



MINUTES

Ordinary Council Meeting Wednesday, 6 November 2019

Time: 6.00pm

Location: Council Chamber, 15 Stead Street, Ballan

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1. OPENING OF MEETING AND PRAYER

Almighty God be with us as we work for the people of the Shire of Moorabool. Grant us wisdom that we may care for the Shire as true stewards of your creation. May we be aware of the great responsibilities placed upon us. Help us to be just in all our dealings and may our work prosper for the good of all. Amen.

2. ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge the traditional owners of this land, their spirits and ancestors.

3. RECORDING OF MEETING

In accordance with Moorabool Shire Council's Meeting Procedure Local Law, the Council will be recording this meeting. The following organisations have also been granted permission to make an audio recording:

- The Moorabool News; and
- The Star Weekly

4. PRESENT

Cr Paul Tatchell (Mayor)	Central Moorabool Ward
Cr John Keogh (Deputy Mayor)	East Moorabool Ward
Cr Jarrod Bingham	East Moorabool Ward
Cr Tonia Dudzik	East Moorabool Ward
Cr David Edwards	East Moorabool Ward
Cr Tom Sullivan	West Moorabool Ward

Officers:

Mr Derek Madden	Chief Executive Officer
Mr Phil Jeffrey	General Manager Community Assets & Infrastructure
Ms Sally Jones	General Manager Community Strengthening
Mr Henry Bezuidenhout	Executive Manager Community Planning & Economic Development
Ms Yvonne Hansen	Manager Governance, Risk & Corporate Planning
Mr Andy Waugh	Coordinator Economic Development
Ms Michelle Morrow	Coordinator Governance

5. APOLOGIES

Nil.

6. CONFIRMATION OF MINUTES**RESOLUTION****Moved:** Cr John Keogh**Seconded:** Cr Tonia Dudzik

That the minutes of the Ordinary Council Meeting held on Wednesday, 2 October 2019 and the Special Council Meeting held on Wednesday, 16 October 2019 be confirmed.

CARRIED

7. DISCLOSURE OF CONFLICTS OF INTEREST

7.1 Cr Dudzik declared an Indirect Direct Conflict of Interest in relation to Item 13.1 - Community Grants Program: Round 2 (August) 2019. The nature of the Indirect Conflict of Interest is due to perceived conflicting duty. Cr Dudzik is a volunteer for a not for profit organisation who may have a direct interest with a grant applicant.

8. PUBLIC QUESTION TIME

Nil.

9. PETITIONS**9.1 HOGANS ROAD, BALLAN - RESURFACE**

Council received a petition containing 53 signatures from residents and visitors to Hogans Road, Ballan seeking that the road be upgraded.

RESOLUTION**Moved:** Cr Tom Sullivan**Seconded:** Cr David Edwards

1. That the petition containing 53 signatures in relation to the condition of Hogans Road, Ballan be received by Council.
2. That a report be prepared by officers for Council's consideration pertaining to the petitioners' request for resurfacing to be undertaken on Hogans Road, Ballan.

CARRIED

10. PRESENTATIONS/DEPUTATIONS

Nil.

11. CHIEF EXECUTIVE OFFICER REPORTS

Nil.

12. COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT REPORTS

Nil.

13. COMMUNITY STRENGTHENING REPORTS

Having declared an Indirect Conflict of Interest in relation to Item 13.1, Cr Tonia Dudzik left the meeting at 6.04pm.

13.1 COMMUNITY GRANTS PROGRAM: ROUND 2 (AUGUST) 2019**PURPOSE**

The purpose of this report is to make recommendations to Council regarding applications to the Round 2 (August) 2019 Community Grants Program.

