



ATTACHMENTS

**Ordinary Council Meeting
Under Separate Cover
Wednesday, 6 July 2022**

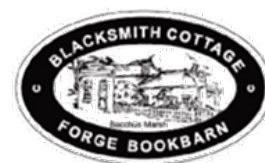
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Minutes

Committee of Management: Blacksmith's Cottage & Forge Community Asset Committee

Date of Meeting: Tuesday, 26th October 2021

Meeting Opened: 7.32pm.

Venue: James Young Room, Lerderderg Library, Main Street, Bacchus Marsh

Minute taker:	Betty Charge
Apologies:	Lyn Egan. Moved: C. Standcliffe; Seconded: H. Robson; Carried.
Absent:	David Edwards.
Attendees:	Allan Comrie (Chair), Simon Fisher, Chris Standcliffe, Geoff Standcliffe, Margaret Simpson, Heather Robson, Ron Geurts, Stephanie Latham.

Confirmation of quorum yes ☒ no ☐

A. Minutes of 28th September 2021 - Accepted.

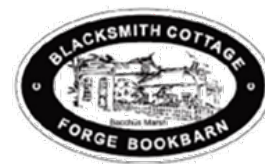
Item A	
Discussion:	Action Items:
<p>1. Community Asset Committee – Governance Guidelines. S. Fisher advised has read, re-read Guidelines, discussion may be lengthy. R. Geurts has asked for detailed info for Cottage & Forge requirements.</p> <p>S. Fisher – re personal checks – driver's licence, police and children checks required on Nomination Form.</p> <p>C. Standcliffe – we are a heritage site, not many in Shire.</p> <p>S. Fisher – per rules, bank account must change. Meeting dates to be advised at least 2 weeks prior – advise a year ahead OK.</p> <p>S. Fisher & R. Geurts – Risk Management – has a format. Our queries to be ready for Council when attending our meeting.</p> <p>M. Simpson – Our heritage facility not covered by the Guidelines. We need to know the process.</p> <p>S. Fisher – we can prepare recommendations to Council for permission. Our rights to make decisions have been removed. We need a transition period from our old S.86 to CAC. All volunteers will have to complete forms for approval by CEO.</p> <p>C. Standcliffe - Info re COVID19 – is it a total vacc request?</p> <p>S. Fisher – Shall contact Council re CAC. Any questions, contact via committees@moorabool.gov.vic.au</p> <p>2. Cottage repair update – R. Geurts.</p> <p>Pest control, infestation in floor boards of parlour – Mick Gorfine attended with Dawsons' rep. Showed them through Cottage. Advised we wanted new lino. Dawsons have the contract for inspection & treatment of pests. Considered Cottage in good order, no need to replace floor, just spray area. Positive statement – floor is OK. Shall check where the pest "home" is – maybe peppercom tree.</p> <p>S. Latham inquired if contract included rats and mice. R. Geurts advised Mick Gorfine agreed it was part of the contract. Shall check works and re-apply the vinyl post pest control.</p> <p>3. Permission for earth works on adjacent land update – No info available.</p>	

Item B. Correspondence Report – C. Stancliffe		
Inward Correspondence - October 2021		
Shell Energy account	01.10.21*	*Accounts paid.
Telstra account	13.10.21*	
Moorabool Shire re CAC Guidelines Information Sessions.	13.10.21	
Australian Museums & Galleries Association membership renewal notice.	21.10.21*	
(i) Central Highlands Historical Association meeting notice.	21.10.21	
Outwards Correspondence		
NIL		
(i) Next meeting at Newstead Community Centre. Visitors invited, BYO picnic & chairs.		Moved: C. Stancliffe; Seconded: M. Simpson. Carried

Item C. Treasurer's Report - S. Fisher.				
Bacchus Marsh Blacksmiths Cottage and Forge Advisory Committee				
Bendigo Bank General Account – 26 October 2021				
Particulars	Reference	Debit	Credit	Balance
28 September 2021 Opening Balance				\$23,119.83
01 Oct 2021 Interest			0.19	\$23,120.02
04 Oct 2021 Sita Kalimah, Cleaner	385	120.00		\$23,000.02
25 Oct 2021 Shell Energy (Origin)	387	35.13		\$22,964.89
25 Oct 2021 Telstra	388	94.94		\$22,869.95
25 Oct 2021 Australian Museums (membership)	389	150.00		\$22,719.95
Closing Balance				\$22,719.95
Bendigo Bank Term Deposit: 157553157				
28 Feb 21 Balance held.				\$21,970.40
23 Sep 21 Interest			31.90	\$22,002.30
Renewal date: 23 April 2021				
Outstanding Accounts:				
Name:	Particulars:	Amount	Due	
Nil				
Moved: R. Geurts; Seconded: G. Stancliffe; Carried.				

Item: D	
Discussion:	Action items:
Cottage –M. Simpson – no report. •	
Bookbarn – in the absence of L Egan, no report. • H. Robson – Bookbarn will not be open until Volunteers' Info Day – update with new CAC rules. • Council to be contacted – insurance required, part of S. Fisher's letter to Council on 27 October 2021.	
Website – in the absence of L. Egan, no report. •	
C.H.H.A. Report – No meeting in interim. • Next meeting at Newstead. M. Simpson an apology. Shall notify Newstead of visitors.	
Building Works –R. Geurts. • Refer to Item 2 in Business Arising.	
Heritage Advisory Committee – M. Simpson. • Last meeting 20 th October 2021. Did not attend meeting.	

Item E. General Business.	
C. Stancliffe – A working bee prior to works in Cottage needed. Proposed date, Wednesday, 3 November – date to be confirmed. R. Geurts suggested check w/Council re numbers.	
Next Meeting Date: Tuesday, 16th November, 2021	
Time: 7.30pm	
Venue: James Young Room, Lerderderg Library, 215 Main St., Bacchus Marsh..	
Meeting closed at: 8.40 pm.	
Forward 2021 Meeting Dates: Tuesday, 23 November 2021 (Annual dinner).	



Minutes

Committee of Management: Blacksmith's Cottage & Forge Community Asset Committee

Date of Meeting: Tuesday, 25th January 2022

Meeting Opened: 7.38pm.

Venue: James Young Room, Lerderderg Library, Main Street, Bacchus Marsh

Minute taker:	Betty Charge
Apologies:	L. Egan,
Absent:	Chrissy and Geoff Stancliffe, Simon Fisher, David Edwards.
Attendees:	Allan Comrie (Chair), Ron Geurts, Heather Robson, Stephanie Latham, Betty Charge.

