<td>136</td>
<td>121</td>
</tr>
<tr>
<td>Past due between 61 and 90 days</td>
<td>1</td>
<td>11</td>
</tr>
<tr>
<td>Past due by more than 90 days</td>
<td>105</td>
<td>215</td>
</tr>
<tr>
<td><strong>Total trade and other receivables</strong></td>
<td><strong>970</strong></td>
<td><strong>1,495</strong></td>
</tr>
</tbody>
</table>

#### (ii) Ageing of individually impaired receivables

At balance date, other debtors representing financial assets with a nominal value of $98,205 (2017: $50,884) were impaired. The amount of the provision raised against these debtors was $98,205 (2017: $50,884). They have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council’s debt collectors or are on payment arrangements.

The ageing of receivables that have been individually determined as impaired at reporting date was:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current (not yet due)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Past due by up to 30 days</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Past due between 31 and 60 days</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Past due between 61 and 90 days</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Past due by more than 90 days</td>
<td>98</td>
<td>51</td>
</tr>
<tr>
<td><strong>Total Trade &amp; Other Receivables</strong></td>
<td><strong>98</strong></td>
<td><strong>51</strong></td>
</tr>
</tbody>
</table>
### Note 4  Our financial position (cont.)

#### 4.2 Non-financial assets

##### (a) Inventories

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inventories held for distribution</td>
<td>18</td>
<td>24</td>
</tr>
<tr>
<td><strong>Total inventories</strong></td>
<td><strong>18</strong></td>
<td><strong>24</strong></td>
</tr>
</tbody>
</table>

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where Inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

##### (b) Other assets

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepayments</td>
<td>185</td>
<td>232</td>
</tr>
<tr>
<td>Accrued income</td>
<td>823</td>
<td>2,679</td>
</tr>
<tr>
<td><strong>Total other assets</strong></td>
<td><strong>1,008</strong></td>
<td><strong>2,911</strong></td>
</tr>
</tbody>
</table>

#### 4.3 Payables

##### (a) Trade and other payables

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade payables</td>
<td>2,256</td>
<td>1,697</td>
</tr>
<tr>
<td>Accrued expenses</td>
<td>2,718</td>
<td>3,977</td>
</tr>
<tr>
<td><strong>Total trade and other payables</strong></td>
<td><strong>4,975</strong></td>
<td><strong>5,674</strong></td>
</tr>
</tbody>
</table>

##### (b) Trust funds and deposits

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refundable building deposits</td>
<td>931</td>
<td>590</td>
</tr>
<tr>
<td>Refundable contract deposits</td>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>Refundable civic facilities deposits</td>
<td>13</td>
<td>13</td>
</tr>
<tr>
<td>Retention amounts</td>
<td>60</td>
<td>68</td>
</tr>
<tr>
<td>Fire Services Levy</td>
<td>21</td>
<td>45</td>
</tr>
<tr>
<td>Other refundable deposits</td>
<td>159</td>
<td>8</td>
</tr>
<tr>
<td><strong>Total trust funds and deposits</strong></td>
<td><strong>1,197</strong></td>
<td><strong>736</strong></td>
</tr>
</tbody>
</table>

Amounts received as deposits and retention amounts controlled by Council are recognised as Trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited.
Note 4  Our financial position (cont.)

Purpose and nature of items
Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Service Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

4.4 Provisions

<table>
<thead>
<tr>
<th></th>
<th>Quarry restoration</th>
<th>Employee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>2018</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance at beginning of the financial year</td>
<td>243</td>
<td>4,379</td>
<td>4,622</td>
</tr>
<tr>
<td>Additional provisions</td>
<td>5</td>
<td>2,071</td>
<td>2,075</td>
</tr>
<tr>
<td>Amounts used</td>
<td>-</td>
<td>(1,839)</td>
<td>(1,839)</td>
</tr>
<tr>
<td>Balance at the end of the financial year</td>
<td>248</td>
<td>4,611</td>
<td>4,859</td>
</tr>
<tr>
<td>2017</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance at beginning of the financial year</td>
<td>237</td>
<td>4,836</td>
<td>5,073</td>
</tr>
<tr>
<td>Additional provisions</td>
<td>6</td>
<td>1,717</td>
<td>1,723</td>
</tr>
<tr>
<td>Amounts used</td>
<td>-</td>
<td>(2,174)</td>
<td>(2,174)</td>
</tr>
<tr>
<td>Balance at the end of the financial year</td>
<td>243</td>
<td>4,379</td>
<td>4,622</td>
</tr>
</tbody>
</table>

(a) Employee provisions

Current provisions expected to be wholly settled within 12 months

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>$'000</td>
<td>$'000</td>
<td></td>
</tr>
<tr>
<td>Annual leave</td>
<td>1,083</td>
<td>948</td>
</tr>
<tr>
<td>Long service leave</td>
<td>260</td>
<td>433</td>
</tr>
<tr>
<td>Rostered Day Off's (RDO) / Time in lieu</td>
<td>169</td>
<td>156</td>
</tr>
<tr>
<td></td>
<td>1,512</td>
<td>1,537</td>
</tr>
</tbody>
</table>

Current provisions expected to be wholly settled after 12 months

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>$'000</td>
<td>$'000</td>
<td></td>
</tr>
<tr>
<td>Annual leave</td>
<td>271</td>
<td>237</td>
</tr>
<tr>
<td>Long service leave</td>
<td>2,340</td>
<td>2,148</td>
</tr>
<tr>
<td>RDO's / Time in lieu</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>2,611</td>
<td>2,385</td>
</tr>
</tbody>
</table>

Total current employee provisions

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>$'000</td>
<td>$'000</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4,123</td>
<td>3,922</td>
</tr>
</tbody>
</table>
Note 4  Our financial position (cont.)

Non-current
Long service leave
   488
Total non-current employee provisions
   488

Aggregate carrying amount of employee provisions:
Current
   4,123
Non-current
   488
Total aggregate carrying amount of employee provisions:
   4,611

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date:

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits.
Current Liability - unconditional LSL is disclosed as a current liability even when the Council does not expect to settle the liability within 12 months because it will not have the unconditional right to defer settlement of the entitlement should an employee take leave within 12 months.

The components of this current liability are measured at:
- present value - component that is not expected to be wholly settled within 12 months.
- nominal value - component that is expected to be wholly settled within 12 months.

Non-current liability - conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability. There is an unconditional right to defer settlement of the entitlement until the employee has completed the requisite years of service.

This non-current LSL liability is measured at present value.

Key assumptions:
- discount rate (12 Years average) 2.36% 2.27%
- inflation rate 3.88% 3.81%
Note 4  Our financial position (cont.)

Retirement Gratuity

Retirement gratuities were provided to certain employees who were employed by the former Shire of Bacchus Marsh. The liability represents a set proportion of accumulated sick leave that is payable on retirement. At balance date, the liability is measured at the nominal value of 14 March 1996.

(b) Quarry restoration

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td>248</td>
<td>243</td>
</tr>
<tr>
<td>Non-current</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>248</strong></td>
<td><strong>243</strong></td>
</tr>
</tbody>
</table>

Council is obligated to restore quarry sites to a particular standard. The forecast life of the sites are based on current estimates of remaining capacity and the forecast rate of infill. The provision for quarry restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Key assumptions:
- inflation rate: 1.90% 2.10%
- estimated cost to rehabilitate: 248 243

4.5 Interest-bearing loans and borrowings

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Borrowings - Secured</td>
<td>1,121</td>
<td>1,364</td>
</tr>
<tr>
<td><strong>Non-current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Borrowings - Secured</td>
<td>11,127</td>
<td>12,247</td>
</tr>
<tr>
<td><strong>Total interest-bearing loans and borrowings</strong></td>
<td><strong>12,248</strong></td>
<td><strong>13,611</strong></td>
</tr>
</tbody>
</table>

(a) The maturity profile for Council's borrowings is:

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not later than one year</td>
<td>1,121</td>
<td>1,364</td>
</tr>
<tr>
<td>Later than one year and not later than five years</td>
<td>6,651</td>
<td>3,077</td>
</tr>
<tr>
<td>Later than five years</td>
<td>4,476</td>
<td>9,171</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>12,248</strong></td>
<td><strong>13,611</strong></td>
</tr>
</tbody>
</table>
### 4.6 Financing arrangements

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank overdraft</td>
<td>750</td>
<td>750</td>
</tr>
<tr>
<td>Credit card facilities</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td><strong>Total facilities</strong></td>
<td><strong>950</strong></td>
<td><strong>950</strong></td>
</tr>
<tr>
<td>Used facilities</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Unused facilities</td>
<td>950</td>
<td>950</td>
</tr>
</tbody>
</table>

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

Borrowings are secured by a charge against rate revenue.
## Note 4  Our financial position (cont.)

### 4.7 Commitments

The Council has entered into the following commitments:

<table>
<thead>
<tr>
<th>2018</th>
<th>Not later than 1 year</th>
<th>Later than 1 year and not later than 2 years</th>
<th>Later than 2 years and not later than 5 years</th>
<th>Later than 5 years</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td><strong>Operating</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garbage Collection</td>
<td>2,275</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,275</td>
</tr>
<tr>
<td>Recycling</td>
<td>519</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>519</td>
</tr>
<tr>
<td>Sceptic Program</td>
<td>387</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>387</td>
</tr>
<tr>
<td>Leisure facilities</td>
<td>186</td>
<td>186</td>
<td>-</td>
<td>-</td>
<td>372</td>
</tr>
<tr>
<td>Maintenance services</td>
<td>362</td>
<td>84</td>
<td>-</td>
<td>-</td>
<td>446</td>
</tr>
<tr>
<td>Consultancies</td>
<td>149</td>
<td>119</td>
<td>124</td>
<td>-</td>
<td>393</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>3,878</td>
<td>389</td>
<td>124</td>
<td>-</td>
<td>4,392</td>
</tr>
<tr>
<td><strong>Capital</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roads</td>
<td>1,310</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,310</td>
</tr>
<tr>
<td>Footpaths and cycleways</td>
<td>870</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>870</td>
</tr>
<tr>
<td>Recreational, leisure and Community</td>
<td>577</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>577</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2,757</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,757</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>6,635</td>
<td>389</td>
<td>124</td>
<td>-</td>
<td>7,149</td>
</tr>
</tbody>
</table>
Note 4  Our financial position (cont.)

<table>
<thead>
<tr>
<th></th>
<th>Not later than 1 year</th>
<th>Later than 1 year and not later than 2 years</th>
<th>Later than 2 years and not later than 5 years</th>
<th>Later than 5 years</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td><strong>2017</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garbage Collection</td>
<td>1,140</td>
<td>1,338</td>
<td>-</td>
<td>-</td>
<td>2,478</td>
</tr>
<tr>
<td>Recycling</td>
<td>496</td>
<td>519</td>
<td>-</td>
<td>-</td>
<td>1,015</td>
</tr>
<tr>
<td>Sceptic Program</td>
<td>97</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>97</td>
</tr>
<tr>
<td>Leisure facilities</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Maintenance services</td>
<td>113</td>
<td>87</td>
<td>15</td>
<td>-</td>
<td>214</td>
</tr>
<tr>
<td>Consultancies</td>
<td>162</td>
<td>13</td>
<td>118</td>
<td>13</td>
<td>307</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2,008</td>
<td>1,957</td>
<td>133</td>
<td>13</td>
<td>4,111</td>
</tr>
<tr>
<td>Capital</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2,008</td>
<td>1,957</td>
<td>133</td>
<td>13</td>
<td>4,111</td>
</tr>
</tbody>
</table>

(a) Operating lease commitments

At the reporting date, the Council had the following obligations under non-cancellable operating leases for the lease of equipment and land and buildings for use within Council's activities (these obligations are not recognised as liabilities):

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not later than one year</td>
<td>62</td>
<td>86</td>
</tr>
<tr>
<td>Later than one year and not later than five years</td>
<td>130</td>
<td>192</td>
</tr>
<tr>
<td>Later than five years</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>192</td>
<td>278</td>
</tr>
</tbody>
</table>
5.1 Non current assets classified as held for sale

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at beginning of financial year</td>
<td>-</td>
<td>991</td>
</tr>
<tr>
<td>Disposals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance at end of financial year</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A non-current asset held for sale (including disposal groups) is measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non current assets, disposal groups and related liabilities assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.
5.2 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

<table>
<thead>
<tr>
<th></th>
<th>At Fair Value 30 June 2017</th>
<th>Acquisitions</th>
<th>Contributions</th>
<th>Revaluation</th>
<th>Depreciation</th>
<th>Disposal</th>
<th>Impairment losses</th>
<th>Transfers</th>
<th>At Fair Value 30 June 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>44,315</td>
<td>-</td>
<td>664</td>
<td>1,811</td>
<td>-</td>
<td>(275)</td>
<td>-</td>
<td>-</td>
<td>46,515</td>
</tr>
<tr>
<td>Buildings</td>
<td>28,470</td>
<td>661</td>
<td>-</td>
<td>(8)</td>
<td>(817)</td>
<td>(495)</td>
<td>-</td>
<td>84</td>
<td>27,897</td>
</tr>
<tr>
<td>Plant and Equipment</td>
<td>5,265</td>
<td>1,210</td>
<td>-</td>
<td>-</td>
<td>(967)</td>
<td>(298)</td>
<td>-</td>
<td>18</td>
<td>5,227</td>
</tr>
<tr>
<td>Infrastructure</td>
<td>385,485</td>
<td>4,261</td>
<td>4,835</td>
<td>1,675</td>
<td>(6,841)</td>
<td>(380)</td>
<td>-</td>
<td>12,374</td>
<td>401,411</td>
</tr>
<tr>
<td>Work in progress</td>
<td>14,691</td>
<td>5,532</td>
<td>-</td>
<td>-</td>
<td>(282)</td>
<td>-</td>
<td>(12,475)</td>
<td>7,466</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>478,226</td>
<td>11,664</td>
<td>5,500</td>
<td>3,478</td>
<td>(8,625)</td>
<td>(1,730)</td>
<td>-</td>
<td>2</td>
<td>488,516</td>
</tr>
</tbody>
</table>

Summary of Work in Progress

<table>
<thead>
<tr>
<th></th>
<th>Opening WIP</th>
<th>Additions</th>
<th>Transfers</th>
<th>Write Offs</th>
<th>Closing WIP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buildings</td>
<td>658</td>
<td>507</td>
<td>(84)</td>
<td>-</td>
<td>1,081</td>
</tr>
<tr>
<td>Plant and Equipment</td>
<td>18</td>
<td>-</td>
<td>(18)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Infrastructure</td>
<td>14,015</td>
<td>5,025</td>
<td>(12,372)</td>
<td>(282)</td>
<td>6,385</td>
</tr>
<tr>
<td>Total</td>
<td>14,691</td>
<td>5,532</td>
<td>(12,475)</td>
<td>(282)</td>
<td>7,466</td>
</tr>
</tbody>
</table>
Note 5 Assets we manage (Cont.)

Asset recognition thresholds and depreciation periods

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

<table>
<thead>
<tr>
<th>Depreciation Period</th>
<th>Threshold Limit $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>-</td>
</tr>
<tr>
<td>Land improvements</td>
<td>-</td>
</tr>
<tr>
<td>Buildings</td>
<td></td>
</tr>
<tr>
<td>Buildings</td>
<td>50-80 years</td>
</tr>
<tr>
<td>Plant and Equipment</td>
<td></td>
</tr>
<tr>
<td>Plant, machinery and equipment</td>
<td>5-10 years</td>
</tr>
<tr>
<td>Fixtures, fittings and furniture</td>
<td>3-10 years</td>
</tr>
<tr>
<td>Computers and telecommunications</td>
<td>1-5 years</td>
</tr>
<tr>
<td>Library books</td>
<td>10 years</td>
</tr>
<tr>
<td>Library books</td>
<td>n/a</td>
</tr>
<tr>
<td>Infrastructure</td>
<td></td>
</tr>
<tr>
<td>Roads</td>
<td></td>
</tr>
<tr>
<td>- Formation and earthworks</td>
<td>-</td>
</tr>
<tr>
<td>- Pavement and seals</td>
<td>20-80 years</td>
</tr>
<tr>
<td>- Substructure</td>
<td>15-30 years</td>
</tr>
<tr>
<td>- Road kerb, channel and minor culverts</td>
<td>40-70 years</td>
</tr>
<tr>
<td>Footpaths and cycleways</td>
<td>10-50 years</td>
</tr>
<tr>
<td>Drainage</td>
<td>25-100 years</td>
</tr>
<tr>
<td>Bridges</td>
<td></td>
</tr>
<tr>
<td>- Bridges deck</td>
<td>80 years</td>
</tr>
<tr>
<td>- Bridges substructure</td>
<td>80 years</td>
</tr>
<tr>
<td>- Major culverts</td>
<td>80 years</td>
</tr>
<tr>
<td>Recreational, leisure and community facilities</td>
<td>15-40 years</td>
</tr>
<tr>
<td>Parks, open space and streetscapes</td>
<td>20-100 years</td>
</tr>
</tbody>
</table>
## Note 5   Assets we manage (Cont.)

<table>
<thead>
<tr>
<th>(a) Property</th>
<th>Land - specialised</th>
<th>Land - non specialised</th>
<th>Land improvements</th>
<th>Total Land</th>
<th>Heritage Buildings</th>
<th>Buildings - specialised</th>
<th>Buildings - non specialised</th>
<th>Building Improvements</th>
<th>Leasehold Improvements</th>
<th>Total Buildings</th>
<th>Work in Progress</th>
<th>Total Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>At fair value 1 July 2017</td>
<td>2,049</td>
<td>42,266</td>
<td>-</td>
<td>44,315</td>
<td>-</td>
<td>29,576</td>
<td>15,320</td>
<td>-</td>
<td>-</td>
<td>44,896</td>
<td>658</td>
<td>89,869</td>
</tr>
<tr>
<td>Accumulated depreciation at 1 July 2017</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(16,170)</td>
<td>(256)</td>
<td>-</td>
<td>-</td>
<td>(16,426)</td>
<td>-</td>
<td>(16,426)</td>
</tr>
<tr>
<td></td>
<td>2,049</td>
<td>42,266</td>
<td>-</td>
<td>44,315</td>
<td>-</td>
<td>13,406</td>
<td>15,064</td>
<td>-</td>
<td>-</td>
<td>28,470</td>
<td>658</td>
<td>73,443</td>
</tr>
</tbody>
</table>

### Movements in fair value

- **Acquisition of assets at fair value**
  - 275
  - 389
  - 664
  - 661
  - -
  - -
  - -
  - -
  - -
  - 661
  - 507
  - 1,169

- **Contributed assets**
  - -
  - -
  - 664

- **Revaluation increments/decrements**
  - 189
  - 1,622
  - 1,811
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - 785
  - -
  - 2,596

- **Fair value of assets disposed**
  - -
  - (275)
  - (275)
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - (832)
  - -
  - (1,107)

- **Transfers**
  - -
  - -
  - -
  - -
  - 84
  - -
  - -
  - -
  - -
  - -
  - -
  - 84
  - (84)
  - -

| Total | 464 | 1,736 | - | 2,200 | - | 1,520 | (821) | - | - | 698 | 423 | 3,321 |

### Movements in accumulated depreciation

- **Depreciation and amortisation**
  - -
  - -
  - -
  - (524)
  - (292)
  - -
  - -
  - (817)
  - -
  - (817)

- **Revaluation increments/decrements**
  - -
  - -
  - -
  - (515)
  - (277)
  - -
  - -
  - (792)
  - -
  - (792)

- **Accumulated depreciation of disposals**
  - -
  - -
  - -
  - 337
  - -
  - -
  - -
  - 337
  - -
  - 337

- **Transfers**
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - (702)
  - (570)
  - -
  - (1,272)
  - -
  - (1,272)

### At fair value 30 June 2018

- 2,513
  - 44,002
  - 46,515
  - -
  - 31,096
  - 14,498
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - 45,595
  - 1,081
  - 93,190

### Accumulated depreciation at 30 June 2018

- -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - -
  - (16,873)
  - (825)
  - -
  - (17,698)
  - -
  - (17,698)

| Total | 2,513 | 44,002 | - | 46,515 | - | 14,224 | 13,673 | - | - | 27,897 | 1,081 | 75,492 |
### (b) Plant and Equipment

<table>
<thead>
<tr>
<th></th>
<th>Heritage plant and equipment</th>
<th>Plant, machinery and equipment</th>
<th>Fixtures, fittings and furniture</th>
<th>Computers and telecomms</th>
<th>Library books</th>
<th>Work In Progress</th>
<th>Total plant and equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>At fair value 1 July 2017</strong></td>
<td>-</td>
<td>8,115</td>
<td>-</td>
<td>321</td>
<td>578</td>
<td>18</td>
<td>9,032</td>
</tr>
<tr>
<td><strong>Accumulated depreciation at 1 July 2017</strong></td>
<td>-</td>
<td>(3,277)</td>
<td>-</td>
<td>(199)</td>
<td>(273)</td>
<td>-</td>
<td>(3,749)</td>
</tr>
<tr>
<td><strong>Movements in fair value</strong></td>
<td>-</td>
<td>1,096</td>
<td>-</td>
<td>24</td>
<td>89</td>
<td>-</td>
<td>1,210</td>
</tr>
<tr>
<td>Acquisition of assets at fair value</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Contributed assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Revaluation increments/decrements</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Fair value of assets disposed</td>
<td>-</td>
<td>(688)</td>
<td>-</td>
<td>(80)</td>
<td>-</td>
<td>-</td>
<td>(767)</td>
</tr>
<tr>
<td>Transfers</td>
<td>-</td>
<td>18</td>
<td>-</td>
<td>-</td>
<td>(18)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Movements in accumulated depreciation</strong></td>
<td>-</td>
<td>(826)</td>
<td>(47)</td>
<td>(94)</td>
<td>-</td>
<td>-</td>
<td>(967)</td>
</tr>
<tr>
<td>Depreciation and amortisation</td>
<td>-</td>
<td>397</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>469</td>
</tr>
<tr>
<td>Accumulated depreciation of disposals</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Transfers</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>At fair value 30 June 2018</strong></td>
<td>-</td>
<td>8,541</td>
<td>-</td>
<td>345</td>
<td>588</td>
<td>-</td>
<td>9,474</td>
</tr>
<tr>
<td><strong>Accumulated depreciation at 30 June 2018</strong></td>
<td>-</td>
<td>(3,706)</td>
<td>-</td>
<td>(246)</td>
<td>(295)</td>
<td>-</td>
<td>(4,248)</td>
</tr>
<tr>
<td><strong>Movements in accumulated depreciation</strong></td>
<td>-</td>
<td>(429)</td>
<td>(47)</td>
<td>(22)</td>
<td>-</td>
<td>-</td>
<td>(498)</td>
</tr>
<tr>
<td><strong>At fair value 30 June 2018</strong></td>
<td>-</td>
<td>4,835</td>
<td>-</td>
<td>99</td>
<td>293</td>
<td>-</td>
<td>5,227</td>
</tr>
</tbody>
</table>
### (c) Infrastructure

<table>
<thead>
<tr>
<th>Roads</th>
<th>Bridges</th>
<th>Footpaths and cycleways</th>
<th>Drainage</th>
<th>Recreational, leisure and Community</th>
<th>Waste Management</th>
<th>Parks open spaces and streetscapes</th>
<th>Aerodromes</th>
<th>Off street car parks</th>
<th>Other Infrastructure</th>
<th>Work in Progress</th>
<th>Total Infrastructure</th>
</tr>
</thead>
<tbody>
<tr>
<td>At fair value 1 July 2017</td>
<td>340,415</td>
<td>31,692</td>
<td>16,995</td>
<td>71,766</td>
<td>2,677</td>
<td>-</td>
<td>3,700</td>
<td>-</td>
<td>-</td>
<td>2,133</td>
<td>14,015</td>
</tr>
<tr>
<td>Accumulated depreciation at 1 July 2017</td>
<td>(48,935)</td>
<td>(5,973)</td>
<td>(7,852)</td>
<td>(17,500)</td>
<td>(2,156)</td>
<td>-</td>
<td>(1,045)</td>
<td>-</td>
<td>-</td>
<td>(431)</td>
<td>-</td>
</tr>
<tr>
<td>Movements in fair value</td>
<td>291,479</td>
<td>25,719</td>
<td>9,142</td>
<td>54,266</td>
<td>521</td>
<td>-</td>
<td>2,655</td>
<td>-</td>
<td>-</td>
<td>1,702</td>
<td>14,015</td>
</tr>
<tr>
<td>Acquisition of assets at fair value</td>
<td>2,162</td>
<td>1,339</td>
<td>89</td>
<td>214</td>
<td>84</td>
<td>-</td>
<td>374</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Contributed assets</td>
<td>2,229</td>
<td>-</td>
<td>662</td>
<td>1,903</td>
<td>-</td>
<td>-</td>
<td>42</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Revaluation increments/decrements</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>96</td>
<td>-</td>
<td>432</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Fair value of assets disposed</td>
<td>(71)</td>
<td>(516)</td>
<td>-</td>
<td>(29)</td>
<td>(9)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(282)</td>
</tr>
<tr>
<td>Transfers</td>
<td>4,278</td>
<td>4,666</td>
<td>1,202</td>
<td>2,255</td>
<td>114</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(12,372)</td>
</tr>
<tr>
<td>Movements in accumulated depreciation</td>
<td>8,598</td>
<td>5,489</td>
<td>1,952</td>
<td>4,343</td>
<td>285</td>
<td>-</td>
<td>847</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(7,629)</td>
</tr>
<tr>
<td>Depreciation and amortisation</td>
<td>(4,914)</td>
<td>(508)</td>
<td>(416)</td>
<td>(747)</td>
<td>(76)</td>
<td>-</td>
<td>(97)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(83)</td>
</tr>
<tr>
<td>Revaluation increments/decrements</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>813</td>
<td>-</td>
<td>334</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Accumulated depreciation of disposals</td>
<td>19</td>
<td>217</td>
<td>-</td>
<td>9</td>
<td>1</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Transfers</td>
<td>(58)</td>
<td>(11)</td>
<td>(56)</td>
<td>(15)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(141)</td>
</tr>
<tr>
<td>Movements in accumulated depreciation</td>
<td>(4,954)</td>
<td>(303)</td>
<td>(472)</td>
<td>(753)</td>
<td>739</td>
<td>-</td>
<td>237</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(83)</td>
</tr>
<tr>
<td>At fair value 30 June 2018</td>
<td>349,013</td>
<td>37,182</td>
<td>18,947</td>
<td>76,109</td>
<td>2,962</td>
<td>-</td>
<td>4,547</td>
<td>-</td>
<td>-</td>
<td>2,133</td>
<td>6,385</td>
</tr>
<tr>
<td>Accumulated depreciation at 30 June 2018</td>
<td>(53,889)</td>
<td>(6,276)</td>
<td>(8,324)</td>
<td>(18,253)</td>
<td>(1,417)</td>
<td>-</td>
<td>(808)</td>
<td>-</td>
<td>-</td>
<td>(515)</td>
<td>-</td>
</tr>
<tr>
<td>Total Infrastructure</td>
<td>295,123</td>
<td>30,906</td>
<td>10,623</td>
<td>57,856</td>
<td>1,545</td>
<td>-</td>
<td>3,740</td>
<td>-</td>
<td>-</td>
<td>1,618</td>
<td>6,385</td>
</tr>
</tbody>
</table>
Note 5  Assets we manage (Cont.)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in note 5.2 have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Land under roads

Council recognises land under roads it controls at fair value. Council does not recognise land under roads that it controlled prior to 1 July 2008 in its financial report.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.
Repairs and maintenance

Routine maintenance, repair costs and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Valuation of land and buildings

Valuation of land and buildings were undertaken by a qualified independent valuer (Preston Rowe Paterson (Warrnambool) Pty. Ltd.). The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table.

Details of the Council’s land and buildings and information about the fair value hierarchy as at 30 June 2018 are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Valuation Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>-</td>
<td>44,002</td>
<td>-</td>
<td>30/06/2018</td>
</tr>
<tr>
<td>Specialised land</td>
<td>-</td>
<td>-</td>
<td>2,513</td>
<td>30/06/2018</td>
</tr>
<tr>
<td>Buildings</td>
<td>-</td>
<td>13,673</td>
<td>14,224</td>
<td>30/06/2018</td>
</tr>
<tr>
<td>Total</td>
<td>-</td>
<td>57,675</td>
<td>16,737</td>
<td></td>
</tr>
</tbody>
</table>
**Note 5  Assets we manage (Cont.)**

**Valuation of infrastructure**

Valuation of infrastructure assets has been determined in accordance with valuations undertaken by Council staff and expert contractors. The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council’s infrastructure and information about the fair value hierarchy as at 30 June 2018 are as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Valuation Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roads</td>
<td>-</td>
<td>-</td>
<td>295,123</td>
<td>30/06/2016</td>
</tr>
<tr>
<td>Bridges</td>
<td>-</td>
<td>-</td>
<td>30,906</td>
<td>30/06/2016</td>
</tr>
<tr>
<td>Footpaths and cycleways</td>
<td>-</td>
<td>-</td>
<td>10,623</td>
<td>30/06/2016</td>
</tr>
<tr>
<td>Drainage</td>
<td>-</td>
<td>-</td>
<td>57,856</td>
<td>30/06/2016</td>
</tr>
<tr>
<td>Recreational, leisure and community</td>
<td>-</td>
<td>-</td>
<td>1,545</td>
<td>30/06/2016</td>
</tr>
<tr>
<td>facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parks, open space and streetscapes</td>
<td>-</td>
<td>-</td>
<td>3,740</td>
<td>30/06/2018</td>
</tr>
<tr>
<td>Other infrastructure</td>
<td>-</td>
<td>-</td>
<td>1,618</td>
<td>30/06/2018</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>-</td>
<td>-</td>
<td>401,411</td>
<td></td>
</tr>
</tbody>
</table>

**Description of significant unobservable inputs into level 3 valuations**

- **Specialised land and land under roads** is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between $1 and $27 per square metre.

- **Specialised buildings** are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs is calculated on a square metre basis and ranges from $1,500 to $3,000 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 6 years to 75 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

- **Infrastructure assets** are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.
6.1 Key Management Remuneration

(a) Council and Key Management Personnel

| Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are: |
| Councillors |
| Councillor Paul Tatchell (Mayor from 04 November 2017 to date) |
| Councillor Tonia Dudzik |
| Councillor David Edwards (Mayor up to 03 November 2017) |
| Councillor Tom Sullivan |
| Councillor Pat Toohey |
| Councillor John Keogh |
| Councillor Jarrod Bingham |
| Chief Executive Officer and other Key Management Personnel |
| Robert Croxford - Chief Executive Officer |
| Philip Jeffrey - General Manager Infrastructure |
| Danny Colgan - General Manager Social and Organisational Development |
| Satwinder Singh Sandhu - General Manager Growth and Development |

| Total Number of Councillors | 7 | 9 |
| Chief Executive Officer and other Key Management Personnel | 4 | 4 |
| Total Key Management Personnel | 11 | 13 |

(b) Remuneration of Key Management Personnel

| Details of remuneration of key management personnel was as follows: |
| Short-term benefits | $1,071 | $1,025 |
| Long-term benefits (Long Service Leave accruals in the current reporting period) | 22 | 21 |
| Total | $1,093 | $1,046 |
The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

<table>
<thead>
<tr>
<th>Income Range</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>$9,999 - $19,999</td>
<td>-</td>
<td>5</td>
</tr>
<tr>
<td>$20,000 - $29,999</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>$40,000 - $49,999</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>$60,000 - $69,999</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>$180,000 - $189,999</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>$190,000 - $199,999</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>$250,000 - $259,999</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Total</td>
<td>11</td>
<td>13</td>
</tr>
</tbody>
</table>

(c) Senior Officer Remuneration

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- has management responsibilities and reports directly to the Chief Executive; or
- whose total annual remuneration exceeds $145,000 (2017 - $142,000)

The number of Senior Officers, other than the Responsible Persons, are shown below in their relevant income bands:

<table>
<thead>
<tr>
<th>Income Range</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>$145,000 - $149,999</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>$150,000 - $159,999</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

Total Remuneration for the reporting year for Senior Officers included above, amounted to:

<table>
<thead>
<tr>
<th>$'000</th>
<th>$'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>299</td>
<td>148</td>
</tr>
</tbody>
</table>
6.2 Related party disclosure

(a) Transactions with related parties

During the period Council entered into the following transactions with

<table>
<thead>
<tr>
<th>Responsible Person / Related Party</th>
<th>2018 $'000</th>
<th>2017 $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Helen Tatchell - The Moorabool News (Ballan News Pty Ltd)</td>
<td>34</td>
<td>36</td>
</tr>
<tr>
<td>- Sale of goods and services *</td>
<td>34</td>
<td>36</td>
</tr>
<tr>
<td>Tonia Dudzik - Bacchus Marsh Community Radio</td>
<td>6</td>
<td>-</td>
</tr>
<tr>
<td>- Lease of Building **</td>
<td>6</td>
<td>-</td>
</tr>
<tr>
<td>- Community training workshop</td>
<td>3</td>
<td>-</td>
</tr>
</tbody>
</table>

* Moorabool Shire utilises services provided by the Moorabool News Pty Ltd. A public sector tender process was undertaken for the provision of media services and a contract is in place between the two entities. All transactions entered into between the two entities are in accordance with the terms and conditions of the contract.

** Moorabool Shire Council has a contract in place with Bacchus Marsh Community Radio for the lease of office space at the Darley Civic and Community Hub. The lease has been provided as per the terms of the original agreement when the building was purchased by Council. The lease is for a term of 3 years with an option to renew for a further 2 years.

(b) Outstanding balances with related parties

There was no outstanding balance with related parties at balance date.

(c) Loans to/from related parties

No loans have been made, guaranteed or secured by the Council to a Responsible Person during the reporting year.

(d) Commitments to/from related parties

There was no commitments in existence at balance date that have been made, guaranteed or secured by the council to/from a related party.
7.1 Contingent Assets and liabilities

(a) Contingent assets

Infrastructure assets from new subdivisions (constructed by developers) expected to be accounted for by Council in 2018/2019 total $4.739 million (actual 2017/2018 $5.500 million).

Council expects to receive $124,594 in reimbursements from the Department of Treasury and Finance for works carried out in relation to Storm/Flood events in September 2016. This will be the final claim from a total of $2.387 million in costs incurred by Council.

Operating lease receivables

The Council has entered into commercial property leases on its investment property. These properties held under operating leases have remaining non-cancellable lease terms of between 1 and 10 years. Most leases include a CPI based revision of the rental charge annually.

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

Future minimum rentals receivable under non-cancellable operating leases are as follows:

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not later than one year</td>
<td>171</td>
<td>159</td>
</tr>
<tr>
<td>Later than one year and not later than five years</td>
<td>411</td>
<td>296</td>
</tr>
<tr>
<td>Later than five years</td>
<td>528</td>
<td>507</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,110</strong></td>
<td><strong>961</strong></td>
</tr>
</tbody>
</table>

Guarantees for loans to other entities

Council has a bank guarantee to the value of $15,000 in favour of the Department of Environment and Primary Industries. This guarantee is for an extractive mining licence in relation to the Allen's Gravel Pit.

(b) Contingent liabilities

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in Note 8.3. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

Future superannuation contributions

In addition to the disclosed contributions, Council has paid unfunded liability payments to Vision Super totalling $60,168 (2016/17 $69,099.64). There were no contributions outstanding and no loans issued from or to the above schemes as at 30 June 2018. The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2019 are $48,000.
7.2 Change in accounting standards

The following new AAS's have been issued that are not mandatory for the 30 June 2018 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Revenue from contracts with customers (AASB 15) (applies 2019/20)
The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.

Amendments to Australian Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities (AASB 2016-7) (applies 2019/20).
This Standard defers the mandatory effective date of AASB 15 for not-for-profit entities from 1 January 2018 to 1 January 2019.

Leases (AASB 16) (applies 2019/20)
The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a ‘right-of-use’ asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the ‘right-of-use’ asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.

Council has a significant number of operating leases that will be impacted as a result of this change. This will see assets and liabilities of approximately $157,966 recognised.

Income of Not-for-Profit Entities (AASB 1058 ) (applies 2019/20)
This standard replaces AASB 1004 Contributions and establishes revenue recognition principles for transactions where the consideration to acquire an asset is significantly less than fair value to enable to not-for-profit entity to further its objectives.
7.3 Financial instruments

(a) Objectives and policies
The Council’s principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the Notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk
Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk
Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

We manage interest rate risk by adopting an investment policy that ensures:
- diversification of investment product,
- monitoring of return on investment,
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council’s exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council’s year end result.
(c) Credit risk
Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on some financial assets included in our balance sheet. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with;
- we may require collateral where appropriate; and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

We may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 7.1 (b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk
Liquidity risk includes the risk that as a result of our operational liquidity requirements we will not have sufficient funds to settle a transaction when required, we will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 7.1, and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade.

Details of the maturity profile for borrowings are disclosed at Note 4.5.

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value.
(f) Sensitivity disclosure analysis
Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are ‘reasonably possible’ over the next 12 months:

- A parallel shift of +1% and -1% in market interest rates (AUD) from year-end rates of 2.5%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

7.4 Fair value measurement

Fair value hierarchy
Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities
Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and
Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.
Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at Note 5 Property, infrastructure, plant and equipment, and infrastructure.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis up to every 5 years. The valuation is performed either by experienced Council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets' carrying value over its recoverable amount is expensed to the Comprehensive Income Statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

7.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.
8.1 Reserves

(a) Asset revaluation reserves

<table>
<thead>
<tr>
<th></th>
<th>2018 Balance at beginning of reporting period</th>
<th>Increment (decrement)</th>
<th>2018 Balance at end of reporting period</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Property</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>24,859</td>
<td>1,622</td>
<td>26,482</td>
</tr>
<tr>
<td>Land under roads</td>
<td>258</td>
<td>189</td>
<td>447</td>
</tr>
<tr>
<td>Buildings</td>
<td>611</td>
<td>(8)</td>
<td>603</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>25,728</td>
<td>1,803</td>
<td>27,531</td>
</tr>
<tr>
<td><strong>Infrastructure</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roads</td>
<td>239,955</td>
<td>-</td>
<td>239,955</td>
</tr>
<tr>
<td>Bridges</td>
<td>18,063</td>
<td>-</td>
<td>18,063</td>
</tr>
<tr>
<td>Drainage</td>
<td>27,483</td>
<td>-</td>
<td>27,483</td>
</tr>
<tr>
<td>Recreation, leisure and community facilities</td>
<td>3,390</td>
<td>1,675</td>
<td>5,065</td>
</tr>
<tr>
<td>Kerb &amp; channel</td>
<td>62</td>
<td>-</td>
<td>62</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>288,952</td>
<td>1,675</td>
<td>290,627</td>
</tr>
<tr>
<td><strong>Total Asset Revaluation Reserves</strong></td>
<td>314,680</td>
<td>3,478</td>
<td>318,159</td>
</tr>
</tbody>
</table>

2017

<table>
<thead>
<tr>
<th></th>
<th>2017 Balance at beginning of reporting period</th>
<th>Increment (decrement)</th>
<th>2017 Balance at end of reporting period</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Property</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>24,859</td>
<td>-</td>
<td>24,859</td>
</tr>
<tr>
<td>Land under roads</td>
<td>258</td>
<td>-</td>
<td>258</td>
</tr>
<tr>
<td>Buildings</td>
<td>611</td>
<td>-</td>
<td>611</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>25,728</td>
<td>-</td>
<td>25,728</td>
</tr>
<tr>
<td><strong>Infrastructure</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roads</td>
<td>239,955</td>
<td>-</td>
<td>239,955</td>
</tr>
<tr>
<td>Bridges</td>
<td>18,063</td>
<td>-</td>
<td>18,063</td>
</tr>
<tr>
<td>Drainage</td>
<td>27,483</td>
<td>-</td>
<td>27,483</td>
</tr>
<tr>
<td>Recreation, leisure and community facilities</td>
<td>3,390</td>
<td>-</td>
<td>3,390</td>
</tr>
<tr>
<td>Kerb &amp; channel</td>
<td>62</td>
<td>-</td>
<td>62</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>288,952</td>
<td>-</td>
<td>288,952</td>
</tr>
<tr>
<td><strong>Total Asset Revaluation Reserves</strong></td>
<td>314,680</td>
<td>-</td>
<td>314,680</td>
</tr>
</tbody>
</table>

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.
### Note 8 Other matters (Cont.)

