

WORKS WITHIN MUNICIPAL ROAD RESERVES



This notification / application is provided in accordance with –

1. Road management Act 2004, Schedule 7
2. Road Mangement (Works and Infrastructure) Regulations 2005 & 2015
3. Code of Practise (Managing Infrastructure in Road Reserve) 2008
4. Moorabool Shire Council Community Local Law 2019 No 1

Use this form for: Notification of proposed works; Application for consent; or Notification of completed works to the Coordinating Road Authority (CRA)

Application Details

	Fee \$:	Date / /
Municipality	MOORABOOL SHIRE COUNCIL	Permit No:

Applicant Details

Name	<div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center; margin: 0;">IMPORTANT</p> <p>Select the role that best describes YOU</p> <p><input type="checkbox"/> Owner</p> <p><input type="checkbox"/> Occupier</p> <p><input type="checkbox"/> Builder</p> <p><input type="checkbox"/> Other</p> <p><input type="checkbox"/> Private Contractor on behalf of</p> <p>(Specify)</p> </div>	
Address		
City / Town		
State		Postcode
Contact Person		
Email address		
Telephone (BH)		Facsimile
Mobile or AH Telephone		

Details of Work

Type: <input type="checkbox"/> Service Connection	<input type="checkbox"/> Vehicle crossing	<input type="checkbox"/> Occupy part of roadway	<input type="checkbox"/> Other works (specify)
Proposed Start Date: / /	Proposed End Date: / /		
Address of Works:			
City/Town	State	VIC	Postcode
Additional Location Details (optional)			
Description of works			

Sketch Plan: A copy of a sketch plan showing the proposed works, the location, all assets within the vicinity must be provided. Otherwise, application will be deemed incomplete and returned to sender.

Works Manager Details (the person or body who was/will be responsible for conducting these works)

Contractor Name	ABN	
Contractor's Address		
City/Town	State	Postcode
Works managers name*	Telephone (BH)	
Email address	(AH)	
Facsimilie	Mobile	
Does the contractor have Public Liability Insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No	Amount of PL Cover \$
Name of Public Liability Insurance Company		

* **Works Manager** - Any person or body that is responsible for the conducting of works in, on or under the road. (Road Management Act-Schedule 7, Clause 14)

Works Manager Responsibilities: (As per Road Management Act - Schedule 7, Section 14)

- Principles applying to infrastructure managers and works managers:
- (1) An infrastructure manager or a works manager must have regard to the principles specified in this clause in the provision of non-road infrastructure on roads
 - (2) The primary purpose of a road is use by members of the public and authorised users must be managed as far as is reasonably practicable in such a way as to minimise any adverse impacts on the primary purpose
 - (3) Without limiting the generality of sub-clause (2), authorised users must be managed so as to -
 - a. Minimise any damage to roads and road infrastructure
 - b. Ensure that works necessary for the provision on non-road infrastructure are conducted as quickly as practicable;
 - c. Minimise any disruption to road users
 - d. Minimise any risk to the safety and property of road users and the public generally;
 - e. Facilitate the design and installation of infrastructure which minimises any risk to the safety of road users
 - f. Ensure that the road and any other infrastructure is reinstated as nearly as practicable to the condition existing before the works necessary for the provision of the non-road infrastructure were conducted
 - g. Protect and preserve existing significant roadside vegetation and sites of biological significance within the road reserve

Sketch Plan:

Show the location of crossings, property boundaries, intersections, street trees, signs, kerb and channel, footpaths, width of crossing, size of skip bin etc. **Please do not use pencil.**