MOORABOOL
SHIRE COUNCIL

ATTACHMENTS

Ordinary Council Meeting
Under Separate Cover
Wednesday, 2 November 2022

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Bacchus Marsh Public Hall Committee of Management
Annual General Meeting

Monday 23rd September 2019

Location: Supper Room, Main Street, Bacchus Marsh

MINUTES OF MEETING

1.	Meeting Opened: 7.50pm. with S Deagan in the Chair.
2.	Acknowledgement of guests in attendance – Cr J Bingham, C Young and R Geurts
3.	Acknowledgment of members in attendance: S Deagan, G Treloar, D Childs, J Ginnane, E Daws The Chairperson acknowledged and thanked members in attendance for their participation and ongoing involvement on the Committee
4.	Apologies: K Currie and J Faulkner
5.	Minute of previous meeting of 13th September 2018 distributed to members and guests. ***Resolution:*** ***That the minutes of the Annual General Meeting of 13th September 2019 be confirmed*** ***Moved: G Treloar Seconded: D Childs*** ***Carried***

6.	6.1 Chairperson's Report

I am delighted to present my second Annual Report as Chair of the Bacchus Marsh Public Hall Committee of Management.

I wish to thank the Committee members and notable Guests for their efforts; their time, their dedication and their keen sense of humour. They have been a pleasure to work with over the past 12 months and I look forward to the next 12. Special thanks to Carol Young, Gary Treloar and Ron Geurts for the work undertaken in their additional duties as Bookings Officer and Secretary, Treasurer and Hall Keeper respectively.

Finally, I wish to thank the Moorabool Shire Council and Officers for their support and assistance throughout the past year, and look forward to another productive year

Changes

Over the past year we have:

- Seen changes within the composition of the Committee to ensure legislative compliance is met
- Welcomed John Faulkner, guest and future Committee Member and thank him for his acting hall keeper duties in Ron's absence.
- Moved the Committee meetings to Monday night to better accommodate hirer bookings

Year in review

It has been another productive year for the Committee of Management. Work to improve offerings to hirers and showcase the history of the venue and its place in the community.

- Refurbishment and upgrading of the lighting bar to provide a more modern lighting offering for hirers using the stage.
- Upgrades around the facility including new and aesthetically styled security screens for windows at the rear of the hall.
- The old stage stairs were replaced with newer, lighter, wheeled and safer stairs for stage access.
- The new lecterns were delivered with microphone stands, for conferences and seminars.
- The completion of the Digital Projector installation for the main hall.
- The installation of historical photos of the Bacchus Marsh Public Hall from its earliest days to today.

S Deagan

Chairperson

	6.2 Booking Officers Report
	Bookings for the Bacchus Marsh Public Hall and Supper Room have increased marginally over the 2018 financial year. Total booked hours for the Public Hall were 1349 giving a 31% occupancy based on a 12 hour day. This is an increase of 5% over the 2018 financial year. Total booked hours for the Supper Room were 1024 giving a 24% occupancy based on a 12 hour day. This is an increase of 6% over the 2018 financial year. With a decrease in Moorabool Shire Council bookings of 72.9% this has allowed for an increase in paid bookings of 15.6% in the financial year. We have permanent bookings from the following: • Bacchus Marsh Linedancers • Bushido Martial Arts • Rotary Club of Bacchus Marsh • Bacchus Marsh Horticultural Show • Moorabool Shire Council • RSL of Bacchus Marsh • Bacchus Marsh Christian Church • The Voice of the 7 Angels The Public Hall was closed during the year for the modifications to the light bar, floor resurfacing, lino repairs to the lady's toilet and painting and plastering to the stage ceiling due to flooding. Due to various places in the Hall affected by flooding, gutter guard will be installed to the building in the next months. Booking types are varied - Linedancing, weddings, engagements, birthdays, conferences, presentation nights, concerts and funerals. With the installation of the overhead projector in the Public Hall, we have seen an increase of funerals being held as we are the largest Hall in the area. The new portable stairs are a big improvement on the previous stairs and we have had many favourable comments on the facilities now available to hirers. The Committee is currently investigating the access to the stage for disabled persons which may have to result in some modifications to the building. New stage curtains have been quoted on and will need to be replaced on an urgent basis as the current curtains are coming out of the stage ceiling. C Young Booking Officer

	6.1Questions from the audience	Nil
	Resolution: ***That the Annual Management Reports be received*** ***Moved: J Ginnane Seconded: E Daws*** ***Carried***	
7	Annual Financial Report	

Balance Sheet as at 30th June 2019

	2018/19		2017/18
ASSETS			
Current Assets			
Cash at Bank			
Bendigo Bank Cheque Account	49,362.88		11,788.67
Bendigo Bank Hall Booking Account	11,437.50	note 3	15,523.00
Bendigo Bank - Term Deposit	-		30,210.96
GST refund amount due	-		1,269.57
	60,800.38		**58,792.20**
Other Assets			
TOTAL ASSETS	**60,800.38**		**58,792.20**
LIABILITIES			
Current Liabilties			
Hall Booking a/c - Security Deposits held	2,300.00	}	1,190.00
Hall Booking a/c - Booking Deposits held	9,137.50	note 3	14,333.00
	11,437.50		**15,523.00**
TOTAL LIABILITIES	**11,437.50**		**15,523.00**
	$		**$**
ACCUMULATED FUNDS	**49,362.88**		**43,269.20**

Statement of Income & Expenditure for the Year Ended 30th June 2019

		2018/19			2017/18	
Receipts						
Operational Grant			31,370.00			30,815.69
Hall Hire -	Current Year		37,580.41			31,728.20
	Council Bookings		4,939.58	note 1		8,541.83
Hire of Crockery/ Cutlery			35.46			125.36
Cleaning & Other Costs Recouped			395.90			454.55
Public Liability Monies Received			- 185.50			518.50
Grant Monies Received			2,887.50			-
GST on Income			- 1,401.67			714.33
Bank Interest Received			31.04			210.96
Total Receipts			75,652.72			73,109.42
Payments						
Operational Costs						
Advertising		29.70			350.00	
Booking & Secretarial Fees		7,961.49			7,742.26	
Cleaning		7,903.92			6,499.25	
Cleaning & Other Costs Recouped		272.72			-	
Computer Expense		610.00			369.00	
Electricity		4,279.74			5,520.54	
Freight		299.00			150.00	
Gas		1,545.55			1,465.40	
Hallkeeper		2,750.00			2,562.00	
Maintenance		6,651.90			1,465.13	
Meeting Expense		385.32			188.50	
Post Box Rental		118.18			115.45	
Public Liability Insurance		307.50			918.27	
Rubbish Removal		1,428.97			1,243.40	
Stationery & Postage		181.12			150.64	
Telephone		448.88	35,173.99		515.72	29,255.56
Equipment Purchases			30,137.88	note 2		13,218.79
Contra Entry - Moorabool Council Hall Bookings			4,939.58	note 1		8,541.83
GST on Purchases			- 1,961.98			555.83
Total Payments			68,289.47			51,572.01
Surplus (Deficit) for Period			**7,363.25**			**21,537.41**
Transfer to Bendigo Bank Term Deposit			**- 31.04**			**- 30,210.96**
Transfer from Bendigo Bank Term Deposit			**30,242.00**			
Add Cash Book Balance - 1st July 2018			11,788.67			20,462.22
CASH BOOK BALANCE - 30th June 2019			**$ 49,362.88**			**$ 11,788.67**

Bank Reconciliation Statement - Bendigo Bank Cheque Account
as at 30th June 2019

Balance as per Cash Book - 30th June 2019

Plus:- Cheques Not Presented

214	Moorabool Shire Council	Public Liabilty Insurance
215	Moorabool Shire Council	GST Owing (April - June 2019)

Less: Deposits Not Credited

Balance as per Bank Statement - 30th June 2019

Notes accompanying financial returns of 30th June 2019

Note 1 Moorabool Shire Council make bookings for the use of the hall premises on occasions. The COM does not receive booking fees for these events, however in order to present a report that gives an accurate financial record of usage this figure represents the amount that the COM would have received had the booking been made by a third party.

Note 2 Items of Equipment and Furnishings purchased during the period July 2018 to June 2019 were:

Replacement Crockery & Cultery	207.89
Water Glasses & Jugs	294.19
Stair Unit for Stage Access	3,781.82
Window Screens (back windows)	2,450.00
Light Bar	21,900.00
Projector (Main Hall)	1,503.98
	$ 30,137.88

Note 3 The Hall Booking Account is used to collect booking fees, security deposits and hall booking deposits. Fees for completed bookings are transferred to the main COM bank account at the end of each month.
Security deposits are refunded to those booking the hall at the conclusion of the booking, and after an inspection of the premises is carried out.
The balance in this account is for security deposits for bookings not yet completed and deposit amounts for upcoming bookings.
These amounts are listed as Liabilities of the COM.

7.1 Questions from the audience	S Deagan commended G Treloar on the presentation of these reports.

	Resolution: ***That the Treasurer's Report be adopted*** ***Moved: G Treloar Seconded: J Ginnane*** ***Carried***
8	Special Business
	8.1 Fees and Charges ***Resolution:*** ***That the current Fees and Charges only be amended by a reduction in the kitchen cost to $100 per hire and to be presented to Moorabool Shire Council for adoption in their 2020 budget effective 1st July 2020*** ***Moved: S Deagan Seconded: J Ginnane*** ***Carried***

Effective 1st July 2020	Community	Private	Commercial & Government	Security Deposit
Room Hire - Hourly Rates (minimum 2 hours) incl GST				
Main Hall (Auditorium,Stage & Foyer)	$27	$54	$77	$300
Supper Room	$20	$39	$54	$250
Foyer Only (occasional - not for regular use	$10	$21	$31	$150
Room Hire - Full Day Rates				
Main Hall	$195	$395	$545	$300
Supper Room	$164	$270	$350	$250
Foyer Only (occasional - not for regular use)	$62	$124	$186	$150
Full Complex Hire Day Rate				
With Kitchen	$445	$705	$925	$800
Without Kitchen	$320	$580	$800	$550
Equipment Hire				
Full Kitchen	$100	$100	$100	$250
Kitchen Tea/Coffee making only	$45	$45	$45	$50
Microphone -Public Hall/ Supper Room				$100 each
Projector/Sound System in either room				$100
Other Charges - Hourly Rates including GST				
Cleaning during normal hours	$65	$65	$65	
Cleaning after hours	$95	$95	$95	
Other Charges - Flat Rates				
Public Liability Insurance	$41	$41	$41	
After hours key pick up	$75	$75	$75	
After hours key return	$75	$75	$75	

Hirer Definitions (applied at absolute discretion of Committee of Management)	
Community	Public Meeting events, exhibitions etc for Moorabool Shire community benefit & well being (free or gold coin donation)
Private	Family functions, sports clubs or special interest groups functions, fundraiser events
Commercial/Government	Run for profit - Fees charged for attendance, enrolment or stall holding. Government departments holding seminars or community information sessions

	The Committee of Management reserves the right to refuse or place conditions on any proposed hire. This includes limiting the number or duration of hirings in any consecutive period.
	Meeting closed 7.55 pm

Bacchus Marsh Public Hall Committee of Management

Committee Meeting held 7-8pm on Monday 1st August 2022

Location: Supper Room, Bacchus Marsh Public Hall

Minutes

1.	Opened the Meeting 7:01pm with Stuart in the Chair	
2.	Members present Gary, Stuart, Keith, Eric Daws,	
3.	Apologies received John F, John G,	
4.	Guests Cr Tonia Dudzik, Michael Love (MLO), Ron G	
5.	Disclosure of Conflicts of Interest - Nil	
6.	Confirmation of Minutes ***Resolution:*** ***That the minutes of meeting of 4th April 2022 be confirmed*** ***Moved: Gary T Seconded: Eric D*** ***Carried***	
7.	Actions arising from previous meetings	
	7.1 Disabled Accessibility to Foyer and Stage. Repairs to ceiling and replacement of stage curtains. Front of stage, stage lighting and hall lighting 0717	C/O – No further progress while Stuart D has been undertaking Bookings duties.
	7.2 Hall User Manual 1017	C/O – No further progress while Stuart D has been undertaking Bookings duties.

	7.3 Committee Issued Contracts – Booking Contractor 1018	Stuart D – advised of the procurement limits, RFQ process and evaluation criteria as advised by Ashley Malloy of MSC. Stuart D tabled draft documents (which were circulated via email earlier in day) the Statement of Duties, RFQ Process and Evaluation Criteria documents. Feedback to be supplied to Stuart D by COB Thursday. Keith C and Gary T confirmed they were happy with the tabled documents. Stuart D will aim to advertise the contract on social media (BMPH page, BM Residents page, Melton / BM jobs page), the Hall website, and in the Moorabool news. Interested parties will also be invited to respond to the RFQ. Time frame of advertising and RFQ to be decided by Moorabool News advertising cycle but shall be no less than 14 days. Stuart D to contact Moorabool news this Friday 5th Documentation / records of all stages of the process to be forwarded to MSC to be retained.
	7.4 Interpretive Signs 0817	Stuart D to ask MSC if there's a specific format for signage / design within street style guidelines, and then next step in process Committee should follow.
	7.5 Help Phone Number 0220	C/O till 7.3 resolved
	7.6 Electricity Account with AGL and Solar Panels 0720	Stuart D to follow up on MSC email regarding potential reimbursement for costs related to light in car park.
	7.7 Secretary's Position on Committee 0720	To be advertised again after bookings contractor role completed.
	7.8 Security Cameras 0321	C/O – Awaiting for new appt GM Community Services.
	7.9 Public hall heating 0521	C/O
	7.10 Term deposits & Debit Card 0222	Term deposits rolled over. (Envelope) -closed off.
	7.11 Supper room doors / windows 0222	Waiting and monitoring client feedback.

	7.12 Hall Keeper Contract 0222	C/O until conclusion of bookings contractor role completed.
	7.13 Wiring Scope of Works 0222	Eric D to update RFQ on wiring works, based on recommendations from Sound & Light Concepts in Ballarat and seek additional quote.
8.	Chairperson's Report - Nil report received in light of additional duties undertaken by Stuart D in previous period. ***Resolution: N/A***	
9.	Secretary's Report	- Nil report received in light of additional duties undertaken by Stuart D in previous period. - No Secretary on committee currently, Stuart D acting.
	9.1 Inwards correspondence	n/a
	9.2 Outwards correspondence	n/a
	9.3 Business Arising	n/a
	Resolution: N/A	
10.	Treasurer's report Gary T submitted the treasurers report, month of June as well as FY 21/22. It was observed that costs had remained more or less consistent over previous period due to COVID, and that revenue from hires was at least 50% of the 'high water mark' of pre-covid bookings.	
	10.1 Accounts for Payment	Nil
	10.2 Business Arising	Nil
	Resolution: ***That the Treasurer's report be received*** ***Moved: Gary T*** ***Seconded: Stuart D*** ***Carried***	
11.	Booking Officer's Report	- Nil report received in light of additional duties undertaken by Stuart D in previous period. - Stuart D Acting as Bookings Officer
	11.1 Bookings Received	*N/a*

	11.2 Booking Enquiries	*N/a*
	11.3 Hall Visits	*N/a*
	11.4 Business Arising	*N/a*
	Resolution: ***N/A***	
12.	Hall Keeper/s Report Advised regarding additional key pickup by DFNC for rectification works / repairs	
	12.1 Tasks Completed	Ongoing inspections after users. No major maintenance issues to report. Issues regarding floors (talcum powder used by hirer for dancing on main floor) Had flooring person out to inspect floor. Recommended a new cleaning product. Cleaner, Susan to trial this product. Hall keeper cupboard found unlocked, unsure how this occurred, no hirer was given keys.
	12.2 Business Arising	Nil
	Resolution: ***That the Hallkeeper's report be received*** ***Moved: Stuart D Seconded: Gary T*** ***Carried***	
13.	General Business	Chair opened up general business to all present, members and guests. AGM – 29th August / September. AGM needs to be booked, a number of dates were suggested. Either 29th of August (in place of meeting on the 22nd), or meeting date of the 26th of September. SD to confirm with members not present and notify MSC. SD to reach out to David Childs to confirm if he still wished to attend or would the RSL like to nominate a new member.
	13.1	Eric D - Clock in hall battery is flat. Ron G commented the batteries last only a few months and need replacing frequently. Ron will identify a suitable replacement clock of similar size and styling.

	13.2	Eric D – Queried the preferred contractor list by MSC, wanting confirmation if Sound & Light Concepts in Ballarat were listed, so we could continue to use them for odd jobs in the hall related to the lighting and sound systems.
	13.3	Stuart D – thanked both Cr Tonia Dudzik and Michael L (MLO) for attending the meeting.
	Next Meeting 7-8pm Monday 22nd August @ Supper Room, Bacchus Marsh Public Hall	
	Meeting Closed 8:35 pm	

Bacchus Marsh Public Hall Committee of Management

Committee Meeting held 7-8pm on Monday 29th August 2022

Location: Supper Room, Bacchus Marsh Public Hall

Minutes

1.	Opened the Meeting 7:05pm with Stuart D in the Chair	
2.	Members present Gary, Stuart, Keith, Eric Daws,	
3.	Apologies received John F, John G,	
4.	Guests Cr Tonia Dudzik, Ron G	
5.	Disclosure of Conflicts of Interest - Nil	
6.	Confirmation of Minutes ***Resolution:*** ***That the minutes of meeting of 1st August 2022 be confirmed*** ***Moved: Gary T Seconded: Eric D*** ***Carried***	
7.	Actions arising from previous meetings	
	7.1 Disabled Accessibility to Foyer and Stage. Repairs to ceiling and replacement of stage curtains. Front of stage, stage lighting and hall lighting 0717	C/O – No further progress while Stuart D has been undertaking Bookings duties.
	7.2 Hall User Manual 1017	C/O – No further progress while Stuart D has been undertaking Bookings duties.
	7.3 Committee Issued Contracts – Booking Contractor 1018	Stuart D – advertising booked for Moorabool News for two weeks running in the issues on the 6th and 13th of September. Listed on website, fb Application for RFQs closed September 18th
	7.4 Interpretive Signs 0817	SD to provide dimensions, drawings and photograph of sign to MSC to approve. Information (wording) to be drawn from BMPH website
	7.5 Help Phone Number 0220	C/O till 7.3 resolved

	7.6 Electricity Account with AGL and Solar Panels 0720	MSC has indicated earlier they could reimburse the costs, and BMPH CAC need to provide estimates / invoices. GT to supply to SD to forward on to MSC.
	7.7 Secretary's Position on Committee 0720	C/O -To be advertised again after bookings contractor role completed.
	7.8 Security Cameras 0321	SD to follow up with introduction to new GM Leigh McCallum
	7.9 Public hall heating 0521	C/O
	7.11 Hall Keeper Contract 0222	C/O until conclusion of bookings contractor role completed.
	7.12 Wiring Scope of Works 0222	Eric D has engaged Marcus Shea for quote.
	7.13 Preferred Contractors confirmation from MSC 0822	Awaiting response.
8.	Chairperson's Report - Nil report received in light of additional duties undertaken by Stuart D in previous period. ***Resolution: N/A***	
9.	Secretary's Report	- Nil report received in light of additional duties undertaken by Stuart D in previous period. - No Secretary on committee currently, Stuart D acting.
	9.1 Inwards correspondence	n/a
	9.2 Outwards correspondence	n/a
	9.3 Business Arising	n/a
	Resolution: N/A	

10.	Treasurer's report GT organised deposits in bookings account. Legacy booking deposits, some dating back to 2019, for SD to investigate. GT to forward to SD.	
	10.1 Accounts for Payment	Nil
	10.2 Business Arising	GT raised lack of clarity in cleaning contract and invoicing. RG and GT to arrange to meet ACS to walk through and requote.
	Resolution: ***That the Treasurer's report be received*** ***Moved: Gary T*** ***Seconded: Stuart D*** ***Carried***	
11.	Booking Officer's Report	- Nil report received in light of additional duties undertaken by Stuart D in previous period. - Stuart D Acting as Bookings Officer
	11.1 Bookings Received	*N/a*
	11.2 Booking Enquiries	*N/a*
	11.3 Hall Visits	*N/a*
	11.4 Business Arising	*N/a*
	Resolution: ***N/A***	
12.	Hall Keeper/s Report Advised regarding additional key pickup by DFNC for rectification works / repairs	
	12.1 Tasks Completed	Ongoing inspections after users. No major maintenance issues to report. Double GPO installed above sound system controller (up on stage). RG replaced battery on clock, will monitor frequency of battery changes now that second hand has been removed. Bathroom repairs completed from previous hirer.
	12.2 Business Arising	Nil

	Resolution: ***That the Hallkeeper's report be received*** ***Moved: Eric D Seconded: Keith C*** ***Carried***	
13.	General Business	
	13.1 Nomination Form	SD to follow up WWCC requirement
	13.2 Telstra Invoice	SD to follow up with Ashley around access to the Telstra Portal for Invoices
	13.3 Hall Keeper	Ron away 11th Sept to 11th Oct. John F returns end of Sept. Susan D will undertake post hire inspections as part of post hire cleaning. The Committee thanks Susan for this work.
	Next Meeting 6:30-8:30pm Monday 26th September @ Supper Room, Bacchus Marsh Public Hall Will occur around the AGM.	
	Meeting Closed 8:35 pm	

MILLBROOK COMMUNITY CENTRE

ANNUAL GENERAL MEETING

MINUTES

HELD AT MILLBROOK COMMUNITY CENTRE

12TH OCTOBER 2021 AT 7.30 PM

MEETING OPENED – 7.35 PM

PRESENT: Georgie Reynolds, Mark Labbett, Mark Weigall, Andrea Weigall, Tom Reynolds, Adrian Van Den Heuvel, Paddy Ryan, Amanda Labbett, Gerard White, Luke Reynolds, Julian Elliot

APOLOGIES: Bruce van Den Heuvel, Jenny White

WELCOME

Mark Weigall opened the meeting and welcomed all attendees.

CONFIRM MINUTES OF PREVIOUS MEETING

Read by Andrea Weigall
Motion to accept previous minutes
Moved: Georgie Reynolds / Second: Luke Reynolds

BUSINESS ARISING FROM PREVIOUS MINUTES

None

TREASURERS REPORT

Financial report for 2020/2021 financial year was presented.

Bank balance as of June 30th, 2021 - $26,079.91

Motion passed to accept financial report 2020/2021

Moved: Amanda Labbett
Second: Mark Labbett

ELECTION OF OFFICE BEARERS

All positions were declared open.

The committee extends its thanks to Mark Weigall for his service as President of the Millbrook Community Centre for the past two years.

The Executive Committee was elected as follows:

Position of President/Chairperson

Tom Reynolds nominated Patrick Ryan

Seconded: Luke Reynolds

Patrick Ryan accepted the nomination and was appointed to the position.

Position of Secretary

Mark Labbett nominated Andrea Weigall

Second: Amanda Labbett

Andrea Weigall accepted the nomination and was appointed to the position.

Position of Secretary

Mark Labbett nominated Andrea Weigall

Second: Amanda Labbett

Andrea Weigall accepted the nomination and was appointed to the position.

Committee members

Yova Reynolds has resigned from the Committee. An email from Yova was received tendering her resignation. We thank Yova for her service to the Millbrook Community Centre and the improvements she initiated.

Georgie Reynolds, Luke Reynolds, Tom Reynolds, Amanda Labbett, Mark Labbett, Adrian van de Heuvel, Mark Weigall are continuing as committee members. Gerard White was nominated as a new committee member which he accepted.

Current committee members Lindsay Grey and Michelle O'Brien were not in attendance to confirm if they are continuing as committee members.

GENERAL BUSINESS

No further matters

MEETING CLOSED: 7.55 PM

MILLBROOK COMMUNITY CENTRE

MINUTES OF MEETING

HELD AT MILLBROOK COMMUNITY CENTRE

17TH MAY 2022 AT 7.30 PM

MEETING OPENED – 7.35 PM

PRESENT: Andrea Weigall, Luke Reynolds, Georgie Reynolds, Patrick Ryan, Mark Weigall, Mark Labbett, Gerard White, Amanda Labbett, Adrian van den Heuvel

APOLOGIES: Bruce van den Heuvel

TRESURER'S REPORT

Balance in bank account as of 17 May 2022 - $24,227.17

CORRESPONDENCE

- Committees@moorabool
  - email: Easing of restrictions
  - email: Community Asset Committee Governance Guidelines

MINUTES FROM PREVIOUS MINUTES

Motion to pass the minutes from meeting held 8th February 2022

Moved by Luke Reynolds
Second: Adrian van den Heuvel

MATTERS ARISING FROM PREVIOUS MINUTES

Garden maintenance

Rabbits continue to be a problem digging up and eating plants.
The north side garden will need to be fenced off before the agapanthus can be replanted. The southern garden bed also requires fencing due to rabbit damage.
Mark Weigall will erect a fence to protect plants from rabbits.
Paddy Ryan to purchase fencing materials and spray for weeds.

Working bee

Paddy Ryan thanked all who attended the working bee.
The new first aid kit was installed in the kitchen.
Luke Reynolds installed the new water tank next to the toilet block.
Paddy Ryan provided the wire and stakes for the tree guards and fencing which was completed at the working bee.

Kitchen upgrade/Lal Lal windfarm grants

Georgie Reynolds has discussed changes to kitchen with Adam Ludbrook. A quote will be obtained for kitchen upgrade.
Quote for appliances to be obtained by Georgie Reynolds - Large fridge and dishwasher
Andrea Weigall will prepare an application for a grant from the Lal Lal Wind Farm. Georgie to provide quotes before the 19th of June. Applications close on 24th June 2022.

Nathan to remove.

Toilets

Andrea Weigall received feedback from the Community Assets committee regarding toilet cleaning by council. A decision will be made in July regarding the inclusion of the MCC in the council cleaning roster. In the interim the MCC will engage the services of a regular cleaner to clean the toilets/kitchen each fortnight up to $40 per clean.
Andrea Weigall will arrange a cleaner.

Application for seeking cancellation of Incorporation

Andrea Weigall awaiting advice from Ashely Malloy regarding this matter. Staff changes at council have delayed the process.

Community Asset committee guidelines

Final version of the Community Asset Committees Governance guidelines has been received. All committee members should have received this via email. These will be presented to Council for adoption and implementation.

OTHER BUSINESS

Council Assets Liaison Committee Report

A request was made to council for repair of the ramp. This has been lodged with the Assets team. We have been advised that the soft fall will be removed and replaced with cold mix road surface to provide a better transition from the path to the ramp. This has not been completed. Luke Reynolds will follow up with Council.

Old netball court surface – Luke Reynolds to discuss renovating this area with Council as it is unstable and a tripping hazard to all users.

Mark Labbett to follow up on tennis court improvement.

Room divider is difficult to open and close – Luke Reynolds to investigate repairs

A new First aid kit has been purchased and installed

Paddy Ryan will write a letter of thanks and purchase a small gift for Helen Todd for her assistance with the Landscaping.

Upcoming community event ideas
No ideas were forthcoming at this time.

Next meeting is scheduled for Tuesday, August 23rd, 2022, 7.30pm
The AGM will also be held on this date prior to the General meeting

MEETING CLOSED: 8.40 PM

ATTACHMENT 1 – COMMUNITY GRANTS AUGUST 2022 ROUND

PROPOSAL

Based on the application assessment process and funding criteria, it is proposed that the Council allocates funding for grants for the Moorabool Shire August 2022 Community Grants Program as detailed in the tables below:

RECOMMENDED

COMMUNITY ARTS AND CULTURE GRANTS:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Community Grant Requested	Total Project Value
Lou Callow (Auspiced by Wombat Regional Arts Network)	Youth Street Art Project	$3,000.00	$6,000.00
Oliver Hinton (Auspiced by Community Music Victoria)	Ballan Community Street Band	$2,900.00	$6,500.00
Heather Marsh (Auspiced by Community Music Victoria)	Regional Women in Music Showcase	$3,000.00	$6,650.00
		$8,900.00	$19,150.00

RECOMMENDED

COMMUNITY EVENTS GRANTS:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Community Grant Requested	Total Project Value
CWA Victoria- Ballarat District	Art and Craft Exhibition of the CWAs of the Victoria Ballarat District Group	$3,000.00	$20,000.00
Friends of Paddock Creek	Stargazing at Paddock Creek Reserve in Gordon	$900.00	$2,950,00
Blackwood Progress Association	Blackwood Easter Carnival Music Program	$3,000.00	$10,208.00
Mycelium Laboratories Inc	Moorabool Mushroom Festival	$3,000.00	$12,735.00
	Totals	$9,900.00	$45,893.00

NOT RECOMMENDED

COMMUNITY EVENTS GRANTS:

Group Name	Group Project	Community Grant Requested	Total Project Value
Darley Cricket Club	Darley CC 40th Anniversary "Back To"	$3,000.00	$14,410.00
	Totals	$3,000.00	$14,410.00

RECOMMENDED

COMMUNITY STRENGTHENING GRANTS:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Community Grant Requested	Total Project Value
Bacchus Marsh and Melton Community Theatre	Moonlite Theatre Website Development	$1,602.00	$3,204.00
Darley Football and Netball Club	All Abilities Football	$2,000.00	$4,000.00
Wombat Regional Arts Network	The Artists Collective- Setting up Gallery and Workshop	$5,000.00	$10,000.00
Navigators Tennis Club	Navigators Tennis Club Expansion	$4,400.00	$11,157.00
Ballan Cricket Club	Increase Junior (including girls only) participation	$5,000.00	$10,000.00
Bungaree Recreation Reserve Committee of Management	Netball Lighting	$4,750.24	$9,500.48
Great Dividing Trail Association	Lerderderg Track Interpretive Signage and Visitor Enhancement Project	$4,907.00	$11,689.37
Darley Cricket Club	Darley Park Scoreboard	$2,715.00	$5,430.00
	Totals	$30,374.24	$64,980.85

RECOMMENDED

COMMUNITY DEVELOPMENT FUND GRANTS:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Community Grant Requested	Total Project Value
Mollongghip Hall and Tennis Committee of Management	Mollongghip Tennis Court Resurface	$11,000.00	$22,000.00
Elaine Cricket Club	ECC Two Net Cricket Training Nets	$26,125.00	$52,250.00
	Totals	$37,125.00	$74,250.00

NOT RECOMMENDED

COMMUNITY DEVELOPMENT FUND GRANTS:

Group Name	Group Project	Community Grant Requested	Total Project Value
Bacchus Marsh Football and Netball Club	Goal Post Netting	$70,000.00	$90,000.00
Ballan Football and Netball Club	Electronic Scoreboard and Electronic Screen	$58,800.00	$117,600.00
	Totals	$128,800.00	$207,600.00

Moorabool Shire Council

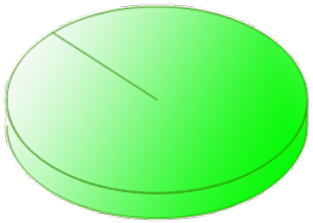
PREMIUM Action and Task Progress Report

October 2021 - October 2022

Report Filters:

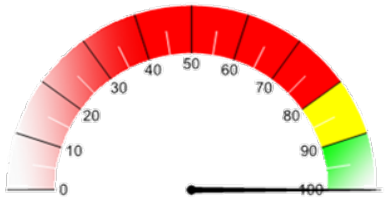
Date From :27-10-2021
Date To :31-10-2022
Service Unit :Community Development
Activity :Health & Wellbeing
Objective :Objective 1 - Healthy, inclusive and connected neighbourhoods
Priority :Improve the health and wellbeing of our community
Action Status :In Progress
Display Task : Yes
Action Filter :Council Plan,Key Strategic Activity

Action Status



Off Track	0.0%
Monitor	0.0%
On Track	100.0%
No Target	0.0%
Total:	100.0%

Action Progress Against Targets



1 Actions reported on
1 At least 90% of action target achieved
0 Between 60 and 90% of action target achieved
0 Less than 60% of action target achieved
0 Actions with no target set

mmunity Strengthening

nmunity Development

rity: **1.1.1 Improve the health and wellbeing of our community**

ion	Responsibility	Action Status	Start Date	End Date	% Comp.	Target	% On Target
1.3 Implement the annual actions of the Health and lbeing Plan	Troy Watson - Manager Community Development	In Progress	1/07/2021	30/06/2025	25%	25%	GREEN

vity	Budget Type	Budget	YTD Budget	YTD Actual	YTD Variance
lth & Wellbeing	Recurrent				

ked action filters: Council Plan

TION PROGRESS COMMENTS

Health and Wellbeing Plan annual cycle runs annually through to October. Of the 62 actions for year one, 59 have been completed are three actions are to be carried forward for ıpletion and a a report will be provided to the November Ordinary Meeting of Council. Notable actions to date include our partnership with the Central Highlands Primary Care :nership to map and promote foodbanks and other food security initiatives, delivery of bystander training to staff to upskill in regards to prevention of violence against women, ımunity information and education to improve recycling and waste reduction and increased uptake of training by Council staff and community groups to support mental health ıding mental health first aid.

Updated - 27/09/2022

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Develop a strategy to plan for and age with Moorabool's growing diverse ımunity	*Nichole Knight - Health Promotion Officer*	*Completed*	*27/10/2021*	*31/10/2022*	*100%*	27/09/2022	

sk Progress Comments

:al data including census data, and other relevant data and supporting evidence for cultural and other diverse groups is being collated to support engagement and planning ıcesses for the development of a strategy in year 2 of the Health and Wellbeing Plan as this is a multi-year action.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Promote mental health services, lines and campaigns	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

e Health and Wellbeing page on Council's website provides current contact details and links for Mental Health support services. Men's health helplines including mental health re promoted during Men's Health Week in May 2022. Early Years services promote the Perinatal Anxiety and Depression Australia (PANDA) website and services for new and pectant parents and refer clients to mental health services as required. Council's Youth Services promote the following Mental Health and related services to young people and ir families: Headspace, Odyssey House, Uniting drug & Alcohol Support, WRISC, Berry Street, Ballarat Community Health Services, CAFS, Orange Door, Djerriwarrh (Western alth) Melton.

Use Environmentally Sustainable Design ciples in new Council buildings and sider these principals in relation to existing astructure upgrades	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

astructure projects currently under construction and in planning include renewable energy sources including the use of electricity (no gas as a fuel source) and more solar (PV) nels than required by the code including West Maddingley Early Years Hub, Ballan Library and Community Hub, Racecourse Reserve Community Pavilion, Bacchus Marsh Bowls ub and Bacchus Marsh Indoor Stadium. Electric vehicle charge points are provided at the Bacchus Marsh Depot, Ballan Depot, Darley Civic Hub and Ballan offices.

ergy efficiency measures are incorporated into new builds including maximisation of passive solar design where possible, solar gain via celestial windows facing north when a lding must be orientated north/south, and use of thermal mass on floor finishes and walls. Light fittings and water fittings that are much more efficient than the code requirements d adjustable ceiling fans, operable windows are included to reduce energy usage and costs. Sensors to turn off lights in rooms that are not being used have been installed during ent refurbishments at the Darley Civic Hub.

duction in waste and environmental impacts due to product use include Low VOC paints and finishes, treatment and re-use of water, and use of springs in lieu of roll out turf uiring less energy to produce have been incorporated. Demolition material is returned back into the industry / supply chain (concrete, steel, conduit, copper, hardwood and ated pine) reducing the use of non-renewable materials and the use of non-renewable energy in processing products that are not required due to the reuse of materials. Council s been using recycled product in projects recently to help the circular economy philosophy – RAP, glass and soft plastic in asphalt, tyre rubber in sealing, plastic bottles in fencing d furniture, recycled plastic fibre reinforcement have been used in the Aqualink trail, amongst others.

