

SPECIAL MEETING OF COUNCIL

Notice is hereby given of a
Special Meeting of Council
to be held in the Council Chamber,
15 Stead Street, Ballan on
Wednesday 26 June 2013,
commencing at 7:00 p.m.

Members:

Cr. Pat Toohey (Mayor)	Woodlands Ward
Cr. Allan Comrie	East Moorabool Ward
Cr. David Edwards	East Moorabool Ward
Cr. John Spain	East Moorabool Ward
Cr. Tonia Dudzik	East Moorabool Ward
Cr. Paul Tatchell	Central Ward
Cr. Tom Sullivan	West Moorabool Ward

Officers:

Mr. Rob Croxford	Chief Executive Officer
Mr. Shane Marr	General Manager Corporate Services
Mr. Phil Jeffrey	General Manager Infrastructure
Mr. Satwinder Sandhu	General Manager Growth and Development
Mr. Danny Colgan	General Manager Community Services

Rob Croxford
Chief Executive Officer

AGENDA

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1. OPENING OF MEETING

2. PRESENT

3. APOLOGIES

4. DISCLOSURE OF INTERESTS OR CONFLICTS OF INTEREST

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is; a direct interest; or an indirect interest (section 77A and 77B). The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 set out the requirements of a Councillor or member of a Special Committee to disclose any conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

Definitions of the class of the interest are:

- a direct interest
 - (section 77A, 77B)
- an indirect interest (see below)
 - indirect interest by close association (section 78)
 - indirect financial interest (section 78A)
 - indirect interest because of conflicting duty (section 78B)
 - indirect interest because of receipt of gift(s) (section 78C)
 - indirect interest through civil proceedings (section 78D)

Time for Disclosure of Conflicts of Interest

In addition to the Council protocol relating to disclosure at the beginning of the meeting, section 79 of the Local Government Act 1989 (the Act) requires a Councillor to disclose the details, classification and the nature of the conflict of interest immediately at the beginning of the meeting and/or before consideration or discussion of the Item.

Section 79(6) of the Act states:

While the matter is being considered or any vote is taken in relation to the matter, the Councillor or member of a special committee must:

- (a) leave the room and notify the Mayor or the Chairperson of the special committee that he or she is doing so; and
- (b) remain outside the room and any gallery or other area in view of hearing of the room.

The Councillor is to be notified by the Mayor or Chairperson of the special committee that he or she may return to the room after consideration of the matter and all votes on the matter.

There are important reasons for requiring this disclosure immediately before the relevant matter is considered.

- Firstly, members of the public might only be in attendance for part of a meeting and should be able to see that all matters are considered in an appropriately transparent manner.
- Secondly, if conflicts of interest are not disclosed immediately before an item there is a risk that a Councillor who arrives late to a meeting may fail to disclose their conflict of interest and be in breach of the Act.

5. PRESENTATIONS/DEPUTATIONS

The Council has made provision in the business of the Special Meeting of the Council for the making of presentations or deputations to Council in relation to matters presented on the agenda for Council consideration.

Presentations or deputations are required to be conducted in accordance with the requirements contained within the **Presentation/Deputations Protocols and Procedural Guidelines**.

Persons wishing to make a presentation or deputation to the Council on a matter included in the agenda shall inform Council by 1pm on the Friday prior to the meeting by contacting the Chief Executive Officer's Office and registering their name and agenda item being spoken to.

At the meeting the Mayor will invite the persons wishing to make a presentation or delegation to address the Council on the agenda item.

The person making the presentation or deputation is to stand and address the Council on the item. No debate on the item is permitted between the person making the presentation or delegation and the Council.

A maximum of three minutes per presentation or delegation will be allocated. An extension of time may be granted at the discretion of the Mayor.

Councillors, through the Mayor, may ask the person making the presentation or delegation for clarification of matters presented.

The Mayor may direct that a member of the gallery ceases speaking if the above procedure is not followed.