#### (b) Other reserves

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Balance at beginning of reporting period</td>
<td>Transfer from accumulated surplus</td>
</tr>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Car park reserve</td>
<td>43</td>
<td>35</td>
</tr>
<tr>
<td>Recreation facilities</td>
<td>857</td>
<td>133</td>
</tr>
<tr>
<td>Development works</td>
<td>1,755</td>
<td>-</td>
</tr>
<tr>
<td>Industrial estate</td>
<td>-</td>
<td>1,631</td>
</tr>
<tr>
<td>Social infrastructure reserve</td>
<td>18</td>
<td>-</td>
</tr>
<tr>
<td>Storm water management</td>
<td>73</td>
<td>-</td>
</tr>
<tr>
<td>Closed landfill</td>
<td>728</td>
<td>130</td>
</tr>
<tr>
<td>Defined benefits</td>
<td>248</td>
<td>70</td>
</tr>
<tr>
<td>Community seed funding</td>
<td>199</td>
<td>70</td>
</tr>
<tr>
<td>Capital works contributions reserve</td>
<td>14</td>
<td>-</td>
</tr>
<tr>
<td>Developer contribution reserve</td>
<td>987</td>
<td>-</td>
</tr>
<tr>
<td>Essence Estate Playground</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>LGFV Loan repayment reserve</td>
<td>2,311</td>
<td>1,031</td>
</tr>
<tr>
<td><strong>Total statutory and other reserves</strong></td>
<td><strong>7,232</strong></td>
<td><strong>3,100</strong></td>
</tr>
</tbody>
</table>

2017

| Car park reserve         | 43    | -     | -     | 43    |
| Recreation facilities    | 868   | 197   | (207) | 857   |
| Development works        | 1,800 | 46    | (91)  | 1,755 |
| Social infrastructure reserve | 212 | -     | (194) | 18    |
| Storm water management   | 73    | -     | -     | 73    |
| Closed landfill          | 597   | 130   | -     | 728   |
| Defined benefits         | 180   | 67    | -     | 248   |
| Community seed funding   | 132   | 67    | -     | 199   |
| Capital works contributions reserve | 14 | -     | -     | 14    |
| Developer contribution reserve | 987 | -     | -     | 987   |
| Essence Estate Playground| 20    | -     | (20)  | -     |
| LGFV Loan repayment reserve | 783   | 1,528 | -     | 2,311 |
| **Total statutory and other reserves** | **5,708** | **2,036** | **(512)** | **7,232** |

69 of 335
Note 8 Other matters (Cont.)

Car park reserve
The purpose of this reserve is to provide improved parking facilities in urban areas.

Recreation facilities reserve
The purpose of this reserve is to provide funding for recreational facilities. Funded from developer contributions this reserve requires that recreation facilities be established within the proximity of the relevant new subdivision.

Industrial estate reserve
The purpose of this reserve is to fund future opportunities for industrial subdivision or economic development activity of a capital nature in and around Bacchus Marsh. This reserve is funded from the net proceeds of land sold in the Council developed Industrial Estate (the final parcel of land sold was in the 2013/14 financial year).

Development works reserve
At the June 2018 Ordinary Meeting of Council it was resolved that this reserve be closed off and the remaining balance (excluding the Industrial Estate portion) be allocated to the 2018/19 Community Grants Program.

Social Infrastructure reserve
The purpose of this reserve is to provide funding for increased social infrastructure requirements arising out of new subdivisions and developments and is funded by a levy on developers.

Storm water management reserve
The purpose of this reserve is to provide funding for future storm water management works which will be required for future subdivisions at the western end of Holts Lane in Darley.

Closed landfill reserve
The purpose of this reserve is to provide funding for future site remediation works related to closed landfills within Moorabool Shire.

Defined benefits reserve
The purpose of this reserve is to provide funding for future liability calls related to the Defined Benefits Superannuation scheme.

Community seed funding reserve
The purpose of this reserve is to provide a funding platform for the planning and advancement of future Capital Works projects.

Capital works contributions reserve
The purpose of this reserve is to provide funding for future capital works, such as road works, associated with specific developments funded by contributions from the developer.

Developer contribution reserve
The purpose of this reserve is to provide funding for various agreed infrastructure requirements arising from new developments and is funded from developer contributions.

Essence Estate Playground
The purpose of this reserve is to provide funding towards the construction of a playground at the Stage 5 Reserve in Essence Estate, Bacchus Marsh.

Local Government Funding Vehicle (LGFV) loan repayment reserve
The purpose of this reserve is to provide funding for the repayment of the principal component of loans held through the LGFV. These loans are interest only until maturity.
## Note 8 Other matters (Cont.)

### 8.2 Reconciliation of cash flows from operating activities to surplus/(deficit)

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surplus/(deficit) for the year</td>
<td>11,127</td>
<td>14,823</td>
</tr>
<tr>
<td>Depreciation/amortisation</td>
<td>8,625</td>
<td>8,209</td>
</tr>
<tr>
<td>(Profit)/loss on disposal of property, infrastructure, plant and equipment</td>
<td>1,396</td>
<td>3,866</td>
</tr>
<tr>
<td>Contributions - non-monetary assets</td>
<td>(5,500)</td>
<td>(4,978)</td>
</tr>
<tr>
<td>Interest expense - Borrowing Cost</td>
<td>683</td>
<td>790</td>
</tr>
<tr>
<td>Work in progress from previous year expensed</td>
<td>-</td>
<td>247</td>
</tr>
<tr>
<td><strong>Change in assets and liabilities:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Increase)/decrease in trade and other receivables</td>
<td>641</td>
<td>(550)</td>
</tr>
<tr>
<td>(Increase)/decrease in prepayments</td>
<td>46</td>
<td>(74)</td>
</tr>
<tr>
<td>(Increase)/decrease in accrued income</td>
<td>1,856</td>
<td>(1,425)</td>
</tr>
<tr>
<td>Increase/(decrease) in trade and other payables</td>
<td>(238)</td>
<td>1,834</td>
</tr>
<tr>
<td>(Increase)/decrease in inventories</td>
<td>6</td>
<td>(2)</td>
</tr>
<tr>
<td>Increase/(decrease) in provisions</td>
<td>237</td>
<td>(451)</td>
</tr>
<tr>
<td><strong>Net cash provided by/(used in) operating activities</strong></td>
<td>18,880</td>
<td>22,290</td>
</tr>
</tbody>
</table>

### 8.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

**Accumulation**

The Fund’s accumulation categories, Vision MySuper/Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2018, this was 9.5% as required under Superannuation Guarantee legislation).
Defined Benefit
Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding arrangements
Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2017, an triennial/full actuarial investigation was completed. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 103.1%. To determine the VBI, the fund Actuary used the following long-term assumptions:

Net investment returns 6.5% pa
Salary information 3.5% pa
Price inflation (CPI) 2.50% pa.

Vision Super has advised that the estimated VBI at June 30 2018 was 106%. The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 30th June 2017 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category’s funding arrangements from prior years.

Employer contributions
Regular contributions
On the basis of the results of the 2017 full actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund’s Defined Benefit category at rates determined by the Fund’s Trustee. For the year ended 30 June 2018, this rate was 9.5% of members' salaries (9.5% in 2016/2017). This rate will increase in line with any increase to the contribution rate. In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.
Funding calls
If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category’s VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund’s participating employers (including Council) are required to make an employer contribution to cover the shortfall. Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund’s Defined Benefit category, together with the employer’s payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer’s successor.

2017 full actuarial investigation surplus amounts
The Fund’s full actuarial investigation as at 30 June 2017 identified the following in the defined benefit category of which Council is a contributing employer:

- A VBI surplus of $69.8 million; and
- A total service liability surplus of $193.5 million.
- A discounted accrued benefits surplus of $228.8 million

The VBI surplus means that the market value of the fund’s assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2017. The total service liability surplus means that the current value of the assets in the Fund’s Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses. Council was notified of the 30 June 2017 VBI during August 2017.

2018 interim actuarial investigation
An interim actuarial investigation is being conducted for the Fund’s position as at 30 June 2018 as the fund provides lifetime pensions in the Defined Benefit category. It is anticipated that this actuarial investigation will be completed by October 2018.
11.1.2 Adoption “in principle” of the 2017/18 Performance Statement for submission to the Victorian Auditor-General for certification

Introduction

Author: Vanessa O'Toole
General Manager: Danny Colgan

Background

The 2017/18 Performance Statement has been prepared to meet the requirements of the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014 for adoption “in principle” by Council for submission to the Auditor-General for certification.

Since 2014, Councils have been required to report on their performance through their annual report to their community.

Pursuant to Section 131(4) of the Local Government Act 1989, the Performance Statement in the annual report must –

(a) contain the following—
   (i) for the services funded in the budget for the financial year reported on, the prescribed indicators of service performance required by the regulations to be reported against in the performance statement and the prescribed measures relating to those indicators;
   (ii) the prescribed indicators of financial performance and the prescribed measures relating to those indicators;
   (iii) the prescribed indicators of sustainable capacity performance and the prescribed measures relating to those indicators;
   (iv) results achieved for that financial year in relation to those performance indicators and measures referred to in subparagraphs (i), (ii) and (iii);
   (v) any other information required by the regulations; and

(b) be prepared in accordance with the regulations.

Proposal

In accordance with Council’s governance practices, the Performance Statement as attached to this report, will have been presented to Council’s Audit and Risk Advisory Committee on Tuesday 4 September 2018 for review and recommendation to Council for adoption “in principle” and authorisation for two Councillors, being the Councillor members of the Audit and Risk Advisory Committee, and the Chief Executive Officer to sign the audited statements.

The Performance Statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results for the 2017/18 year.

Overall there are 30 performance indicators that have been mandated for an independent audit. Of these indicators six (6) relate to sustainable capacity, twelve (12) relate to service performance and twelve (12) relate to financial performance.
The *Local Government (Planning and Reporting) Regulations* 2014 requires explanation of any material variations in the results contained in the Performance Statement. The performance indicator results for 2017/18 will be compared to the results for the previous three financial years.

The forecast figures included in the Performance Statement are those adopted by Council in its Strategic Resource Plan at a Special Meeting of Council on 27 June 2018 and which forms part of the 2018/19 Annual Budget and the Council Plan 2017-2021. The Strategic Resource Plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term.

In relation to the Financial Performance Indicators, some of the major trends include;

- **E1 Revenue Level** – In 2017/18, average residential rates per residential property assessments amounted to $1,543.84. The forward outlook for future years will be impacted by rate capping and the calculation basis used for calculating rate revenue in future years.

- **L1 Working Capital** – In the 2017/18 year, Council’s working capital ratio of 192.64% was higher compared to previous years. This ratio was favourably impacted by the early payment of Financial Assistance Grants amounting to $3.18m in the 2017/18 year. This ratio was also unfavourably impacted by timing delays. Council decided to defer $3.148m in loan borrowings until the 2018/19 year. In addition to this, the construction of Halletts Way in 2016/17 was budgeted to be funded partly from Developer Contributions. As at 30 June 2018, in excess of $2.0m in Developer Contributions were yet to be received.

- **L2 Unrestricted cash** – Unrestricted cash levels are at 76.70% as at 30 June 2018, which is a significant improvement from the 2016/17 reporting year. The improvement in this ratio is consistent with Council’s Strategic Financial Plan and this ratio is expected to significantly improve in future years. Whilst this ratio was favourably impacted by the early payment of Financial Assistance Grants in the 2017/18 year, it was also unfavourably impacted by deferred loan borrowings and delayed developer contributions income amounting to $3.148m and $2.0m respectively.

- **O2 Loans and Borrowings** – As at 30 June 2018, loans and borrowings were 37.85% of rate revenue. This ratio was favourably impacted by the deferral of $3.148m in loan borrowings until the 2018/19 reporting year.

- **OP1 Adjusted Underlying Result** – The adjusted underlying surplus for 2017/18 is 6.37%. The improvement in this ratio is consistent with the Strategic Financial Plan and demonstrates a continued improvement in the financial sustainability of Moorabool Shire.

**Policy Implications**

The Council Plan 2017-2021 provides as follows:

**Strategic Objective 1:** Providing Good Governance and Leadership

**Context 1C:** Our Business and Systems

The proposal to present the 2017/18 Performance Statement to Council is consistent with the Council Plan 2017-2021.
Financial Implications

There are no financial implications from this report. The preparation and presentation of the 2017/18 Performance Statement has been performed within the allocated budget.

Risk & Occupational Health & Safety Issues

<table>
<thead>
<tr>
<th>Risk Identifier</th>
<th>Detail of Risk</th>
<th>Risk Rating</th>
<th>Control/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inadequate performance by Council</td>
<td>Inability to meet attainable levels of performance</td>
<td>Medium</td>
<td>Systems, processes and measures to provide comprehensive performance information that meets the needs of a number of audiences</td>
</tr>
</tbody>
</table>

Communications and Consultation Strategy

The Performance Statement will be presented to the Victorian Auditor General’s Office for review and certification. The Performance Statement will form part of the Council’s Annual Report which will be lodged with the Minister for Local Government prior to 30 September 2018. The Annual Report will be made publically available on Council’s website and at all office locations early in October 2018.


In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer’s Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

*General Manager – Danny Colgan*

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

*Author – Vanessa O’Toole*

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The 2017/18 Performance Statement has been prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014* for adoption “in principle” by Council for submission to the Auditor-General for certification.

At the time of printing this document, Council’s Performance Statement was included on the Agenda for consideration at the Audit and Risk Advisory Committee Meeting on Tuesday 4 September 2018, with a recommendation that the Audit and Risk Committee recommend that Council adopts the statement “in principle”.

OMC - 05/09/2018

76 of 335
Following a resolution, the Performance Statement will then be submitted to the Auditor-General for certification. Council is also required to authorise two Councillors to sign the Performance Statement on behalf of Council, as required under the *Local Government Act 1989*.

It is practice for the Councillor members of the Audit and Risk Advisory Committee to sign the certified statements on behalf of Council.

**Recommendation:**

That Council, in accordance with section 132 of the *Local Government Act 1989*:

1. adopts ‘in principle’ the 2017/18 Performance Statement and submits the Performance Statement, subject to no material change, to the Victorian Auditor-General for certification; and

2. authorises the Council’s Audit and Risk Advisory Committee representatives, Cr. Dudzik and Cr. Tatchell, to certify the 2017/18 Performance Statement in its final form, after any changes recommended, or agreed to by the Auditor, have been made.

**Report Authorisation**

Authorised by

Name: Danny Colgan
Title: General Manager Social & Organisational Development
Date: Wednesday 29 August 2018
2017-18 Performance Statement

Description of municipality

Moorabool Shire is a fast growing semi-rural municipality nestled between Melbourne, Geelong and Ballarat. Moorabool’s eastern boundary is located just 40km west of Melbourne’s CBD and extends westwards to the City of Ballarat municipal boundary. The Shire straddles Victoria’s Western Highway and has excellent transport access to Melbourne, Ballarat and Geelong.

Spending more than 2,110 square kilometres, Moorabool is made up of 64 localities, hamlets and towns. More than 74% of the Shire comprises of water catchments, state forests and national parks.

The population of Moorabool Shire in 2016 is 32,311. More than half the population lives in Bacchus Marsh and surrounds (18,535). The Shire’s second largest population can be found in and around Ballan (3,010). The population is distributed throughout the large number of small towns, hamlets and farming areas within the Shire.

The population of the Shire is estimated to increase by 65% between 2016 and 2041 to 53,270. The majority of growth during this period will come from the new estates in Maddingley which are forecast to increase by over 200% during this same period.

Sustainable Capacity Indicators - for the year ended 30 June 2018

<table>
<thead>
<tr>
<th>LGV Ref</th>
<th>Indicator/measure</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Population</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C1</td>
<td>Expenses per head of municipal population</td>
<td>$1,352.32</td>
<td>$1,410.85</td>
<td>$1,400.93</td>
<td>$1,423.25</td>
<td>No Material Variations.</td>
</tr>
<tr>
<td></td>
<td>[Total expenses / Municipal population]</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C2</td>
<td>Infrastructure per head of municipal population</td>
<td>$12,782.93</td>
<td>$14,704.57</td>
<td>$13,417.99</td>
<td>$13,226.44</td>
<td>No Material Variations.</td>
</tr>
<tr>
<td></td>
<td>[Value of infrastructure / Municipal population]</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>[Municipal population / Kilometres of local roads]</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 2017-18 Performance Statement

<table>
<thead>
<tr>
<th>LGV Ref</th>
<th>Indicator/measure</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Own-source revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C4</td>
<td>Own-source revenue per head of municipal population</td>
<td>$903.51</td>
<td>$1,089.31</td>
<td>$1,042.59</td>
<td>$1,178.67</td>
<td>In the 2017/18 reporting year, there was a change in the calculation formula for this ratio which resulted in own source revenue being higher in the 2017/18 reporting year. If not for the changes in the basis of calculation for this ratio, there would have been no material variation.</td>
</tr>
<tr>
<td></td>
<td>[Own-source revenue / Municipal population]</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C5</td>
<td>Recurrent grants per head of municipal population</td>
<td>$431.03</td>
<td>$268.03</td>
<td>$445.23</td>
<td>$329.96</td>
<td>The early payment of Financial Assistance Grants in the 2016/17 year is the primary reason for the increase in this ratio.</td>
</tr>
<tr>
<td></td>
<td>[Recurrent grants / Municipal population]</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C6</td>
<td>Relative Socio-Economic Disadvantage</td>
<td>7.00</td>
<td>7.00</td>
<td>7.00</td>
<td>7.00</td>
<td>No Material Variations.</td>
</tr>
<tr>
<td></td>
<td>[Index of Relative Socio-Economic Disadvantage by decile]</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Sustainable Capacity Indicators – Definitions

"Adjusted underlying revenue" means total income other than:
(a) non-recurrent grants used to fund capital expenditure; and
(b) non-monetary asset contributions; and
(c) contributions to fund capital expenditure from sources other than those referred to above.

"Infrastructure" means non-current property, plant and equipment excluding land.
"Local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

"Population" means the resident population estimated by council

"Own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"Relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"Unrestricted cash" means all cash and cash equivalents other than restricted cash.
## 2017-18 Performance Statement

### Service Performance Indicators - for the year ended 30 June 2018

<table>
<thead>
<tr>
<th>LGV Ref</th>
<th>Service/indicator/measure</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>AF6</td>
<td>Aquatic Facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Utilisation</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Utilisation of aquatic facilities</strong></td>
<td>0.28</td>
<td>0.23</td>
<td>0.26</td>
<td>0.26</td>
<td>There was a total of 8,535 visits to the aquatic facilities this season - 6,019 visitors attended Bacchus Marsh Outdoor Pool and 2,516 visitors attended Ballan Outdoor Pool in this period.</td>
</tr>
<tr>
<td>AM4</td>
<td>Animal Management</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Health and safety</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Animal management prosecutions</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>2.00</td>
<td>0.00</td>
<td>No Animal Management prosecutions undertaken during this period.</td>
</tr>
<tr>
<td>FS4</td>
<td>Food Safety</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Health and safety</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Critical and major non-compliance outcome notifications</strong></td>
<td>89.00%</td>
<td>83.33%</td>
<td>94.74%</td>
<td>100.00%</td>
<td></td>
</tr>
</tbody>
</table>
## 2017-18 Performance Statement

<table>
<thead>
<tr>
<th>LGV Ref</th>
<th>Service/indicator/measure</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>G5</td>
<td>Governance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Satisfaction</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Satisfaction with council decisions</td>
<td>50.00</td>
<td>48.00</td>
<td>49.00</td>
<td>51.00</td>
<td>[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]</td>
</tr>
<tr>
<td>HC6</td>
<td>Home and Community Care (HACC)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs</td>
</tr>
<tr>
<td></td>
<td>Participation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Participation in HACC service</td>
<td>30.24%</td>
<td>32.67%</td>
<td>Reporting Ceased 1 July 2016</td>
<td>Reporting Ceased 1 July 2016</td>
<td>[Number of people that received a HACC service / Municipal target population for HACC services] x100</td>
</tr>
<tr>
<td>HC7</td>
<td>Participation in HACC service by CALD people</td>
<td>12.98%</td>
<td>18.97%</td>
<td>Reporting Ceased 1 July 2016</td>
<td>Reporting Ceased 1 July 2016</td>
<td>[Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100</td>
</tr>
<tr>
<td>LB4</td>
<td>Libraries</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Participation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Active library members</td>
<td>12.00%</td>
<td>9.24%</td>
<td>9.18%</td>
<td>9.51%</td>
<td>[Number of active library members / Municipal population] x100</td>
</tr>
</tbody>
</table>
## 2017-18 Performance Statement

<table>
<thead>
<tr>
<th>LGV Ref</th>
<th>Service/indicator/metric</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>MC4</td>
<td>Maternal and Child Health (MCH) Participation</td>
<td>82.00%</td>
<td>76.86%</td>
<td>77.28%</td>
<td>77.92%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Participation in the MCH service</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MC5</td>
<td>Participation in the MCH service by Aboriginal children</td>
<td>78.00%</td>
<td>71.79%</td>
<td>71.79%</td>
<td>81.97%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>R5</td>
<td>Roads Satisfaction</td>
<td>43.00</td>
<td>47.00</td>
<td>43.00</td>
<td>46.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Satisfaction with sealed local roads</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SP4</td>
<td>Statutory Planning Decision making</td>
<td>89.00%</td>
<td>27.27%</td>
<td>33.33%</td>
<td>66.67%</td>
<td>The small number of VCAT decisions make any change appear to be insignificant.</td>
</tr>
<tr>
<td></td>
<td>Council planning decisions upheld at VCAT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>[Number of VCAT decisions that did not set aside council’s decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 2017-18 Performance Statement

<table>
<thead>
<tr>
<th>LGV Ref</th>
<th>Service/indicator/measure</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>WC5</td>
<td>Waste Collection</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Kerbside collection waste diverted from landfill</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Moorabool Shire Council introduced a green waste collection service in their urban areas reducing the volume of waste deposited to landfill.</td>
</tr>
</tbody>
</table>

Waste Collection

Waste diversion

| WC5     | Kerbside collection waste diverted from landfill | 33.00% | 35.07% | 36.91% | 37.56% | Moorabool Shire Council introduced a green waste collection service in their urban areas reducing the volume of waste deposited to landfill. |
2017-18 Performance Statement

Service Performance Indicators - Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"Active library member" means a member of a library who has borrowed a book from the library

"Annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

“CALD” means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English

"Class 1 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 1 food premises under section 19C of that Act

"Class 2 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards "means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

"Critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the Food Act 1984 , or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"Food premises" has the same meaning as in the Food Act 1984

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"Local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

"Major non-compliance outcome notification” means a notification received by a council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"Population" means the resident population estimated by council

"Target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the Occupational Health and Safety Act 2004.
## 2017-18 Performance Statement

### Financial Performance Indicators - for the year ended 30 June 2018

<table>
<thead>
<tr>
<th>LGV Ref</th>
<th>Dimension/indicator/measure</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Forecasts 2019</th>
<th>Forecasts 2020</th>
<th>Forecasts 2021</th>
<th>Forecasts 2022</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>E1</td>
<td>Efficiency</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>No Material Variations.</td>
</tr>
<tr>
<td></td>
<td>Revenue level</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Average residential rate per residential property assessment</td>
<td>$1,392.85</td>
<td>$1,460.85</td>
<td>$1,512.85</td>
<td>$1,543.84</td>
<td>$1,578.62</td>
<td>$1,618.08</td>
<td>$1,658.56</td>
<td>$1,700.06</td>
<td></td>
</tr>
<tr>
<td>E2</td>
<td>Expenditure level</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>No Material Variations.</td>
</tr>
<tr>
<td></td>
<td>Expenses per property assessment</td>
<td>$2,665.52</td>
<td>$2,677.65</td>
<td>$2,798.23</td>
<td>$2,867.61</td>
<td>$2,834.54</td>
<td>$2,939.91</td>
<td>$2,933.53</td>
<td>$2,994.83</td>
<td></td>
</tr>
<tr>
<td>E3</td>
<td>Workforce turnover</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Resignations and terminations compared to average staff</td>
<td>8.89%</td>
<td>9.91%</td>
<td>14.98%</td>
<td>12.90%</td>
<td>8.89%</td>
<td>8.68%</td>
<td>8.60%</td>
<td>8.54%</td>
<td>A number of long serving staff retired or left Council during the 2017/18 year.</td>
</tr>
</tbody>
</table>
### 2017-18 Performance Statement

<table>
<thead>
<tr>
<th>Ref</th>
<th>Dimension/indicator/measure</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Forecasts 2019</th>
<th>Forecasts 2020</th>
<th>Forecasts 2021</th>
<th>Forecasts 2022</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>L1</td>
<td>Liquidity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>This ratio was favourably impacted by the early payment of Financial Assistance Grants amounting to $3.18m in the 2017/18 year. This ratio was also unfavourably impacted by timing delays. Council decided to defer $3.148m in loan borrowings until the 2018/19 year. In addition to this, the construction of Halletts Way in 2016/17 was budgeted to be funded partly from Developer Contributions. As at 30 June 2018, in excess of $2.0m in Developer Contributions were yet to be received.</td>
</tr>
<tr>
<td></td>
<td>Working capital</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Current assets compared to current liabilities</td>
<td>183.45%</td>
<td>195.20%</td>
<td>163.58%</td>
<td>192.64%</td>
<td>224.38%</td>
<td>246.28%</td>
<td>196.68%</td>
<td>249.77%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Unrestricted cash</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>[Current assets / Current liabilities] x100</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 2017-18 Performance Statement

<table>
<thead>
<tr>
<th>LGV Ref</th>
<th>Dimension/indicator/measure</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Results 2019</th>
<th>Results 2020</th>
<th>Results 2021</th>
<th>Results 2022</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>L2</td>
<td>Unrestricted cash compared to current liabilities</td>
<td>42.66%</td>
<td>33.65%</td>
<td>37.46%</td>
<td>76.70%</td>
<td>117.40%</td>
<td>135.73%</td>
<td>100.13%</td>
<td>120.48%</td>
<td>The improvement in this ratio is consistent with Council's Strategic Financial Plan and this ratio is expected to significantly improve in future years. Whilst this ratio was favourably impacted by the early payment of Financial Assistance Grants in the 2017/18 year, it was also unfavourably impacted by deferred loan borrowings and delayed developer contributions income amounting to $3.148m and $2.0m respectively.</td>
</tr>
<tr>
<td>O1</td>
<td>Obligations Asset renewal</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>This ratio was unfavourably impacted due to carried forward capital works. As at 30 June 2018, there was $4.365m in capital works to be carried forward to the 2018/19 year.</td>
</tr>
</tbody>
</table>

\[
\text{[Unrestricted cash / Current liabilities]} \times 100
\]

\[
\text{[Asset renewal expense / Asset depreciation]} \times 100
\]
## 2017-18 Performance Statement

<table>
<thead>
<tr>
<th>LGV Ref</th>
<th>Dimension</th>
<th>Indicator</th>
<th>Measure</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Forecasts 2019</th>
<th>Forecasts 2020</th>
<th>Forecasts 2021</th>
<th>Forecasts 2022</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>O2</td>
<td>Loans and borrowings</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>This ratio was favourably impacted by the deferral of $3.148m in loan borrowings until the 2018/19 reporting year.</td>
</tr>
<tr>
<td></td>
<td>Loans and borrowings compared to rates</td>
<td></td>
<td></td>
<td>43.54%</td>
<td>51.28%</td>
<td>43.93%</td>
<td>37.85%</td>
<td>50.44%</td>
<td>50.63%</td>
<td>46.25%</td>
<td>31.86%</td>
<td></td>
</tr>
<tr>
<td>O3</td>
<td>Loans and borrowings repayments compared to rates</td>
<td></td>
<td></td>
<td>8.84%</td>
<td>7.46%</td>
<td>7.17%</td>
<td>6.33%</td>
<td>5.62%</td>
<td>5.52%</td>
<td>4.05%</td>
<td>14.00%</td>
<td>This ratio was favourably impacted by the deferral of $3.148m in loan borrowings until the 2018/19 reporting year.</td>
</tr>
<tr>
<td></td>
<td>[Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>O4</td>
<td>Non-current liabilities compared to own source revenue</td>
<td></td>
<td></td>
<td>41.11%</td>
<td>44.51%</td>
<td>37.68%</td>
<td>29.49%</td>
<td>44.98%</td>
<td>46.25%</td>
<td>33.04%</td>
<td>31.77%</td>
<td>In the 2017/18 reporting year, there was a change in the calculation formula for this ratio which resulted in own source revenue being higher in the 2017/18 reporting year. If not for the changes in the basis of calculation for this ratio, there would have been no material variation.</td>
</tr>
<tr>
<td></td>
<td>[Non-current liabilities / Own source revenue] x100</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 2017-18 Performance Statement

<table>
<thead>
<tr>
<th>LGV Ref</th>
<th>Dimension/indicator measure</th>
<th>Results 2015</th>
<th>Results 2016</th>
<th>Results 2017</th>
<th>Results 2018</th>
<th>Forecasts</th>
<th>Material Variations and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>OP1</td>
<td>Operating position</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Adjusted underlying result</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>[Adjusted underlying surplus (or deficit)]/ Adjusted underlying revenue x100</td>
<td>-0.43%</td>
<td>-2.64%</td>
<td>7.44%</td>
<td>6.37%</td>
<td>2.80%</td>
<td>The improvement in this ratio is consistent with the Strategic Financial Plan and demonstrates a continued improvement in the financial sustainability of Moorabool Shire.</td>
</tr>
<tr>
<td>S1</td>
<td>Stability</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Stability</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rates concentration</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rates compared to adjusted underlying revenue</td>
<td>66.36%</td>
<td>70.41%</td>
<td>63.31%</td>
<td>63.71%</td>
<td>68.41%</td>
<td>No Material Variations.</td>
</tr>
<tr>
<td></td>
<td>[Rate revenue / Adjusted underlying revenue] x100</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>68.26%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rates effort</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rates compared to property values</td>
<td>0.48%</td>
<td>0.50%</td>
<td>0.49%</td>
<td>0.50%</td>
<td>0.51%</td>
<td>No Material Variations.</td>
</tr>
<tr>
<td></td>
<td>[Rate revenue / Capital improved value of rateable properties in the municipality] x100</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.52%</td>
<td></td>
</tr>
</tbody>
</table>
Financial Performance Indicators – Definitions

"Adjusted underlying revenue" means total income other than:
   (a) non-recurrent grants used to fund capital expenditure; and
   (b) non-monetary asset contributions; and
   (c) contributions to fund capital expenditure from sources other than those referred to above

"Adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"Asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset
that returns the service capability of the asset to its original capability

"Current assets" has the same meaning as in the AAS

"Current liabilities" has the same meaning as in the AAS

"Non-current assets" means all assets other than current assets

"Non-current liabilities" means all liabilities other than current liabilities

"Non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner
and is not expected to be received again during the period covered by a council's Strategic Resource
Plan

"Own-source revenue" means adjusted underlying revenue other than revenue that is not under the
control of council (including government grants)

"Population" means the resident population estimated by council

"Rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"Recurrent grant" means a grant other than a non-recurrent grant

"Residential rates" means revenue from general rates, municipal charges, service rates and service
charges levied on residential properties

"Restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available
for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital
works expenditure from the previous financial year

"Unrestricted cash" means all cash and cash equivalents other than restricted cash.
2017-18 Performance Statement

Other Information - Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council’s strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 27 June 2018 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.
2017-18 Performance Statement

Certification of the performance statement

In my opinion, the accompanying performance statement has been prepared in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

Steven Ivelja CPA
Principal Accounting Officer
Dated: 05 September 2018

In our opinion, the accompanying performance statement of the (council name) for the year ended 30 June 2018 presents fairly the results of council’s performance in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the Local Government (Planning and Reporting) Regulations 2014 to certify this performance statement in its final form.

Cr. Tonia Dudzik
Councillor
Dated: 05 September 2018

Cr. Paul Tatchell
Councillor
Dated: 05 September 2018

Rob Croxford
Chief Executive Officer
Dated: 05 September 2018
2017-18 Performance Statement

Independent Auditor’s Report
11.1.3 2017/2018 Governance & Management Checklist

Introduction

Author: Michelle Morrow
General Manager: Danny Colgan

Background

The 2017/2018 Governance and Management Checklist (Checklist) is a component of the Local Government Performance Reporting Framework (LGPRF) and is a requirement of Section 131(3) of the Local Government Act 1989 and Regulation 12 of the Local Government (Planning and Reporting) Regulations 2014.

Section 131(3)(ii) provides that Council must contain in its report of operations the results, in the prescribed form, of the Council’s assessment against the prescribed governance and management checklist and indicators. The checklist is then certified by the Mayor and Chief Executive Officer.

Proposal

The Governance and Management Checklist contains 24 items relating to Council plans, policies, strategies, frameworks and reporting. This checklist is reviewed by the Chief Executive Officer and presented to both the Audit and Risk Committee and Council for adoption prior to its incorporation into Council’s 2017/2018 Annual Report and submission to Local Government Victoria and published on the ‘Know your Council’ website.

Overall, from the 24 listed items on the Checklist, 23 items are established and in operation, with the remaining 1 item in progress. The item currently in progress relates to a Disaster Recovery Plan which is currently being developed. Procedures are currently in place for recovery of business systems and data in the event of a disaster.

Policy Implications

The Council Plan 2017-2021 provides as follows:

Strategic Objective: Providing Good Governance & Leadership
Context Number: Our Business & Systems

Risk & Occupational Health & Safety Issues

There are no Occupational Health and Safety issues in relation to this report. In relation to the component of the Governance and Management Checklist pertaining to development of the Disaster Recovery Plan, procedures are currently in place for recovery of business systems and data in the event of a disaster. The development of a Disaster Recovery Plan will strengthen the work undertaken to date.
Communications and Consultation Strategy

The Governance and Management Checklist will be published in Council’s Annual Report and available for review on the Local Government Victoria “Know Your Council” website.


In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan
In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Michelle Morrow
In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Governance and Management Checklist has been prepared and certified by the Mayor and Chief Executive Officer in accordance with Local Government Act 1989. (Attachment 11.1.3)

Council’s Audit and Risk Committee has reviewed the Checklist and recommends that Council adopts the Governance and Management Checklist, prior to its submission to the 2017/2018 Annual Report and submission to Local Government Victoria for publication on the “Know Your Council” website.

Recommendation:


Report Authorisation

Authorised by: Danny Colgan
Name: General Manager Social & Organisational Development
Title: Date: Thursday, 16 August 2018
The following are the results in the prescribed form of Council’s assessment against the prescribed governance and management checklist.

<table>
<thead>
<tr>
<th>Column 1 Governance and Management Items</th>
<th>Column 2 Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1 Community engagement policy</strong>&lt;br&gt;(policy outlining council’s commitment to engaging with the community on matters of public interest)</td>
<td>Policy&lt;br&gt;Date of operation of current policy:&lt;br&gt;2/03/2016</td>
</tr>
<tr>
<td><strong>2 Community engagement guidelines</strong>&lt;br&gt;(guidelines to assist staff to determine when and how to engage with the community)</td>
<td>Guidelines&lt;br&gt;Date of Operation of current guidelines:&lt;br&gt;2/03/2016</td>
</tr>
<tr>
<td><strong>3 Strategic Resource Plan</strong>&lt;br&gt;(plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)</td>
<td>Adopted in accordance with section 126 of the Act&lt;br&gt;Date of adoption: 05/07/2018</td>
</tr>
<tr>
<td><strong>4 Annual budget</strong>&lt;br&gt;(plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)</td>
<td>Adopted in accordance with section 130 of the Act&lt;br&gt;Date of adoption: 05/07/2018</td>
</tr>
<tr>
<td><strong>5 Asset management plans</strong>&lt;br&gt;(plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)</td>
<td>Plans&lt;br&gt;Date of operation of current plans:&lt;br&gt;Road Asset Management Plan - 5/06/2013&lt;br&gt;Buildings &amp; Structures Asset Management Plan - 3/12/2014&lt;br&gt;Drainage Asset Management Plan - 3/12/2014&lt;br&gt;Recreation &amp; Open Space Asset Management Plan - 3/12/2014</td>
</tr>
<tr>
<td>Column 1 Governance and Management Items</td>
<td>Column 2 Assessment</td>
</tr>
<tr>
<td>-----------------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>6 Rating strategy (strategy setting out the rating structure of Council to levy rates and charges)</td>
<td>Strategy</td>
</tr>
<tr>
<td></td>
<td>Date of operation of current strategy: 02/05/2018</td>
</tr>
<tr>
<td>7 Risk policy (policy outlining Council’s commitment and approach to minimising the risks to Council’s operations)</td>
<td>Policy</td>
</tr>
<tr>
<td></td>
<td>Date of operation of current policy: 12/12/2013</td>
</tr>
<tr>
<td>8 Fraud policy (policy outlining council’s commitment and approach to minimising the risk of fraud)</td>
<td>Policy</td>
</tr>
<tr>
<td></td>
<td>Date of operation of current policy: 24/10/2016</td>
</tr>
<tr>
<td>9 Municipal emergency management plan (plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery)</td>
<td>Prepared and maintained in accordance with section 20 of the Emergency Management Act 1986</td>
</tr>
<tr>
<td></td>
<td>Date of preparation: 19/05/2017</td>
</tr>
<tr>
<td>10 Procurement policy (policy under section 186A of the Local Government Act 1989 outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)</td>
<td>Prepared and approved in accordance with section 186A of the Local Government Act 1989</td>
</tr>
<tr>
<td></td>
<td>Date of approval: 14/10/2017</td>
</tr>
<tr>
<td>11 Business continuity plan (plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster)</td>
<td>Plan</td>
</tr>
<tr>
<td></td>
<td>Date of adoption: 23/06/2016</td>
</tr>
<tr>
<td>12 Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)</td>
<td>No current plan in operation</td>
</tr>
<tr>
<td></td>
<td>Reason: A Disaster Recovery Plan is currently being developed, and procedures are in place for recovery of business systems and data in the event of disaster.</td>
</tr>
<tr>
<td></td>
<td>Governance and Management Items</td>
</tr>
<tr>
<td>---</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>13</td>
<td><strong>Risk management framework</strong> (framework outlining council's approach to managing risks to the Council's operations)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td><strong>Audit Committee</strong> (advisory committee of council under section 139 of the Act whose role is to oversee the integrity of a council's financial reporting, processes to manage risks to the council's operations and for compliance with applicable legal, ethical, and regulatory requirements)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td><strong>Internal audit</strong> (independent accounting professionals engaged by the council to provide analyses and recommendations aimed at improving council's governance, risk and management controls)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td><strong>Performance reporting framework</strong> (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td><strong>Council Plan reporting</strong> (report reviewing the performance of the council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td><strong>Financial reporting</strong> (quarterly statements to Council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Column 1
### Governance and Management Items

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
</table>
| 19 | **Risk reporting** (six-monthly reports of strategic risks to council’s operations, their likelihood and consequences of occurring and risk minimisation strategies) | Six-monthly Reports  
Date of report: 23/05/2018 |
| 20 | **Performance reporting** (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Act) | Six-monthly Reports  
Date of reports:  
Half year (Q2) – 14/02/2018  
Full year (Q4) – 04/08/2018 |
| 21 | **Annual report** (annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial and performance statements) | Report presented to Council  
Date statements presented:  
4/10/2017 |
| 22 | **Councillor Code of Conduct** (Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by Councillors) | Reviewed in accordance with section 76C of the Act  
Date reviewed: 8/02/2017 |
| 23 | **Delegations** (a document setting out the powers, duties and functions of council and the Chief Executive Officer that have been delegated to members of staff) | Reviewed in accordance with section 98(6) of the Act  
Date of reviews: 5/07/2017 |
| 24 | **Meeting procedures** (a local law governing the conduct of meetings of council and special committees) | Meeting procedures local law made in accordance with section 91(1) of the Act  
Date local law made: 29/06/2016 |

I certify that this information presents fairly the status of Council’s governance and management arrangements.

Rob Croxford  
Chief Executive Officer  
Dated: 17/8/18.

Cr Paul Tatchell  
Mayor  
Dated: 14/8/18.

102 of 335
11.2 GROWTH AND DEVELOPMENT

11.2.1 Participation in the RV Friendly Town Program

Introduction

Author: Andy Waugh
General Manager: Satwinder Sandhu

Background

The purpose of this report is to introduce the RV Friendly Town Program and seek support for inclusion in the nationwide initiative.