Develop a Council policy on 20 Minute ghbourhoods including active and public sport, and accessible and diverse housing ons	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

etings between the Department of Health and Council staff in 2022 have provided common understanding around the elements of 20-minute neighbourhoods that are desirable hin new developments. Regular input is being sought by the planning department from other units to inform new and infill development in relation to active transport, green aces, accessibility and housing options. Where appropriate feedback is communicated to developers to encourage an increase in health promoting aspects within developments ich align with 20-minute neighbourhoods. Work towards a policy will progress in year 2 of the Health and Wellbeing Plan as this is a multi-year action.

Promote lactation consultants within MCH vice and breast pump loan system	Clare Pridham - Maternal & Child Health Coordinator	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

orabool Breastfeeding Support Service (BFSS) and breast pump loan flyer have been created and distributed to local hospital and GPs. Maternal and Child Health (MCH) also s an ongoing relationship with DJHS (Bacchus Marsh Hospital) Lactation services promoting MCH BFSS.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Raise awareness of and refer to Job ocates Victoria for a free and holistic roach to job readiness	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

tails about Jobs Victoria Advocates have been added to the Council Website. Jobs Victoria Advocates attend the Lerderderg Library on a regular basis. Social media posts moted the service in February and June. Services are also currently available for face-to-face options in Ballarat and Melton council areas.

- Provide up to date information regarding ence support at health services community tres, local services and on Council's site, social media and Emergency Relief Recovery Centres	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

rrently the Addressing Family Violence in Emergencies Plan is under review which will include services and referral pathways. Council utilises emergency service agencies to sist with providing current referral pathways. Guest speakers at the Moorabool Emergency Management Project Committee from some of the key agencies in Ballarat and rounds attend relief centres to provide support when required. Details about family violence and associated support services for Aboriginal, CALD, LGBTQIA+ and women with ability, Elder Abuse and 1800 RESPECT have been included and updated within the Prevention of Violence section on Council's website.

uncil has acknowledged the need for websites that house information about domestic violence, sexual assault or stalking to have a 'quick escape' or exit button. These buttons there to allow someone to quickly leave the website if they are concerned someone may see what they are viewing. Recognising that closing the window and looking at nothing look suspicious, Council has included a quick escape function from our website page that details violence services back to our home page. This has added a level of cessibility and also reflects best practice.

alise the reporting of the 2017 - 2021 lth and Wellbeing Plan	Nichole Knight - Health Promotion Officer	Completed	1/07/2021	27/10/2021	100%	26/11/2021	
- Provide unconscious bias, cultural reness and mental health training for ncil staff	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

ining modules have been identified and added to staff training portal (ELMO). As at July 2022 the following numbers of staff have completed the modules: Cross Cultural mmunication (4), Cultural Awareness (6), Diversity in the Workplace (7),
naging unconscious bias (4), Mental Health Awareness (3). Staff are being encouraged to consider these modules for their 2022-2023 professional development.

nding through the Department of Families, Fairness and Housing as part of the Storm Recovery was used for 11 internal staff members to undertake Mental Health training. The rm Recovery Team took part in Mental Health and Psychosocial Recovery Training provided by Red Cross and facilitated across Hepburn and Moorabool Shires to support the overy teams. Many of our Storm Recovery and Emergency Team members also attended a session in December with Community and Council with clinical psychologist Dr Rob rdon.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Activate under-utilised community halls ugh engagement with community groups, each services to foster social nectedness	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

rary Services provided two watercolour basics sessions as an outreach activity at the Gordon Hall as part of the Social Connector project. The sessions held on 9 and 23 May re promoted for people to reconnect with their community, reconnect with the library, explore new creative activities and to meet new people. Council' s Arts and Culture through Young and Local program supported young people to host a youth led musical performance at the Ballan Hall as part of the Hide and Seek Music Festival . A two hour youth-led ncert at the Ballan Mechanics Institute was curated and performed by 17 young musicians. and 100 people in attendance.

- Deliver Local Drug Action Team - She's ne Mentoring and Empowering Women in rt Program	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

e Local Drug Action Team (LDAT) led by Western Health officially recommenced in March. The LDAT was funded by the Australian Drug Foundation to provide the She's Game ntoring and Empowering Women in Sport Program. The aim of the program was for participants to learn community leadership skills to help discourage the use of alcohol and er drugs within their club or association, while driving actions that advance gender equality. The program was promoted on social media and directly to sports clubs by Western alth and Council. Four mentors commenced the program, with training and mentoring commencing in August, with a shortfall of 2 mentees. The six-week course for participants luded:

ek 1 - Introductions and Goal and Objective Settings (Western Health)
ek 2 - Gender Equality and Preventing Violence Against Women Training (Women's Health Grampians)
ek 3 - Leadership, understanding you, your style, and others around you
ek 4 - Project management essentials
ek 5 - Alcohol and Drug Harm Minimization and Mental Health and Wellbeing (Vic Pol and Sports Central)
ek 6 - Sustainability Planning and putting these skills to use. (Western Health)

Participate in forums and networks to port Health Choices implementation uding the Healthy Choices Alliance	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

uncil is member of Central Highlands Primary Care Partnership Healthy Choices Alliance with Health Promotion Officer attending . The Grampians Public Health Unit (formerly ntral Highlands Primary Care Partnership) continue to support implementation of the outcomes and measures for collective effort in healthy eating via various activities (such as Healthy Choices Alliance and other forums, working groups, capacity building activities) and will engage with appropriate partner representatives from Mecwacare and Western alth as appropriate. Council has workshopped with the Alliance partners to develop outcomes measures for collective impact to support our healthy food initiatives and nonstrate local impacts across the Central Highlands region. These measures will be used within the Moorabool Health and Wellbeing Plan where applicable. The Health omotion officer attended Healthy Supermarkets Community of Practice meetings in 2022. Grampians Public Health Unit, formerly CHPCP, attended Food Access Network etings, which are currently more Ballarat focused, to understand opportunities for increasing Moorabool support.

- Implement the Moorabool Female ndly Strategy	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

orabool Council's Female Friendly Strategy was adopted by Council on 2 March 2022. The Recreation team are currently undertaking action planning in relation to the strategy, ich will be implemented in the 2022/23 financial year.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Promote information about elder abuse support services	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

rld Elder Abuse Awareness Day (15 June) was promoted on Council's Facebook page. Seniors Rights Victoria support and information about elder abuse has been added to the vention of violence and gender equity section on Council's website. The Orange Door service in Bacchus Marsh have identified that Elder Abuse is one of the reasons for orabool residents seeking their referral services. Seniors Rights Elder Abuse and prevention support information has been provided within information provided to older residents ring Seniors Week 2022.

- Identify locations for additional king/cycling tracks and supportive astructure to enable active travel and ve recreation through the review of the e and Bike Strategy	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

e Hike and Bike strategy development is due to commence in 2022/23. In 2021/2022 some major active recreation projects commenced in Moorabool that support active reation and active travel. The Bacchus Marsh 1000+ steps stage one is complete and open to the public. Stage 2 The Bald Hill All Abilities Trail is underway and will provide for itors of all ages and abilities and will include a sculpture trail, seating nodes and a look out area. Through an expression of interest process Wurundjeri Woi- Wurrung Artist Aunty n Wandin has been commissioned to create the first sculpture for the trail. Aqualink has been enabled by Southern Rural Water's recent upgrade and modernisation project ich includes underground piping and the removal of the channel. This will enable off-road walking and cycling access and linkages through Darley and Bacchus Marsh. This ject is being delivered with funding from the Federal and State Government. Department of Transport, Southern Rural Water and Moorabool Shire Council are working together deliver this project. Aqualink is under construction with the North section (Grey St to the Lerderderg River) close to completion. The Maddingley Park section is complete.

Promote Rethink Sugary Drink campaign	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

think Sugary Drink fridge nudging and pricing option fact sheets and information have been distributed to summer and winter sports groups within Moorabool. Nudging includes moting and prioritising water and no sugar options, through display design and pricing to influence purchasing of healthier options. Correspondence has included the opportunity clubs to receive onsite visits from Council officers to support them to identify nudging options if required.

- Apply Universal Design Principals to new upgraded facilities and playgrounds to ease accessibility	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

uncil has applied health and accessibility lenses across new and upgraded developments through Council's planning team processes. Input in 2022 has been provided regarding w developments, park upgrades and an aged care facility upgrade. A new position has been established in the Community Development team, which will oversee plans and ions pertaining to older residents, disability, access and inclusion and diversity. This position will continue to promote design principles to ensure accessibility.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Use images that represent diverse nen, gender roles and family types within ncil publications and online munications	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

hotographer was engaged to increase diverse images within Council's image bank. Photographs were taken in the rural township of Gordon, capturing local people participating health and arts activities. Additional images were also captured within community programs to show diversity within learning and community engagement activities. Images used romote women's events and activities including International Women's Day and Women's Health Week have been chosen with an intersectional lens to include disability , age, tural and LGBTQIA+ representation. The Youth Services team have worked on providing inclusive and diverse imagery within their promotional materials for youth events and grams and the promotion of Studio 22 youth space.

- Advocate for increased local mental lth and outreach services identified ugh service mapping	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

ung people are supported to access Headspace in Melton and Ballarat, both online and in person. Bacchus Marsh College have a new psychologist on board. The College's llbeing team meets with Councils Youth Services, Victoria Police and Headspace monthly. Council's Youth Services team deliver a program called Elevate funded through gage! and the Department of Families, Fairness and Housing. The program provides short term mentoring, designed to support young people to access the services they need d at the same time support young people's improved social and community connection. Moorabool Young people currently access the following services: Headspace, Odyssey use, Uniting drug & Alcohol Support, WRISC, Berry Street, Ballarat Community Health Services, CAFS, Orange Door, Djerriwarrh Melton.

nding through the Central Highlands Primary Care Partnership was identified and provided to Moorabool community groups to support people experiencing mental health ncerns. These included: Two Accidental Counsellor sessions with 7 attendees and two Mental Health First Aid sessions with 8 attendees. Moorabool had members from the owing groups attend the training: Ballan Caravan Park, social worker, CFA volunteer, The Blackwood Times, Bacchus Marsh Easter Festival, Western Health, primary school cher, Darley Neighbourhood House.

lementation of the new Health and lbeing Plan 2021 - 2025	Nichole Knight - Health Promotion Officer	In Progress	27/10/2021	30/06/2025	25%	12/09/2022	

sk Progress Comments

actions were included in the year 1 action plan for the Health and Wellbeing Plan across 6 key health areas. A total of 59 actions were completed, 2 actions were not started and ed over to year 2 and 1 action was rolled over in progress to be complete in year 2.

- Undertake test purchasing for tobacco related products	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

st purchasing was not completed in 2021 due to COVID restrictions. Test purchasing was conducted in April 2022 at 19 premises, with 17 compliant and 2 premises sold to derage test purchasers. One premise received an official warning, the other premise falls within Department of Health jurisdiction for any further action.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Identify and promote skill development ortunities for young people to support cation and employment	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

uncil currently have two apprentices onboard and also offer traineeships and support short term placements. Three current trainee positions advertised and filled include: a Child uth and Family Services Trainee, a Finance Trainee and a People and Culture Trainee. A vacancy exists for an Asset Management Trainee.

e Young and Local program was part of the Hide and Seek Music Festival. 17 young people were upskilled with support from guest speakers and a Project Lead to support the duction of music performances in Ballan.

- Implement requirements of the Health kplaces Achievement Program to obtain ification in the areas of Mental Health, oking, Physical Activity, Healthy Eating, ohol and Drugs	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

initial meeting was held with People and Culture, OHS and Health Promotion to discuss embedding health and wellbeing within a strategy for staff. A project proposal is being veloped to provide for a health strategy for staff which will align with some of the Achievement Program requirements. The Achievement Program Foundations requirements are ng documented. A meeting was held 19 July to progress foundations requirements and discuss the formation of a staff HWB reference group. A staff Health and Wellbeing policy ft is in progress as a requirement of working towards the Foundations requirement.

- Advocate for increased local family ence service for the Moorabool community	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

e Orange Door operates out of the Child and Family Services (CAFS) building in Bacchus Marsh, and provides a centralised referral point for residents experiencing family lence. A representative from The Orange Door in Bacchus Marsh was invited and attended the August Health and Wellbeing Committee meeting to speak to the Committee out their service. Initial discussions indicated that a high percentage of referrals are made to agencies outside of Moorabool Shire. The Orange Door have agreed to assist where ssible to identify further data to support mapping of services available to Moorabool residents and where joint advocacy may be beneficial.

- Implement Social Connector Program in aries and engage with GPs, hospitals and dical services to refer for connection to al activities (social prescribing) in ordance with funding agreement	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

orabool Libraries Social Connector (MLSC) program is creating activities to enable people to learn /make/ reconnect socially. Free programs and activities offered so far include chet, slow stitching, wreath making, watercolour, papercraft, macrame, ukulele lessons, meditation and yoga. These activities have been held at the Bacchus Marsh library, llan Mechanics Hall and Gordon Hall. The program included activities held in Ballan and Bacchus Marsh as part of Women's Health Week and 3 additional sessions are planned the Seniors Festival including Are 'Uke' OK? – Ukulele sessions, Junk Journaling sessions, and Life after 60: Tired to inspired presentations. Library Services and Health omotion collaborated to create 'Community Connector' flyers & information for distribution throughout the Shire. These provide residents with a contact via Moorabool Libraries nmunity Connector to activities and connections within the shire. Two Doctors surgeries, Bacchus Marsh Medical and Ballan Health agreed to be part of the initial rollout of the cial Prescribing' initiative as part of the current MLSC Moorabool Libraries Grant program. Information for GPs and Allied Health professionals and postcards have been provided acilitate referrals to the program. As at 15 September 2022 233 people have accessed Community Connector activities. Three social prescribing referrals were received as of 1 otember from Bacchus Marsh Medical Centre. Funding for the Community Connector role ends 30/9/2022.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
'dentify community champions to lement water nudging within sports 'ities	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	
sk Progress Comments uncil's recreation team identified and approached the Bacchus Marsh Racecourse and Recreation Reserve user groups (Soccer, BMX and Cricket clubs) and users of the Darley 'ic Hub Pavillion in regard to nudging of fridges on the site in September. An audit of fridge was undertaken in September in the Bacchus Marsh Leisure Centre to ensure ntinued compliance with Healthy Choices guidelines.							
- Develop a policy for sporting clubs to vent consumption of alcohol at junior tions	Nichole Knight - Health Promotion Officer	Deferred	27/10/2021	31/10/2022	1%	27/09/2022	
sk Progress Comments 'ion has not yet commenced and will be rolled over to year 2.							
Provide ongoing training for staff involved mergency Management to recognise and ond to Family Violence	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	
sk Progress Comments e Emergency Management (EM) plan is under review with staff training a key component of actions to be identified. Current staffing levels have impacted upon the review cess. Whilst specific family violence training has not been scheduled in 2022 many of Council's Relief Centre staff are undertaking training in the region as an annual introduction Emergency Management. Council's EM Team are linked into the GAD Pod (Gender and Disaster research and training body) and Council provides information in outreach packs er emergencies from them including recent storm events.							
Undertake and implement Gender 'iting, Gender Impact Assessments, der Action Planning, Reporting (GE Act 0)	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	
sk Progress Comments e required Gender Audit was undertaken by Council's People and Culture team, including the gender equality staff survey. Staff were engaged in consultation regarding the dings of the survey and audit. A gender equality working group was convened with representation from across the organisation to develop the Gender Equality Action Plan EAP). The GEAP was finalised and approved by the Gender Equality Commission in July 2022. Three year 1 actions in the Gender Equality Action Plan have been completed h the remaining 4 on track for completion within the prescribed timeframe. Four Gender Impact Assessments (GIAs) have been completed as of July 2022, including for the alth and Wellbeing Plan, Enforcement Policy, Female Friendly Strategy, and Age Well Live Well Strategy . pport to Gender Equality requirements including for GIAs has been added to the role of Health Promotion and Gender Equality Officer (formerly Health Promotion Officer) as part 'he realignment of the Community Strengthening directorate.							
- Provide training and resources for mmunity groups and individuals to support ne capability including the Be Connected gram	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	
sk Progress Comments chnical help for devices including laptops, ipads and phones to assist people to be able to feel confident to be online has been provided up to 4 times per month from the derderg Library with the support of a volunteer. Most attendees are older residents, with 6-8 people attending each session. Attendees are signed up to the Be Connected gram which provides online information and activities to build skills.							

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Engage with young people in rural areas Moorabool to identify and facilitate youth vities to support social connection	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

ung people across Moorabool engage in Council's Youth Services programs and events. Programs and events are planned and delivered with and in consultation with young ople. Council's Youth Services team will be developing a new Youth Strategy in 2023 with young people. Council will be undertaking extensive consultation with young people oss Moorabool to find out what services and programs young people want.

gagement with Young People in Rural Areas has included:
e Ballan Youth Zone, adrop-in space for young people was opened during the April school holidays 2022. The Youth drop-in space is now open every Wednesday afternoon ing the school term for young people. 76 young people have attended as of end August 2022. Free face-to-face guitar lessons are currently delivered weekly in Darley and llan funded by FReeZA. Young people are engaged in the Youth Engagement Support Program (YES), LGBTQI Group, FReeZA and & Youth Action Group (YAG) committees d Freeza/YAG Youth Council. In addition, Council's Youth team have a range of events and programs planned that will be delivered in Ballan, Darley, Bacchus Marsh, Gordon d Blackwood for the remainder of 2022.

- Recognise diverse and cultural days of ificance	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

Council officer working group including Health Promotion, Age and Disability, Libraries, Youth, Best Start, Community Development, and Arts convened to plan for identified days significance. Idahobit Day morning teas were held across Council sites to celebrate and raise staff awareness with 75 staff across 4 sites attending.
uth Services provided an IDAHOBIT cooking activity through Studio 22 program, with 11 young people in attendance. Western Health's Health Promotion team supported ernal IDAHOBIT events.

conciliation Week was recognised in Bacchus Marsh, with Wurundjeri Elder Uncle Ringo sharing a Welcome to Country and Smoking Ceremony, which was followed by the sing of the Aboriginal and Torres Strait Island flags. A group of children from Bacchus Marsh Primary School also attended and presented Uncle Ringo with a piece of work on onciliation. A Wadawurrung event planned for Ballan unfortunately needed to be cancelled due to the representative being unable to attend. Wadawurrung activities were orporated into the NAIDOC Week events. NAIDOC week events included a Welcome to Country, Smoking Ceremony performed by Barry Gilson, and local Aboriginal Artist nty Marlene Gilson's artwork projected on the Gordon Hall. Approximately 30 people were in attendance. Library services hosted a BaccChat session and storytime session turing Jayden Lillist – 21 attendees across both sessions. Craft sessions were held in Ballan and Bacchus Marsh, creating woven raffia bracelets with 35 attendees across 3 ssions. Another feature was First Nations photographer Wayne Quilliam who had his work projected onto the Bacchus Marsh RSL building.

- Facilitate bystander training for staff and ncillors	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

nding was secured to deliver bystander training to Council Executive, Managers and Coordinators. Staff from Community Safety, Environmental Health, Youth and People and lture teams were also provided with training. Remaining funding from the Preventing Violence budget was used to fund the sessions as agreed with the funding provider. men's Health Grampians provided 3 sessions on 1 and 2 June. 30 staff attended. Facilitators reported positive response and engagement from staff in attendance, and an reased awareness in understanding of topics presented.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Identify and promote opportunities for ›rabool residents to engage with holistic lth programs including Sons and ıghters of the West	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

neeting was held with Western Bulldogs and Council staff in May 2022 to discuss potential programs, costs and requirements. A quote and information was received for three del options. Options will be considered including budget requirements. Moorabool Library has been working with the Dads of Moorabool group to support them to run programs. e group was presented to in February by Phil Edwardes from Western Bulldogs Football Club about their Sons of the West program .

- Support the Walk to School program and vities	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

e Walk to School Program was promoted through Council's social media from October and into November 2021 (Walk to School Month). Schools were contacted to encourage ticipation, provided with messaging for school communities, and information on ways to get involved including alternative options in response to COVID restrictions. Planning for 22 Walk to School month will begin later in 2022.

- Implement the Disability Access and usion Plan within recreation and leisure lities	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

ıff within the Community Development team will oversee implementation of the Disability Access and Inclusion plan and provide input into new recreation facilities . Planning for lusive programming in 2022 has included support for the Specialist Hoops program, a basketball program for children with disability currently being provided at the Bacchus rsh Leisure Centre. Work is underway regarding the development of policies/procedures for the all terrain wheelchair and accessible toilet hire.

- Update guidelines for Council's ımunity grants to exclude applications for ıs or organisations who receive alcohol or ıbling venue sponsorship	Nichole Knight - Health Promotion Officer	In Progress	27/10/2021	31/10/2022	1%	27/09/2022	

sk Progress Comments

'ion has not yet commenced and will be rolled over to year 2.

- Promote gender equality programs, ander training and cultural training for rting clubs and community groups - @Play, CoRE, quick Wins, E4A (Equality All)	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

ımen's Health Grampians (WHG) are tailoring how to approach sporting club members with more flexible and less traditional training models. Sports Central in partnership with HG met with District Golf about participation in the Communities of Respect and Equality (CoRE). This approach will promote CoRE to clubs in the association to become olved. Bacchus Marsh West and Ballan Golf Clubs will be encouraged to participate and implement strategies that the association are using .

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Promote opportunities and advocate for ounted fees and other incentives for dren and young people to participate in rts	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

's Get Active voucher program (Get Active Victoria) for health care card holders, to subsidise participation in sports up to $200, was promoted through Leisure Services during tober and November 2021 and March to April 2022. As of 1 July, there were 296 approved applications for the Get Active Kids Voucher Program with 114 through the True ucher stream and 182 through the Reimbursement stream. 15 clubs are currently registered to redeem vouchers: Bacchus Marsh Basketball Association, Bacchus Marsh cket Club, Bacchus Marsh FNC, Bacchus Marsh Lawn Tennis Club, Bacchus Marsh Pony Club Inc, Bacchus Marsh Soccer Club, Ballan Football Netball Club Inc, Ballarat Blaze ckey Club, Bobcats Hockey Club, Darley Cricket Club Inc, Darley Junior FNC, Gordon FNC, Gordon Tennis Club, Paul Sadler Swimland Bacchus Marsh, and Pentland listhenics College

e Australian Sports Foundation Active Kids Grants provide free sports equipment and on -field or training uniforms for eligible clubs. The grants, available for volunteer-run nmunity clubs and organisations with members aged 20 or younger, were promoted on Council's social media and information forwarded to local sports clubs in September.

- Enforce smoke free zones	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

gular visits to smoke free zones including playgrounds and footpath dining are undertaken as an ongoing program. No non-compliance is reported as at September 2022.

- Conduct a needs gap analysis of sports ways that are not available locally	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

orts Central have undertaken a sports gap analysis. All sports within the Central Highlands have been contacted to identify numbers of teams and participants and to identify os. Gaps were identified in the soccer pathway including an overall increase in female participation across Victoria but with a decrease across the Moorabool catchment area . A n in partnership with Soccer Association will be completed prior to June 30. The plan will be implemented in 2023. There have been good return rates for most sports post VID, a good return rate for youth age groups and an expansion on recreational activities for young people of both genders. Results varied somewhat for growth sports for nales. AFL and cricket are on the increase despite interruptions, however some other sports reported a downturn.

- Facilitate female friendly exercise groups ouncil leisure facilities in response to the vation Challenge consultation findings	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

part of Get Active Victoria during April Council's Leisure unit ran general yoga sessions, pilates sessions, and hoops open sessions for community for free across 8 events with participants. Three exercise class for women were provided as free/come and try sessions during Women's Health Week in September at the Leisure Centre with 10 participants oss yoga, pilates and beginners session. Showbags were distributed to participants and other women at the facility with physical activity and other health information.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Provide come and try and social sports sions at clubs and leisure services locally	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

part of Get Active Victoria during April the leisure unit ran general yoga sessions, Pilates sessions, and hoops open sessions for community for free with 8 events and 32 ticipants. Three classes including a seated and mat yoga session, pilates and beginners exercise class for women were provided as free/come and try sessions during men's Health Week in September at the Leisure Centre with 10 participants. Council's recreation unit liaised with the Darley Cricket Club who agreed to provide come and try ssions at the start of the upcoming cricket season beginning in October. Promotion began in late August. A come and try skate session was held in January (approx. 30 young ople participated). A Skate Competition (with 300+ people in attendance) was held in April in Bacchus Marsh. These were supported by Youth Services and YMCA Skate Park ague. Additional sport days have been delivered through Youth Services programming.

- Increase opportunities for artists to light prevention of violence and gender ality through art exhibitions, and munity art projects	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

cal artist Kerrie Rastas was engaged to provide installation of sculptures with a gender focus, within Moorabool Libraries as part of the International Women's Day program of ents in 2022. An application was submitted to Safe and Equal for 16 Days of Activism funding through MSC Arts and Culture. If successful the application will fund quilting rkshops with creative content reflecting safety for women, with promotion and display to occur during the 16 days of Activism 2022.An application was submitted to the Victorian men's Public Art Program through Regional Arts Victoria for funding towards a Gender Arts project – this application was unsuccessful .

- Advocate for increased Emergency and lic Housing for the Moorabool community	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

uncil's Health Promotion officer has identified and provided local data to assist with the development of an advocacy piece for increased emergency and public housing . This ion will be progressed across the life of the plan.

Support community gardens and grown r own activities	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

e Council website includes details of local garden groups and community gardens within the Community Directory. Two of these groups who promote produce swapping have o been publicised as part of the food security project undertaken by the Central Highlands Primary Care Partnership. Social media posts in July promoted community gardens d garden groups and the benefits of gardening and food production to health and wellbeing. Community gardens, permaculture groups, Landcare and garden groups were ntacted about the Moorabool Community Grants program. There was a good response with record applications and excess funding granted towards environmental initiatives in March 2022 round. The food insecurity mapping project report recommendations may offer some insights to be considered for future years of the Health and Wellbeing Plan for s action.

nvestigate use of the Smiles for Miles gram for kindergartens in Moorabool	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

mmunication with Dental Health Services Victoria indicate that there are currently no early years services in Moorabool participating in the Smiles for Miles program . The Western alth Health Promotion Team are in discussions with Dental Health Services Victoria to identify program requirements and their potential to lead the delivery of Smiles for Miles in orabool Shire from 2023 as part of their Integrated Health Promotion Plan (currently in its planning phase). Information regarding dental health resources from the Smiles for es team has been made available and will be circulated to kindergartens if the Smiles for Miles program is unable to be provided from 2023.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Identify opportunities and actions to port the mental health of young people at ortant transition points within education ings to build school and social nectedness	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

uncils Youth Engagement Support (YES) Program funded by Department of Families Fairness and Housing, provides transition support to young people in particular young ople experiencing disadvantage and vulnerability. Young people are supported through the YES program to transition to VCAL, training, university and employment. YES grams and engagement is designed with young people and is delivered to support young peoples improved fitness, mental health and wellbeing, and community and social nection. 34 young people in Moorabool were supported from January to June 2022. A facilitated program is delivered for young people transitioning from grade 6 to year 7. ferral is provided by parents, service providers and primary schools.

nvestigate the INFANT program lementation within MCH Services	Clare Pridham - Maternal & Child Health Coordinator	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

e Maternal and Child Health family support worker and Coordinator have attended and completed training for the INFANT nutrition program . Components of this program will be opted and incorporated into the New Parents Groups to support families in education on nutrition

Educate about and provide increased cling and other waste reduction options	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

uncil's Environment and Waste team have undertaken a bin tagging program targeting individual households to improve kerbside recycling knowledge and habits . Council's A-Z ste page has educated the community on how to correctly dispose of a range of materials . Regular Facebook posts have been scheduled promoting recycling and waste ions. A market stall was held in Ballan to provide worm juice and educational materials relating to waste and resource recovery including composting . Council's Waste Strategy s adopted in June following public consultation via Have Your Say, social and other media. Council also facilitated closing the loop by sending a letter with a QR code to all 700 idents who completed the postal survey so they could view and comment on the draft.

ardwaste entitlement is being rolled out, and information provided on council's website following a notice of motion from Council . The project aims to support community need d reduce hard waste dumping in the environment. Council is undertaking consultation with staff regarding rollout of additional waste streams to reduce what goes to landfill, luding e-waste, soft plastics, worm farms and general recycling at all Council sites.

- Facilitate biennial women's health forums ng Women's Health Week	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

men's Health Week 2022 was based around a festival of health and wellbeing topics to reflect Health and Wellbeing Plan priority areas (mental health, healthy eating, keeping e, being active and sexual and reproductive health and liveability). A working group including MSC Health Promotion, access and inclusion, library, early years and Women's alth Grampians was formed to plan and implement the activities. Activities and events provided included a Movie/documentary, Life after 60 talk, dietician talk on eating at erent life stages, yoga, pilates and exercises sessions, and book displays. The Jean Hailles website and women's health week online activities were promoted to staff, through cial media, libraries, the Maternal and Child Health Service, council offices and community houses. 300 Eco Recycled Jean Hailles Showbags were provided including women's alth information on health checks and topics relating to our health priority areas and distributed at each event. Showbags were also provided for Seniors Exercise Class ticipants and Young women through Youth Services which included health information specifically targeted to those age groups .

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Provide support for health and other viders to engage older people in low act physical activity sessions	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

niors exercise groups are provided at the Bacchus Marsh Leisure Centre and promoted regularly on Leisure Services Facebook page. Classes average 10 participants weekly. ditional come and try sessions were promoted during Women's Health Week. Low impact physical exercise sessions provided by Mecwacare were promoted during the 2022 niors festival.

Promote available services that can port individuals with alcohol and drug es and advocate for increased local vices	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	8/09/2022	

sk Progress Comments

ug and Alcohol support services have been updated and are included under health services listings on Council's Website.

- Identify and promote available men's avioural change programs	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

epresentative from Child and Family Services presented The Dad's Tool Kit to the Dads of Moorabool group at the library in February 2022 with 3 dads in attendance. Men's plines were promoted during Men's Health Week in a Men's Health Week newsletter which were distributed to men's sheds and groups , neighbourhood houses, library services d Council staff. Men's mental health and other support services and helplines have been updated and are available in the Health Services section on Council's Website .

Map kitchen garden programs and healthy ng policies within Moorabool schools	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

e Grampians Public Health Unit completed mapping and a report into kitchen garden and healthy eating programs within Moorabool schools. 16 Moorabool Shire schools were ntacted during the project. 10 identified as running a breakfast club program with the majority supported through the Foodbank Breakfast Club program. 2 additional schools are erested in participating, and 1 identified a lack of interest and ceased the program. Three are leading some form of school garden program with more commenting they are king to get this back up and running after COVID restrictions. Six schools have some form of canteen or paid lunch program. Three (Darley PS, Pentland PS and Bacchus Marsh) are partnered with a local family run company who coordinate their canteen programs. One out of sixteen schools achieved the Healthy Eating benchmark of the Achievement ogram and five are interested in more support. The report recommends increased resourcing from local partners to lead and provide continued support for the Achievement ogram and/or Vic Kids Eat Well program.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Promote prevention of violence against nen campaigns and programs - 16 Days of vism, Our Watch, International Women's , CoRE	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

the 16 Days of Activism in November 2021 Council developed a video that was promoted via Council's social media platforms and shared by our stakeholders . The video used Respect Is... materials, Safe and strong: A Victorian Gender Equality Strategy, and Change the Story messaging as a basis for the development of targeted messaging. Council ff, a local disability advocate, Djerriwarrh Health Services and Women's Health Grampians participated in the video . Each person included in the video provided a message that geted particular demographics, including women, men, parents, sports clubs and the ways that they can call out disrespectful behaviour towards women. Captioning was luded to increase accessibility. Posters which include QR Codes were displayed widely within the community to encourage people to go to the video link and the campaign site more information. A program of events was provided to celebrate International Women's Day on 8 March including films and music, authors' talks and yoga. 300 women, men d children attended the outdoor cinema to see the movie Ride Like a Girl. Women and teenage girls attending were given a card and badge to signify the date.

nning has commenced for the 2022 16 Days of Activism in Moorabool. A consortium application for $5000 in funding in partnership with Women's Health Grampians was omitted to Safe and Equal to host an event with a high profile speaker to promote awareness and bystander conversations. Unfortunately this grant application was unsuccessful.

men's Health Grampians delivered Gender Equality Matters training to participants of the Western Health Local Drug Action Team She's Game program which includes mentors d mentees within women/girls' sports in Moorabool. Women's Health Grampians have launched and are promoting their Women in Trades program to support businesses to prove Gender Equity.

- Promote female friendly campaigns and vities including This Girl Can	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

uncil's Recreation team emailed all local sports clubs to encourage them to join the This Girl Can (TGC) campaign, including development of team related posters through the C website and hosting 'come and try' sessions. Council promoted the campaign materials on social media with images relating to local sports and active recreation types, and vided a display at the Bacchus Marsh Leisure Centre.

- Facilitate education to sellers of garettes and vaping equipment to increase r awareness of their legal responsibilities	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

2021 normal test purchasing was unable to be completed due to COVID restrictions. Two retailers selling vapes were identified, and extra education visits were completed in lieu est purchasing with information on responsibilities provided.

- Delivery of Youth mental Health First Aid ning	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

ee of Council's Youth Services Team undertook Mental Health First Aid facilitator training for adults and young people. Further youth staff will be undertaking training in 2023.

mplement Healthy Choices policy for ncil's Leisure Services	Nichole Knight - Health Promotion Officer	In Progress	27/10/2021	31/10/2022	75%	27/09/2022	

sk Progress Comments

e Healthy Eating Policy for Moorabool Leisure Services reflecting the healthy choices guidelines has been drafted and are to be finalised by 31 December 2022. The policy will be vided to Sport and Recreation Victoria as part of the requirements for funding of current infrastructure projects . Full implementation is planned to coincide with the completion of stadium built in Maddingley in 2023.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
Map and promote initiatives such as food ps, community meals, school breakfasts, d banks, community gardens and other mmunity lead food projects within orabool	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

e Grampians Public Health Unit (GHPU) completed mapping and a report that includes all Moorabool food initiatives. Mapping has uncovered that there are seven programs rking in some capacity across the Shire to provide food relief for residents. Five of these are localised to the Bacchus Marsh township, one to Ballan and one Facebook page for Gordon and Mt Egerton community. Most of those in Bacchus Marsh are available to be accessed by residents from across the Shire however the issue of accessibility (such as nsport) may present as a barrier to some residents. The GHPU provided a worker to map food initiatives and develop collateral to promote initiatives. Social media tiles were veloped to promote available food relief services, including what is provided, location and contact information. The tiles have been scheduled and shared on the MSC Facebook ge in April and May. As of May 2022, Facebook post analytics of the five post showed: 3145 impressions, a reach of 2970, and 184 engagement with the posts. Social media tiles re shared again in August 2022. Handouts were developed detailing all food relief options currently available in Moorabool. These were distributed to GPs, Neighbourhood uses, food relief agencies and internal Council departments in March. The documents are also located on Council's website under food security.

- Facilitate access to information, urces and support to improve sexual and oductive health literacy across the mmunity at all life stages	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

uncil's Youth and Environmental Health teams created a video for social media about Human Papillomavirus (HPV) and getting vaccinated. Young people from Moorabool starred he video, which included facts and humour to deliver this important message. Due to COVID restrictions and schooling from home there was a drop off in the uptake of the ccine that protects against the spread of HPV which causes certain cancers and other sexually transmitted conditions. This vaccine is offered at schools to all year 7 students. r those students in years 8 to 12 who may have either missed one or both doses of the HPV vaccination, Council used the video to promote a catch- up program for April and tober. The post was shared on the Council's Facebook page (1369 reach and 101 views), Libraries and Youth Services Facebook Page (1460 reach and 88 views and 317 post gagements). The posts were also shared by the Moorabool News, Apple FM and the Darley Residents Facebook pages.

ondom dispenser project was initiated at the end of 2021 with support of Women's Health Grampians. 50 free condoms dispensed from Studio 22 toilet dispenser from 5 April to May 2022 and was restocked with 50 on 6 May 2022. 30 were dispensed from Lerderderg Library during same period.