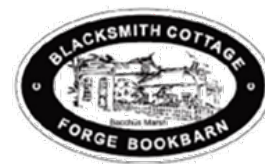
Confirmation of quorum yes ☐ no ☒

A. Minutes of 16th November 2021 – (to be accepted at next General Meeting).

Item A																			
Discussion:	Action Items:																		
1. Community Asset Committee – General discussion re various contacts with Shire reps. 2. Committee vacancies – Matter to be referred to February meeting. Steff Latham to nominate at February meeting. 3. Permission for earth works on adjacent land – update:– No report.																			
Item B. Correspondence Report – C. Stancliffe submitted report on 26 Jan 2022, circulated to Committee via Email.																			
<p style="text-align: center;">DECEMBER 2021 – JANUARY 2022</p> <p>INWARDS CORRESPONDENCE</p> <table> <tr> <td>Telstra account</td><td>15.12.21*</td></tr> <tr> <td>National Trust re 2022 Australian Heritage Festival</td><td>21.12.21</td></tr> <tr> <td>Ashley Malloy (Moorabool Shire) re updated information regarding Committee</td><td>21.12.21</td></tr> <tr> <td>Shell Energy account</td><td>22.12.21*</td></tr> <tr> <td>Australian Museums and Galleries magazine</td><td>04.01.22</td></tr> <tr> <td>Bendigo Bank Statement</td><td>04.01.22*</td></tr> <tr> <td>Bendigo Bank Term Deposit</td><td>...04.01.22*</td></tr> <tr> <td>Siti Kalimah – cleaner account</td><td>07.01.22*</td></tr> <tr> <td>Telstra account</td><td>14.01.22*</td></tr> </table>	Telstra account	15.12.21*	National Trust re 2022 Australian Heritage Festival	21.12.21	Ashley Malloy (Moorabool Shire) re updated information regarding Committee	21.12.21	Shell Energy account	22.12.21*	Australian Museums and Galleries magazine	04.01.22	Bendigo Bank Statement	04.01.22*	Bendigo Bank Term Deposit	...04.01.22*	Siti Kalimah – cleaner account	07.01.22*	Telstra account	14.01.22*	<p>*Passed to S. Fisher.</p>
Telstra account	15.12.21*																		
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Telstra account	14.01.22*																		

Item C. Treasurer's Report - in the absence of S. Fisher – no report.				
	Reference	Debit	Credit	Balance
Outstanding Accounts:				
Name:	Particulars:	Amount	Due	

Item: D	
Discussion:	Action items:
Cottage – no report – no open day in interim.	
Bookbarn – in the absence of L Egan, S. Latham. <ul style="list-style-type: none"> Sub-Committee has met and recommends a Volunteer Day be held to update volunteers re COVID. Info to be handed out. Volunteers' hand book is to be updated. Re-opening of Bookbarn is likely to be March 2022. Plans to be discussed at next meeting. Need to obtain visitor vaccination status is no longer required. 	
Website – in the absence of L. Egan, no report. <ul style="list-style-type: none"> - 	
C.H.H.A. Report – in absence of C. Standcliffe, no report. <ul style="list-style-type: none"> Last meeting held at Newstead Community Centre on 6 November 2021. 	
Building Works –R. Geurts. <ul style="list-style-type: none"> Hedge trimming attended to. Shire is poisoning weeds along fence-line. Dawsons asked for some openings in Cottage for ant baiting. Wendy Jacobs following up. Shall attend to acquiring "tools, etc." from suppliers. Some damage could happen with bad weather. S. Latham inquired about ant poisoning in Bookbarn – R. Geurts understands the Bookbarn treatment is included. 	
Heritage Advisory Committee – no report.	
Item E. General Business.	
A. Comrie – Have learnt that the road works (proposed traffic light intersection) at Cnr. Main St. & Gisborne Rd. in front of our site is not to take place for at least 2 years. B. Charge – to advise forward meeting dates once confirmed with Shire. S. Latham updated Committee contact details	
Next Meeting Date: Tuesday, 22 nd February 2022.	
Time: 7.30pm	
Venue: James Young Room, Lerderderg Library, 215 Main St., Bacchus Marsh..	
Meeting closed at: 8.00 pm.	
Forward 2022 Meeting Date: Tuesday, 22 nd March 2022, Tuesday, 26 th April 2022.	



Minutes

Committee of Management: Blacksmith's Cottage & Forge Community Asset Committee

Date of Meeting: Tuesday, 22nd February 2022

Meeting Opened: 7.45pm.

Venue: James Young Room, Lerderderg Library, Main Street, Bacchus Marsh

Minute taker:	Heather Robson
Apologies:	Betty Charge.
Absent:	David Edwards.
Attendees:	Allan Comrie (Chair), Chrissy & Geoff Stancliffe, Simon Fisher, Lyn Egan, Ron Geurts, Heather Robson, Stephanie Latham.

Confirmation of quorum yes ☒ no ☐

A. Minutes of 25th January 2022 – Accepted.

Item A. Business Arising.	
Discussion:	Action Items:
<ol style="list-style-type: none"> 1. Committee vacancies – Cottage (M. Simpson), Bookbarn (H. Whiteley) – Discussion suggested pull someone up from sub-committee (Bookbarn, possibly in mind). Think about who may be interested. 2. Permission for earth works on adjacent land –in absence of D. Edwards no update;– No info about owner's intentions. 3. Volunteer Day – S. Latham – not happening – doing it person by person. With COVID – keep it simple. Meet up with volunteers on duty, view certificates and volunteer forms. Re-starting only Saturdays at present, from 26th February. 3 hour shifts, minimum 2 people, sometimes 3. 10am-1pm and 1pm-4pm. Shall update contact lists. Moorabool Shire Newsletter now in email – could advertise for volunteers. Have updated COVID plan with new rules. 4. Streetscaping Upgrades – R. Geurts. Met with Shire consultant Perry Mills (Perry Mills & Associates Landscape Architects) at meeting re Main Street upgrade between Gisborne Road and Graham Street. Matters discussed: (i) getting access to public when roundabout goes ahead, (ii) Court House place area, (iii) looking at existing car parks near Loot, Foodworks, etc. – Cottage/Forge, (iv) make protected pathway, crossing to link that precinct, (v) more historic signs needed. 	

Item B. Correspondence Report – C. Stancliffe.		
FEBRUARY 2022		*Passed to S. Fisher.
INWARDS CORRESPONDENCE		
Shell Energy account	01.02.22*	
Australian Museums and Galleries magazine	04.02.22	
Moorabool Shire re Bacchus Marsh streetscaping upgrade	11.02.22	
Central Highlands Hist Assoc. receipt for membership	12.02.22	
Carisbrook Hist. Soc. Invitation to Bluestone Exhibition and Tours	14.02.22	
Telstra account	14.02.22*	
Siti Kalimah – cleaner account	18.02.22*	
OUTWARDS CORRESPONDENCE		
Sympathy Card to Paul Drew (volunteer)	20.02.22	Moved: C. Stancliffe; Seconded: G. Stancliffe; Carried.