Following a resolution at the Ordinary Meeting of Council held on 6 December, 2017 officers met with members of the Lions Club and Rotary Club to discuss the opportunities associated with participation in the RV Friendly Town Program. At this meeting it was agreed for officers to advance the request by reviewing potential sites and researching criteria and benefits of the program.

The RV Friendly Town Program is an initiative of the Campervan and Motorhome Club of Australia (CMCA). The program's objective is to assist recreational vehicle (RV) consumers during their journey throughout Australia. An RV Friendly Town is one that has met a set of guidelines to ensure that an established level of service and amenities are provided.

When RV consumers see the RV Friendly Town sign, they have the assurance that certain services will be provided which may not be available in other centres. In addition, they know that there will be a safe place to stay overnight, or for a longer period. In providing this, Council is extending an invitation to RV consumers to visit and use the location for a base of travel throughout the Shire and surrounding areas.

The criteria for inclusion in the program is as follows:

Essential Criteria

- Provision of appropriate parking, with access to a general shopping area;
- Provision of short term, low cost overnight parking (24/48 hours);
- Access to potable water; and
- Access to a free dump point.

Desirable Criteria

- Provision of long term parking;
- Access to medical facilities or appropriate emergency services;
- Access to a pharmacy or a procedure to obtain pharmaceutical products;
- Visitor Information Centre with appropriate parking facilities; and
- RV Friendly Town signs to be erected within the town centre.
What are the benefits?

There are many economic benefits to local businesses due to attracting a new target market. The RV consumer spends an average of $100 per day at local businesses whilst travelling (Queensland Drive Tourism Strategy 2013 - 2015).

The benefits can range from the hospitality and general retail sectors to speciality services such as motor repairs and supplies.

CMCA will provide promotion as an RV Friendly Town by dedicating one page to the chosen town on the club’s website, publishing a one-off article in their monthly magazine and listing the town in each edition of the magazine. CMCA will also provide two ‘RV Friendly’ signs free of charge. Support is available through the program to provide the dump point at no cost.

In establishing an RV Friendly Town, Moorabool Shire will gain a competitive advantage over neighbouring areas. In Melbourne’s west, the next closest town offering the service is Kyneton. Moorabool Shire is closer to the CBD by both road and rail. This provides an accommodation base close to the centre of Melbourne and allows benefits to be gained from capitalising on the CBD’s extensive visitor and event offering.

Proposal

It is proposed that Council participates in the RV Friendly Town Program by fulfilling the necessary criteria for inclusion. This will include the implementation of a dump point at a chosen location. Additional factors include the provision of a 35 meter turning arc for vehicles up to 19.5 meters long.

Discussion will be required with internal and external stakeholders to further develop the project. This will include consultation with the key community groups which are championing the project. Following that, project partners will need to establish how the program will be administered including policing of the site and the collection of fees. Finally, consultation will be required with any resident’s in the chosen area who may be affected by increased traffic movements and/or potential noise.

In considering criteria for inclusion in the program, three (3) potential sites have been identified.

<table>
<thead>
<tr>
<th>Location*</th>
<th>Positive</th>
<th>Negative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Werribee Vale Road</td>
<td>Toilet facilities on site Grant Street shops nearby</td>
<td>Distance from Bacchus Marsh town centre</td>
</tr>
<tr>
<td>Rotary Park</td>
<td>Proximity to Bacchus Marsh town centre</td>
<td>Residential nearby</td>
</tr>
<tr>
<td>Ballan Pool Precinct</td>
<td>Proximity to Ballan town centre</td>
<td>Requires infrastructure works</td>
</tr>
</tbody>
</table>

See Attachment 11.2.1.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

**Strategic Objective 3:** Stimulating Economic Development

**Context 3B:** Investment and Employment
The proposal to participate in the RV Friendly Town Program is consistent with the Council Plan 2017 – 2021.

**Financial Implications**

In order to become an RV Friendly Town, drainage works will be required for the dump point. The cost will be $10,000 to $20,000. There is no capital allocation for the works in the current 2018/19 budgets. A request for funding in the 2019/20 budget would be required.

**Risk & Occupational Health & Safety Issues**

The program operates with a low level of risk due to its self-regulating nature. The emphasis is placed on the RV consumer to conduct themselves in an orderly manner during their stay. CMCA identifies the majority of their members as being 'Grey Nomads', retired people with high levels of disposable income.

The potential exists for minimal impact on established caravan parks losing income due to a cheaper option being made available. The risk is negligible given that the establishment of an RV Friendly Town will likely generate new visitation as opposed to redirecting those currently using an established provider.

<table>
<thead>
<tr>
<th>Risk Identifier</th>
<th>Detail of Risk</th>
<th>Risk Rating</th>
<th>Control/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noise levels from RV consumers</td>
<td>Complaints from nearby residents</td>
<td>Low</td>
<td>Local Law requirements advertised</td>
</tr>
<tr>
<td>Impact on existing caravan parks</td>
<td>Potential loss of income</td>
<td>Low</td>
<td>Expected to attract clientele which likely wouldn't stay at established caravan park</td>
</tr>
<tr>
<td>Policing over stayers</td>
<td>Site viewed as low cost long term stay option</td>
<td>Low</td>
<td>Signage provided stipulating terms of use</td>
</tr>
<tr>
<td>Cost of project</td>
<td>Set up and on-going site maintenance is required</td>
<td>Medium</td>
<td>Will need to be met from future budgets</td>
</tr>
</tbody>
</table>

**Community Engagement Strategy**

<table>
<thead>
<tr>
<th>Level of Engagement</th>
<th>Stakeholder</th>
<th>Activities</th>
<th>Location</th>
<th>Date</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Promotion</td>
<td>RV user community</td>
<td>Market and promote</td>
<td>Via printed and social media</td>
<td>TBC</td>
<td>Increased levels of RV visitation</td>
</tr>
</tbody>
</table>

**Communications and Consultation Strategy**

If Moorabool Shire Councils application to join the program is successful, a communications strategy will be implemented. This will include promotion through Council and CMCA media platforms.

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu
In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Andy Waugh
In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The establishment of an RV Friendly Town within Moorabool Shire has potential benefits for increased levels of tourism and economic development. Inclusion in the program provides a nationally connected new target market which has high levels of disposal income and abundant free time to travel to multiple locations. The likely benefit to local businesses potentially exceeds the initial set up and maintenance costs.

However, there is no funding available for required drainage works in the 2018/19 budget and a funding request would be required for 2019/20, if this project is to be facilitated.

Recommendation:

That Council:

1. Supports inclusion in the RV Friendly Town Program and requests officers to evaluate locations based on the information contained within this report.

2. Requests officers to liaise with interested service groups, finalise the scope of the project and refer funding requests to future budget processes.

Report Authorisation

Authorised by: Satwinder Sandhu
Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Thursday, 16 August 2018
Attachment - Item 1.2.1
Appendix 1:

**Ballan Site**

![Map of Ballan Site]

**Werribee Vale Road**

![Map of Werribee Vale Road]
Rotary Park
11.3 SOCIAL AND ORGANISATIONAL DEVELOPMENT

11.3.1 Proposed Plan of Subdivision under Section 35 of the Subdivision Act – Agreement to acquire a 64m2 parcel identified as Road R1 on PS818497E

Introduction

File No.: 177300
Author: Ajay Ramdas/Michelle Morrow
General Manager: Danny Colgan

Background

The registered owner of a vacant land parcel identified as Lot 4 on LP149346, corner of Tanners Lane and Yendon-Egerton Road Mount Egerton, purchased in 2017, has brought to Council’s attention an anomaly pertaining to this property situated on the corner of Tanner Lane and Yendon-Egerton Road, Mt Egerton.

Prior to purchasing this parcel of land the owner had engaged a surveyor due to concerns relating to the encroachment of the footpath and road reserve on this parcel of land and the close proximity of the road verge to the east facing boundary of the property.

The survey, revealed that the eastern boundary of this property, in part, extends over the footpath running alongside the property and up to the verge of Yendon-Egerton Road.

Council officers, inclusive of the Manager Assets, Senior Development Engineer and Assets Traffic Control officer, along with a surveyor engaged by Council, met onsite with the property owner to determine an appropriate boundary alignment and outcome to correct this anomaly.

Subsequently, a surveyor acting on behalf of Council was engaged with a view to undertaking a Plan of Subdivision under section 35 of the Subdivision Act 1988 whereby a Council can acquire the land by agreement or by compulsory process.
Proposal

With the intention of correcting the anomaly of this parcel of land, it is proposed that a Plan of Subdivision under section 35 of the Subdivision Act 1988 be undertaken by an agreement with the property owner by which Council would acquire the 64m² parcel identified as Road R1 on PS818497E on the proposed plan above.

An agreement would determine that Council will acquire this 64m² parcel of land from the property owner at a market value of $2,900.00. The purchase of the 64m² land parcel will be in accordance with the requirements of section 187 of the Local Government Act 1989 with the land to form part of the road reserve.

Policy Implications

The Council Plan 2017–2021 provides as follows:

**Strategic Objective 1:** Providing Good Governance and Leadership

**Context 1A:** Ours Assets and Infrastructure

The proposal for Council acquire a 64m² parcel identified as Road R1 on PS818497E to form part of the road reserve is consistent with the Council Plan 2017 – 2021.

Financial Implications

Costs accounted for in the previous budget to date total $6,050. The cost to purchase the 64m² land parcel identified as Road R1 on PS818497E to form part of the road reserve ($2,900) will be undertaken within existing budget allocations.
Risk & Occupational Health & Safety Issues

There are no risk and occupational health and safety issues identified in this report.

Community Engagement Strategy

The report author has consulted with all relevant Council service units when preparing this report.


In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Manager – Danny Colgan, General Manager Social and Organisational Development
In providing this advice to Council as the Manager, I have no interests to disclose in this report.

Authors – Ajay Ramdas, Michelle Morrow
In providing this advice to Council as the Authors, we have no interests to disclose in this report.

Conclusion

With the intention of correcting the anomaly of this parcel of land, it is proposed that a Plan of Subdivision under section 35 of the Subdivision Act 1988 be undertaken by an agreement with the property owner by which Council would acquire the 64m² parcel identified as Road R1 on PS818497E on the proposed plan above.

Recommendation:

That Council:

1) approves for a Plan of Subdivision under section 35 of the Subdivision Act 1988 to be prepared in agreement with the property owner of Lot 4 on LP149346, corner of Tanners Lane and Yendon-Egerton Road Mount Egerton.

2) authorises the Chief Executive Officer to conclude negotiations to acquire the land at a market value of $2,900 and enter into a contract of sale for the 64m² land parcel identified as Road R1 on PS818497E in accordance with the requirements of section 187 of the Local Government Act 1989.
Report Authorisation

**Authorised by:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Danny Colgan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>General Manager Social and Organisational Development</td>
</tr>
<tr>
<td>Date</td>
<td>Thursday 16 August 2018</td>
</tr>
</tbody>
</table>
11.3.2 Moorabool Shire Swimming Pools Operations Report

Introduction

Author: Ian Waugh
General Manager: Danny Colgan

Background

The Ordinary Meeting of Council held on the 1 February 2017 considered a report regarding the management and operation of Moorabool Leisure Facilities. The Council resolved to: “directly manage the Bacchus Marsh and Ballan outdoor pools under the revised temperature policy”. Operation of all Moorabool leisure facilities, under direct Council management, commenced July 1 2017, with operation of both outdoor pool transitioning to Council management with the commencement of the pool season, in December 2017. Although the pool season did not commence until December 2017, major works were undertaken prior to this to ensure that both pools would be ready for summer. These works aimed to improve the operational efficiency of the swimming pools, ensuring maximised accessibility for the community over the summer.

The 2017/2018 swimming pool season finished in March on the Labour Day long weekend. Feedback from the community was positive, with strong positive feedback on the new initiatives. The review of operations presented positive financial and social outcomes. Community feedback was considered and new initiatives evolved from requests and suggestions. Opportunities for further engagement and new initiatives have been identified and will be recognised and prioritised as the 2018/2019 swimming pool season approaches. Council Officers will continue to work to improve health and leisure opportunities for the community.

Proposal

Overall, the 2018/2019 season was extremely successful, with the implementation of new initiatives, completion of major works and increases in attendances all contributing to a Council saving of over $62,000 and positive feedback from the community and staff. Following is a summary of highlights from the season:

- Two new initiatives were implemented during the season:
  - On days forecast to be 35 degrees or above, the pools remained open until 8pm, one hour longer than usual
  - Lap lane availability was trialled in February and March at Bacchus Marsh from 11am – 12pm and 5pm – 6pm to allow swimmers to complete laps in a lane, undisrupted by other swimmers

- A new Point of Sale system, Links, specifically designed for leisure facilities, was implemented. Links strongly improved efficiency and customer service

- Risk assessments were undertaken at both pools

- Over 30 new staff were appointed and trained

- The appearance of the facilities were vastly improved:
  - Regular mowing, watering and gardening was undertaken
• Bacchus Marsh facilities were painted, giving a fresh look to the exterior of the facility

• Major works were undertaken at both pools to improve the operational efficiency pools. These included:
  • Testing of the pipework
  • Structural leak tracing of the pools and balance tanks
  • Installing calcium hypochlorite systems
  • Replacement of the Ballan circulation pump

• Increased attendances throughout the summer when compared to the previous season:
  • Bacchus Marsh Outdoor Pool with a 12% increase
  • Ballan Outdoor Pool with a 11% increase

• Record attendances in January:
  • Bacchus Marsh Outdoor Pool with a 47% increase
  • Ballan Outdoor Pool with a 37.5% increase

### Season Overview

<table>
<thead>
<tr>
<th>Season totals</th>
<th>2017/18</th>
<th>2016/17</th>
<th>2015/16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bacchus Marsh adult entries</td>
<td>1,414</td>
<td>1,189</td>
<td>1,311</td>
</tr>
<tr>
<td>Bacchus Marsh child entries</td>
<td>3,165</td>
<td>2,614</td>
<td>3,434</td>
</tr>
<tr>
<td>Bacchus Marsh spectator entries</td>
<td>417</td>
<td>361</td>
<td>312</td>
</tr>
<tr>
<td>Bacchus Marsh concession entries</td>
<td>436</td>
<td>52</td>
<td></td>
</tr>
<tr>
<td>Bacchus Marsh family entries</td>
<td>323</td>
<td></td>
<td>192</td>
</tr>
<tr>
<td>Bacchus Marsh VicSwim entries</td>
<td>123</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bacchus Marsh season pass visits</td>
<td>141</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Bacchus Marsh Total</strong></td>
<td>6,019</td>
<td>4,356</td>
<td>6,420</td>
</tr>
<tr>
<td>Ballan adult entries</td>
<td>421</td>
<td>451</td>
<td>523</td>
</tr>
<tr>
<td>Ballan child entries</td>
<td>1,111</td>
<td>1,250</td>
<td>1,578</td>
</tr>
<tr>
<td>Ballan spectator entries</td>
<td>154</td>
<td>221</td>
<td>136</td>
</tr>
<tr>
<td>Ballan concession entries</td>
<td>126</td>
<td>97</td>
<td>39</td>
</tr>
<tr>
<td>Ballan family entries</td>
<td>107</td>
<td>160</td>
<td></td>
</tr>
<tr>
<td>Ballan VicSwim entries</td>
<td>78</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ballan season pass visits</td>
<td>519</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ballan Total</strong></td>
<td>2,516</td>
<td>2,179</td>
<td>2,276</td>
</tr>
</tbody>
</table>

Both facilities had good attendances throughout the summer. Bacchus Marsh Outdoor Pool had a 12 per cent increase on the 2016/17 season visits and Ballan Outdoor Pool had an 11 per cent increase in visits this season. Typically a quieter facility than Bacchus Marsh Outdoor Pool, this increase in patronage is a great result for Ballan.

December had cooler temperatures than usual, and the pools’ patronage was low until school holidays began. January had warmer weather, which resulted in an increase in attendances; Bacchus Marsh Outdoor Pool had a record 47 per cent increase in attendance in comparison to January 2017, with Ballan having a 37.5 per cent increase. Another factor in the increase in patronage was a new initiative implemented at both pools. On days over 35 degrees, the facility’s opening hours were extended to 8pm instead of 7pm. This initiative was received positively by the community, as it allowed residents the opportunity to enjoy the facilities longer during hotter weather.
The VicSwim program was offered across both swimming pools in January and received good enrolment numbers. The program is an intensive learn to swim course across two weeks, giving children in the Shire an opportunity to learn to swim where they may not otherwise have the chance. This was a great success across both facilities.

The school year commenced in February, however patronage across the facilities remained consistent with previous years. Another new initiative was offered to the community – a lap lane designated for lap swimmers for the first hour of opening and 5pm – 6pm in the evening at the Bacchus Marsh Pool. This was positively received by the community and will be explored for the Ballan Outdoor Pool in the coming season.

Overall, both facilities experienced record attendance numbers in comparison to previous years and feedback received from the community noted that a considerable increase in service was provided this summer.

### Operating overview

<table>
<thead>
<tr>
<th>Operating overview</th>
<th>Figures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Days in season</td>
<td>99</td>
</tr>
<tr>
<td>Days open full hours</td>
<td>71/99 (72%)</td>
</tr>
<tr>
<td>Days open reduced hours</td>
<td>15/99 (15%)</td>
</tr>
<tr>
<td>Days closed</td>
<td>13/99 (13%)</td>
</tr>
<tr>
<td>Average temperature</td>
<td>28°C</td>
</tr>
<tr>
<td>BMOP kiosk sales</td>
<td>$14,473.35</td>
</tr>
<tr>
<td>BOP kiosk sales</td>
<td>$4,621.66</td>
</tr>
</tbody>
</table>

Attendances and kiosk sales were reflective of the temperature on any given day. The average season temperature was 28°C which resulted in both pools being open 72% of the time. Water quality continued to be maintained on days when the pools were closed.

### Kiosk

In accordance with Council’s Health and Wellbeing Plan to promote healthy eating and active living, Council endeavoured to provide healthy alternatives to typical swimming pool kiosk food. The biggest focus was on water nudging and implementing the traffic light system, according to the healthy choices guidelines. Water nudging is an initiative that makes subtle changes to the way drinks are displayed in fridges at sport and recreation centres. The aim is to promote water and other healthy beverages as a customer’s drink of choice. The process is based on the Healthy Eating Advisory Service’s Traffic Light System. “Red” products are recommended to have limited consumption as they are not essential in a healthy diet, “amber” products can be consumed occasionally and “green” products are the preferred, healthiest option.

Water was significantly cheaper than soft drinks and juice to encourage customers to choose the healthy option. Posters provided by Sports Central were placed on the fridge windows to cover the sugar filled “red” soft drinks and juices, with only “green” drinks (water and Pepsi Max) visible to the customer. The kiosk carried small chocolates to encourage portion control, to minimise sugar and fat consumption and only confectionery varieties with the least amount of additives were stocked. Hot pies, sausage rolls, slushies and ice creams were also sold.
Pool grounds

Prior to commencement of the 2017-18 pool season, Council’s Parks and Gardens team took over maintaining the grounds. The pool grounds were well maintained throughout summer, resulting in several compliments from customers and staff. A fresh layer of paint in the Bacchus Marsh Outdoor Pool change rooms lightened the rooms and the front of the kiosk also received a fresh layer, livening the space and adding an element of ‘newness’ to the area. An internal pool working group was established to bring all units of Council together to collaborate and assist with maintaining the facilities over the summer season. This was effective as the swimming pool operations were understood across the different units of Council, resulting in a stronger, more collaborative approach towards pool operations.

New initiatives

The opening hours of both pools are 11am – 7pm. Statistics show that, whilst entries stagger across the hours of opening, the peak time of entry to the pool is around 1.30pm. It should be noted that this is during school holidays; entry time differs greatly once school resumes. Statistics show that, during school hours, minimal entries occur before 3pm, with the peak time of entry around 5pm.

In the upcoming season, a greater focus on monitoring and measuring this data will occur.

Issues and opportunities

Filling the roster proved problematic as the season progressed, with staff not taking on shifts or prioritising other regular work. Council staff are working to offer scholarships to young people who are interested so they will become fully trained lifeguards and have paid employment over the summer season.

An opportunity identified for the 2018/19 season will be selling season passes prior to the pools opening. This will be from various customer service points within Council. The option of online sales of season passes will also be explored prior to next season. This will be promoted on the Council website, Facebook, through the Darley Early Years Hub, Lerderderg Library and mobile library.

Bacchus Marsh Outdoor Pool hosted swimming trials, carnivals and student fun days for local primary and secondary schools during the 2017/18 season. Bookings have already been received for the next season and more bookings are anticipated. Casual bookings for the community will also be promoted. This will be explored through the facility booking portal on the Council website, allowing groups and individuals to check pool and lane availability and book online.

During the 2017/18 season Bacchus Marsh and Ballan Outdoor Pools had separate Facebook pages, created under the previous management model. These are currently being transitioned into a page called ‘Moorabool Leisure Services’. This page provides information on all the leisure services within Moorabool, such as good news stories, health and fitness updates and opportunities within Moorabool to participate in physical activity.

Marketing and promotion

Regular posts were made on Facebook pages to communicate and interact with the community. This was an efficient and effective way to respond to any questions the community had. Updates were also shared on Moorabool’s Facebook page, the Early Year’s Facebook page, Twitter and the Council website. Fliers with pool details were distributed at all Council facilities.
Some feedback from residents on the Facebook pages included:

- “Such a fabulous local cool off spot. We love it”
- “Loving these changes”
- “It’s beautiful. Loving it”
- “Wow, you guys are making some great changes. Keep them coming”
- “Fantastic news, thank you” (In relation to extended opening hours on 35+ days)

**Next steps**

The season ended on a positive note from a community perspective. Great feedback and praise was received from the community and Council had a safe season with no notifiable incidents occurring at either pool. A continuous improvement process is currently underway for next season. Areas of focus include:

- Further improvement of aesthetics (painting of facilities)
- Implementation of a youth scholarship
- Improved staff inductions outlining staff expectations
- Recruitment process beginning earlier, including increased advertising
- Exploring healthier eating options for the kiosk, including more variety
- Implementing promotions to increase kiosk sales
- Rewriting shift cover processes for staff to follow
- Large focus on promoting and selling season passes to the pools prior to the 2018/19 season
- Exploring online selling and ordering of season passes
- Introduction of online lane and pool booking via Council website
- Continuation of the new initiatives implemented in the 2017/18 season
- Liaising with the Youth team around planning activities throughout the season

**Policy Implications**

The Council Plan 2017-2021 provides as follows:

**Strategic Objective Number 4:** Improving social outcomes

**Context 2b** Health and wellbeing


**Financial Implications**

<table>
<thead>
<tr>
<th>Season overview</th>
<th>2017/18 Budget Forecast</th>
<th>2017/18 Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>BM Income</td>
<td>$45,500</td>
<td>$50,626</td>
<td>$5,126</td>
</tr>
<tr>
<td>BM Salaries/Wages</td>
<td>($66,659)</td>
<td>($67,845)</td>
<td>($1,186)</td>
</tr>
<tr>
<td>BM Expenses</td>
<td>($69,000)</td>
<td>($49,722)</td>
<td>$19,278</td>
</tr>
<tr>
<td><strong>BM Bottom line</strong></td>
<td><strong>($90,159)</strong></td>
<td><strong>($66,942)</strong></td>
<td><strong>$23,218</strong></td>
</tr>
<tr>
<td>Ballan Income</td>
<td>$17,900</td>
<td>$16,132</td>
<td>$1,768</td>
</tr>
<tr>
<td>Ballan Salaries/Wages</td>
<td>($66,657)</td>
<td>($52,052)</td>
<td>($14,605)</td>
</tr>
</tbody>
</table>
Both pools had good financial results exceeding expectations in several areas. In particular, strong promotion and the implementation of new initiatives enabled the pools to operate $62,771 under budget projections for the 2017/18 season. This is a strong result for Council due primarily the hard work and professionalism of staff involved in the management of the pools.

At both pools, expenses and operational costs were kept to a minimum. This was largely due to collaboration with other units within Council. The improvement in managing the swimming pool, appearance of the grounds and overall operations contributed to the overall budget position, whilst still delivering a high level of service. This ensured that the community had a safe, supervised environment to swim and relax in.

The conclusion of the 2017/18 pool season saw a successful transition of the facilities to Council. Improvement of management, grounds appearance and operations of the pool resulted in positive feedback and satisfaction of the community. These improvements were great contributors to our strong financial result coming in under budget across both swimming pools.

Comparison of Previous Season Results.

The table below compares the 2016/17 season (final season under Belgravia Leisure) with the 2017/18 results. Detailed income and expenditure figures are not available.

<table>
<thead>
<tr>
<th></th>
<th>2016-17 Season</th>
<th>2017-18 Season</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Income</td>
<td>Exp</td>
</tr>
<tr>
<td>Bacchus Marsh Pool</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Ballan Pool</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

The figures provided for the 2017/18 year exclude expenditure undertaken by other Council units for asset maintenance and upkeep of grounds.

Estimates for this expenditure is as follows;

<table>
<thead>
<tr>
<th></th>
<th>Parks &amp; Maintenance **</th>
<th>Gardens</th>
<th>Building Maintenance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bacchus Marsh Pool</td>
<td>$15,000</td>
<td>$12,041.70</td>
<td></td>
</tr>
<tr>
<td>Ballan Pool</td>
<td>$10,000</td>
<td>$15,218.69</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$25,000</td>
<td>$27,260.39</td>
<td></td>
</tr>
</tbody>
</table>

** Estimate Only

Risk & Occupational Health & Safety Issues

<table>
<thead>
<tr>
<th>Risk Identifier</th>
<th>Detail of Risk</th>
<th>Risk Rating</th>
<th>Control/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHS – Manual Handling</td>
<td>Strain to staff when using/lifting equipment</td>
<td>Low</td>
<td>Induction and training of staff</td>
</tr>
<tr>
<td>OHS – chemical handling</td>
<td>Incorrect handling of chemicals by staff</td>
<td>Low</td>
<td>Induction and training of staff; staff wear PPE</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------------------</td>
<td>-----</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>Financial – Pool operations comes in over budget</td>
<td>Inadequate financial management</td>
<td>Low</td>
<td>Close supervision and monitoring of budget; Temperature policy is in place to ensure pool is not staffed during cooler weather.</td>
</tr>
<tr>
<td>Public safety – grounds management</td>
<td>Trip hazards</td>
<td>Low</td>
<td>Regular grounds walk throughs and inspections</td>
</tr>
<tr>
<td>Public safety – water management</td>
<td>Chemical levels too low/too high</td>
<td>Medium</td>
<td>Water testing every four hours</td>
</tr>
<tr>
<td>Public safety- water contamination</td>
<td>Duck faeces and risk of cryptosporidium contamination</td>
<td>Medium</td>
<td>Duck faeces is cleaned as part of opening process; Processes in place to be followed if contamination should occur</td>
</tr>
</tbody>
</table>

**Community Engagement Strategy**

<table>
<thead>
<tr>
<th>Level of Engagement</th>
<th>Stakeholder</th>
<th>Activities</th>
<th>Location</th>
<th>Date</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collaborate</td>
<td>Internal staff</td>
<td>Working group</td>
<td>Darley</td>
<td>Prior to, and during, pool season</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Consult</td>
<td>Community</td>
<td>Feedback from phone calls and Facebook</td>
<td>Various</td>
<td>Prior to, and during, pool season</td>
<td>Lap lanes implemented; Extended opening hours on days 35+</td>
</tr>
<tr>
<td>Inform</td>
<td>Community</td>
<td>Posts of Facebook and Twitter</td>
<td>Various</td>
<td>Continuous</td>
<td>Public are kept informed of changes or updates</td>
</tr>
</tbody>
</table>

**Communications and Consultation Strategy**

Feedback from the community via Facebook, face to face communication and phone calls outlining requests and suggestions for the swimming pools have been received and acknowledged. Where possible, the feedback has been actioned and implemented.

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Ian Waugh

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Council's first season directly operating the swimming pools ended in March 2018, with many compliments from the community as well as casual staff mentioning the improvement of working conditions this summer. Most customer comments mentioned the appearance of the facilities, in particular the condition of the grounds at both pools. The increase in attendance numbers and the level of service provided is a combined effort of multiple service units of Council working together to deliver the best possible outcome for the community.

Recommendation:

That Council:

1. receives the Swimming Pool Operations report for the 2017/18 swimming pool season; and

2. notes that the 2018/19 swimming pool season will commence on 1 December 2018 and will conclude on 10 March 2019.

Report Authorisation

Authorised by: [Signature]
Name: Danny Colgan
Title: General Manager Social & Organisational Development
Date: Thursday, 16 August 2018
Attachment - Item 1.3.2
Moorabool Shire Swimming Pools

Operations Report

2017-2018 Season
Summary

July 2017 saw the commencement of Council operating the leisure facilities in the Shire, inclusive of the Bacchus Marsh and Ballan Outdoor Pools. In preparation for the summer season, major works were undertaken to improve the operational efficiency of the swimming pools. Highlights of the works included:

- testing of the pipework
- structural leak tracing of the pools and balance tanks
- installing calcium hypochlorite systems
- replacement of the Ballan circulation pump.

Risk assessments were undertaken at both pools and new staff were appointed and trained. The aesthetic appearance of the facilities were lifted, with regular mowing, watering and gardening. The change rooms and kiosk at Bacchus Marsh were freshly painted, giving a fresh look to the exterior of the facility. Just before Christmas, all leisure facilities moved from Council’s corporate revenue system to a new Point of Sale system, Links, specifically designed for leisure facilities. The new system was implemented to improve efficiency and customer service.

In accordance with the Council’s Temperature and Operating Policy, the pool season was due to commence on the first Saturday in December, if the temperature was over 21 degrees. However, due to the severe storm and rainfall warnings state wide the pools did not open to the public until Tuesday December 5.

Two new initiatives were implemented this season:

- On days forecast to be 35 degrees or above, the pools remained open until 8pm, one hour longer than usual.
- Lap lane availability was trialled in February at Bacchus Marsh between 11am – 12pm and 5pm – 6pm to allow swimmers to complete laps in a lane, undisrupted by other swimmers.

Feedback from the community on both initiatives was overwhelmingly positive.

The season finished in March on the Labour Day long weekend. Feedback from the community was predominantly positive.
Contents

Financials ....................................................................................................................................... 4
Statistics ......................................................................................................................................... 5
Kiosk .............................................................................................................................................. 6
Appearance of pool grounds ........................................................................................................ 7
New initiatives .............................................................................................................................. 7
Peak times .................................................................................................................................... 7
Issues and opportunities ............................................................................................................. 7
Next steps ..................................................................................................................................... 8
Financials

<table>
<thead>
<tr>
<th>Season overview</th>
<th>2017/18 Budget</th>
<th>2017/18 Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bacchus Marsh Income</td>
<td>$45,500</td>
<td>$50,626</td>
<td>$5,126</td>
</tr>
<tr>
<td>Bacchus Marsh Salaries and Wages</td>
<td>($66,659)</td>
<td>($67,845)</td>
<td>($1,186)</td>
</tr>
<tr>
<td>Bacchus Marsh Expenses</td>
<td>($69,000)</td>
<td>($49,722)</td>
<td>$19,278</td>
</tr>
<tr>
<td>Bacchus Marsh Bottom line</td>
<td>($90,159)</td>
<td>($66,942)</td>
<td>$23,218</td>
</tr>
<tr>
<td>Ballan Income</td>
<td>$17,900</td>
<td>$16,132</td>
<td>$1,768</td>
</tr>
<tr>
<td>Ballan Salaries and Wages</td>
<td>($66,657)</td>
<td>($52,052)</td>
<td>($14,605)</td>
</tr>
<tr>
<td>Ballan Expenses</td>
<td>($54,400)</td>
<td>($27,692)</td>
<td>$26,708</td>
</tr>
<tr>
<td>Ballan Bottom line</td>
<td>($103,157)</td>
<td>($63,604)</td>
<td>$39,553</td>
</tr>
</tbody>
</table>

Bacchus Marsh and Ballan Outdoor Pools both had good financial results exceeding expectations in several areas. In particular, strong promotion and the implementation of new initiatives contributed to a total savings to Council of over $62,000.

At both pools, expenses and operational costs were kept to a minimum due to collaboration with other units within Council. The improvement in managing the swimming pool, appearance of the grounds and overall operations contributed to the savings Council experienced, whilst still delivering a high level of service. This ensured that the community had a safe, supervised environment to swim and relax in.

The conclusion of the 2017/18 season saw a successful transition of the facilities to Council. Improvement of management, grounds appearance and operations of the pool resulted in positive feedback and satisfaction of the community. These improvements were great contributors to our strong financial result coming in under budget across both swimming pools.
Statistics

<table>
<thead>
<tr>
<th>Season totals</th>
<th>2017/18</th>
<th>2016/17</th>
<th>2015/16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bacchus Marsh adult entries</td>
<td>1,414</td>
<td>1,189</td>
<td>1,311</td>
</tr>
<tr>
<td>Bacchus Marsh child entries</td>
<td>3,165</td>
<td>2,614</td>
<td>3,434</td>
</tr>
<tr>
<td>Bacchus Marsh spectator entries</td>
<td>417</td>
<td>361</td>
<td>312</td>
</tr>
<tr>
<td>Bacchus Marsh concession entries</td>
<td>436</td>
<td></td>
<td>52</td>
</tr>
<tr>
<td>Bacchus Marsh family entries</td>
<td>323</td>
<td>192</td>
<td></td>
</tr>
<tr>
<td>Bacchus Marsh VicSwim entries</td>
<td>123</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bacchus Marsh season pass visits</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Bacchus Marsh Total</strong></td>
<td><strong>6,019</strong></td>
<td><strong>4,356</strong></td>
<td><strong>6,420</strong></td>
</tr>
<tr>
<td>Ballan adult entries</td>
<td>421</td>
<td>451</td>
<td>523</td>
</tr>
<tr>
<td>Ballan child entries</td>
<td>1,111</td>
<td>1,250</td>
<td>1,578</td>
</tr>
<tr>
<td>Ballan spectator entries</td>
<td>154</td>
<td>221</td>
<td>136</td>
</tr>
<tr>
<td>Ballan concession entries</td>
<td>126</td>
<td>97</td>
<td>39</td>
</tr>
<tr>
<td>Ballan family entries</td>
<td>107</td>
<td>160</td>
<td></td>
</tr>
<tr>
<td>Ballan VicSwim entries</td>
<td>78</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ballan season pass visits</td>
<td>519</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ballan Total</strong></td>
<td><strong>2,516</strong></td>
<td><strong>2,179</strong></td>
<td><strong>2,276</strong></td>
</tr>
</tbody>
</table>

Both facilities had good attendances throughout the summer. Bacchus Marsh Outdoor Pool had a 12 per cent increase on the 2016/17 season visits and Ballan Outdoor Pool had an 11 per cent increase in visits this season. Typically a quieter facility than Bacchus Marsh Outdoor Pool, this increase in patronage is a great result for Ballan.

December had cooler temperatures than usual, and the pools’ patronage was low until school holidays began. January saw an increase in attendances and Bacchus Marsh Outdoor Pool had a record 47 per cent increase in attendance in comparison to January 2017, with Ballan having a 37.5 per cent increase. Another factor in the increase in patronage was a new initiative implemented at both pools. On days over 35 degrees, the facility’s opening hours are extended to 8pm instead of 7pm. This was received positively from the community as it not only allowed residents to stay in the pool an extra hour, residents who commute were given the opportunity to enjoy the facilities once they finished work.

The VicSwim program was offered across both swimming pools in January and received good enrolment numbers. The program is an intensive learn to swim course across two weeks, giving children in the Shire an opportunity to learn to swim where they may not otherwise have the chance. This was a great success across both facilities.

The school year commenced in February, however patronage across the facilities remained consistent. Once again another new initiative offered to the community of introducing a lap lane designated for lap swimmers for the first hour of opening and 5pm – 6pm in the evening encouraged residents to visit Bacchus Marsh Outdoor Pool. This will be explored for the Ballan Outdoor Pool in the coming season.
Council’s first season directly operating the swimming pools ended in March, with many compliments from the community as well as casual staff mentioning the improvement of working conditions this summer. Most customer comments mentioned the appearance of the facilities, in particular the painting of Bacchus Marsh’s change rooms, and the condition of the grounds at both pools. The increase in attendance numbers and the level of service provided is a combined effort of multiple service units of Council working together to deliver the best possible outcome for the community.

Overall, both facilities experienced record attendance numbers in comparison to previous years and positive feedback was received from the community that a notable increase in service was received this summer. The increase in visitors to the facilities for the 2017/18 season is the result of the commitment to providing the residents in Moorabool facilities that promote community connectedness through leisure services.

Season overview

<table>
<thead>
<tr>
<th>Season overview</th>
<th>Figures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Days in season</td>
<td>99</td>
</tr>
<tr>
<td>Days open full hours</td>
<td>71/99 (72%)</td>
</tr>
<tr>
<td>Days open reduced hours</td>
<td>15/99 (15%)</td>
</tr>
<tr>
<td>Days closed</td>
<td>13/99 (13%)</td>
</tr>
<tr>
<td>Average temperature</td>
<td>28°C</td>
</tr>
<tr>
<td>BMOP kiosk sales</td>
<td>$14,473.35</td>
</tr>
<tr>
<td>BOP kiosk sales</td>
<td>$4,621.66</td>
</tr>
</tbody>
</table>

Attendances and kiosk sales were reflective of the temperature on any given day. With an average season temperature of 28°C and the gates being open 72 per cent of the time it was a successful summer. Water quality was still maintained on days where the pools were closed.

Kiosk

In accordance with Council’s Health and Wellbeing Plan to promote healthy eating and active living, Council endeavoured to provide healthy alternatives to typical swimming pool kiosk food. The biggest focus was on water nudging and implementing the traffic light system, according to the healthy choices guidelines. Water nudging is an initiative that makes subtle changes to sport and recreation centres kiosk drink fridge display to promote water and other healthy beverages as a patron’s drink of choice. The process is based on the Healthy Eating Advisory Service’s Traffic Light System. “Red” products are recommended to have limited consumption as they are not essential in our diet, “amber” are products can be consumed occasionally and carefully selected and “green” products are the preferred, healthiest option.

Water was significantly cheaper than soft drinks and juice to encourage customers to choose the healthy option. Posters provided by Sports Central were placed on the fridge windows to cover the sugar filled “red” soft drinks and juices, with only “green” drinks (water and Pepsi Max) visible to the customer. The kiosk carried small chocolates to encourage portion control,
to minimise sugar and fat consumption and only confectionery varieties with the least amount of additives were stocked. Hot pies, sausage rolls, slushies and ice creams were sold, with the favourites being Bubble O Bills and Golden Gaytimes.

**Appearance of pool grounds**

Prior to commencement of the 2017-18 pool season, Council’s Parks and Gardens team took over maintaining the grounds. The pool grounds were well maintained throughout summer, resulting in several compliments from customers and staff. A fresh layer of paint in the BMOP change rooms lightened the rooms and the front of the kiosk also received a fresh layer, livening the space up and adding an element of ‘newness’ to the area. An internal pool working group was established to bring all units of Council together to collaborate and assist with maintaining the facilities over the summer season. This was effective approach as the swimming pool operations were understood across the different units of Council.

**New initiatives**

Council developed two new initiatives during the season which received positive feedback, both in person and via Facebook. The first was in response to several hot days in the mid-40s, which resulted in the pools staying open one hour longer on days forecast 35 degrees and higher. The decision is made at 5pm the evening before, once the Bureau of Meteorology forecast refreshes, and is intended to give the community an additional hour of access to the pools, in particular accommodating residents who may be home later. Several requests were also made early in the season for lap lanes to be available for recreational lap swimmers. A lane rope was set up at BMOP 11am – 12pm and 5pm – 6pm, or the first hour of opening on days with reduced hours. The feedback received, particularly on Facebook, was very positive.

**Peak times**

The opening hours of both pools are 11am – 7pm. Statistics show that, whilst entries stagger across the hours of opening, the peak time of entry to the pool is around 1.30pm. It should be noted that this is during school holidays; entry time differs greatly once school resumes. Statistics also show that, during school hour, minimal entries occur before 3pm, with the peak time of entry around 5pm.

In the upcoming season, a greater focus on monitoring and measuring this data will occur.

**Issues and opportunities**

Filling the roster proved problematic as the season progressed, with staff not taking on shifts or prioritising other regular work. Council Officers will be working with to offer scholarships to young people who are interested so they will become fully trained lifeguards and have paid employment over the summer season.