00 MyOptions microcredential short course on abortion, contraception and sexual health for supporting client access was promoted to Maternal and Child Health, Early Years and uth staff. Information regarding 1800myoptions distributed in showbags and as part of a community toilet door campaign in September as part of Women's Health Week .

- Provide support and advocacy for the tinuation of the Van Go program within orabool	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

RISC continue to provide outreach programs including 'Van Go' to families and children at the Darley Civic Hub. The service is being delivered in alternative model due to COVID nsiderations. Councils Youth Services Team continues to advocate for locally based services.

k(s)	Responsibility	Task Status	Start Date	End Date	% Comp.	Last Updated	Milestone Comment
- Deliver Responsible Service of Alcohol ning for sports clubs	Nichole Knight - Health Promotion Officer	Completed	27/10/2021	31/10/2022	100%	27/09/2022	

sk Progress Comments

e Australian Drug Foundation met with Council's Recreation team in regards to potential educational sessions for sporting clubs . Plans are in development to implement as part of Female Friendly Strategy actions this financial year. An alcohol and drug harm minimization session has been provided to mentors and mentees as part of the She's Game ntoring and Empowering Women in Sport Program funded by the Australian Drug Foundation , and supported by the Local Drug Action Team headed by Western Health . ntees will work within their sports clubs to support women and girls in sports.

URBIS

MADDINGLEY PARK

MASTERPLAN

PREPARED FOR

MOORABOOL SHIRE COUNCIL

06/10/22

Urbis staff responsible for this report

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Project code P0037950

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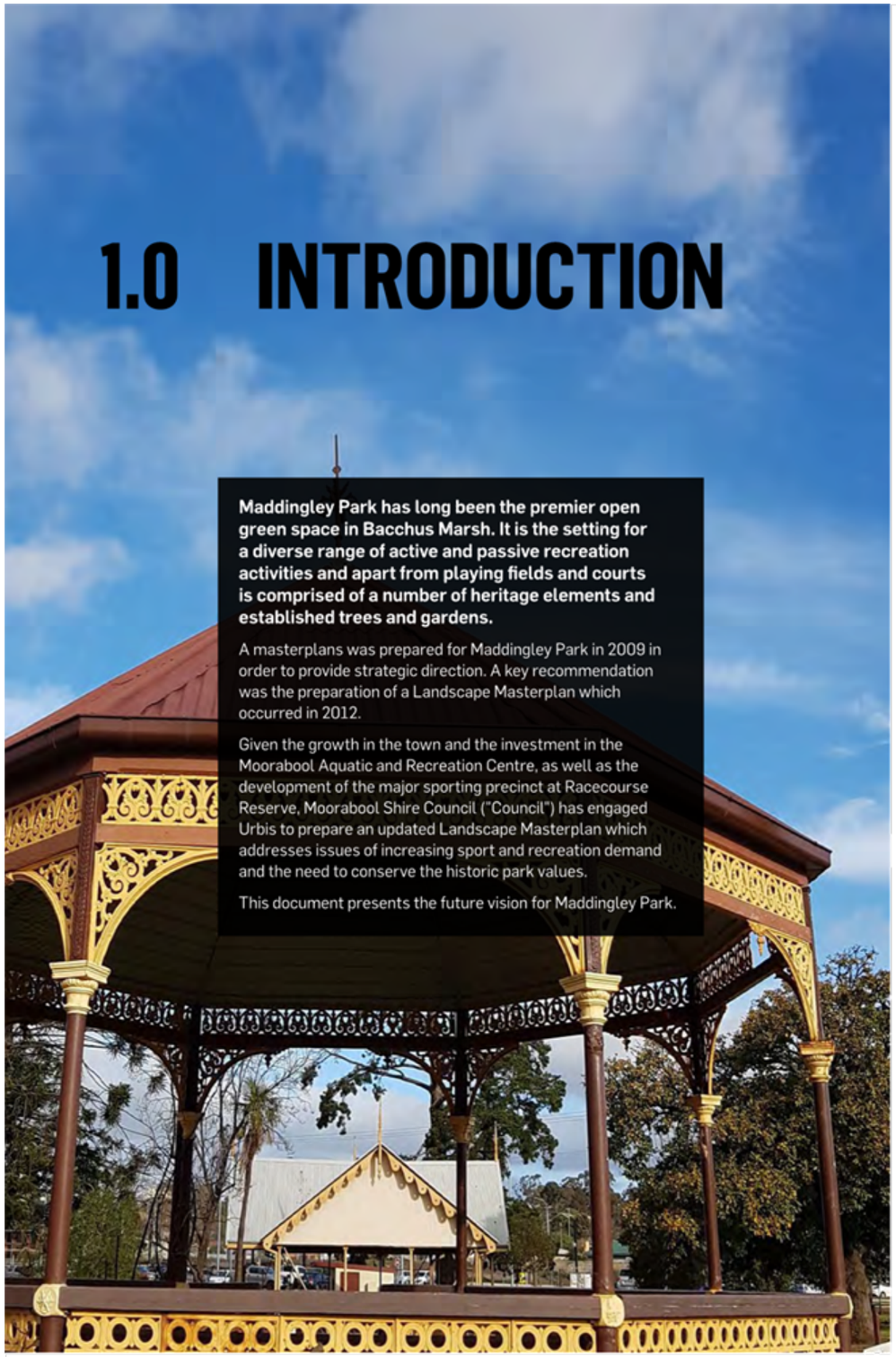
1.0 INTRODUCTION



Maddingley Park has long been the premier open green space in Bacchus Marsh. It is the setting for a diverse range of active and passive recreation activities and apart from playing fields and courts is comprised of a number of heritage elements and established trees and gardens.

A masterplans was prepared for Maddingley Park in 2009 in order to provide strategic direction. A key recommendation was the preparation of a Landscape Masterplan which occurred in 2012.

Given the growth in the town and the investment in the Moorabool Aquatic and Recreation Centre, as well as the development of the major sporting precinct at Racecourse Reserve, Moorabool Shire Council ("Council") has engaged Urbis to prepare an updated Landscape Masterplan which addresses issues of increasing sport and recreation demand and the need to conserve the historic park values.

This document presents the future vision for Maddingley Park.

1.1 LOCATION

Maddingley Park is located to the south of the town centre of Bacchus Marsh and the Werribee River. Its southern boundary adjoins Station Street and Bacchus Marsh Railway Station. Grant Street, which adjoins its western boundary, crosses the Werribee River before leading into the town centre. Taverner Street adjoins the parks northern boundary. The proposed Moorabool Aquatic and Recreation Centre (MARC) is located to the south of Taverner Street immediately to the east of the park.

1.2 GUIDING DOCUMENTS

The Masterplan has been guided by a number of key studies and initiatives that assisted in the establishment of a clear intent and planning direction for the Reserve.

Additionally, advice was sought from Council with regard to the demand for sport and recreation demand within the Shire, particularly Bacchus Marsh.

Strategies & previous masterplans which have helped to guide the development of this latest masterplan include:

- Maddingley Park Masterplan (2001)
- Maddingley Park Masterplan (2009)
- Main Pathway Masterplan (2007)
- Maddingley Park Landscape Master Plan Report (2012)
- Landscape Design Manual (2020)
- Youth Strategy 2018-2021
- Play Strategy 2015-2021
- Moorabool Open Space Strategy (Draft, April 2022)

In parallel with the Masterplanning process, Council is undertaking an Open Space Strategy. A draft outcome of the strategy is that a Masterplan be prepared for the Maddingley Park.

The Open Space Strategy identifies the parks use typology as both Sport and Social/family Recreation parkland.

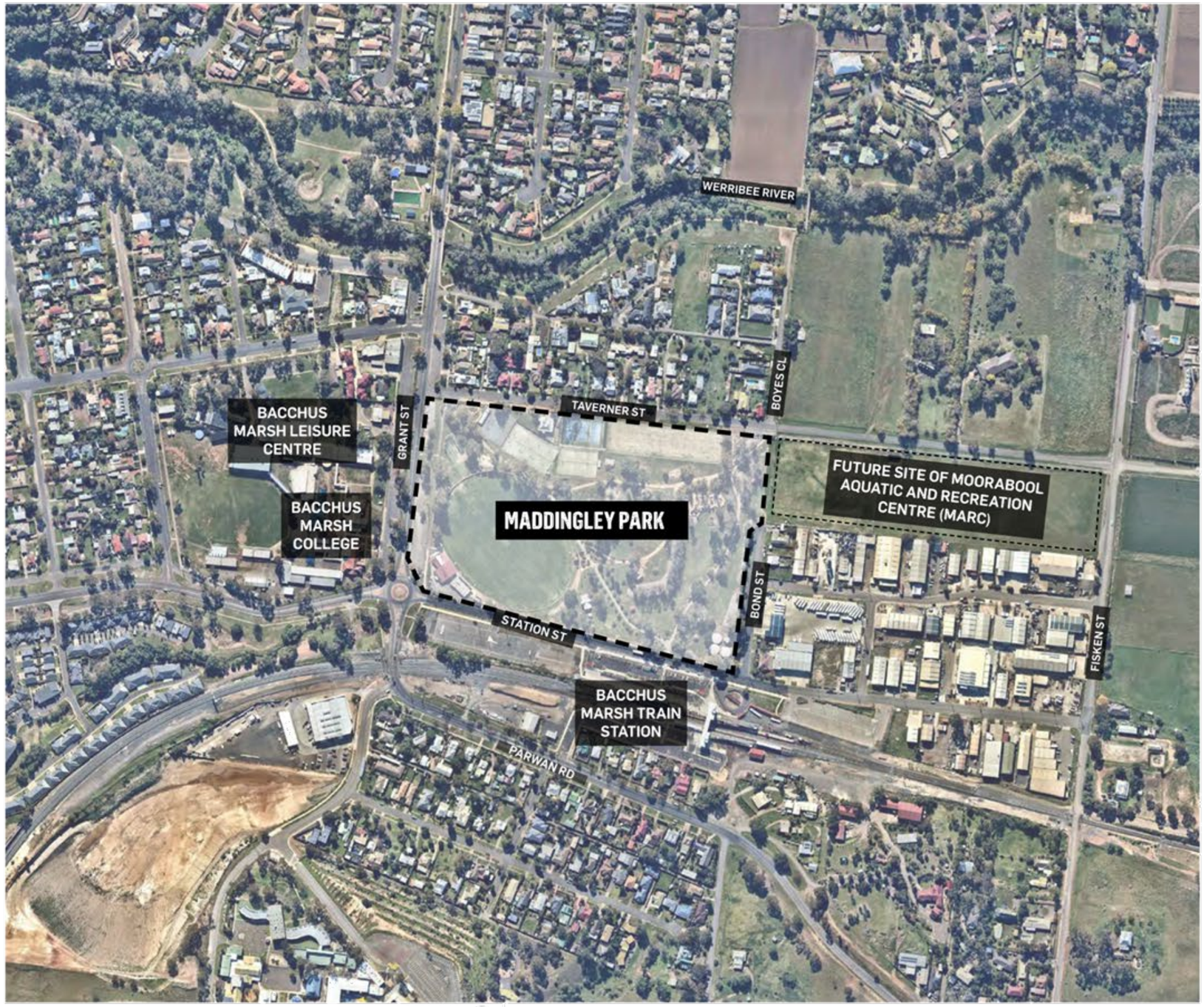


Figure 1 General context 1:5,000 @ A3

BACKGROUND
Maddingley Park Masterplan 7

2.0 THE SITE

2.1 HERITAGE

Maddingley Park (the Park) was first gazetted as a public reserve in 1836 and named in 1884. In 1887, a caretaker was appointed to develop the area as a pleasure garden. Initial works included the construction of paths, erection of lighting and the planting of trees. Over time, buildings and features were added, often as a result of private benefaction.

The completion of the railway line from Melbourne to Bacchus Marsh in 1887 made the Park a popular visitor destination.

During the course of the Masterplanning process, Council undertook a preliminary heritage assessment of the significance of the landscape and structures. Refer to "Appendix A - Heritage Assessment of Significance" on page 56

The grade of 'Significant' is given to elements, spaces or views which contribute to, reflect, or demonstrate key components of a place's significance. These elements usually retain a high degree of original fabric or intact design and layout, or are rare. 'Contributory' elements also add to the richness and understanding of the heritage values of the place.

The Park is considered to be of local cultural heritage significance to the Shire of Moorabool.

The preliminary heritage assessment has informed the Masterplan and no elements of significance are negatively impacted by the Masterplan recommendations.

2.2 LANDSCAPE

The landscape of the Park is one of a primarily grassed ground plane with mature canopy planting arranged both formally, as avenues along paths, and informally as groups of often varying species.

The trees are primarily exotic deciduous and coniferous species. However, a number of large remnant Eucalypts are scattered across the Park.

The topography is mostly flat, with a sporting oval located in the park's southwest corner and synthetic and lawn tennis courts occupying most of the northern boundary along Taverner Street. The only topographic relief is an artificial mound aligned north to south located to the east of the oval.

The primary path network is triangular in shape, with one path providing access from the entry in the northwest corner on Taverner Street, near the intersection with Grant Street, to the entry on Station Street in the southeast corner. Another path aligned north to south links the Station Street entry to Taverner Street, near Boyes Close, with the third side of the triangle linking from here back to the Taverner/Grant Street entry.

A secondary path network bisects the mound, providing access to the public toilets.

Significant built elements within the landscape include the historic gates on Taverner Street, the Pearce Memorial Gates on Station Street, the memorial lamppost and the pathway from the Pearce Memorial Gates to Taverner Street, including its attendant avenue of Elm trees. The oval fencing, of a style similar to that at the MCG, is a significant character element.

Much of the original canopy planting is very mature and, in some cases, showing signs of senescence. Some recent plantings on the mound include small native trees.

Apart from the playing surfaces, the grassed areas are mostly dry with an uneven cover.

A small community rose garden is located to the northwest of the Park, between the Taverner Street entry and the shared netball court/public tennis courts.

Park furniture includes dated timber and concrete picnic sets and park benches. Path lighting is of a contemporary style.

Perimeter fencing is mostly chain mesh type, preventing ease of access to the Park.

2.3 BUILT FORM

The most prominent buildings within the park are the tennis club house, which was formerly the Maddingley Court House, and the oval pavilion and changerooms, a collection of buildings dating from the 1970's, which have been progressively added to or modified over time.

Other smaller but highly significant buildings include the historic George Dickie Pavilion, the Evans Pavilion and the timber ticket box near the Taverner Street entry.

Other buildings that do not contribute to the character of the setting include an outdated octagonal toilet block, located on the top of, and to the south of the mound, the viewing stand and timekeepers' box at the oval, and a number of brick ticket boxes located on paths near Park entries.

A number of simple shed-like structures are located near the netball and tennis courts for storage, and in the case of the netball court, shelter.

A large timber playground is located to the northeast of the Park. A recent Council safety audit has found many of the structural timbers to be decayed, indicating that the useful life of the facility may be limited.

2.4 SERVICES

Being in a highly developed suburban area, the site's surrounding streets are well serviced by all primary types of infrastructure:

- Power – Powercor.
- Potable water – Greater Western Water.
- Stormwater drainage – Greater Western Water and Melbourne Water.
- Gas – AustNet Gas Services.
- Broadband – NBN Co.
- Telephone landline – Telstra Corporation Ltd.

The oval and tennis pavilions, the main Park facilities requiring connection to the majority of service types, are located proximate to adjacent streets with relatively short lengths of local connections required.

The existing toilets and oval lights, located more centrally within the Park have longer local connections.

There are a series of power poles located in the parking area adjacent to Grant Street. These will need to be considered in any redesign of the area.

Any future new developments would need to ensure specific service capacity requirement of existing internal connections and external services.

Dial Before You Dig plans showing services in and around Maddingley Park are available in "Appendix B - Infrastructure Asset Plans" on page 60.

Figure 2 Maddingley Park - existing conditions

3.0 PLANNING CONTEXT

3.1 PROPERTIES & ZONES

Maddingley Park consists of two properties

- 1 Taverner Street which makes up the majority of the site and is Crown Land
- 7 Taverner Street which is split into two areas at the north of the site

Both of these properties which make up the path are classified as Public Park and Recreation Zone (PPRZ). It is surrounded by a mixture of different zones including General Residential, Industrial, and State Transport Infrastructure.

The purposes of a PPRZ include:

- To recognise areas for public recreation and open space,
- To protect and conserve areas of significance where appropriate,
- To provide for commercial uses where appropriate.

Permissible uses include:

- Informal outdoor recreation,
- Open sports ground, and
- In some circumstances:
  - Contractor's depot
  - Heliport
  - Office
  - Retail premises
  - Store

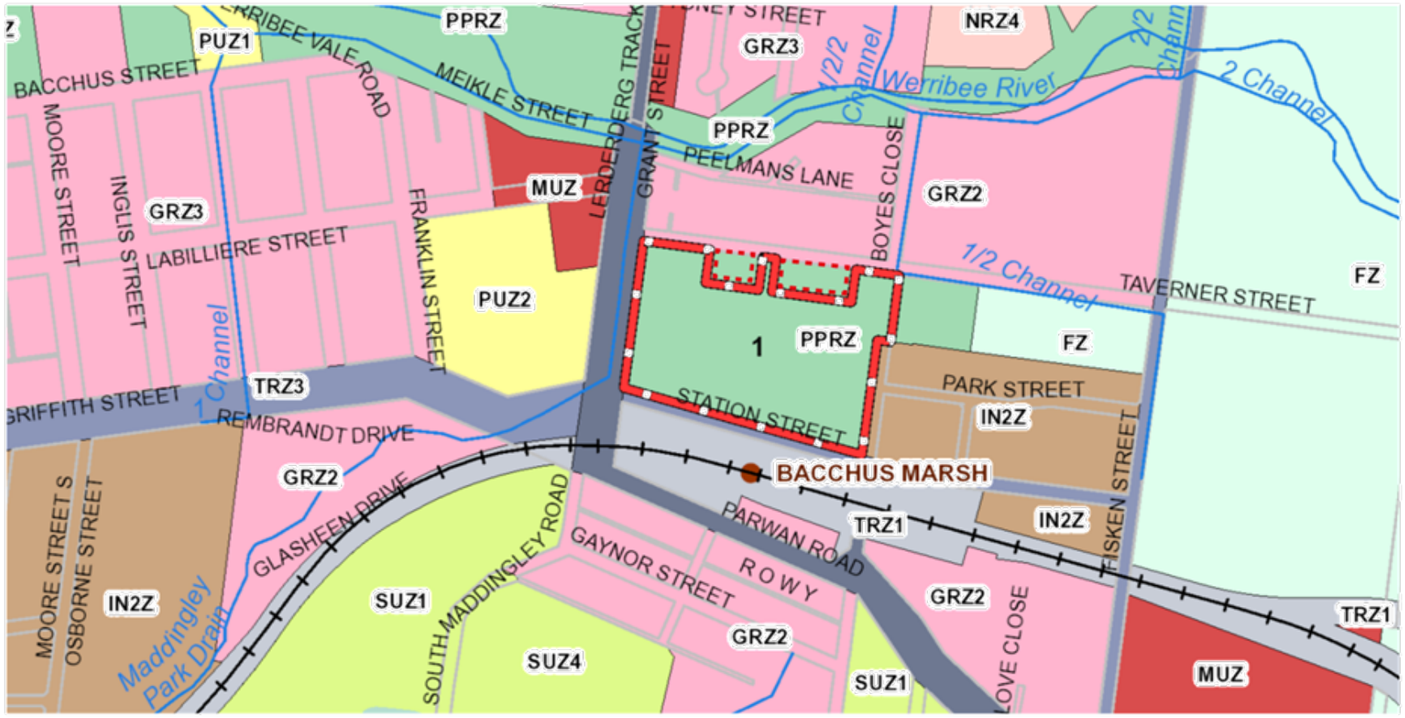


Figure 3 Planning zones & property boundaries

NTS

LEGEND

- Subject site: 1 Taverner Street
- Subject site: 7 Taverner Street
- FZ - Farming
- GRZ - General Residential
- IN2Z - Industrial 2
- MUZ - Mixed Use
- NRZ - Neighbourhood Residential
- PPRZ - Public Park and Recreation
- PUZ1 - Public Use-Service and Utility
- PUZ2 - Public Use-Education
- RLZ - Rural Living
- SUZ - Special Use
- TRZ1 - State Transport Infrastructure
- TRZ2 - Principal Road Network
- TRZ3 - Significant Municipal Road
- Railway line
- Railway station
- Water area
- Water course

3.2 OVERLAYS

Maddingley Park is subject to a number of planning overlays which provide additional planning controls, and may trigger the requirement for a planning permit.

LEGEND

- Subject site: 1 Taverner Street
- Subject site: 7 Taverner Street

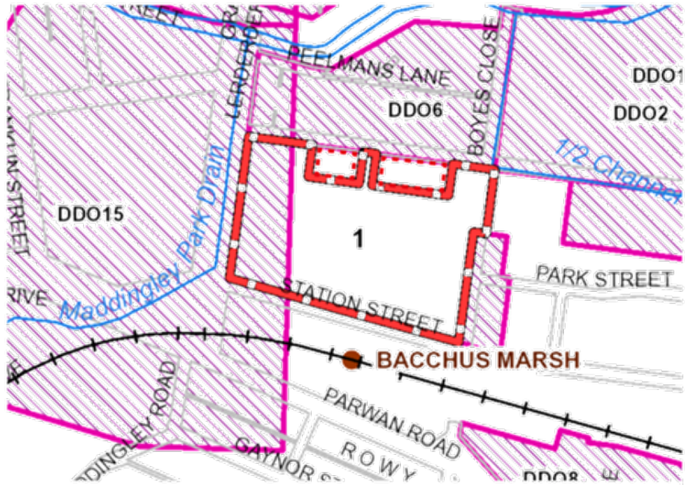


Figure 4 Design and Development Overlays

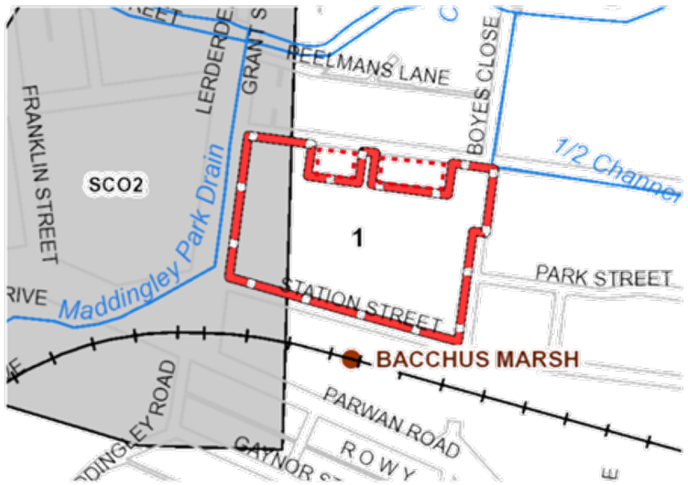


Figure 5 Specific Controls Overlay

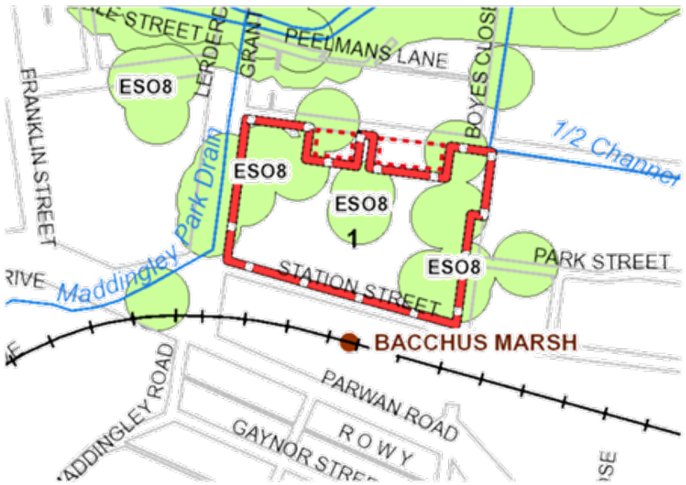


Figure 6 Environmental Significance Overlays

DESIGN AND DEVELOPMENT OVERLAY

Design and Development Overlay 15 (DDO 15): Bacchus Marsh Hospital Emergency Medical Services Helicopter Flight Path Protection (Inner Area) covers the western edge of Maddingley Park. Refer to Figure 4.

The design objectives for DDO 15 are:

- "To ensure that the height of buildings and works do not encroach on the flight path areas associated with the Bacchus Marsh Hospital helicopter landing site.
- To ensure that the height of development avoids creating a hazard to aircraft using the Bacchus Marsh Hospital helicopter landing site."

Under this DDO, a permit is required if a building or works exceed the referral height of 100.8m above the Australian Height Datum (AHD).

SPECIFIC CONTROLS OVERLAY

The same area of Maddingley Park which is subject to DDO 15 is also subject to Special Controls Overlay 2 (SCO 2). Refer to Figure 5.

SCO 2 refers to the "Hospital Emergency Medical Services Helicopter Flight Path Protection Areas Incorporated Document, June 2017". It has almost the same objectives as DDO 15, but includes some additional detail and more stringent permit requirements including, for example:

- Temporary structures (e.g. cranes),
- Telecommunications facilities,
- Flag poles, and
- Vents or similar which may produce exhaust plumes exceeding the referral height.

ENVIRONMENTAL SIGNIFICANCE OVERLAY (ESO)

ESO 8: River Red Gums in the Bacchus Marsh Valley applies to a number of River Red Gums (Eucalyptus camaldulensis) within Maddingley Park. Refer to Figure 6.

The environmental objectives of this ESO are:

- "Retain all hollow bearing trees.
- Minimisation of disturbance to the Tree Protection Zone for all River Red Gums.
- Support the regeneration of River Red Gums by protecting the growth of young trees."

Under this ESO, a planning application is required to remove, destroy, lop or prune any River Red Gum or to construct a building or carry out works within the Tree Protection Zone (TPZ) of any River Red Gum. The TPZ in this case is considered to be an area with a radius equal to the furthest point of the tree canopy from the centre of the trunk (measured at ground level) plus 5m.

LAND SUBJECT TO INUNDATION OVERLAY

Most of Maddingley Park, apart from the hill in the centre and the area around the tennis club rooms, is subject to Land Subject To Inundation Overlay (LSIO). Refer to Figure 7.

LSIOs "identify flood prone land in a riverine or coastal area affected by the 1 in 100 year flood or any other area determined by the floodplain management authority."

It is broadly intended to maintain free passage and temporary storage of flood waters, while minimising the flood risks associated with development to:

- Human life, health and safety
- Property (potential damage),
- The environmental quality of water and groundwater
- The health of river, marine, coastal, wetland and floodplain areas and other waterways.

Under the LSIO, a permit is required to construct a building or to construct or carry out works, including:

- A fence (unless it is post and wire or post and rail fencing).
- Roadworks, if the water flow path is redirected or obstructed.
- Bicycle pathways and trails.
- Public toilets.
- A domestic swimming pool or spa and associated mechanical and safety equipment if associated with one dwelling on a lot.
- Rainwater tank with a capacity of not more than 10,000 litres.
- A pergola or verandah, including an open-sided pergola or verandah to a dwelling with a finished floor level not more than 800mm above ground level and a maximum building height of 3 metres above ground level.
- A deck, including a deck to a dwelling with a finished floor level not more than 800mm above ground level.
- A disabled access ramp.
- A dependent person's unit.

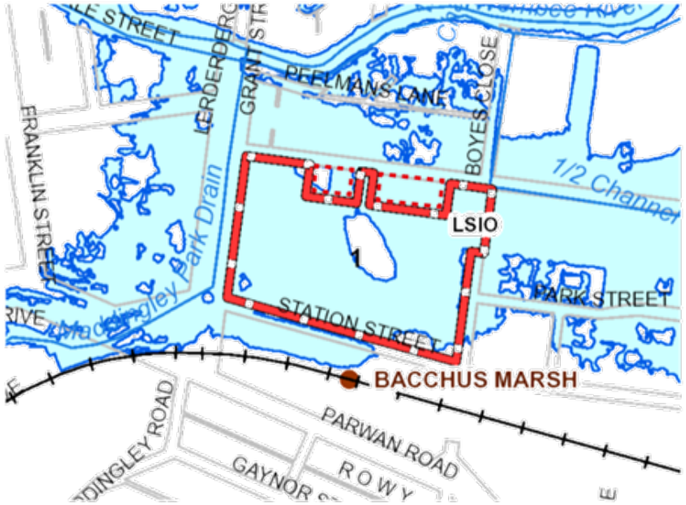


Figure 7 Land Subject to Inundation Overlays

LEGEND

- Subject site: 1 Taverner Street
- Subject site: 7 Taverner Street

HERITAGE OVERLAY

The purpose of Heritage Overlays is to conserve and enhance heritage places of natural or cultural significance, and those elements which contribute to the significance of heritage places.

Maddingley Park is subject to two Heritage Overlays (refer to Figure 8):

- HO 171 - Bacchus Marsh Lawn Tennis Club Inc. (Former Maddingley Courthouse), and
- HO 163 - Maddingley Park and Memorial Gates

The controls that apply to each place are provided in Table 1. Further information on the heritage significance of Maddingley Park and elements within the park has been provided by Council's heritage advisor in "Appendix A - Heritage Assessment of Significance".

Table 1 Maddingley Park - Controls for heritage places

	HO 171 - Bacchus Marsh Lawn Tennis Club Inc.	HO 163 - Maddingley Park and Memorial Gates
External paint controls apply	No	No
Internal alteration controls apply	No	No
Tree controls apply	No	Yes
Outbuildings or fences not exempt under Clause 43.01-4	No	Yes (fence)
Included on the Victorian Heritage Register under the Heritage Act 2017	No	No
Prohibited uses permitted	No	No
Name of Incorporated Plan under Clause 43.01-2	No	N/A
Aboriginal heritage place	No	No

AREAS OF ABORIGINAL CULTURAL HERITAGE SENSITIVITY

Part of the northwest corner of Maddingley Park is an 'area of cultural heritage sensitivity' due to its proximity to the Werribee River. Refer to Figure 9.

'Areas of cultural heritage sensitivity' are defined under the Aboriginal Heritage Regulations 2018, and include registered Aboriginal cultural heritage places and land form types that are generally regarded as more likely to contain Aboriginal cultural heritage.

Under the Aboriginal Heritage Regulations 2018, 'areas of cultural heritage sensitivity' are one part of a two part trigger which require a 'cultural heritage management plan' be prepared where a listed 'high impact activity' is proposed (e.g. significant land use change).

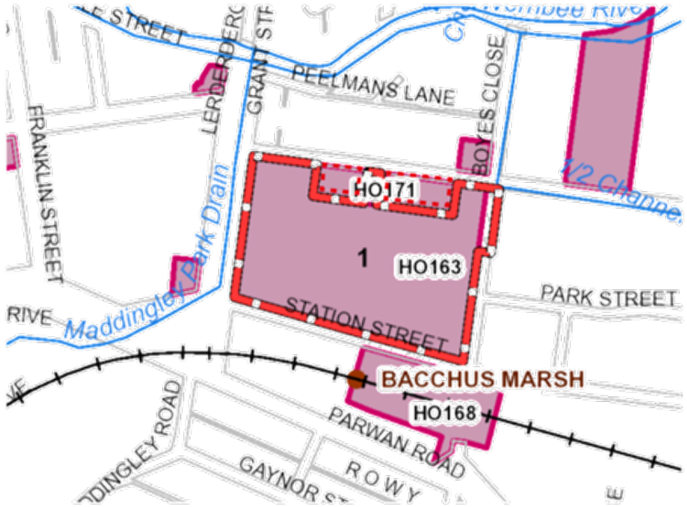


Figure 8 Heritage Overlays

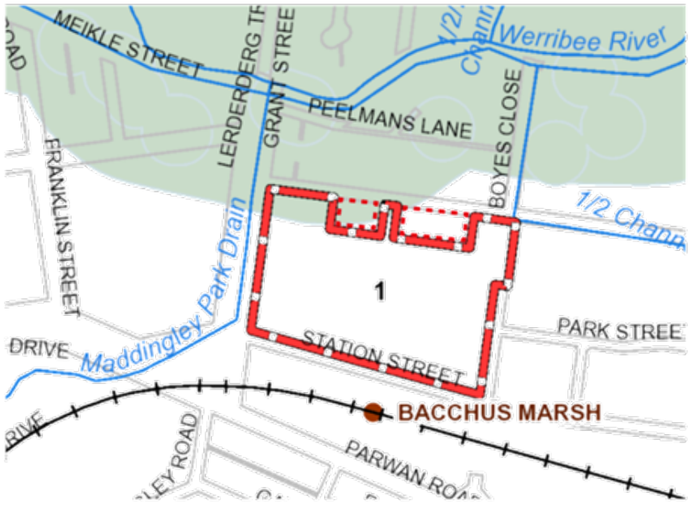


Figure 9 Areas of Aboriginal Cultural Heritage Sensitivity

LEGEND

- Subject site: 1 Taverner Street
- Subject site: 7 Taverner Street

4.0 DEMOGRAPHICS, SPORT AND RECREATION TRENDS

An analysis drawing upon existing sources of information was undertaken to understand how Maddingley Park can meet the existing, as well as future needs of the communities of Bacchus Marsh and Maddingley, as well as those of the greater Moorabool municipality.

For the purposes of the Draft Open Space Strategy, Bacchus Marsh and Maddingley were combined to provide consolidated figures for what is, in effect, a single connected township.

Maddingley Park is located within, and to the north of, the Maddingley census small area. The Bacchus Marsh small area is located approximately 150 metres to the north of the park, with the Werribee River forming the boundary.

All demographic data has been sourced from profile.id.com.au/moorabool. More detailed information is available in "Appendix C - Demographics, Sport & Recreation Trends" on page 68

4.1 MOORABOOL SHIRE

Over half of Moorabool Shire's population lives in the township of Bacchus Marsh and its surrounds (approximately 19,032) (2021). Approximately 8,200 live in the suburb of Bacchus Marsh. This is likely to increase to approximately 13,600 by 2041 (Draft Open Space Strategy 2022).

The population projections for Bacchus Marsh and Maddingley small areas forecast an increase in population from 12,981 (2021) to 19,030 (2041). Refer to Table 2.

Table 2 Population projections - Bacchus Marsh and Maddingley combined.

	2021		2041	
LOCALITY	UNDER 15 YRS	OVER 15 YEARS	UNDER 15 YRS	OVER 15 YEARS
Bacchus Marsh	1,611	6,682	2,776	10,851
Maddingley	1,128	3,560	1,210	4,194
SUB TOTAL	2,739	10,242	3,986	15,044
TOTAL	12,981		19,030	

The forecast annual growth for Maddingley between 2016 to 2041 is 1.7%, which is less than the overall Shire average of 2.7%. Bacchus Marsh has forecast annual growth of 2.9%, slightly greater than the overall Shire average.

For Moorabool, the greatest percentage increases between 2016 and 2041 will occur in the following service age groups:

- Parents and home-builders (35 to 49 yrs) – 21.5%
- Young workforce (25 to 34 yrs) – 13.5%
- Primary schoolers (5 to 11 yrs) – 11%
- Older workers and pre-retirees (50 to 59 yrs) – 10.7%
- Seniors (70 to 84 yrs) – 9.3%

4.2 MADDINGLEY

For Maddingley, the 2016 data showed that females comprised 50.9% of the population and males 49.1%, almost identical to the greater Melbourne area average.

Average household size per dwelling remained at 3 persons between 2011 and 2016, higher than the greater Melbourne average of 2.6 persons.