List of Persons making Presentations/Deputations other than in relation to a planning item listed on the agenda:

As listed.

6. BUSINESS

6.1 Consideration of Submissions to the Proposed 2013/14 Annual Budget

Introduction

File No.: 07/01/010A
Author: Steve Ivelja
General Manager: Shane Marr

Background

This report relates to the process for Council to adopt the 2013/14 Annual Budget in accordance with section 127 of the Local Government Act 1989 (The Act). The process includes giving public notice to allow 28 days for submissions to be made by members of the public and such submissions will be heard prior to Council adopting the 2013/14 Annual Budget.

Council commenced statutory procedures dealing with the 2013/14 Annual Budget at the Council Meeting held on Wednesday, 15 May 2013. At this meeting, Council resolved to put on public display the Proposed 2013/14 Annual Budget that was considered at this meeting.

A public notice was published in *The Moorabool News* on Tuesday, 21 May 2013 and also in *The Courier* in Ballarat on Tuesday, 21 May 2013. These public notices called for submissions to the proposed budget and provided details on the public briefing held in relation to the budget.

The following information was placed on exhibition at Council offices, on Council's web site, and at a community consultation session:

Proposed 2013/14 Annual Budget:

- i. Including statutory inclusions (compiled in accordance with the Act and the *Model Budget Guidelines*);
- ii. Schedule of *Activities and Initiatives* in accordance with section 127 of the Act;
- iii. Schedule of *Key Strategic Activities* in accordance with section 127 of the Act;
- iv. The proposed Capital Improvement Program.

As a result of this advertising process, 3 written submissions were received by 18 June 2013 for consideration by Council. A written submission was received from Margaret Scarff on Wednesday 19 June after the close of the statutory submission period but has been included for consideration.

The following is a summary of the submissions that have been received:

No.	Submission From	Main Points	Response
1	Bacchus Marsh Historical Society	Council should consider the allocation of \$30,000 in the 2013/14 budget towards the completion of the Moorabool Heritage Study in the eastern part of the Shire	<p><i>The letter from the Bacchus Marsh and District Heritage Society, and the request contained within to allocate \$30,000 in the 2013/14 Budget to support the completion of the Moorabool (West) Heritage Study, is noted.</i></p> <p><i>Council continues to advance the protection of heritage in the Shire, including through the recently endorsed Planning Scheme Amendment C6 part 2 - Bacchus Marsh Heritage Study. Council will continue to liaise with Heritage Victoria in efforts to secure substantial external funding to support the completion of the Moorabool West Heritage Study. In addition to implementing the Bacchus Marsh Heritage Study through Amendment C6, a Council financial contribution of \$30,000 each year for two years would strengthen Council's current funding bid with Heritage Victoria for \$100,000 to complete the Moorabool West Heritage Study.</i></p> <p><i>Due to Budget constraints, it is recommended that Council's contribution to the project be considered as part of the 2014/15 Budget.</i></p>
2	Blacksmiths Cottage and Forge Advisory Committee Inc	Budget Submission on behalf of Blacksmiths Forge and Cottage, 100-102 Main Street Bacchus Marsh requesting a financial contribution from Moorabool Shire amounting to \$23,590 to cover the intended Capital Works and Improvement program for 2013/14 for the building. The works are proposed to cover	