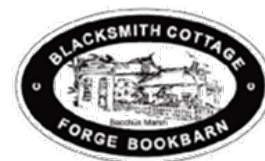
Item C. Treasurer's Report - S. Fisher				
Bacchus Marsh Blacksmiths Cottage and Forge Advisory Committee				
25 th January 2022				
	Reference	Debit	Credit	Balance
16 Nov 21 Opening Balance				\$22,672.71
04 Dec 21 Takings			238.50	\$22,911.21
11 Dec 21 Takings			101.00	\$23,012.21
06 Dec 21 Siti Kalimah (Cleaner)	392	120.00		\$22,892.21
06 Dec 21 Shell Energy (electricity)	393	35.41		\$22,856.80
06 Dec 21 Telstra	394	94.94		\$22,761.86
20 Dec 21 Telstra	395	94.94		\$22,666.92
25 Jan 22 Closing Balance				\$22,666.92
22 nd February 2022.				
25 Jan 22 Opening Balance				\$22,666.92
27 Jan 22 Siti Kalimah (cleaner)	396	120.00		\$22,546.92
27 Jan 22 Telstra	397	94.94		\$22,451.98
27 Jan 22 Shell Energy (electricity)	398	370.77		\$22,081.21
21 Feb 22 Shell Energy (electricity)	399	36.58		\$22,044.63
21 Feb 22 Telstra	400	94.94		\$21,949.69
22 Feb 22 Closing Balance				\$21,949.69
	Bendigo Bank Term Deposit 157553157			
23 Sept 21 Balance Held				\$22,002.30
Note Renewal Date 23 April 2022.				
Outstanding Accounts:				
Name:	Particulars:	Amount	Due	
Siti Kalimah (cleaner) *		<u>\$240.00</u>		
(*) Ran out of cheques.				

- Discussion re telephone costs/plans, Eftpos (?), Security alarm system.
- Bank account still in old Committee Name.
- Funds belong to us, not Council.

Moved: S. Fisher; Seconded: S. Latham.
Carried.

Item: D	
Discussion:	Action items:
<p>Cottage – R. Geurts advised, because Cottage is not open at present, should get volunteers for Cottage gardening help.</p> <ul style="list-style-type: none"> Wendy Jacobs (architect) got approval from Heritage Vic. to put 2 access holes in kitchen for pest control. Mick Gorfine (Shire) - approval to W. Jacobs to create 2 holes and replace outside post which has white ants. Rodent control not up to Council. R. Geurts had Dawsons visit to discuss matter – still need 2 holes in kitchen/through cellar. Peppercorn tree – possible home for white ants. Can use heat sensing – Council has equipment and will check peppercorn trees. 	R. Geurts to get tradesman.
<p>Bookbarn – S. Latham.</p> <ul style="list-style-type: none"> Code on key safe “1851” – (changed to match the sign at the front of the Cottage). Book requests – If people are searching for a specific book/title, say “No”. Cleaner – floor is still dirty. An electric hot water service needed. 	R. Geurts to investigate.
<p style="text-align: center;">MOTION</p> <p style="text-align: center;">That a quote be obtained for installation of a hot water service to assist during COVID19 and beyond. Moved: L. Egan; Seconded: H. Robson; Carried.</p>	
<p>Website –L. Egan.</p> <ul style="list-style-type: none"> No news. Have paid website server annual fee \$264.00. B. Charge and L. Egan have access for uploads. Facebook site has problems. Could advertise on local radio station – C. Stancliffe free for commentary – L. Egan to write. Should look at social media platforms – Facebook, Google, Instagram, etc. 	
<p>C.H.H.A. Report –C. Stancliffe.</p> <ul style="list-style-type: none"> Next meeting at Ballan, 5th March 2022 at St. Pauls Church, Inglis Street. 9.30am morning tea; 10.00am Meeting – BYO lunch; Tour Hall Historical Society and old Cemetery Bookings open for guided tour of Bluestone Heritage of Carisbrook, Saturday 12th and Sunday 13th March. Bookings: cbkhistsocinc@gmail.com . Town walks \$5 each, Driving tours \$10 each. 	
<p>Building Works –R. Geurts.</p> <ul style="list-style-type: none"> Cottage working bee, 19th March at 10.00am. Have completed big clean up. Pest control – one off treatment, \$440.00 tamper. Dawsons do not do bait stations. Need to work out where kitchen cut-outs need to be for safety purposes for pest control access.. 	R. Geurts to organise.
<p style="text-align: center;">MOTION</p> <p style="text-align: center;">That R. Geurts purchase black bait stations to gain pest control. Moved: L. Egan; Seconded: S. Latham; Carried.</p>	
Heritage Advisory Committee – no report.	

Item E. General Business.	
Committee Nomination form for S. Latham – B. Charge to attend.	
Next Meeting Date: Tuesday, 22 nd March 2022.	
Time: 7.30pm	
Venue: James Young Room, Lerderderg Library, 215 Main St., Bacchus Marsh..	
Meeting closed at: 9.16 pm.	
Forward 2022 Meeting Date: Tuesday, 26 th April 2022, Tuesday, 26 th April 2022.	



Minutes

Committee of Management: Blacksmith's Cottage & Forge Community Asset Committee

Date of Meeting: Tuesday, 22nd March 2022

Meeting Opened: 7.35pm.

Venue: James Young Room, Lerderderg Library, Main Street, Bacchus Marsh

Minute taker:	Betty Charge
Apologies:	Heather Robson.
Absent:	David Edwards.
Attendees:	Allan Comrie (Chair), Chrissy & Geoff Stancliffe, Simon Fisher, Lyn Egan, Ron Geurts, Stephanie Latham, Betty Charge.

Confirmation of quorum yes ☒ no ☐ (22 March 2022)

Confirmation of quorum 26 October 2021: Yes

Confirmation of quorum 16 November 2021: No

Confirmation of quorum 25 January 2022: Yes

Confirmation of quorum 22 February 2022: Yes

That Meeting Quorum status for 26 October & 16 November 2021, 25 January and 22 February 2022 be confirmed.

Moved: L. Egan; Seconded: C. Stancliffe; Carried.

A. Minutes of 22nd February 2022 – Moved: L. Egan; Seconded: C. Stancliffe; Carried.

Item A. Business Arising.	
Discussion:	Action Items:
<ol style="list-style-type: none"> 1. Committee vacancies – L. Egan advised that Peter Richards (previous Committee member) is interested to return in a couple of months time. 2. Permission for earth works on adjacent land –in absence of D. Edwards no update. 3. Cottage Pest Control – R. Geurts. Have made 2 extra cut-out holes for pest baiting, different style needed for front room. Dawsons to attend to pest control - not before 6 April. S. Latham to assist with entry for Dawsons. M. Gorfine advised arborists checked peppercorn trees – no white ants – normal maintenance to follow up. Have bought 3 pest stations for Forge, now set up on brickwork ledge. Also bought posts (cyprus pruning posts). 	