For Maddingley, the greatest percentage increases between 2016 and 2041 will occur in the following service age groups:

- Parents and home-builders (35 to 49 yrs) – 21.5%
- Young workforce (25 to 34 yrs) – 13.5%
- Primary schoolers (5 to 11 yrs) – 11%
- Older workers and pre-retirees (50 to 59 yrs) – 10.7%
- Seniors (70 to 84 yrs) – 9.3%

4.3 BACCHUS MARSH

For Bacchus Marsh, the 2016 data showed that females comprised 52.3% of the population and males 47.2%, a divergence of 1.8% from the greater Melbourne area average.

Average household size per dwelling remained at 2 persons between 2011 and 2016, lower than the greater Melbourne average of 2.6 persons.

For Bacchus Marsh, the greatest percentage increases between 2016 and 2041 will occur in the following service age groups:

- Parents and home-builders (35 to 49 yrs) – 22%
- Young workforce (25 to 34 yrs) – 12.9%
- Seniors (70 to 84 yrs) – 11%
- Older workers and pre-retirees (50 to 59 yrs) – 10.8%
- Primary schoolers (5 to 11 yrs) – 9.7%

4.4 SOCIAL FACTORS

The analysis undertaken in the preparation of the Draft Open Space Strategy found that:

> **"The demographics in Bacchus Marsh illustrate a relatively high proportion of people experiencing social disadvantage compared to Moorabool as a whole and slightly higher than for regional Victoria, however it is a community with average income levels, employment and tertiary education qualifications. It has a slightly higher proportion of households with children than for regional Victoria and people with a disability than for both Moorabool and regional Victoria.**

4.5 SPORT AND RECREATION TRENDS

Participation rates or additional detail was not provided in the OS for Bacchus Marsh/ Maddingley. Therefore, this information was sourced from www.sportaus.gov.au and www.clearinghouseforsport.gov.au/research/ausplay

All data provided was for 2021.

Sport and recreation participation rates for Moorabool are:

- Adults – 89.2%
- Children – 72.4%

The top sporting and recreational activities for all genders in Moorabool are:

- Walking (recreational) – 39.9%
- Fitness / Gym – 25.2%
- Swimming – 15.3%
- Australian Football – 8.7%
- Running Athletics – 8.6%
- Bushwalking – 5.9%

The top sporting and recreation activities for Females in Moorabool are:

- Walking (recreational) – 52.6%
- Fitness / Gym – 28.7%
- Swimming – 17.1%

The top sporting and recreational activities for males in Moorabool are:

- Walking (recreational) – 24.3%
- Fitness / Gym – 20.8%
- Australian Football – 19.3%

4.6 SPORTS PARTICIPATION - MOORABOOL SHIRE

No sports participation data was provided for Moorabool Shire specifically, so the adjacent municipalities of Ballarat and Melton have been used to provide guidance.

The following Table 3 indicates an estimate of participation rates for Moorabool Shire based on an average of the data for the municipalities of Ballarat and Melton.

Table 3 Estimates of sports participation rates for Moorabool Shire, based on adjacent municipalities

SPORT	BALLARAT	MELTON	AVERAGE
Australian Rules Football	3.9%	4.6%	4.3%
Basketball	4.5%	3.5%	4.0%
Football/Soccer	3.8%	3.0%	3.4%
Tennis	4.0%	2.3%	3.1%
Cricket	3.9%	2.1%	3.0%
Running/Athletics	2.8%	Data not available	2.8%
Netball	3.9%	1.4%	2.5%
Golf	2.6%	1.9%	2.2%
Hockey	2.2%	Data not available	2.2%
Bowls	1.9%	Data not available	1.9%

4.7 SPORT AND RECREATION PARTICIPATION TRENDS - VICTORIA

AusPlay (www.clearinghouseforsport.gov.au/research/ausplay) data indicates that participation rates for non-organised sport and non-sporting physical activities have increased by more than 20% from 2001 to 2020 (vicsport.com.au).

AusPlay predicts that the non-club, social sports and physical activities that increased during the pandemic will continue to grow in popularity.

Top ten activities with increased participation in 2020 are:

- Walking (recreational)
- Running/athletics
- Cycling
- Bushwalking
- Swimming
- Yoga
- Golf
- Tennis
- Fishing (recreational)
- Mountain biking

4.8 SUMMARY

While not growing at the same rate as some of the other parts of Moorabool Shire, Bacchus Marsh and Maddingley will continue to experience demand for access to sporting and recreational open space. Changes to age profiles indicate the most significant increases in the 25 to 59 year age range.

Participation rates for all activities show a greater increase in non-organised activities, such as walking.

Sporting participation rates are potentially highest for a number of outdoor sports already represented at Maddingley Park – Australian football, tennis and Cricket.

Regardless of the demands of a growing population and an increasing demand for sporting facilities, Maddingley Park is not capable of accommodating additional facilities without the existing recreational and historical values being compromised. Redevelopment of new facilities on other sites within the Shire may be able to take some of the load off Maddingley Park.

Figures for the COVID restrictions period show a significant change to the normal activities and participation rates. It is likely that some activities will maintain the increased level of participation, while there would also be a return to traditional activities over time.

5.0 COMMUNITY AND STAKEHOLDER CONSULTATION

To inform the masterplan, consultation / engagement activities were undertaken to clarify the needs and wishes of the community.

This included:

- An online community survey.
- Individual discussions with key park stakeholder groups:
- Bacchus Marsh Football Netball Club.
- Bacchus Marsh Cricket Club
- Friends of Maddingley Park
- Obtaining a written submission from the Bacchus Marsh Lawn Tennis Club

Additionally, discussions were undertaken with regional sporting bodies representing the existing park users. This included:

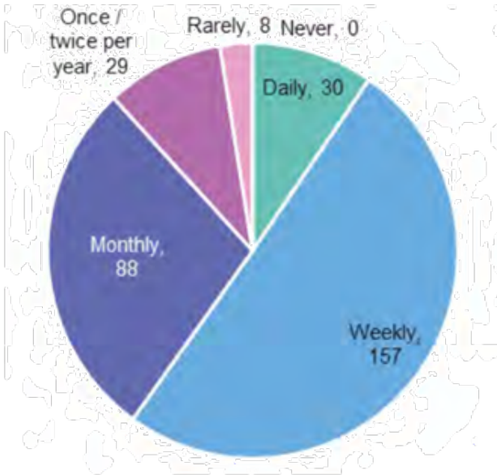
- AFL Goldfields.
- Tennis Victoria
- Cricket Victoria.

5.1 COMMUNITY ONLINE SURVEY

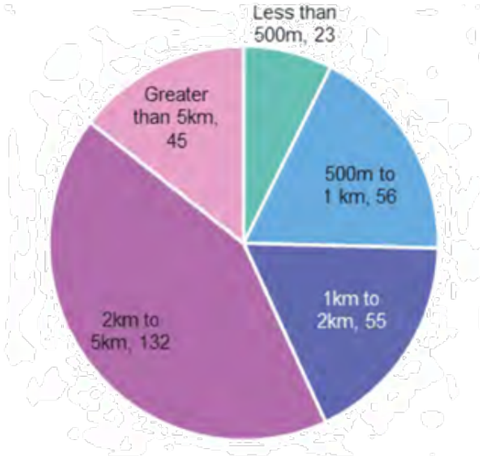
The on-line survey was active from the end of April to the end of May 2022, with 312 responses received.

The following section summarise the results of the multiple choice and rating questions. There were also opportunities for respondents to provide free form written feedback. A more detailed overview of the survey results is contained in "Appendix D - Community Survey Results" on page 71.

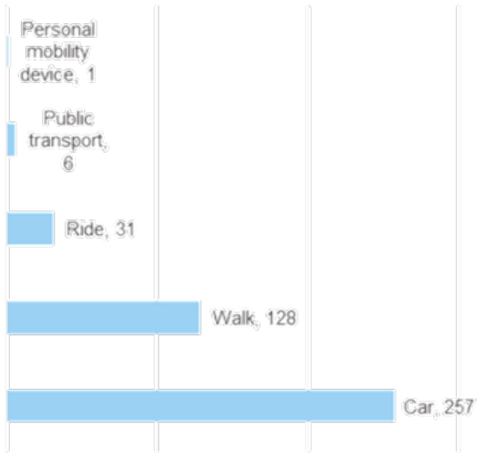
How often do you visit Maddingley Park?



How far do you live from Maddingley Park?



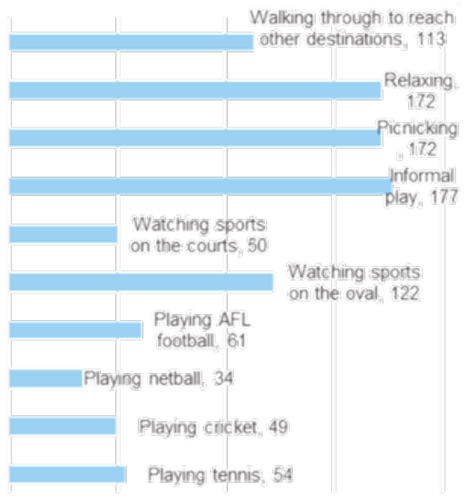
How do you typically get to Maddingley Park?
(Multiple responses permitted)



How long would you typically stay at Maddingley Park for?

What activities do you and your household use Maddingley Park for?

(Multiple responses permitted)



Regarding the number of parking spaces which are available to users of Maddingley Park:

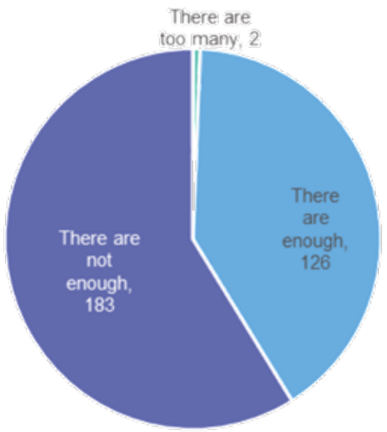


Table 4 How would you rate the overall physical condition of the parks recreational facilities?

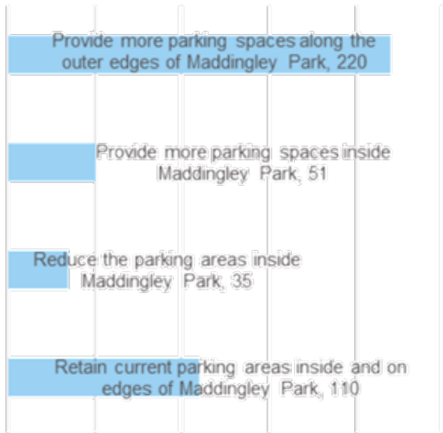
	Not Sure	Poor	Fair	Good	Excellent
Playground	14	52	123	102	19
Lawn spaces	2	58	101	123	21
Tree canopy	5	32	106	126	35
Ornamental gardens	11	99	125	60	13
Picnic shelters	8	95	134	66	6
BBQs	39	97	117	49	5
Toilets	11	152	95	48	2
Pathways	1	44	120	122	19
Pathway lighting	53	103	96	49	7

Table 5 How important are the following recreational facilities to you / your household?

	Not at all	Slightly	Moderately	Very	Extremely
Playground	40	42	42	64	117
Lawn spaces	7	33	70	128	66
Tree canopy	13	39	57	119	78
Ornamental gardens	34	55	79	87	52
Picnic shelters	11	43	67	113	72
BBQs	28	66	78	77	55
Toilets	4	27	35	111	128
Pathways	3	32	70	120	78
Pathway lighting	15	49	62	103	73

How would you prefer to see car parking provided?

(Multiple responses permitted)



Regarding the heritage and historic features of Maddingley Park:

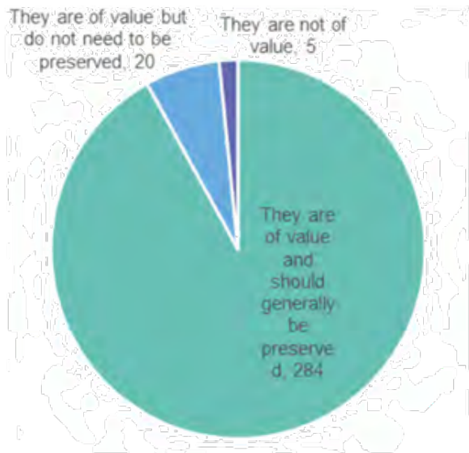


Table 6 How important are the following sporting facilities to you / your household?

	Not at all	Slightly	Moderately	Very	Extremely	Combined total: Very + Extremely
Netball	143	45	52	26	42	68
Tennis	120	54	67	33	29	62
Australian Rules Football	77	41	63	62	65	127
Cricket	110	40	53	35	57	92
Oval spectator areas	70	31	59	68	77	145
Court spectator areas	99	46	64	45	50	95

5.2 STAKEHOLDER GROUP ENGAGEMENT

The following feedback was received from discussions with key stakeholder groups with a significant interest in Maddingley Park.

5.2.1 BACCHUS MARSH FOOTBALL AND NETBALL CLUB (BMFNC)

Netball

The key points raised are summarised below:

- Just under half of the club are netballers.
- The netball facilities are now shared with European netball, with up to 32 people potentially on the single court and at the covered facility at the one time.
- The existing undercover facilities are located a significant distance from the main pavilion and the club/change rooms, and lack changerooms, toilets and medical facilities.
- The separation of the netball facilities from the main club facilities affects the combined club socially.
- The club's ideal outcome would be that the existing netball facility is retained as a training facility with a new court located near the corner of Station Street and Grant Street on space freed up by a new, consolidated pavilion and changeroom.

Australian Rules Football

The key points raised are summarised below:

- The buildings are problematic, primarily in relation to gender problems and DDA access. A key concern is the lack of female specific facilities in the pavilion and changeroom.
- There are only 2 showers, with one exit and the rooms are so small that you can't fit in medical tables. There is also a lack of storage
- Sometimes people use the public toilets in the middle of the park because the pavilion toilets are at capacity
- The outdoor deck concept works, but it's in the wrong spot for football viewing. People prefer to stand on the deck in winter as it is protected from the south to south-westerly winds. The deck is also great socially, but not the best spot to view the game as views are very easily get blocked.
- The brick stand is the best place to view football, but it is not comfortable as it is very windy and cold.
- The separation between football and netball facilities means that the club not unified physically and therefore socially.
- The heritage is seen as being important as the oval configuration was established around federation, with the old fence believed to be from the MCG. The River Red Gums are also seen as significant.
- The club understands that due to heritage constraints, the optimum arrangement of courts and buildings is not achievable.
- The club believes that they will need new rooms in about 3 years. Reconfiguring the existing facility may blow out the cost and make it unachievable in the timeframe needed. It may be more achievable to do something more affordable and less invasive.
- The club has some money to put into any redevelopment, but it would need to be achievable, in a prompt timeframe.
- Ideally, the club would demolish the building in the deck area, as it's the worst place to watch football from.
- They see a two-storey club facility as being viable, with a new netball court located in the southwest corner of the park.
- The netball club would be happy with that suggestion, with the current court maintained as a as a training facility, with some upgrades. In this scenario, the scoreboards could be used for netball too.
- The oval, layout and oval lighting are adequate.
- Most people park in the area along Grant Street.

5.2.2 BACCHUS MARSH CRICKET CLUB (BMCC)

The key points raised are summarised below:

- The club would like turf pitches to allow for participation in a higher standard competition.
- The oval orientation is a little off the ideal, but a new turf pitch could be oriented the right way, even if the oval can't be. The oval could be made smaller without affecting the club. They are currently moving cones in by 3m from the oval fence at the moment during matches.
- The cricket nets are in a poor state and need replacing. Adequate run up distance is required.
- The clubrooms and changerooms are old and have been updated over time as funds allow.
- The footballer's canteen is at the southern end of the oval, which is some distance for netballers wanting to use this facility.
- The football club uses canteen for food, and the deck bar for drinks. The cricket club uses the deck bar more due to the warmer seasons.
- The old pump shed between the oval and the netball courts used to be a canteen.
- The oval lights are suitable for practice but not great for games. Lighting is on their wish list as it would allow games to be played later.
- Advertising signage brings in a lot of revenue for the club and they would be reluctant to reduce or consolidate it.
- The club has concerns about whether a suggested "town square" space north of the oval would function and its impacts on the use of the nets. Also, there is no access to toilets in this location, if it were to cater for wider community use.
- The drainage of the oval is poor due to it previously being a grassed velodrome. They believe that the condition rating of the oval is poor.
- The representatives were supportive of the "softscape" of the park – the grass and trees and would like to see this improved. They are also supportive of a lake/ wetland.
- Events in the park (e.g. the markets) have been "great", even when there are sporting matches on – "there's plenty of room so the park can accommodate everyone".
- They are also supportive of holding events on the oval (e.g. car show, carols by candlelight, concerts) when it's not in use for sporting matches. The proximity to the train station is really useful in facilitating access.
- Better social facilities would be good. Football and cricket seasons overlap a bit with training, but not so much in the use of the social spaces. They have a pretty good relationship with the football club and can share social spaces.
- They don't want the park and facilities to be a concrete jungle – they want it to be comfortable on hot days, so greenery and shade are important.
- The parking is just adequate, but it would be good to formalise it. There is a bit of an issue trying to fit all the cars for training.

Note: The Cricket Club is moving most of its operations to a new purpose-built facility at Racecourse Reserve. This new facility will have turf pitches, nets and lighting. It is anticipated by Cricket Victoria, that the facilities at Maddingley Park would be used at a junior level, playing on a synthetic pitch.

5.2.3 BACCHUS MARSH LAWN TENNIS CLUB (BMLTC)

The key points raised are summarised below:

- BMLTC has made financial contributions to the current shared facility of the two public courts/netball court, including lighting.
- BMLTC are concerned with any proposal to take their existing Court 7 and one of the public courts, and develop a new netball court, as this would leave the club two courts down on their existing provision.
- The netball club moved from two netball courts at the Bond St area of the park to one netball court at the current site. BMLTC are concerned that, in order to increase netball capacity, their assets are required to accommodate this. They question if the park is the right location to accommodate the required netball courts and supporting facilities.
- BMLTC note that the Shire recently relinquished two public tennis courts at Darley Park and query if a further reduction at Maddingley Park will meet public demand.
- The heritage clubhouse requires refurbishment, as it currently has no disabled access to clubrooms/toilets, and the street access is poor.
- The clubhouse kitchen needs replacing. With an updated kitchen and disabled access, the club would be in a much better position to hire out the facility creating a much-needed injection of funds.
- As a Sun Smart club, BMLTC see shade around viewing areas as a priority and their committee is currently working on grant applications and fund raising to assist with this.
- BMLTC are currently in discussions regarding the integration of the "Book a Court" system, with a council grant being secured to part fund this project. Further fund raising by members will be required.
- Courts 1-3 will need resurfacing in the next 2-3 years and all courts need ongoing maintenance.
- Water bottle filling stations are required for courts 8-10.
- BMLTC see the proposed shared use path (SUP) on the south side of Taverner St as a significant safety enhancement which should be prioritized.
- Formal marked bitumen parking bays should be constructed on the south side of Taverner St along with drainage improvements, in conjunction with the SUP.
- Security lighting should also be provided to the parking area on Taverner Street.
- BMLTC see their point of difference is as a lawn tennis club. They are one of the last lawn tennis facilities proximate to metropolitan Melbourne.
- The existing footprints for courts 1-3 and 4-7 do not allow for regulation court spacing.
- Bacchus Marsh Cricket Club

5.2.4 FRIENDS OF MADDINGLEY PARK

The key points raised are summarised below:

- Friends of Maddingley Park was established to help maintain the Park because it was apparent that Council wasn't providing adequate funding for capital works and maintenance.
- As the Maddingley Park Committee of Management no longer operates, the Friends group find it difficult to engage with Council in any initiative or to resolve issues.
- The rose garden is one of the main park features developed by the Friends group. It was built through community donations, of plants and materials, as well as monetary contributions. The rose garden, and another area of planting near the rotunda, are maintained by the Friends group. As a result, there is significant community interest in its future.
- The Friends had previously planted other garden beds, but these were removed by Council and grassed over.
- The Friends have a wish list of actions, which include plans to reinstate the paths and garden beds on the mound area.
- Recent Council plantings haven't contributed to the grand garden feel. The Friends didn't like the oak trees that council put in as the particular species doesn't provide a display of coloured leaves in autumn.
- The Friends support the recommendations of the draft Master Plan.
- Any upgrade of the parks ornamental landscape would require a dedicated caretaker.
- The Park is well used be children, with the playground being a particular attraction, so interactive water play may be appropriate. Additionally, something for teens would be good too, such as something challenging like climbing / flying fox. Teens should be encouraged to visit too and not be bored.
- With regards to new inclusions into the park, a children's garden could be incorporated into a new play area.
- The Friends support reinstatement of the sun dial. However, trees may have been planted where the sundial used to be.
- The idea of a wetland/ lake is highly supported, as is the potential for water harvesting to allow irrigation of park lawn and gardens.
- Loss of any part of the rose garden to allow for the expansion of netball facilities is not supported. Given its association with the community volunteers, its removal would mean loss of their support.
- The old kiosk near the rose garden is an eyesore without any benefit. It should be removed it and the space used for something else.
- Car use conflicts with the recreational park uses. Additionally, the lawns are damaged. All cars should be kept out of the Park.
- Major pathways should be upgraded so that maintenance vehicles don't damage the surface.
- Entrances to the Park need improving. Many signs are an eyesore. The proposed signage and entry treatments in the draft Master Plan are supported.
- The toilet is not fit for purpose and needs to be replaced. Something near the entrances is supported, and ideally, in multiple locations. They need to be close to where the elderly and children are.

5.2.5 AFL GOLDFIELDS

The key points raised are summarised below:

Bacchus Marsh is a growth area for AFL and the oval at Maddingley Park is seen as a "premier" level facility.

With forecasted growth, additional AFL women's teams are anticipated.

Any proposals should future proof opportunities for women's and junior competitions. – Note: AFL Goldfields was not aware that the junior oval at Siberia is to be removed as part of the BMSP project. This would have implications for the provision of junior football at the park.

Despite the development of facilities at Racecourse Reserve, it is expected that the Bacchus Marsh Football and Netball Club would remain at Maddingley Park.

The inclusion of netball in the club provides a point of difference with few clubs in the region catering for both AFL and netball.

Under the AFL guidelines/hierarchy, the facility is defined as being of a local level. As such it should have adequate change, umpire and social facilities. Minimum change facility sizes are 50 to 75sqm. State level facilities require 90sqm per change room. - NB: the "local" definition for AFL is different to the Open Space strategy definition of "local".

A minimum of 4 change rooms are required. This can be provided as individual spaces or as one large space able to be partitioned into 4 separate spaces when required.

150-200sqm is considered an appropriate size for social facilities. It should be noted that BMFNC is considered to be a large club with over 400 AFL members alone.

Consideration should be given to providing appropriate umpires meeting and change rooms. Flexible / partitionable spaces providing for gathering and meeting, with adjoining ensuites for males and females are ideal.

The current lighting, at 100lux, is suitable for play but not for spectating. 150lux is the AFL standard. Ideally, any new lighting should have adjustable lux levels.

The AFL contributes to the Country Football and Netball Program. Depending on annual funding cycles, funding for pavilion development may be available. Additionally, the AFL Australian Football Facility Fund has a program of grants up to a $50,000 maximum, dependant on funding cycle.

5.2.6 CRICKET VICTORIA

The following observations were provided:

- Participation numbers have remained stable over the last few years (Apart from COVID).
- There are 3 women's clubs in the Moorabool area, a number described as "impressive".
- The "Junior Blasters" cricket program has approximately 50 participants in Moorabool.

From a facilities perspective:

- The pavilion and change rooms are in a "dire" state and need replacing.
- The grass surface is in good condition, but a different type of turf to other ovals.
- The oval has an historic attraction. It is a nice character ground to play on, particularly with the historic fence and parkland.
- The lighting is inadequate for twilight matches.

What access to facilities at Racecourse Reserve means for the Cricket Club:

- If the Racecourse Reserve facility has turf pitches, then it will become the focus of play.
- If that is the case, then Maddingley Park oval would become more junior focussed, and a synthetic pitch would be appropriate.
- A junior club could cope with 3 practice nets – 1 community net and 2 dedicated club nets. Net run ups which don't utilise the playing surface are preferred if space allows. Nets should be located outside of the line of view of the batsperson along the pitch.
- Lighting upgrade for twilight matches is not required for junior play.

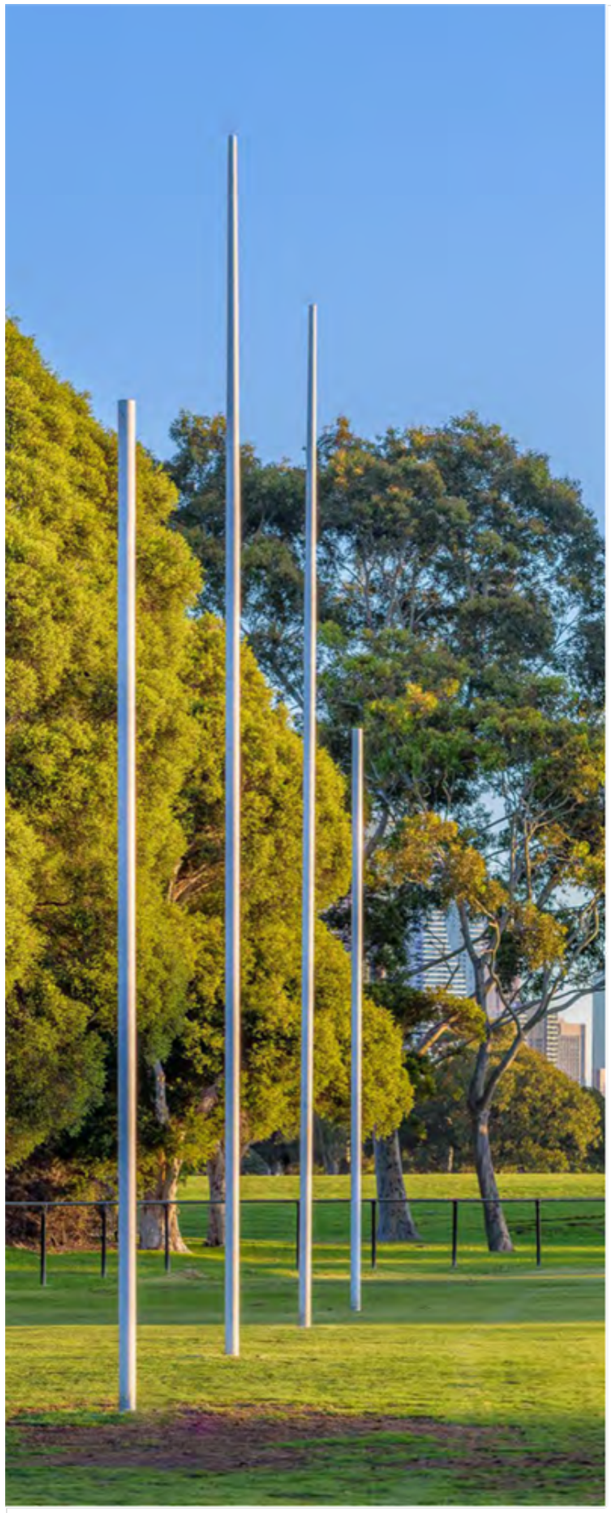
5.2.7 TENNIS VICTORIA - COUNTRY CENTRAL WEST

The following observations were provided:

- The number of lawn courts are progressively reducing across Victoria, primarily as a result of high maintenance need but also the demand for all season use.
- The lawn tennis season is typically 8 months in length, with most courts unavailable for use during winter.
- There is still a high level of demand for lawn courts, particularly with older people, given the softer surface is more forgiving on joints.
- The only remaining courts in the country central west region of a sufficient number to host a tournament are at Horsham and Bacchus Marsh.
- Most tournaments typically involve 50 to 300 players. However, the annual Country Week hosts 1,000 players.
- The "book a court" system will improve access for the public.

Tennis Victoria would like to see:

- No loss of courts.
- Improved DDA access and overall amenity throughout the court complex and pavilion.
- Improved clubhouse / pavilion facilities.
- Upgraded energy efficient LED lighting.
- Funding opportunities currently exist through the Venue Improvement grant



6.0 RECOMMENDATIONS

The following recommendations for inclusion in the Master Plan were made by the Project Control Group, based on community and stakeholder input.

BASED ON COMMUNITY SURVEY FEEDBACK

- Formalise on-street carparking spaces along Taverner Street and Grant Street to increase the number of spaces available. Formalise a limited number of carparks within the reserve.
- Replace the toilet block.
- Upgrade the playground.
- Upgrade existing, and add new, picnic shelters and BBQ's.
- Improve path lighting.
- Upgrade path surfacing.
- Provide an additional netball court.
- Provide improved cricket practice nets.
- Improve amenity of football and tennis spectator areas.
- Improve botanic gardens character, including ornamental gardens.
- Reinstate the lake/wetland.

BASED ON STAKEHOLDER FEEDBACK

Football

- Develop a new pavilion and clubrooms, including female changerooms – shared with netball and cricket.

Netball

- Provide courtside toilets, change facilities and medical room.
- Provide an additional netball court.
- Provide sheltered spectator facilities.

Tennis

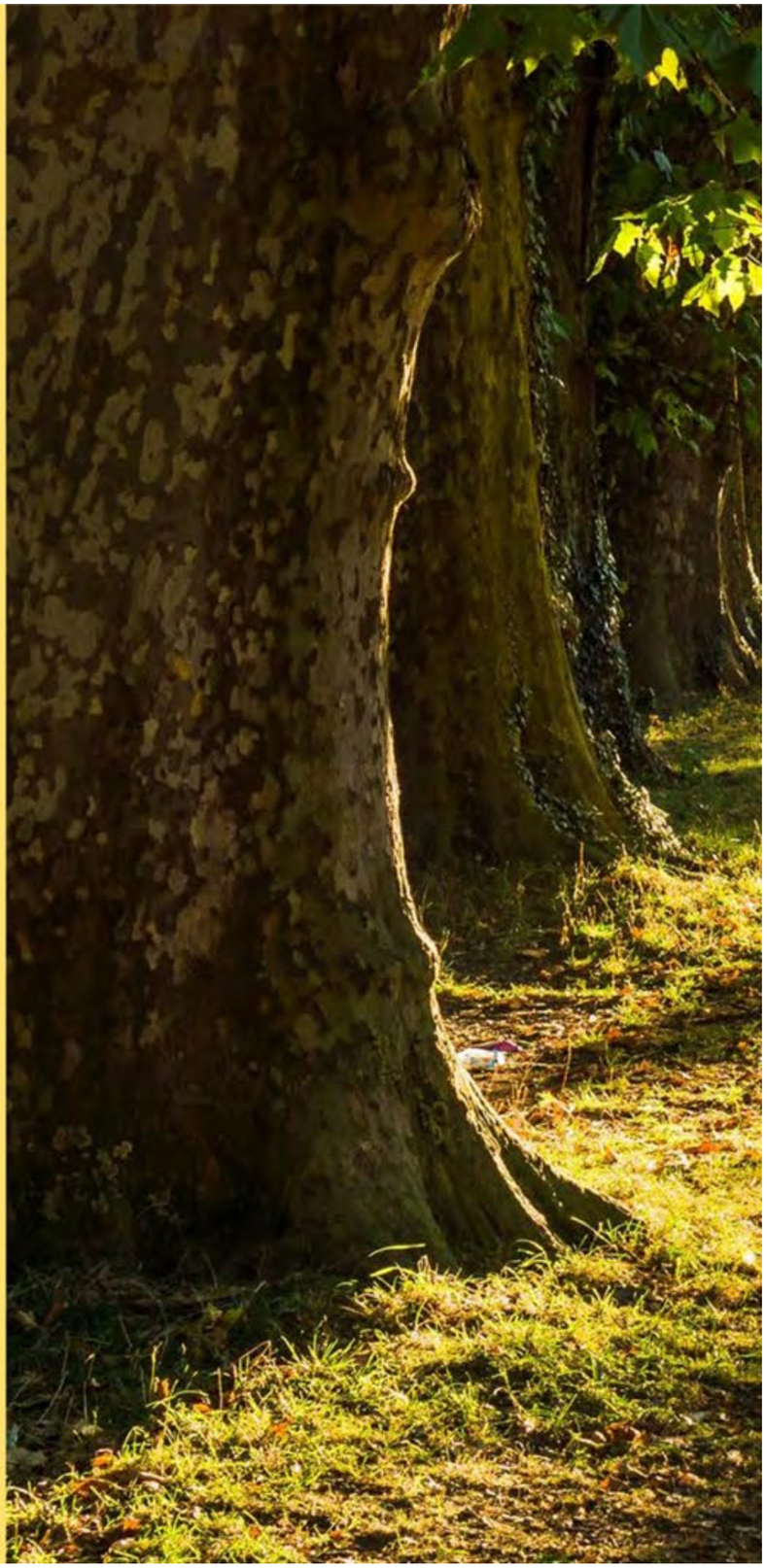
- Retain grass courts.
- Make tennis clubhouse DDA accessible.
- Install drinking fountains to courtside and spectator areas.
- Install shade sails to central spectator space.
- Provide an accessible space between court fencing and adjacent garden beds for turf court maintenance.

Cricket

- Develop a new pavilion and clubrooms, including female changerooms – Shared with netball and football.
- Replace existing nets with 3 x new nets.

Friends of Maddingley Park

- Maintain and enhance the rose garden in its current location.
- Reinstate a lake/wetland in its original location.
- Ensure gardens and lawn are sufficiently irrigated year-round (e.g. using harvested rainwater).
- Reinstate garden beds to reflect the former character of the gardens.
- Reinstate historic path alignments, including in the area of the mound.
- Improve signage and entry points.
- Remove old kiosk near rose garden.



THE MASTERPLAN

7.0 KEY DESIGN PRINCIPLES

The proposed design direction for Maddingley Park is based on returning the setting to one that reflects its past glory as a Victorian botanic pleasure garden. The framework of the existing landscape, as well as remnant historical elements provide a strong framework upon which to build.

The park is to be divided into a number of activity zones which define the intended primary use as well as landscape character.

It is recognised that sporting activities will continue to be a significant part of the park, based on the level of existing investment in facilities as well as the demonstrated community demand for football, cricket, netball and tennis.

WELCOME & CONNECT

- More welcoming frontages with superfluous fencing removed.
- Clear identifying signage and enhanced landscapes at entries and limits on the extent and visual character of sponsor advertising.
- Adjusted path network to support connections to surrounding areas, including the future Moorabool Aquatic and Recreation Centre to the east and Bacchus Marsh College to the west
- Paths through the park that provide connections to destinations, including the MARC and improved activity that results in a safer park through passive surveillance.

CELEBRATE THE HERITAGE

- Based on the principles of the Burra Charter, the approach to the design and selection of new park elements should clearly delineate the new from the old, while being sympathetic to their aesthetics.
- Provide interpretive signage that celebrates both indigenous and non-indigenous history throughout.
- Reinstate a number of historic paths
- Retain significant and contributory heritage elements
- Remove ad-hoc structures and elements which detract from the desired character, and establish a more consistent palette.

REVIVE THE 'PLEASURE GARDENS'

- Reinterpret the original intent of Maddingley Park as "pleasure gardens: a place for relaxation and peaceful contemplation"
- A diverse and ornamental plant palette providing colour and visual interest
- Frame the open grassed spaces and functional uses with garden beds
- Priority given to the pedestrian experience, with vehicle access limited to those necessary for servicing, emergencies and events.
- Establish a wetland in a similar location to the lake which once occupied the site.
- Design the Park as a place to stay and enjoy - not just move through

SUSTAINABLE & MAINTAINABLE

- Recognising the changing climate, select plant species which are drought tolerant, as well as botanically diverse and visually interesting.
- Limit irrigated grassed areas to the locations where they will be most valuable.
- Establish durable, predominantly water-permeable surfaces which complement the parkland character.
- Establish a wetland and water harvesting system to reduce reliance on mains water for irrigation and to support healthy water systems and biodiversity.