		1. Demolition and reconstruction of porch - \$2,750	<i>This project would typically be funded through Council's New and Upgrade program and is not currently identified on Council's long term CIP. It is recommended this project be included on the list for consideration in the 2014/15 budget and prioritised accordingly.</i>
		2. Repairs and Maintenance to Police lock up - \$4,290	<i>This project is a building maintenance item. The item has been referred to Council's Building Coordinator who will review and prioritise the project against other building maintenance projects for possible inclusion in Council's annual Building Maintenance Program. Further advice will be forwarded to the Advisory Committee.</i>
		3. Picket fence replacement - \$11,550	<i>This project would typically be funded through Council's New and Upgrade program and is not currently identified on Council's long term CIP. It is recommended this project be included on the list for consideration in the 2014/15 budget and prioritised accordingly.</i>
	.	4. Ongoing repairs and weatherboard replacement to Annex 3 - \$5,000	<i>The budget submission did not contain information on this project. The proposed budget of \$5,000 and project description indicates this is a combination of building maintenance and renewal. The project has been referred to Council's Building Coordinator who will be in contact with the Advisory Committee to review the scope and then prioritise this against other building maintenance items for possible inclusion in Council's annual Building Maintenance Program. Weatherboard replacement to Annex 3 is a renewal item and is not currently identified on Council's long term CIP. It is recommended this project be included on the list for consideration in the 2014/15 budget and prioritised accordingly.</i>

<p>3</p>	<p>Tim Van Der Poel . Moorabool Heritage Advisory Committee</p>	<p>Council should consider the allocation of \$30,000 per year for the next 2 years to complete Stage 2 of the West Moorabool Heritage Study. The Heritage Advisory Committee welcomes completion of Stage 1 of the Heritage Study and urges the Shire to complete Stage 2 of the study before more valuable heritage sites are lost.</p>	<p><i>The letter from the Bacchus Marsh and District Heritage Society, and the request contained within to allocate \$30,000 in the 2013/14 Budget to support the completion of the Moorabool (West) Heritage Study, is noted.</i></p> <p><i>Council continues to advance the protection of heritage in the Shire, including through the recently endorsed Planning Scheme Amendment C6 part 2 - Bacchus Marsh Heritage Study. Council will continue to liaise with Heritage Victoria in efforts to secure substantial external funding to support the completion of the Moorabool West Heritage Study. In addition to implementing the Bacchus Marsh Heritage Study through Amendment C6, a Council financial contribution of \$30,000 each year for two years would strengthen Council's current funding bid with Heritage Victoria for \$100,000 to complete the Moorabool West Heritage Study.</i></p> <p><i>Due to Budget constraints, it is recommended that Council's contribution to the project be considered as part of the 2014/15 Budget.</i></p>
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<p>4</p>	<p>Late Submission . Margaret Scarff</p>	<p>1. General comment: I find it hard to know how I can make constructive or helpful comment on the budget with any confidence because the figures are so large and lacking detail. For example, the section <i>Where Rates Are Spent</i>. How can I tell if a service has been cut, or a new one established? The consultation process would have more meaning if explanations were appended for each item in the budget. For example, I would like more information about what assets will be sold to raise \$1.120 million. I appreciate that there is opportunity to attend a public budget meeting but how much time does one have to do all this? It would be easier if Council provided details about budget implications for services for example.</p>	<p><i>The Council budget is prepared in line with the Model Budget produced by the 'Institute of Chartered Accountant's Local Government Taskforce'. This document is a best practice guide for Councils in producing the annual Budget document.</i></p> <p><i>In relation to budget implications for Council Services, Section 3 of the Proposed Budget: Activities, Initiatives and Key Strategic Activities provide a summary of the various services undertaken by Council in addition to the net cost of providing particular services to the community.</i></p> <p><i>In addition to this, Council also put out a fact sheet on its website to explain the key parts of the budget to the community. This is done to assist those residents who do not have the time to read the Proposed Budget in its entirety but nevertheless wish to understand the key issues impacting 2013/14 budget. Council also supports the consultation process through a series of public meetings.</i></p>
		<p>2. Budget principles</p> <p>The principles included:</p> <p>Existing fees and charges to be increased by 6%+</p> <p>This figure is misleading because 5.5% is mentioned in one part of the budget document and 6% elsewhere which I take means the differential rate has been added on, but is this the real figure or is it more like 8%?</p>	<p><i>The Proposed Budget 2013/14 makes numerous references to a proposed rate increase of 5.5% as distinct from User Fees & Charges which are proposed to be increased by 6.0%. User Fees & Charges are appended as Attachment E to the Proposed Budget document and cover a broad range of services that Council provide to the community for which user fees are charged. Attachment B provides a number of statutory disclosures in relation to Rates and Charges in addition to information relating to differential rates.</i></p> <p><i>These sections are segregated to assist report users in understanding the difference between Rates and Charges as distinct from User Fees & Charges.</i></p>