Item B. Correspondence Report – C. Stancliffe.	
<p style="text-align: center;">MARCH 2022</p> <p>INWARDS CORRESPONDENCE</p> <p>Wilsons Hardware invoice 25.02.22*</p> <p>Ashley Malloy (M'bool Shire) from Ron Geurts request for hot water system. 01.03.22</p> <p>Shell Energy Account 01.03.22*</p> <p>Ron Geurts invoice 03.03.22*</p> <p>Post Office Box renewal 11.03.22*</p> <p>Telstra account 11.03.22*</p> <p>Siti Kalimah – cleaner account 18.03.22*</p> <p>Wilsons Hardware invoice 18.03.22*</p> <p>OUTWARDS CORRESPONDENCE</p> <p>Ron Geurts to Ashley Molloy (M'bool Shire) re request for hot water system 24.02.22</p> <p>Ron Geurts to Dawsons Pest Control 01.03.22</p> <p>Various inwards/outwards correspondence regarding the Possible termite activity in trees from and to Mick Gorfine/ Wendy Jacobs/Dave Collis (arborist).</p> <p>Meeting advised Telstra invoice will now be sent by internet to C. Stancliffe.</p> <p>S. Fisher – Hot water system is important – when will it be installed? R. Geurts advised system cost is OK; plumbing could also be Shire cost. L. Egan advised cleaner needs access to hot water.</p>	<p>*Passed to S. Fisher.</p> <p>S. Latham to advise R. Geurts of needed system. R. Geurts to follow up with Shire.</p> <p>Moved: C. Stancliffe; Seconded: S. Fisher; Carried.</p>

Item C. Treasurer's Report - S. Fisher				
Bacchus Marsh Blacksmiths Cottage and Forge Advisory Committee				
	Reference	Debit	Credit	Balance
22nd March 2022.				
22 Feb 22 Opening Balance				\$22,233.43
26 Feb 22 Takings			185.00	\$22,418.43
01 Mar 22 Interest			0.17	\$22,418.60
05 Mar 22 Takings			135.00	\$22,553.60
12 Mar 22 Takings			130.55	\$22,684.15
19 Mar 22 Takings			128.00	\$22,812.15
23 Feb 22 Marmoset (Web)	401	264.00		\$22,548.15
23 Feb 22 S. Kalimah (Cleaner)	402	240.00		\$22,308.15
21 Mar 22 S. Kalimah (Cleaner)	403	120.00		\$22,188.15
21 Mar 22 Telstra	404	94.94		\$22,093.21
21 Mar 22 Shell - Power	405	34.45		\$22,058.76
21 Mar 22 R. Geurts - Maintenance	406	261.40		\$21,797.36
21 Mar 22 Post Office Box renewal	407	144.00		\$21,653.36
21 Mar 22 Wilsons	408	160.90		\$21,492.46
21 Mar 22 Increase in Petty Cash float		50.00		\$21,442.46
22 Mar 22 Closing Balance				\$21,442.46

	Bendigo Bank Term Deposit 157553157			
23 Sept 21 Balance Held				\$22,002.30
<i>Note Renewal Date 23 April 2022.</i>				
Outstanding Accounts:				
Name:	Particulars:	Amount	Due	
NIL				

Moved: S. Fisher; Seconded: C. Standcliffe; Carried.

Item: D	
Discussion:	Action items:
<p>Cottage – C. Standcliffe – Discussed re-opening of Cottage with H. Robson. With maintenance, cleaning, updating areas, storage, seems re-opening may not take place until 2023.</p> <ul style="list-style-type: none"> Working bee attended by L. Egan, R. Geurts, H. Robson, C. Standcliffe, H. Whiteley. Filled trailer, removing unwanted things – cost \$50 at tip. Some retained items could be passed on for display, probably two-thirds cleaned out. Next working bee set for 9 April 2022 at 10.00am. 	
<p>Bookbarn – S. Latham.</p> <ul style="list-style-type: none"> Petty Cash – additional petty cash (\$s) has been provided in small denominations, as volunteers had to close early due to lack of any change as most people paying with large denomination notes. See electronic payment options below. Electronic payment options – L. Egan has spoken with Bendigo Bank (Sara) to investigate electronic payment options. Confirmed we could buy a "White Square" from Officeworks for about \$60. It comes with an app to install on a mobile phone. Put in your banking details. White Square works by Bluetooth off the phone. Each transaction then goes straight into your account less commission to White Square/app people. Therefore, a mobile phone, a mobile plan and White Square with app will need to be purchased (see grant section below). Mobile phone will stay in the Bookbarn. We could give that mobile number to the personal alarm company. We could pre-program the phone with emergency and committee contact numbers. It could live in the cash tin when Bookbarn is not open. Our landline could then be disconnected if no-one needs to use it. L. Egan to investigate what land line is actually used for (eg. just standard internet connection or anything to do with website etc.) Committee to confirm if anyone still uses PC in Bookbarn office. (Note: if internet to be disconnected, all data on PC to be backed up onto a hard drive, to be purchased. – B. Charge has Bookbarn Seagate backup, used constantly prior COVID). S. Fisher asked about fees – L. Egan advised \$39 for Reader, \$59 for docking station, \$150-180 for mobile. Phone plan - cancel NBN line? Volunteers to be trained with White Square. Book Stamp – New book stamp to be procured from All Press. Actual wording to be decided by Bookbarn sub-committee. Note: Suggestion from R. Geurts – coffee table or old books should not be stamped or written on; suggest putting a sticker on with price marked (can then be removed by purchaser if required). 	

<ul style="list-style-type: none"> • Grants – L. Egan has spoken to Bendigo Bank (Ian Prince, Manager) about obtaining a community grant. Bendigo Bank confirmed we could apply under standard monthly grant application process, as a small amount is required – under \$1000. L. Egan to pursue this with Bendigo Bank. Bookbarn can express gratitude to Bendigo Bank. • New Volunteers – 4 new potential volunteers: Sharron Dickman (previous volunteer); Susan Heywood – details to be confirmed via Facebook by L. Egan; Heath Andrew-Sampson; Kristin Ehlers – via Facebook. • Junior Volunteers – Have been approached by potential junior volunteer. H. Whiteley and J. Arrowmith offered to manage a junior program. They were teachers and would have Working With Children (WWC). At the end of the agreed time (or when they turn 18) they could receive a volunteering statement. They can then be normal adult volunteers. Do we have a current policy on junior volunteers? Juniors previously managed via a school program. Do we want to contact schools to offer work experience program? • Resigning volunteers – Sally Cox and Emma Wright have both resigned as volunteers due to not now living in local area. • Display – new display entitled "Volunteering is Fun" has been created and installed by Mollie and Emma Robinson (BB Display sub-committee). • Covid Regulations – Regulations not changed since February: (i) masks to be worn by volunteers when customers in BB; (ii) customers do not need to wear masks; (iii) volunteers to be Covid-19 vaccinated; (iv) social distancing signs to be kept up; (v) no electronic check-ins required. • Baiting stations – 2 new black baiting stations have been purchased by R. Geurts and are suitable for purpose. Committee to advise whether 4 additional ones are required to cover whole Bookbarn. • Bookbarn signage – External door sign to be temporarily altered to reflect new opening hours. • Roster – L. Egan advised changes to current roster, due to availability. • Key Register – L. Egan that keys be presented at next meeting in order to update Key Register. 	<p>Invited Sharron to attend BB when S. Latham is working, to be re-inducted.</p> <p>S. Latham to check WWC.</p> <p>This suggestion to be considered by sub-committee</p>
<p>Website –L. Egan.</p> <ul style="list-style-type: none"> • Logging in to Admin – have discussed with Phillip Dean of Marmoset. Matter resolved. • Have recently updated some posts on the website. Please advise of any "errors" or necessary changes. 	
<p>C.H.H.A. Report –C. Stancliffe.</p> <ul style="list-style-type: none"> • Attended last meeting at Ballan, 5th March 2022 at St. Pauls Church, Inglis Street, for a short while. • Facebook page changed – now "CHHA line". • Next meeting to be advised. 	
<p>Building Works –R. Geurts.</p> <ul style="list-style-type: none"> • With Council car park requirements, perhaps a dashboard sign to display for parking for Volunteers could be made available, if necessary. The sign on the rear gate is "fading", needs update. 	
<p>Heritage Advisory Committee – no report.</p>	