"12.0 Northwest Quadrant Sport & Ornamentals" on page 36
UPGRADE EXISTING CHANGE ROOMS
TAVERNER ST
"13.0 Northeast Quadrant Play & Recreation" on page 38
BOYE
TENNIS CLUB
EXPANDED NETBALL COURTS WITH TENNIS
EXISTING TENNIS GRASS COURTS
GRANT ST
NEW CRICKET NETS
EXISTING TENNIS HARD COURTS
SENSORY GARDEN
FUTURE MOORABOOL AQUATIC AND RECREATION CENTRE
NEW PLAYGROUNDS
PARKING
REINSTATED HERITAGE PATHS
BOND ST
EXISTING OVAL
UPGRADE SPORTS PAVILION & CHANGE ROOMS
NEW WETLAND
"11.0 Southwest Quadrant Identity & Spectating" on page 34
STATION ST
"14.0 Southeast Quadrant Heritage & Parklands" on page 40
MADDINGLEY PARK MASTERPLAN
1:1250 @ A3
0 10 20 30 40 50
LEGEND
Open grassed area
Sports ground (grassed)
Sports ground (paved)
Wetland (with edge planting)
Trees to be retained
Proposed trees
Buildings & structures to be retained
Proposed buildings & structures
Fencing
Proposed timber post and rail fencing
Garden beds and/or mulched areas
Granitic sand topped asphalt or decomposed granite
Concrete feature paving
Standard concrete footpaths
Asphalt (indicative space for parking hatched)
Play areas
Potential art location
Potential future upgrades to intersections
Potential future road widening

8.0 RETENTION, REMOVAL & ENHANCEMENT

While the park has many elements of historic, cultural, and recreational value, numerous elements added to the park over subsequent years detract from the elements of value and do not provide a consistent, high quality appearance. Many of the facilities are also in need of improvement to better cater for the growing needs of the community and to elevate the park's standard of design.

8.1 SPORTING FACILITIES

CRICKET PRACTICE PITCHES

- Remove existing cricket practice pitches and advertising signage.
- Install three new cricket practice wickets with full length synthetic pitches and a ball stop fence adjacent.

NETBALL

Courts

The existing multicourt space in the northwest corner of the Park will be reconfigured to accomodate two courts with both netball and tennis markings. This means there will be a net loss of one dedicated tennis court, and a net increase of one netball court (i.e. two netball courts in total).

Netball pavilion

The existing netball pavilion on the western edge of the courts will be upgraded to provide improved facilities which may include changerooms, toilets and treatment rooms for netballers.

TENNIS

Proposed changes to the tennis facilities are listed below:

Clubhouse & surrounds

- Make the clubhouse facility and courts DDA accessible, while protecting heritage value and where possible, removing additions that are unsympathetic to the heritage.
- Implement a 'book –a court' digital booking system to allow for public access and increase utilisation.
- Install shade covers over spectator viewing areas.
- Relocate bin storage area to the Taverner Street frontage so that collection vehicles do not need to enter the park.

SPORTS PAVILION

Upgrade the existing sports pavilion and change rooms in their current location at the intersection of Grant and Station Streets. This will cater primarily for football and cricket needs, and also accomodate social functions for netball. New DDA compliant toilets within this pavilion can be made publicly accessible. There is opportunity to establish a higher quality architectural interface at this highly visible location.

8.2 FENCES

BOUNDARY

A number of fences bounding Maddingley Park are proposed to be removed or replaced in order to provide a more visually permeable and welcoming frontage.

It is proposed that the tall exclusion fencing along the **street frontages** (apart from courts and water tanks) be removed and replaced with either a low, post-and-pipe fence, or garden beds. These provide a more welcoming appearance while establishing clear boundaries and providing openings for convenient access.

NETBALL COURTS

Existing fences around the current netball court will need to be reconfigured slightly to accommodate the additional netball court.

OVAL

- To allow for an expanded viewing area and walkway, the southwest portion of the existing fence around the oval may be shifted slightly inwards (approx 2.3m is shown) without significantly impacting the heritage value, since it has already been altered in the past.
- Other portions of the fence should remain in their original alignments to conserve heritage value (see "Appendix A - Heritage Assessment of Significance").

8.3 OTHER ELEMENTS

HERITAGE ELEMENTS

These are to be retained and conserved - refer to "Appendix A - Heritage Assessment of Significance".

TO RELOCATE

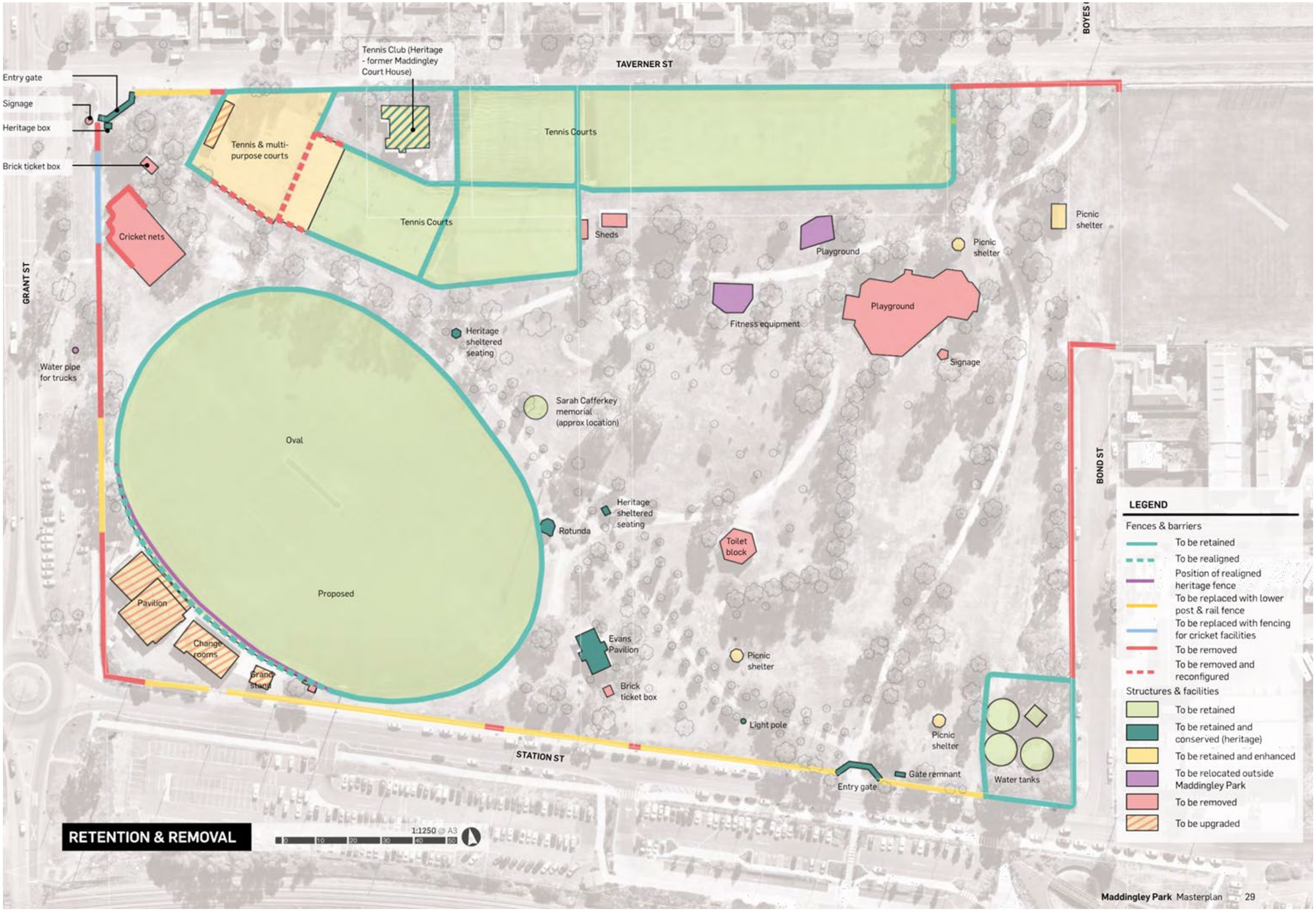
- **Fitness equipment** - to be relocated to another park.
- **Smaller playground** - equipment to be relocated to another park.
- **Water pipe for trucks** - to be relocated elsewhere.
- **Historic character benches** (not shown on plan) - These may be relocated to the spectator seating areas towards the southern end of the oval if they are deemed to be of value and in good condition or able to be refurbished.

TO ENHANCE

- **Picnic shelters** - These may be refurbished with new concrete feature paving, repainting, boundary beams/seats removed to improve access, and new furniture inserted. When they are nearing the end of their useable life, they may be removed and replaced with a proposed new shelter (see "17.0 Furnishings & Finishes").

TO REMOVE

- **Sheds near tennis courts** - To be removed and consolidated in a new shed which is to be located against the tennis fence. This will make the open space more continuous and useable, and improve visibility.
- **Brick ticket boxes.**
- **Older signage** - Entry signage to be replaced (see "16.0 Wayfinding & identity").
- **Hexagonal toilet block** - This will be replaced with a new central toilet facility which allows more direct access to stalls and better sight lines for safety. Also toilets within the upgraded sports pavilion can be designed to allow for external public access.
- **Bollards** - Given that general public vehicle access will be limited to the area south of the oval, most bollards in other areas within the Park can be removed.
- **Other benches and picnic settings** - Progressively remove and replace with new furnishings (see "17.0 Furnishings & Finishes"). New furnishings may be in a different location to the original, taking into account the following strategies:
  - Provide views to sporting fields, courts and play areas
  - Locating seats along paths at regular intervals (particularly primary paths)
  - Co-locate picnic settings with other amenities (shelters, BBQ, drink fountains etc.)
  - Where possible, aligning seat backs against garden beds or other barriers, and seat fronts towards open space or activity areas is desirable.
- **Existing water tanks** are proposed to be retained at this stage. However there is potential to investigate replacing them with under ground water storage to maximise open green space in the park.


RETENTION & REMOVAL
1:1250 @ A3
0 10 20 30 40 50
TAVERNER ST
BOYES
GRANT ST
BOND ST
STATION ST
Entry gate
Signage
Heritage box
Brick ticket box
Tennis Club (Heritage - former Maddingley Court House)
Tennis & multi-purpose courts
Tennis Courts
Tennis Courts
Cricket nets
Sheds
Playground
Picnic shelter
Picnic shelter
Playground
Fitness equipment
Signage
Heritage sheltered seating
Water pipe for trucks
Sarah Cafferkey memorial (approx location)
Oval
Proposed
Heritage sheltered seating
Rotunda
Toilet block
Pavilion
Change rooms
Grand stand
Evans Pavilion
Picnic shelter
Brick ticket box
Light pole
Picnic shelter
Gate remnant
Entry gate
Water tanks
LEGEND
Fences & barriers
To be retained
To be realigned
Position of realigned heritage fence
To be replaced with lower post & rail fence
To be replaced with fencing for cricket facilities
To be removed
To be removed and reconfigured
Structures & facilities
To be retained
To be retained and conserved (heritage)
To be retained and enhanced
To be relocated outside Maddingley Park
To be removed
To be upgraded
Maddingley Park Masterplan 29

9.0 ACCESS & MOVEMENT

Maddingley Park will be a pedestrian and cyclist friendly space. Access for pedestrians and cyclists is proposed to be 24 hours per day, while access for vehicles will be limited only to those authorised for a specific purpose. General public vehicle access will be restricted to the designated parking areas outside of the Maddingley Park boundaries.

The path network has been developed to facilitate ease of movement, increase use and improve passive surveillance.

ACCESS POINTS

Primary entries

The historic gates at the northwest and southeast corners will continue to function as primary access points into the park and will be enhanced with feature paving and improved landscaping and entry signage.

Two other entries will be formalised as primary entries:

- On the park's western boundary to Grant Street, aligning with the existing pedestrian crossing. This will provide safe and direct access from Bacchus Marsh College and pedestrians approaching from the western side of Grant Street.
- At the intersection with Boyes Close, connecting the Maddingley Park with the cycle route to the Bacchus Marsh town centre. This will be supported by the recently established Shared Use Path (SUP) through the park.

These four entries are connected by the primary path network which runs through Maddingley Park.

Secondary entries

More informal secondary entries are provided at a number of other points along the boundary, allowing quick and easy access to people using on-street parking around the site and adjacent residents. Most significantly, pedestrian access to the southwest of the Football/Cricket pavilion will be improved to prioritise pedestrians.

PATH NETWORK HIERARCHY

The path network is comprised of the following path typologies and standards:

Primary

- Coloured exposed aggregate concrete.
- Width is to match that of the existing path from the northwest gate
- Highest priority for lighting
- Investigate the potential for the installation of an integrated CCTV/smart pole system at key nodes.

Secondary

- A compacted decomposed granite path up to 3m in width, with a thinner concrete edge strip.
- Illumination is desirable, particularly where there is no light spill from other sources

Tertiary

- A compacted decomposed granite path up to 2m in width with a timber edge strip.
- Tertiary paths will not be lit.

Feature nodes & paths

- In key locations where paths terminate or intersect at park attractions and around buildings, feature paving of coloured exposed aggregate concrete is to be used.

PRIVATE VEHICLES

The bulk of the parking will be on surrounding off street parking areas, including a formalised car park along the edge of Grant Street.

Private vehicle access to Maddingley Park will be confined to a parking area along the southeast edge of the oval and access will be controlled with removable bollards.

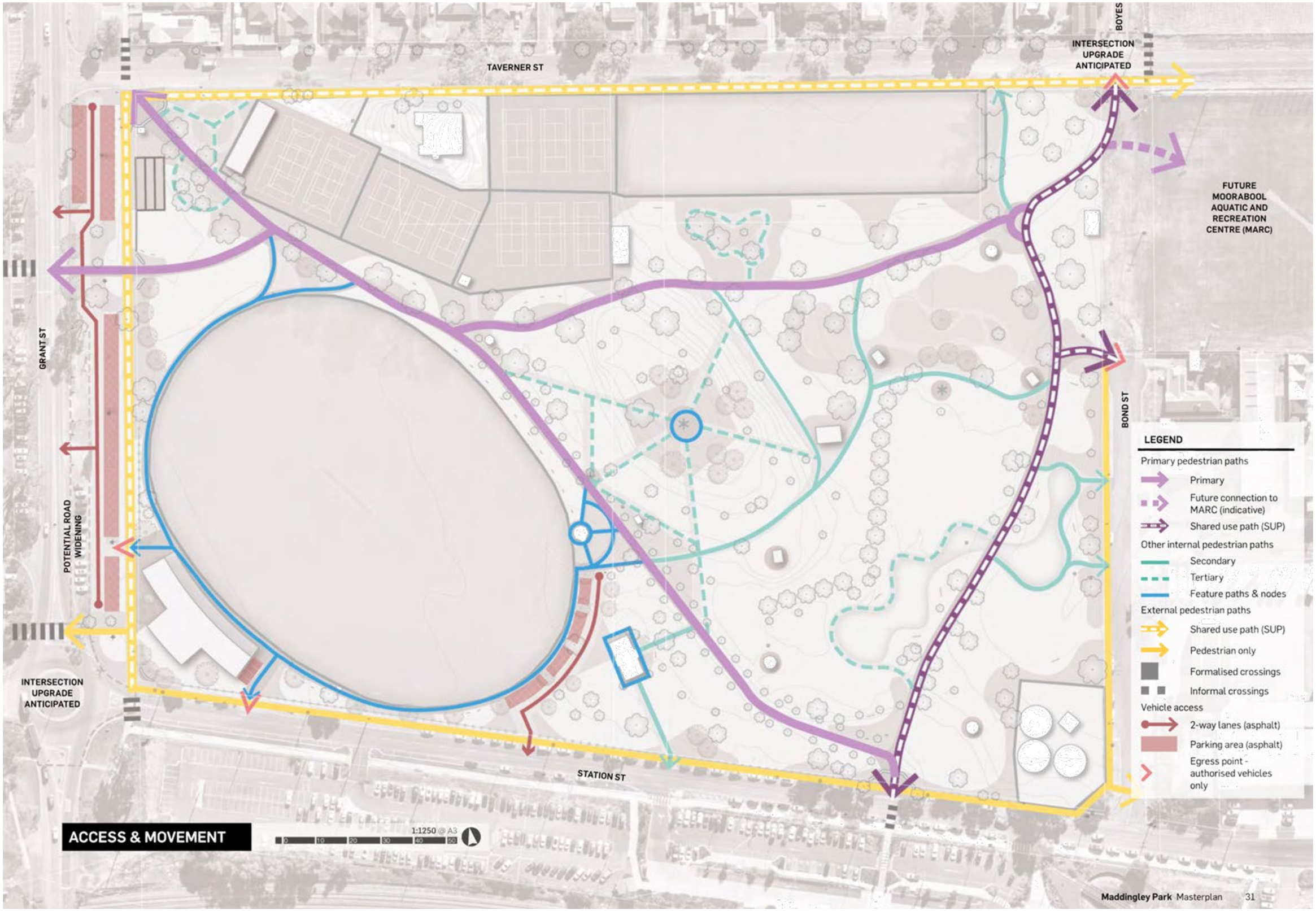
AUTHORISED VEHICLE ACCESS

The primary path network is proposed to only be accessed by authorised vehicles for such purposes as maintenance, emergencies and events.

These vehicles can access the primary path network via the entries at the end of Bond Street or the Boyes Close intersection.

Authorised vehicles can access the paved spaces adjacent to the upgraded sports pavilion or formalised parks to the east if required for such purposes as loading or providing event services. Vehicle access to these spaces is via the Grant Street car park or Station Street.

Removable bollards will be installed at each of these vehicle entry points.


TAVERNER ST
BOYES
INTERSECTION UPGRADE ANTICIPATED
FUTURE MOORABOOL AQUATIC AND RECREATION CENTRE (MARC)
GRANT ST
POTENTIAL ROAD WIDENING
BOND ST
INTERSECTION UPGRADE ANTICIPATED
STATION ST
LEGEND
Primary pedestrian paths
Primary
Future connection to MARC (indicative)
Shared use path (SUP)
Other internal pedestrian paths
Secondary
Tertiary
Feature paths & nodes
External pedestrian paths
Shared use path (SUP)
Pedestrian only
Formalised crossings
Informal crossings
Vehicle access
2-way lanes (asphalt)
Parking area (asphalt)
Egress point - authorised vehicles only
ACCESS & MOVEMENT
1:1250 @ A3
0 10 20 30 40 50
Maddingley Park Masterplan 31

10.0 PROTECTION OF SIGNIFICANT TREES

The proposed actions have considered the location of significant trees, with new elements requiring disturbance of root-zone being located clear of tree protection zones (TPZ) wherever possible.

Upgraded existing paths on their current alignments will primarily involve the excavation of existing path surfacing and subgrade to a similar depth as currently exists.

Council's arborist has undertaken a preliminary review of significant trees proximate to upgraded paths (trees marked with " potential to be impacted by excavation" on plan opposite). Based on recent experience on the reconstruction of the main north south path from Boyes Close to the Station Street gates, an appropriate construction and oversight process by a qualified arborist will result in minimal impact to the tree's root zones, particularly the structural root zone (SRZ).

The slab for the proposed cricket nets would be located close to the TPZ of a River Red Gum (Tree 1 on plan opposite). However, placement of the slab above the surface root zone near the TPZ, in conjunction with non-destructive excavation of fence post holes, will significantly reduce any potential impact.

PROPOSED METHODOLOGY FOR TREE PROTECTION

- The contractor to confirm the alignment of the path's outer edges.
- Meeting between the contractor and the arborist on site to explain the scope of work and to identify any issues with the alignment.
- Determination by the arborist of the SRZ of all the trees close to the path and the marking of all affected trees
- Consideration of opportunities to move the path alignment to avoid the SRZ, where possible.
- Careful excavation within the SRZ, under the supervision of the arborist, to prevent damage to structural roots.

TAVERNER ST
BOYES
GRANT ST
BOND ST
STATION ST
FUTURE MOORABOOL AQUATIC AND RECREATION CENTRE (MARC)
1 Eucalyptus camaldulensis
2 Eucalyptus camaldulensis
3 Ulmus glabra
4 Cedrus deodara
5 Ulmus procera
6 Pinus sylvestris
7 Cedrus deodara
LEGEND
River Red Gums (Eucalyptus camaldulensis)
Trees with potential to be impacted by excavation
Existing trees to be removed
EXISTING TREES
1:1250 @ A3
0 10 20 30 40 50
Maddingley Park Masterplan 33

11.0 SOUTHWEST QUADRANT IDENTITY & SPECTATING

THE PRECINCT

The southwest corner of the park is its most visible, given the volume of traffic movements at the intersection of Grant and Station Streets. However, aesthetically it is one of the park's least welcoming interfaces, with the back of house activities of the oval pavilion and an amalgam of sponsorship signs being visually prominent.

Proposed actions focus on improving the standard of presentation of this interface to one befitting of Bacchus Marsh's, and the region's, premier recreation and sporting facilities.

Any actions at the immediate street corner interface need to be considered with regard to proposed intersection signalisation upgrade works

KEY ACTIONS

- Upgrade the existing sports pavilion and change rooms to cater for the needs of football and cricket, and social functions for netball, as well as DDA compliant toilets that can be made publicly accessible.
- Provide pedestrianised spaces around the sports pavilion, limiting vehicle access in this area to authorised vehicles only.
- Remove fencing and other visual clutter between the pavilion and streets.
- Limit the display of street-facing sponsor signage to a smaller number of major sponsors only.
- Provide legible park entry signage and gateway elements (including landscaping) that are evocative of a quality park with historic roots. The feature signage at the southwest corner will be the largest and most prominent for Maddingley Park.
- Upgrade the surfacing of primary, secondary and tertiary paths.

LEGEND
Open grassed area
Sports ground (grassed)
Sports ground (paved)
Trees to be retained
Proposed trees
Buildings & structures to be retained
Proposed buildings & structures
Fencing
Proposed timber post and rail fencing
Garden beds and/or mulched areas
Granitic sand topped asphalt or decomposed granite
Concrete feature paving
Standard concrete footpaths
Asphalt (indicative space for parking hatched)
Toilets (publicly accessible)
Main spectator viewing areas
Indicative bench locations
Fixed bollards
Removable bollards
Potential future upgrade to intersection
Potential future road widening
Power pole locations (undergrounding is desirable)
SOUTHWEST QUADRANT
1:750 @ A3
0 10 20 30 40
GRANT ST
PUBLIC CAR PARK
SHARED USE PATH
EXISTING OVAL
UPGRADE SPORTS PAVILION & CHANGE ROOMS
STATION ST
Egress point with removable bollards for authorised vehicles only
Oval boundary fence shifted inwards slightly (approx 2.7m shown)
Maddingley Park feature signage
Area for limited major sponsor & club signage
Parking area for authorised vehicles only (e.g. loading/servicing)
Change fencing to low post & rail along Station Street
Historic character benches may be removed or relocated to spectator seating areas near key heritage structures.

12.0 NORTHWEST QUADRANT SPORT & ORNAMENTALS

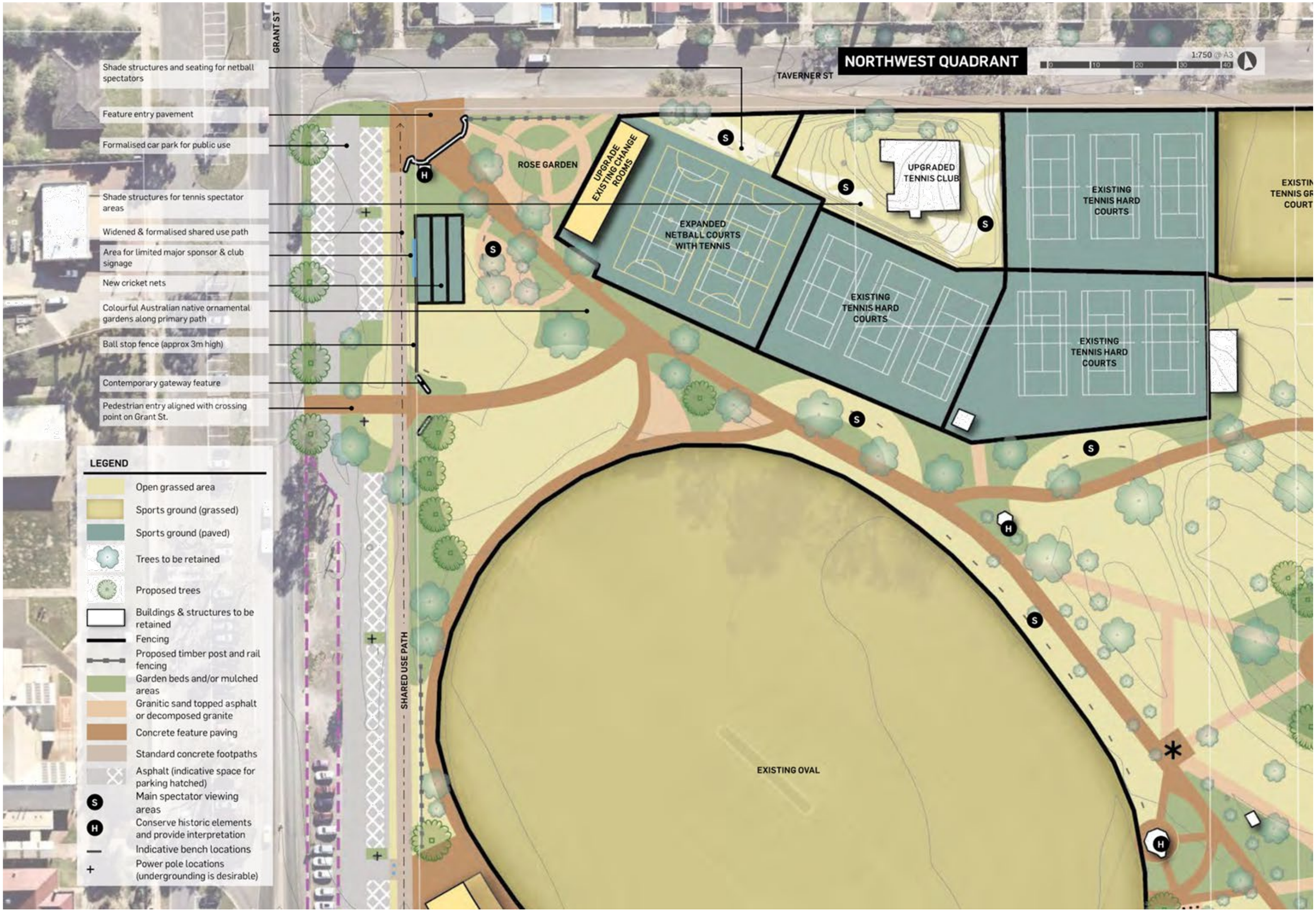
THE PRECINCT

The historic northwest gates are a primary access point into the park. The arrival experience within the park will be improved through the removal of non-historical elements that create visual clutter, such as the brick ticket box, and the establishment of a highly ornamental landscape to reflect the former grandeur of the park and complement the existing rose garden.

A new pathway connection will also be established from the pedestrian crossing on Grant Street to allow for a more direct and welcoming off street movement between Bacchus Marsh College and the future MARC.

KEY ACTIONS

- Provide legible park entry signage and gateway elements (including landscaping) that are evocative of a quality park with historic roots.
- Provide a pathway connection from the pedestrian crossing on Grant Street to the main east-west path through the park.
- Install new cricket practice nets with a 3m high ball stop fence along the western boundary adjacent.
- Remove the brick ticket box and refurbish the landscaping in the area.
- Refurbish the rose garden - paths, furniture, structures and garden bed edges - to a standard appropriate for a significant historic park.
- Establish landscaping along the primary access path, particularly shrub beds along the tennis court interface and a highly ornamental Australian natives garden to provide a counterpoint to the rose garden opposite.
- Formalise the off street parking along Grant Street and establish avenue canopy tree planting.
- Widen the SUP along the Grant Street interface.
- Remove the chain mesh fence along Grant Street and the section of Taverner Street from the intersection of Grant Street up to the tennis facility. Replace with garden beds and/or low post and rail fencing.
- Remove the existing park signage and replace it with new branded signage that better reflects the significance of the park.
- Upgrade the surfacing of primary, secondary and tertiary paths.
- Make the tennis clubhouse facility and courts DDA accessible, while conserving heritage value and where possible, removing additions that are unsympathetic to the heritage.
- Implement a 'book-a-court' digital booking system to allow for public access and increase utilisation.
- Relocate tennis bin storage area to the Taverner Street frontage so that collection vehicles do not need to enter the park.
- Improve tennis spectator area with shade structures and drink fountains.
- Upgrade the existing netball shed to provide improved facilities which may include change rooms, toilets and treatment rooms.
- Provide shade and seating in netball spectator area.
- Reconfigure the multicourt space and surrounding fences to accomodate two courts with both netball and tennis markings.


NORTHWEST QUADRANT
1:750 @ A3
0 10 20 30 40
GRANT ST
TAVERNER ST
Shade structures and seating for netball spectators
Feature entry pavement
Formalised car park for public use
Shade structures for tennis spectator areas
Widened & formalised shared use path
Area for limited major sponsor & club signage
New cricket nets
Colourful Australian native ornamental gardens along primary path
Ball stop fence (approx 3m high)
Contemporary gateway feature
Pedestrian entry aligned with crossing point on Grant St.
ROSE GARDEN
UPGRADE EXISTING CHANGE ROOMS
EXPANDED NETBALL COURTS WITH TENNIS
UPGRADED TENNIS CLUB
EXISTING TENNIS HARD COURTS
EXISTING TENNIS HARD COURTS
EXISTING TENNIS HARD COURTS
EXISTIN TENNIS GR COURT
SHARED USE PATH
EXISTING OVAL
LEGEND
Open grassed area
Sports ground (grassed)
Sports ground (paved)
Trees to be retained
Proposed trees
Buildings & structures to be retained
Fencing
Proposed timber post and rail fencing
Garden beds and/or mulched areas
Granitic sand topped asphalt or decomposed granite
Concrete feature paving
Standard concrete footpaths
Asphalt (indicative space for parking hatched)
Main spectator viewing areas
Conserve historic elements and provide interpretation
Indicative bench locations
Power pole locations (undergrounding is desirable)

13.0 NORTHEAST QUADRANT
PLAY & RECREATION

THE PRECINCT

Children's play continues to be the focus of this precinct. The existing timber play facility, while highly valued by the community, has come to the end of its life and will require replacement. This opens the opportunity to develop a new, expanded play experience including nature-based play elements and a separate junior play area. Picnic and BBQ facilities will be developed around the perimeter of the play area.

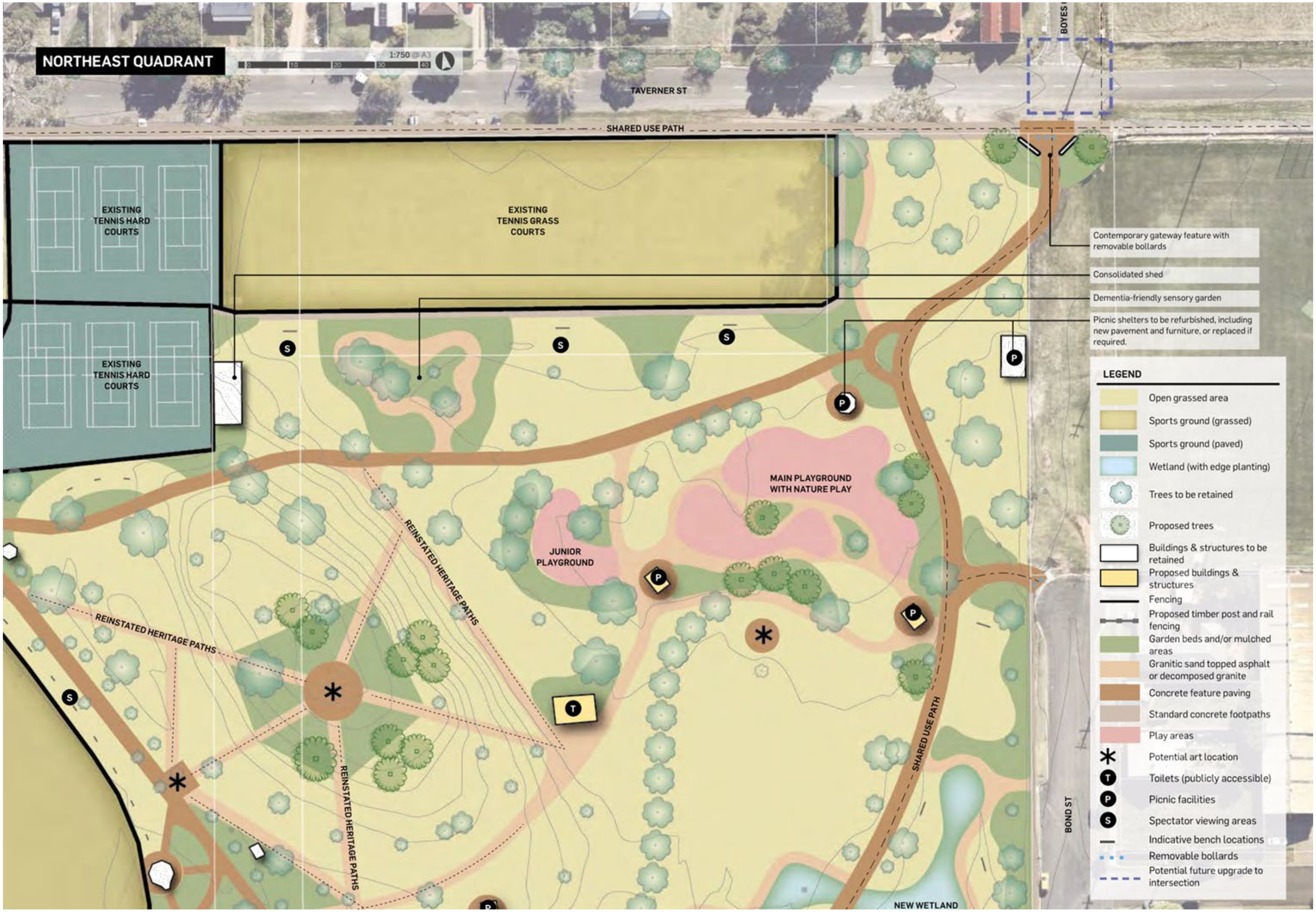
A new contemporary gateway will be developed at the entry to the precinct, at the intersection with Boyes Close.

A sensory garden with raised garden beds and a single-entry looping path will be established for use by the general public as well as user groups with special needs, particularly those with dementia.

KEY ACTIONS

- Remove the existing elements in the playground which are at the end of their useable life and develop a new playground in this location which includes some nature-based play elements.
- Develop a new separate junior play area to the west of the main play area.
- Install new picnic facilities including BBQs, tables, seating and shelters.
- Develop a new small, CPTED appropriate toilet facility in location proximate to play and picnic facilities.
- Establish areas of garden, including screening shrubs, to break up the tennis court edge.
- Develop viewing areas in breaks between landscaping along the southern edge of the lawn tennis courts with relocated seating.
- Develop a contemporary entry to the Park which will complement the character of Maddingley Park and the new MARC.
- Realign existing, and construct new paths to provide improved access to the MARC, as well as the new shared use path connecting to the Werribee River.
- Upgrade the surfacing of primary, secondary and tertiary paths.
- Consolidate the sheds near the tennis courts to maximise the open, useable space and allow the Park to appear less cluttered.