		<p>3. Community Wellbeing .</p> <ul style="list-style-type: none"> • There are many more opportunities than those areas noted above for safety of the community. • Council needs to develop a Safety for Women program which would include Town Planning standards. • The Community Development Team could run Safety for women workshops. • Drugs in our community are causing social problems with an increase in crime. • Council has a responsibility to ensure that any social housing planning applications it approves are going to be properly managed by the housing provider. • Council needs to consider whether it is doing everything it can to protect women and children in our community from social housing providers and government departments who placed a criminal in our community without proper controls. • Broaden your focus from fire prevention and animals and take up the challenge to ensure everything is being done to make sure government departments don't drop ex crims in our community. 	<p><i>Council is currently developing a Health and Wellbeing Plan, in partnership with local health providers and agencies. It is proposed that the Plan will consider issues of housing and homelessness and access to services, including drug and alcohol services. Women's Health Grampians is a key partner in the development of the Health and Wellbeing Plan and the Plan will support their initiatives to address safety issues for women in the community.</i></p>
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		<p>4. Enhanced Infrastructure and Natural and Built environment - MSC is to be congratulated for ongoing improvements and commitment to maintaining community facilities, parks and sports grounds. There is currently no Asset Management plan for Maddingley Park buildings but I understand Council is currently developing this and it will be implemented in 2013-2014. Maddingley Park committee looks forward to the time when it knows when buildings owned by council in Maddingley Park will be maintained to an acceptable standard within a predictable timeframe.</p>	<p><i>Council Officers are currently in the process of developing asset management plans across all asset classes including Recreation and Open Space and Buildings and Facilities. These plans will focus on the asset class as a whole to guide capital investment and not specific individual facilities as such. Buildings are currently maintained within budget parameters and Council is committed to continue working with Committees of Management to communicate works that will be undertaken annually within budget constraints.</i></p>
		<p>5. Information Communication and Technology - A new website is welcomed. Council's website is strong in some sections e.g. community feedback and non-existent in other areas e.g. a list of parks maintained by council and available to the community. It would be appreciated if consultation or at least discussion with key community residents to ensure it reflects what the community wants from the site. The current website is top heavy i.e. covers Council meetings well but the section Parks and Environment/Parks and Gardens consist of just a few lines of text. The organisational structure of MSC page could be greatly improved</p>	<p><i>One of the initiatives in the Proposed 2013/14 budget is an upgrade of Council's website to improve and enhance Councils on-line presence. Council has also been successful in obtaining a grant under the Federal Government Digital Local Government program and part of this grant includes an upgrade to the website and also the ability to provide information spatially or through maps on the website.</i></p>

		with the inclusion of Departments and Managers and photos.	
		6. Capital works - of the \$7.938 million of capital funding required, \$1.120 million will come from asset sales - Which assets have been identified for sale?	<i>The \$1.12M in asset sales predominantly relates to the proposed sale of Council Land in Graham Street Bacchus Marsh in addition to proceeds from the sale of Council fleet which is scheduled to be replaced during the 2013/14 year.</i>

The following parties have indicated their intention to be heard in support of their written submissions:

- Tim Van Der Poel . Moorabool Heritage Advisory Committee

Policy Implications

The 2013 . 2017 Council Plan provides as follows;

Key Result Area	Continuous Improvement in Council Services
Objective	Sound, long term financial management
Strategy	Develop and maintain a long term financial planning, management and reporting system, which ensures resources to deliver services and manage Council's assets.