RESOLUTION

Moved: Cr Jarrod Bingham

Seconded: Cr David Edwards

That Council:

- Approves the allocation of the following grants in the Community Arts and Culture Grant category:

Organisation Name	Project name	Amount
Wedge Tail Writers Group	Wedge Tail Writers Group	\$2,600
	Total	\$2,600.00

- Approves the allocation of the following grants in the Community Strengthening Grant category:

Organisation Name	Project name	Amount
Parkrun Inc.	Establishment of a parkrun at Peppertree Park, Bacchus Marsh	\$5,000
Darley Cricket Club Incorporated	Turf Wicket Equipment	\$4,800
Country Fire Authority	Tower Refurbishment	\$3,550

Elaine Tennis Club Incorporated	Replace old tennis nets	\$764
Bacchus Marsh Obedience Dog Club	Technology and Life Support	\$1,500
Elaine Cricket Club Incorporated	Breaking down Barriers to Senior Cricket Participation in Elaine	\$1,000
Pentland Hills Landcare Group Inc	Myrniong and District Landholder Expo	\$5,000
Dunnstown Netball Club Inc	Installation of Basketball Ring and Backboard	\$1,531
Bungaree Football Club	Netball shelters removeable x 2	\$5,000
Yendon Recreation Reserve	Continuous community building development project	\$2,732
Mt Egerton Recreation Reserve Committee of Management	Guttering Replacement	\$2,247
Yendon Recreation Reserve	Continuous community building development project	\$1,273
Winter Solstice Walk Group	Winter Solstice Walk - Ballan	\$1,000
	Total	\$35,397

3. Approves the allocation of the following grants in the Community Events Grant category:

Organisation Name	Project name	Amount
Women's Health Grampians Incorporated	Women's Health Forum: IWD 2020	\$3,000
	Total	\$3,000.00

4. Approves the allocation of the following grants in the Sustainability and Environmental Engagement Grant category:

Organisation Name	Project name	Amount
Pentland Hills Landcare Group Inc	Best Practice Guides for healthy and productive landscapes	\$3,000
	Total	\$3,000

5. Approves the allocation of the following grants in the Community Development Fund category:

Organisation Name	Project name	Amount
Ballan Pony Club Inc	Tom Mullane Pavilion (Clubroom) Kitchen and Clubroom Upgrade	\$29,379
	Total	\$29,379

CARRIED

BACKGROUND

The purpose of this report is to present Council with an assessment of applications received for the 2019 Round 2 (August) Community Grants Program, which total \$270,400 per annum. Round 2 (August) of the Community Grants Program opened on August 1 and closed on September 8 2019. The extended closing date was due to multiple requests from community groups for extensions to submit their application.

At the Ordinary Meeting of Council held on 4 October 2017, the Council adopted a revised Community Grants Policy incorporating the Community Development Fund, introducing a Sustainability and Environmental Engagement funding stream, a funding round change from February to March and funding round title changes. This is the fourth round of community grants under the new adopted policy. This round was the sixth round where community groups were able to submit their applications online. The number of applications being submitted online is now 100%.

Council’s Community Grants program enables not for profit community groups to apply for funding under the following five program categories:

- **Arts and Culture Grants:** Supporting local artists and organisations to use a creative approach to the development of community projects and initiatives (\$10,000 available this round).
- **Community Strengthening Grants:** Community projects, programs and initiatives with a specific focus on connecting communities and building community capacity (\$60,000 available this round).
- **Events Grants:** Non-recurrent, seed funding designed to encourage and promote the development of sustainable local events (\$10,000 available this round).
- **Community Development Fund Grants:** Supporting community infrastructure projects which significantly impact on community development. One or more projects may be funded up to \$100,000 in this round, with any remaining funding allocated to a second round opening the following March during Round 1 (\$100,000 available in this round).
- **Sustainability and Environment Engagement Grants:** Supporting the community in reducing expenditure of gas and electricity, investing in sustainability measures and providing opportunities to raise awareness of environmental issues to the broader community (\$10,400 in this round).

Community groups and organisations can apply for up to \$5,000 for Community Strengthening Grants and up to \$3,000 for Arts, Events and Sustainability Grants. Groups also need to demonstrate a cash or in-kind contribution toward the cost of their project on a ratio of \$1 for \$1 (Council \$1: Group \$1). Small Community Strengthening projects under \$1,000 are not required to demonstrate a contribution.