Item E. General Business.	
<ul style="list-style-type: none"> G. Stancliffe - 3 hour shifts can be difficult for some volunteers. L. Egan advised can re-arrange for those w/difficulties. S. Fisher – inquired about Section 43 info with Shire – no update. 	
Next Meeting Date: Tuesday, 26th April 2022.	
Time: 7.30pm	
Venue: James Young Room, Lerderderg Library, 215 Main St., Bacchus Marsh..	
Meeting closed at: 8.50 pm.	
Forward 2022 Meeting Date: Tuesday, 24th May 2022, Tuesday, 24th May 2022.	

Meeting: 15 February 2022

LAL LAL SOLDIER'S MEMORIAL HALL COMMITTEE

Meeting opened: 7.10 pm

Present: John Crick (chair/treasurer), Geoff Hewitt (secretary), Graeme Diamond-Keith, Sue Witherspoon

Apologies: Ann Crick, Engels Leoncini, Peter Witherspoon

That the minutes of the meeting dated 23 November 2021 be accepted

Moved: G. Hewitt Seconded: Sue Witherspoon Carried

BUSINESS ARISING**1. Makers & Growers Market: Organiser**

Defer

2. Yard clean-up 10 December

Yard cleaned and branches etc burnt

3. Split system for hall

Refer to Maintenance Report

4. ANZAC Park seating

Refer to ANZAC Park Report

TREASURER'S REPORT**Statement of financial position as at 20/4/2021**

Balance at Bank 31/10/2021				\$ 16,054.88
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Income

Interest Received Bendigo Bank: Nov 21 / Jan 2022	0.40			
Moorabool Shire (GST Rebate Q3 & 4, 2020)				
GST Received	21.84			
Hall Hire	218.16	240.40		\$ 16,295.28

Expenditure

GST Paid				
GST Repaid Moorabool Shire Council				
Central Highlands Water				
Origin Energy	174.5	174.50		

Balance at Bank 31/1/2022				\$ 16,120.78
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Plus O/S Incomes

Bank interest	0.14	0.14		
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Less O/S Expenses

Central Highlands Water	147.03	147.03		
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Available Funds as at 15/2/2022				\$ 15,973.89
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That the Treasurer's Report for October 2021 – February 2022 be accepted

Moved: J Crick Seconded: Sue Witherspoon Carried

CORRESPONDENCE IN

1. 14/12/21: Origin Energy: new prices 2022
2. 21/12/21: A. Mallory: committee membership 2022
3. 19/12/21: N. Elford: query re History Committee contacts
4. 22/12/21: A. Malloy: response to committee membership query
5. 22/12/21: A. Malloy: Council closure to 4/1, leave to 178/1

6. 17/1/22: A. Malloy: Volunteering Awards 2021 (28/1)
7. 21/1/22: A. Malloy: Mental Health training Feb
8. 28/1/22: A. Malloy: March Community Grant P. D.
9. 2/2/22: A. Malloy: Mental Health training

CORRESPONDENCE OUT

1. 27/11/21: Committee, retiring members & Shire: Minutes, Biennial General Meeting 23/11/21
2. 27/11/21: Committee & Shire: Minutes, Ordinary Meeting 23/11/21
3. 20/12/21: N. Elford: history Committee contacts
4. 21/12/21: A. Malloy (cc. E. Leoncini, J. Crick, P. Witherspoon): query re committee membership decision
5. 21/1/22: Committees & contacts: Mental Health training Feb

BUSINESS ARISING FROM CORRESPONDENCE

None

REPORTS

1. Maintenance

1. Attachment 1:
 - Items reviewed
2. Permanent fixture of BBQ:
 - Plan to bolt in
 - Need to design protective top
3. Project priorities & funding options
 - Development of railway station as community facility potentially impacts current community use of hall
 - Need to review capital priorities
 - Question cost effectiveness of split system heating given hall area

Actions:

1. Engels & John to finalise plan & arrange relevant quotes for stage upgrade for potential Wind Farm grant application in May.
2. John to purchase clock for Hall and arrange for replacement of delay timer unit
3. Graeme to slash bracken

2. Hall Hire:

- Line dancing weekly
- 3 Feb: Lal Lal Falls Committee
- 5 March: Doug Bailey

3. Maker's & Grower's Market

No report

4. ANZAC Park

1. Picnic table & chair set & reflection seat
 - Waiting on J. McAuliffe to provide quote
 - Sue has funding source pending
2. Fabrication of ANZAC badge to complete signage
3. Pathway to memorial
 - Requiring constant maintenance because of grass/weeds
4. Potential Wind Farm grant application
 - Potential 2022 application to include the following:
 - Purchase and installation of picnic table set and reflection chair
 - Completion of Parker's Rd fence and car park inset

- Installation of concrete path
- Fabrication & installation of ANZAC badge

Actions:

1. Engels to follow up with J. McAuliffe re table /seating set costing
2. Geoff to follow up re any permission requirements for installing ANZAC badge
3. John to get quote for concrete path to Memorial
4. Geoff & Engels to organise grant application

5. Social Committee

No report

6. History Committee

No report

7. Friends of the Lal Lal Railway Station

- Now known as the Lal Lal community Hub
- Committee, Shire & Vic Track reps reviewed draft plan for station renovation
- Two main concerns: 1. Need for public toilets
2. Safety fence along platform to obscure tourist view
- Tenders sought Nov-Dec 2021, renovation commencement planned March 2022, Completion -Aug/Sept
- Vic Track intends to hold a walk-through Open Day midway through the renovation phase.

GENERAL BUSINESS**1. Life Membership:**

That John McAuliffe be granted life membership of the Hall Committee in recognition of his long and valued service to the Committee and to the Lal Lal community in general.