An opportunity identified for the 2018/19 season will be selling season passes prior to the pools opening from various customer service points within Council. The option of online sales of season passes will also be explored prior to next season.
Bacchus Marsh Outdoor Pool hosted swimming trials, carnivals and student fun days for local primary and secondary schools during the 2017/18 season. It is expected these bookings will continue next season, however casual bookings for the community will also be promoted. This will be explored through the facility booking portal on the Council website, allowing groups and individuals to check pool and lane availability and book online.

During the 2017/18 season Bacchus Marsh and Ballan Outdoor Pool’s had their own Facebook pages. These are currently being transitioned into a page called ‘Moorabool Leisure Services’. This page contains information on all the leisure services Moorabool provides, good news stories, health and fitness updates and opportunities within Moorabool to participate in physical activity.

For the 2018/19 season, season passes will be available for presale prior to the swimming pool’s opening. This will be promoted on the Council website, Facebook, through the Darley Early Years Hub, Lerderderg Library and mobile library.

Marketing and promotion

Regular posts were made on the pools’ Facebook pages to communicate and interact with the community. This was an efficient and effective way to respond to any questions the community had. Updates were also shared on Moorabool’s Facebook page, the Early Year’s Facebook page, Twitter and the Council website. Fliers with the pool details were distributed at all Council facilities.

Some feedback from residents on the Facebook pages include:

- “Such a fabulous local cool off spot. We love it”
- “Loving these changes”
- “It’s beautiful. Loving it”
- “Wow, you guys are making some great changes. Keep them coming”
- “Fantastic news, thank you” (In relation to extended opening hours on 35+ days)

Next steps

The season ended on a positive note from a community perspective. Great feedback and praise was received from the community and Council had a safe season with no notifiable incidents occurring at either pool. A continuous improvement process is currently underway for next season. Areas of focus include:

- Further improvement of aesthetics (painting of facilities)
- Improved staff inductions outlining staff expectations
- Recruitment process beginning earlier, including increased advertising
- Exploring healthier eating options for the kiosk, including more variety
- Implementing promotions to increase kiosk sales
- Rewriting shift cover processes for staff to follow
- Large focus on promoting and selling season passes to the pools prior to the 2018/19 season
• Exploring online selling and ordering of season passes
• Introduction of online lane and pool booking via Council website
• Continuation of the new initiatives implemented in the 2017/18 season
• Liaising with the Youth team around planning activities throughout the season
11.3.3 Fee Review – Bacchus Marsh Basketball Association

Introduction

Author: Ian Waugh
General Manager: Danny Colgan

The purpose of this report is to review the court hire fees for the Bacchus Marsh Basketball Association (BMBA) use of the Bacchus Marsh Leisure Centre and recommend the establishment of a more equitable fee system for all users at the centre.

Background

At the Ordinary Meeting of Council held on the 4 October 2017, the Council considered a report regarding the court hire fees for the Bacchus Marsh Basketball Association use of the Bacchus Marsh Leisure Centre (BMLC).

It was resolved that the Council:

1. Advise the Bacchus Marsh Basketball Association (BMBA) of the outcomes of the review.
2. Reduces the court hire fees to a flat rate of $25 per hour for use.
3. Work with the BMBA to identify opportunities to assist the association increase revenue generation at the Centre.
4. Amend the draft License Agreement to reflect the above changes and request that the BMBA sign the agreement.
5. Work with the BMBA with a report to be brought back to Council in six months outlining a more wholesome understanding of the cost structure on maintenance and running costs.
6. Authorise Council officers to directly negotiate with the school to formulate a better outcome.

Numerous discussions have been held with representatives of the BMBA in relation to signing the licence agreement for the 2017-2018 financial year. However, the BMBA declined to sign the agreement.

Current Fees

The current fees for court hire at the centre are contained in the following table:

<table>
<thead>
<tr>
<th>User Group</th>
<th>Pre October Fees (EX GST)</th>
<th>Post October Fees (EX GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Comp</td>
<td>Training</td>
</tr>
<tr>
<td>BMBA</td>
<td>$36.64</td>
<td>$19.36</td>
</tr>
<tr>
<td>Netball, Futsal &amp; Other</td>
<td>$36.64</td>
<td>$19.36</td>
</tr>
</tbody>
</table>

The table below reflects the total fees paid by the BMBA and Netball for use of the centre in the 2017-18 year.
Court Hire Fees Paid by user groups during 2017-18.

<table>
<thead>
<tr>
<th></th>
<th>Bacchus Marsh Basketball Association (BMBA)</th>
<th>Bacchus Marsh Netball Association (BMNA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Court hire</td>
<td>$ 68,905</td>
<td>$ 15,052</td>
</tr>
</tbody>
</table>

Fee Options

There are a number of options available to the Council in developing a fees and charges structure for indoor facility use.

The table below outlines options available to Council to establish the appropriate fee structure.

<table>
<thead>
<tr>
<th>Option</th>
<th>Comments</th>
</tr>
</thead>
</table>
| Maintain BMBA fees at the current $25 per court per hour rate as per the October Council resolution. Other User group fees remain unchanged | ▪ Results in inequitable subsidy to all other centre users.  
▪ Council would continue to subsidise 65% of BMBA’s use, compared to 51% of BMNA’s use.  
▪ Council assumes greater level of subsidy for centre operational costs.  
▪ Difficult to justify to other users why their fees are higher than BMBA |
| Reduce other user group fees to the same level as the BMBA             | ▪ Other user group fees would need to be reduced to the same level as the BMBA resulting in greater loss of revenue for the centre and increased cost to Council.  
▪ This option would result in a decrease in netball fee of $5,791. This would be an additional cost to Council and increases the level of Council subsidy.  
▪ More equitable distribution of Council subsidy between netball and BMBA.  
▪ Council assumes increased % of operating costs. |
| Fees for BMBA be increased to match those paid by netball, futsal and other potential users | ▪ This would see a somewhat more equitable distribution of Council subsidy to users of the Centre – BMBA at 58% and BMNA at 51% and Futsal at 51% and results in an overall decrease in the costs to Council.  
▪ This option would be achieved with implementation of the fee structure that was endorsed by Council at the July 2018 Special Meeting to adopt the budget. |
| Work towards achieving a 50/50 cost recovery model.                    | ▪ This would see an immediate increase of fees which could impact unfairly on users in the short term (15% increase in competition rates and 24% increase in training rates).  
▪ Could be implemented gradually, over a two to three year period.  
▪ At the same time Officers will work towards increasing centre revenue via other programs and activities, and contain overall operating costs for all users. |
| Work towards achieving 100% cost recovery.                             | This would mean Council operates the centre on a full costs recovery basis, without any subsidy on the part of Council. |

It is proposed that the Council endorse Option 3 which will see the fees for the BMBA increased to match those paid by netball, futsal and other potential centre users. This option will restore the equitable application of fees.
It is also proposed that the Council remove the Out of Hours Fee currently being charged. The Out of Hours Fee was introduced by Belgravia Leisure and was based around the normal operating hours of the centre when the gym was still operational. In undertaking the review of fees, it has been determined that the fee has no relationship to the court use under the current Council management.

It is proposed that the fee structure be progressively implemented as follows:

- The current BMBA fee of $25 per court per hour, remain in place until 30 December 2018. This allows the association to continue with the current fee for the remainder of the season.

- From the 1st January 2019, the fees for the BMBA be set at $35 (+ GST) per hour for competition use, $21 (+GST) for training until 30 June 2019. This brings the BMBA fees closer to parity with other users.

- the fees for the Bacchus Marsh Basketball Association for 2019/20 financial year be set at $39.00 per hour per court plus GST for competition use, $21.00 + GST for Training use.

- The Out of Hours Fee for all users of the centre be removed.

The annual financial impacts on the BMBA for the above proposal are outlined in the table below.

<table>
<thead>
<tr>
<th>Court Hours</th>
<th>Current Fees</th>
<th>2018/19 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basketball</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Competition</td>
<td>$25.00</td>
<td>$35.00</td>
</tr>
<tr>
<td>Training</td>
<td>$21.00</td>
<td>$21.00</td>
</tr>
<tr>
<td>Out of Hours</td>
<td>$34.41</td>
<td>$36.36 Out of Hours</td>
</tr>
<tr>
<td>Total Fee</td>
<td>$68,039.73</td>
<td>$69,567.75 $74,745.75</td>
</tr>
</tbody>
</table>

The full cost analysis of the options is contained in Attachment 11.3.3a.

**BMBA Submission**

The BMBA has expressed concerns regarding the fee structure at the centre and has provided submitted a draft proposal outlining their concerns and proposing changes in the operation of the Centre. The proposal is contained in Attachment 11.3.3b. The proposal has been reviewed by Officers with a summary provided below.

The proposal contends that the BMBA is unable to afford anything greater than the current $25 per hour per court fee set by Council in October 2017. The BMBA has not provided Council with any financial reports or analysis that supports this contention.
Whilst maintaining that their fees at the centre are unaffordable, the association has been able to accumulate a substantial reserve fund believed to be in the order of $80,000 to $100,000. The BMBA has verbally stated that they are planning to use the reserve to contribute to the capital costs of any future new facility. Officers have asked the association to commit to this in writing.

The Association in its submission writes “We have set aside a fund to be able to contribute towards a stadium once Council is able to obtain funding, and will continue to do so” and “Our Strategic planning is focussing heavily on supporting the council feasibility study to build a new stadium. We have set aside 80,000 currently towards funding and intend to focus heavily on sponsorships to raise more funds towards a stadium. The BMBA is prepared to allocate any profits towards this fund also. We also intend to put pressure on local and state governments to complete the project”.

The BMBA has previous highlighted the fees and charges model applied to outdoor facilities, under the Recreation Reserve Management Framework, as an issue of concern and believe that the same approach should be implemented for indoor facilities. Direct comparisons are not able to be made between outdoor and indoor facilities as there are a range of differences between the two. For example, outdoor facility users are responsible for all utilities, cleaning, minor capital works and internal maintenance and these facilities are generally available to the community 24 hours a day. On the other hand, at indoor facilities, utility costs, cleaning, maintenance and other operating costs are borne by the facility operator/Council.

Applying the outdoor model to the BMLC operating costs would have seen the following costs borne by users for 2017-2018:

<table>
<thead>
<tr>
<th>Charges Under Ovals model</th>
<th>Total Costs</th>
<th>Council Share</th>
<th>Users Share</th>
<th>Basketball Association share</th>
<th>Netball Association share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Costs to be born direct by user groups</td>
<td>$207,194</td>
<td>-</td>
<td>$207,194</td>
<td>$177,439</td>
<td>$29,756</td>
</tr>
<tr>
<td>Cost paid by Council then 10% on-charged</td>
<td>$30,955</td>
<td>$27,860</td>
<td>$3,096</td>
<td>$2,651</td>
<td>$445</td>
</tr>
<tr>
<td>Total</td>
<td>$238,150</td>
<td>$27,860</td>
<td>$210,290</td>
<td>$180,089</td>
<td>$30,200</td>
</tr>
</tbody>
</table>

The BMBA’s use of the leisure centre would have seen them paying $180,089 in 2017-2018 (under the Outdoor Facility model), as opposed to the $71,468 that they were invoiced. These calculations do not include the 0.05% of property insurance value that outdoor users also pay for.

The fact that the Association has been able to generate substantial funds in reserve indicates that they are able to afford the fees being charged and make a profit that is directed to the reserve.

The BMBA has suggested that they be permitted to operate the centre directly during their use times, without the need for Council staff to be present. However this is not permissible under the terms of the current JUA with the Department of Education. Sub-leasing or transferring the operation of the centre is constrained due to the limitations in the Joint Use Agreement with the Department of Education and Training.

If the Council was to consider alternative management options, it is proposed in the best interests of Council; the people of Moorabool community; and to seek best value, that a further report be prepared on alternative management options for consideration by the Council.
Officers also have concerns regarding the capacity of the BMBA to effectively operate the centre in the best interest of the community.

**Joint Use Agreement (JUA)**

Council officers have met with the Bacchus Marsh Secondary College (BMC) principal and delegated representative. Discussions revolved around review of the Annual Management Agreement (AMA) and Bacchus Marsh College’s financial contribution towards the maintenance and operation of the Centre. There was general agreement that the level of contribution from both Council and the College requires review. A further meeting will be held to review the AMA and BMC’s contribution once Council Officers are able to provide an outline of costs and expenditure. It should be noted that the level of financial contribution from the College is intended to reflect the capital contribution provided by the State Government for the construction of the facility and that it is located on Department of Education land.

It is proposed that the overarching Joint Use Agreement (JUA) currently in place be reviewed in line with new Department of Education and Training guidelines and documentation. This will allow for all conditions and clauses in the agreement to be renegotiated and updated.

It is proposed that the council formally write to the Bacchus Marsh College and Department of Education and Training seeking to review the terms and conditions of the Joint Use Agreement.

**Proposed Licence Agreement**

It is proposed that the Council enter into a licence agreement with the Bacchus Marsh Basketball Association for use of the Bacchus Marsh Leisure Centre for an initial period of 12 months commencing from the 1 October 2018 with the following fee structure:

- Retain the current fee of $25 per court per hour for the Bacchus Marsh Basketball Association until 30 December 2018. This allows the association to continue with the current fee for the remainder of the 2018 season and plan well in advance for any increase.

- From the 1st January 2019, the fees for the BMBA be set at $35 (+ GST) per hour for competition use, $21 (+GST) for training until 30 June 2019. This brings the BMBA fees closer to parity with other users.

- Fees for the Bacchus Marsh Basketball Association for 2019/20 financial year be set at $39.00 per hour per court plus GST for competition use, $21.00 plus GST for Training use.

- Remove the Out of Hours Fee for all users of the centre.

Request that the Bacchus Marsh Basketball Association sign the agreement within 28 days of the issuing of the draft agreement. If the Association doesn’t sign the agreement within 28 days, a further report be presented to the Ordinary Meeting of Council on the 7 November.

**Policy Implications**

At the present time, the Council does not have a formal policy position on how it structures user fees for indoor facilities. The adoption of the recommendations in this report would constitute adoption of a policy position that sees fees set according to a cost recovery model that is equitably applied across all users.
There is a need to develop a system that is fair and equitable, recognises the different operating parameters of indoor facilities, and is financially prudent.

A cost recovery method is deemed the best approach with Council and users assuming responsibility for a percentage of the operating costs.

The financial analysis also highlights that other Centre users are currently:

1. paying higher fees than the BMBA.
2. returning a greater proportion of operational costs (cost recovery %)
3. receiving a lower level of Council subsidy.

This is clearly inequitable if the current fees charged to other users are not reduced to the same level as the BMBA. Following this course of action would result in increased subsidy (cost) provided by Council.

The Recreation Reserve Management Framework sets the policy for recreation reserves, however this model is not applicable/suitable at indoor facilities.

The Council Plan 2017-2021 provides as follows:

**Council Plan Reference**

**Strategic Objective 1:** Providing Good Governance and Leadership

**Context 1A:** Our Assets and Infrastructure

**Strategic Objective 4:** Improving Social Outcomes

**Context 4A:** Health and Wellbeing

**Financial Implications**

For the 2017-2018 financial year, the BMBA have occupied the leisure centre 86 per cent of its opening hours. This level of use is a major factor influencing utility, maintenance cleaning and staffing costs.

In contrast, fees paid by the BMBA returned approximately 33 per cent of operating costs during the time used. Council is in effect subsidising approximately 67 per cent of BMBA use. It was always anticipated that Council would be required to provide some level of subsidy towards the operation of the centre.

The review of fees now provide the Council with a clearer position to determine the level of subsidy provided to operate the centre and the level of cost recovery from users.

The projected net cost for 2018-19 (excluding court hire fee income) to Council is $242,616. When the court hire income is then factored in, the projected analysis highlights that Council will still be heavily subsidising users of the centre but it will be less than 2017-2018, if the proposed fee structure is implemented.

Council’s subsidy of BMBA’s use of the centre would be 58 per cent instead of 67 per cent, with the Bacchus Marsh Netball’s Association subsidy of 49 per cent instead of 56 per cent. This subsidy is further offset for BMBA and BMNA by the tentative introduction of a new user for 2018-2019. The full 2018-19 forecast budget is contained in Attachment 11.3.3c.
Risk & Occupational Health & Safety Issues

<table>
<thead>
<tr>
<th>Risk Identifier</th>
<th>Detail of Risk</th>
<th>Risk Rating</th>
<th>Control/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractual and legal</td>
<td>Licence agreement required to detail responsibilities of Council and BMBA and ensure good governance on the part of Council</td>
<td>High</td>
<td>Ensure suitable agreement is put in place to protect both parties</td>
</tr>
<tr>
<td>Financial</td>
<td>Council is already subsidising the operation of the Stadium</td>
<td>High</td>
<td>Apply more equitable fees</td>
</tr>
<tr>
<td>Reputational</td>
<td>Council’s reputation is called into question due to lack of consistency in applying endorsed fees and charges schedule</td>
<td>High</td>
<td>Apply more equitable fees</td>
</tr>
<tr>
<td>Public liability</td>
<td>The licence agreement ensures that users have current public liability insurance. Without a current agreement in place, Council have no way of ascertaining this.</td>
<td>High</td>
<td>Ensure suitable agreement is put in place to protect both parties</td>
</tr>
</tbody>
</table>

Communications and Consultation Strategy

The following community engagement activities have been undertaken, in accordance with the Council’s Community Engagement Policy and Framework:

<table>
<thead>
<tr>
<th>Level of Engagement</th>
<th>Stakeholder</th>
<th>Activities</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consult</td>
<td>Bacchus Marsh College</td>
<td>Meetings</td>
<td>Regular scheduled meetings</td>
</tr>
<tr>
<td>Collaborate</td>
<td>BMBA</td>
<td>Emails, Telephone calls, Meetings, Review discussed</td>
<td>Licence agreement remains unsigned</td>
</tr>
</tbody>
</table>

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

**General Manager – Danny Colgan**

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

**Author – Ian Waugh**

In providing this advice to Council as the Author, I have no interests to disclose in this report.

**Conclusion**

The financial analysis undertaken by Officers shows that Council is significantly subsidising the operation of the Bacchus Marsh Leisure Centre. The BMBA is currently receiving the highest subsidy at 67 per cent of operating costs apportioned to their current 86 per cent of use. Netball and other potential users are subsidised significantly less than the BMBA. The current fee structure which was amended by Council in October 2017 is inequitable.

It is recommended that the fees payable for use of the Bacchus Marsh Leisure Centre should be made consistent across all users groups. This can be achieved either by increasing the BMBA fees to the same level as other groups (Option 3) or reducing the fees payable by other groups i.e. Netball and Futsal (Option 2).

The financial analysis also highlights that the costs to Council for the management and operation of Leisure facilities has been reduced significantly since Council assumed direct management of the facilities.

**Recommendation:**

**That Council:**

1. **Enters into a licence agreement with the Bacchus Marsh Basketball Association for use of the Bacchus Marsh Leisure Centre for an initial period of 9 months commencing from the 1 October 2018 with the following fee structure:**

   - The current BMBA fee of $25 per court per hour, remain in place until 30 December 2018. This allows the association to continue with the current fee for the remainder of the season.
   - From the 1st January 2019, the fees for the BMBA be set at $35 (+ GST) per hour for competition use, $21 (+GST) for training until 30 June 2019. This brings the BMBA fees closer to parity with other users.
• the fees for the Bacchus Marsh Basketball Association for 2019/20 financial year be set at $39.00 per hour per court plus GST for competition use, $21.00 + GST for Training use.
• The Out of Hours Fee for all users of the centre be removed.

2. Requests that the Bacchus Marsh Basketball Association sign the agreement within 28 days of the issuing of the draft agreement. If the Association doesn’t sign the agreement with 28 days, a further report be presented to the Ordinary Meeting of Council on the 7 November 2018.

3. Formally writes to the Bacchus Marsh College and Department of Education and Training seeking to review the terms and conditions of the Joint Use Agreement.

Report Authorisation

Authorised by: [Signature]
Name: Danny Colgan
Title: General Manager Social & Organisational Development
Date: Thursday, 16 August 2018
Attachment 1

The table outlines what the expected financial impacts are for fees set at $25, $30, $35 and $40 per hour per court and are summarised as follows:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Court Hours</th>
<th>$25.00 Competition</th>
<th>Projected Income</th>
<th>$30.00 Competition</th>
<th>Projected Income</th>
<th>$35.00 Competition</th>
<th>Projected Income</th>
<th>$40.00 Competition</th>
<th>Projected Income</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$25.00 Training</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$34.41 Out of Hours</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Basketball</strong></td>
<td>1294.50</td>
<td>$25.00</td>
<td>$32,362.50</td>
<td>$30.00</td>
<td>$38,835.00</td>
<td>$35.00</td>
<td>$45,307.50</td>
<td>$40.00</td>
<td>$51,780.00</td>
</tr>
<tr>
<td>**</td>
<td>1155.25</td>
<td>$25.00</td>
<td>$28,881.25</td>
<td>$20.91</td>
<td>$24,155.23</td>
<td>$21.00</td>
<td>$24,260.25</td>
<td>$21.00</td>
<td>$24,260.25</td>
</tr>
<tr>
<td>**</td>
<td>197.50</td>
<td>$34.41</td>
<td>$6,795.98</td>
<td>$36.36</td>
<td>$7,181.82</td>
<td>$36.36</td>
<td>$7,181.82</td>
<td>$36.36</td>
<td>$7,181.82</td>
</tr>
<tr>
<td>**</td>
<td>2449.75</td>
<td></td>
<td>$68,039.73</td>
<td>$62,090.23</td>
<td>$69,567.75</td>
<td>$76,040.25</td>
<td>$74,745.75</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Netball</strong></td>
<td>411.00</td>
<td>$25.00</td>
<td>$10,275.00</td>
<td>$30.00</td>
<td>$12,330.00</td>
<td>$35.00</td>
<td>$14,385.00</td>
<td>$40.00</td>
<td>$16,440.00</td>
</tr>
<tr>
<td></td>
<td>0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>0.00</td>
<td>$0.00</td>
<td>$36.36</td>
<td>$0.00</td>
<td>$36.36</td>
<td>$0.00</td>
<td>$36.36</td>
<td>$0.00</td>
<td>$36.36</td>
</tr>
<tr>
<td></td>
<td>411.00</td>
<td></td>
<td>$10,275.00</td>
<td>$12,330.00</td>
<td>$14,385.00</td>
<td>$16,440.00</td>
<td>$16,066.36</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| **Futsal** | 0.00        | NA                  | $0.00             | $30.00              | $0.00             | $35.00              | $0.00             | $40.00              | $0.00             |
|            | 176.00      | $25.00              | $4,400.00         | $21.00              | $3,696.00         | $21.00              | $3,696.00         | $21.00              | $3,696.00         |
|            | 98.00       | $34.41              | $3,028.00         | $3,200.00           | $3,200.00         | $3,200.00           | $3,200.00         | $3,200.00           | $3,200.00         |
|            | 176.00      | $7,428.00           | $3,696.00         | $3,696.00           | $3,696.00         | $3,696.00           | $3,696.00         | $3,696.00           | $3,696.00         |
The Bacchus Marsh Basketball Associations financial structure and costs per game are outlined below.

The cost to play basketball per year per child is approx. $600. This is for 1 game a week and 1 training session. **The cost of netball ($150 per year) Football ($220 per year) which are our main competitors for members.**

The Association charges the club for each teams “Team Sheet Fee” on Game day, this is charged at $40 per team.

The Costings Per game are below.

<table>
<thead>
<tr>
<th>Game Costs</th>
<th>Team Sheet Takings</th>
<th>Referee Supervisor Outgoing</th>
<th>Venue Supervisor Outgoing</th>
<th>Referees Outgoing</th>
<th>Court Hire Costs Outgoing</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Court 1 Team A</td>
<td>$40.00</td>
<td>$10.00</td>
<td>$0</td>
<td>$20.00</td>
<td>$27.50</td>
<td>$7.50</td>
</tr>
<tr>
<td>Court 1 Team B</td>
<td>$40.00</td>
<td>$15.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Court 2 Team A</td>
<td>$40.00</td>
<td>$10.00</td>
<td>$0</td>
<td>$20.00</td>
<td>$27.50</td>
<td>$7.50</td>
</tr>
<tr>
<td>Court 2 Team B</td>
<td>$40.00</td>
<td>$15.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$160.00</td>
<td>$20.00</td>
<td>$0</td>
<td>$70.00</td>
<td>$55.00</td>
<td></td>
</tr>
<tr>
<td><strong>Running Total</strong></td>
<td>$160.00</td>
<td>$140.00</td>
<td>$70.00</td>
<td>$15.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**At current rates of 27.50 inc (GST)

**Assumes council staff act as Venue Supervisors.

If rates are set at 27.50(inc GST) this will allow a small profit, $7.50 per game, to the association to cover costs associated with running the competition, provide scholarships and invest in clinics and coaching programs.

The BMBA is currently putting together our strategic plan going forward. We currently have around 700 members and we are focused on keeping children in the sport and trying to expand our competition. Our Major challenges are court space and competing against other sports such as football and netball which cost considerably less to participate. The cost to represent Bacchus Marsh in the VJBL league is $750 annually in fees only. We need to offer pathways into higher grade basketball, and as an association and more importantly as part of the Bacchus Marsh Community, we recognise the need to provide scholarship programs for both domestic
and VJBL squad players so that no child is disadvantaged and every child is given an opportunity to play regardless of their situation. This ethos is at the core of what we as an Association stand for.

We see a need in the community for the building of a new stadium, as currently we are at our maximum capacity for court space and are limited in the expansion of our competition. We continue to use facilities at BMPS to run Saturday competitions. All of our clubs have expressed their frustration at not being able to obtain venues for training and we continue to use facilities at Darley, BMPS and within the shire of Melton such as Staughton. We have set aside a fund to be able to contribute towards a stadium once Council is able to obtain funding, and will continue to do so.

Proposal

The BMBA is unable to control the running costs of the stadium and these costs are either fixed or budgeted by council. As there is no room to increase court fees above 27.50 (inc GST) both parties need to work together to try to find alternatives to make savings, or find alternative ways to create income rather than increasing fees to parents. We believe Councils intent should not be to continue to raise the cost of court hire in order to recoup cost, but instead focus efforts to try to raise revenue in other areas that are available to them.

Below are some suggestions in relation to how this can be achieved.

- Initial In-House Modelling report by Ian Waugh dated 1 feb 2017 shows that the most cost effective way to operate the stadium was for user groups to run the stadium. Although this is not currently viable, we would like to propose the BMBA has a key to access the stadium on a Sunday only, when there is only Rep training and general public do not require access. This would result in 11 hours of reduced wages and associated costs per week. Considering it is a Sunday and penalties apply, this would result in a potential saving of around $20,000. The BMBA with the support of Council would like to petition the school to trial this change.
  If successful this could be extended to other times resulting in more savings.

- The canteen is down on sales and profits from previous years, and with the growing domestic competition, introduction of VJBL and mens country league, we believe there is a considerable amount of money to be made. We propose the council increase the sale of hot food to include Dim Sims and hotdogs on Friday and Saturdays. The BMBA is prepared to roster volunteers to help in the canteen during these busy periods. We also are happy to pay for a chalk board to advertise sales, and send notifications to all our supporters and players. Based on previous figures and discussions with other associations we know there is a huge market for this. We believe there is minimum profit of $20,000 per year and we consider this to be very conservative.
• The BMBA has been accepted to enter a Country Vic Mens team this year. This would involve a high grade competition every second Saturday night in the off season. Travelling teams would require local accommodation, and there would be injection of money into the local economy with food, alcohol etc. This will also increase revenue to the stadium with increased court hire costs and also increased canteen sales.

• Opening the stadium the public on the school holidays for certain days. Etc. Thur and Fridays with an entry fee for public to use the courts can also raise revenue.

• The council should focus on finding a use for the upstairs fitness room which if leased should bring in income of at least 5,000

• Our Strategic planning is focussing heavily on supporting the council feasibility study to build a new stadium. We have set aside 80,000 currently towards funding and intend to focus heavily on sponsorships to raise more funds towards a stadium. The BMBA is prepared to allocate any profits towards this fund also. We also intend to put pressure on local and state governments to complete the project.

The BMBA would also like to request the following in addition:

• Install internet access to the stadium for use by the BMBA, council staff and all other user groups. In this era of technology it is imperative for access to the internet to run a competition. The BMBA is happy to pay for the installation and ongoing monthly costs as an alternative to paying office hire.

• Allow the larger upstairs room to be used by BMBA as an office at no charge as there is no locked and unshared space for us to store uniforms, trophies and computers. (This is currently charged at 200 per month)

• Allow BMBA and clubs to sell merchandise. This is important to create club identity and support for our local mens Vic Country Team and Profits are invested straight back into programs, clinics and scholarships

• Access to the Drama Room at no cost to be used as a club room for teams for our Mens Country Vic Team. This is a requirement of our entry into the competition.

The proposed rate of payment for court hire from the BMBA is at the maximum that we can afford in order to keep the competition viable. We believe that we have suggested a range of initiatives that if implemented by the council could
save the council upwards of 50,000 per year. Also we are pledging to allocate any profits or sponsorships towards the stadium fund which we have already established.

WE are a non profit, volunteer organisation and we need the support of Council to cap court hire fees at a sustainable rate so the BMBA can continue to operate, grow and implement programs for the benefit of the community.
## Attachment 3: Bacchus Marsh Leisure Centre Operating Budget 2018-19

### Employee Benefits

<table>
<thead>
<tr>
<th>Item</th>
<th>Budgeted Cost</th>
<th>Adjustments</th>
<th>Adjusted Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries/Wages</td>
<td>83,394</td>
<td>(41,697)</td>
<td>41,697</td>
</tr>
<tr>
<td>Salaries/Wages - Casual</td>
<td>80,581</td>
<td></td>
<td>65,000</td>
</tr>
<tr>
<td>Oncost</td>
<td>4,503</td>
<td>(2,252)</td>
<td>2,252</td>
</tr>
<tr>
<td>Superannuation</td>
<td>15,578</td>
<td>(3,961)</td>
<td>11,616</td>
</tr>
<tr>
<td>Uniform Purchases</td>
<td>500</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td><strong>Total Employee Benefits</strong></td>
<td><strong>184,556</strong></td>
<td><strong>(47,910)</strong></td>
<td><strong>121,065</strong></td>
</tr>
</tbody>
</table>

### Contract Payments, Materials & Services

<table>
<thead>
<tr>
<th>Item</th>
<th>Budgeted Cost</th>
<th>Adjustments</th>
<th>Adjusted Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleaning</td>
<td>28,000</td>
<td></td>
<td>28,000</td>
</tr>
<tr>
<td>Software</td>
<td>500</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Electricity</td>
<td>30,000</td>
<td></td>
<td>30,000</td>
</tr>
<tr>
<td>Equipment Purchase - Minor</td>
<td>2,000</td>
<td></td>
<td>2,000</td>
</tr>
<tr>
<td>General Maintenance</td>
<td>20,000</td>
<td>25,000</td>
<td>45,000</td>
</tr>
<tr>
<td>Mobiles-Calls/Charges</td>
<td>300</td>
<td></td>
<td>300</td>
</tr>
<tr>
<td>Security</td>
<td>500</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Training</td>
<td>300</td>
<td></td>
<td>300</td>
</tr>
<tr>
<td>Kiosk - Cost of Goods Sold</td>
<td>6,500</td>
<td></td>
<td>6,500</td>
</tr>
<tr>
<td>Water</td>
<td>1,500</td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td><strong>Total Contract Payments, Materials &amp; Services</strong></td>
<td><strong>89,600</strong></td>
<td><strong>25,000</strong></td>
<td><strong>114,600</strong></td>
</tr>
</tbody>
</table>

### Corporate Overheads

<table>
<thead>
<tr>
<th>Item</th>
<th>Budgeted Cost</th>
<th>Adjustments</th>
<th>Adjusted Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>39,306</td>
<td></td>
<td>39,306</td>
</tr>
</tbody>
</table>

### Total Costs

<table>
<thead>
<tr>
<th>Item</th>
<th>Budgeted Cost</th>
<th>Adjustments</th>
<th>Adjusted Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>313,462</td>
<td><strong>(22,910)</strong></td>
<td><strong>274,971</strong></td>
</tr>
</tbody>
</table>

### Less Income from Other Sources

<table>
<thead>
<tr>
<th>Item</th>
<th>Budgeted Cost</th>
<th>Adjustments</th>
<th>Adjusted Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Fees - Leisure Services</td>
<td>(10,000)</td>
<td></td>
<td>(10,000)</td>
</tr>
<tr>
<td>Room/Venue Hire Income</td>
<td>(10,000)</td>
<td></td>
<td>(10,000)</td>
</tr>
<tr>
<td>Other Income</td>
<td>(18,500)</td>
<td></td>
<td>(18,500)</td>
</tr>
<tr>
<td>Kiosk Sales</td>
<td>(20,000)</td>
<td></td>
<td>(20,000)</td>
</tr>
<tr>
<td><strong>Total (58,500)</strong></td>
<td><strong>0</strong></td>
<td></td>
<td><strong>(58,500)</strong></td>
</tr>
</tbody>
</table>

### Net Cost to Council before user fees

<table>
<thead>
<tr>
<th>Item</th>
<th>Budgeted Cost</th>
<th>Adjustments</th>
<th>Adjusted Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>254,962</td>
<td><strong>(22,910)</strong></td>
<td><strong>216,471</strong></td>
</tr>
</tbody>
</table>
## Attachment 4

**Assessment of Bacchus Marsh Basketball Association (BMBA) Proposal 2.0**

<table>
<thead>
<tr>
<th>Submission</th>
<th>Officer Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Association charges the club for each teams “Team Sheet Fee” on Game day, this is charged at $40 per team.</td>
<td>$40 team sheet fee is low in comparison to most other competitions. Clubs retain the balance of the fees collected which amounts to approximately $44 per game. Most clubs have 7 players per team and charge $12 per player.</td>
</tr>
<tr>
<td>Assumes council staff act as Venue Supervisors.</td>
<td>Council has not agreed to undertake this role. Officers will consider the proposal and discuss further with BMBA. We could not consider undertaking this role at the current fee rates.</td>
</tr>
<tr>
<td>If rates are set at $27.50 (Inc. GST) this will allow a small profit, $7.50 per game, to the association to cover costs associated with running the competition, provide scholarships and invest in clinics and coaching programs</td>
<td>Perhaps the BMBA should consider using volunteers rather than paid staff to undertake game day roles. The “running” of the association is not Councils responsibility.</td>
</tr>
<tr>
<td>Our major challenges are court space and competing against other sports such as football and netball which cost considerably less to participate.</td>
<td>Netball are paying considerably more in court hire fee (per hour) than BMBA. They have not raised concerns about this cost. How are netball able to keep their fees down? Netball as a sport has more “competitors” with the alignment with football clubs competing with the leisure Centre program for participants.</td>
</tr>
<tr>
<td>We need to offer pathways into higher grade basketball</td>
<td>Council’s prime concern is to ensure opportunity for the community to play sport and be active. It is not Councils responsibility to subsidise higher grade basketball.</td>
</tr>
<tr>
<td>We see a need in the community for the building of a new stadium, currently we are at our maximum capacity for court space and are limited in the expansion of our competition.</td>
<td>The recent feasibility study supports the need for additional court space. However this will be at considerable cost for Council. The current facility is a multi-purpose community facility not just a basketball stadium. Council needs to consider and balance BMBA needs with other community use.</td>
</tr>
<tr>
<td>We have set aside a fund to be able to contribute towards a stadium once Council is able to obtain funding and will continue to do so.</td>
<td>This has not been formally communicated to Council and there is no formal process in place to confirm the level of contribution to be made by the BMBA.</td>
</tr>
<tr>
<td>The BMBA is unable to control the running costs of the stadium and these costs are either fixed or budgeted by Council.</td>
<td>Council has provided the BMBA with full details of current operating costs. The hourly court hire fees only recoup approx. 37% of operating costs from the BMBA. Council is already heavily subsidising BMBA use.</td>
</tr>
<tr>
<td>We believe Councils intent should <strong>not</strong> be to continue to raise the cost of court hire in order to recoup cost, but instead focus efforts to try to raise revenue in other areas that are available to them.</td>
<td>This is inaccurate. The report in fact proposed that user groups run their sports under Licence Agreements. The BMBA has repeatedly refused to sign a Licence Agreement.</td>
</tr>
</tbody>
</table>

Initial In-House Modelling report by Ian Waugh dated 1 feb 2017 shows that the most cost effective way to operate the stadium was for user groups to run the stadium.
<table>
<thead>
<tr>
<th>Licence Agreements do not allow exclusive use of shared facilities and do not transfer responsibility for management and operation of the facility to the user.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operation of the canteen, sale of hot foods and profit levels.</td>
</tr>
<tr>
<td>The BMBA has previously said that they don’t have the capacity to operate the canteen. There are significant limitations in what the current canteen can provide outside of prepackaged foods and snacks due to the food safety requirements. Significant investment is required to improve the canteen to the level that will allow for cooked foods. The BMBA has not previously offered to assist with promotion and/or staffing the canteen. It is assumed that the previous canteen figure referred to are from the Belgravia Management period when the centre operated for approximately 11 hours per day due to the operation of the gym.</td>
</tr>
<tr>
<td>The BMBA has been accepted to enter a Country Men’s team this year. This would involve a high grade competition every second Saturday night in the off season.</td>
</tr>
<tr>
<td>BMBA has not involved Council in any discussions or consultation regarding facility availability on Saturday night. There may be other bookings. E.g. Futsal, badminton etc. The facility is a multi-use Centre and not just a basketball facility. The BMBA has already stated that they are operating to maximum capacity- Why are they introducing another high grade competition? It seems that the BMBA is focussed on high grade competition rather than maximising local participation.</td>
</tr>
<tr>
<td>Opening the stadium to the public on the school holidays for certain days, Etc. Thur and Fridays with an entry fee for public to use the courts can also raise revenue.</td>
</tr>
<tr>
<td>Officers are exploring holiday programs to operate from the Centre. It is impractical to open the Centre on a casual basis. It needs to be clear who is responsible for supervision, insurance, cleaning, first aid, security etc. School holidays are also the time when major maintenance and repairs are carried out to minimise disruption to user groups whilst they are carried out. E.g. Floor resurfacing, lighting replacements, etc.</td>
</tr>
<tr>
<td>The Council should focus on finding a use for the upstairs fitness room which if leased should bring in income of at least 5,000</td>
</tr>
<tr>
<td>At a previous meeting the BMBA suggested that they be given free use of this room. Council has also attempted (twice) to identify a tenant for the room. Officers are continuing to identify suitable uses and programs to operate from the room, which will build on the use by the older adults exercise group.</td>
</tr>
<tr>
<td>Our strategic planning is focussing heavily on supporting the Council feasibility study to build a new stadium. We have set aside 80,000 currently towards funding ………………………</td>
</tr>
<tr>
<td>Council has not seen any formal communication from the BMBA regarding this. The development of a new facility will be at considerable cost in the order of $13-$15M. The feasibility study undertaken highlights that the current court use fees are not sustainable.</td>
</tr>
<tr>
<td>Install internet access to the stadium for use by BMBA, Council staff and all other user groups.</td>
</tr>
<tr>
<td>Officers will investigate options for improving/providing Wi-Fi access at the Centre for patrons.</td>
</tr>
<tr>
<td>Allow larger upstairs room to be used by BMBA as an office at no charge as there is no locked and unshared space for us to store uniforms, trophies and computers. (This is currently charged at 200 per month)</td>
</tr>
<tr>
<td>The larger upstairs room is a meeting room available to all users and other hirers and is not designated BMBA use. The BMBA currently has exclusive use the smaller room as an office at a cost of $200 per month. It is not understood why the BMBA should be provided with use free of charge.</td>
</tr>
<tr>
<td>Access to the Drama Room at no cost to be used as a club room for our Men’s Country Vic Team. This is a requirement of our entry into the competition.</td>
</tr>
<tr>
<td>The drama room is located within the joint use footprint area and is used by the school and other users outside of school times. Who would cover costs for power, cleaning, etc.? Why should the BMBA be provided with the room free of charge?</td>
</tr>
</tbody>
</table>
The proposed rate of payment for court hire is at the maximum that we can afford in order to keep the competition viable. We believe that we have suggested a range of initiatives that if implemented by the Council could save upwards of 50,000 per year.