Community group and organisation requirements for the Community Development Fund are tabled below:

Funding Thresholds	Requirements
\$5,001 - \$25,000	<ul style="list-style-type: none"> • 3 written quotes • Project plan • Minimum 1:1 matching funds
\$25,001 - \$50,000	<ul style="list-style-type: none"> • 3 quotes • In-kind ratio maximum 50% • 1 letter of support • Project plan • Minimum 1:1 matching funds • Other funding sources identified
\$50,001- \$75,000	<ul style="list-style-type: none"> • 3 written quotes • In-kind ratio maximum 30% • 2 letters of support • Masterplan • Design drawings • Project plan • Minimum 1:1 matching funds • Other funding sources identified
\$75,001, \$100,000	<ul style="list-style-type: none"> • 3 written quotes • In-kind ratio maximum 20% • 3 letters of support • Masterplan • Design drawings • Project plan • Risk management plan • Community consultation plan • Minimum 1:1 matching funds • Other funding sources identified

The categories under the Community Grants program recognise the diverse range of activities that community groups in Moorabool are engaged in and the areas in need of financial support from Council.

APPLICANT SUPPORT

The Community Grants Guidelines specifies that applicant groups are required to liaise with a Community and Recreation Development officer prior to lodging an application to ensure applicants receive clear guidance on eligibility and how to best present their applications. All applicants received support and advice from Council Officers before lodging their application. Additional support was provided after the funding round closed to clarify any ambiguity in applications.

POLICY ASSESSMENT CRITERIA:

- Project Description and why the applicant wants to do the project – 10%
- What will this project achieve? – 20%
- Why is this project needed in your community? – 20%
- Who will be involved in the project? 15%
- How will you carry out your project? (including risk management) – 15%
- Project budget and explanation of how the group arrived at the costs? 20%

Each criterion is assessed out of 10 and weighted according to the criteria percentage. The maximum possible score for any application is 100.

Scoring Guide	
Score each criteria out of 10	
0	Did not address criteria
1-2	Minimal
3-5	Satisfactory
6-8	Good
9-10	Excellent

NUMBER OF APPLICATIONS AND AMOUNT REQUESTED

In total, 22 applications were received across the five program categories: Community Arts and Culture (1), Community Strengthening Grants (15), Community Events Grants (2), Community Development Fund (3) and Sustainability and Environmental Engagement Grant (1). A total of **\$130,586** was requested with **\$190,400** available this round.

Category	Applications Received	Amount Available	Amount Requested	Amount Recommended
Community Arts and Culture	1	\$ 10,000	\$ 2,600	\$2,600
Community Strengthening Grant	15	\$ 60,000	\$46,006	\$35,398
Community Events Grant	2	\$ 10,000	\$ 4,600	\$3,000
Community Development Fund	3	\$100,000	\$74379	\$29,379
Sustainability and Environmental Engagement Grant	1	\$ 10,400	\$3,000	\$3,000
Total	22	\$190,400.00	\$130,586	\$73,377

ASSESSMENT

Applications were individually assessed by a diverse panel of officers from across Council units against the extent to which the application addressed the policy assessment criteria. Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

PROPOSAL

Based on the application assessment process and funding criteria, it is proposed that the Council allocates funding for grants for the Moorabool Shire Round 2 (August) 2019 Community Grants Program as detailed in the tables below:

RECOMMENDED**COMMUNITY ARTS AND CULTURE GRANTS:**

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Project Description	Community Grant Requested	Total Project Value	Policy Score
Wedge Tail Writers Group	Wedge-tailed Writers 'Wanderings'	producing a publication to share with our community	\$2,600	\$4,000	71.7
Totals			\$2,600	\$4,000	

RECOMMENDED**COMMUNITY STRENGTHENING GRANTS:**

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Project Description	Community Grant Requested	Total Project Value	Policy Score
Parkrun Inc.	Establishment of a parkrun at Peppertree Park, Bacchus Marsh	Establishment of a parkrun at Peppertree Park, Bacchus Marsh	\$5,000	\$12,000	71.5
Darley Cricket Club Incorporated	Turf Wicket Equipment	To purchase a cylinder mower and a turf groomer	\$4,800	\$8,000	70.3
Country Fire Authority	Tower Refurbishment	To refurbish the lookout tower	\$3,550	\$7,351	75.5