Moved: G. Hewitt

Seconded: G. Diamond-Keith

Carried

2. Life Member's Memorial:

It was agreed that Life Members be commemorated with an individual A4 framed memorial including (when possible) the member's photograph, their years of service and a brief outline of the reason for their inauguration as life members.

Actions:

1. Graeme to liaise with Engels & to request suitable photos from Life Member's families
2. Graeme & Geoff to research Life Members membership details

3. Social Events:

It was agreed that the Committee plan to organise the following social events;

1. A community celebration and promotion connected to the planned Vic Track community Open Day
2. A community & family event to support the Life Members Memorial unveiling
3. A possible community social event on a date to be determined.

4. Face Book promotion and community information

It was proposed that the secretaries of Lal Lal community committees submit key meeting decisions and issues for promotion for regular inclusion on the Lal Lal Face Book page.

Action:

1. That Engels be asked to facilitate that arrangement with Rachel Leoncini

Meeting closed: 8.15 pm

NEXT MEETING: 7 pm Tuesday 12 April

ATTACHMENT 1: Lal Lal Hall & Memorial Park Maintenance & Project work

Location	Description	Actioned by	Comments/ Notes
1. Kitchen	Food Safety signs install better		
	Replace missing door knob, tighten loose knobs, adjust hinges on cupboard doors		
	Seal floor tile to kicker in front of sink		
	Fit fire blanket to wall properly		
	Paint ceiling, paint flaking		
2. Lady's toilet	Air lock door, Replace spring closer		
	Wash room, replace mirror/s		
3. Disabled Toilet	Vanity basin, refix to wall		
4. Gents Toilets	1 st Cubicle, Repair / Replace door (hole in door)		
5. Store Room	Main door, repair old lock hole and striker in jamb		
	Repair water damage to wall & ceiling above stage access landing		
	Install flexible hose to wash trough outlet to facilitate filling mop buckets etc		
	Clean out cupboard and throw out obsolete items etc		Ongoing
	Proper broom storage		
	Door to stage jamming on floor		
	Install broom rack on shower wall		
6. Shower	Tighten up door stop		
	Repaint ceiling, paint flaking etc		
7. Hall access to W/C's, exit & Store			
Main Hall	New Clock		J. Crick to purchase
	Refit section of cornice L/H side near stage steps		
	Lining boards near wall heater bulging, nail back		
	Movable wall sections, repair pad bolts etc		
	Wash down walls as needed, drink splashes and marks		Ongoing
	Remove string from O/H beams, sticky tape from columns		Ongoing
	Re stump under stage area R/H side		
	Install more hooks etc for hanging decorations etc		
Foyer	Repair hole in door / replace		
	Entry door, fab & install lock plate at bottom		
	Patch plaster wall near Honour Board		
Stage Area	Install passage set to stage door		
	Stage Curtains		Part of Stage Up - grade
	Racking system for tables		On hold, re hall extension
BBQ Area	Permanently install new BBQ		In design stage
	Fab & install suitable protective cover for BBQ		In design stage
8. New Projects			
Extension	Design & construct storage extension to rear hall	Site plan	In hand re Engels
	Removal of several large trees to facilitate extension		Shire
Stage	General up-grade to stage area		On hold
Kitchen	General Kitchen up-grade, new stove/s etc		On hold
Entry Foyer	Install lining boards to Dado height		On hold
	Delay Timer unit U/S	Electrician	Needs replacement
Memorial Park	Install Post & Rail fence, bluestone wall with name plaque	Committee	Ongoing
9. Misc. Items	Light Switch instructions, foyer & security light		Temp instructions in place
	Side entry, Light switch instructions		Temp instructions in place
	Label switch plate stage (i.e. Main Hall lights. Stage Lights)		Temp instructions in place

Furniture	Number
White plastic folding tables	20
Wooden folding tables	7
Old type trestle tops (wooden)	2
Trestle legs	6

Bacchus Marsh Public Hall Committee of Management

Committee Meeting held 28th February 2022

Location: Supper Room, Bacchus Marsh Public Hall

MINUTES OF MEETING

1.	Open the Meeting 7:00 pm with S Deagan in the Chair	
2.	Members present K Currie, E Daws, G Treloar, J Faulkner, S Deagan	
3.	Apologies received J Ginnane	
4.	Guests R Geurts, C Young, Cr T Dudzik	
5.	Disclosure of Conflicts of Interest: Nil	
6.	<p>Confirmation of Minutes</p> <p>Resolution:</p> <p><i>That the minutes of meeting of 6th December 2021 be confirmed</i></p> <p>Moved: G Treloar Seconded: K Currie</p> <p>Carried</p>	
7.	Actions arising from previous meetings	
	7.1 Disabled Accessibility to Foyer and Stage. Repairs to ceiling and replacement of stage curtains. Front of stage, stage lighting and hall lighting 0717	<p>Reviewed Foyer / Storeroom floorplan proposal from E Daws and accompanying points, discussion of roofline, accessibility, process for project proposal to MSC</p> <p>ACTION: S Deagan to transfer existing proposal to CAC project plan to email to committee to review prior to next meeting.</p> <p>ACTION: R Geurts to redraw floorplan proposal for next meeting.</p>
	7.2 Hall User Manual 1017	C/O to next meeting.
	7.3 Committee Issued Contracts – Booking Contractor 1018	S Deagan awaiting response from MSC (Ashley) regarding meeting follow up from July 2021 to finalise this matter.
	7.4 Interpretive Signs 0817	<p>S Deagan awaiting response from MSC (Ashley / Nick) after re-clarifying type of signage suggested.</p> <p>Discussion was had regarding proposed location for historical sign. It was generally agreed to locate in garden out front of Supper Room, closest to street, with exact location TBA once MSC approves.</p>

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	7.5 Help Phone Number 0220	C/O as awaiting outcome of item 7.3
	7.6 Electricity Account with AGL and Solar Panels 0720	<p>ACTION: S Deagan will follow MSC advice to put proposal onto CAC project proposal form.</p> <p>ACTION: S Deagan to follow up with BREAZE as to how they could assist in proposal.</p>
	7.7 Secretary's Position on Committee 0720	Discussion regarding identify another Secretary. None had found any other third parties. S Deagan notified that the March meeting would be his last as acting Secretary, so we hope to find one soon.
	7.8 Security Cameras 0321	<p>Cr T Dudzik advised that the last updated from MSC was that CCTV in public areas would require an MSC policy to be written.</p> <p>ACTION: G Treloar to identify any public facing policy documents that could be supplied to MSC to prompt development of such a policy.</p>
	7.9 Public Hall heating 0521	<p>C Young – has reviewed heating options and ducted heating was identified by a supplier as a suitable solution for the Hall, either Gas or Electric. It was discussed that Electric may be more cost effective with the addition of solar panels to the Halls roof (item 7.6)</p> <p>ACTION: C Young to approach GJ bradding to scope suitable solutions / works for the hall.</p>
8.	<p>Chairperson's Report</p> <p>There was no report supplied due to the downtime over the December / January break.</p>	
9.	Secretary's Report	
	9.1 Inwards correspondence	N/A
	9.2 Outwards correspondence	N/A
	9.3 Business Arising	N/A

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The above items have not been tracked due to acting nature of Secretary; relevant correspondence was raised throughout the meeting at the appropriate item.