BMBA has provided no financial evidence to support this. BMBA figures suggested within the document are speculative and in some cases ill informed. What has the BMBA done (other than attempt to transfer their costs to Council) to support the viability of the competition? How can they maintain on the one hand that they are operating to capacity and then maintain that they are unviable? Why do they pay staff to undertake volunteer roles? Why are they not registered for GST? Why have they not provided any financial documentation to support their claims?

We currently have other user groups paying higher rates than the BMBA. This is inequitable.

Officers have consistently gone to great lengths to assist the BMBA in their use of the centre. E.g. constantly chasing their bookings, turning away other users at times BMBA use the facility, constant communication regarding signing their Agreement, addressing maintenance requests etc.
11.4 INFRASTRUCTURE

11.4.1 Ballan Golf Club – BBQ Building

Introduction

Author: John Miller
General Manager: Phil Jeffrey

Background

The Ballan Golf Club wrote to Council on 2 July 2016, requesting to use/obtain the disused BBQ building located on the golf course near Blow Court, Ballan. This building is situated near the Ballan Golf Club clubhouse and is currently in a state of disrepair. The BBQ building is owned by the Council and sits on Council’s asset register. A report was considered at the Ordinary Meeting of Council on 5 October 2016 where the Council resolved the following:

Resolution:
Crs. Tatchell/Toohey
That Council:
1. support, in principle, the proposal to transfer control of the BBQ building at the Ballan Golf Club to the golf club;
2. write to the Department of Environment, Land, Water and Planning (DELWP) to request they commence the process to discontinue a corner of Blow Court, Ballan with a view to adding the discontinued road to the golf course land that the Ballan Golf Club currently leases from DELWP; and
3. approve the public submission process under Sections 207A and 223 of the Local Government Act 1989 if the DELWP survey shows a corner of Blow Court, Ballan requires discontinuation;
4. receive a report following the completion of the public submission process under Sections 207A and 223 of the Local Government Act 1989, to consider all public submissions received.

CARRIED.

Subsequently, the committee sent a letter to Council dated 13 April 2017, advising that the Ballan Golf Club’s request to obtain this building be cancelled.

A further report was considered at the Ordinary Meeting of Council in April 2018 where the following was resolved:

Resolution:
Crs. Toohey/Bingham
That Council:
1. receives the report in relation to the BBQ Building at the Ballan Golf Club; and
2. requests officers will consult widely for a period of eight weeks, with the Ballan community including scouts, recreation user groups and the arts to ascertain whether there is a desire within the community to utilise this building for another purpose.
3. should no community use be found, resolve to demolish the disused BBQ building situated on the Road Reserve for Blow Court and Lot 15 Section 29 PP5029.

CARRIED.
Proposal

In the golf club committee’s letter they outlined the reasons why they no longer wish to obtain the building and have requested that Council demolish it. This building has been the target of graffiti and vandalism for some years now and is in a state of disrepair. Officers have obtained a quotation to carry out the demolition works.

A consultation period was undertaken and open for eight weeks concluding on 15/7/2018. Local community groups were also directly emailed within Ballan with no expressions of interest being received. It is therefore recommended to demolish the building.

Photos of the BBQ building are set out below. The BBQ building is obscured by the trees in the aerial photo.

Council should note that buildings and structures on crown land are property of the crown and that the request to demolish the building proposed by the golf club will need the consent of the crown. The golf club’s proposal has been discussed with DELWP and they have raised no concerns in principle with this course of action.

Policy Implications

The Council Plan 2017-2021 provides as follows:

**Strategic Objective 1:** Providing Good Governance and Leadership

**Context 1A:** Our Assets and Infrastructure

The proposal to demolish the Ballan Golf Club BBQ Building is consistent with the Council Plan 2017 – 2021.

Financial Implications

The cost to Council for attending to graffiti removal and vandalism in the hundreds of dollars each year.
Officers have received a quotation for the demolition and removal of the building and leaving the site safe, clean and tidy. The total cost of these works is $4,400.00 including GST and will be funded within the buildings maintenance budget.

**Risk & Occupational Health & Safety Issues**

There are no Occupational Health & Safety issues associated with the recommendation within this report.

**Community Engagement Strategy**

<table>
<thead>
<tr>
<th>Level of Engagement</th>
<th>Stakeholder Activities</th>
<th>Location</th>
<th>Date</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consult</td>
<td>Emailed Community Groups seeking expressions of Interests</td>
<td>Ballan Community Groups</td>
<td>April 2018</td>
<td>Received no expressions of interest.</td>
</tr>
<tr>
<td>Consult</td>
<td>Advertisement</td>
<td>Moorabool News</td>
<td>10 April 2018</td>
<td>Received no expressions of interest.</td>
</tr>
</tbody>
</table>

**Communications and Consultation Strategy**

Officers advertised for “Expressions of Interest for the use of the building” in the Moorabool News on 10 April 2018 and directly emailed the local community groups within Ballan.

The Ballan Golf Club and DELWP will be notified in writing of the outcome following a formal resolution of Council.

**Victorian Charter of Human Rights and Responsibilities Act 2006**

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

**Officer's Declaration of Conflict of Interests**

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

*General Manager – Phil Jeffrey*

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

*Author – John Miller*

In providing this advice to Council as the Author, I have no interests to disclose in this report.
Conclusion

It is recommended that the Council support the proposal to demolish the BBQ building at the Ballan Golf Club. The building is currently in a state of disrepair and is being used as a place for people to conduct antisocial behaviour. The Ballan Golf Club has concluded that even with a Council Grant, that it would be unable to resurrect the building.

The consultation period was open for eight weeks and concluded on 15/7/2018. Officers have received no expressions of interest for the building.

Recommendation:

That Council, having received no expressions of interest from the community, resolves to demolish the disused BBQ building situated on the Road Reserve for Blow Court and Lot 15 Section 29 PP5029.

Report Authorisation

Authorised by:
Name: Phil Jeffrey
Title: General Manager Infrastructure
Date: Thursday, 16 August 2018
11.4.2 Bacchus Marsh Local Area Traffic Management Plan; Stage 1

Introduction

Author: John Miller
General Manager: Phil Jeffrey

Background

The Bacchus Marsh Integrated Transport Strategy (BMITS) presents the vision for the transport network for Bacchus Marsh. One of the key recommendations of the strategy is to 'introduce the use of Local Area Traffic Management (LATM) studies and refer recommendations to Council’s Capital Improvement Program'.

The preparation of a Local Area Traffic Management (LATM) study within a precinct of Bacchus Marsh aims to improve traffic management and road safety within the area. The LATM study, funded in the 2017/18 budget, seeks to view traffic management and associated treatments on a precinct basis rather than by individual Streets.

At present, Council receives a high volume of traffic related customer enquiries from the community that, due to the lack of such a precinct plan, are considered in isolation. This creates an ad hoc approach to traffic issues and the implementation of traffic management solutions.

The development of a LATM study will also assist in providing a consistent approach to traffic related issues in the local area and also supports key infrastructure objectives from the 2017-21 Council Plan.

The Study Objectives

The preparation of a LATM study considers both the technical and community aspects and is intended to meet a number of key objectives, with consideration to the likely impact on the surrounding network:

- Provide an integrated approach to managing traffic in local areas across all transport modes, through:
  - Investigating and addressing connectivity and safety issues along local travel routes;
  - Consideration and integration of local land uses and their specific needs;
  - Use of appropriate and effective traffic calming measures;
  - Making efficient and appropriate use of local on-street car parking provisions;
  - Ensuring that future population growth and transport demand are understood and accounted for; and
  - Defining the function of local streets as appropriate to their surrounding land uses,
  - Pedestrian, cycling and traffic volumes, natural features, and connectivity to surrounding areas.
- Reduce traffic volumes and speeds in local streets;
- Increase amenity and improve safety and access for residents, especially pedestrians and cyclists;
- Provide guidance for planners and engineers associated with the design, development and management of residential precincts;
• Ensure that transport issues are addressed in a manner that balances amenity, safety and mobility for all transport modes;
• Improve the environment, economic and social outcomes of the area;
• Identifying future priority projects to be considered for inclusion in Council’s Capital Improvement Program; and
• Ensure the local community are engaged and consulted in the identification of issues and the development of treatments to mitigate these issues.

The LATM Area

The township has been divided into three key areas for the purpose of undertaking LATM studies over the coming years.

LATM Area 1  Darley
LATM Area 2  Bacchus Marsh
LATM Area 3  Maddingley

Area 2 (Bacchus Marsh) will form the focus area for the first LATM studies to be developed and individual precincts have been recommended in order to further stage the development of the studies. Precincts A & B (blue and orange areas below) form part of the current LATM study. Precinct C (green) will be addressed as part of a future study.
The LATM Process

The following key activities were undertaken as part of the development of the LATM study:

1. **Existing Conditions Assessment**

   **Initial works:**
   - Review of background information pertaining to the study area and other documents that may have an impact on key decisions
   - Preparation of a Project Management Plan and Community Engagement Plan
   - On-site inspections of the study areas to gain a thorough understanding of the existing conditions

   **Complete**

   - Community consultation letter and online survey (electronic and print distribution, and use of interactive mapping) relating to traffic issues in the local area
   - Collection and analysis of traffic data
   - Preparation of an Existing Conditions Assessment Report

   **Complete**

2. **Development of Draft LATM Plan**

   - Preparation of draft concept plans and proposed LATM treatments
   - Preparation of draft LATM plan
   - Community consultation letter and web survey (electronic and print distribution, and interactive map)
   - Community engagement workshops (2) at Bacchus Marsh

   **Complete**

3. **Finalisation of LATM Plan**

   - Collation of results of community engagement
   - Final LATM Study Report and Plan
   - Presentation to Council for endorsement
   - Final community consultation letter

   **Complete**

   **September 2018**

At the June Ordinary Meeting of Council, the draft plan was endorsed for phase 2 of the community consultation.

**Community Consultation & Feedback**

Phase 2 of the community consultation regarding the LATM Plan was undertaken between Tuesday 12 June and Tuesday 3 July 2018.
In addition to the use of the interactive map and survey, two drop-in community consultation sessions were undertaken in Bacchus Marsh during this period. Both were well attended by residents who were able to discuss and express their views on the treatments proposed in the draft plan and provide further feedback. Over 250 pieces of feedback including support (or otherwise for treatments, further comments or survey responses) were submitted in relation to the plan in this stage of consultation.

Issues Outside of the Project Scope

Even though the study clearly outlined that the scope did not include Roads outside Council’s authority, there was a substantial amount of feedback relating to Roads under VicRoads control. As VicRoads was not directly involved in the consultation, Officers will now advocate to them on the communities behalf of the high priority outcomes from the consultation.

A copy of the final plan is attached for Councillors information.

Proposal

Following the LATM process undertaken as outlined above, it is now recommended that Councillors endorse the Bacchus Marsh Local Area Traffic Management Plan (Stage 1).

The objective of this study was to prepare a Local Area Traffic Management (LATM) plan for the Bacchus Marsh area, which addresses the main traffic issues in the area and reflects the requirements and expectations of the local community.

The LATM Study involved extensive consultation with the local community to identify local traffic issues and possible improvements, in conjunction with engineering investigations. Other components of the study have included the collection of traffic volume and speed information, as well as investigation of publically available crash data.

The community consultation component of the study included two (2) rounds of community engagement via letter drop surveys, an online interactive map and two community workshops, in order to understand the community’s thoughts regarding necessary areas for improvement, as well as the suitability of proposed treatments.

Information collected from the various consultation media was used in conjunction with data obtained from surveys and bodies such as VicRoads to provide the basis for formulating traffic management recommendations for Bacchus Marsh.

The key issues identified in the study generally related to traffic concerns such as heavy vehicle volumes, pedestrian and cyclist safety, traffic speed, irresponsible driving and traffic volumes.

Based on the preceding assessment undertaken by Cardno and community feedback on the proposed Local Area Traffic Management Plan, the following list of treatments was developed:
### Table 4-1: Treatment Priority and Cost Summary Table

<table>
<thead>
<tr>
<th>Treatment ID</th>
<th>Treatment Description</th>
<th>Location</th>
<th>Cost (Estimate Only)</th>
<th>Total Score</th>
<th>Priority*</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>T001</td>
<td>Right Turn Lanes</td>
<td>Hallifax Way at Rutbridge Driv. Simmons Drive, Clifton Drive and Carey Crescent</td>
<td>$6,000.00</td>
<td>7.5</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T007</td>
<td>Pedestrian Operated Signal</td>
<td>Dickson Street/Gorosne Road</td>
<td>$200,000.00</td>
<td>7.1</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T008</td>
<td>Raised Intersection</td>
<td>Dickson Street / George Street</td>
<td>$18,000.00</td>
<td>7.5</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T010</td>
<td>40 km/h Speed Limit</td>
<td>Young Street</td>
<td>$500.00</td>
<td>7.3</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T011</td>
<td>Raised Intersection</td>
<td>Dugdale Street / George Street</td>
<td>$18,000.00</td>
<td>7.5</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T014</td>
<td>Raised Pedestrian Crossing</td>
<td>Young Street</td>
<td>$14,000.00</td>
<td>7.5</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T015</td>
<td>40 km/h Speed Limit</td>
<td>Young Street</td>
<td>$300.00</td>
<td>7.2</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T020</td>
<td>Pedestrian Safety Treatments and Modified T Intersection</td>
<td>Bennett Street / Young Street</td>
<td>$350,000.00</td>
<td>7.6</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T022</td>
<td>Footpath</td>
<td>Ludgate Street</td>
<td>$9,000.00</td>
<td>7.5</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T024</td>
<td>Centre Bliker</td>
<td>Clifton Drive</td>
<td>$20,000.00</td>
<td>6.7</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T023</td>
<td>Centre Bliker</td>
<td>Clifton Drive</td>
<td>$20,000.00</td>
<td>5.9</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T024</td>
<td>Shared Path</td>
<td>Drainage Channel</td>
<td>$120,000.00</td>
<td>5.9</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T025A</td>
<td>Footpaths</td>
<td>Masons Lane (East)</td>
<td>$6,000.00</td>
<td>6</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T026</td>
<td>Flat Top Humps</td>
<td>Masons Lane</td>
<td>$12,000.00</td>
<td>5.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T029</td>
<td>Modified T Intersection</td>
<td>Dickson Street / Young Street</td>
<td>$15,000.00</td>
<td>6.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T032</td>
<td>Centre Bliker</td>
<td>Northumberland Street</td>
<td>$20,000.00</td>
<td>6.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T033</td>
<td>Modified T Intersection</td>
<td>Northumberland Street / George Street</td>
<td>$15,000.00</td>
<td>5.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T035</td>
<td>Modified T Intersection</td>
<td>Northumberland Street / Young Street</td>
<td>$15,000.00</td>
<td>5.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T036</td>
<td>Raised Intersection</td>
<td>Northumberland Street / George Street</td>
<td>$15,000.00</td>
<td>6.8</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T039</td>
<td>Pedestrian Crossing</td>
<td>Golf Street</td>
<td>$16,000.00</td>
<td>7.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T041</td>
<td>Centre Bliker</td>
<td>Ludgate Street</td>
<td>$20,000.00</td>
<td>7.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T043</td>
<td>Road Widening</td>
<td>Anderson Street, Shea Street and Lloyd Street</td>
<td>$20,000.00</td>
<td>6.6</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T044</td>
<td>Surface Treatments</td>
<td>Clifton Drive</td>
<td>$0.00</td>
<td>6.6</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T045</td>
<td>Threshold Treatments</td>
<td>Simmons Drive, Casey Crescent, Linda Drive, O'Keeffe Crescent, Malcolm Street (west), Malcolm Street (east)</td>
<td>$24,000.00</td>
<td>4.7</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T046</td>
<td>Shared Path</td>
<td>Main Street</td>
<td>$72,000.00</td>
<td>6.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T047</td>
<td>Shared Path</td>
<td>Hallifax Way</td>
<td>$100,000.00</td>
<td>4.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T028 (VicRoads)</td>
<td>Signalled Intersection</td>
<td>Main Street / Gorosne Road</td>
<td>$1,500,000.00</td>
<td>6.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T029 (VicRoads)</td>
<td>Signalled Intersection</td>
<td>Main Street / Young Street</td>
<td>$800,000.00</td>
<td>6.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T030</td>
<td>Footpath</td>
<td>Masons Lane (West)</td>
<td>$10,000.00</td>
<td>4.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T031</td>
<td>Raised Pedestrian Crossing</td>
<td>Golf Street</td>
<td>$16,000.00</td>
<td>4.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T032A</td>
<td>Footpaths</td>
<td>Linda Drive and O'Keeffe Crescent</td>
<td>$50,000.00</td>
<td>4.6</td>
<td>Low</td>
<td>5 years</td>
</tr>
<tr>
<td>T038</td>
<td>Raised Pedestrian Crossing</td>
<td>Northumberland Street</td>
<td>$24,500.00</td>
<td>3.7</td>
<td>Low</td>
<td>5 years</td>
</tr>
<tr>
<td><strong>TOTAL (Excl. VicRoads Projects)</strong></td>
<td></td>
<td></td>
<td></td>
<td>$2,490,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL (VicRoads Projects)</strong></td>
<td></td>
<td></td>
<td></td>
<td>$2,000,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td>$2,490,000.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Cost estimate does not include costs associated with replacing existing drainage infrastructure.

Please refer to Appendix C for additional information regarding these cost estimates.
Following the LATM process undertaken as outlined above, it is now recommended that Councillors endorse the Bacchus Marsh Local Area Traffic Management Plan (Stage 1).

**Policy Implications**

The Council Plan 2017 – 2021 provides as follows:

**Strategic Objective 1:** Providing Good Governance and Leadership

**Context 1A:** Our Assets and Infrastructure

The proposal to endorse the LATM Plan is consistent with the Council Plan 2017 – 2021.

**Financial Implications**

The development of the LATM Plan is a funded project, included in the 2017-21 Council Plan.

The total estimated value of treatments (Council) recommended in this plan is approximately $949,000. Implementation of minor treatments may be able to be completed within the existing minor capital works program and other major treatments will be referred to Council’s long term Capital Improvement Program for consideration.

**Risk & Occupational Health & Safety Issues**

<table>
<thead>
<tr>
<th>Risk Identifier</th>
<th>Detail of Risk</th>
<th>Risk Rating</th>
<th>Control/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial</td>
<td>Inadequate financial management resulting in insufficient funds to complete the project</td>
<td>Low</td>
<td>Adequate project scope and budget, procurement process, ongoing supervision of project financials</td>
</tr>
<tr>
<td>Community expectation</td>
<td>Community expectation of key project outcomes outside of the project scope</td>
<td>Low</td>
<td>Well scoped community consultation process and documentation, clear project objectives documented</td>
</tr>
</tbody>
</table>

**Community Engagement Strategy**

<table>
<thead>
<tr>
<th>Level of Engagement</th>
<th>Stakeholder</th>
<th>Activities</th>
<th>Location</th>
<th>Date</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consult &amp; Involve</td>
<td>Residents within the study area</td>
<td>Direct mail out, online and face to face engagement</td>
<td>Various</td>
<td>March 2018 &amp; June 2018</td>
<td>Residents encouraged and supported to provide feedback on key issues and draft documents</td>
</tr>
<tr>
<td>Consult &amp; Involve</td>
<td>Wider community</td>
<td>Online and face to face engagement</td>
<td>Various</td>
<td>March 2018 &amp; June 2018</td>
<td>As above</td>
</tr>
</tbody>
</table>
Communications and Consultation Strategy

Community participation formed a key component throughout the study to assist in best understanding the local issues. Significant community consultation was undertaken as part of the project, including the following:

- Direct mail outs (2) to the study area
- Hardcopy and electronic community questionnaires
- Interactive online mapping tool (used for feedback on existing conditions and draft plan)
- Ongoing online engagement (Council website and social media pages)
- Community workshops (2) in Bacchus Marsh
- Reports to Council (2)

A further letter to the study area and online engagement to the wider community will occur following endorsement of the final study.


In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey
In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – John Miller
In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

To address the traffic impacts of growth in the Bacchus Marsh Township, and help inform planning and management of road space usage, a LATM Study has been completed and draft plan developed for precincts A and B within the town. It is now recommended that Councillors endorse the final document.

Recommendation:

1. That Council endorses the Bacchus Marsh Local Area Traffic Management Plan (Stage 1) and requests that a copy be made available on Council’s website.
2. That officers write to residents within the LATM Study, thanking them for their input and advising of Council’s decision.

3. That Council refers projects within the LATM Plan to Council’s long term Capital Improvement Program.

Report Authorisation

Authorised by:

Name: Phil Jeffrey
Title: General Manager Infrastructure
Date: Thursday, 16 August 2018
Attachment - Item 1.4.2
Executive Summary

Cardno were engaged by Moorabool Shire Council in January 2018 to develop a Local Area Traffic Management (LATM) plan for Stage 1 of the Bacchus Marsh study area. The study is a formal way of addressing community concerns within the study area including, traffic, pedestrian and cyclist related issues within the local streets, whilst reflecting the requirements and expectations of the local community.

The initial consultation process involved the distribution of questionnaire surveys to residents and businesses in the study area in March 2018. A total of 164 responses were received.

Community feedback received from the initial questionnaire survey was analysed together with a detailed existing conditions assessment to develop a Draft LATM plan proposal.

The draft plan was distributed to residents and businesses via a letter drop and an interactive online tool. Residents were also invited to attend community consultation sessions in person and provide additional feedback to the project team. The key traffic and transport issues the draft plan aimed to address included:

> Pedestrian and cyclist safety along Bennett Street and Young Street near to the shopping centre;
> Speeding and irresponsible driving issues along Young Street, Masons Lane, Lerderderg Street, George Street and McFarland Street;
> Speeding along Halletts Way north of Main Street;
> Turning difficulty complaints into local roads from Halletts Way;
> Irresponsible driving on Lidgett Street, Shea Street and Anderson Street; and
> Lack of safe cycling facilities throughout Bacchus Marsh.

Community feedback was an important component of the study, and provided valuable insight to the importance of each treatment for the local area, as well as the benefit each treatment provided. A number of additional measures were subsequently included to address other concerns raised by the community.

Following further investigation, and having regard to the community consultations and feedback conducted during the study, a Final Local Area Traffic Management Plan was prepared as shown below, along with a priority ranking and associated cost for each nominated measure. The treatments outlined within the final plan are to be funded as part of Council’s Capital Works Program, when funding becomes available.
# Table of Contents

Executive Summary iii  
1 Introduction 1  
  1.1 Study Area 1  
  1.2 Existing LATM Measures 1  
  1.3 Proposed LATM Measures 1  
2 Scope of This Report 4  
  2.1 Overview 4  
  2.2 Complementary Projects 4  
3 Community Consultation 5  
  3.1 Overview 5  
  3.2 Drop in Session Response 5  
  3.3 Online Interactive Map Response 8  
  3.4 Review of Community Responses 10  
4 Recommended Final Local Area Traffic Management Plan 16  
  4.1 Detailed of the Final LATM Plan 16  
  4.2 Final LATM Plan 16  
  4.3 Overview of Treatments 18  
  4.4 Cost Estimates & Treatment Priority List 22  
5 Summary and Conclusions 25  

## Appendices

- **Appendix A** Community Consultation Materials  
- **Appendix B** Final LATM Plan  
- **Appendix C** Cost Estimates and Priority Ranking

## Figures

- **Figure 1-1** Bacchus Marsh LATM Study Area Map 1  
- **Figure 1-2** Existing Traffic Management Measures 2  
- **Figure 1-3** Proposed Draft LATM Measures 3  
- **Figure 4-1** Final Local Area Traffic Management Plan 17  
- **Figure 4-2** Centre Blister 18  
- **Figure 4-3** Modified T Intersection 19  
- **Figure 4-4** Threshold Treatment 21  
- **Figure 4-5** Road Narrowing Treatment 21

171 of 335
Tables

Table 3-1  Drop-In Session Map Responses  6
Table 3-2  Online Interactive Map Responses  8
Table 3-3  Detailed Community Feedback Summary  10
Table 4-1  Treatment Priority and Cost Summary Table  24
Cardno has been engaged by Moorabool Shire Council to undertake a Local Area Traffic Management (LATM) study for the Bacchus Marsh Area. It is understood that the study is being undertaken in response to increased population growth and subsequent traffic congestion, and is in direct response to recommendations within the Bacchus Marsh Integrated Transport Strategy.

The following report provides a Final LATM Plan to respond to feedback from the community consultation sessions on the Draft LATM Plan. This report should be read in conjunction with the Existing Conditions Assessment (Document Reference V171899REP002F01) and the Draft LATM Plan (Document Reference V171899REP003F01).

In the course of preparing the Final LATM Plan, Cardno has consulted with Moorabool Shire Council to inform the measures proposed.

1.1 Study Area

The study area is bound by the Western Freeway to the north, Main Street / Bacchus Marsh Road to the south, and the Lerderderg River to the east. The extent of the study area is generally shown in Figure 1-1.

1.2 Existing LATM Measures

The existing traffic management devices currently implemented in the local area by Council are shown in Figure 1-2.

1.3 Proposed LATM Measures

A series of proposed LATM measures was prepared by Cardno to address the main traffic issues identified from the traffic data and community consultation data, in consultation with Council officers. These proposals were previously presented in the Draft LATM Plan, which were central to the community consultation process and crucial to the development of the Final LATM Plan. The Draft LATM Plan measures are shown in Figure 1-3.
Figure 1.2 Existing Traffic Management Measures

LEGEND
- Threshold Treatment
- Roundabout
- One Way Road
- Pedestrian Operated Signals
- Speed Hump
- Median
- Modified T-Intersection
- Left Out Only
- Pedestrian / Children Crossing
- Speed Limit
- Linemarking / Priority T-Intersection
- Traffic Signals
- Study Area
- Flashing Pedestrian Crossing
2 Scope of This Report

2.1 Overview

The Final Local Area Traffic Management (LATM) Plan outlined in the following sections has been informed by Cardno’s understanding of the study area as contained within the Existing Conditions Assessment (V171899REP002F01), the Draft LATM Plan (V171899REP003F01) and the findings of the Community Consultation.

The Final LATM Plan provides an overview of the community consultation process for the Draft LATM Plan, and the subsequent revisions to the plan in response to the community feedback.

It is imperative to understand that the scope of an LATM plan cannot directly impose measures on arterial roads managed by VicRoads, as any works associated with maintenance or improvements to these roads cannot be undertaken by Council. However, an LATM plan nonetheless considers these roads at all stages and endeavours to accommodate the needs of the local community wherever possible.

Within the study area there are two VicRoads operated roads, as follows:

> Gisborne Road, operating in a north-south direction through the centre of the study area; and
> Bacchus Marsh Road / Main Street, generally operating in an east-northwest direction on the southern and western borders of the study area.

Similarly, although car parking issues can be highlighted by an LATM study, directly fixing parking supply issues cannot generally be achieved as part of an LATM study. However, parking access can be addressed and where possible, car parking provision improvements can sometimes be achieved indirectly.

2.2 Complementary Projects

Cardno understands that a number of studies and projects are currently being undertaken by VicRoads, the Victorian Planning Authority and Moorabool Shire Council that aim to address major concerns within the study area relating to traffic congestion and road safety. Particularly, it is understood that these studies and associated projects aim to address congestion along Main Street and Gisborne Road, as well as to address concerns regarding heavy vehicle movements through Bacchus Marsh Town Centre.

Accordingly, it is noted here that this LATM study does not directly address community concerns relating to heavy vehicle movements and traffic congestion along Main Street and Gisborne Road. Rather, this LATM study is complementary to the broader area studies being undertaken, whilst addressing concerns from the community regarding congestion and road safety within the local street network. This study also includes recommendations for advocacy for projects to be undertaken by VicRoads and other authorities responsible for the arterial road network.
3 Community Consultation

3.1 Overview

A letter was delivered to the residences in the study area, detailing the proposed LATM plan. The letters were sent out and made available to the community on Monday 18th June 2018. In addition, an interactive website was created using My Social PinPoint, which provided an interactive map for the community to provide feedback on (web link: https://msc.mysocialpinpoint.com/latm-stage-1#)

The letter included a plan detailing the proposed LATM Plan, an update of the first consultation, invitation to two drop-in sessions to provide feedback in person on Tuesday 19th June 2018 and Tuesday 26th June 2018, and a link to the website to provide feedback online.

At the drop in sessions, Council and Cardno representatives provided background information about the LATM Study, the findings and observations, explained the proposed treatments and sought the community’s opinions on whether they supported the proposed plan, and if not, which elements of the proposed plan were they not supportive of. During the sessions, community members were asked to place dots on the proposed plan, with red dots representing ‘I do not support this treatment’ and green dots representing ‘I do support this treatment’.

The interactive map provided descriptions of the proposed treatment at each location and the community’s opinions were collected by asking whether they supported, partly supported or do not support the treatment and/or its location. Additionally, interactive map users were prompted to indicate the priority ranking of the treatment on a five-point scale, with one being ‘not urgent’ to five being ‘should be installed immediately’.

Responses to the proposed LATM plan were collated in electronic form through the interactive map until Tuesday 3rd July 2018.

Copies of the letter and relevant consultation content are attached in Appendix A.

3.2 Drop in Session Response

Across the two community drop-in sessions, approximately 50 members of the community attended to provide detailed discussion and feedback about the Bacchus Marsh LATM Study. During these sessions, community members were invited to submit individual survey responses and place dots on maps of the Draft LATM Plan.

A total of 31 individual survey responses were received. A summary of the conclusions from discussion points and the individual survey responses is presented below.

3.2.1 Session 1 – Tuesday 19 June 2018

> The residents were very happy with the suggestion to install threshold treatments on local roads, the proposed additional 40 km/h signs on Young Street, the proposed footpaths on Masons Lane, Barbara Court and O’Keefe Court

> A number of residents expressed great concern regarding the proposed centre blister treatments along Clifton Drive, with their concern focused on the impacts to vehicular access to residences and the removal of on-street car parking. These residents, a number of whom lived on Clifton Drive in close proximity to the treatments, noted that they own a number of cars, trucks, trailers, caravans and boats that require a large manoeuvring area;

> Most residents expressed their concerns regarding traffic congestion and high heavy vehicle volumes along Gisborne Road and Bacchus Marsh Road;

> Most residents expressed their concerns with pedestrian safety at the intersection of Bennett Street and Young Street, and were very happy to see the proposed pedestrian crossings, fencing/landscaping treatments and pram ramps;

> Some residents expressed concern with turning into and out of local streets to / from Halletts Way (including Carey Crescent, Clifton Drive, Simmons Drive and Burbridge Drive) due to high speed vehicles on Halletts Way; and

> Some residents expressed safety concerns regarding the existing pedestrian crossings on Main Street, including high speed vehicles and vehicles not yielding to pedestrians.
3.2.2 Session 2 – Tuesday 26 June 2018

> Similar to the previous session, a number of residents expressed concerns regarding the proposed centre blister treatments on Clifton Drive, specifically regarding vehicle access to properties and the impact to on-street parking opportunities;

> Most residents again expressed concern regarding traffic congestion and high volumes of heavy vehicles along Gisborne Road and Bacchus Marsh Road;

> Most residents again expressed their concerns with pedestrian safety at the intersection of Bennett Street and Young Street, and were happy to see the proposed pedestrian upgrades;

> A number of residents were concerned with the potential impact to Clifton Drive once the connection to Halletts Way is constructed, and queried whether the proposed treatments would address future traffic concerns;

> Some residents expressed concern regarding the proposed centre blister on McFarland Street, specifically regarding the impact to on-street car parking, and instead proposed a raised intersection at the McFarland Street / George Street intersection;

> Some residents expressed concerns regarding car parking on Dickie Street, which is associated with the nearby school, and the impact to sight lines at the Dickie Street / Lerderderg Street intersection;

> A number of residents expressed their support for the proposed pedestrian operated signal across Gisborne Road at Dickson Street; and

> A number of residents expressed their support for the proposed shared path along the existing open water channel running parallel to Gisborne Road.

3.2.3 Map Responses

During the community workshops, dots were placed on the Draft LATM Plans to record support and non-support for the proposed treatments. A total of 74 responses were received, with 50 responses in support of the treatments and 24 responses against the treatments.

A summary of the map responses is provided in Table 3-1.

<table>
<thead>
<tr>
<th>Treatment</th>
<th>Location</th>
<th>I support this treatment</th>
<th>I do not support this treatment</th>
<th>% Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Threshold Treatment</td>
<td>Carey Crescent</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Simmons Drive</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Linda Drive</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>O’Keefe Crescent</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Malcolm Street West</td>
<td>3</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Malcolm Street East</td>
<td>1</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>Right Turn Lane</td>
<td>Carey Crescent</td>
<td>1</td>
<td>1</td>
<td>50%</td>
</tr>
<tr>
<td>Surface Treatment</td>
<td>Clifton Drive</td>
<td>3</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>Centre Blister</td>
<td>Clifton Drive West</td>
<td>2</td>
<td>1</td>
<td>67%</td>
</tr>
<tr>
<td></td>
<td>Clifton Drive East</td>
<td>3</td>
<td>4</td>
<td>43%</td>
</tr>
<tr>
<td></td>
<td>Lidgett Street</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>McFarland Street</td>
<td>1</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>Shared Path</td>
<td>Drainage Channel</td>
<td>5</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Bacchus Marsh Road</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>Footpath</td>
<td>Masons Lane / Linda Drive / O’Keefe Crescent</td>
<td>2</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Lidgett Street</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
</tbody>
</table>
Overall, the treatments with the highest number of supportive and non-supportive dots were:

> **Supportive:**
  - The Pedestrian Operated Signal across Gisborne Road at Dickson Street (7 supportive dots);
  - The Shared Path along the water channel (5 supportive dots); and
  - The pram ramp crossings at Bennett Street / Young Street (5 supportive dots);

> **Non-supportive:**
  - The Centre Blister on Clifton Drive near Steele Court (4 non-supportive dots);
  - The raised pedestrian crossing on Lederderg Street (2 non-supportive dots);

Notably, the centre blister treatment on Clifton Drive near Steele Court and the raised crossing on Lederderg Street were the only treatments to receive more non-supportive dots than supportive dots.

There were also a number of locations / issues that were not directly addressed within the Draft LATM Plan. These issues were raised via the map activity as follows:

> The intersection of Bacchus Marsh Road and Young Street (difficult to turn right into / out of Young Street) (2 non-supportive dots); and

> Lack of Keep Clear linemarking along Gisborne Road at Lederderg Street southbound, generally noted as an unsafe intersection (2 non-supportive dots);
3.3 **Online Interactive Map Response**

The online interactive map recorded a total of 135 responses across 48 individual users. This level of response is lower than the initial consultation phase, which received a total of 164 responses.

A summary of the community’s responses to the proposed LATM treatments is presented in Table 3-2.

<table>
<thead>
<tr>
<th>Treatment Type</th>
<th>Location</th>
<th>Responses</th>
<th></th>
<th></th>
<th>% Support</th>
<th>Average Priority Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Support</td>
<td>Partly Support</td>
<td>Don’t Support</td>
<td>Total</td>
<td></td>
</tr>
<tr>
<td>40 km/hr Speed Limit</td>
<td>Young Street</td>
<td>7</td>
<td>1</td>
<td>1</td>
<td>9</td>
<td>78%</td>
</tr>
<tr>
<td>Centre Blister</td>
<td>Clifton Drive West</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Clifton Drive East</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Lidgett Street</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>McFarland Street</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0%</td>
</tr>
<tr>
<td>Footpath</td>
<td>Lidgett Street</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Masons Lane / Linda Drive / O’Keefe Crescent</td>
<td>6</td>
<td>0</td>
<td>0</td>
<td>6</td>
<td>100%</td>
</tr>
<tr>
<td>Modified T Intersection</td>
<td>George Street / Lederderg Street</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Young Street / McFarland Street</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>50%</td>
</tr>
<tr>
<td></td>
<td>Young Street / Dickson Street</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>100%</td>
</tr>
<tr>
<td>Pedestrian Crossing</td>
<td>Gell Street</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Young Street / Manor Street</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>100%</td>
</tr>
<tr>
<td>Pedestrian Operated Signal</td>
<td>Dickson Street / Gisborne Road</td>
<td>6</td>
<td>1</td>
<td>2</td>
<td>9</td>
<td>67%</td>
</tr>
<tr>
<td>Pram Ramps</td>
<td>Young Street / Bennett Street</td>
<td>4</td>
<td>0</td>
<td>1</td>
<td>5</td>
<td>80%</td>
</tr>
<tr>
<td>Raised Crossing</td>
<td>Lidgett Street</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Young Street / McFarland Street</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>100%</td>
</tr>
<tr>
<td>Raised Intersection</td>
<td>Dickson Street / George Street</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Dugdale Street / George Street</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Lederderg Street / Young Street</td>
<td>1</td>
<td>2</td>
<td>0</td>
<td>3</td>
<td>33%</td>
</tr>
<tr>
<td>Right Turn Lane</td>
<td>Halletts Way / Carey Crescent</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>100%</td>
</tr>
<tr>
<td>Road Narrowing</td>
<td>Lidgett Street / Shea Street</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>100%</td>
</tr>
<tr>
<td>Shared Path</td>
<td>Drainage Channel</td>
<td>6</td>
<td>1</td>
<td>0</td>
<td>7</td>
<td>86%</td>
</tr>
<tr>
<td></td>
<td>Main Street</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>100%</td>
</tr>
<tr>
<td>Surface Treatments</td>
<td>Clifton Drive</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>4</td>
<td>50%</td>
</tr>
<tr>
<td>Threshold Treatments</td>
<td>Various</td>
<td>5</td>
<td>1</td>
<td>3</td>
<td>9</td>
<td>56%</td>
</tr>
</tbody>
</table>
As indicated in the above table, most of the proposed treatments received favourable responses with 21 of the 25 treatments (that received responses) receiving over 50% support. As expected, some of the treatments received less than favourable responses such as the raised crossing on Lerderderg Street and the proposed centre blister on McFarland Street.

The priority rankings for the proposed treatments were varied, with 11 of 25 treatments receiving a priority ranking of four or above (the treatment is considered extremely urgent), 11 treatments receiving a ranking of three (the treatment is considered moderately urgent), and three treatments receiving a ranking of two or less (the treatment is not considered urgent).
### 3.4 Review of Community Responses

The responses from the community for each of the proposed LATM treatment that were considered a high priority, a low priority, were notably supported, notably not supported, or were not included in the Draft LATM Plan, are detailed further in Table 3-3. This information is based on the responses to the community consultation sessions, the online interactive map and other related correspondence.