The proposal is consistent with the 2013-2017 Council Plan.

Financial Implications

The 2013/14 Budget contains details of the financial resources required to deliver the 2013 - 2017 Council Plan.

Communications Strategy

Following adoption of the 2013/14 Annual Budget, advertisement of the adoption of the budget will be provided through a public notice in local newspapers and the full 2013/14 Annual Budget document will be posted on the website.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Shane Marr

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Steve Ivelja

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Council's consideration of budget submissions is a statutory step necessary to formally adopt the 2013/14 Annual Budget for Moorabool Shire Council and forward it to the Minister.

Recommendation:**1. That Council receives the following submissions:**

No.	Submission From	Main Points	Response
1	Bacchus Marsh Historical Society	Council should consider the allocation of \$30,000 in the 2013/14 budget towards the completion of the Moorabool Heritage Study in the eastern part of the Shire	<p><i>The letter from the Bacchus Marsh and District Heritage Society, and the request contained within to allocate \$30,000 in the 2013/14 to support the completion of the Moorabool (West) Heritage Study, is noted.</i></p> <p><i>Council continues to advance the protection of heritage in the Shire, including through the recently endorsed Planning Scheme Amendment C6 part 2 - Bacchus Marsh Heritage Study. Council will continue to liaise with Heritage Victoria in efforts to secure substantial external funding to support the completion of the Moorabool West Heritage Study. In addition to implementing the Bacchus Marsh Heritage Study through Amendment C6, a Council financial contribution of \$30,000 each year for two years would strengthen Council's current funding bid with Heritage Victoria for \$100,000 to complete the Moorabool West Heritage Study.</i></p> <p><i>Due to Budget constraints, it is recommended that Council's contribution to the project be considered as part of the 2014/15 Budget.</i></p>

2	Blacksmiths Cottage and Forge Advisory Committee Inc.	Budget Submission on behalf of Blacksmiths Forge and Cottage, 100-102 Main Street Bacchus Marsh requesting a financial contribution from Moorabool Shire amounting to \$23,590 to cover the intended Capital Works and Improvement program for 2013/14 for the building. The works are proposed to cover	
		1. Demolition and reconstruction of porch - \$2,750	<i>This project would typically be funded through Council's New and Upgrade program and is not currently identified on Council's long term CIP. It is recommended this project be included on the list for consideration in the 2014/15 budget and prioritised accordingly.</i>
		2. Repairs and Maintenance to Police lock up - \$4,290	<i>This project is a building maintenance item. The item has been referred to Council's Building Coordinator who will review and prioritise the project against other building maintenance projects for possible inclusion in Council's annual Building Maintenance Program. Further advice will be forwarded to the Advisory Committee.</i>
		3. Picket fence replacement - \$11,550	<i>This project would typically be funded through Council's New and Upgrade program and is not currently identified on Council's long term CIP. It is recommended this project be included on the list for consideration in the 2014/15 budget and prioritised accordingly.</i>