NATURE-BASED PLAY EXAMPLES


NORTHEAST QUADRANT
1:750 @ A3
0 10 20 30 40
TAVERNER ST
BOYES
SHARED USE PATH
EXISTING TENNIS HARD COURTS
EXISTING TENNIS GRASS COURTS
EXISTING TENNIS HARD COURTS
Contemporary gateway feature with removable bollards
Consolidated shed
Dementia-friendly sensory garden
Picnic shelters to be refurbished, including new pavement and furniture, or replaced if required.
MAIN PLAYGROUND WITH NATURE PLAY
JUNIOR PLAYGROUND
REINSTATED HERITAGE PATHS
REINSTATED HERITAGE PATHS
REINSTATED HERITAGE PATHS
SHARED USE PATH
BOND ST
NEW WETLAND
LEGEND
Open grassed area
Sports ground (grassed)
Sports ground (paved)
Wetland (with edge planting)
Trees to be retained
Proposed trees
Buildings & structures to be retained
Proposed buildings & structures
Fencing
Proposed timber post and rail fencing
Garden beds and/or mulched areas
Granitic sand topped asphalt or decomposed granite
Concrete feature paving
Standard concrete footpaths
Play areas
Potential art location
Toilets (publicly accessible)
Picnic facilities
Spectator viewing areas
Indicative bench locations
Removable bollards
Potential future upgrade to intersection

14.0 SOUTHEAST QUADRANT HERITAGE & PARKLANDS

THE PRECINCT

The historic gates at the southeast corner of the park continue to welcome train travellers to the park, as they have since the 19th century.

The heritage and parkland precinct contains some of the most historic elements remaining from the park's previous life as a nineteenth century botanic / pleasure garden.

The precinct will be redeveloped to restore it to a condition similar to its former state with a particular focus on the establishment of massed garden beds and feature tree planting, which will become the setting for passive recreational activities.

A new wetland in the vicinity of the historic lake will be established, while maintaining ample grassed space nearby to accommodate events and passive recreation.

Opportunities for the wetland include:

- Stormwater treatment, including vegetation to support the cleansing of the water, biodiversity and provide a more natural appearance.
- Water storage to support park irrigation.
- Establishment of a system of paths and boardwalks.

KEY ACTIONS

- Enhance the area surrounding the southeast gate as a major entry to the park from the station by incorporating paving, planting, furniture and signage.
- Redevelop picnic facilities, including seating, tables, BBQ's and shelters, surrounding the historic park pavilion.
- Re-establish the historic path network and develop ornamental garden beds in the hill precinct.
- Remove the existing toilet block and instead provide new toilet facilities in a central location which are safer and more easily accessible.
- Establish screen planting around the perimeter of the water storage tanks.
- Formalise public spectator parking around southern end of the oval only. Control entry with removable bollards at the Station Street driveway and prevent access to other parts of the Park with fixed bollards and avenue trees.
- Permit access to other parts of the Park for authorised vehicles only via entry points on Bond Street and opposite Boyes Close.
- Upgrade the surfacing of primary, secondary and tertiary paths.
- Historic character benches throughout the park may be removed or (if deemed to be of value and able to be restored) they may be relocated to spectator areas near the Rotunda and/or Evans Pavilion.
- Undertake heritage conservation works to significant built elements including the Rotunda, Evans Pavilion, and gates, and provide interpretation elements.

SOUTHEAST QUADRANT
1:750 @ A3
0 10 20 30 40
LEGEND
Open grassed area
Sports ground (grassed)
Sports ground (paved)
Wetland (with edge planting)
Trees to be retained
Proposed trees
Buildings & structures to be retained
Proposed buildings & structures
Fencing
Proposed timber post and rail fencing
Garden beds and/or mulched areas
Granitic sand topped asphalt or decomposed granite (space for parking hatched)
Concrete feature paving
Standard concrete footpaths
Play areas
Potential art location
Toilets (publicly accessible)
Picnic facilities
Spectator viewing areas
Conserve historic elements and provide interpretation
Indicative bench locations
Fixed bollards
Removable bollards
Formalised spectator parking area with access off Station Street only
Historic character benches may be removed or relocated to seating areas near key heritage structures
Feature pavement and enhanced planting around rotunda
Existing picnic shelters to be refurbished, including new pavement and furniture, or replaced if required.
Feature entry pavement
REINSTATED HERITAGE PATHS
REINSTATED HERITAGE PATHS
SHARED USE PATH
NEW WETLAND
NEW WETLAND
WATER TANKS
STATION ST

PALETTES & ELEMENTS

15.0 SOFTSCAPE

Part of the appeal of Maddingley Park during its heyday was the arrangement of broad open spaces such as the lake and lawns, framed by more dense clusters of planting that provided plenty of visual variety with different colours, heights and textures of plants.

Much of this original character could be revived and reinterpreted by providing a mix of open grassed spaces, framed with planter beds, that provide a similar sense of variety and visual interest, with ornamental species that are low maintenance and drought tolerant. They would be arranged in a manner that helps to frame the open spaces, and provide a sense of discovery, while demonstrating good CPTED (Crime Prevention Through Environmental Design).

MADDINGLEY PARK HISTORIC CHARACTER

TREES

Parrotia persica

Brachychiton rupestris

Brachychiton populneous

Brachychiton discolour

Fraxinus americana

Geijera parvifolia

Ginkgo biloba

Parrotia persica

Quercus ilex

LARGE SHRUBS

Adenanthos sericeus

Prunus laurocerasus

Rhaphiolepis indica

Doryanthes exclesior

GROUND COVERS / TUFTING

Agave filifera - Thread agave

Aloe arborescens

Crassula capitella 'Campfire'

Sedum mexicanum – "Gold Mound"

Sedum spurium "Red Carpet"

Senecio cylindricus - Narrow-leaf chalk sticks

Senecio serpens - Blue Chalksticks

Senecio barbertonicus

Eremophila glabra prostrate "Blue Horizon"

Lomandra "Lime Tuff"

Rhagodia spinescens "Aussie Flat Bush"

Lomandra confertifolia sp. rubiginosa "Seascape"

Poa poiformis "Kingsdale"

PROPOSED TREES

PARROTIA PERSICA

BRACHYCHITON RUPESTRIS

BRACHYCHITON POPULNEOUS

BRACHYCHITON DISCOLOUR

FRAXINUS AMERICANA

GEIJERA PARVIFOLIA

GINKGO BILOBA

QUERCUS ILEX

LANDSCAPE CHARACTER & TYPICAL SPECIES FOR GARDEN BEDS

16.0 WAYFINDING & IDENTITY

IDENTIFICATION SIGNAGE

MAIN CORNER STATEMENT

This signage should be easily legible by passing drivers at the intersection of Grant Street and Station Street, presenting a distinctive public face for the park.

PEDESTRIAN ENTRIES

- This signage should be of medium size. The park name should be legible by pedestrians and drivers in close proximity and take any fencing into consideration.
- Some additional key information relating to park entry may be provided. This should be legible to pedestrians

HERITAGE GATE ENTRIES

The name of the park should be displayed at these entries in a manner that does not detract from the heritage gates.

This could include slim, totem-style signage and/or artistic paving details which reinforce the identity of the park.

INTERNAL WAYFINDING SIGNAGE

Wayfinding signage should help to orient visitors, directing them to popular locations and key facilities in the park as well as adjacent destinations such as Bacchus Marsh Station and future Future Moorabool Aquatic and Recreation Centre. On the shared use path, it should also provide a direction to the Bacchus Marsh town centre.

It should be designed to be relatively unobtrusive, while still being clearly legible for pedestrians.

The key locations for comprehensive wayfinding signage are indicated on the following map, however smaller prompts could also be co-located on some light poles.

SPORTS CLUB AND SPONSOR SIGNAGE

While advertising is an important source of revenue for the sporting clubs, the current over-proliferation of advertising gives the park an untidy, over-commercialised appearance which is at odds with its identity as a public space.

It is proposed that advertising be limited only to inside the fence of the oval, and only a small number of high priority signs (e.g. the club names and a major sponsor) on the outer edge of the park. These signs should be limited in size and number, and offset from the main entries and main corner statement signage.

LEGEND:

- M — MAIN CORNER STATEMENT
- H — HERITAGE GATE ENTRIES
- P — PEDESTRIAN ENTRIES
- W — INTERNAL WAYFINDING SIGNAGE
- SPONSOR ADVERTISING SIGNAGE AROUND THE OVAL
- PRIORITY CLUB SIGNAGE PERMITTED

SIGNAGE LOCATIONS

17.0 FURNISHINGS & FINISHES

For the furnishings, we have selected simple, classic timeless styles that are neither faux-heritage, nor too contemporary. They will harmonise with the character of Maddingley Park without trying to recreate the past.

17.1 COLOUR PALETTE

- Charcoal is proposed as the main colour for the furnishings, with some stainless steel highlights. It is recessive and grounding, providing a good backdrop for the more vibrant colours of the park.
- Colour palette may also take some inspiration from the historic structures for occasional accent colours (particularly heritage red), and also timber
- Warm neutrals are to be predominant in the hardscape

17.3 HARDSCAPE MATERIALS

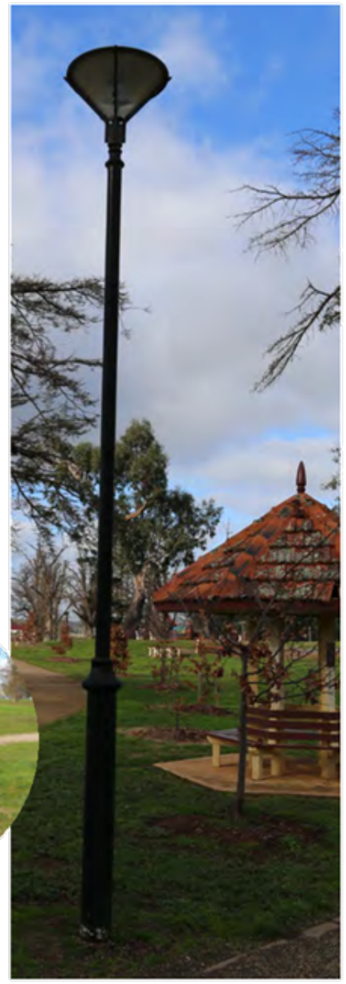
Compacted decomposed granite

Asphalt surface with a granitic sand topcoat and concrete edge strips

Coloured exposed aggregate concrete such as Hanson "Paradise Beach Mix" & "Bacchus Marsh Mix"

17.2 LIGHTING

- Existing luminaire is appropriate - continue to use for new lighting
- Two different pole styles currently used - straight and with flared base detailing. Recommend continuing to use the flared base detailing (pictured)
- Conserve and repair historic gas lamp



17.4 BOLLARDS

- Timber bollards with pyramid top and bevel - to control vehicular movement from surrounding streets onto primary access paths and from internal carparks to the park.

17.5 FENCING

Timber bollards with pyramid top and bevel

- Added rail precludes vehicle access but does not interrupt views to the park. To be used around edges of park as indicated in "8.0 Retention, Removal & Enhancement"

17.7 DRINK FOUNTAIN

"Bent Leaf" drink fountain by Draffin.

- Stainless steel.
- Can include dog bowl and/or bottle refill tap.
- Wheelchair accessible version available.

17.6 BINS

With recycle/ landfill signage

"800 Series" bin enclosure by Draffin.

- Colour - mostly charcoal with some exposed stainless steel.
- Include Moorabool Shire Council laser cut branding
- Can retrofit a smart sensor such as 'CleanFlex' inside to provide real-time information on bin capacity.
- Mount recycling and general waste together on a concrete pad .

Smart sensor

17.8 SEATING

SEAT

"Galleria" with arch leg, by Street Furniture Australia

- Timber with powder-coated charcoal finish legs and armrests.
- Available in wheelchair accessible option.
- When located in lawn, install on concrete pad or area of compacted, decomposed granite.
- This product has the option of being mounted on walls or plinths and is consistent with seating to be installed at the adjacent Aquatic and Leisure Centre.

PICNIC SET

"Plaza", DDA compliant, by Street Furniture Australia

- Timber with powder-coated charcoal finish legs and table.
- Available in wheelchair accessible option.
- When located in lawn, install on concrete pad or area of compacted, decomposed granite.

PLINTH/PLATFORM

"Avalon" by Draffin

- Timber with powder-coated charcoal finish legs.
- Flexible, casual seating that can work well in areas where there are multiple views and points of interest.
- When located in lawn, install on concrete pad or area of compacted, decomposed granite.

18.0 HERITAGE INTERPRETATION & ARTWORK

The masterplan identifies potential locations for public art. This art may be an entirely new and unique contribution to the park, or it may draw upon the history of the site. The following indicates some possibilities for repurposing and reinterpretation of historic elements.

18.1 REPURPOSING

The remaining pieces of the fountain could be repurposed in a new artwork. For example:

- Suspending the pieces in epoxy resin and illuminating it at night
- Suspending the pieces with steel elements
- Assembling the pieces with other stone boulders to form a new artwork

HISTORIC CONTEXT

REPURPOSING IDEAS

18.2 SCULPTURAL REINTERPRETATION

Elements of the garden that have since been removed could be reinterpreted in a contemporary way. Some of these original elements are shown under "Historic Context", with some precedent images below for how each might be reinterpreted.

HISTORIC CONTEXT

Grotto

Sundial

Bridge

GROTTO REINTERPRETATION

TIME-THEMED & SUNDIAL REINTERPRETATION

BRIDGE FORM REINTERPRETATION

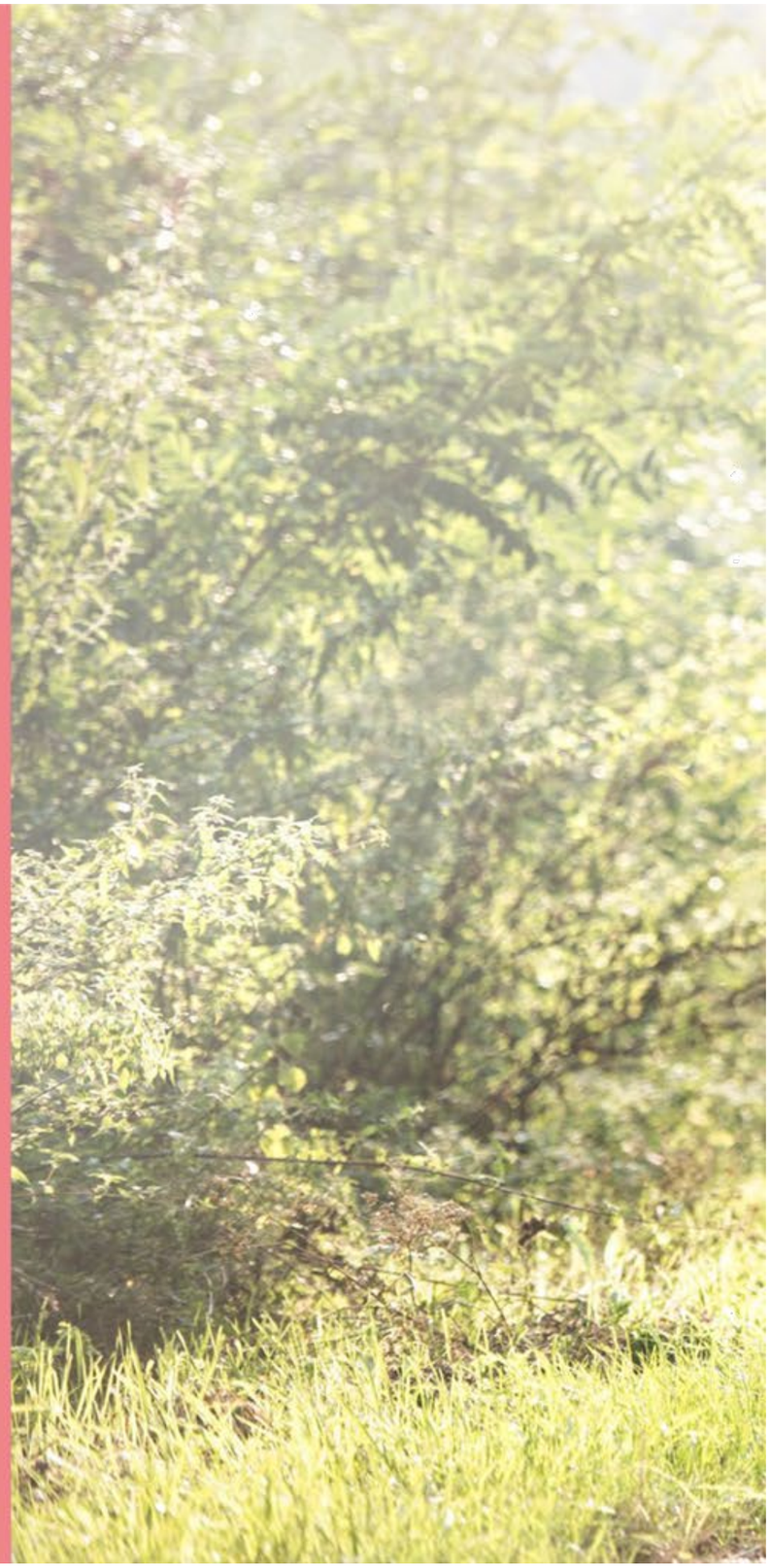
18.3 SIGNAGE & CREATIVE GRAPHIC INTERPRETATION

For retained historic elements of the park and the broader narrative of the place, interpretive signage and/or other creative elements can help visitors understand and appreciate the park and its history.

- Interpretive signage should use concise and compelling storytelling, using not only words but also well designed visual aids
- Colours and materials to be consistent with the park's broader palette

INTERPRETIVE SIGNAGE

CREATIVE ELEMENTS



APPENDICES
Maddingley Park Masterplan 55

APPENDIX A - HERITAGE ASSESSMENT OF SIGNIFICANCE

Provided by Council's internal heritage advisor

Maddingley Park

Assessment of Significance (May 2022)

Overall Significance

Maddingley Park is of Local cultural heritage significance to the Shire of Moorabool.

Significance of Elements

The following rationale (or something similar) is usually adopted to explain the relative cultural heritage values of the elements which make up a heritage place. These are used from a management perspective to better understand how change can be managed sensitively, and what elements are important to retain or replace, as opposed to those which can be altered.

This list is based only on a preliminary walk over of the site undertaken Monday 23 May and is not exhaustive. The material should always be rested and supported by historical research and comparative analysis as well as other information and would usually be produced as part of a much larger document, a Conservation Management Plan. I am happy to share (confidentially) with you some examples of Conservation Management Plans which I have previously undertaken to show you the level of detail, policies and action plans which would usually arise from such a document.

A more detailed assessment of the place would provide better confirmation of the levels of significance – the below is an indication based on visual inspection and brief review of the place citation and other material provided by Council.

Significant

The grade of 'Significant' is given to elements/spaces/views which contribute to, reflect, or demonstrate key components of the place's significance. These elements usually retain a high degree of original fabric or intact design/layout or are rare.

Significant elements/places/views may include (but are not limited to):

- Trees which are in their original location/early transplanted location, or are particularly rare in cultivation, of an outstanding size, age, provenance or exhibit unusual form or composition.
- Intact early structures
- Landscape design elements which still demonstrate the original design intent.
- Important views which are clearly part of the original design.
- Later developments which have made an important contribution to the key values to the place.

Generally, places which are Significant:

- Contribute in a fundamental way to an understanding of the place, and/or
- Are significant at the local level; or are
- Predominantly intact in overall form and/or fabric; or
- A key part of the design of the place, or a later layer of design which adds historic value.

This may include elements or spaces which have:

- Undergone alterations or degradation but retain enough intactness and/or integrity to demonstrate original form, fabric and/or elements; or

- Undergone change and that change contributes to its cultural significance; or
- Undergone sympathetic restoration works; or
- Been reconstructed to its original form and location through a combination of archaeological and documentary evidence.

Contributory

Elements, views, and spaces which contribute to the understanding of the cultural significance of the place are classed as having 'Contributory' significance. These are either typical of their period, but still contribute; or elements which would be significant but are significantly altered or modified.

These are elements which:

- May contribute to the overall design but are not associated with the period of most significance for the area.
- Are of a secondary nature in understanding the cultural significance of the place.
- Have been altered or degraded to the degree that they no longer demonstrate their original design intent or other qualities but contribute in another way to the significance of the place.
- Plants which have outgrown their original size in design but are original plantings (or which date to an important phase of development).

Non-Contributory

- An element, view or space which does not contribute to the understanding of significance for the place, or one that actively detracts.

Significant Elements

Element/view/space	*Notes*
Gates on Taverner Street (former 'Labassa' gates)	• Gate posts are both missing pinecone details • Paint recommendations provided have not been adhered to
Timber ticket box at Taverner Street entry	• Slate roof, terracotta ridge capping and timber finial has been lost
Central Elm Avenue between Taverner and Station Street entrances (and views through)	• Partially replanted with English Oaks
Remnant indigenous Redgums throughout site	•
Lemon Scented Gum located near football clubrooms	• Planted, but an early and very fine specimen
Atlantic Cedars along paths	• Note Atlantic cedar, Italian cypress and other conifers appear to have been planted as a secondary row behind the Elm Avenue on the main axis – requires further research
Italian Cypress on central pathway	• Early planting
George Dickie Pavilion	• C.1906 • Requires full conservation • Remove climbing roses from structure • Repair and conservation of cast iron friezes (remove rust and repaint) • Remove render from biochromatic brick base. • Replace bracket ends on cast iron lace • Remove plantings and mulch from around base
English Oak near Evans Pavilion and Oval	• Outstanding size and form
Former Maddingley Court House	• C.1857 • Individually listed on Heritage Overlay • Conservation would include removal of later intrusive elements
Mature Oaks and Elms throughout the site	• Many of the Elms are in poor condition • Cockatoo damage, poor pruning practices and crown dieback evident • Replanting strategy should be historically accurate
Evans Pavilion	• C.1896 • 4 Chinese windmill palms on each corner of building • Works to ensure water goods are adequately functioning • Building appears to have lost some detail? check
Mature Pines throughout site	• Early plantings • Severe damage from cockatoos and pruning regimes • Senescent • Consider approach for replanting plan
Bunya Bunya Pines and other Araucaria species throughout site	• Early planting • Some severely compromised canopies and senescent • Damage from cockatoos

Mature Silky Oak (near Station Street)	• Excellent example of outstanding size and form
Pathway from Pearce Gates to Taverner Street and Elm planting	• Partly replanted with Oaks • Early/original pathway between Station and Taverner Street (check)
Timber shelter with terracotta tile roof and seating at intersection of pathways	• Has lost original roof of slate with terracotta capping • Lost large terracotta finial • Same period as ticket box?
Memorial lamppost	• Requires conservation
Pearce Memorial Gates (Station Street)	• Iron work requires treatment for rust and repainting • Main gateposts have lost decorative lights – should be reinstated • C.1922

Contributory elements

Element/view/space	*Notes*
Pathway running east west from Oval to Taverner Street at first intersection of path from Taverner Street end.	• Route has been modified to become less serpentine – Elms planted adjacent to the outdoor gym show the original avenue route (needs to be checked against the historical record)
Portion of Post and Rail fence near station street	• Original fence to gardens • Original fabric • Only part that remains • Relocated to this location – loss of integrity • Timber pickets and Cypress hedge also known to have been used as boundary planting and fencing
S.T Staughton Memorial Seat	• Date unknown, appears interwar • Roof replaced with Colourbond sheeting
Tennis Pavilion	• C.1930-1950 timber and corrugated iron • Minor alterations
Canary Island Palms and Chinese Windmill Palms	• May be earlier than appear (may be significant)
	• Appear early Interwar
Memorial seats, plantings etc.	• Seat to Guy and Molly O'Donoghue • Planting and Memorial Stone to Sarah Cafferkey • Student of Bacchus Marsh Grammar who have lost their lives through misfortune
Small sections of remnant oval garden beds with viburnum, aloe, ivy, oleander etc. with rock edges	• Typical gardenesque element • May survive from late nineteenth century design • Located in the avenue plantings and other locations.
Line of Elms and Viburnum from Modern playground to Evans Pavilion	• Demonstrates route of early path (now gone)
Mature Pomegranate Tree to north of toilets	• Very early specimen • Unusual in cultivation of this age and size
Grass tennis courts	• If in same location as early grass courts • Use important
Drinking fountain base?	• Largely destroyed, at intersection of middle path with main axial path.
Mature Silky Oat at Toilet Block	•
Oval fencing and oval	• Portion in front of clubrooms altered • Established as early interwar use • Fencing is important. • Size of oval important

Non= Contributory elements

Element/view/space	*Notes*
Mature and immature Australian native shrubs and small trees	•
Brick Kiosk at Taverner Street entry	•
Rose gardens (entry gates)	•
Light boxes in trees	•

Modern lights	•
Cricket nets, Cricket pavilion score boards, oval lighting, infrastructure associated with ovals and cricket grounds	•
Modern tennis courts, lights, fences, and infrastructure	•
Bollards, bins, seats, picnic tables, BBQs, etc.	•
Heritage Rose Garden	•
External fencing (black cyclone fencing)	•
Brick Kiosk near Station Street	•
Octagonal Shelters	•
Desert Ash Specimens	•
Water Tanks	•
Brick Toilets	•
Modern play equipment, gym equipment etc.	•
Synthetic Cricket Pitch	•
Oval fencing to the front of football clubrooms	• Replacement replica of original
Path between playground and Evans Pavilion	• Not original
Football ground seating, Ian Closers and John Watson Pavilion, Clubrooms, changerooms etc.	•
Promotional signs and wayfinding signs throughout park and at oval	•
	•

APPENDIX B - INFRASTRUCTURE ASSET PLANS

ELECTRICITY INFRASTRUCTURE

Date: 16 Mar 2022

CITIPOWER Powercor AUSTRALIA

Locality Map

209261145

7 Taverner Street, Maddingley, VIC 3340

MAP IS A GUIDE ONLY - REFER TO CABLE PLANS FOR ACCURATE ASSET LOCATIONS

LEGEND:

- High Voltage Cable
- Low Voltage Cable
- Zone Substation
- Communication Cable
- Earth Cable
- SWER Substation
- Distribution Substation
- Pole

This map represents the location of the submitted DBYD Work Area and all Citipower/Powercor responses are based on this location. It is the responsibility of the enquirer to ensure the accuracy of the DBYD Work Area.

N

Melbourne Water

Job # 31586413 Seq # 209261143

Provided by: Melbourne Water

WATER INFRASTRUCTURE

DIAL BEFORE YOU DIG www.1100.com.au

Legend

Detailed map page

No dig site assets

Drainage

Drainage Pipeline

Basemap

Easements

Natural Waterway

Please refer to map sheet(s) for details

0 50 100 200 m

Assets may contain asbestos material and therefore works on these assets must be undertaken in accordance with OHS (asbestos) Regulations.

DISCLAIMER: While reasonable measures have been taken to ensure the accuracy of the information contained in this plan response, neither Melbourne Water or SmarterWX shall have any liability whatsoever in relation to any loss, damage, cost or expense arising from the use of this plan response or the information contained in it or the completeness or accuracy of such information. Use of such information is subject to and constitutes acceptance of these terms.

Vicmap Basemap Services © State of Victoria (Department of Environment, Land, Water and Planning)

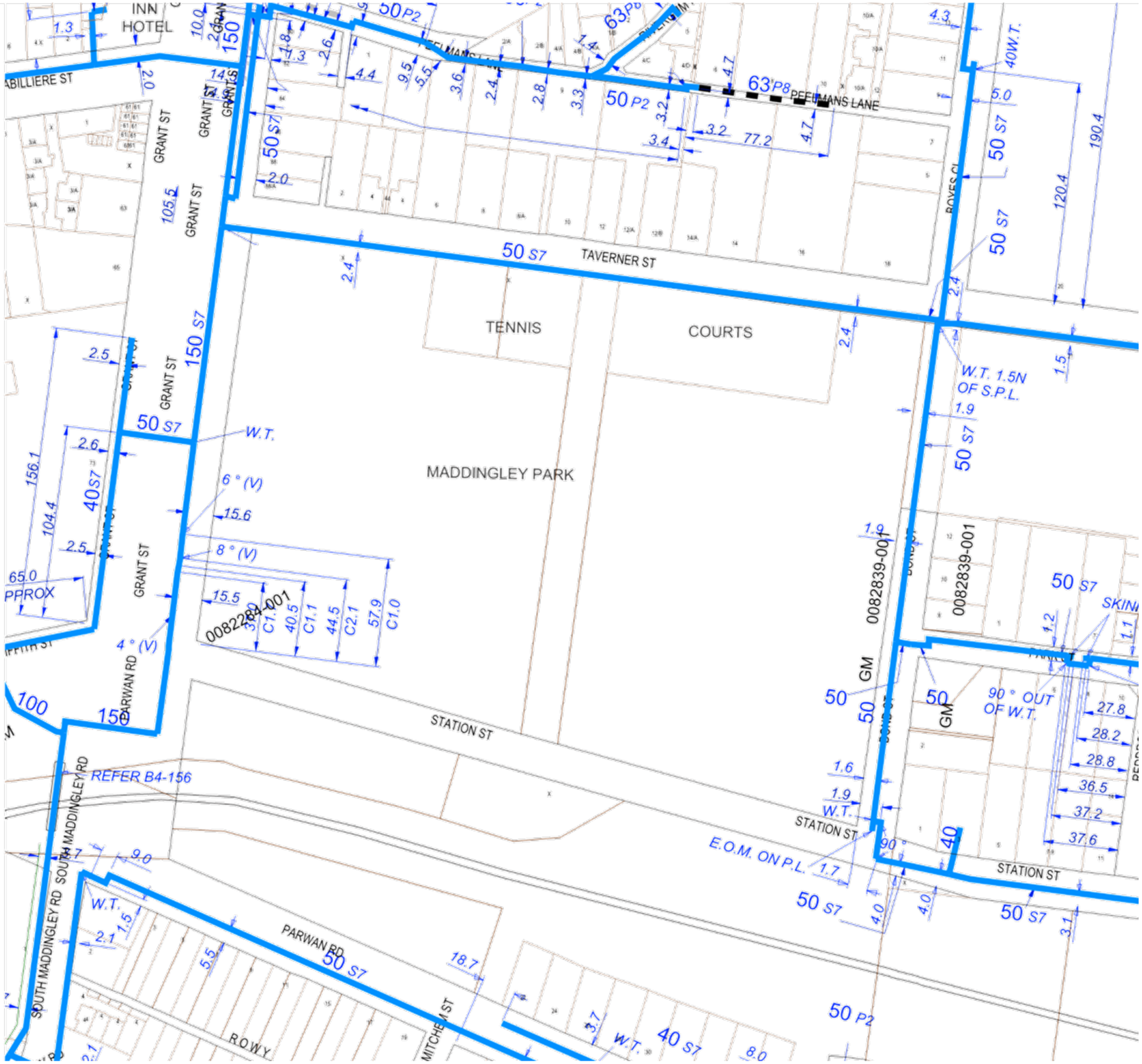
Index Sheet

Plans generated by SmarterWX™

Plans generated 16/03/22 (valid for 28 days)

GAS INFRASTRUCTURE (AUSNET)

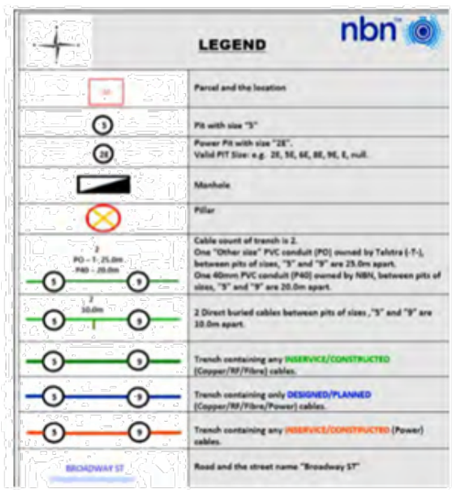
NOT TO SCALE



- Gas Transmission Pipeline
- Gas Distribution Mains
- Planned Gas Assets
- Abandoned Gas Assets

NATIONAL BROADBAND NETWORK INFRASTRUCTURE (NBN CO)

NOT TO SCALE



WATER INFRASTRUCTURE (SOUTHERN RURAL WATER)

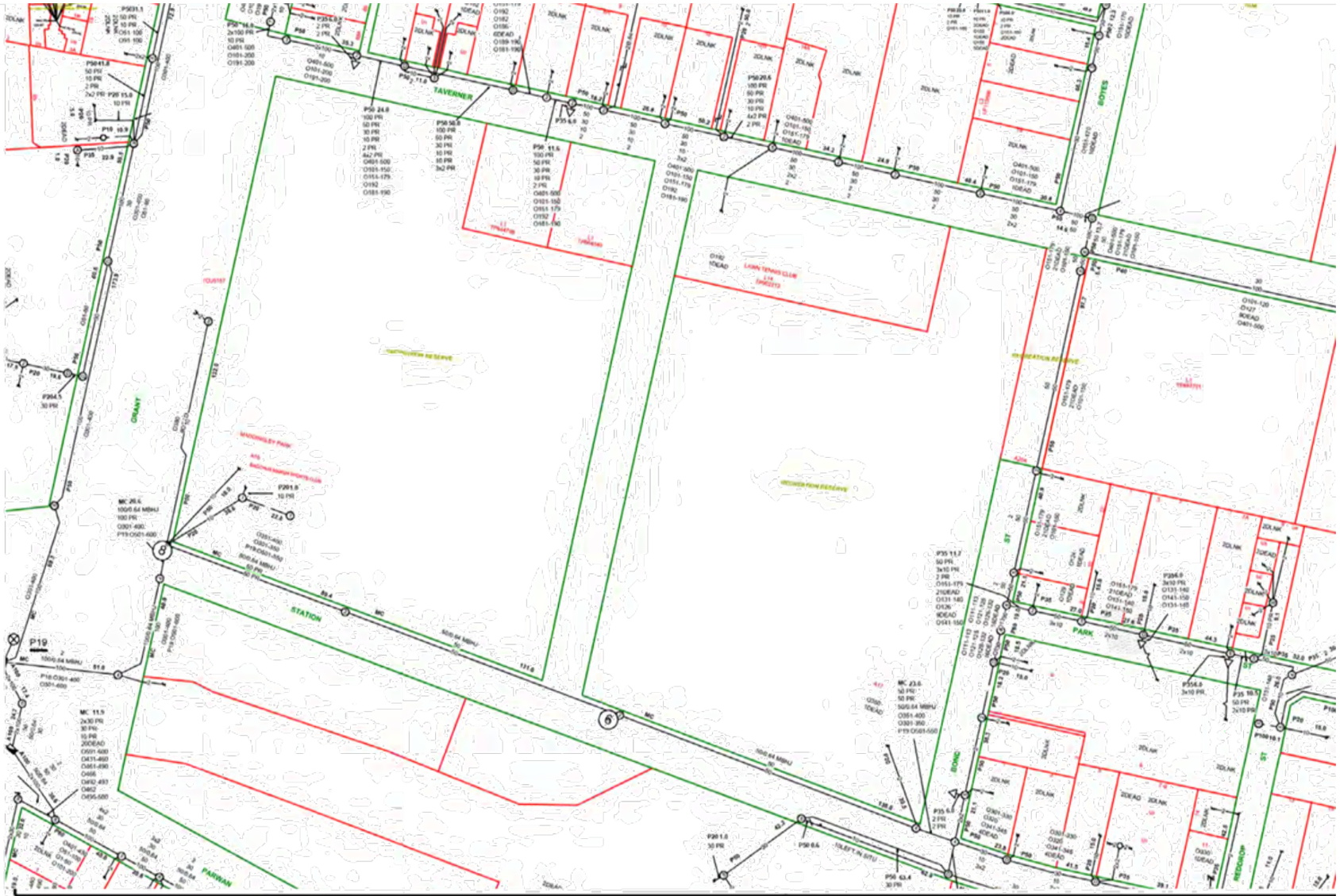
NOT TO SCALE

LEGEND:

- CRITICAL IRRIGATION SUPPLY PIPELINE
- OPEN CHANNEL

TELECOMMUNICATIONS INFRASTRUCTURE (CABLE PLAN)

NOT TO SCALE



Telstra

For all Telstra DBYD plan enquiries -
email - Telstra.Plans@team.telstra.com
For urgent onsite contact only - ph 1800 653 935 (bus hrs)

TELSTRA CORPORATION LIMITED A.C.N. 051 775 556

Generated On 20/04/2022 08:43:44

Sequence Number: BHP_Large

CAUTION: Fibre optic and/ or major network prese in plot area. Please read the Duty of Care and contact Telstra Plan Services should you require any assistance.