<table>
<thead>
<tr>
<th>Treatment</th>
<th>Level of Support</th>
<th>Community Comments</th>
<th>Comments/Recommendation</th>
</tr>
</thead>
</table>
| Centre Blister Clifton Drive West | 67% 100%        | “We have quite a few cars that need to park and I believe [the centre blister] would really restrict our space.”  
“We will have great difficulty with access if there is a blister”  
“Blister would be good… to slow down before Cuthbertson Court.” | Overall, there is a notable level of opposition as recorded in the community workshops.  
Initial community concerns regarding potential future speeding issues were again reflected in discussions with the community.  
Whilst it is acknowledged that the community has significant concern regarding the treatment, it is recommended that appropriately-designed centre blisters are incorporated into the Final LATM Plan as a high priority for the following reasons:  
- Clifton Drive has a 10.5 metre wide carriageway, which will comfortably accommodate a centre blister treatment with some minimal impact to car parking;  
- The treatments will be designed to accommodate larger vehicles and vehicles with trailers;  
- The treatments will not have any impact to properties along Clifton Drive; and  
- The treatments will discourage use of Clifton Drive as a through-route upon its connection to Halletts Way. |
<p>| Centre Blister Clifton Drive East | 43% 100%        |                                                                                     |                                                                                                                                                           |</p>
<table>
<thead>
<tr>
<th>Treatment</th>
<th>Level of Support</th>
<th>Priority</th>
<th>Community Comments</th>
<th>Comments/Recommendation</th>
</tr>
</thead>
</table>
| **Footpath Masons Lane, Linda Drive and O’Keefe Crescent**               | 100%             | 100%     | 4                  | “Footpath on Barbara Court: tick”  
“Footpaths should be a standard for all streets.”  
Overall, there is a strong level of support for providing footpaths on Masons Lane, Linda Drive and O’Keefe Crescent.  
Based on the Pedestrian Path Recommendation Guiding Principles within the Hike and Bike Strategy, the footpath along Masons Lane is considered a high priority for the following reasons:  
 The area provides connectivity to Gisborne Road, Masons Lane Reserve, and Bacchus Marsh Retirement Living;  
 The path would service a wide catchment of pedestrians;  
 Masons Lane does not currently provide a safe pedestrian environment – a footpath would significantly improve pedestrian safety and amenity;  
 This is a relatively short section of path that is considered a missing link in the pedestrian network; and  
 The project (at a conceptual level) is relatively simple with reasonably level terrain and minimal obstructions.  
Given the immediate benefits that a footpath on Masons Lane can provide, it is recommended that this treatment be incorporated into the Final LATM Plan as a high priority.  
The remaining footpath treatments along Linda Drive and O’Keefe Crescent do not provide the above benefits, and as such are not considered high-priority treatments. |
| **Modified T-Intersection Young Street / McFarland Street**               | 50%              | 50%      | 2                  | “This intersection is very wide, confusing and dangerous”  
“There is not sufficient line of sight to the end of McFarland Street and many pedestrians cross the road here.”  
“Will this prevent people turning right from McFarland Street? If so I do not support this.”  
There is some support and some opposition for the proposed treatment at this intersection.  
Given the existing intersection layout presents a confusing road environment, it is recommended that this treatment be incorporated into the Final LATM Plan as a medium priority. |
| **Modified T-Intersection George Street / Lerderderg Street**            | 67%              | 100%     | 3                  | “This intersection is so dangerous. This should be a priority.”  
Overall, there is a high level of support for a treatment at this intersection.  
Given the level of support and existing concerns regarding high vehicle speeds along Lerderderg Street, it is recommended that this treatment be incorporated into the Final LATM Plan as a medium priority treatment. |
<table>
<thead>
<tr>
<th>Treatment</th>
<th>Level of Support</th>
<th>Priority</th>
<th>Community Comments</th>
<th>Comments/Recommendation</th>
</tr>
</thead>
</table>
| Pedestrian Operated Signal Dickson Street / Gisborne Road | 88% 67% 4 | "Gisborne Road has congestion issues, which are not being addressed by this draft, and you're adding a pedestrian crossing to it?
"Nothing in this brief IMPROVES flow of traffic on Gisborne Rd! This inhibits it further
"Would prefer traffic lights on Dickson Street to incorporate pedestrian crossing either side of lights. Proposed change will make it more difficult to make a right hand turn from Dickson Street onto Gisborne Road heading north. | Overall, whilst there is considerable support for this treatment, there is also opposition as community members are concerned that this treatment will further worsen congestion on Gisborne Road.
It is acknowledged that an additional signal controlled pedestrian crossing on Gisborne Road will delay traffic. However, given the benefits that will be provided for pedestrian safety and connectivity across Gisborne Road, it is recommended that this treatment be incorporated into the Final LATM Plan as a medium priority treatment, and that Council advocate to VicRoads to install this treatment. |
| Pram Ramps and Pedestrian Safety Improvements Young Street / Bennett Street | 83% 80% 3 | "You have taken a dangerous intersection, and added more risk by involving pedestrian crossings. This intersection is already dangerous involving motor vehicles. The intersection requires modification before adding pedestrian crossings" "I have concerns about the Young Street – Bennett Street corner as I have seen cars driving up Young Street and not stopping at that corner." | Overall, there is a high level of support for pedestrian pram ramps at this corner, in order to improve pedestrian safety.
It is also noted that several community members had anecdotal evidence of vehicles travelling north on Young Street and not yielding for vehicles on Bennett Street. Accordingly, it is recommended that an additional modified T intersection treatment is added at the Young Street / Bennett Street that requires vehicles travelling north on Young Street to slow and yield to eastbound / southbound traffic. This treatment should be incorporated into the Final LATM Plan as a high priority treatment.
Regarding the pedestrian safety improvements, it is recommended that this treatment package be incorporated into the Final LATM Plan as a high priority treatment. |
<p>| Raised Crossing Lidgett Street | - 100% 3 | &quot;Minimal requirement for a ‘school crossing’ on Lidgett Street&quot; | Minimal feedback was received on the raised crossing at Lidgett Street, and the feedback that was received indicates there is a very low number of pedestrians that require access across Lidgett Street to the park area. Accordingly, it is recommended that this treatment be removed from the Final LATM Plan. |</p>
<table>
<thead>
<tr>
<th>Treatment</th>
<th>Level of Support</th>
<th>Priority</th>
<th>Community Comments</th>
<th>Comments/Recommendation</th>
</tr>
</thead>
</table>
| Raised Intersection                            | 100%             | 3        | "It's a crossroad intersection involving two roads that carry a lot of school traffic and buses. Raising the intersection only half solves the problem."
"Could lead to very slow and cumbersome movement along Lederderg St"                                                                                                                | There is a varied level of support for this treatment, mainly due to the potential impact to ease of driving along Lederderg Street and the potential impact on buses at this intersection.
However, it is evident that a treatment is required at this intersection, due to the large width of Lederderg Street and the presence of a cross-intersection with George Street. It is also noted that the purpose of the treatment is to slow traffic movements - the commentary mentioning slow and cumbersome movements is justified, however this is not considered a negative aspect of the treatment.
To further improve safety at this intersection, pedestrian crossings have been proposed across all four legs of the intersection.
Accordingly, it is recommended that this treatment be incorporated into the Final LATM Plan as a medium priority treatment.                                                                                                                                                                                                                                                                                                                                                          |
| Intersection Lederderg Street / Young Street  | 33%              | 3        |                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Right Turn Lane                                | 50%              | 3        | "Already I am concerned about the increased traffic on Halletts Way. How will I be able, at that speed, (60 km/h) to do a right hand turn from Burbridge Drive / College Square into Halletts Way? A roundabout would be a safe help."
"Wondering and concerned about entering and exiting Clifton Drive safely."                                                                                                             | There is notable support for introducing a right turn lane on Halletts Way at the intersection with Carey Crescent to improve safety for right turning vehicles.
However, during the community workshops further feedback was provided regarding unsafe right turns from Halletts Way into Clifton Drive, Simmons Drive and Burbridge Drive.
Given that the carriageway width along Halletts Way is considered adequate to accommodate right turn lanes at these intersections, it is recommended that right turn lanes for Carey Crescent, Clifton Drive, Burbridge Drive and Simmons Drive be incorporated into the Final LATM Plan as medium priority treatments, subject to more detailed traffic impact analysis.                                                                                                                                                                                                                                                               |
| Halletts Way / Carey Crescent                  | 100%             | 3        |                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Shared Path                                    | 100%             | 4        | "Anything that increases the availability of cycleways and walking tracks in the area are a great addition."                                                                                             | There is a substantial level of support for the proposed shared path along the drainage channel, which was reflected in the community workshops and in the online interactive map responses.
Accordingly, it is recommended that this treatment be incorporated into the Final LATM Plan as a medium priority treatment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
<table>
<thead>
<tr>
<th>Treatment</th>
<th>Level of Support</th>
<th>Priority</th>
<th>Community Comments</th>
<th>Comments/Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shared Path Halletts Way</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>Based on the existing walking and cycling network connections, there is potential to provide a shared path connection along Halletts Way that connects from Main Street to Grey Street, where it connects with the existing shared path on Halletts Way. Providing this connection would facilitate a future link to the existing shared path on Halletts Way further south of Main Street. Accordingly, it is recommended that a shared path is incorporated into the Final LATM Plan as a medium priority treatment.</td>
</tr>
</tbody>
</table>
| Masons Lane            | -                | -        | “Why do you not have speed humps, a raised intersection or traffic islands on Masons Lane? My children ride their bicycles up and down Masons lane and continually risk their lives in doing so. You have many speed humps within the area and as per your new Draft, you plan to add more. So why not Masons Lane?” “The intersection of Young St and Masons lane is dangerous as drivers often travel very fast from the eastern end of Mason’s and the drivers at Young St cannot see them coming over the slope of the hill.” | The traffic issues raised on Masons Lane were not addressed within the Draft LATM Plan, as these issues were not raised during the first stage of community consultation. Following further discussions with the community and re-assessing the existing conditions along Masons Lane, it is recommended that two new treatments are incorporated into the Final LATM Plan as follows:  
  - A flat-top hump on Masons Lane between Boyd Street and George Street, in front of 82 Masons Lane;  
  - A flat-top hump on Masons Lane between O’Keefe Crescent and Young Street, in front of 96 and 98 Masons Lane; and  
  - A side road junction advisory sign (Sign No. W2-4) on Masons Lane east of Young Street facing east, to warn westbound traffic on approach to Young Street.  
These treatments will slow traffic, thereby improving pedestrian and cyclist safety, discourage ‘rat-running’ from Gisborne Road to Main Street via Masons Lane, and warn drivers along Masons Lane of potential traffic movements into and out of Young Street. |
<table>
<thead>
<tr>
<th>Treatment</th>
<th>Level of Support</th>
<th>Priority</th>
<th>Community Comments</th>
<th>Comments/Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signalised Intersection Main Street / Gisborne Road</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>The traffic issues raised at the intersection of Main Street / Gisborne Road were not addressed within the Draft LATM Plan as arterial road treatments are typically excluded from LATM plans and projects. However in this instance, it is understood that a proposal is currently under consideration by VicRoads to upgrade the intersection of Main Street / Gisborne Road to a signalised intersection. Based on the existing traffic conditions along Main Street / Gisborne Road (congestion and conflicting vehicle / pedestrian movements), and the pedestrian safety improvements provided by a signalised intersection it is recommended that this treatment is incorporated into the Final LATM Plan to allow Council to advocate more strongly to VicRoads for this upgrade.</td>
</tr>
<tr>
<td>Signalised Intersection Young Street / Main Street</td>
<td>-</td>
<td>-</td>
<td>“Traffic lights need to be installed at the corner of Young &amp; Main Street”</td>
<td>The traffic issues raised at the intersection of Main Street / Young Street were not addressed within the Draft LATM Plan as arterial road treatments are typically excluded from LATM plans and projects. However, following further discussions with the community and Council, and re-assessing the existing conditions along Young Street and Main Street, it is recommended that a signalised intersection at the intersection of Young Street / Main Street be incorporated into the Final LATM Plan as a high priority treatment, to facilitate Council to advocate to VicRoads for the intersection upgrade. This treatment would improve safety by providing controlled turns into and out of Young Street, and a controlled pedestrian crossing.</td>
</tr>
</tbody>
</table>
4 Recommended Final Local Area Traffic Management Plan

4.1 Detailed of the Final LATM Plan

Based on the extensive community consultation, recommendations of Council and further investigations undertaken, the following adjustments to the LATM Plan have been made:

> Raised Crossing at Lidgett Street: The raised crossing proposed in the Draft LATM Plan is to be removed;
> Raised Intersection at Lerderderg Street / Young Street: The raised intersection at Lerderderg Street / Young Street is to include pedestrian crossings across all legs of the intersection;
> Modified T Intersection at Young Street / Bennett Street intersection: The existing modified T intersection at the Young Street / Bennett Street intersection is to be upgraded;
> Masons Lane Footpath: The Final LATM Plan is to incorporate a footpath on Masons Lane west of Simone Road, to link the existing footpaths on Pinnacle Court and Masons Lane east of Simone Road;
> Right Turn Lanes from Halletts Way: Right turn lanes from Halletts Way into Clifton Drive, Burbridge Drive and Simmons Drive are to be included in the Final LATM Plan subject to further traffic impact analysis;
> Shared Path on Halletts Way: A shared path from Main Street to Grey Street is to be included within the Final LATM Plan;
> Raised Pedestrian Crossing on Gell Street: A raised pedestrian crossing across Gell Street at the intersection with Bennett Street;
> Signalised Intersection at Main Street / Gisborne Road: The intersection of Main Street / Gisborne Road is currently under consideration by VicRoads to be upgraded to a signalised intersection, and as such is to be incorporated into the Final LATM Plan to facilitate Council to advocate for the upgrade;
> Signalised Intersection at Main Street / Young Street: Council is to advocate for the upgrade of the intersection of Main Street / Young Street to a signalised intersection; and
> Masons Lane Traffic Improvements: The Final LATM Plan is to include two (2) flat top humps and a side road intersection advisory sign on Masons Lane near Young Street.

4.2 Final LATM Plan

The recommended plan is shown in Figure 4-1. A detailed version can be seen in Appendix B.
Figure 4-1 Final Local Area Traffic Management Plan

LEGEND
- Threshold Treatment
- Roundabout
- Road Narrowing
- Pedestrian Operated Signals
- Speed Hump
- Centre Blistor (or similar)
- Modified T-Intersection
- Improve Line Marking / Orientation
- Pedestrian / Children Crossing
- Coloured Surface Treatment
- Raised Intersection
- Footpath / Shared Path
- Study Area
- Traffic Signals
- Speed Limit
- Raised Pedestrian / School Crossing

KEY
- Existing Treatments
- Proposed Treatments
4.3 Overview of Treatments

The following section represents an overview of the more complex treatments and provides example images for these treatments.

4.3.1 Centre Blister

A centre blister is a concrete island positioned at the centreline (median) of a street with a wide oval plan shape that narrows the lanes, diverts the angle of traffic flow into and out of the device, and can be used to provide pedestrians with a refuge. Figure 4-2 provides an example of a centre blister LATM treatment.

Advantages of Centre Blisters

> Reduce vehicle speeds;
> Prevent drivers from overtaking others;
> Provide a refuge for pedestrians and cyclists crossing the street;
> Flexibility in design allows buses and commercial traffic to be accommodated; and
> Visually enhance the street through landscaping and reduce the ‘gun barrel’ effect on long straight roads.

Disadvantages of Centre Blisters

> Prohibit or limit access and movement from driveways;
> Reduce on-street parking adjacent to the islands;
> Can create a squeeze point for cyclists if not appropriately catered for in the design;
> May require kerb and footpath realignment in narrow streets;
> Ineffective at reducing through traffic; and
> Relatively expensive to install and maintain.

4.3.2 Modified T-Intersection

Modified T-Intersections are used to affect a change in the vehicle travel path, thereby slowing traffic via deflection of traffic movements and/or reassignment of priority. Figure 4-3 shows an example of a modified T-intersection treatment.
Advantages of Modified T-Intersections

> Control traffic movements and improve traffic flow;
> Reduce vehicle speeds at the treatment point;
> Facilitate safe pedestrian crossing;
> Remove/reduce the number of vehicle conflict points;
> Can lower vehicle speeds along the length of the street when installed in a series; and
> Can accommodate buses and heavy vehicles.

Disadvantages of Modified T-Intersections

> Relatively expensive devices;
> Can create squeeze points for cyclists if not appropriately catered for in the design;
> Reduce the availability of on-street parking opportunities.

4.3.3 Speed Hump

A speed hump is a speed reduction device in the form of a raised curved profile extending across the roadway. Speed humps are typically 70mm to 120mm high, with a total length of three to four metres. Figure 4-4 presents an example of a typical speed hump treatment.

Advantages of road humps

> Significantly reduce vehicle speeds in the vicinity of the device;
> Can significantly reduce road crashes;
> Relatively inexpensive to install and maintain;
> Discourage through traffic;
Regulate speeds over the entire length of a street when used in a series; and
Can be designed to limit discomfort to cyclists.

Disadvantages of road humps

Traffic noise may increase just before and after the device due to braking, acceleration and the vertical displacement of vehicles;
Can divert traffic to nearby streets without LATM measures;
Can be uncomfortable for vehicle passengers and cyclists; and
May adversely affect access for buses, commercial vehicles and emergency vehicles.

4.3.4 Raised Treatment

A raised treatment is a raised section of roadway approximately 90mm to 100mm high, ramped up from the normal level of the street with a platform extending over more than a standard car length (at least 6 m but typically more). Raised sections of roadway can be located at mid-block locations, or they can cover an intersection between two roadways. Figure 4-5 presents an example of a raised intersection treatment.

Advantages of a Raised Treatment

Significantly reduce vehicle speeds in the vicinity of the device;
May discourage through traffic;
Can be used as a form of threshold treatment;
Can highlight the presence of an intersection; and
Can regulate speeds over the entire length of the street when used in a series.

Disadvantages of a Raised Intersection

Traffic noise may increase just before and after the device due to braking, acceleration and the vertical displacement of vehicles;
Can divert traffic to nearby streets without LATM measures;
Can be uncomfortable for vehicle passengers and cyclists; and
May adversely affect access for buses, commercial vehicles and emergency vehicles.
Require care that ramp markings are not confused with intersection control markings when located at an intersection.
4.3.5 Surface Treatment / Threshold Treatment

Surface treatments or threshold treatments (when used at an intersection or a driveway) are coloured and/or textured road surface treatments that contrast with the adjacent roadway. Surface treatments aim to alert drivers that they are entering a driving environment that is different from the one they have just left by the use of visual and/or tactile clues. Figure 4-6 presents an example of a threshold treatment.

Advantages of Threshold Treatments

> Reduce approach speeds to an intersection;
> Highlight the presence of an intersection;
> Provide separation between residential areas from areas of non-residential use; and
> Alert the driver that they are entering into a local area.

Disadvantages of Threshold Treatments

> Increase maintenance requirements;
> Texturing may create stability problems for cyclists, motorcyclists and pedestrians;
> Turning traffic from and into the low speed local area may be more likely to affect traffic flow on the connecting arterial roads;
> Vehicle priority may be unclear to pedestrians in some circumstances; and
> Effectiveness is limited unless complemented by other devices in the street.

4.3.6 Road Narrowing / Kerb Outstands

Road narrowing treatments involve narrowing the width of a road in a specific location to reduce vehicle speeds, improve delineation of road areas and minimise pedestrian crossing distances. Road narrowing is typically achieved by extending the kerb into the roadway via the use of kerb outstands, which can be used for landscaping. Figure 4-7 shows an example of a road narrowing treatment.
Advantages of Road Narrowing Treatments

> Reduce vehicle speeds;
> Relatively low cost;
> Opportunities for landscaping;
> Relatively minimal impact for emergency vehicles; and
> Significantly less disruptive than alternative LATM treatments.

Disadvantages of Threshold Treatments

> Reduce parking supply;
> Difficult to accommodate bicycle lanes;
> Introduce squeeze points for cyclists; and
> May increase congestion on high volume streets.

4.4 Cost Estimates & Treatment Priority List

Table 4-1 outlines the indicative treatment cost and priority of the Final LATM Plan. The estimated costs are indicative only, and have been prepared to assist in developing an implementation plan. The installation costs of traffic management can vary considerably and largely depend on the extent and design of devices. The main components that typically influence construction costs are the materials used, need for kerb reconstruction, impact on existing drainage, telecommunications pits, and discovery of other underground services e.g. gas, water, possible relocation of power poles, and degree and type of landscaping.

In the case of these works, while staging the construction of works is generally necessary due to funding constraints, the staging of works needs careful consideration to minimise the interim impact of treatments on surrounding streets.

In staging the works, Council should have regard to the following considerations:

> The benefits should be immediate and obvious to residents. The staging should appear logical to residents to ensure acceptance of plan;
> Locations where crash problems have been identified should be given a priority;
> Maximum effort should be made to avoid transferring traffic impacts, regardless of their duration;
> Installation should be delayed for treatments which may not be required or may need to be modified depending on the effects of earlier stages; and
> Possible cost savings from grouping devices into a single stage or focusing on one location should be considered, where possible.

The priority of each treatment has been derived using a number of factors to create a priority ranking tool. Factors were allocated a score between 0 and 2, resulting in a priority score for each treatment out of 10 (with 10 representing the highest priority). This was combined with the second community consultation regarding the timing of the treatment, to determine a recommended time of implementation for each treatment where:

> High – Should be actioned in the short term (1 – 2 years)
> Medium – Should be actioned in a medium-term (2 – 5 years)
> Low – Should be actioned in the long-term (5+ years)

The key factors and its ranking criteria are outlined below:

1. Cost – The cost of each treatment has been approximated based on the cost of construction / implementation only, and thus provides a general assessment of the cost comparison between each treatment. Given the approximated costs the treatments were given a cost score as follows:

> A score of 0 was given for any treatment costing more than $200,000;
> A score of 0.5 was given for any treatment costing between $50,000 and $200,000;
> A score of 1.0 was given for any treatment costing between $20,000 and $50,000;
> A score of 1.5 was given for any treatment costing between $10,000 and $20,000; and
> A score of 2.0 was given for any treatment costing less than $10,000.
2. Importance – The importance of each treatment was based on the community's priority ranking received via the online interactive map.

3. Volume – The score for volume was assessed similarly to cost. For locations where traffic volumes were unknown, volumes were projected from known nearby traffic volumes. The volume score was determined as follows:
   > A score of 0.5 was given at locations with volumes less than 5,000 vpd;
   > A score of 1.0 was given at locations with volumes between 5,000 and 10,000 vpd;
   > A score of 1.5 was given at locations with volumes between 10,000 and 20,000 vpd; and
   > A score of 2.0 was given at locations with volumes greater than 20,000 vpd.

4. Speed / Safety – The score for speed / safety aspects of each treatment was assessed based on the existing speed and safety issues at the location of each treatment. As such, locations where safety was flagged as a serious issue in combination with high speeds were given a high score, and locations where speed and/or safety were not a major concern were given a lower score. All scores were assessed with consideration to the impact the proposed treatment would have in addressing speed and/or safety concerns.

5. Overall community feedback – The score for community feedback was assessed based on the overall community discussions and survey results regarding each treatment and issue that had been collated through the entire LATM study. The score was weighted towards the level of support received in the community workshops and online interactive map responses. At locations where a small number of responses were received, additional consideration was given to written feedback.
<table>
<thead>
<tr>
<th>Treatment ID</th>
<th>Treatment</th>
<th>Location</th>
<th>Cost (Estimate Only)</th>
<th>Total Score</th>
<th>Priority*</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>T001</td>
<td>Right Turn Lanes</td>
<td>Halletts Way at Burbridge Drive, Simmons Drive, Clifton Drive and Carey Crescent</td>
<td>$ 6,000.00</td>
<td>7.5</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T007</td>
<td>Pedestrian Operated Signal</td>
<td>Dickson Street/Gisborne Road</td>
<td>$ 250,000.00</td>
<td>7.1</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T008</td>
<td>Raised Intersection</td>
<td>Dickson Street / George Street</td>
<td>$ 18,000.00</td>
<td>7.5</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T010</td>
<td>40 km/h Speed Limit</td>
<td>Young Street</td>
<td>$ 500.00</td>
<td>7.3</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T011</td>
<td>Raised Intersection</td>
<td>Dugdale Street / George Street</td>
<td>$ 18,000.00</td>
<td>7.5</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T014</td>
<td>Raised Pedestrian Crossing</td>
<td>Young Street</td>
<td>$ 24,000.00</td>
<td>7.5</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T015</td>
<td>40 km/h Speed Limit</td>
<td>Young Street</td>
<td>$ 500.00</td>
<td>7.3</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T020</td>
<td>Pedestrian Safety Treatments and Modified T Intersection</td>
<td>Bennett Street / Young Street</td>
<td>$ 38,000.00</td>
<td>7.6</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T022</td>
<td>Footpath</td>
<td>Lidgett Street</td>
<td>$ 9,000.00</td>
<td>7.5</td>
<td>High</td>
<td>1-2 years</td>
</tr>
<tr>
<td>T002</td>
<td>Centre Blister</td>
<td>Clifton Drive</td>
<td>$ 20,000.00</td>
<td>6.7</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T003</td>
<td>Centre Blister</td>
<td>Clifton Drive</td>
<td>$ 20,000.00</td>
<td>5.9</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T004</td>
<td>Shared Path</td>
<td>Drainage Channel</td>
<td>$ 135,000.00*</td>
<td>5.9</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T005A</td>
<td>Footpaths</td>
<td>Masons Lane (East)</td>
<td>$ 62,000.00</td>
<td>6</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T006</td>
<td>Flat Top Humps</td>
<td>Masons Lane</td>
<td>$ 32,000.00</td>
<td>5.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T009</td>
<td>Modified T Intersection</td>
<td>Dickson Street / Young Street</td>
<td>$ 15,000.00</td>
<td>6.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T012</td>
<td>Centre Blister</td>
<td>McFarland Street</td>
<td>$ 20,000.00</td>
<td>4.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T013</td>
<td>Modified T Intersection</td>
<td>McFarland Street / Young Street</td>
<td>$ 15,000.00</td>
<td>5.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T016</td>
<td>Modified T Intersection</td>
<td>Lerderderg Street / George Street</td>
<td>$ 15,000.00</td>
<td>6.7</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T017</td>
<td>Raised Intersection</td>
<td>Lerderderg Street / Young Street</td>
<td>$ 18,000.00</td>
<td>6.8</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T019</td>
<td>Pedestrian Crossing</td>
<td>Gell Street</td>
<td>$ 16,000.00</td>
<td>7.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T021</td>
<td>Centre Blister</td>
<td>Lidgett Street</td>
<td>$ 20,000.00</td>
<td>7.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T023</td>
<td>Road Narrowing</td>
<td>Anderson Street, Shea Street and Lidgett Street</td>
<td>$ 20,000.00</td>
<td>6.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T024</td>
<td>Surface Treatments</td>
<td>Clifton Drive</td>
<td>$ 8,000.00</td>
<td>6.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T025</td>
<td>Threshold Treatments</td>
<td>Simmons Drive, Carey Crescent, Linda Drive, O'Keefe Crescent, Malcolm Street (west), Malcolm Street (east)</td>
<td>$ 24,000.00</td>
<td>4.7</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T026</td>
<td>Shared Path</td>
<td>Main Street</td>
<td>$ 72,000.00</td>
<td>6.5</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T027</td>
<td>Shared Path</td>
<td>Halletts Way</td>
<td>$ 100,000.00</td>
<td>4.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T028</td>
<td>(VicRoads)</td>
<td>Signalised Intersection</td>
<td>Main Street / Gisborne Road</td>
<td>$ 1,500,000.00</td>
<td>6.0</td>
<td>Medium</td>
</tr>
<tr>
<td>T029</td>
<td>(VicRoads)</td>
<td>Signalised Intersection</td>
<td>Main Street / Young Street</td>
<td>$ 500,000.00</td>
<td>6.0</td>
<td>Medium</td>
</tr>
<tr>
<td>T030</td>
<td>Footpath</td>
<td>Masons Lane (West)</td>
<td>$ 18,000.00</td>
<td>4.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T031</td>
<td>Raised Pedestrian Crossing</td>
<td>Gell Street</td>
<td>$ 16,000.00</td>
<td>4.0</td>
<td>Medium</td>
<td>2-5 years</td>
</tr>
<tr>
<td>T005B</td>
<td>Footpaths</td>
<td>Linda Drive and O'Keefe Crescent</td>
<td>$ 50,000.00</td>
<td>4.0</td>
<td>Low</td>
<td>5+ years</td>
</tr>
<tr>
<td>T018</td>
<td>Raised Pedestrian Crossing</td>
<td>Lerderderg Street</td>
<td>$ 24,000.00</td>
<td>3.7</td>
<td>Low</td>
<td>5+ years</td>
</tr>
<tr>
<td>TOTAL (Excl. VicRoads Project)</td>
<td></td>
<td></td>
<td>$ 949,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL (VicRoads Projects)</td>
<td></td>
<td></td>
<td>$ 2,000,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>$ 2,949,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Cost estimate does not include costs associated with replacing existing drainage infrastructure.

Please refer to Appendix C for additional information regarding these cost estimates.
5 Summary and Conclusions

The objective of this study was to prepare a Local Area Traffic Management (LATM) plan for the Bacchus Marsh area, which addresses the main traffic issues in the area and reflects the requirements and expectations of the local community.

The LATM Study involved extensive consultation with the local community to identify local traffic issues and possible improvements, in conjunction with engineering investigations. Other components of the study have included the collection of traffic volume and speed information, as well as investigation of publicly available crash data.

The community consultation component of the study included two (2) rounds of community engagement via letter drop surveys, an online interactive map and two community workshops, in order to understand the community’s thoughts regarding necessary areas for improvement, as well as the suitability of proposed treatments.

Information collected from the various consultation media was used in conjunction with data obtained from surveys and bodies such as VicRoads to provide the basis for formulating traffic management recommendations for Bacchus Marsh.

The key issues identified in the study generally related to traffic concerns such as heavy vehicle volumes, pedestrian and cyclist safety, traffic speed, irresponsible driving and traffic volumes.

Based on the preceding assessment undertaken by Cardno and community feedback on the proposed Local Area Traffic Management Plan, the next steps area as follows:

> The traffic treatments programs are to be listed in the Capital Work’s Program to obtain funding from the Council;

> Council will distribute a letter to the local community advising of the outcomes of the study and including the adopted Final Local Area Traffic Management Plan;

> The implementation of traffic management measures will commence in the next 1-2 years. The order of implementation will be based off available funding, resource availability and the priority order outlined within this Final LATM Plan;

> Where necessary, Council will consult with property owners abutting the device locations at the design stage regarding exact locations and design; and

> Following installation, Council will continue to monitor safety and performance, to ensure that any effects caused by the imposed LATM measures are discovered and mitigated against.
Local Area Traffic Management Study

Bacchus Marsh

We have reviewed over 250 responses from the community during the first stage of consultation of the Local Area Traffic Management Study in Bacchus Marsh.

The comments, combined with data and information provided by an independent traffic engineering consultant, have been translated into a series of proposed treatments that aim to address the key traffic issues raised.

We now invite the community to provide feedback on the proposed treatments during the second stage of consultation.

Visit msc.mysocialpinpoint.com/latm-stage-2 to provide your feedback online until 3 July 2018, or join us at one of our drop in information sessions to find out more:

**Drop in session 1**
Tuesday 19 June 2018
4:00pm – 7:00pm
Lerderderg Library, Bacchus Marsh

**Drop in session 2**
Tuesday 26 June 2018
4:00pm – 7:00pm
Lerderderg Library, Bacchus Marsh

If you have any further queries or require further information in relation to the above, please contact Hugo Nicholls on (03) 8415 7777 or Council’s Customer Service on (03) 5366 7100.
Local Area Traffic Management Study

Bacchus Marsh

Thank you for attending a drop-in session. If you have any general feedback that you would like to submit, please fill out the following survey.

Name: ________________________________________________________________

Address: __________________________________________________________________

________________________________________________________________________

Phone: __________________________________________________________________

Email: __________________________________________________________________

Do you have any general feedback for the Bacchus Marsh LATM Study?
Final Local Area Traffic Management Plan
13/08/2018

Bacchus Marsh
Local Area Traffic Management Study
Stage 1

LEGEND
- Roundabout
- Pedestrian Operated Signals
- Centre Blister (or similar)
- Improve Line Marking / Orientation
- Coloured Surface Treatment
- Footpath / Shared Path
- Traffic Signals
- Raised Pedestrian / School Crossing

KEY
- Existing Treatments
- Proposed Treatments

Study Area
Speed Limit
Threshold Treatment
Road Narrowing
Improved Line Marking / Orientation
Modified T-Intersection
Pedestrian / Children Crossing
Raised Intersection
Pram Ramp Crossing
Centre Blister (or similar)
Coloured Surface Treatment
Improved Line Marking / Orientation
Modified T-Intersection
Pedestrian / Children Crossing
Raised Intersection
Pram Ramp Crossing
Centre Blister (or similar)
Coloured Surface Treatment
APPENDIX

C

COST ESTIMATES AND PRIORITY RANKING
## Appendix C: Cost Estimates & Priority Ranking

<table>
<thead>
<tr>
<th>Treatment ID</th>
<th>Treatment</th>
<th>Location</th>
<th>Cost (Estimate Only)</th>
<th>Importance</th>
<th>Volume (vpd)</th>
<th>Speed / Safety</th>
<th>Community Feedback (% of support)</th>
<th>Cost Score (2)</th>
<th>Importance Score (2)</th>
<th>Volume Score (2)</th>
<th>Speed / Safety Score (2)</th>
<th>Community Feedback Score (2)</th>
<th>Total Score (10)</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>T001</td>
<td>Right Turn Lanes</td>
<td>Halletts Way at Burbridge Drive, Simmons Drive, Clifton Drive and Carey Crescent</td>
<td>$ 6,000.00</td>
<td>3.0</td>
<td>7600.0</td>
<td>3.0</td>
<td>75%</td>
<td>2.0</td>
<td>1.5</td>
<td>1.0</td>
<td>1.5</td>
<td>1.5</td>
<td>7.5</td>
<td>High</td>
</tr>
<tr>
<td>T007</td>
<td>Pedestrian Operated Signal</td>
<td>Dickson Street/Gisborne Road</td>
<td>$ 250,000.00</td>
<td>4.0</td>
<td>25000.0</td>
<td>3.0</td>
<td>78%</td>
<td>0.0</td>
<td>2.0</td>
<td>2.0</td>
<td>1.5</td>
<td>1.6</td>
<td>7.1</td>
<td>High</td>
</tr>
<tr>
<td>T010</td>
<td>40 km/h Speed Limit</td>
<td>Young Street</td>
<td>$ 500,000.00</td>
<td>4.0</td>
<td>2000.0</td>
<td>2.0</td>
<td>89%</td>
<td>2.0</td>
<td>2.0</td>
<td>0.5</td>
<td>1.0</td>
<td>1.8</td>
<td>7.3</td>
<td>High</td>
</tr>
<tr>
<td>T011</td>
<td>Raised Intersection</td>
<td>Dickson Street / George Street</td>
<td>$ 18,000.00</td>
<td>3.0</td>
<td>300.0</td>
<td>4.0</td>
<td>100%</td>
<td>1.5</td>
<td>1.5</td>
<td>0.5</td>
<td>2.0</td>
<td>2.0</td>
<td>7.5</td>
<td>High</td>
</tr>
<tr>
<td>T014</td>
<td>Raised Pedestrian Crossing</td>
<td>Young Street</td>
<td>$ 24,000.00</td>
<td>4.0</td>
<td>2000.0</td>
<td>4.0</td>
<td>100%</td>
<td>1.0</td>
<td>2.0</td>
<td>0.5</td>
<td>2.0</td>
<td>2.0</td>
<td>7.5</td>
<td>High</td>
</tr>
<tr>
<td>T015</td>
<td>40 km/h Speed Limit</td>
<td>Young Street</td>
<td>$ 500.00</td>
<td>4.0</td>
<td>2000.0</td>
<td>2.0</td>
<td>89%</td>
<td>2.0</td>
<td>2.0</td>
<td>0.5</td>
<td>1.0</td>
<td>1.8</td>
<td>7.3</td>
<td>High</td>
</tr>
<tr>
<td>T020</td>
<td>Pedestrian Safety Treatments and Modified T Intersection</td>
<td>Bennett Street / Young Street</td>
<td>$ 38,000.00</td>
<td>4.0</td>
<td>7500.0</td>
<td>4.0</td>
<td>82%</td>
<td>1.0</td>
<td>2.0</td>
<td>1.0</td>
<td>2.0</td>
<td>1.6</td>
<td>7.6</td>
<td>High</td>
</tr>
<tr>
<td>T022</td>
<td>Footpath</td>
<td>Lidgett Street</td>
<td>$ 9,000.00</td>
<td>0.0</td>
<td>0.0</td>
<td>2.0</td>
<td>100%</td>
<td>2.0</td>
<td>2.0</td>
<td>0.5</td>
<td>1.0</td>
<td>2.0</td>
<td>7.5</td>
<td>High</td>
</tr>
<tr>
<td>T002</td>
<td>Centre Blister</td>
<td>Clifton Drive</td>
<td>$ 20,000.00</td>
<td>4.0</td>
<td>2000.0</td>
<td>2.0</td>
<td>84%</td>
<td>1.5</td>
<td>2.0</td>
<td>0.5</td>
<td>1.0</td>
<td>1.7</td>
<td>6.7</td>
<td>Medium</td>
</tr>
<tr>
<td>T003</td>
<td>Centre Blister</td>
<td>Clifton Drive</td>
<td>$ 20,000.00</td>
<td>3.0</td>
<td>2000.0</td>
<td>2.0</td>
<td>72%</td>
<td>1.5</td>
<td>1.5</td>
<td>0.5</td>
<td>1.0</td>
<td>1.4</td>
<td>5.9</td>
<td>Medium</td>
</tr>
<tr>
<td>T004</td>
<td>Shared Path</td>
<td>Drainage Channel</td>
<td>$115,200.00</td>
<td>4.0</td>
<td>0.0</td>
<td>3.0</td>
<td>95%</td>
<td>0.0</td>
<td>2.0</td>
<td>0.5</td>
<td>1.5</td>
<td>1.9</td>
<td>5.9</td>
<td>Medium</td>
</tr>
<tr>
<td>T005A</td>
<td>Footpath</td>
<td>Masons Lane (East)</td>
<td>$ 62,000.00</td>
<td>4.0</td>
<td>0.0</td>
<td>2.0</td>
<td>100%</td>
<td>1.0</td>
<td>0.0</td>
<td>0.5</td>
<td>2.0</td>
<td>2.0</td>
<td>5.5</td>
<td>Medium</td>
</tr>
<tr>
<td>T006</td>
<td>Flat Top Humps</td>
<td>Masons Lane</td>
<td>$ 32,000.00</td>
<td>0.0</td>
<td>350.0</td>
<td>4.0</td>
<td>100%</td>
<td>1.0</td>
<td>0.0</td>
<td>0.5</td>
<td>2.0</td>
<td>2.0</td>
<td>5.5</td>
<td>Medium</td>
</tr>
<tr>
<td>T009</td>
<td>Modified T Intersection</td>
<td>Dickson Street / Young Street</td>
<td>$ 15,000.00</td>
<td>3.0</td>
<td>2000.0</td>
<td>3.0</td>
<td>75%</td>
<td>1.5</td>
<td>1.5</td>
<td>0.5</td>
<td>1.5</td>
<td>1.5</td>
<td>6.5</td>
<td>Medium</td>
</tr>
<tr>
<td>T012</td>
<td>Centre Blister</td>
<td>McFarland Street</td>
<td>$ 20,000.00</td>
<td>1.0</td>
<td>500.0</td>
<td>2.0</td>
<td>50%</td>
<td>1.5</td>
<td>0.6</td>
<td>0.5</td>
<td>1.0</td>
<td>1.0</td>
<td>4.5</td>
<td>Medium</td>
</tr>
<tr>
<td>T013</td>
<td>Modified T Intersection</td>
<td>McFarland Street / Young Street</td>
<td>$ 15,000.00</td>
<td>2.0</td>
<td>2000.0</td>
<td>3.0</td>
<td>50%</td>
<td>1.5</td>
<td>1.5</td>
<td>0.5</td>
<td>1.0</td>
<td>1.5</td>
<td>5.5</td>
<td>Medium</td>
</tr>
<tr>
<td>T016</td>
<td>Modified T Intersection</td>
<td>Loderdergden Street / George Street</td>
<td>$ 15,000.00</td>
<td>3.0</td>
<td>1200.0</td>
<td>3.0</td>
<td>84%</td>
<td>1.5</td>
<td>1.5</td>
<td>1.0</td>
<td>1.5</td>
<td>1.7</td>
<td>6.7</td>
<td>Medium</td>
</tr>
<tr>
<td>T017</td>
<td>Raised Intersection</td>
<td>Loderdergden Street / Young Street</td>
<td>$ 18,000.00</td>
<td>3.0</td>
<td>1200.0</td>
<td>4.0</td>
<td>67%</td>
<td>1.5</td>
<td>1.5</td>
<td>0.5</td>
<td>2.0</td>
<td>1.3</td>
<td>6.8</td>
<td>Medium</td>
</tr>
<tr>
<td>T019</td>
<td>Pedestrian Crossing</td>
<td>George Street</td>
<td>$ 16,000.00</td>
<td>4.0</td>
<td>50.0</td>
<td>2.0</td>
<td>100%</td>
<td>1.5</td>
<td>2.0</td>
<td>0.5</td>
<td>1.0</td>
<td>2.0</td>
<td>7.0</td>
<td>Medium</td>
</tr>
<tr>
<td>T021</td>
<td>Centre Blister</td>
<td>Lidgett Street</td>
<td>$ 20,000.00</td>
<td>4.0</td>
<td>1300.0</td>
<td>2.0</td>
<td>100%</td>
<td>1.5</td>
<td>2.0</td>
<td>0.5</td>
<td>1.0</td>
<td>2.0</td>
<td>7.0</td>
<td>Medium</td>
</tr>
<tr>
<td>T023</td>
<td>Road Narrowing</td>
<td>Anderson Street, Shea Street and Lidgett Street</td>
<td>$ 20,000.00</td>
<td>3.0</td>
<td>1300.0</td>
<td>1.0</td>
<td>100%</td>
<td>1.5</td>
<td>1.5</td>
<td>0.5</td>
<td>0.5</td>
<td>2.0</td>
<td>6.0</td>
<td>Medium</td>
</tr>
<tr>
<td>T024</td>
<td>Surface Treatments</td>
<td>Clifton Drive</td>
<td>$ 8,000.00</td>
<td>3.0</td>
<td>2000.0</td>
<td>1.0</td>
<td>75%</td>
<td>2.0</td>
<td>1.5</td>
<td>0.5</td>
<td>0.5</td>
<td>1.5</td>
<td>6.0</td>
<td>Medium</td>
</tr>
<tr>
<td>T025</td>
<td>Threshold Treatments</td>
<td>Simmons Drive, Carey Crescent, Linda Drive, O'Keefe Crescent, Malcolm Street (west), Malcolm street (east)</td>
<td>$ 24,000.00</td>
<td>2.0</td>
<td>500.0</td>
<td>1.0</td>
<td>86%</td>
<td>1.0</td>
<td>1.0</td>
<td>0.5</td>
<td>0.5</td>
<td>1.7</td>
<td>4.7</td>
<td>Medium</td>
</tr>
<tr>
<td>T026</td>
<td>Shared Path</td>
<td>Main Street</td>
<td>$ 72,000.00</td>
<td>4.0</td>
<td>0.0</td>
<td>3.0</td>
<td>100%</td>
<td>2.0</td>
<td>0.5</td>
<td>0.5</td>
<td>1.5</td>
<td>2.0</td>
<td>6.5</td>
<td>Medium</td>
</tr>
<tr>
<td>T027</td>
<td>Shared Path</td>
<td>Halletts Way</td>
<td>$ 100,000.00</td>
<td>2.0</td>
<td>7600.0</td>
<td>3.0</td>
<td>N/A</td>
<td>0.5</td>
<td>1.0</td>
<td>1.0</td>
<td>1.5</td>
<td>0.0</td>
<td>4.0</td>
<td>Medium</td>
</tr>
<tr>
<td>T028</td>
<td>Signalised Intersection</td>
<td>Main Street / Gisborne Road</td>
<td>$ 1,500,000.00</td>
<td>4.0</td>
<td>25000.0</td>
<td>4.0</td>
<td>N/A</td>
<td>0.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>6.0</td>
<td>Medium</td>
</tr>
<tr>
<td>T029</td>
<td>Signalised Intersection</td>
<td>Main Street / Young Street</td>
<td>$ 500,000.00</td>
<td>4.0</td>
<td>25000.0</td>
<td>4.0</td>
<td>N/A</td>
<td>0.0</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td>0.0</td>
<td>6.0</td>
<td>Medium</td>
</tr>
<tr>
<td>T030</td>
<td>Footpath</td>
<td>Masons Lane (West)</td>
<td>$ 18,000.00</td>
<td>2.0</td>
<td>350.0</td>
<td>2.0</td>
<td>N/A</td>
<td>1.5</td>
<td>1.0</td>
<td>0.5</td>
<td>1.0</td>
<td>0.0</td>
<td>4.0</td>
<td>Medium</td>
</tr>
<tr>
<td>T031</td>
<td>Raised Pedestrian Crossing</td>
<td>George Street</td>
<td>$ 16,000.00</td>
<td>2.0</td>
<td>50.0</td>
<td>2.0</td>
<td>N/A</td>
<td>1.5</td>
<td>1.0</td>
<td>0.5</td>
<td>1.0</td>
<td>0.0</td>
<td>4.0</td>
<td>Low</td>
</tr>
<tr>
<td>T032</td>
<td>Footpaths</td>
<td>Linda Drive and O'Keefe Crescent</td>
<td>$ 50,000.00</td>
<td>0.0</td>
<td>0.0</td>
<td>1.0</td>
<td>100%</td>
<td>1.0</td>
<td>0.0</td>
<td>0.5</td>
<td>0.5</td>
<td>2.0</td>
<td>4.0</td>
<td>Low</td>
</tr>
<tr>
<td>T033</td>
<td>Raised Pedestrian Crossing</td>
<td>Loderdergden Street</td>
<td>$ 34,000.00</td>
<td>4.0</td>
<td>1200.0</td>
<td>3.0</td>
<td>33%</td>
<td>1.0</td>
<td>0.0</td>
<td>0.5</td>
<td>1.5</td>
<td>0.7</td>
<td>3.7</td>
<td>Low</td>
</tr>
</tbody>
</table>

**TOTAL (Excl. VicRoads Project)** | $ 949,000.00 |
**TOTAL (VicRoads Projects)** | $ 2,000,000.00 |
**TOTAL** | $ 2,949,000.00 |
11.4.3 Request for Opening to Through Traffic; Powlett Street, Maddingley

Introduction

Author: John Miller
General Manager: Phil Jeffrey

Background

At the Ordinary Meeting of Council (OMC) on Wednesday 4 July 2018, in urgent business the following was resolved;

That an officers report be presented to Council on a proposal to join Powlett Street and Bacchus Street, Maddingley, with the intention of making a more orderly traffic route.