		<p>4. Ongoing repairs and weatherboard replacement to Annex 3 - \$5,000</p>	<p><i>The budget submission did not contain information on this project. The proposed budget of \$5,000 and project description indicates this is a combination of building maintenance and renewal. The project has been referred to Council's Building Coordinator who will be in contact with the Advisory Committee to review the scope and then prioritise this against other building maintenance items for possible inclusion in Council's annual Building Maintenance Program.</i></p> <p><i>Weatherboard replacement to Annex 3 is a renewal item and is not currently identified on Council's long term CIP. It is recommended this project be included on the list for consideration in the 2014/15 budget and prioritised accordingly.</i></p>
<p>3</p>	<p>Tim Van Der Poel – Moorabool Heritage Advisory Committee</p>	<p>Council should consider the allocation of \$30,000 per year for the next 2 years to complete Stage 2 of the West Moorabool Heritage Study. The Heritage Advisory Committee welcomes completion of Stage 1 of the Heritage Study and urges the Shire to complete Stage 2 of the study before more valuable heritage sites are lost.</p>	<p><i>The letter from the Bacchus Marsh and District Heritage Society, and the request contained within to allocate \$30,000 in the 2013/14 Budget to support the completion of the Moorabool (West) Heritage Study, is noted.</i></p> <p><i>Council continues to advance the protection of heritage in the Shire, including through the recently endorsed Planning Scheme Amendment C6 part 2 - Bacchus Marsh Heritage Study. Council will continue to liaise with Heritage Victoria in efforts to secure substantial external funding to support the completion of the Moorabool West Heritage Study. In addition to implementing the Bacchus Marsh Heritage Study through Amendment C6, a Council financial contribution of \$30,000 each year for two years would strengthen Council's current funding bid with Heritage Victoria for \$100,000 to complete the Moorabool West Heritage Study.</i></p> <p><i>Due to Budget constraints, it is recommended that Council's contribution to the project be considered as part of the 2014/15 Budget.</i></p>

<p>4</p>	<p>Late Submission – Margaret Scarff</p>	<p>1. General comment: I find it hard to know how I can make constructive or helpful comment on the budget with any confidence because the figures are so large and lacking detail. For example, the section <i>Where Rates Are Spent</i>. How can I tell if a service has been cut, or a new one established? The consultation process would have more meaning if explanations were appended for each item in the budget. For example, I would like more information about what assets will be sold to raise \$1.120 million. I appreciate that there is opportunity to attend a public budget meeting but how much time does one have to do all this? It would be easier if Council provided details about budget implications for services for example.</p>	<p><i>The Council budget is prepared in line with the Model Budget produced by the ‘Institute of Chartered Accountant’s Local Government Taskforce’. This document is a best practice guide for Councils in producing the annual Budget document.</i></p> <p><i>In relation to budget implications for Council Services, Section 3 of the Proposed Budget: Activities, Initiatives and Key Strategic Activities provide a summary of the various services undertaken by Council in addition to the net cost of providing particular services to the community.</i></p> <p><i>In addition to this, Council also put out a fact sheet on its website to explain the key parts of the budget to the community. This is done to assist those residents who do not have the time to read the Proposed Budget in its entirety but nevertheless wish to understand the key issues impacting 2013/14 budget. Council also supports the consultation process through a series of public meetings.</i></p>
		<p>2. Budget principles</p> <p>The principles included:</p> <p>“Existing fees and charges to be increased by 6%”</p>	<p><i>The Proposed Budget 2013/14 makes numerous references to a proposed rate increase of 5.5% as distinct from User Fees & Charges which are proposed to be increased by 6.0%. User Fees & Charges are appended as Attachment E to the Proposed Budget document and cover a broad range of services that Council provide to the community for which user fees are charged.</i></p>

		<p>This figure is misleading because 5.5% is mentioned in one part of the budget document and 6% elsewhere which I take means the differential rate has been added on, but is this the real figure or is it more like 8%?</p>	<p><i>Attachment B provides a number of statutory disclosures in relation to Rates and Charges in addition to information relating to differential rates. These sections are segregated in line with the Model Budget format to assist report users in understanding the difference between Rates and Charges as distinct from User Fees & Charges.</i></p>
		<p>3. Community Wellbeing</p> <ul style="list-style-type: none"> • There are many more opportunities than those areas noted above for safety of the community. • Council needs to develop a Safety for Women program which would include Town Planning standards. • The Community Development Team could run Safety for women workshops. • Drugs in our community are causing social problems with an increase in crime. 	<p><i>Council is currently developing a Health and Wellbeing Plan, in partnership with local health providers and agencies. It is proposed that the Plan will consider issues of housing and homelessness and access to services, including drug and alcohol services. Women's Health Grampians is a key partner in the development of the Health and Wellbeing Plan and the Plan will support their initiatives to address safety issues for women in the community.</i></p>