Group Name	Group Project	Project Description	Community Grant Requested	Total Project Value	Policy Score
Elaine Tennis Club Incorporated	Replace old tennis nets	To purchase for two tennis nets	\$ 764	\$ 764	70.25
Bacchus Marsh Obedience Dog Club	Technology and Life Support	To purchase a defibrillator, laptop and software (only defibrillator funded)	\$1,500	\$5,732	70
Elaine Cricket Club Incorporated	Breaking down Barriers to Senior Cricket Participation in Elaine	To purchase a club kit bag that can be used by all members of the senior team	\$1,000	\$1,111	73.7
Pentland Hills Landcare Group Inc	Myrniong and District Landholder Expo	To hold a land management event	\$5,000	\$19,300	81.95
Dunnstown Netball Club Inc	Installation of Basketball Ring and Backboard	To install a basketball ring at the Dunnstown Recreation Reserve	\$1,531	\$3,062	72.05
Bungaree Football Club	Netball shelters removeable x 2	To purchase removable shelters	\$5,000	\$13,409	73
Yendon Recreation Reserve	Continuous community building development project	To replace the carpet and hot water service	\$2,732	\$15,239	70.05
Mt Egerton Recreation Reserve Committee of Management	Guttering Replacement	To replace gutters	\$2,247	\$2,247	71.1
Yendon Recreation Reserve	Continuous community building development project	to plant some trees that will provide shelter and shade	\$1,273	\$13,780	70.9
Winter Solstice Walk Group	Winter Solstice Walk - Ballan	To run a guided walk to celebrate the Winter Solstice	\$1,000	\$1,000	75.3
Totals			\$35,398	\$102,998	

NOT RECOMMENDED

COMMUNITY STRENGTHENING GRANTS:

Group Name	Group Project	Project Description	Community Grant Requested	Total Project Value	Policy Score	Rationale
Moorabool Catchment Landcare Group Inc	Installation of community BBQ facility in Paddock Creek Reserve, Gordon	To install a community BBQ facility	\$4,768	\$15,434	64.3	Officers support this application and will work with the community organisation to discuss supporting this through Council's budget process.
			\$4,768	\$15,434		

RECOMMENDED

COMMUNITY EVENTS GRANTS:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Project Description	Community Grant Requested	Total Project Value	Policy Score
Women's Health Grampians Incorporated	Women's Health Forum: IWD 2020	To host a Women's Health Forum	\$3,000	\$6,000	74.6
Totals			\$3,000	\$6,000	

RECOMMENDED

COMMUNITY DEVELOPMENT FUND:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Project Description	Community Grant Requested	Total Project Value	Policy Score
Ballan Pony Club Inc	Tom Mullane Pavilion (Clubroom) Kitchen and Clubroom Upgrade	To upgrade kitchen	\$29,379	\$58,758	81.8
Totals			\$29,379	\$58,758	

NOT RECOMMENDED

COMMUNITY DEVELOPMENT FUND:

Group Name	Group Project	Project Description	Community Grant Requested	Total Project Value	Policy Score	Rationale
Myrniong Recreation Reserve Committee of Management	Playground equipment	To purchase and install a playground	\$25,000	\$50,000	65.4	Does not meet 1:1 funding ratio. Have not provided three quotes or project plan. Officers will continue to work with applicant for the March 2020 Community Grants Round
Bungaree Football Club	Bungaree Football Club Goal Nets	To construct goal nets at each end of oval	\$20,000	\$50,000	64.45	Have not provided three quotes, public liability insurance or project plan. Officers will continue to work with applicant for the March 2020 Community Grants Round
Totals			\$45,000.00	\$100,000.00		

RECOMMENDED

SUSTAINABILITY AND ENVIRONMENTAL ENGAGEMENT:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Group Project	Project Description	Community Grant Requested	Total Project Value	Policy Score
Pentland Hills Landcare Group Inc	Best Practice Guides for healthy and productive landscapes	To create best practice guides for healthy and productive landscapes	\$3,000	\$11,460	73.65
Totals			\$3,000	\$11,460	

INELIGIBLE GRANT APPLICATIONS:

Group Name	Project Name	Stream	Project Description	Community Grant Requested	Total Project Value	Rationale
Webbs Event Group	Bacchus Marsh Christmas Festival	Community Events	To hold a Christmas festival	\$1,600	\$1,600	This group is a commercial entity.
Lal Lal Advisory Committee	Rasmussen Walk	Community Strengthening	To develop walking path from the Lal Lal Falls Reserve Park to Rasmussen's hut.	\$4,475	\$10,885	A Cultural Heritage Management Plan may be required for this project. Officers will support the committee to investigate this further before next round of Community Grants
Totals				\$6,075	\$12,486	

COUNCIL PLAN

The Council Plan 2017-2021 provides as follows:

Strategic Objective 4: Improve Social Outcomes

Context 4B: Community Connectedness and Capacity

The proposed allocation of grants under the 2019 *Round 2 August* Community Grants Program is consistent with the 2017-2021 Council Plan.