CARRIED

Site Analysis

1. Site Location and Surrounding Land Context

Powlett Street is a local Access 2 Road in accordance with Council’s Road Management Plan (RMP). The road has a carriageway width of 10.4m (kerb to kerb) and is aligned approximately 435 metres north-south between Powlett Street and Griffith Street. The Northern section which starts at Labilliere Street is closed to through traffic as it is essentially a Court bowl, with a number of bollards placed in the naturestrip.
Powlett Street is located in an established residential area to the north of Griffith Street in Maddingley as shown in the locality plan below. All land use abutting Powlett Street is residential in nature.

2. **Powlett Street Traffic Configuration:**

Powlett Street has a road reservation width of approximately 30.5 metres which accommodates a two-way carriageway of approximately 10.4 metres and does not provide footpaths along either of side of the reservation. It is a low traffic volume road that provides access and secondary access to local residents and properties.

Unrestricted parallel car parking is permitted along both sides of the Road and all residents their own off-street parking. This arrangement allows concurrent opposing vehicles to pass alongside a single parked vehicle on one side of the carriageway. Where two vehicles may park opposite one another, one vehicle is required to yield to allow the opposing vehicle pass.

At the southern end, Powlett Street intersects with Griffith Street as the minor leg of an unsignalised T-intersection. At the midblock, Powlett Street intersects with Labilliere Street just north-south of a T-intersection, at which Labilliere Street (east-west) has priority. At the Northern end, Powlett Street is a ‘No Through’ road.

**Proposal**

Given the potential impact that an opening of the road may have on other residents in the vicinity of Powlett Street area, correspondence was forwarded to owners of 154 properties in order to gauge their level of support and feedback.

The submissions closed at 5.00pm on Friday 10 August 2018 and below is a summary of submissions received:

- Council had received 55 submissions within the timeframe.
- 38 were against the opening of Powlett Street.
- 16 submissions were in favour of the opening of Powlett Street.
- 1 submission was written as ‘Not Sure’ and contains both ‘Yes’ and ‘No’ with comments.

Residents objecting to the proposal for the opening are primarily those located near the vicinity of the northern end of Powlett Street (from Labilliere Street intersection to the end of the no through road section) and was generally on the basis of presumptions that noise, loss of amenity, increased traffic volume (specifically increase of trucks access), pedestrian safety and speeding issues will be experienced. Furthermore local residents like to live in a quiet street with no passing traffic, young children are often playing in the street, and pedestrians are able to cross the road in a safe manner.

Residents in support of the proposal were generally from properties located away from the northern end of Powlett Street (from Labilliere Street intersection to the end of no through road section).

The main advantages to this proposal are:

- It would provide alternative access for vehicles
- Reduced traffic impact on neighbouring Streets
The main disadvantages to this proposal are:

- Increased Traffic volume and speed on Powlett Street
- Increased noise
- Increased risk to pedestrians and vehicles
- Residents impact on amenity

**Policy Implications**

The Council Plan 2017 – 2021 provides as follows:

**Strategic Objective 1:** Providing Good Governance and Leadership

**Context 1A:** Our Assets and Infrastructure

The proposal is consistent with the Council Plan 2017 – 2021.

**Financial Implications**

There are no financial implications associated with the recommendation within this report.

However, should Council resolve to open Powlett Street to Bacchus Street the associated costs would be approximately $115,000 and would need to be referred to Council's Capital Improvement Program.

**Risk & Occupational Health & Safety Issues**

There are no risk or occupational health and safety issues associated with the recommendation within this report.

**Community Engagement Strategy**

<table>
<thead>
<tr>
<th>Level of Engagement</th>
<th>Stakeholder Activities</th>
<th>Location</th>
<th>Date</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consult</td>
<td>Property owners</td>
<td>Letterbox drop</td>
<td>Powlett</td>
<td>The majority of responses were against the proposal.</td>
</tr>
<tr>
<td></td>
<td>surrounding Bacchus</td>
<td></td>
<td>Street and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Street</td>
<td></td>
<td>surrounds</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>17 July</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2018</td>
<td></td>
</tr>
</tbody>
</table>

**Communications and Consultation Strategy**

All property owners within the Powlett Street area received correspondence in relation to the possibility of opening of Powlett Street, Maddingley, seeking their feedback. All submissions are attached for information.

The same residents will be further advised of the resolution of this report.

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey
In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – John Miller
In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

There was mixed feedback from the community consultation, however the overall majority of responses were against the proposal due to increased traffic volumes, noise and speed which could then impact pedestrian and vehicle safety. The residents against the proposal also raised concerns about the impact on their amenity.

Taking into account the residents feedback and that the advantages outweigh the disadvantages officers recommend to keep the Northern end of Powlett Street (from Labilliere Street intersection to the end) a no through Road.

Recommendation:

1. That Council receives the report for the Opening to Through Traffic - Powlett Street, Maddingley and resolves that Powlett Street, Maddingley remains as a No Through Road.

2. That officers write to property owners in the Powlett Street area advising of Council’s decision.

Report Authorisation

Authorised by:
Name: Phil Jeffrey
Title: General Manager Infrastructure
Date: Thursday, 16 August 2018
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☒

Additional Comments
Please see attached letter outlining our objections to this proposal.

Name: 
Address: 
Contact No: 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Hallets Way Darley

P (03) 3366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingly

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingly with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes  ☐  No  ☑

Additional Comments
It seems to work perfect at the moment as is, why change it?

Name: ____________________________
Address: __________________________
Contact No: _______________________

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Dear Mr Miller,

We are lifetime residents of Bacchus Marsh and are writing on behalf of our household to express our concern over recent discussion regarding the opening of Powlett Street to Bacchus Street. We understand that the decision is being considered as an alternative entry to the sealed section of Bacchus Street, with permanent bollards to be installed on the unsealed section.

However, we do not believe that the benefits of opening this street outweigh the negatives that will affect our household and neighbours. Opening Powlett Street will lead to an enormous increase in traffic, which we consider dangerous for multitude of reasons, most prominently the lay of the street itself.

Over thirty years ago, Shire President and Councillor Kelvin Shields surveyed Powlett Street and decided to end it in a closed court to keep it from becoming a thoroughfare. A natural rise in the middle of the street blocks drivers' vision of each end; many children play in this area and are often crossing the street, necessitating a very slow speed and careful
eye. We also have a relatively high amount of foot-traffic, mostly consisting of people walking dogs or cycling from the Council-kept walking tracks and parkland less than twenty metres from our house. We do not believe that people would drive to the conditions of this street. We have lived here long enough to remember when it wasn’t a court and have seen the cars, trucks and four-wheel drives careening down the hill and turning into our street at speed. We have no footpaths so must walk on the road. We consider this highly dangerous for our young and older residents.

This plan does not give any additional benefit to homeowners, ratepayers and voters who live in this area. Maddingley was recently listed in the top ten worst performers of the Melbourne suburbs and surrounds. We have missed out on the price boom that affected our property’s worth and making our street into a thoroughfare will not improve our lot. Will our river red gums be damaged if this plan goes ahead? They are much loved.

We contributed funding to the curb and guttering when it was originally laid. The Council provided an underground sprinkler system for the small reserve at the end of the court, where we have tended to the trees and grass for decades. Additionally, wildlife such as magpies and koalas are known to nest in this area and would be adversely affected.

Finally, we ask you to consider: who does this plan benefit? Not the people of Powlett Street.

We hope to hear from you soon regarding our concerns.
Sincerely,

2/8/18
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes [ ] No [x]

Additional Comments

Leave Bacchus Street open because one resident move in for a few years. You have to change things I've used that road for over 50 years to come go. To open that road you have to remove a red gum, red gum are protected in Bacchus marsh.

Name: ___________________________
Address: _________________________
Contact No: _______________________

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☑

Additional Comments

Name: .................................................................
Address: ..............................................................
Contact No: .........................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☑

Additional Comments

WASTE OF TAXPAYER'S MONEY

Name: .................................................................
Address: ..................................................................
Contact No: .........................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley
P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐  No ☒

Additional Comments
because it would serve no purpose as most dangerous place to the local community is at the round about at the bottom of habilliere st. The most sensible action would be to seal Bacchus Street. This will satisfy the larger household.

Name: 
Address: 
Contact No: 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Hallets Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
PROPOSAL TO CONNECT POWLETT STREET AND BACCHUS STREET, MADDINGLEY WITH THE INTENTION OF MAKING A MORE ORDERLY TRAFFIC ROUTE

The permanent billards will be installed at the junction of the sealed and unsealed sections of Bacchus Street, Maddingley.
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes □   No □

Additional Comments
This will be of no help with traffic flow as Powlett St, Moore St, and Barry St all feed into Bacchus St already. Add a round about it is a new way to be driven through讯. I would rather the money be used for Bacchus St. I made it a through road, helping ease traffic on Frankinst Park Way

Name: [Redacted]
Address: [Redacted]
Contact No: [Redacted]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☒

Additional Comments

PLEASE SEE OVER THIS PAGE

Name: [Redacted]
Address: [Redacted]
Contact No: [Redacted]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.
My reasons for not supporting this proposal are:-

1. I enjoy the quiet of living in a street with no passing traffic.

2. I would be concerned for the young families living in the Bacchus Street end of Powlett Street, with young children who I see at times playing in the street.

3. I read that bollards are to be placed in Bacchus Street to stop traffic proceeding past Powlett Street towards Inglis Street. To then open up Powlett Street through to Bacchus Street, does not make sense to me. It would be more expensive to open Powlett Street than it would be to place bollards. Leave Bacchus Street open to traffic.

4. If there is a concern of people escaping from "Merrimu Services Inc" in the case of a bush fire, with Bacchus Street open (or closed), exiting via either Inglis Street, Moore Street or Barry Street is available, I would think three streets are sufficient.

5. I cannot see who would benefit by Powlett Street being opened up? I cannot see a benefit to the Powlett Street residents, particularly if bollards are placed in Bacchus Street. The only benefit, to my way of thinking, would be an additional access to "Merrimu Services Inc" who already have three streets to access their school.

Of course I have no idea what plans the council has for further development in this area, maybe there is a reason for opening Powlett Street that we (residents) are not being made aware of at present??
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes [ ] No [x]

Additional Comments

The cost of opening Powlett St is unwarranted as Bacchus St is predominantly local traffic only and Ingepi St is already open and used by most residents to access through to La-Biere St. When Bacchus St is closed residents will realise that Ingepi St is the best route and no benefit to traffic flow would be gained as all distances are relevant. The only users to Powlett St would be residents at 3/14 and 4/16 but their access to Ingepi St is only about 50 metre at most.

Name: [redacted]
Address: [redacted]
Contact No: [redacted]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes ☐ No ☑

Additional Comments

ONLY IF THE RESIDENTS OF POWLETT ST WANT IT

THIS IS NOT ABOUT THE RESIDENTS BUT THE WORKERS THAT PARK IN BACCHUS ST

Name: 
Address: 
Contact No: 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingly

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingly with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes □ No ☑

Additional Comments

I can't see why Bacchus Street-bottom end needs to have boilards up the road and leave Powlett Shr as is. Has any consideration gone into the cost???

Name: ...................................................
Address: ...................................................
Contact No: ...................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes [ ] No [ ]

Additional Comments

I feel that Powlett Street should remain closed to prevent an increase in traffic travelling through this street.

Name: ..................................................
Address: ..................................................
Contact No: ..................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 525 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes [ ] No [x]

Additional Comments
It may have been a yes if ballards are not installed. It is no use if you cannot use Bacchus St.

Name: [Blacked out]
Address: [Blacked out]
Contact No: [Blacked out]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☒

Additional Comments
It will not benefit anyone to open Powlett St. There is only 2 houses between Inglis & Powlett St, Inglis & Moore St. are open. A feed on to Laballiere St. Bacchus St is used as a through road to Blencoe Vale Rd by people in Barry St & those coming in from Reservoir Estate. A hillview.
Keep Powlett St closed as it's been for the past 3 decades.

Name: Redacted
Address: Redacted
Contact No: Redacted

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
MOORABOOL SHIRE COUNCIL
CENTRAL RECORDS

2 AUG 2018

File No. 121

Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☑

Additional Comments

I don’t see any benefits in opening Powlett Street to access Bacchus St. There is already too much traffic in that area and cannot see the logic in spending money on minimal benefit. The main activity is at the wool service who would use both.

Name: ............................................
Address: ............................................
Contact No: ............................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Sted St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire

229 of 335
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingly

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingly with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes ☐ No ☒

Additional Comments
We ABSOLUTELY DO NOT SUPPORT THIS PROPOSAL. We live at number 26. We have 3 children. There are 14 children that our this part of BM is one of the few places kids can kids know be kids!! Kicking the Footy, Summer Cricket matches, play with water guns, riding bikes, scooters, skateboard, etc. without the threat of traffic (throughfare).

We have friends in other part of BM that send their children here to play because it is safe. NO NO NO this is a disastrous suggestion.

In a society where this kind of play is so rare it would be a huge deviation to our local kids if this happens.

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

Also home value would decrease.
This court is special!
Let's keep it that way!

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☑

Additional Comments


Name:
Address:
Contact No:

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer:

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

__________________________________________________________

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   
   Yes [ ] No [ X ]

Additional Comments

   Please see attached letter.

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

Name:  
Address:  
Contact No:

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Dear Sir

Re: Connection of Powlett St to Bacchus St Maddingley.

I DO NOT agree with this proposal.

Powlett Street is the only street in the area that you cannot see to the end of the street as it has a rise/hill in the middle of the street.

Backing out of my driveway I could not see cars coming from the Bacchus Street end if they were travelling at 50km/hr. Residents of the street do not travel at this speed.

The residents are aware of this blind spot but if you were to open Powlett St through traffic would not we aware – or care!

Many children live and play in the street and the residents are aware of them and the blind spot the street has – through traffic are not!

There is no footpath in the street so pedestrians, walking groups and mums with prams all have to walk on the roadway.

In the case of a fire in the area the Bacchus Street area would be where the fire would be coming from (open grassland & unkept river area) and therefore would be dangerous and not a suitable or viable evacuation route. As the CFA/MFB advertise on TV – “You evacuate a couple of streets away from the fire”’. The Bacchus Street/Werribee River area is where our fire threat will be coming from

The Merrimu School in Bacchus Street would have in their emergency/evacuation plan for their students & teachers to assemble at an evacuation point and then proceed via Inglis St or Moore St on foot or by bus (I have been a Safety Warden at a large organisation and know there are always written procedures in place regarding emergencies and evacuation processes)

There are very few residents of Bacchus Street that would find an advantage if Powlett Street was opened to a through road from Bacchus St- for them there are other alternatives.

My husband is a certified Public Safety Officer and he also deems the opening of this to through traffic very unsafe and of no advantage to nearby residents and a waste of council money.

I am available to any councillors or council staff that would like to meet with me

Regards

K Oliver

0409 430 451
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☑

Additional Comments

Doesn't serve any real purpose

Name: 
Address: 
Contact No: 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Scaed St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Hallett's Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorebool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire

234 of 335
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes ☐ No ☐

Additional Comments

"IT WILL DECREASE THE AMENITY OF POCKET ST. LIND NEV IS A QUIET COURT. IT WIL NOT IMPROVE THE TRAFFIC FLOW. JUST SHIFT THE TRAFFIC FLOW FROM BACCHUS ST TO POCKET ST. FOR NO NET GAIN. IT WILL BE A BIG DISADVANTAGE TO THE RESIDENTS OF POCKET ST. DUE TO TRAFFIC FLOW IT WILL NOT BE MORE ORDERLY."

Name: 
Address: 
Contact No: 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.
ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes  No  [ ] Very strongly opposed

Additional Comments

Absolutely no need to open our court to local traffic. There are many other options to access Bacchus street. This was a major appealing point when we purchased our home. Our children (along with others in the street) have the luxury of safety, playing in the street.

Name: [Redacted]
Address: [Redacted]
Contact No: [Redacted]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes [ ] No [ ]

Additional Comments

What difference is opening Powlett St going to make??

Absolutely the wrong decision to put up bollards on the unsealed part of Bacchus Street!!!

You are stopping a thoroughfare which would make more sense of keeping Bacchus Street open!!!

Name: [Redacted]
Address: [Redacted]
Contact No: [Redacted]

Typical, a council stuff up!! Again!!!

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
Yes [ ] No [x]

Additional Comments
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Name: ________________________________
Address: ________________________________
Contact No.: ____________________________

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
To Mr Indy Ghous

The Residents of 1/28 Powlett St Maddingley strongly object to the opening of Powlett St.

We all say NO, for the following reasons:

- The safety and wellbeing of our little community relies on the street having the culdesac. Everyday, cars race up Griffith St Labilliere St and intersecting streets, but not ours as much, because it is a no through road.

- The cars that are parked at the houses in our street are visible every day; a car that is new is immediately out of place and noticeable, contributing to the safety of our neighbourhood. Making our street a through road would significantly reduce the ability of our community to observe that vehicle casing a house or presenting 'stranger danger'.

- We bought our little house because it was in a quiet culdesac, with long term residents and little traffic so that our resale value would be preserved and the children could play safely on the nature reserve at the end of the street. The neighbourhood has contributed to this reserve planting trees, watering them and interacting with the wildlife.

- The street has observed blue tongue lizards, various native birds and a koala this year resting in a River Red gum. The rapid expansion of Maddingley has without doubt displaced much wildlife that takes refuge in the reserve around the culdesac.

- The culdesac provides significant amenity to this community as reduced traffic comparable to the streets around us, enables neighbours to congregate outside their homes and stroll across the street to one another.

- It is no secret that the housing developments around Maddingley are leading to greatly increased traffic in our neighbourhood over-all. The country atmosphere we moved to Bacchus Marsh for is evolving at a rapid pace and our little culdesac provides a genuine oasis from the noise and the activity.

- Should the street be opened, the speed at which cars travel, synthesised by driver behaviour in the streets surrounding us, coupled with the significant rise in the road at the corner, is cause for grave concern. Drivers seeking to execute a rat-run to avoid traffic or police, put every child and adult living in this street at increased risk.
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   
   □ Yes  
   □ No  

   Additional Comments

   "Powlett St, with "non through" road provides a safe, full, less traffic environment for entire street."
   "I purchased my home based on having a court at the end of street. Greater home value living in a court. Do not want Powlett St converted to Bacchus Marsh with increased traffic flow. Fairly concerned with speeding vehicles in Bacchus St do not want this in Powlett Street."

   Name: ...
   Address: ...
   Contact No: ...

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes [ ] No [X]

Additional Comments

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Name:
Address:
Contact No:

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
RE: Opening of Powlett Street and Bacchus Street

I strongly object to the proposed opening of Powlett street.

When I purchased my house on the corner of Powlett and Labillere Street one of the main points was the fact the street was a no through road. Opening the street would increase traffic past my house and increase the noise of the street due to additional traffic.

Inglis Street and Moore Street are already open and Merrimu traffic can use Inglis or Moore Street.

Furthermore opening the street is a waste of rate payers money when other better alternative roads are already available for residents of the area – opening of the quiet residential street of Powlett is not warranted. I'd rather see my tax payers dollars put to better use IE providing a green waste collection once a year for residents.

If council persist with this plan I would assume a re-valuation of rates for the affected houses?
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingly

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingly with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes ☐  No ☒

Additional Comments

"Less Expense, leave as is."

Name: [REDACTED]
Address: [REDACTED]
Contact No: [REDACTED]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Hallett's Way Darley
P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.mooreabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes ☐ No ☑

Additional Comments

See attachment

Name:
Address:
Contact No:

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Hallets Way Darley
P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Your opening letter says that we may be aware that council has received correspondence from a number of residents requesting the closure of Bacchus st.

The letter ref 18262748 has been the first we have heard of the Council's intention.

We strongly oppose the opening up of Powlett st. This cul de sac is a family friendly area. By opening up Powlett st to Bacchus st you are simply making it a run through area affecting Powlett st residents. Diverting one problem area into another does nothing to assist Powlett st residents.

The intersection of Labilliere st and Powlett st has been an enticement for motor heads to use this length of road as a drag way for some time. Maybe money would be better spent on slowing down traffic at this intersection.

Yours
MOORABOOL SHIRE COUNCIL

Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingly

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingly with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☑

Additional Comments

Name: .................................................................
Address: ................................................................
Contact No: ...........................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes  [ ] No  [✓]

Additional Comments

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Name: ...
Address: ...
Contact No: ...

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
KEEP THE STATUS QUO

We have lived in the same house (30 Powlett St) for 38 years. Around 30 years ago it was made into a court because drivers would broadside from Bacchus St into Powlett St and nearly end up in our front yards. This happened on numerous occasions. We applauded the move to close the street and have not changed our minds since. Today if the court was reopened I imagine we'd face the same scenario - people cutting through from Stonehill (on an unofficial dirt track) and racing down Bacchus St. If we become the last road to turn right (When the bollards go up on Bacchus St) it would be the same situation exacerbated because of the increase in residents in Maddingley. There are too many children in the street to allow this. There is a high point in our section in Powlett St where you can't even see cars coming over but alone children so it would be too dangerous to open up the court.

To whose advantage would it be? Not the residents of Powlett St! There are 2 units in the section of Bacchus St between Inglis and Powlett St. To our knowledge they haven't had a problem with traffic flow after all we only have one access road and have no problem. The Merrimu Centre has ample access through Inglis Street, it being a nice wide street like ours. (They also have access through Moore and Barry St). As for emergency access, it isn't in a high traffic area, and no matter how many roads lead to and from Merrimu there is still only one gate they can get through (maybe one more that is only opened in dire emergencies)

IF IT AIN'T BROKE DON'T FIX IT

Why pay for the court to be ripped up when money could be spent
1. Stopping cars cutting through from Stonehill to Bacchus St (maybe bollards/fence?)
2. Angle Parking outside Merrimu Centre

The neighbours and we ourselves are quite delighted everyday when coming home to come over the rise in the court and then see the beautiful river gums and we would certainly be outraged if the trees in the court would be cut down as in our opinion it is completely unnecessary and gives no advantage to anybody.
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☑ No ☐

Additional Comments
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................
.................................................................................................................................................................................................

Name: 
Address: 
Contact No: 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendment of the information. Requests for access and or correction should be made to Council’s privacy officer.
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes ☑ No ☐

Additional Comments

...........................................................................................................................................................................................
...........................................................................................................................................................................................
...........................................................................................................................................................................................

Name: .................................................................
Address: ..............................................................
Contact No: ...........................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Seed St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 162 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingly

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingly with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes [ ]  No [ ]

Additional Comments

[Redacted]

Name: [Redacted]
Address: [Redacted]
Contact No: [Redacted]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley
P: (03) 5366 7100
E: info@moorabool.vic.gov.au
W: www.mooreabool.vic.gov.au
ABN 293 5275 4296
facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
MOORABOOL SHIRE COUNCIL
CENTRAL RECORDS

- 2 AUG 2018

File No. 1212

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☐

Additional Comments

..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................
..................................................................................................................................................................................

Name: ...
Address: ...
Contact No: ...

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendment of the information. Requests for access and or correction should be made to Council’s privacy officer.
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☑  No ☐

Additional Comments

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

Name:  
Address:  
Contact No:  

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amends of the information. Requests for access and or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes ☑ No ☐

Additional Comments

..............................................................................................................................
..............................................................................................................................
..............................................................................................................................
..............................................................................................................................
..............................................................................................................................
..............................................................................................................................
..............................................................................................................................

Name: .......................................................... Address: ..........................................................
Contact No: ..........................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Hallets Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire

254 of 335
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes □ No □

Additional Comments

AS WE HAVE TO TOLERATE THE UNBEARABLE TRAFFIC — MAYBE ITS TIME SOME ONE ELSE SHARED THE PAIN OF THE TRAFFIC, POLLUTION & NOISE. MAYBE ITS TIME TO LIMIT THE SPEED TO 40 KPH AS WELL.

Name: ...........................................................
Address: ..........................................................
Contact No: ......................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P(03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/moora
Moorabool Shire Council  
PO BOX 18  
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingly

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingly with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes [ ] No [ ]

Additional Comments

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Name:
Address: ________________________________  
Contact No: ________________________________

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.

Moorabool Shire Council  
PO Box 18  
Ballan Vic 3342
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes [ ] No [ ]

Additional Comments

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Name: [Blank]
Address: [Blank]
Contact No: [Blank]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingly

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingly with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☐

Additional Comments


Name: ____________________________________________
Address: __________________________________________
Contact No: _______________________________________

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Facebook: facebook.com/mooraboolshirecouncil
Email: info@moorabool.vic.gov.au
Website: www.moorabool.vic.gov.au
ABN: 293 5275 4296

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Sted St Ballan
Bacchus Marsh 213 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

Phone: (03) 5366 7100
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes [✓]  No [ ]

Additional Comments

Bacchus St should never have been closed due to a small amount of bad owners complaining about dust - its a drought. Its also a combination of dust from excavations from developments - ok for some to have a private picnic amongst the trees but not under the trees with their tables but my rates pay for...cut the grass...!!!

Name: [Inglis St] very busy near needs cord islands
@ corner of Labillere to stop merimna buses cutting corners its bigger than just opinions read up.

Please return this questionnaire in the enclosed reply-paid envelope by Friday 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire

259 of 335
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes ☐ No ☐ Not sure ☒

Additional Comments

   From a neighbour point of view - NO
   I can't imagine anyone in Powlett St
   at that end saying, yes,
   But from a commerce point of view
   possibly a YES & I am sitting on the fence.

   Plus, not sure if it would make much difference?

Name: [Redacted]
Address: [Redacted]
Contact No: [Redacted]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
PROPOSAL TO CONNECT POWLETT STREET AND BACCHUS STREET, MADDINGLEY WITH THE INTENTION OF MAKING A MORE ORDERLY TRAFFIC ROUTE

The permanent bollards will be installed at the junction of the sealed and unsealed sections of Bacchus Street, Maddingley.
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes [ ] No [ ]

Additional Comments

There are very few houses in Bacchus Street to warrant this change. There is already access to Bacchus Street from Brandy Moore's single stb. Therefore, this plan is of no use to a man nor beast. If anything, pedestrianise the bottom of Bacchus St.

Name: ..................................................
Address: ..........................................
Contact No: ..................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer.
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes □  No □

Additional Comments

— an adequate traffic route exists (i.e. Elgin & St.)
— connection would result in unnecessary disturbance to Dawn + Teams, including Westwood River Road Council
— new safety issues for young families could be created by the connection

Name: ........................................
Address: ......................................
Contact No: .................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes [ ] No [x]

Additional Comments

Please see attached 2 page letter attached to office connection of Powlett Street to Bacchus Street letter is addressed to Mr. Indy Ghosh, dated 1st August 2018.

Name: ..................................................
Address: ...........................................
Contact No: .....................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
1st August 2018

Moorabool Shire Council
PO Box 18
Ballan  Vic 3342

Attention: Mr Indy Ghosh

Dear Sir,

Re: Connection of Powlett Street to Bacchus Street, Maddingley.

I write to strongly OPPOSE the connection of Powlett Street to Bacchus Street.

To open Powlett Street into Bacchus Street by removal of the Court at our northern end of Powlett Street will have several disadvantages for those residents living in Powlett Street. Below are important points to note;

1. Firstly, our northern end of Powlett Street was made into Court in October 1987 by the then Shire of Bacchus Marsh (now Moorabool Shire Council), this was an initiative by the Shire back then to enhance the amenity of the area and provide a safe environment for residents in the Street. The residents of the northern end of Powlett Street each funded a proportion of the construction of the kerb and channel for the Court as it remains to this day. Correspondence and receipts are available to substantiate these works and the costs we incurred.

2. I am an active volunteer within Bacchus Marsh involved in tree planting across the Shire and would like to bring to your attention that at the end of our Street in the existing Court are a number of River Red Gums trees (Eucalyptus Camaldulensis). It is noted if connecting Powlett Street to Bacchus Street that it would cause significant impact to these magnificent tall trees. Reference is made in the Moorabool Planning Scheme Environmental Significance Overlay of the Tree Protection Zone for any River Red Gum. The Tree Protection zone is defined as being an area with a radius equal to the furthest point of the tree canopy from the centre of the trunk plus 5 meters. If these tall River Red Gum trees canopies were laid out they would span the route of the proposed road connection from Powlett Street to Bacchus Street, this in itself is a major reason that the road connection should not be considered.

3. Further reference is made to River Red Gums in the Bacchus Marsh Urban Growth Framework, page 29 refers to River Red Gums as a protected species. The Urban Growth framework also makes reference to protecting and preserving natural assets.
4. The above-mentioned River Red Gum trees are often home to local Koalas that frequent the top branches of these trees, Powlett Street residents have taken recent photos of a Koala laying in the branches, photos for evidence are available. Koala's have been sighted walking across the existing Court to reach these trees.

5. Powlett Street does not have any footpaths, so people need to walk on the road, this includes children and a local wheel chair bound gentlemen. Opening the road to through traffic will put people's safety at risk from motor vehicles.

6. Powlett Street has a rise in the road and visibility is restricted driving in a northerly direction towards the end of the Street, this creates a further safety hazard for those walking or on the road. Currently residents of Powlett Street are aware that people including children may be on the road and drive slower.

7. Opening Powlett Street to Bacchus Street will please only a few residents but will disadvantage many more, additionally the existing amenity of Powlett Street will be compromised.

8. Community members in Powlett Street have maintained the Court at the end of Powlett Street for many years particularly with replacing trees damaged during the recent construction and installation of a large water tank as part of modernisation works for Southern Rural Water. This tank is opposite the Court at the end of Powlett Street.

9. Finally, Moorabool Shire Council have advised they will soon close off Bacchus Street with permanent bollards at the junction of the sealed and unsealed sections of Bacchus Street, this is appreciated by local residents for Council taking this initiative. The bollards will not restrict vehicles leaving Bacchus Street, egress will still be available via Inglis, Moore or Barry Streets to exit onto Labilliere Street, therefore there would be no restriction on people or vehicles leaving the area, including if required, the evacuation of the Merrimu Centre in Bacchus Street, this would be adequately covered using the above-mentioned streets.

I urge Moorabool Shire Council to retain the Court and NOT CONNECT Powlett Street to Bacchus Street.

I would be available to speak or meet with you if required.

Yours sincerely
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes [ ] No [X]

Additional Comments

Traffic

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingly

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingly with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes [ ]
   No [✓]

Additional Comments

Name: ..........................................................
Address: ..........................................................
Contact No: ..........................................................

Please return this questionnaire in the enclosed reply-paid envelope by **Friday, 10th August 2018**

**Thank you for taking time to complete the questionnaire.**

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes [ ] No [X]

Additional Comments

I don't see any benefits in opening Powlett Street to access Bacchus St. There is already traffic in that area and I cannot see the logic in spending money on a minor road. The main activity is a minimal service that would use Powlett.

Name: [Redacted]
Address: [Redacted]
Contact No: [Redacted]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☑ No ☐

Additional Comments

______________________________
______________________________
______________________________
______________________________
______________________________

Name: ...........................................
Address: ...........................................
Contact No: ...........................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☐

Additional Comments

Name: 
Address: 
Contact No: 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   - Yes
   - No

Additional Comments

"Less Frustration" leave as is.

Name: 
Address: 
Contact No:  

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Facebook: facebook.com/moorabolshirecouncil
Twitter: twitter.com/moorabolshire
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☑ No ☐

Additional Comments

Name: 
Address: 
Contact No: 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes [ ] No [ ]

Additional Comments
There are very few houses in Bacchus Street to warrant this change. There is already access to Hadlire Street from Bacchus Street. Therefore, this plan is of no use to men or beast. If anything, bisimize the bottoms of Bacchus St.

Name: ..........................................................
Address: ..........................................................
Contact No: .................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer.
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes [ ]   No [ ]

Additional Comments

- An adequate traffic route exists (e.g. Lyons St.)
- Connection would result in unnecessary disturbance to crops and families.
- River Road Query
- New safety issues for young families would be created by the connection.

Name: ..........................................................
Address: ..................................................................
Contact No: ......................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes ☐ No ☒

Additional Comments

Name: ..........................................................
Address: ......................................................
Contact No: ..................................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to or amendments of the information. Requests for access and/or correction should be made to Council’s privacy officer.
Moorabool Shire Council  
PO Box 18  
Ballan  Vic 3342  

Attention: Mr Indy Ghosh  

Dear Sir,  

Re: Connection of Powlett Street to Bacchus Street, Maddingley.

I write to strongly OPPPOSE the connection of Powlett Street to Bacchus Street.

To open Powlett Street into Bacchus Street by removal of the Court at our northern end of Powlett Street will have several disadvantages for those residents living in Powlett Street. Below are important points to note:

1. Firstly, our northern end of Powlett Street was made into Court in October 1987 by the then Shire of Bacchus Marsh (now Moorabool Shire Council), this was an initiative by the Shire back then to enhance the amenity of the area and provide a safe environment for residents in the Street. The residents of the northern end of Powlett Street each funded a proportion of the construction of the kerb and channel for the Court as it remains to this day. Correspondence and receipts are available to substantiate these works and the costs we incurred.

2. I am an active volunteer within Bacchus Marsh involved in tree planting across the Shire and would like to bring to your attention that at the end of our Street in the existing Court are a number of River Red Gums trees (Eucalyptus Camaldulensis). It is noted if connecting Powlett Street to Bacchus Street that it would cause significant impact to these magnificent tall trees. Reference is made in the Moorabool Planning Scheme Environmental Significance Overlay of the Tree Protection Zone for any River Red Gum. The Tree Protection zone is defined as being an area with a radius equal to the furthest point of the tree canopy from the centre of the trunk plus 5 meters. If these tall River Red Gum trees canopies were laid out they would span the route of the proposed road connection from Powlett Street to Bacchus Street, this in itself is a major reason that the road connection should not be considered.

3. Further reference is made to River Red Gums in the Bacchus Marsh Urban Growth Framework, page 29 refers to River Red Gums as a protected species. The Urban Growth framework also makes reference to protecting and preserving natural assets.
4. The above-mentioned River Red Gum trees are often home to local Koalas that frequent the top branches of these trees, Powlett Street residents have taken recent photos of a Koala laying in the branches, photos for evidence are available. Koalas have been sighted walking across the existing Court to reach these trees.

5. Powlett Street does not have any footpaths, so people need to walk on the road, this includes children and a local wheelchair bound gentleman. Opening the road to through traffic will put people's safety at risk from motor vehicles.

6. Powlett Street has a rise in the road and visibility is restricted driving in a northerly direction towards the end of the Street, this creates a further safety hazard for those walking or on the road. Currently residents of Powlett Street are aware that people including children may be on the road and drive slower.

7. Opening Powlett Street to Bacchus Street will please only a few residents but will disadvantage many more, additionally the existing amenity of Powlett Street will be compromised.

8. Community members in Powlett Street have maintained the Court at the end of Powlett Street for many years particularly with replacing trees damaged during the recent construction and installation of a large water tank as part of modernisation works for Southern Rural Water. This tank is opposite the Court at the end of Powlett Street.

9. Finally, Moorabool Shire Council have advised they will soon close off Bacchus Street with permanent bollards at the junction of the sealed and unsealed sections of Bacchus Street, this is appreciated by local residents for Council taking this initiative. The bollards will not restrict vehicles leaving Bacchus Street, egress will still be available via Inglis, Moore or Barry Streets to exit onto Labilliere Street, therefore there would be no restriction on people or vehicles leaving the area, including if required, the evacuation of the Merrimu Centre in Bacchus Street, this would be adequately covered using the above-mentioned streets.