		<ul style="list-style-type: none">• Council has a responsibility to ensure that any social housing planning applications it approves are going to be properly managed by the housing provider.• Council needs to consider whether it is doing everything it can to protect women and children in our community from social housing providers and government departments who placed a criminal in our community without proper controls.• Broaden your focus from fire prevention and animals and take up the challenge to ensure everything is being done to make sure government departments don't 'drop' ex crims in our community.	
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		<p>4. Enhanced Infrastructure and Natural and Built environment - MSC is to be congratulated for ongoing improvements and commitment to maintaining community facilities, parks and sports grounds. There is currently no Asset Management plan for Maddingley Park buildings but I understand Council is currently developing this and it will be implemented in 2013-2014. Maddingley Park committee looks forward to the time when it knows when buildings owned by council in Maddingley Park will be maintained to an acceptable standard within a predictable timeframe.</p>	<p><i>Council Officers are currently in the process of developing asset management plans across all asset classes including Recreation and Open Space and Buildings and Facilities. These plans will focus on the asset class as a whole to guide capital investment and not specific individual facilities as such. Buildings are currently maintained within budget parameters and Council is committed to continue working with Committees of Management to communicate works that will be undertaken annually within budget constraints.</i></p>
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		<p>5. Information Communication and Technology - A new website is welcomed. Council's website is strong in some sections e.g. community feedback and non-existent in other areas e.g. a list of parks maintained by council and available to the community. It would be appreciated if consultation or at least discussion with key community residents to ensure it reflects what the community wants from the site. The current website is top heavy i.e. covers Council meetings well but the section Parks and Environment/Parks and Gardens consist of just a few lines of text. The organisational structure of MSC page could be greatly improved with the inclusion of Departments and Managers and photos.</p>	<p><i>One of the initiatives in the Proposed 2013/14 budget is an upgrade of Council's website to improve and enhance Councils on-line presence. Council has also been successful in obtaining a grant under the Federal Government Digital Local Government program and part of this grant includes an upgrade to the website and also the ability to provide information spatially or through maps on the website.</i></p>
		<p>6. Capital works - of the \$7.938 million of capital funding required, \$1.120 million will come from asset sales - Which assets have been identified for sale?</p>	<p><i>The \$1.12M in asset sales predominantly relates to the proposed sale of Council Land in Graham Street Bacchus Marsh in addition to proceeds from the sale of Council fleet which is scheduled to be replaced during the 2013/14 year.</i></p>

2. That Council takes into consideration the matters raised within the submissions in its consideration of the 2013/14 Annual Budget at the Ordinary Meeting of Council on Wednesday 26 June 2013.
 3. That following the adoption of the 2013/14 Annual Budget, responses are provided to each Submitter.
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Report Authorisation

Authorised by:



Name: Shane Marr
Title: General Manager Corporate Services
Date: Thursday 20 June 2013

7. FURTHER BUSINESS AS ADMITTED BY UNANIMOUS RESOLUTION OF COUNCIL

8. CLOSED SESSION OF THE MEETING TO THE PUBLIC**Recommendation:**

That pursuant to the provisions of the Local Government Act 1989, the meeting now be closed to members of the public to enable the meeting to discuss matters, which the Council may, pursuant to the provisions of Section 89(2) of the Local Government Act 1989 (the Act) resolve to be considered in Closed Session, being a matter contemplated by Section 89(2) of the Act, as follows:

- (a) personnel matters;**
- (b) the personal hardship of any resident or ratepayer;**
- (c) industrial matters;**
- (d) contractual matters;**
- (e) proposed developments;**
- (f) legal advice;**
- (g) matters affecting the security of Council property;**
- (h) any other matter which the Council or special committee considers would prejudice the Council or any person;**
- (i) a resolution to close the meeting to members of the public.**

9. MEETING CLOSURE