10. Treasurer's report

<u>INCOME</u>	<u>Month of January 2022</u>	<u>YTD 1/07/2021- 31/01/2022</u>
Hall Hire - Public Hiring	904.55	6,697.74
Hall Hire - Council	809.09	1,007.27
Operational Grant	-	31,370.37
Cleaning Costs Recouped	360.00	1,218.55
Public Liability Amounts Received	-	123.00
GST on Income	315.73	267.02
Interest Received	12.72	38.02
TOTAL INCOME	1,770.63	39,941.93
<u>EXPENDITURE</u>		
Booking & Secretarial Fees	497.73	3576.52
Cleaning	-	2,068.48
Computer Costs	246.00	738.00
Electricity	-	1,429.62
Gas	76.39	461.33
Hallkeeper	250.00	1,500.00
Meeting Expense	-	244.36
Skip Hire & Rubbish Removal	154.57	1,188.02
Telephone	-	233.35
Maintenance	-	493.10
Building		
Equipment Purchases	-	-
TOTAL EXPENSES	1,224.69	10,946.58
GST on Purchases	272.84	846.51
Contra Account - Council Hall Hire	809.09	1,007.27
TOTAL EXPENDITURE	1,760.94	11,107.34
SURPLUS/ DEFICIENCY	9.69	28,834.59
Transferred to Term Deposit	12.72	38.02
Bank Account Balance B/Fwd	60,687.08	31,887.48
BANK ACCOUNT BALANCE - 31st January 2022	\$ 60,684.05	\$ 60,684.05

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	10.1 Accounts for Payment	<p>As per report.</p> <p>S Deagan supplied G Treloar with 3x Telstra invoices from P O Box at meeting.</p>
	10.2 Business Arising	<p>Discussion regarding challenges in contractors unwilling to attend service equipment (e.g. Dishwasher) without a payment method such as debit card. A Debit Card would allow for the occasional online purchases, as well as being able to secure bookings with service contractors for repairs as required.</p> <p>The Committee agreed to put a motion to that effect, ensuring that a float of no more than \$500 is active in the account at any one time and monthly transaction statements are supplied along with the Monthly Treasurers Report.</p> <p>Resolution:</p> <p><i>The Committee requests an account with a Debit Card is opened at Bacchus Marsh Bendigo Bank, Bacchus Marsh Branch with a signatory being any one of the following:</i></p> <p><i>Gary Treloar</i> <i>Stuart Deagan</i> <i>Keith Currie</i></p> <p>Moved: J Faulkner Seconded: K Currie</p> <p>Carried</p> <p>Discussion regarding account balances.</p> <p>Resolution:</p> <p><i>The Committee requests a 3-month Term Deposit of \$50000 be opened at the Bacchus Marsh Bendigo Bank, Bacchus Marsh Branch and the signatories on the Term Deposit be any 2 of the following persons:</i></p> <p><i>Gary Treloar</i> <i>Stuart Deagan</i> <i>Keith Currie</i></p> <p>Moved: G Treloar Seconded: S Deagan</p> <p>Carried</p>
	<p>Resolution:</p> <p><i>That the Treasurer's report be received</i></p> <p>Moved: G Treloar Seconded: J Faulkner</p> <p>Carried</p>	

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11.	Booking Officer's Report	
	11.1 Bookings Received	<p>Mayhem Pro Time to Shine Bootscoters x 2 7 Angels Christmas 7 Angels January x 5 Flower and Garden Show Alayna Jackson 30th 7 Angels February x 4 Inspiring Potential Life x 2 MSC Kristie Seketa Moorabool Power Coalition – Community Meeting Melb Muthamizh Mantra x 2 – Tamil New Year MLO Practice Nights x 6 Clint Forti 13th 7 Angels March x 4</p> <p>TENTATIVE- Umi 12/3 – Birthday Etika – Birthday Mayhem Pro</p>
	11.2 Booking Enquiries	<p>Rayan – Baptism Leslie – 60th Vista Super – Retirement Planning meeting Shomba – Birthday Allie Williams – Christening Umi Birthday Etika Birthday Francesca Birthday Michelle Rose – Music life sessions Darley FNC Lucy Quinlan – Dance Rehearsals Siaosi – 21st Cassandra Diodimenco Fidari Januzi</p>
	11.3 Hall Visits	<p>Allie Williams Baldav – Tamil New Year Alayna Jackson Linda Mackenzie – Inspiring Potential Life Michelle Rose – Music life sessions Alayna Jackson Francesca - Birthday</p>
	11.4 Business Arising	C Young advised that bookings are seeing an increase, and while not anywhere near normal levels the interest and demand is increasing.
	<p>Resolution:</p> <p><i>That the Booking Officer's report be received</i></p> <p>Moved: G Treloar Seconded: E Daws</p> <p>Carried</p>	

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12.	Hall Keeper/s Report	
	12.1 Tasks Completed	<p>Service technician advised R Geurts that repairs to the ZIP repairs would cost the same as a full replacement unit.</p> <p>R Geurts contacted MSC to advise them of the issue, and as MSC has experienced similar issues (costs) with other ZIP units throughout the Shire, MSC is looking to replace all to replace all ZIP with another brand (potentially Billi) and would include the Hall's ZIP unit in that rollout.</p>
	12.2 Business Arising	<p>Window Coverings – R Geurts asked Western Windows to re-quote for a partial frosting of the Supper Room Doors and surrounding panels which returned at \$766 (inc GST)</p> <p>R Geurts will identify suitable samples that will still allow sight through, whilst still providing some semblance of privacy, and bring to the next meeting to present to the Committee.</p>
	<p>Resolution:</p> <p><i>That the Hallkeeper's report be received</i></p> <p>Moved: K Currie Seconded: S Deagan</p> <p>Carried</p>	