I urge Moorabool Shire Council to retain the Court and NOT CONNECT Powlett Street to Bacchus Street.

I would be available to speak or meet with you if required.

Yours sincerely
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes [ ] No [x]

Additional Comments

Traffic

Name: 
Address: 
Contact No: 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes ☐ No ☑

Additional Comments

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Name: ____________________________________________
Address: _________________________________________
Contact No: _______________________________________

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more /orderly traffic route (as indicated on the attached map)?

Yes [ ] No [x]

Additional Comments

[Handwritten note:]
I don't see any benefits in opening Powlett Street to access Bacchus St. There is minimal traffic in that area and I cannot see the logic in spending money on minimal benefits. The main activity is a narrow service who would use traffic.

Name: 
Address: 
Contact No: 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.
Attention: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

Questionnaire

Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes [ ]  No [ ]

Additional Comments

Name:
Address:
Contact No:

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes [ ] No [ ]

Additional Comments

Name: __________________________________________________________
Address: _______________________________________________________
Contact No: ____________________________________________________

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes [ ]      No [X]  

Additional Comments

"Less Expense" leave as is.

Name: [REDACTED]
Address: [REDACTED]
Contact No: [REDACTED]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☑️ No ☐

Additional Comments

Name:

Address:

Contact No:

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes □ No ✔

Additional Comments

THERE IS NO EVIDENCE PROVIDED WITH THIS QUESTIONNAIRE TO SUPPORT A MORE ORDO"AL TRAFFIC ROUTE! OR NOT! WHICH VESTED INTERESTS ARE YOUR COUNCILLORS LOBBYING FOR ACROSS OF ANY TRANSPLANT PROCESS? WHY WAS NOT THIS AN OPTION PRESENTED WITH REQUEST TO CONT-BATCHUS STREET?

Name: .......................................................... Address: ............................................ Contact No: .............................................

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342
Moorabool Shire Council
PO Box 18
Ballan
Vic 3342
Attention: Mr Indy Ghosh

Dear Sir,

Re: Connection of Powlett Street to Bacchus Street, Maddingley

I write to you to oppose the connection of Powlett Street to Bacchus Street.

If you open Powlett Street after closing Bacchus Street, you will move the vehicles travelling at an unsafe speed from one road condition to another. There is a rise in Powlett Street limiting driver visibility. Local residents are aware of this and drive carefully to avoid young children in the street. There are no footpaths and drivers unfamiliar with this street would pose a traffic risk to these young residents and pedestrians.

To connect Powlett Street you will impact significantly on the Tree Protection Zone of at least two of the four red River Gums protected by the Environmental Significance Overlay. There are four (4) Red River Gums on the corner of Powlett and Bacchus Street. It appears that you may need to remove one of these and significantly disturb the root structure within the Tree Protection Zone of at least one other.

It is appears that you do not have a local management plan for this precent. We received three letters without any linkage to an overall plan: Closure of Bacchus Street, Water tank to be erected by Southern Rural Water, Connection of Powlett Street. An ideal opportunity has been lost for a master plan for this micro precent incorporating a sealed surface on Bacchus Street using traffic mitigation strategies for safe driving and a revegetation program for Red River Gum plantings throughout the reserve thus further improving the amenity of the local area.

Yours sincerely,
I am considering opening Powlett St but not about closure of Bacchus St. Does it?

Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

Why do I not want to connect Powlett St & need to go to Wembley Vale Ro

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☐ Again Why!!!

Additional Comments

IF THE COUNCIL IS SPENDING MONEY ON ROADS WHY NOT UPGRADE BACCHUS ST NOを集 at WANT TO go DOWN POWLETT ST THEY WANT TO GO TO WEMBLEY VALE RO THEY WAS I NOT ASKED ABOUT THE CLOSURE OF BACCHUS ST

Name: [Redacted]
Address: [Redacted]
Contact No: [Redacted]

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Hallett Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
Moorebooll Shire Council
PO BOX 18
BALLAN. VIC 3342

ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?
   Yes □ No □

Additional Comments

Name:
Address: [N/A]
Contact No:

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council’s privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Sted S Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Hallets Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
MOORABOOL SHIRE COUNCIL
CENTRAL RECORDS

Moorabool Shire Council
PO BOX 18
BALLAN, VIC 3342

File No. 1212

ATTENTION: Mr Indy Ghosh
Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

Yes ☐ No ☐

Additional Comments

Name:
Address:
Contact No:

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and/or correction should be made to Council's privacy officer.

Moorabool Shire Council
PO Box 18
Ballan Vic 3342

Mail PO Box 18 Ballan Vic 3342
Ballan 15 Stead St Ballan
Bacchus Marsh 215 Main St Bacchus Marsh
Darley 182 Halletts Way Darley

P (03) 5366 7100
E info@moorabool.vic.gov.au
W www.moorabool.vic.gov.au
ABN 293 5275 4296

facebook.com/mooraboolshirecouncil
twitter.com/mooraboolshire
ATTENTION: Mr Indy Ghosh

Connection of Powlett Street to Bacchus Street, Maddingley

QUESTIONNAIRE
Please indicate your preference by ticking the appropriate box next to your answer.

1. Do you support the proposal to connect Powlett Street and Bacchus Street, Maddingley with the intention of making a more orderly traffic route (as indicated on the attached map)?

   Yes ☑ No ☐

Additional Comments

............................................................................................................................................................................
............................................................................................................................................................................
............................................................................................................................................................................
............................................................................................................................................................................
............................................................................................................................................................................
............................................................................................................................................................................
............................................................................................................................................................................

Name: .................................................................
Address: ...........................................................
Contact No: ....................................................... 

Please return this questionnaire in the enclosed reply-paid envelope by Friday, 10th August 2018.

Thank you for taking time to complete the questionnaire.

The personal information requested on this form is being collected by Council for the purpose of seeking feedback on the proposal. The personal information will be used solely by Council for that primary purpose or directly related purposes. The personal information provided is for the purpose of feedback on the proposal and he or she may apply to Council for access to and/or amendments of the information. Requests for access and or correction should be made to Council's privacy officer.
12. OTHER REPORTS

12.1 Assembly of Councillors

File No.: 02/01/002

Section 76(AA) of the Local Government Act 1989 defines the following to be Assemblies of Councillors; an advisory committee of the Council that includes at least one Councillor; a planned or scheduled meeting of at least half the Councillors and one member of council staff which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a Council function, power or duty by a person or committee acting under Council delegation.

It should be noted, an assembly of Councillors does not include an Ordinary Council meeting, a special committee of the Council, meetings of the Council’s audit committee, a club, association, peak body or political party.

Council must ensure that the written record of an assembly of Councillors is, as soon as practicable –
- reported to the next ordinary meeting of the Council; and
- incorporated in the minutes of that council meeting. (s. 80A(2))

Council also records each Assembly of Councillors on its website at www.moorabool.vic.gov.au

A record of Assemblies of Councillors since the last Ordinary Meeting of Council is provided below for consideration:

- Assembly of Councillors – Wednesday 01 August 2018 – Bacchus Marsh Basketball Association: Court Hire Fee Review – Part 2
- Assembly of Councillors – Wednesday 01 August 2018 - Community Sports Borrowing Fund Program

Recommendation:

That Council receives the record of Assemblies of Councillors as follows:

- Assembly of Councillors – Wednesday 01 August 2018 – Bacchus Marsh Basketball Association: Court Hire Fee Review – Part 2
- Assembly of Councillors – Wednesday 01 August 2018 - Community Sports Borrowing Fund Program
Attachment - Item 12.1a
Assembly of Councillors

Date: Wednesday 1 August, 2018
Venue: Council Chambers, Ballan
Councillors: Cr. Tatchell (Mayor) (left 4.30pm)
Cr. Bingham
Cr. Dudzik
Cr. Edwards (4.26pm)
Cr. Keogh
Officers: Rob Croxford; Phil Jeffrey; Satwinder Sandhu; Danny Colgan
Apologies: Cr. Sullivan; Cr. Toohey

1. Assembly opened at: 3.52pm

2. Disclosure of Conflict of Interests - Nil

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is; a direct interest; or an indirect interest. The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 (amended) set out the requirements of a Councillor or member of a Special Committee to disclose any interest (pecuniary or non-pecuniary) or conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

3. Item Notes:

Bacchus Marsh Basketball Association: Court Hire Fee Review (part 2)

Assembly closed at: 4.54pm

Signed:

[Signature]

Danny Colgan
Acting Chief Executive Officer

Date: 01.08.18
Assembly of Councillors

Date: Wednesday 1 August, 2018
Venue: Council Chambers, Ballan
Councillors: Cr. Tatchell (Mayor)
Cr. Bingham
Cr. Dudzik (3.44pm)
Cr. Keogh
Officers: Rob Croxford; Phil Jeffrey; Satwinder Sandhu; Danny Colgan
Apologies: Cr. Edwards; Cr. Sullivan; Cr. Toohey

1. Assembly opened at: 3.37pm

2. Disclosure of Conflict of Interests - Nil

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is; a direct interest; or an indirect interest. The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 (amended) set out the requirements of a Councillor or member of a Special Committee to disclose any interest (pecuniary or non-pecuniary) or conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

3. Item Notes:

| Community Sports Borrowing Fund Program |

Assembly closed at: 3.51pm

Signed:

Danny Colgan
Acting Chief Executive Officer
Date: 01.08.18
12.2 Section 86 – Delegated Committees of Council – Reports

Section 86 Delegated Committees are established to assist Council with executing specific functions or duties. By instrument of delegation, Council may delegate to the committees such functions and powers of the Council that it deems appropriate, utilising provisions of the Local Government Act 1989. The Council cannot delegate certain powers as specifically indicated in Section 86(4) of the Act.

Section 86 Delegated Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Section 86 – Delegated Committees of Council present the reports of the Committee Meetings for Council consideration.

<table>
<thead>
<tr>
<th>Committee</th>
<th>Meeting Date</th>
<th>Council Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>S86 Development Assessment Committee</td>
<td>Wednesday 18 July, 2018</td>
<td>Cr. Tatchell, Cr. Keogh, Cr. Bingham, Cr. Dudzik, Cr. Edwards</td>
</tr>
<tr>
<td>Dunnstown Recreation Reserve and Community Centre Inc</td>
<td>Tuesday 14 November, 2017</td>
<td>Community members</td>
</tr>
<tr>
<td>Lal Lal Soldiers Memorial Hall Committee</td>
<td>Tuesday 7 August 2018</td>
<td>Community members</td>
</tr>
<tr>
<td>Navigators Community Centre</td>
<td>Wednesday 16 May, 2018</td>
<td>Community members</td>
</tr>
<tr>
<td>Navigators Community Centre</td>
<td>Thursday 26 July, 2018</td>
<td>Community members</td>
</tr>
</tbody>
</table>

Recommendation:

That Council receives the reports of the following Section 86 - Delegated Committees of Council:

- S86 Development Assessment Committee, Wednesday 18 July, 2018
- S86 Development Assessment Committee, Wednesday 15 August, 2018
- Dunnstown Recreation Reserve and Community Centre Inc, Tuesday 14 November, 2017
- Lal Lal Soldiers Memorial Hall Committee, Tuesday 7 August, 2018
- Navigators Community Centre, Wednesday 16 May, 2018
- Navigators Community Centre, Thursday 26 July, 2018
Dunnstown Recreation Reserve and Community Centre Inc.

Annual Meeting 14 November 2017

Present: Bernie Leonard, Pat Leonard, Barry Sheehan, Joel Murphy, James Leonard, Shane Murphy, Stephen Leonard, Tricie White, Chris Leonard, Greg Murphy, Fran Peterkin, Jay Cahir, Sam Leneghan, Leo Murphy, Mick Mckay, John Britt, Neil Leonard, Peter Britt.

Apologies: Jane Collins

Moved Leo Murphy, Seconded Stephen Leonard that apologies be accepted.
Carried.

Minutes: Joel Murphy Moved Tricie White Seconded that the minutes of the previous Annual Meeting on 14th November 2016 be confirmed as read.
Carried.

Treasurers Report: Income $43,286. Expenses $71,988. Leaving a loss of $28,702. There was $26,440 in the Bendigo Bank Investment account, and $13,815 in the cheque account as well as $1,000 of shares in the Ballan branch of the Bendigo Community bank.
Moved James Leonard, Seconded Barry Sheehan that the treasurer’s report be accepted.
Carried.

Presidents Report: Shane Murphy thanked Pat and Stephen Leonard for coordinating the cleaning of the hall and surrounds and all who helped them, Jay Cahir for mowing the oval, the football, and tennis, cricket and netball clubs for their efforts in maintain the oval and courts, Tricie White for her work on having the fence replaced on the net ball courts. He also thanked Chris Leonard as treasurer and Greg Murphy as secretary for their work through the year and all others who helped in any way. Over the past year we have updated the bar area, put in doors to the viewing area and replaced the mower.
Shane then declared all positions vacant and nominated Barry Sheehan to conduct the elections.

Barry thanked Shane for his workover the past year then called for nominations for Chairman:-
James Leonard nominated Sam Leneghan. Accepted. As there were no further nominations Shane was elected Chairman.

Nominations for Vice Chairman:
Sam Leneghan nominated Jay Cahir. Declined.

James Leonard nominated Fran Peterkin. Declined

Peter Britt nominated Stephen Leonard. Accepted

As there were no further nominations Stephen was elected Vice Chairman.

Nominations for Secretary:
Barry Sheehan nominated Greg Murphy. Accepted. As there were no further nominations Greg was elected Secretary.

Nominations for Treasurer:
Tricie White nominated Chris Leonard. Accepted. As there were no further nominations Chris was elected Treasurer.

General committee: Tricie White moved, Joel Murphy seconded, that all others present as well as 2 representatives of the football club, cricket club, netball club, tennis club and school be elected to the committee. Carried.
Agenda: 7 August 2018 LAL LAL SOLDIER’s MEMORIAL HALL COMMITTEE

Meeting opened

Present: Engels Leoncini (Chair), John McAuliffe, Geoff Hewitt, John Crick

Apologies: Ursula & Graeme Diamond-Keith, Kristina Kitchingman, Colleen Henriksen

Minutes of last meeting:
The minutes of the meeting dated 12 June 2018 were approved.
Moved: J. Crick Seconded: J. McAuliffe Carried

BUSINESS ARISING
1. Solar Community grant (Refer to Reports: Maintenance)
2. Hall hire regulations update & related hall notice (Refer to Reports: Maintenance & Attachment 1)
3. Working Bee (Refer to Reports: Social)
4. Wind Farm funding for Market (Refer to Reports: Market)
5. Avenue of Honour (Refer to Reports: Projects)
6. Memorial Park flora plan (Refer to Reports: Projects)
7. Hall extension design (Refer to Reports: Maintenance)

TREASURER’S REPORT
1. That in the absence of the Treasurer, the Report be deferred to the next meeting.
Moved: G. Hewitt Seconded: J. McAuliffe Carried
2. E. Leoncini tabled a gas account for $115.01 and hall hire payment of $137.50 from the Lal Lal Moorabool Photographic Group.
Resolution: That a payment of $60 be made to the Lal Lal Moorabool Photographic Group as a donation toward its annual exhibition as per the June meeting decision.
Moved: G. Hewitt Seconded: J. Crick Carried

CORRESPONDENCE IN
28/6/18: S. Lewin, query re receipt of Instruments of Delegation
30/6/18: J. Crick, response to hire guidelines draft
11/7/18: U. Diamond-Keith, Training for local history groups
12/7/18: C. Henriksen, request for payment
13/7/18: J. Crick, notice of payment
    : U. Diamond-Keith, Reminder re next History Group meeting
17/7/18: T. Barry, Community Grants funding
    , draft Memorials policy
19/7/18: S. Lewin, Community grants 1 August flyer
26/7/18: P. Witherspoon, Shire head lease decision
    : S. Lewin, Grants writing workshop
4/4/18: G & U Diamond-Keith, apologies for August meeting
    : K. Kitchingman, apology for August meeting
6/8/18: C. Henriksen, apology for August meeting

CORRESPONDENCE OUT
16/6/18: Committee & contacts, minutes of June meeting
30/6/18: S. Lewin, response to query re Instruments of Delegation
    J. Crick & E. Leoncini, draft update of Hall Hire Guidelines notice
    J. Crick, feedback re solar grant’s application
4/8/18: Committee, agenda August meeting
BUSINESS ARISING FROM CORRESPONDENCE

- E. Leoncini attended a late notice meeting at the hall with Stephanie Lewin, discussing aspects of the Committee’s hall and township priorities.

Action: That the Secretary forward the committee Action Plan and priority list to S. Lewin

REPORTS

1. Maintenance

- Fly wire screens costing pending
- Minor repairs undertaken as well as cleaning prior to events.
- Solar Community grant application reviewed and document issues identified.

Action: Geoff and John Crick to follow up.
- Hall extension design deferred.
- Toilet washroom mirrors:

Action: J. Crick to measure and purchase appropriate mirror(s) for toilet washrooms.

2. Hall Hire

- 26 July: Parker family funeral
- 1 August: Shire Community grants meeting
- 15-19 August: Lal Lal Photography Group Annual Exhibition
- 25 August: Paul Saffron: child’s 1st birthday party
- 25 & 29 September: Pathways

Action: That the ‘Terms and conditions of Hire’ be amended under ‘General Conditions as follows: 1. The hall is available for social functions until 1 am and only to community members. No loud noise/music is permitted after 12:30 am.

Moved: G. Hewitt seconded: J. Crick Carried

Arising: The Secretary to provide Chairperson with an updated copy of the hire policy, agreement document and a list of Committee hire policy decisions.

3. Maker’s & Grower’s Market

- Phone ballot re Wind Farm sponsorship carried.
- Application submitted for Wind Farm sponsorship of Petting Zoo and PA system hire.

Actions: 1. Engels investigate cost of PA system purchase with SLC

4. ANZAC Park

(i) Status of Avenue of Honour

- 20 June onsite review of trees for status under draft Heritage Policy overlay.
- Justin Horne to inform secretary of review outcome.

Action: Secretary to continue liaison with Justin Horne

(ii) Armistice Day

- Flag to be lowered to half mast
- Private commemorations only

(iii) Flora strategy for Memorial Park

- Grant application underpinned by minimalist landscaping strategy
- Issues of watering and maintenance noted

Action: Decision on any landscape plan deferred pending onsite review.

(iv) Amenity:

- Parking remains an issue with fencing an option to control vehicle access and link Park with its rural setting.
- Visitors have suggested additional table and seats situated so both sides view Memorial
- Public toilets: Should ideally be placed on railway station site as part of a tourist hub.

Actions: 1. Engels to organise working party on suitable date to burn out stump.
(v) Finance:
- $103 raised on ANZAC Day at the hotel as an ANZAC Park fundraiser.

5. Social Committee
- Mid-year bonfire event called off and deferred pending better weather.

6. History Committee
- Priorities focus on Family histories and identifying significant local sites.
- Link to tourism and relevant signage noted

7. Friends of the Lal Lal Railway Station
- Letter for membership renewal indicates the Railway Group meetings will no longer alternate with the Landcare meetings but will be combined after September with separate meetings held only if required.
- Head lease by Shire noted.
- No response to date from P. Witherspoon re suggestion that local groups exchange copies of minutes (email 5/9/17) to broaden understanding of priorities and views on issues across groups with a view to developing strategies to achieve common goals (email 13/2/18).

Action: Secretary to renew contact to encourage exchange of minutes.

GENERAL BUSINESS
1. Town facilities for a tourist hub:
The Committee considers that upgrading or developing the following pedestrian and vehicle routes is an important element in developing Lal Lal as a tourist hub.
Their development will enhance local and tourist pedestrian and road access between local population areas and designated sites of interest.

1. Completing the shared bike/pedestrian path from Rosella Rd to Eaglehawk Rd then Clarendon on the Midland Highway.
2. Installing a pedestrian crossing at the railway line for local students, town pedestrians and tourists.
3. Developing a shared bike/pedestrian path from the Yendon Road-Lal Lal and Lal Lal Falls Rd intersection to the Lal Lal Falls Reserve Park.
4. Resurfacing the Yendon Road-Lal Lal and Lal Lal Falls Rds intersection.
5. Improving the edging of the Lal Lal Falls Rd.

Meeting closed 8:30 pm

NEXT MEETING: Monday 10 September 2018
1 Navigators Community Meeting Thursday 26\textsuperscript{th} July 2018

Terms
- NCC – Navigators Community Centre
- MSC - Moorabool Shire Council

1.1 Office Holders
1. Wayne Austin – President
2. Debbie Barnett – Vice President
3. Ken Turner – Treasurer
4. Ole Kelderman – Secretary
5. Tarsha Gore – Tennis Club Representative

1.2 Committee Members
6. Michael Clarke
7. David Tatman
8. Marita Austin
9. Paul Mullane
10. David Reyne

1.3 Present
1. Wayne Austin
2. Debbie Barnett
3. David Reyne
4. David Tatman
5. Ken Turner
6. Paul Mullane
7. Tarsha Gore

1.4 Apologies
Marita, Mick, Ole
Apologies Moved to be Accepted, by David, Seconded by Wayne. Carried
1.5 Next Meeting: NCC hall, AGM Date to be determined.

Meeting Schedule

- To be determined

2 Navigators Community Centre Minutes

Meeting Started 7:57 pm
Meeting Concluded 9:42 pm

2.1 Minutes for NCC Meeting 16 May 2018

Minutes circulated.

Wayne requested that “Item 2.5.1 Current balance $300 transferred to card account be changed to $3000

Motion that Minutes for meeting 16 May 2018 be accepted with amendment
Moved Wayne, Seconded Ken. Carried

2.2 Business Arising from Minutes

1. Change transfer to credit card account from $300 to $3000.

2.3 Correspondence

2.3.1 In>
2. Form from MSC for clubroom upgrade
3. Letter from History group re. storage of items, records and equipment

2.3.2 Out>
1. Email to MSC requesting funds for upgrade of clubrooms and toilets

2.4 Business Arising from Correspondence

Nil

2.5 Treasurer’s Report

1. Current balance general account $5351.18
2. Term Deposit $15,186

2.5.1 Transactions;
1. $2780 Honour boards
2. $300 Kitchen door
Motion for Acceptance moved by Ken, Seconded by Paul Carried

2.6 General Reports

2.6.1 Tennis Club
1. Investigating grants for finishing of fences
2. AGM TBD

2.6.2 History Club
1. Working bee completed to continue planting out garden and general clean up of grounds

2.7 General Business

2.7.1 Multi Event Community Hub
1. Another quote received from Des Rix
2. Costing and planning continuing
3. MSC has requested a meeting to discuss project in August all welcome date TBD

2.7.2 Other General business
1. NCC AGM dates to be decided preferred dates are Thursday 23rd of August or Thursday 30th of August.
2. Painting of the new door will be done when weather permits.
3. New downpipe required on spouting near kitchen.
4. Honour boards have been delivered and need to be stained and clear coated.
5. Fire blanket near expiry date due in 2019
6. Ken to check if cheque to History group has been done for the Anzac ceremony.
7. Chocolates for fund raising have been handed out and selling fast.
8. History group will be having Museums Victoria visit to explain how to store items of interest.
9. Trivia night still being planned.
1 Navigators Community Meeting Wednesday 16th May 2018

Terms
- NCC – Navigators Community Centre
- MSC - Moorabool Shire Council

1.1 Office Holders
1. Wayne Austin – President
2. Debbie Barnett – Vice President
3. Ken Turner – Treasurer
4. Ole Kelderman – Secretary
5. Tarsha Gore – Tennis Club Representative

1.2 Committee Members
6. Michael Clarke
7. David Tatman
8. Marita Austin
9. Paul Mullane
10. David Reyné

1.1. Present
1. Wayne Austin
2. Debbie Barnett
3. David Reyné
4. David Tatman
5. Ken Turner
6. Michael Clarke
7. Ole Kelderman

1.2. Apologies

Marita, Tarsha.
Apologies Moved to be Accepted, by Debbie, Seconded by Michael Clarke. Carried
1.3. Next Meeting: NCC hall, Thursday 26th July 2018.

Meeting Schedule

- To be determined

2. Navigators Community Centre Minutes

Meeting Started 7:57 pm
Meeting Concluded 9:42 pm

2.1 Minutes for NCC Meeting 21Mar2018

Minutes circulated.
Debbie Barnett requested that “Item 2.7.3 Other General Business” be amended from
1. Fundraising and also to assist in community involvement such as trivia night. Debbie to investigate
   To
1. Fundraising and also to assist in community involvement such as trivia night.

Motion that Minutes for meeting 21Mar2018 be accepted with amendment
Moved Debbie Barnett, Seconded Michael Clarke. Carried

2.2 Business Arising from Minutes

1. Discussions with Ross Holton of MSC regarding Avenue of Honour trees.

2.3 Correspondence

2.3.1 In>
2. Invitation to Volunteer Function at Moorabool Shire
3. Matt Turner provided costing for future works
4. Quote for portable toilets with disabled facility $2500 for 6 months
5. BioRecycle approval that waste facility has sufficient capacity to handle an upgraded toilet facility

2.3.2 Out>
Nil

2.4 Business Arising from Correspondence

Nil

2.5 Treasurer’s Report

Card Account Allan Rogers, Ken Turner and Marita Austin are signatories. Of which 2 are needed to transfer funds to card account.
$100 paid to Wayne and Marita Austin to cover Sundry Expenses

$100 donated to History Group Anzac Day expenses

2.5.1 Current Balance;
Treasurer’s Summary

Balance at 28Feb/2018 in NAB General Account = $10,280

Balance at 30/9/2017 in Investment Account = $15,200

$300 transferred to Card Account

**Motion** for Acceptance moved by Ken, Seconded by David Tatman... Carried

2.6 General Reports

2.6.1 Tennis club
1. In recruiting mode for next season.

2.6.2 History Club
1. Marvellous turnout for ANZAC Dawn Service. Young Piper Angus did an excellent effort. Large turnout to Barbeque after service supported community relations and bonding.

2.7 General Business

2.7.1 Multi Event Community Hub
1. Issue with any public building has to be built by Commercial Builders

2.7.2 Other General business
1. Audit of Keys
   Austins (2)
   Reyne on behalf of Tennis Club
   Moorabool Shire
   Allan Rogers
   Ken Turner

2. Cadbury Boxes to be supplied by David Reyne for general fundraising efforts.
3. Propose Trivia night October timeframe to be investigated by Michael Clarke.
12.3 Advisory Committees of Council - Reports

Advisory Committees are established to assist Council with executing specific functions or duties.

Advisory Committees of Council currently have no delegated powers to act on behalf of Council or commit Council to any expenditure unless resolved explicitly by Council following recommendation from the Committee. Their function is purely advisory.

Advisory Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Advisory Committees of Council present the reports of the Committee Meetings for Council consideration.

<table>
<thead>
<tr>
<th>Committee</th>
<th>Meeting Date</th>
<th>Council Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit and Risk Committee</td>
<td>Wednesday 23 May, 2018</td>
<td>Cr. Tatchell&lt;br&gt;Cr. Dudzik</td>
</tr>
</tbody>
</table>

Recommendation:

That Council receives the reports of the following Advisory Committees of Council:

- Audit and Risk Committee, Wednesday 23 May, 2018
Minutes of the Audit and Risk Committee Meeting (3rd Quarterly)
held at the James Young Room, Lederderg Library,
215 Main Street, Bacchus Marsh on
Wednesday 23 May 2018 at 9.00am

Members:
Mr. Mike Said Chairperson (External Representative)
Cr. Tonia Dudzik East Moorabool Ward Councillor
Cr. Paul Tatchell Central Moorabool Ward Councillor
Ms. Linda MacRae External Representative

Auditors:
Mr. Mark Holloway HLB Mann Judd (VIC) Pty Ltd
Mr. Martin Thompson Crowe Horwath

Officers:
Mr. Rob Croxford Chief Executive Officer
Mr. Danny Colgan General Manager Social and Organisational Development
Mr. Phil Jeffrey General Manager Infrastructure

Rob Croxford
Chief Executive Officer
AGENDA

1. OPENING OF MEETING .................................................................................................. 4
2. PRESENT ......................................................................................................................... 4
3. APOLOGIES ..................................................................................................................... 4
4. CONFIRMATION OF MINUTES ....................................................................................... 4
  4.1 Audit and Risk Committee Meeting Minutes – February 2018 .......................................... 4
5. MATTERS ARISING FROM PREVIOUS MINUTES ......................................................... 4
6. DISCLOSURE OF INTERESTS OR CONFLICTS OF INTEREST .............................. 5
   Nil .................................................................................................................................. 5
7. CLOSED SESSION OF MEETING TO THE PUBLIC ....................................................... 5
8. AUDIT AND RISK COMMITTEE WORKPLAN ................................................................. 6
  8.1 Audit and Risk Committee Charter ................................................................................ 6
  8.2 Audit and Risk Committee Charter Matrix 2018-19 Review .............................................. 6
  8.3 Outstanding Audit Committee Resolutions and Audit Report Recommendations – Third
      Quarter 2017/18 ........................................................................................................... 6
9. OFFICER REPORTS ........................................................................................................ 7
  9.2 Minutes of the Risk Management Steering Committee ................................................. 7
  9.3 Quarterly Financial Report March 2018 ...................................................................... 8
  9.4 Procurement and Contract Management Report - 2017/18 Quarter 2 Procurement Auditing
      Results .......................................................................................................................... 8
  9.5 Review of significant accounting issues and legislative changes affecting the 2017/18
      Financial Report ............................................................................................................ 9
10. OTHER REPORTS ........................................................................................................ 10
  10.1 Compliance with Legislation and Policies ................................................................... 10
  10.2 Significant Legal Matters Update .............................................................................. 10
11. INTERNAL AUDIT ...................................................................................................... 11
  11.1 Internal Audit Status Report 2017/18 – May 2018 ....................................................... 11
  11.2 Internal Audit Report – Review Risk Management Framework .................................... 11
  11.3 Internal Audit Report – Management of IT Equipment (including mobiles) – Update ....12
  11.4 Strategic Internal Audit Plan 2018-2020 .................................................................... 12
12. EXTERNAL AUDIT ..................................................................................................... 13
  12.1 Interim Management Letter ..................................................................................... 13
  12.2 Audit Strategy – Financial Year Ending 30 June 2018 ............................................... 13
13. VAGO PERFORMANCE REPORTS ........................................................................... 14
   Nil .................................................................................................................................. 14
14. CORRESPONDENCE

14.1 VAGO

15. GENERAL BUSINESS

Nil.

16. MEETING CLOSURE
1. OPENING OF MEETING

The Chairperson, Mr. Mike Said opened the meeting at 8.58am.

2. PRESENT

Mr. Mike Said  Chairperson (External Representative)
Cr. Tonia Dudzik  East Moorabool Ward Councillor
Cr. John Keogh  East Moorabool Ward Councillor
Ms. Linda MacRae  External Representative

In Attendance

Mr. Rob Croxford  Chief Executive Officer
Ms. Vanessa O'Toole  Manager Governance and Organisational Development
Mr. Steve Ivelja  Chief Financial Officer
Ms. Jacinta Erdody  Coordinator Revenue and Procurement
Ms. Michelle Morrow  Acting Coordinator Governance / Minute Taker
Mr. Mark Holloway  HLB Mann Judd
Mr. John Gavens  Crowe Horwath

3. APOLOGIES

Cr. Paul Tatchell  Central Moorabool Ward Councillor

4. CONFIRMATION OF MINUTES

4.1 Audit and Risk Committee Meeting Minutes – February 2018

Resolution:

Moved:  Cr. Tonia Dudzik
Seconded:  Ms. Linda MacRae

That the Audit and Risk Committee confirms the Minutes of the Audit and Risk Committee Meeting held on Wednesday 14 February 2018.

CARRIED.

5. MATTERS ARISING FROM PREVIOUS MINUTES

Nil.
6. DISCLOSURE OF INTERESTS OR CONFLICTS OF INTEREST

Nil.

7. CLOSED SESSION OF MEETING TO THE PUBLIC

Resolution:

Moved: Cr. John Keogh
Seconded: Cr. Tonia Dudzik

That pursuant to the provisions of the Local Government Act 1989, the meeting now be closed to members of the public to enable the meeting to discuss the above matter(s), which the Committee may, pursuant to the provisions of Section 89(2) of the Local Government Act 1989 (the Act) resolve to be considered in Closed Session, being a matter contemplated by Section 89(2) of the Act, as follows:

(a) personal matters;
(b) the personal hardship of any resident or ratepayer;
(c) industrial matters;
(d) contractual matters;
(e) proposed developments;
(f) legal advice;
(g) matters affecting the security of Council property;
(h) any other matter which the Council or special committee considers would prejudice the Council or any person;
(i) a resolution to close the meeting to members of the public.

CARRIED.
8. AUDIT AND RISK COMMITTEE WORKPLAN

8.1 Audit and Risk Committee Charter

Resolution:

Moved: Ms. Linda MacRae
Seconded: Cr. John Keogh

That the Audit and Risk Committee receives the Audit and Risk Committee Charter Matrix.

CARRIED.

8.2 Audit and Risk Committee Charter Matrix 2018-19 Review

Resolution:

Moved: Cr. Tonia Dudzik
Seconded: Ms. Linda MacRae

That the Audit and Risk Committee receives and reviews the draft Audit and Risk Committee Charter Matrix for the 18/19 term.

CARRIED.

8.3 Outstanding Audit Committee Resolutions and Audit Report Recommendations – Third Quarter 2017/18

Resolution:

Moved: Ms. Linda MacRae
Seconded: Cr. John Keogh

That the Audit and Risk Committee receives the updated status reports for the third quarter 2017-18 for the following groups:

- Group 1 – Audit Committee Resolution Actions
- Group 2 – Internal Audit Recommendation Actions Pre August 2015
- Group 3 – Internal Audit Recommendation Actions Post August 2015

CARRIED.
9. OFFICER REPORTS

9.1 Risk Management Report - Strategic Risk Profiling – Revised May 2018

Recommendation:


Resolution:

Moved:  Cr. Tonia Dudzik
Seconded: Ms. Linda MacRae

That the Audit and Risk Committee:


2. acknowledges and commends the comprehensive report presented to the Committee; and

3. notes that a review of the Strategic Risk Profile which reflects Council’s strategic risk exposures will be undertaken with a report to be presented to the November 2018 Audit and Risk Committee.

CARRIED.

9.2 Minutes of the Risk Management Steering Committee

Resolution:

Moved:  Cr. Tonia Dudzik
Seconded: Ms. Linda MacRae

That the Audit and Risk Committee notes the Minutes of the Risk Management Steering Committee of May 2018 as provided.

CARRIED.
9.3 Quarterly Financial Report March 2018

Resolution:

Moved: Cr. John Keogh
Seconded: Cr. Tonia Dudzik

That the Audit and Risk Committee receives the Quarterly Financial Report – March 2018.

CARRIED.

9.4 Procurement and Contract Management Report - 2017/18 Quarter 2 Procurement Auditing Results

Recommendation:

That the MSC Audit & Risk Committee receive and note this report.

Resolution:

Moved: Ms. Linda MacRae
Seconded: Cr. John Keogh

That the MSC Audit and Risk Committee:

1. receives and notes the Procurement and Contract Management Report - 2017/18 Quarter 2 Procurement Auditing Results.

2. notes that the next Procurement and Contract Management Report will be presented to the Committee in May 2019 as per the confirmed 2018/19 Charter Matrix.

3. notes that officers will determine whether non-compliance activities identified in the report are required to be reported in Council’s Annual Report.

4. notes the comprehensive report and compliments Council on the work officers are undertaking in the area of procurement and contract management to ensure any non-compliance is readily identified and addressed.

CARRIED.
9.5 Review of significant accounting issues and legislative changes affecting the 2017/18 Financial Report

No changes occurred since the February 2018 Audit and Risk Committee meeting to accounting standards or Council policy that differ from what was presented at the February 2018 meeting.
10. OTHER REPORTS

10.1 Compliance with Legislation and Policies

Resolution:

Moved: Cr. Tonia Dudzik
Seconded: Cr. Linda MacRae

That the Audit and Risk Committee receives the Compliance with Legislation and Policies Report.

CARRIED.

10.2 Significant Legal Matters Update

Resolution:

Moved: Ms. Linda MacRae
Seconded: Cr. John Keogh

That the Audit and Risk Committee receives and notes the updates on Significant Legal Matters pertaining to Moorabool Shire Council.

CARRIED.
11. **INTERNAL AUDIT**

11.1 Internal Audit Status Report 2017/18 – May 2018

**Resolution:**

Moved: Ms. Linda MacRae  
Seconded: Cr. John Keogh

*That the Audit & Risk Committee receives and notes the Internal Audit Status Report – May 2018 as presented.*

**CARRIED.**

11.2 Internal Audit Report – Review Risk Management Framework

**Recommendation:**

That the Audit and Risk Committee:

1. receives and notes the Internal Audit Report – Risk Management Framework; and

2. requests officers to implement the recommended actions as stated in the Risk Management Framework report.

**Resolution:**

Moved: Cr. John Keogh  
Seconded: Cr. Tonia Dudzik

*That the Audit and Risk Committee:*

1. receives and notes the Internal Audit Report – Risk Management Framework;

2. requests officers to implement the recommended actions as stated in the Risk Management Framework report; and

3. recommends that a Risk Appetite Statement together with all extreme and high operational risks be endorsed by Council.

**CARRIED.**
11.3 Internal Audit Report – Management of IT Equipment (including mobiles) – Update

Resolution:

Moved: Cr. Tonia Dudzik
Seconded: Ms. Linda MacRae

That the deferral of the Management of IT Equipment (including mobiles) internal audit until May 2019 be noted.

CARRIED.

11.4 Strategic Internal Audit Plan 2018-2020

Recommendation:

That the Audit & Risk Committee receives and notes the Strategic Internal Audit Plan 2018-2020 as presented.

Resolution:

Moved: Cr. John Keogh
Seconded: Ms. Linda MacRae

That the Audit & Risk Committee:

1. receives and notes the Strategic Internal Audit Plan 2018-2020 as presented; and

2. resolves to discuss resourcing for internal audits undertaken during 2019/2020 at the November 2018 Audit and Risk Committee Meeting.

CARRIED.
12. EXTERNAL AUDIT

12.1 Interim Management Letter

Resolution:

Moved: Cr. John Keogh
Seconded: Cr. Tonia Dudzik

That the Interim Management Letter be received by the Audit and Risk Committee.

CARRIED.

12.2 Audit Strategy – Financial Year Ending 30 June 2018

Resolution:

Moved: Ms. Linda MacRae
Seconded: Cr. John Keogh

That the Audit and Risk Committee receives and notes the Audit Strategy for the financial year ending 30 June 2018.

CARRIED.
13. VAGO PERFORMANCE REPORTS

Nil.

14. CORRESPONDENCE

14.1 VAGO

Resolution:

Moved: Cr. John Keogh
Seconded: Cr. Tonia Dudzik

That the Audit and Risk Committee receives and notes the VAGO correspondence.

CARRIED.

15. GENERAL BUSINESS

Nil.

16. MEETING CLOSURE

The meeting closed at 11.22 am.

Confirmed: .....................................Chairperson
13. NOTICES OF MOTION

Nil.
14. MAYOR'S REPORT

To be presented at the meeting by the Mayor.

Recommendation:

That the Mayor's report be received.
15. COUNCILLORS’ REPORTS

To be presented at the meeting by Councillors.

Recommendation:

That the Councillors' reports be received.
16. URGENT BUSINESS
17. CLOSED SESSION OF THE MEETING TO THE PUBLIC

17.1 Confidential Report

17.2 Confidential Report

17.3 Confidential Report

17.4 Confidential Report

17.5 Confidential Report

Recommendation:

That pursuant to the provisions of the Local Government Act 1989, the meeting now be closed to members of the public to enable the meeting to discuss matters, which the Council may, pursuant to the provisions of Section 89(2) of the Local Government Act 1989 (the Act) resolve to be considered in Closed Session, being a matter contemplated by Section 89(2) of the Act, as follows:

(a) personnel matters;
(b) the personal hardship of any resident or ratepayer;
(c) industrial matters;
(d) contractual matters;
(e) proposed developments;
(f) legal advice;
(g) matters affecting the security of Council property;
(h) any other matter which the Council or special committee considers would prejudice the Council or any person;
(i) a resolution to close the meeting to members of the public.
Pursuant to the provisions of Section 89(2) of the Local Government Act 1989, Items 17.1 to 17.5 are confidential items and therefore not included as part of this Agenda.
18. MEETING CLOSURE