



# **MINUTES**

## **Special Council Meeting Wednesday, 26 October 2022**

**Date: Wednesday, 26 October 2022**

**Time: 5.00pm**

**Location: Council Chambers, 15 Stead Street, Ballan &  
Online**

**Order Of Business**

<b>1</b>	<b>Opening of Meeting and Prayer .....</b>	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>3</b>	<b>Recording of Meeting .....</b>	<b>3</b>
<b>4</b>	<b>Present.....</b>	<b>3</b>
<b>4</b>	<b>Apologies .....</b>	<b>3</b>
<b>5</b>	<b>Disclosure of Conflicts of Interest.....</b>	<b>3</b>
<b>6</b>	<b>Presentations/Deputations.....</b>	<b>3</b>
<b>7</b>	<b>Customer Care and Advocacy Reports.....</b>	<b>4</b>
	7.1 2021/22 Moorabool Shire Council Annual Report.....	4
<b>8</b>	<b>Meeting Closure .....</b>	<b>7</b>

**1 OPENING OF MEETING AND PRAYER**

The Mayor opened the meeting with the Council Prayer at 6.00pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present, and the Aboriginal Elders of other communities who may be here today.

**3 RECORDING OF MEETING**

In accordance with Moorabool Shire Council's Governance Rules, the meeting is livestreamed.

**4 PRESENT**

Cr Tom Sullivan, Mayor	West Moorabool Ward
Cr Tonia Dudzik, Deputy Mayor	East Moorabool Ward
Cr Moira Berry	East Moorabool Ward
Cr David Edwards	East Moorabool Ward
Cr Rod Ward	East Moorabool Ward
Cr Paul Tatchell	Central Moorabool Ward

**Officers:**

Mr Phil Jeffrey	General Manager Community Assets & Infrastructure
Ms Caroline Buisson	General Manager Customer Care and Advocacy
Ms Leigh McCallum	General Manager Community Strengthening
Ms Celeste Gregory	Executive Manager Democratic Support & Corporate Governance
Ms Dianne Elshaug	Coordinator Office of the CEO
Ms Leanne Manton	Manager Brand & Advocacy
Ms Genevieve Clark	Senior Communications, Media & Advocacy Officer

**4 APOLOGIES**

Cr Ally Munari	Woodlands Ward
Derek Madden	Chief Executive Officer

**5 DISCLOSURE OF CONFLICTS OF INTEREST**

Nil

**6 PRESENTATIONS/DEPUTATIONS**

Nil

## **7 CUSTOMER CARE AND ADVOCACY REPORTS**

### **7.1 2021/22 MOORABOOL SHIRE COUNCIL ANNUAL REPORT**

**Author:** Genevieve Clark, Senior Communications, Media & Advocacy Officer

**Authoriser:** Caroline Buisson, General Manager Customer Care and Advocacy

**Attachments:** 1. Annual Report 2021/22 (under separate cover)

#### **PURPOSE**

The purpose of this report is to present the Annual Report to Councillors at a Special Meeting of Council.

#### **EXECUTIVE SUMMARY**

- Under the Local Government Act 2020, Council is required to prepare an Annual Report.
- Council is required to hold a meeting to consider the report.

#### **RESOLUTION**

**Moved:** Cr Tonia Dudzik

**Seconded:** Cr Moira Berry

**That Council receives the 2021/22 Annual Report in accordance with section 98 of the *Local Government Act 2020* subject to minor changes.**

**CARRIED**

---

#### **BACKGROUND**

Under Section 98 of the *Local Government Act 2020*, Council is required to prepare an Annual Report. Previously it has been a requirement that the Annual Report be submitted to the Minister for Local Government within three months after the end of the financial year reported on. This process has changed for this year onwards – instead of sending the Annual Report to the Minister, Council must now submit the Report to be received at a meeting of Council that is open to the public, before 31 October.

Public notice will be given via the Moorabool News on 1 November 2022 that the Annual Report has been completed and will be available for inspection on our website subject to Council receiving it.

#### **PROPOSAL**

In accordance with requirements of the Local Government Act (2020), the 2021/22 Annual Report is being presented to Council to consider and receive the report.

Hard copies of the Annual Report will be available at Council offices for inspection and can be supplied upon request. The public can download a copy of the Annual Report from the Council website.

The Annual Report distributed with this Agenda has been produced to meet the requirements of the *Local Government Act 2020*.

**COUNCIL PLAN**

The Council Plan 2021-2025 provides as follows:

**Strategic Objective 3: A Council that listens and adapts to the needs of our evolving communities**

**Priority 3.4: Measure performance, communicate our results and continue to improve our services every day**

The proposal to consider the 2021/22 Annual Report is consistent with the Council Plan 2021 - 2025.

**FINANCIAL IMPLICATIONS**

There are no financial implications in relation to this report.

**RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES**

There are no risk or occupational health and safety issues to consider in relation to this report.

**COMMUNICATIONS & CONSULTATION STRATEGY**

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Inform	Community	Newspaper advertising/website	Various	November	Community is aware that the Annual Report is being presented to Council.

**VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006**

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

**OFFICER'S DECLARATION OF CONFLICT OF INTERESTS**

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

*General Manager – Caroline Buisson*

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

*Author – Genevieve Clark*

In providing this advice to Council as the Author, I have no interests to disclose in this report.

**CONCLUSION**

Subject to Council receiving the 2021/22 Annual Report, it will be made a public document on our website and can either be distributed to stakeholders or made available for inspection on request. In line with Local Government requirements, we ask Council to receive the 2021/22 Annual Report.

**8 MEETING CLOSURE**

The Meeting closed at 5.05pm.

.....  
**CHAIRPERSON**