The above plan must be viewed in conjunction with the Mains Cable Plan on the following page

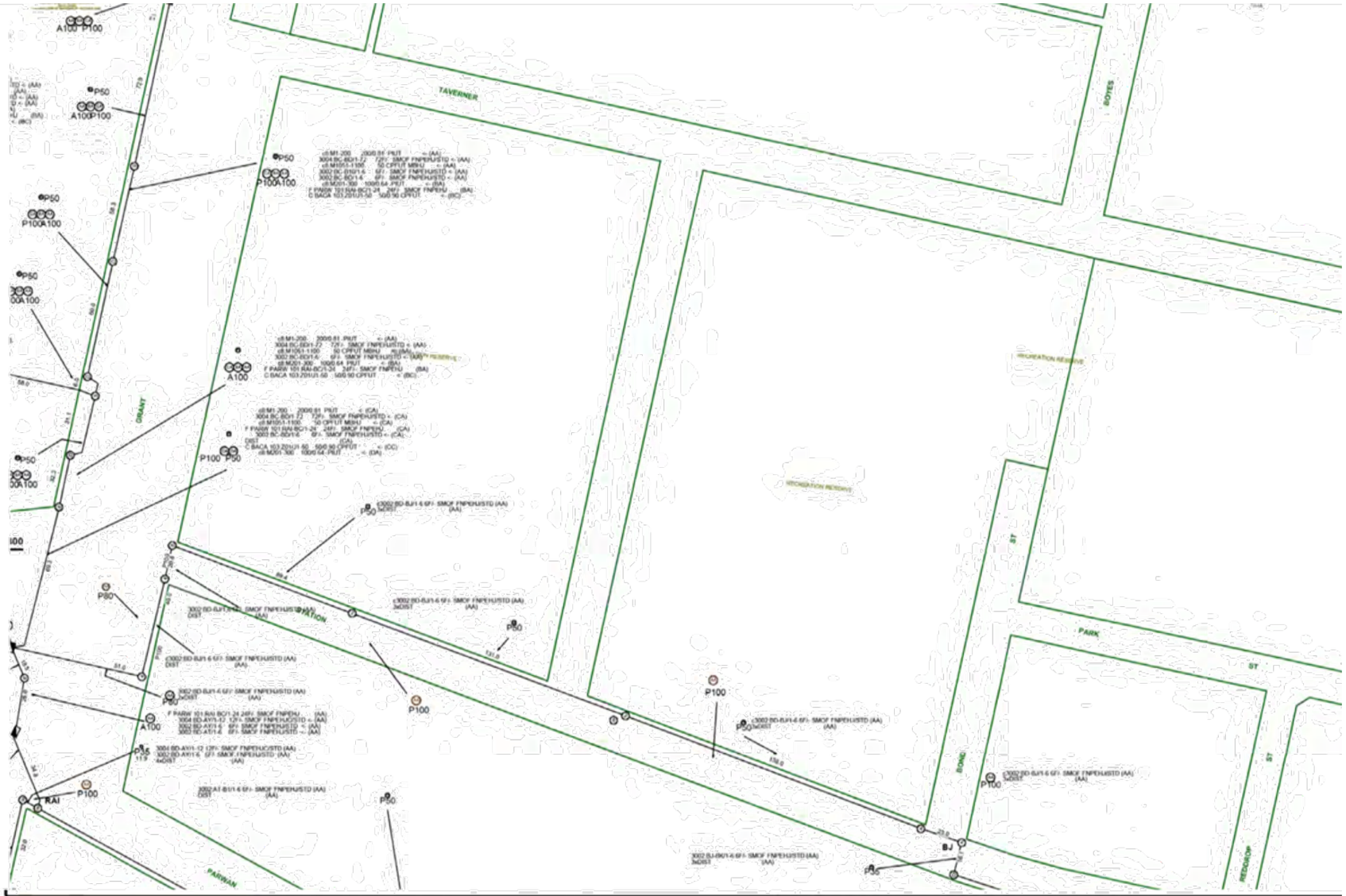
WARNING - Due to the nature of Telstra underground plant and the age of some cables and records, it is impossible to ascertain the precise location of all Telstra plant from Telstra's plans. The accurac completeness of the information supplied can not be guaranteed as property boundaries, depths and other natural landscape features may change over time, and accordingly the plans are indicative only Telstra does not warrant or hold out that its plans are accurate and accepts no responsibility for any inaccuracy shown on the plans.

It is your responsibility to locate Telstra's underground plant by careful hand pot-holing prior to any excavation in the vicinity and to exercise due care during that excavation.

Please read and understand the information supplied in the duty of care statement attached with the Telstra plans. TELSTRA WILL SEEK COMPENSATION FOR LOSS CAUSED BY DAMAGE TO ITS

TELECOMMUNICATIONS INFRASTRUCTURE (MAINS CABLE PLAN)

NOT TO SCALE



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WARNING - Due to the nature of Telstra underground plant and the age of some cables and records, it is impossible to ascertain the precise location of all Telstra plant from Telstra's plans. The accuracy a completeness of the information supplied can not be guaranteed as property boundaries, depths and other natural landscape features may change over time, and accordingly the plans are indicative only. Telstra does not warrant or hold out that its plans are accurate and accepts no responsibility for any inaccuracy shown on the plans.

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Please read and understand the information supplied in the duty of care statement attached with the Telstra plans. TELSTRA WILL SEEK COMPENSATION FOR LOSS CAUSED BY DAMAGE TO ITS PL

WATER AND SEWERAGE INFRASTRUCTURE (GREATER WESTERN WATER)

NOT TO SCALE

Legend:

- Water Potable
- Water Recycled
- Water Raw
- Water Service Potable
- Water Service Recycled
- Sewer
- Sewer Service
- 10.25 Sewer Invert Level
- Abandoned Pipes
- Surface Fitting/Manhole
- <1.2> Estimated Offset

NOTE: Assets labelled "AC" may contain asbestos material and therefore any works near these assets must be undertaken in accordance with OHS (Asbestos) Regulations 2017.

Due to the placement of Potable and Recycled pipes in the same trench, it may be difficult to distinguish the two asset types where they have been superimposed on the plans.

PLANS MUST BE PRINTED IN COLOUR

Expires: 13 Apr 2022

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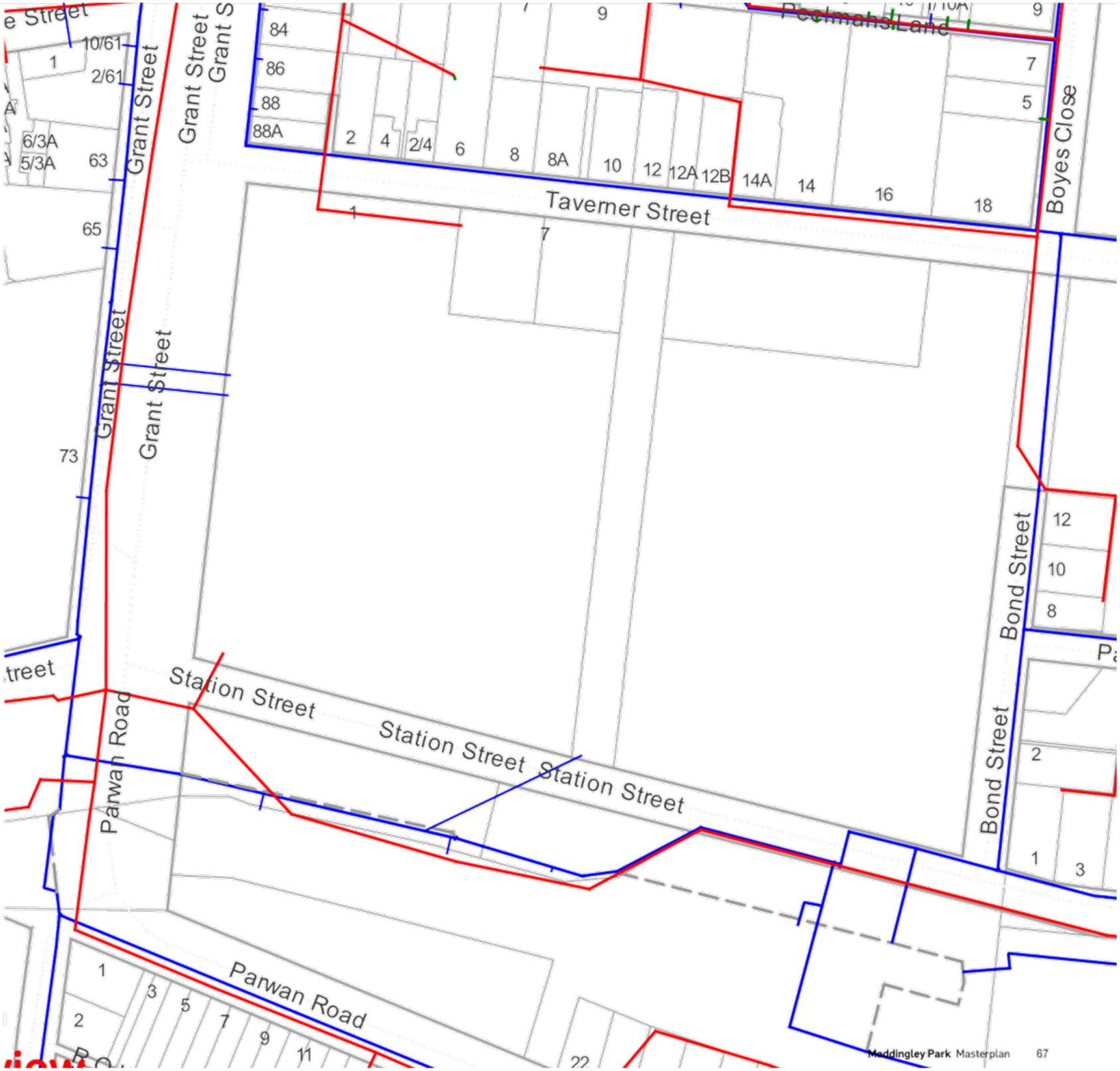


APPENDIX C - DEMOGRAPHICS, SPORT & RECREATION TRENDS

2. DEMOGRAPHIC ANALYSIS AND DEMAND ASSESSMENT

2.1. POPULATION FORECASTS

For the purposes of the Draft Open Space Strategy, Bacchus Marsh and Maddingley were combined to provide consolidated figures for what is, in effect, a single connected township.

Maddingley Park is located within, and to the north of, the Maddingley census small area. The Bacchus Marsh small area is located approximately 150 metres to the north of the park, with the Werribee River forming the boundary.

All demographic data has been sourced from *profile.id.com.au/moorabool*.

2.1.1. Moorabool

Over half of the Shire's population lives in the township of Bacchus Marsh and its surrounds (approximately 19,032) (2021). Approximately 8,200 live in the suburb of Bacchus Marsh. This is likely to increase to approximately 13,600 by 2041 (Draft Open Space Strategy 2022).

The population projections for Bacchus Marsh and Maddingley small areas forecast an increase in population from 12,981 (2021) to 19,030 (2041) (refer to ***Table x.1***)

Population projections - Bacchus Marsh and Maddingley combined				
Locality	**2021**		**2041**	
	Under 15 yrs	**Over 15 yrs**	**Under 15 yrs**	**Over 15 yrs**
Bacchus Marsh	1,611	6,682	2,776	10,851
Maddingley	1,128	3,560	1,210	4,194
Sub Total	*2,739*	*10,242*	*3,986*	*15,044*
Total	**12,981**		**19,030**	

Source: id forecast

Table x.1 – Population projections - Bacchus Marsh and Maddingley combined.

The forecast annual growth for Maddingley between 2016 to 2041 is 1.7%, which is less than the overall Shire average of 2.7%. Bacchus Marsh has forecast annual growth of 2.9%, slightly greater than the overall Shire average (refer to ***Appendix A - Table 1***).

For Moorabool, the greatest percentage increases between 2016 and 2041 will occur in the following service age groups:

- Parents and homebuilders (35 to 49 yrs) – 21.5%
- Young workforce (25 to 34 yrs) – 13.5%
- Primary schoolers (5 to 11 yrs) – 11%
- Older workers and pre-retirees (50 to 59 yrs) – 10.7%
- Seniors (70 to 84 yrs) – 9.3%

Refer to ***Appendix A - Table 2***.

2.1.2. Maddingley

For Maddingley, the 2016 data showed that females comprised 50.9% of the population and males 49.1%, almost identical to the greater Melbourne area average (refer to ***Appendix A - Table 3***).

Average household size per dwelling remained at 3 persons between 2011 and 2016, higher than the greater Melbourne average of 2.6 persons (refer to ***Appendix A - Table 4***).

For Maddingley, the greatest percentage increases between 2016 and 2041 will occur in the following service age groups :

- Parents and homebuilders (35 to 49 yrs) – 21.5%
- Young workforce (25 to 34 yrs) – 13.5%
- Primary schoolers (5 to 11 yrs) – 11%
- Older workers and pre-retirees (50 to 59 yrs) – 10.7%
- Seniors (70 to 84 yrs) – 9.3%

Refer to ***Appendix A - Table 5***.

2.1.3. Bacchus Marsh

For Bacchus Marsh, the 2016 data showed that females comprised 52.3% of the population and males 47.2%, a divergence of 1.8% from the greater Melbourne area average (refer to ***Appendix A-Table 6***).

Average household size per dwelling remained at 2 persons between 2011 and 2016, lower than the greater Melbourne average of 2.6 persons (refer to **Appendix A Table 7**).

For Bacchus Marsh, the greatest percentage increases between 2016 and 2041 will occur in the following service age groups:

- Parents and homebuilders (35 to 49 yrs) – 22%
- Young workforce (25 to 34 yrs) – 12.9%
- Seniors (70 to 84 yrs) – 11%
- Older workers and pre-retirees (50 to 59 yrs) – 10.8%
- Primary schoolers (5 to 11 yrs) – 9.7%

Refer to ***Appendix A - Table 8***.

2.1.4. Social factors

The analysis undertaken in the preparation of the Draft Open Space Strategy found that:

"The demographics in Bacchus Marsh illustrate a relatively high proportion of people experiencing social disadvantage compared to Moorabool as a whole and slightly higher than for regional Victoria, however it is a community with average income levels, employment and tertiary education qualifications. It has a slightly higher proportion of households with children than for regional Victoria and people with a disability than for both Moorabool and regional Victoria."

2.2. SPORT AND RECREATION TRENDS

Participation rates or additional detail was not provided in the OS for Bacchus Marsh/Maddingley. Therefore, this information was sourced from www.sportaus.gov.au and www.clearinghouseforsport.gov.au/research/ausplay

All data provided was for 2021.

Sport and recreation participation rates for Moorabool are:

- Adults – 89.2%
- Children – 72.4%

Refer to ***Appendix A - Figure 1***.

The top sporting and recreational activities for all genders in Moorabool are:

- Walking (recreational) – 39.9%
- Fitness / Gym – 25.2%

- Swimming – 15.3%
- Australian Football – 8.7%
- Running Athletics – 8.6%
- Bushwalking – 5.9%

Refer to ***Appendix A - Figure 2***.

The top sporting and recreation activities for Females in Moorabool are:

- Walking (recreational) – 52.6%
- Fitness / Gym – 28.7%
- Swimming – 17.1%

Refer to ***Appendix A - Figure 3***.

The top sporting and recreational activities for males in Moorabool are:

- Walking (recreational) – 24.3%
- Fitness / Gym – 20.8%
- Australian Football – 19.3%

Refer to ***Appendix A - Figure 4***.

2.2.1. Sports participation

No sports participation data was provided for Moorabool, so the adjacent municipalities of Ballarat and Melton have been used to provide guidance Refer to ***Appendix X - Figure 5*** and ***Figure 6***.

The following ***Table 2*** indicates potential participation rates for Moorabool based on an average of the data for the municipalities of Ballarat and Melton.

	Ballarat	Melton	Moorabool average
Basketball	4.5%	3.5%	4.0%
Tennis	4.0%	2.3%	3.1%
Netball	3.9%	1.4%	2.5%
Australian Football	3.9%	4.6%	4.3%
Cricket	3.9%	2.1%	3.0%
Football/Soccer	3.8%	3.0%	3.4%
Running/Athletics	2.8%	Data not available	2.8%
Golf	2.6%	1.9%	2.2%
Hockey	2.2%	Data not available	2.2%
Bowls	1.9%	Data not available	1.9%

Table 2 – Potential participation rates for Moorabool.

2.2.2. State participation trends – sport and recreation

AusPlay (www.clearinghouseforsport.gov.au/research/ausplay) data indicates that participation rates for non-organised sport and non-sporting physical activities have increased by more than 20% from 2001 to 2020 (vicsport.com.au).

AusPlay predicts that the non-club, social sports and physical activities that increased during the pandemic will continue to grow in popularity.

Top ten activities with increased participation in 2020 are:

- Walking (recreational)
- Running/athletics
- Cycling
- Bushwalking
- Swimming
- Yoga
- Golf
- Tennis
- Fishing (recreational)
- Mountain biking

2.3. SUMMARY

While not growing at the same rate as some of the other parts of Moorabool Shire, Bacchus Marsh and Maddingly will continue to experience demand for access to sporting and recreational open space. Changes to age profiles indicate the most significant increases in the 25 to 59 year age range.

Participation rates for all activities show a greater increase in non-organised activities, such as walking.

Sporting participation rates are potentially highest for a number of outdoor sports already represented at Maddingley Park – Australian football, tennis and Cricket.

Regardless of the demands of a growing population and an increasing demand for sporting facilities, Maddingley Park is not capable of accommodating additional facilities without the existing recreational and historical values being compromised. Redevelopment of new facilities on other sites within the Shire may be able to take some of the load off Maddingley Park.

APPENDIX D - COMMUNITY SURVEY RESULTS

1. COMMUNITY AND STAKEHOLDER CONSULTATION

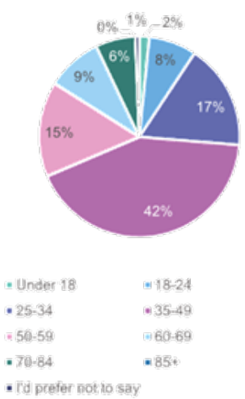
1.1. ONLINE COMMUNITY SURVEY

The on-line survey was active from the end of April to the end of May 2022. The following sections summarise the outcomes of the multiple choice and rating questions. There were also opportunities for respondents to provide free-form written feedback. This

1.1.1. Respondent demographics

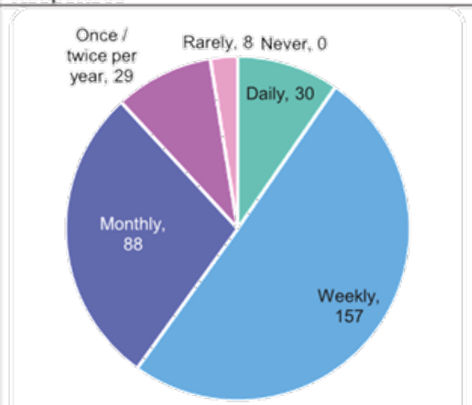
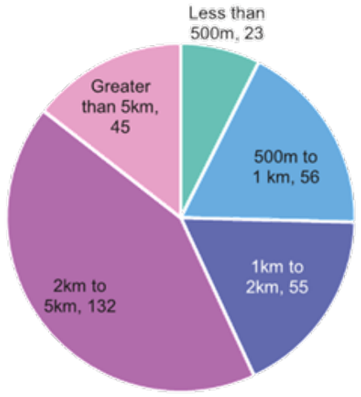
In this time, 312 responses were received.

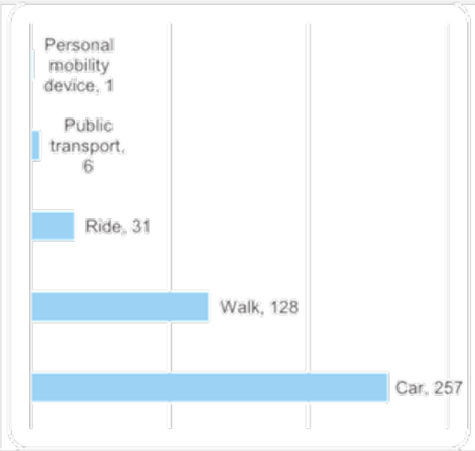
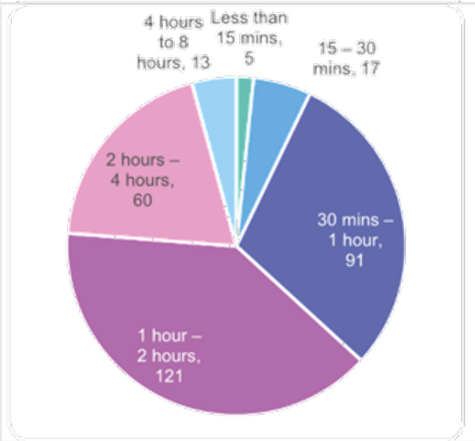
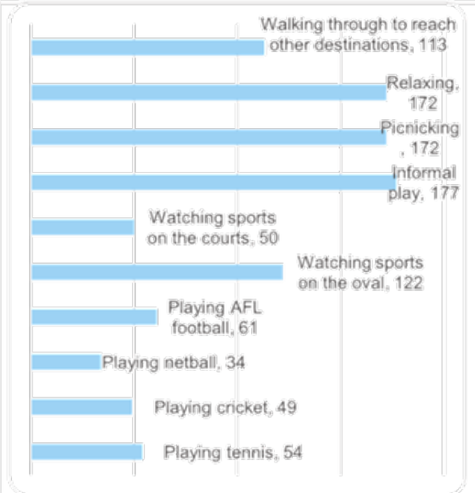
- 228 responses were from females
- 76 were from males.
- 7 respondents preferred not to identify their gender.
- The majority of respondents were between 35-49 years of age. The breakdown of all ages is shown in the pie chart below.
- 122 respondents were from household with no children under 18 years of age living at home
- 252 respondents were from household with children under 18 years of age living at home.

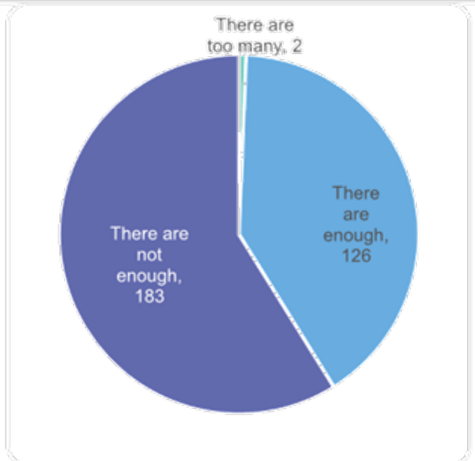
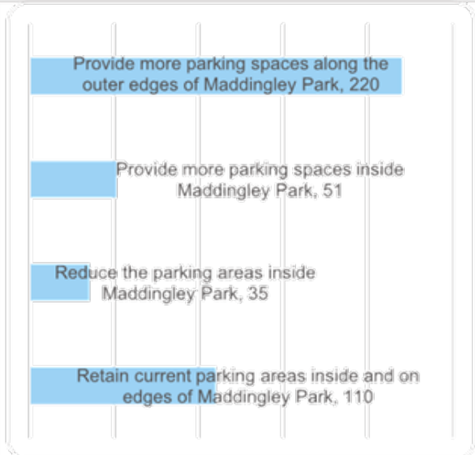
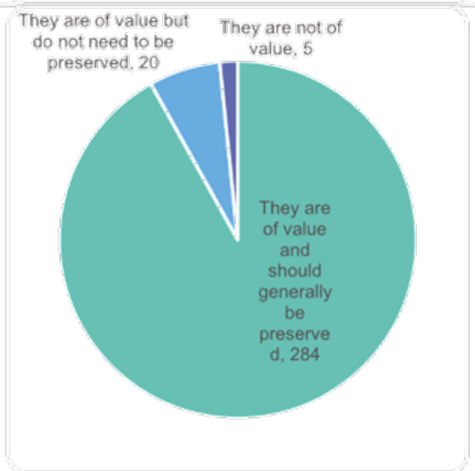


1.1.2. Summary of Responses – Multiple choice

A summary of the responses to the multiple choice questions is provided below. Questions where only one answer was permitted are shown as pie charts while those permitting multiple answers are shown as bar charts.

Question	Responses	Commentary
How often do you visit Maddingley Park?		The highly level of weekly use of the Park indicates that it plays an important role in the provision of local sport and recreation, in addition to a district or regional role.
How far do you live from Maddingley Park?		Based on the distance that a large number of users travel to the park, its role as a district level, or greater, facility is confirmed.

How do you typically get to Maddingley Park?		As a result of the majority of users living beyond 2km distance, driving is the dominant mode.
How long would you typically stay at Maddingley Park for?		A typical stay of 30 minutes to 1 hour indicates a primarily recreational use. Stays greater than 2 hours are more likely to be sporting-related. The mix of times is reflective of the multiple different uses of the park.
What activities do you and your household use Maddingley Park for?		Maddingley Park is well used for a variety of active and passive activities. In particular, relaxing, picnicking and informal play each attracted affirmative responses from more than half of the people surveyed.

Regarding the number of parking spaces which are available to users of Maddingley Park:		The mix of responses suggest that a modest increase in parking would be generally desirable. With 41% of respondents suggesting that there are enough or too many parks, any shortfall in current parking provisions is unlikely to be large.
How would you prefer to see car parking provided?		A strong preference is expressed for additional car parking outside of the Park. However there is still support for the retention of existing, and the addition of new parking spaces within the Park.
Regarding the heritage and historic features of Maddingley Park:		There is a very strong response in support of the preservation of heritage features.

1.1.3. Summary of Responses – Ratings

The following questions required respondents to provide ratings in relation to the current facilities

How would you rate the overall physical condition of the parks recreational facilities?

	Not Sure	Poor	Fair	Good	Excellent
Playground	14	52	123	102	19
Lawn spaces	2	58	101	123	21
Tree canopy	5	32	106	126	35
Ornamental gardens	11	99	125	60	13
Picnic shelters	8	95	134	66	6
BBQs	39	97	117	49	5
Toilets	11	152	95	48	2
Pathways	1	44	120	122	19
Pathway lighting	53	103	96	49	7

To summarise (higher ratings in **bold**):

The facilities assessed to be in best condition were

- Tree canopy – fair to **good**
- Lawn spaces – fair to **good**
- Pathways – **fair** to good

The facilities assessed to be in adequate condition were

- Playground – **fair** to good
- Picnic shelters – **fair**

The facilities assessed to be in worst condition were

- Ornamental gardens – poor to **fair**
- BBQs- poor to **fair**
- Pathway lighting – **poor** to fair
- Toilets – poor

How important are the following recreational facilities to you / your household?

	Not at all	Slightly	Moderately	Very	Extremely
Playground	40	42	42	64	117
Lawn spaces	7	33	70	128	66
Tree canopy	13	39	57	119	78
Ornamental gardens	34	55	79	87	52
Picnic shelters	11	43	67	113	72
BBQs	28	66	78	77	55
Toilets	4	27	35	111	128
Pathways	3	32	70	120	78
Pathway lighting	15	49	62	103	73

To summarise (higher rating for each facility in **bold**):

The facilities assessed to be of highest importance were

- Playground – extremely
- Pathway lighting – extremely
- Toilets – extremely

Also important, but to a lesser extent were

- Lawn spaces – very
- Tree canopy – very
- Ornamental gardens – very
- Picnic shelters – very
- Pathways - very
- BBQs – **moderately** to very

How important are the following sporting facilities to you / your household?

	Not at all	Slightly	Moderately	Very	Extremely	Combined total: Very + Extremely
Netball	143	45	52	26	42	68
Tennis	120	54	67	33	29	62
Australian Rules Football	77	41	63	62	65	127
Cricket	110	40	53	35	57	92
Oval spectator areas	70	31	59	68	77	145
Court spectator areas	99	46	64	45	50	95

To summarise, the views on sporting facilities tended to be polarised. The most common responses were:

- Netball, tennis and cricket – Not at all important
- Australian Rules Football – Not at all important, but this was far exceeded by those who found it to be very and extremely important (see combined total)
- Oval spectator areas – Extremely important
- Court spectator areas – Not at all important, but 80% of responses were interested in some way

APPENDIX E - OVAL REALIGNMENT EXPLORATION

Some early design testing was undertaken to determine whether reducing the size and standardising the shape of the oval, and realigning it to be closer to a north orientation would be feasible and worthwhile.

A variety of different standard oval sizes and orientations were tested and nearly all required the removal of significant and other high value mature trees to the north so they were not deemed feasible. Scenario 6 was the option which came closest to being feasible since it may avoid significant tree removal, and could accommodate a new multisport pavilion to the west of the oval, and a netball court in the southwest corner.

However there are a number of factors which ruled out this option too:

- Significant and high value mature trees north of the oval may still be impacted by excavation for both the oval and a realigned path.
- Significant and high value mature trees west of the oval may be impacted by excavation for the new multisport pavilion.
- The new multisport pavilion would be in a less optimal position for spectating compared to its current location.
- Re-grading of the oval would come at a significant cost, particularly given the complications from the oval previously being used as a velodrome.
- Portions of primary paths will require relocation and consequently the removal of some trees.
- It would impact the heritage value of multiple elements and attributes of the Park,(see "Appendix A - Heritage Assessment of Significance"). These include:
  - The location of the oval fencing (excluding the portion in front of the existing clubrooms which has already been altered in the past),
  - The overall size of the oval.
  - Alignment of the original primary path network.

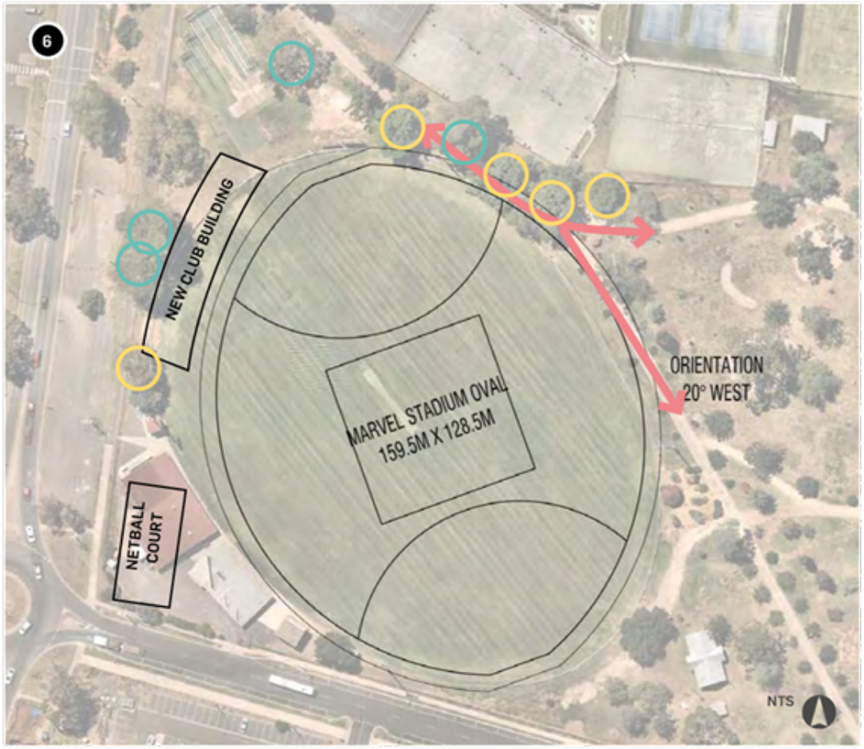
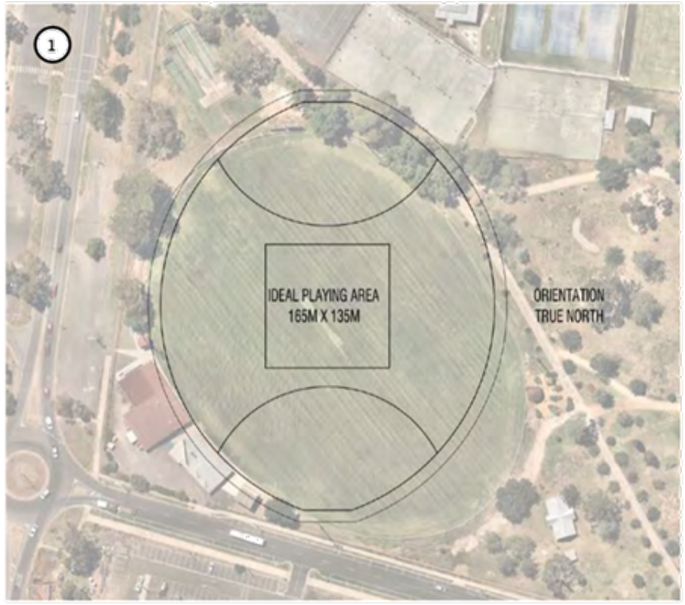
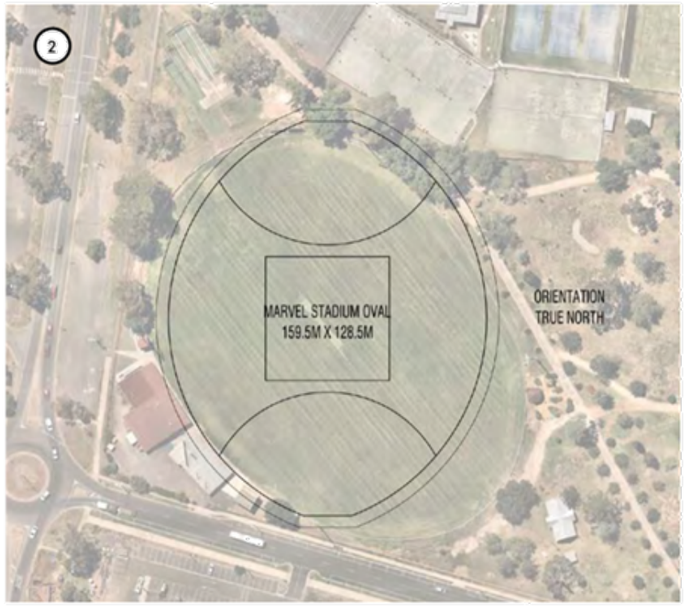


Figure 10 Scenario 6 with indicative locations of new club buildings and netball court.