FINANCIAL IMPLICATIONS

Consistent with the Community Grants Policy and 2019/20 budget allocation, a total of **\$190,040** is available for allocation in *Round 2 August* Community Grants Program.

The following amounts are recommended:

- \$2,600 for Arts and Culture Grants
- \$35,398 for Community Strengthening Grants
- \$3,000 for Community Events Grants
- \$29,379.25 for Community Development Fund Grants
- \$3,000 for Sustainability and Environmental Engagement

The total grant funding being recommended for allocation this round is **\$73,377**.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

Risk Identifier	Detail of Risk	Risk rating	Control/s
Project timelines	Grant recipients exceeding prescribed timelines	Medium	<ul style="list-style-type: none"> • Terms and conditions agreements required to be signed by grant recipients • Scheduled monitoring of projects
Financial	Grant recipients misappropriate expenditure of Council funds	Medium	<ul style="list-style-type: none"> • Terms and conditions agreements required to be signed by grant recipients • Grant acquittal required upon completion of projects

COMMUNICATIONS & CONSULTATION STRATEGY

Level of Engagement	Stakeholder	Activities	Location	Outcome
Consult	Unsuccessful former applicants	<ul style="list-style-type: none"> • Direct phone calls • Direct emails 	N/A	MSC provided guidance and advice. Former applicants resubmitted improved grants
	Community Groups	<ul style="list-style-type: none"> • Direct email to Moorabool community/not for profit groups • Direct phone calls to community groups 	Various	MSC provided guidance and advice. Applicants supported to submit applications
	Moorabool residents	<ul style="list-style-type: none"> • Flyers displayed through the Moorabool libraries 	Various	Broader community reach and awareness of the Community Grants Program. Steer people to the website, which contains all required information to plan for as well as make their application.

Level of Engagement	Stakeholder	Activities	Location	Outcome
		<ul style="list-style-type: none"> • Promotional flyers displayed on noticeboards throughout the municipality 	<ul style="list-style-type: none"> • Darley Early Years Hub • Community Noticeboards: • Darley Neighbourhood House • Ballan & District Community House • BM Leisure Centre • Visitors Centre 	
		<ul style="list-style-type: none"> • Promotional posts on Council Facebook pages • Promotional and informative posts on MSC website • Community Facebook Page 	<ul style="list-style-type: none"> • Website events page • Website community page • Corporate Facebook page • Leisure Centre Facebook page • Youth Facebook Page • Community and Recreation Development • Early Years Facebook page 	<p>Broader community reach and awareness of the Community Grants Program.</p> <p>Steer people to the website, which contains all required information to plan for as well as make their application.</p>
		<ul style="list-style-type: none"> • Promotional articles published in the following MSC publications 	<ul style="list-style-type: none"> • Moorabool News - <i>What's on</i> section • Active Ageing and Community Access newsletter • Library newsletter • Enews - Economic Development • Internal newsletters • Early Years newsletter 	<p>Broader community reach and awareness of the Community Grants Program. Steer people to the website, which contains all required information to plan for as well as make their application.</p>

Level of Engagement	Stakeholder	Activities	Location	Outcome
		<ul style="list-style-type: none"> Radio presentation 	<ul style="list-style-type: none"> Apple FM 	Broader community reach and awareness of the Community Grants Program. Steer people to the website, which contains all required information to plan for as well as make their application.
Engage	Unsuccessful former applicants	<ul style="list-style-type: none"> Face to face meetings 		MSC provided guidance and advice. Former applicants resubmitted improved grants
	Community Groups	<ul style="list-style-type: none"> Meetings with applicant groups 	Various	MSC provided guidance and advice. Applicants supported to submit applications

The 2019 Round 2 (August) Community Grants Program utilised SmartyGrants, an industry leading online grant platform, for the second time. Further to the significant benefits afforded to grant administrators, the platform introduces many improved and easier application functions, making the online submission even easier for community applicants. Applicant feedback has confirmed this.

Applicants for the 2019 Round 2 (August) Community Grants Program have been informed they will be notified of the outcomes of their grant applications in November 2019.