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13.	General Business	
	<p>13.1 MSC raised items</p> <ul style="list-style-type: none"> • BMAC Exhibition 	<p>Discussion regarding BMAC expression of interest in using the hall for an exhibition. The Committee supports BMAC in such an endeavour, however noted that a booking of two weeks would impact on other repeat hirers, however a shorter period (i.e., 7 days) could be accommodated. The Committee was appreciative of the offer for an in-kind booking and would be eager to discuss with BMAC regarding an art project or installation at the Hall that may be of benefit to the Community.</p> <p>ACTION: S Deagan to raise above with MSC</p>
	<ul style="list-style-type: none"> • CAC Retained 	<p>S Deagan notified all that the CAC has been retained in line with Council terms (towards of 2024)</p>
	<ul style="list-style-type: none"> • Community Piano 	<p>Discussion regarding MSC inquiry as to if the CoM would like a Community Piano to be installed in the undercover alcove at front of hall. Concerns were raised regarding this placement:</p> <ul style="list-style-type: none"> - Noise from Piano might disturb hirers (there is a large vent from the hall into that alcove, and might impact on regular hirers such as Michael Crawford Funerals) - That alcove has sloping ground, and is the only accessible entrance to the hall. (keeping clearance) - The hall attracts loiters after hours, evidenced by empty bottles found frequently. Concerns that the piano may be vandalised in short order due to lack of visibility. - Hall doesn't get as much foot traffic as the other Piano location. <p>It was suggested that the area in between the Hall and Library might be a better site, or even elsewhere in the Shire (Maddingly Park, Studio 21, near Baby Black) that is frequently trafficked.</p>
	<ul style="list-style-type: none"> • Paste Ups 	<p>Committee discussed and agreed Paste Ups is a great initiative, and would be welcome at the Hall. It was suggested that the West facing wall (closest to RSL) might also be used in addition to the East facing wall as was initially suggested.</p>
	<ul style="list-style-type: none"> • Streetscape Upgrades 	<p>R Geurts attended consultation on main street upgrades where he raised several items. Of particular note was the suggestion that more interpretive / historical signs along Main St, including the hall.</p>

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13.2 Hall Keeper Contract	<p>Discussion to proceed with Hall Keeper Contractor renewal, with nominations from the panel to run the process.</p> <p>S Deagan is still waiting for confirmation from MSC regarding process, however it was asked for Committee Members to nominate for what would be the eventual review panel.</p> <p>Nominations received from: J Faulkner, E Daws, K Currie.</p> <p>Discussion continued from 6th December meeting regarding raising Hall Keeper monthly service fee due to having to pay for own Public Liability. The unforeseen costs incurred to the Hall Keeper of this change is just over \$50 per month.</p> <p>Resolution:</p> <p><i>Increase the Hall Keeper monthly fee from \$250 to \$300 in light of the additional and unforeseen expenditure.</i></p> <p>Moved: G Treloar Seconded: K Currie</p> <p>Carried</p>
13.3 Meeting dates listed on noticeboard / website?	<p>ACTION: SD to put notice of meeting with dates on notice board and issue to committee and guests</p>

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14.	Other Business Arising
	<p>14.1 Cr T Dudzik - highlighted that she could not recall seeing Public Hall minutes on the Council Meeting Agenda.</p> <p>ACTION: S Deagan to follow up with MSC</p> <p>14.2 E Daws - wanted to follow up regarding Sound Cable discussion from November as he was not present on 6th December Meeting.</p> <p>ACTION: E Daws to define a scope of works for digital and analogue sound cables to me be installed from front of hall to rear to bring to next meeting</p> <p>14.3 C Young – MSC has advised that we no longer charge hirers for Public Liability. C Young is refunding current hirers who have paid when she returns their security deposit. Going forward, Hirers will be responsible for the first \$250 excess in the event of a claim being made.</p> <p>ACTION: Carol to update pricelist and conditions of hire on website</p> <p>14.4 C Young – notified MSC regarding mess trees had made on footpath (Actioned), also regarding trimming of hedges on Eastern most wall (Supper Room) around Gas Heater vents as recommended by a recent plumber who attended the hall.</p> <p>14.5 C Young – Hirers complaining that they cannot connect newer phones to sound system, as most no longer have a headphone jack. E Daws advised upgrading system to Bluetooth is not practical.</p> <p>ACTION: Hirers will be advised to supply their own adapter for their phones (which are supplied by most mobile phone retailers)</p>
14.	Next Meeting 7-8pm Monday 28 th March @ Supper Room, Bacchus Marsh Public Hall
15.	Meeting Closed 8:40 pm

PROPOSAL

Based on the application assessment process and funding criteria, it is proposed that the Council allocates funding for grants for the Moorabool Shire March 2022 Community Grants Program as detailed in the tables below:

RECOMMENDED**COMMUNITY SUSTAINABILITY AND ENVIRONMENTAL ENGAGEMENT GRANTS:**

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Community Grant Requested	Total Project Value
Moorabool Landcare Network	Training the Community to use chemicals safely	\$3,000.00	\$6,560.00
Moorabool Environmental Group	Moorabool Environment Community Linkages Project	\$3,000.00	\$6,292.00
Blackwood and Barry's Reef Landcare Group	Living Blackwood- Gardens for Wildlife Workshop Series	\$1,650.00	\$3,300.00
Moorabool Catchment Landcare Group	Community restoration of vital Platypus Habitat	\$3,000.00	\$14,228.77
Pentland Hills Landcare Group	Myrniong Wildlife Corridor Project	\$3,000.00	\$8,050.00
		\$13,650.00	\$38,430.77

RECOMMENDED

COMMUNITY STRENGTHENING GRANTS:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Community Grant Requested	Total Project Value
Lions Club of Bacchus Marsh	Telford Park Precinct Signage	\$3,877.50	\$7,755.90
Bacchus Marsh BMX Club	BMX Training System	\$5,000.00	\$10,083.00
St Martins Chapel Committee	St Martins Chapel Community Program	\$5,000.00	\$10,000.00
Bacchus Marsh and District Historical Society	Metal Shelving for Archive Storage	\$705.00	\$1,205.00
Bacchus Marsh Baseball Association	Bacchus Marsh Baseball Women's Team	\$2,000.00	\$4,000.00
Totals		\$16,582.50	\$33,043.90

NOT RECOMMENDED

COMMUNITY STRENGTHENING GRANTS:

Group Name	Group Project	Community Grant Requested	Total Project Value
Dunnstown Football Club	Refrigeration Replacement	\$3,590.00	\$7,448.00
Rowsley Landcare Group	Regenerative Agriculture Capital	\$5,000.00	\$14,725.00
Totals		\$8,590.00	\$22,173.00

RECOMMENDED

COMMUNITY EVENTS GRANTS:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Community Grant Requested	Total Project Value
Bacchus Marsh Rotary Club	Bacchus Marsh Flower and Garden Show 2022	\$3,000.00	\$15,600.00
Totals		\$3,000.00	\$15,600.00

NOT RECOMMENDED

COMMUNITY ARTS AND CULTURE GRANTS:

Group Name	Group Project	Community Grant Requested	Total Project Value
Callum Jackson (Individual)	Glide and Gather	\$3,000.00	\$6,540.00
Totals		\$3,000.00	\$6,540.00

NOT RECOMMENDED

COMMUNITY DEVELOPMENT FUND GRANTS:

Group Name	Group Project	Community Grant Requested	Total Project Value
Elaine Cricket Club	New Elaine Cricket Training Nets	\$24,425.00	\$48,850.00
Ballan Football and Netball Club	AFL Scoreboard	\$38,500.00	\$77,000.00
Totals		\$62,925.00	\$125,850.00