LEGEND:

- SIGNIFICANT TREES
- HIGH VALUE MATURE TREES
- PORTIONS OF PRIMARY PATHS WHICH WOULD REQUIRE REALIGNMENT



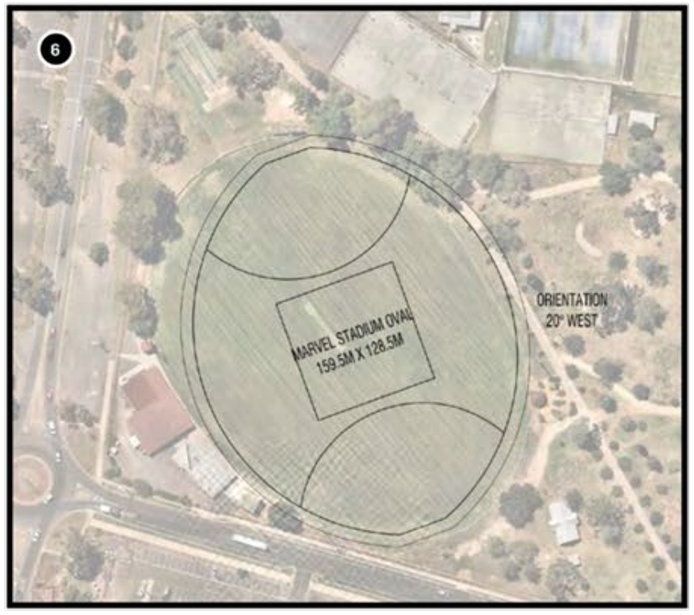


3
IDEAL PLAYING AREA
165M X 135M
BEST COMMON
ORIENTATION
15°

5
IDEAL PLAYING AREA
165M X 135M
ORIENTATION
20° WEST

7
IDEAL PLAYING AREA
165M X 135M
ORIENTATION
35° EAST

4
MARVEL STADIUM OVAL
159.5M X 128.5M
BEST COMMON
ORIENTATION
15°


6
MARVEL STADIUM OVAL
159.5M X 128.5M
ORIENTATION
20° WEST

8
MARVEL STADIUM OVAL
159.5M X 128.5M
ORIENTATION
35° EAST

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Borrowing Policy

Moorabool Shire Council

Policy Type:	COUNCIL
Version:	2.0
Date Adopted:	7 December 2022
Service Unit	Finance
Directorate:	Customer Care and Advocacy
Review Date:	December 2026

1. Purpose

The purpose of this Borrowing Policy is to:

- Establish objectives and principles that outline when it is appropriate for Council to undertake borrowings within a sound financial management framework consistent with Section 104 of the Local Government Act 2020;
- Set out the manner in which Council may establish and manage a debt portfolio;
- To ensure Council's new borrowings comply with legislative requirements.

2. Definitions

MSC	Moorabool Shire Council
LGPRF	Local Government Performance Reporting Framework

3. Scope

This Policy applies to all Councillors and Council employees who make decisions regarding borrowings.

4. Non-Compliance

Violations of this Policy may lead to disciplinary action (including dismissal) and/or action by the relevant regulatory authorities.

5. Policy

5.1. Objectives

- To provide an alternative financing option for:
  - capital works projects that are of strategic significance (that could not otherwise be financed from ongoing income sources and provide benefit across generations); or
  - to meet Council's obligations in relation to future defined benefit superannuation calls, if required;
- To ensure the total amount of loan borrowings is sustainable in terms of ability to meet future repayments, budgetary constraints and established ratios;
- Manage any new borrowings in the context of optimising cash flow;

Borrowing Policy

Moorabool Shire Council

- Develop and maintain a borrowing structure that achieves a balance between predictability and flexibility and aims to minimise borrowing costs and / or maximise the best value for our community.

5.2. Principals

The following principles have been set to ensure Council has a structured and disciplined approach to borrowing of funds that fit with a longer term financially sustainable framework.

- Borrowings are only to be used to finance items described in the Policy statement / objectives;
- Council will not borrow to fund recurrent capital works which is inclusive of acquisition, replacement, or renewal of assets (e.g., road resurfacing). This type of expenditure is to be funded from operating revenue streams;
- Council will not borrow to fund operating expenditure (other than large defined benefit superannuation calls);
- All borrowings will be considered as part of Council's long term financial planning using sound financial management principles (and fall within the borrowing ratios outlined in this Policy);
- The nature of any borrowings (short or long term) and the interest rate (fixed or variable) will consider the purpose of the loan and seek to balance interest rate exposure with refinancing flexibility;
- Council will explore opportunities to maximise business activity within the Shire and to provide best value to our community by inviting Community banks to participate in the debt procurement process;
- When entering into borrowing arrangements, Council will seek to minimise interest costs and/or maximise the best value for our community over the long term without introducing undue volatility in annual interest costs.

5.3. Ethics and Conflict of Interest

Officers shall refrain from personal activities that would conflict with the proper execution and management of Moorabool Shire Council's Borrowings. This includes activities that would impair the Officer's ability to make impartial decisions.

This Policy requires that Officers disclose to the Chief Executive Officer any conflict of interest that relates to Borrowings.

5.4. Borrowing Arrangements

- When entering into borrowing arrangements, Council will seek to minimise interest costs and or/ maximise the best value for our community over the long term without introducing undue volatility in annual interest costs.
- Council will consider the appropriateness of the various types of debt products available (including savings offset arrangements);
- The tenor of a loan will not be greater than the expected useful life of the asset being funded by the loan and will be managed strategically to stagger Council's debt maturity profile and reduce financial risk;

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- Council intends to maintain a repayment schedule consistent with "principal and interest" repayment calculations. In the case of interest only borrowings, this will require a cash reserve to be established to hold funds equivalent to principal repayments;
- Loan repayments will be made in a regular schedule, such as monthly, quarterly, semi-annually, or otherwise determined at the time of entering the loan agreement. Consideration should be given to efficiency of payment while minimising interest costs
- The nature of any borrowings (short or long term) and the interest rate (fixed or variable) will take into account the purpose of the loan and seek to balance interest rate exposure with refinancing flexibility.
- When making borrowing decisions, Council's ongoing funding requirements will be considered, and borrowings will be aggregated into a single loan where practical.

5.5. Borrowings Ratios and Limits

Borrowings shall not be undertaken if the effect of such borrowings are projected to result in borrowing ratios greater than the maximum levels indicated in the table below.

Measure	Council's Target Ratio
Loans and Borrowings Ratio (TCV) Interest bearing liabilities / own source revenue	0% to 60%
Interest Cover Ratio EBITDA : interest expenses	greater than 2:1

In addition, the Local Government Performance Reporting Framework (LGPRF) borrowing ratios and Treasury Corporation Victoria (TCV) guidelines will be projected in Council's SRP and Annual Budget and reported in Council's Annual Performance Report.

5.6. Determining Appropriate Lending Institution

Council will use bank debt and the Local Government Funding Vehicle or other aggregated funding streams as sources of debt funding. If bank debt is chosen as the appropriate source of funding, requests to appropriate lending institutions will be made in accordance with Council's Procurement Policy inviting written quotations on Council's borrowing requirements.

Written quotations must include the:

- Interest rate
- Term of loan
- Repayment intervals (monthly, quarterly, etc.)
- Repayment instalment amount
- Any applicable fees
- Loan break costs

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5.7. Leases

Leasing as a funding option may form part of Council's overall borrowing strategy.

There are two types of leases:

- An operating lease is where Council hires the asset for a set fee per period and at the end of the agreed time ownership of the asset remains with the lessor or the hire company. Council can terminate the lease at any time without incurring a penalty.
- A finance lease is where Council agrees to a series of payments and a residual value for the asset. There is a penalty for terminating the agreement prior to the finishing date. At the end of the period, it is expected that Council purchase the asset for the agreed residual value.

Council will periodically undertake a lease versus buy analysis for assets:

- Which diminish in value quickly (e.g., motor vehicles, IT and Gym equipment);
- Where assets will be disposed of in a short timeframe; and
- Where the lease option transfers responsibilities to the asset owner for maintenance and disposal.

Council will not consider Finance leases as an ownership option.

5.8. Reporting

Council will use the LGPRF and TCV guidelines to monitor and predict its borrowing requirements. These measures will be annually audited by the Victorian Auditor General and will be reported on in our Strategic Resource Plan and the Know Your Council website.

5.9. Management Framework

Borrowing decisions will be made annually as part of Council's Annual Budget process. Public comment is sought each year on Council's Budget and Strategic Resource Plan.

5.10. Responsibilities

- Council is responsible for approving borrowings by way of inclusion of all borrowings in the Annual Budget (or Amended Annual Budget where applicable).

- The Chief Executive has authority to accept loan offers, following the resolution of Council, so long as the requirements of this Policy are adhered to.

- The Chief Financial Officer is responsible for ensuring policies and procedures are followed when borrowing funds.

6. Related Legislation

- Local Government Act 2020
- MSC Councillors Code of Conduct

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- MSC Fraud Prevention Plan
- MSC Counselling & Disciplinary Action Policy
- MSC Employee, Volunteer & Contractor Code of Conduct

7. Council Plan Reference

Objective: Council that listens and adapts to the needs of our evolving communities
Context: Focus resources to deliver on our service promise in a sustainable way

8. Review

The Policy is reviewed when any of the following occur:

- The relevant legislation is amended or replaced
- Other circumstances as determined from time to time by a resolution of the Council
- Any other change or update which materially impacts and alters this Policy

As a minimum, this Policy will be reviewed every fourth year.

Fees and Charges Policy

Moorabool Shire Council

Policy Type:	COUNCIL
Version:	001
Date Adopted:	TBC
Service Unit	Finance
Directorate:	Customer Care and Advocacy
Review Date:	TBC

1. Purpose

Fees and Charges represent an important source of income for the Moorabool Shire Council (Council). This Policy provides guidance for Council's approach in setting appropriate levels of fees and charges, taking into account community benefit, user groups and Council Plan objectives, and to provide for regular reviews of fees and charges within the overall service and financial planning process.

It encourages pricing that is simple to administer, equitable, easily understood, and provides value for money.

2. Definitions

Council / MSC	Moorabool Shire Council
Community benefit	The degree to which benefits are accrued to just the individual, household or business receiving the service (private value), or whether benefits may be simultaneously generated for the broader community (public value or mixed value).
Cost recovery	The recovery of some or all costs of service provision recouped through user fees and charges.
Direct costs	Costs that are directly related to the delivery of a specific service.
Fes and Charges Schedule	The list of fees and charges, submitted for approval to Council as part of the annual budget process.
Full cost	Total costs, both direct and indirect costs, incurred in delivering a service.
Indirect costs	Costs that cannot be directly related to the delivery of a specific service. Also called a 'corporate overhead'.
Public Benefit	The value from services that are consumed collectively by the community rather than individually by the user. Examples include parks, street lighting. One person can

Fees and Charges Policy

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	consume these without reducing their availability to another person and nobody is excluded from consuming them.
Pricing method	The method for setting fees and charges which considers the costs of delivering the service, social policy objectives and community benefit. Pricing methods can be statutory or non-statutory.
Private Benefit	The value derived by the user (i.e. individual household or business/organisation) who is receiving a service in a direct and typically voluntary, as well as general economic exchange.
Services	The wide variety of services, activities, and facilities that Council provides to assist individual people, families, and groups in the Moorabool Shire. Some services enforce various federal, state, local laws and Council has autonomy to provide services that meet the needs of the local community.
Social policy objective	The responsibilities, or obligations of Council, that are informed by the local community's needs, values, aspirations, and priorities, and which are conveyed in strategic documents, for example the Council Plan.
Rate base	Council collects rates (or raises revenue) from residents and businesses to help fund local services and infrastructure. Property values are the basis for determining how much each property owner pays. The rate base to the revenue collected.

3. Scope

This Policy applies to all fees and charges that are listed in the Fees and Charges Schedule which is published in Council's annual Budget.

This Policy does not apply to non-standard fees and charges e.g. commercial leases. For non-standard charges Council will be briefed on the proposed charge, and the charge will be endorsed by Council outside of the Budget process.

4. Policy

Section 3C of the Local Government Act provides some guidance on the pricing of Council's services and facilities. In addressing the Local Government Act, Council must ensure that resources are used effectively and efficiently, and that services and facilities provided by Council are accessible and equitable.

Council must minimise the burden on customers or ratepayers by pricing services that are at a

Fees and Charges Policy

Moorabool Shire Council

level which maximises return, but also recognises the service user's ability to pay. National Competition Policy (Federal Government) and Competitive Neutrality Policy (State Government) also provide requirements regarding pricing.

Council provides a breadth of services to the community. In undertaking this role, Council assesses the needs of the community and is guided by Council's social policy objective to determine which services it will support. Some services are required due to statutory obligation while other services Council chooses to provide.

Council is required to price services that compete in the open market on a 'level playing field' basis and to be transparent regarding any decision to depart from a commercial basis for pricing. Competitive Neutrality requires that government business activities should not enjoy net competitive advantages over their private sector competitors simply by virtue of public sector ownership. Where there are significant competitors in the marketplace, Council must consider and justify any subsidy in the case of significant services which compete with the private sector.

Fees and charges therefore are an important component of Council's revenue raising strategy and represent 06% of Council's budgeted recurrent revenue.

Fees and charges are raised by Council for several reasons:

- To increase revenue available to Council to support the cost of service delivery,
- To support Council's medium to long term service delivery objectives, and
- To help users of Council service understand the value and benefits they obtain when accessing those services.

In setting Fees and Charges, Council is guided by the following principles:

- **Efficiency** - the fees are simple to understand and administer.
- **Equity** - the fees are fairly applied across a range of users and consider users' capability to pay.
- **Effectiveness** - the fees provide appropriate signals to users, value for money and ensure that everyone contributes appropriately to the delivery of services.
- **Transparency** - the method of determining pricing is consistent

5. Pricing Methods

5.1. Statutory Pricing

Price at level set by legislation

For some fees and charges Council's role is to administer services and apply fees set or controlled under statute or funding agreement. These fees may only provide a partial recovery of the cost of providing the service.

Examples include specified Environmental Health and Statutory Planning Fees.

In addition, there are a range of conditions Council must consider when setting fees for certain purposes, for example under Funding and Service Agreements or Grant Agreements.

Fees and Charges Policy

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In these cases, Council must comply with the relevant terms of the agreement, for example there may be an upper limit on the fee Council may charge.

Examples include Home and Community Care service charges.

5.2. Non-Statutory Pricing

In determining fees and charges not regulated by statute, Council will consider the following factors in selecting the pricing method to meet its objectives for the service:

- Balancing individual and community benefit
- Users' ability to pay
- Market pricing - the pricing of comparable services offered by other providers
- Competitive neutrality (where relevant)
- Budget implications

The reason for the subsidy or return will assist in determining the method of pricing to select.

a. Private Benefit pricing

Price to cover direct and overhead costs

These are services provided by the Council that benefit individual customers specifically, rather than the community. The aim is to recover the direct and overhead costs associated with providing these services:

- Provision of Information – involves Council giving access to information, subject to compliance with information privacy and freedom of information.
- Damage to Council's property.

b. Accessible pricing

Price set between Full Council Subsidy (no charge) and Full Cost Pricing (covering direct and overhead costs).

Accessible Pricing may be used where there are benefits to the community, including making a service accessible to low-income or disadvantaged users. As part of the annual review of pricing for these services, maintaining the overall net cost to Council for providing the service should be considered.

Fees and charges are subsidised by Council, and fees and charges are set to recover only part of the direct cost (as defined above), for example a service may be provided with fees set to recover 75% of direct costs.

Appropriate situations for partial pricing may be:

- Where the service benefits the community as well as the individual customer.
- Short term approach to stimulate demand for a service.
- Where charging prices at full cost may result in widespread evasion or inappropriate

Fees and Charges Policy

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adoption.

- Where the service is targeted at those with an inability to pay. In this case, concession fees may be considered depending upon the type of service being provided and the needs of the customer.
- Where there are a low number of other service providers; or insufficient quantity to meet the need; or prices that would make the service accessible to the community.

Prices can be set from Full Council Subsidy (no charge) to Full Cost Recovery with various levels of subsidisation in between. Minimal Cost Pricing will always be based on knowledge of the full cost of providing a service and subsidies will be based on a percentage of the cost of the service.

Example: Recreation facilities fees and charges.

c. Incentive pricing

Price set above Full Cost Recovery (covering direct and overhead costs at a minimum).

This pricing regime will be adopted where the Council have an applicable policy objective that supports disincentive pricing or where the Council performs the role to regulate and restrict certain behavior.

Example: Charging more for late health premise registration.

d. Full Cost-Plus margin pricing (Market Pricing)

Price set above Full Cost Recovery (covering direct and overhead costs at a minimum) in line with benchmarked market prices.

This category includes services that provide discretionary activities without strong social policy objectives. These activities may provide revenue support and complement other social policy actions.

Fees and charges are set based on benchmarking of similar services offered by other service providers or based on current market pricing. The reason for selecting this method of fee setting is that if fees are out of alignment with market it may result in a loss of patronage or sales that would reduce the overall level of income for the service.

Ideally, the price should be greater than Full Cost Recovery and a Market-Based price. The price charged by competitors depends upon the marketing strategy that has been adopted and can be determined through benchmarking.

If a price less than Full Cost Recovery is contemplated, Council should review whether it should provide the service, or reconsider whether there is a community service obligation. Otherwise, ratepayers may be subsidising a service for which no community service obligation has been identified.

Examples: Sale of goods through retail outlets, e.g. Visitor Information Centre, Art Gallery.

Fees and Charges Policy

Moorabool Shire Council

A flowchart in Appendix A outlines these principles.

6. Process for Adoption of Fees and Charges

6.1. Annual Review

All prices are reviewed annually as part of the budget process. This is to ensure that the prices determined are administratively practical as per the above factors and pricing method. Council will set fees and charges on Budget adoption.

6.2. Rolling Review

A detailed review of non-statutory fees and charges will be conducted on a rolling schedule with the fees and charges of one Service Unit per Directorate reviewed annually. This process is outlined in the flowchart provided as Appendix B.

6.3. Publication

Once adopted, Council's fees and charges will be publicised via Council's website, and relevant fees will be publicised at points of charge or sale, e.g. Customer Service Centers and landfills.

7. Roles and Responsibilities

Position	Responsibility
Council	• Consider the Policy when considering fees and charges set by Council.
Directors	• Ensure that the Policy is used as part of the budget development process to review fees and charges within each Directorate.
Managers	• Undertake an annual review of all fees and charges they are responsible for, in accordance with the Policy. • Identify any new fees and charges that should apply.
Chief Financial Officer	• Ensure that the non-statutory fees and charges are identified during the budget development process and ensure implementation of this policy. • Advise and support Managers in the application of Competitive Neutrality and the determination of the full cost of services.
Employees	• Administer the fees and charges as contained in the Fees and Charges Schedule. • Provide accurate information to facilitate an annual review of all fees and charges in accordance with the Policy.

8. Related Legislation

- Local Government Act (Victoria) 1989
- Whistleblowers Protection Policy
- Records management Policy
- *Local Government Best Practice Guide Revenue & Rating Strategy Department of Transport, Planning and Local Infrastructure 2021.*

Fees and Charges Policy

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- *National Competition Policy (NCP).*

9. Council Plan Reference

Objective: A Council that listens and adapts to the needs of our evolving communities
Context: Focus resources to deliver on our service promise in a sustainable way

10. Review

The Policy is to be monitored, evaluated and reviewed on a regular basis to be determined and/or when any of the following occur;

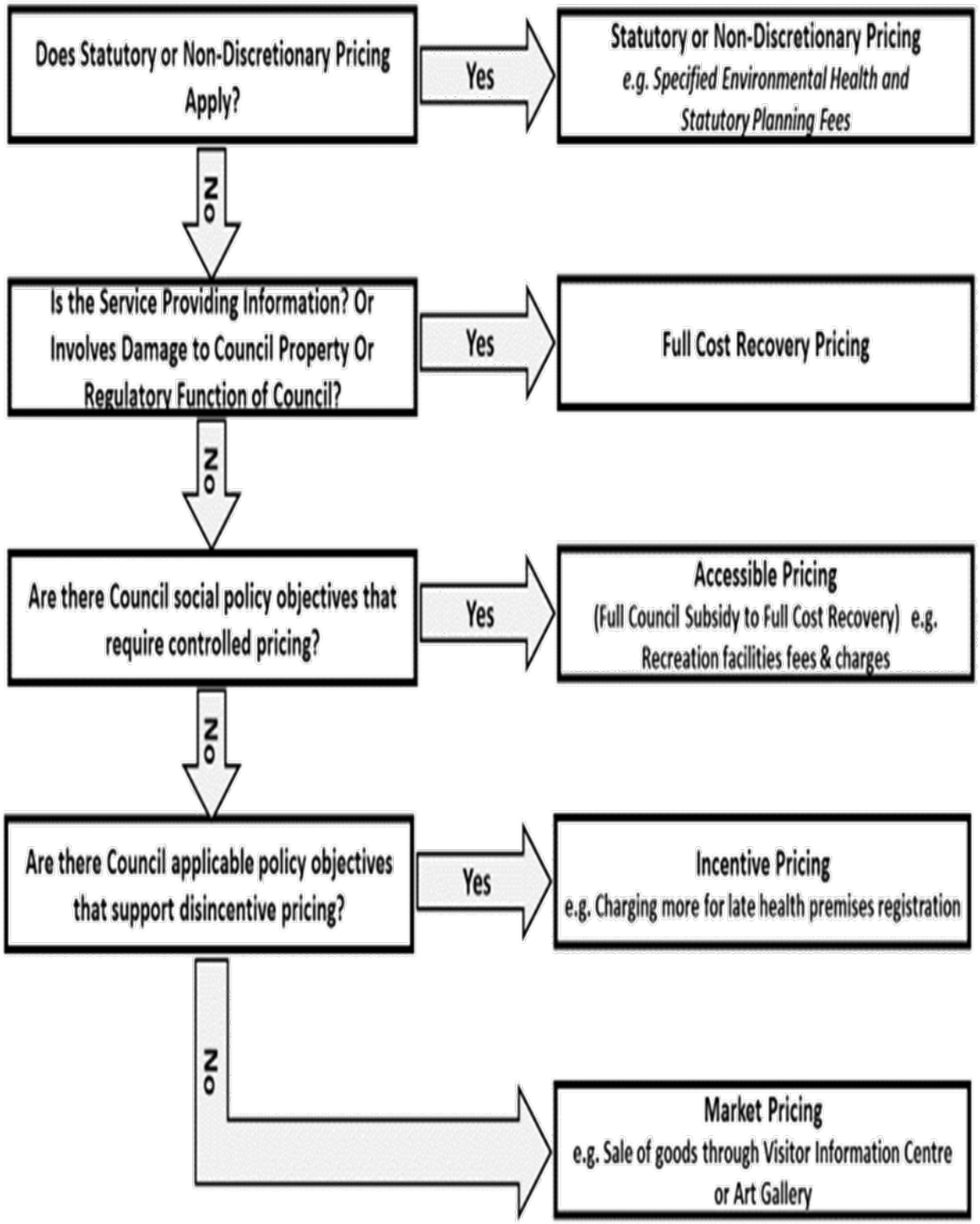
- The relevant legislation is amended or replaced;
- Other circumstances as determined from time to time by a resolution of the Council;
- Any other change or update which materially impacts and alters this Policy.

Notwithstanding the above, this Policy is to be reviewed every 4 years

Moorabool Shire Council

Fees and Charges Policy

Appendix A – Pricing Policy Principles flowchart



Moorabool Shire Council

Fees and Charges Policy

Appendix B – Review process Non-Statutory Fees & Charges

Investments Policy

Moorabool Shire Council

Policy Type:	COUNCIL
Version:	003
Date Adopted:	TBC
Service Unit	Finance
Directorate:	Customer Care and Advocacy
Review Date:	TBC

1. Purpose

To provide guidance for the effective and responsible investment of Moorabool Shire Council's surplus cash funds to maximise earnings within approved risk parameters and to ensure the security of funds within the legislative guidelines applicable to Council, primarily Section 103 of the Local Government Act (2020).

2. Definitions

MSC	Moorabool Shire Council
CBA	Commonwealth Bank of Australia
TCV	Treasury Corporation of Victoria
ADI	Authorised Deposit-Taking Institution
ASX	Australian Stock Exchange
DTF	Department of Treasury and Finance
EFT	Electronic Funds Transfer
CDO	Collateralised Debt of Obligation
APRA	Australian Prudential Regulatory Authority

3. Scope

This Policy and Procedure applies to all applicable Council staff and Councillors who make decisions regarding investments made on behalf of Council as part of their normal duties.

There are two types of Council investments that are to be invested in accordance with the Investment Guidelines below, these being:

- At Call Investment - whereby Council maintains a cash reserve account for day-to-day funding requirements. This Investment Account is facilitated through Council's contracted Bank – currently the Commonwealth Bank of Australia (CBA); and

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- General Investment – this is the investment of excess funds from day-to-day operations for a short-term period.

4. Non-Compliance

Violations of this Policy may lead to loss of reputation for MSC and its staff (including a lack of faith in MSC to fulfill its community service obligations), and, to relevant disciplinary action (including dismissal) and/or action by the relevant regulatory authorities.

5. Policy and Procedure rationale

The intent behind Council's Investment Policy is to ensure that:

- Preservation of capital is the primary objective of the investment portfolio. Funds are to be invested in a way that seeks to ensure continual security of the investment portfolio. This includes managing credit and interest rate risk within approved thresholds and parameters;
- The investment portfolio is to be maintained in manner that will ensure adequate liquidity to meet all of MSC anticipated cashflow needs for ongoing operational commitments, as they fall due, without incurring unnecessary costs;
- Investment decisions are based on the security of funds by limiting unnecessary exposure to risk but still achieving a prudent rate of return;
- Legally restricted funds are appropriately invested so as to earn a reasonable income towards their purposes (whilst limiting unnecessary exposure to risk);
- All funds are invested in accordance with applicable legislative and Council requirements;
- Effective internal controls exist to minimise investment risk and unauthorised appropriation of Council funds; and
- All investment transactions are appropriately authorised and documented.

5.1. Policy Statement

5.1.1.Standard of Prudence

Investments are to be managed with the requisite care, diligence and skills that a prudent person would exercise in managing the affairs of other persons with regard to the Policy's purpose stated above. This includes having in place appropriate reporting requirements that ensure the investments are being regularly reviewed and overseen by appropriate staff.

Council staff who make investment decisions (Investment Officers) are to manage the investment portfolios in accordance with the intent outlined in this Policy. Investment officers are to avoid any transaction that might harm confidence in MSC and its employees. They are to consider the safety of capital and income objectives outlined above when making an investment decision.

When acting under the provisions of this Policy, Investment Officers should always maintain a professional judgement in balancing the risk and return objectives and act as a steward of Council funds.

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5.1.2. Ethics and Conflict of Interest

Investment Officers shall refrain from acting on personal considerations that would conflict with the proper execution and management of actions related to MSC's investment portfolio. This includes activities that would impair the Investment Officer's ability to make impartial decisions.

This Policy requires that Investment Officers immediately disclose any conflict of interest related to the investment portfolio to the Chief Executive Officer or General Manager Customer Care and Advocacy or Chief Financial Officer as appropriate.

5.1.3. Delegation of Authority

Authority for implementation of this Policy is delegated by the Council to the Chief Executive Officer in accordance with the Victorian Local Government Act 2020.

Authority for the day-to-day management of Council's investment portfolio is to be delegated by the Chief Executive Officer to the General Manager Customer Care and Advocacy, Chief Financial Officer, Co-ordinator Financial Services, Senior Accountant and Accountant.

The Chief Executive Officer, General Manager Customer Care and Advocacy, Chief Financial Officer, Co-ordinator Financial Services, Senior Accountant and Accountant (referred to in this Policy as Investment Officers) or a person acting in any of these roles has the authority to invest surplus funds on Council's behalf in accordance with this Investment Policy.

5.1.4. Internal Controls

To minimise the potential for investment risk and unauthorised appropriation of Council funds, the following internal controls will apply:

- All placement and redemption of investments must be co-authorised by one of either the Chief Executive Officer or General Manager Customer Care and Advocacy, and by one of either the Chief Financial Officer or the Co-ordinator Financial Services or a person acting in any of these roles;
- The Investment authorisation process must be carried out in accordance with any other relevant Council policies and procedures – such as the Accounts Payable and Electronic Funds Transfer (EFT) processes;
- All documentation relating to investments must be obtained and stored in both a printed form and an electronic copy placed in Council's electronic records management system, SharePoint;
- A quarterly Investment Activity Report is to be submitted to the Audit and Risk Committee and Council as part of the Quarterly Financial Report.

Investments Policy

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5.1.5.Investment Guidelines

5.1.5.1 Authorised Investments

Council has a conservative Investment Policy by investing funds in accordance with Section 103 of the Local Government Act 2020. However, the Investment Officers must also consider prevailing international and national economic conditions when determining the most suitable financial institution for funds investment.

If the credit rating of a financial institution in which Council has funds invested is downgraded so that they no longer fall within the Council's Policy guidelines they must be divested as soon as practicable or at maturity.

Standard and Poors Investments Ratings

Short Term Rating
Refers to the financial institution's capacity to repay debt in the short term of say 0 to 365 days.

A1+	Extremely strong degree of safety regarding timely payment
A1	A strong degree of safety
A2	A satisfactory capacity for timely payment
A3	An adequate capacity for timely payment
B	Speculative

Long Term Rating
Refers to securities, such as Semi-Government and corporate, which have a maturity greater than 12 months.

AAA and AAA-	An extremely strong capacity to repay debt
AA+ to AA-	A very strong capacity to repay debt
A+ to A-	A strong capacity to repay debt
BBB and BBB-	An adequate capacity to repay debt
BB+ and BB-	Uncertainties or adverse conditions could lead to inadequate capacity to repay debt
B+ and B-	Adverse conditions likely to impair capacity to repay debt

Investment Officers should seek advice from suitably qualified persons or Institutions if they are in doubt as to the suitability of an investment strategy or product.

This Investment Policy prohibits any investment carried out for speculative purposes, including the following:

- Derivative based investments;
- Principal only investments or securities that provide nil or negative cash flow;
- The use of leveraging (borrowing to invest);
- Stand alone securities issued that have underlying futures, options, forward contracts and swaps of any kind;
- Any securities issued in non-Australian currency; and

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- 'Enhanced cash Funds' or similar products that fall within the definition of a CDO.

Where practical, funds in excess of those required for the day-to-day operations of MSC must be invested for a short to medium-term period (less than 1 year) with an Australian Prudential Regulatory Authority (APRA) Authorised Deposit-Taking Institution (ADI) and in accordance with this Policy.

The listing of APRA ADIs can be accessed at *www.apra.gov.au;* it is the responsibility of Council Investment Officers to ensure that the current list is referred to at all times.

5.1.5.2 Exposure and mix of investments

Investment Officers are authorised to invest funds at a minimum deposit level of $500,000. This is aimed at maximising the earnings achieved on Council's investment.

The best possible investment rate must be used subject to limits outlined in Table 1.

Table 1 - Selection criteria for ADI and relevant required thresholds

Short Term Rating - S&P	Long Term Rating - S&P	Maximum Percentage of Total Funds with One Financial Institution	Maximum Term to Maturity	Maximum Percentge of Total Investments
A1+	AAA- AA-	40%	12 months	100%
A1	A+ A-	30%	12 months	60%
A2	A-- BB B+	20%	12 months	20%
A3	BBB- BBB3	10%	12 months	10%

Investment Amount and Period

A number of factors need to be taken into consideration when determining the aggregate sum of funds to be invested at any given time.

These include:

- The number of pay periods in the proposed investment period;
- The number of creditor payment cycles in the proposed investment period;
- Large receipts due to be received in that investment period (e.g. rate payment dates, significant grants or large debtors); and
- Significant outlays for capital works.

To facilitate this, a forecast of cash position is to be maintained at all times.

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5.1.5.3 Maximisation for Investment Return

Investment Officers should aim to maximise where possible, favourable returns that do not jeopardise the security of funds invested.

Interest rate quotes must be obtained from a minimum of three approved financial institutions for every general investment. At least one quote must be obtained from a financial institution with a presence in the Moorabool Shire. Each financial institution will be given only one opportunity to quote per investment round and it will be assumed that each institution's first-rate offer is their best offer. The Investment Officers will determine the financial institution(s) for the placement of investment funds in accordance with this Policy.

Where investment quotations meet all Policy criteria, the quote offering the highest return to Council should be accepted, subject to exposure and mix of investment considerations. Further in the event of quotes being equal, that preference is given to banks with a presence in the Shire.

5.1.5.4 Investment term

Investments may occur at any time surplus funds are available and will have an investment period of no greater than 1 year. For year-end purposes, Investment Officers will consider the ending cash position whilst ensuring that maximum funds are being invested. Funds that are not redeemed on the 30th June must have a verifiable interest accrual recorded in the financial statements.

If sufficient funds are available for investment and a greater return can be achieved, it is acceptable for multiple investments to be undertaken with varying maturity dates (up to 1 year), depending on Council's future cash flow requirements.

5.1.5.5 Confidentiality

It is common for financial institutions that have been unsuccessful with their interest rate quote to contact Investment Officers for details as to who the successful financial institution was and the interest rate accepted. In such circumstances, only the successful interest rate may be disclosed to help foster competition.

5.1.6. Reporting

- Investment activities and results must be reviewed on a monthly basis by the Chief Financial Officer and reported to the Chief Executive Officer and General Manager Customer Care and Advocacy in the form of an Investment Activity Report within five working days of the end of each month.
- A quarterly Investment Activity Report is to be submitted to the Audit and Risk Committee and Council as part of the Quarterly Financial Report.
- A register of investments must be maintained together with an investment file containing all letters of advice from financial institutions. Copies must be also included in Council's electronic records system (SharePoint).

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- Investments will be brought to account and valued at fair value plus transaction costs directly related to the acquisition of the financial asset in accordance with all applicable Australian Accounting Standards as recognised in the Council's annual report.
- Interest revenue will be recognised as it is earned.
- Documentary evidence will be held for each investment, the details maintained in an investment register, and a reconciliation of the investment register to the general ledger will be completed and reviewed monthly.
- Compliance will also be monitored through periodic reviews of control processes by the Chief Financial Officer, in addition to internal and external audits

6. Related Legislation

All investments shall comply with the Victorian *Local Government Act 2020* (the 'Act'), relevant regulations and guidelines issued by DTF, or directions issued by the Victorian Local Government Minister or Local Government Victoria.

Section 101 of the Act specifies the 'Principles of sound financial Management' for local government:

(1) The following are the financial management principles:
  (a) revenue, expenses, assets, liabilities, investments and financial transactions must be managed in accordance with a Council's financial policies and strategic plans;
  (b) financial risks must be monitored and managed prudently having regard to economic circumstances;
  (c) financial policies and strategic plans, including the Revenue and Rating Plan, must seek to provide stability and predictability in the financial impact on the municipal community;
  (d) accounts and records that explain the financial operations and financial position of the Council must be kept.

(2) For the purposes of the financial management principles, financial risk includes any risk relating to the following:
  (a) the financial viability of the Council;
  (b) the management of current and future liabilities of the Council;
  (c) the beneficial enterprises of the Council.

Section 103 of the Act states:

"A Council may invest any money:
(a) in Government securities of the Commonwealth; and
(b) in securities guaranteed by the Government of Victoria; and
(c) with an ADI; and
(d) with any financial institution guaranteed by the Government of Victoria; and
(e) on deposit with an eligible money market dealer within the meaning of the Corporations Act; and
(f) in any other manner approved by the Minister, either generally or specifically, to be an authorised manner of investment for the purposes of this section.

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The Minister for Local Government authorised the following investments for the purposes of section 103(f) in July 2007:

- Certificates of deposit and bills of exchange;
- Investments in the Treasury Corporation of Victoria;
- Investments in managed investment schemes with a minimum rating of AAm or AAf from Standard and Poors Australian Ratings; and
- Fixed interest securities of an Australian Authorised Deposit Taking Institution and Shares listed on the Australian Stock Exchange, subject to certain conditions. These conditions include compliance with the Prudential Statement issued by the Minister for Local Government and approval of such investments under an appropriate plan by the Department of Treasury and Finance.

Accounting Standards

MSC will comply with all applicable Australian Accounting Standards (AASB) including:

- AASB7 Financial Instruments Disclosure
- AASB13 Fair Value Measurement
- AASB132 Financial Instruments Presentation
- AASB136 Impairment of Assets
- AASB139 Financial Instruments Recognition and Measurement

7. Council Plan Reference

Objectives:	A Council that listens and adapts to the needs of our evolving communities
Context:	Focus resources to deliver on our service promise in a sustainable way

8. Monitoring, Evaluation and Review

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