COMMUNICATIONS AND CONSULTATION STRATEGY

Community and Recreation Development Officers will formally notify groups of the outcome of their applications and provide opportunity for feedback to unsuccessful applicant groups.

Feedback will include:

- Advice to applicant groups of the relative strengths and areas for improvement in their application.
- Options for alternative funding (if applicable).
- Supporting a group to amend and re-lodge their application in the next appropriate round of the Community Grants program.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 80C of the *Local Government Act 1989* (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Sally Jones

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Tania Barry

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

Applications received under the 2019 August Round of Community Grants are reflective of the diverse range of activities that community groups are engaged in and the areas in need of financial support from Council. In total, 22 applications were received across the five program categories: Community Strengthening Grants (15), Community Events Grants (2), Arts and Culture Grants (1), Development Fund Grant (3) and Sustainability and Environmental Engagement Grant (1).

Cr Tonia Dudzik returned to the meeting at 6.07pm.

13.2 NOTICE OF MOTION RESPONSE - REVIEWING HIRE RATES OF COUNCIL MANAGED BUILDINGS

PURPOSE

The purpose of this report is to provide feedback from consultation on the review of hire rates for Council managed buildings and present findings regarding financial implications to remove casual and regular ongoing hire costs for Moorabool community groups.

RESOLUTION

Moved: Cr Jarrod Bingham

Seconded: Cr John Keogh

That Council resolves to accept the information presented in this report.

CARRIED

BACKGROUND

This report has been developed in response to Notice of Motion 283 raised at the Ordinary Meeting of Council on 3 July 2019:

Resolution:

Crs. Bingham/Keogh

That Council:

- 1. Undertakes community consultation for the purposes of reviewing hire rates of Council managed buildings.*
- 2. Receive a report regarding Council managed building hire rates and the financial implication to Council to remove casual and regular ongoing hire costs for Moorabool community groups.*

CARRIED.

A survey was developed to request feedback regarding the hire rates and current usage of Council managed buildings. The survey contained the following questions:

1. Do you use, or have you recently hired/used an existing council managed building?
2. Are you responding on behalf of a group/organisation or as an individual?
 - a. Please list the building you use
 - b. Does the building/hire suit your or your group/organisation's needs?
 - i. Please provide comment to explain your evaluation
 - c. Do you believe the building/hire charge provides good value for money?
 - i. Please provide comment to explain your evaluation
3. Do you wish to add a second building?

4. Do you wish to add a third building?
5. Do you have any other comments relating to council managed facilities?

The survey was distributed widely to all current users of Council/Committee of Management (CoM) managed buildings, promoted on social media channels, published in the Moorabool News and communicated to Council officers internally. A total of 16 responses was received.

A copy of the results is contained in **attachment 1**.

Overall, responses to consultation regarding use and charges for Council managed buildings has been positive, with most of the unfavourable comments around the condition of the buildings.

PROPOSAL

This report has taken into account usage of all Council and Council delegated section 86 Committees of Management (CoM) meeting rooms, where hire rates are known. For the purposes of this report, a Moorabool community group is one that has been deemed non commercial in nature. This includes community groups and not for profit organisations. Only income from Council and Council delegated section 86 Committees of Management (CoM) meeting rooms has been included in this report.

COUNCIL PLAN

The Council Plan 2017-2021 provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership

Context 1A: Our Assets and Infrastructure

Strategic Objective 1: Providing Good Governance and Leadership

Context 1C: Our Business and Systems

The information contained in this report is consistent with the Council Plan 2017 – 2021.

FINANCIAL IMPLICATIONS

Review of income received from non-commercial organisations for user pay Council managed meeting rooms has shown that Council derives significant income from these sources. Income from 2019-2020 (ex GST) in Table 1 below is derived from the 2019-2020 endorsed Council budget. This income contributes to the overall expenses relating to maintenance, depreciation and outgoings including utilities. Officers are working with some Committees of Management to introduce hire fees and charges for users where there is currently no fee structure in place. Removing casual and regular ongoing hire costs for Council managed meetings rooms will result in a financial impact to Council budgets. Details of the breakdown of facilities are included in Table 2.

Table 1

	2018-2019	2019-2020
Direct Council managed rooms	\$ 28,993	\$ 37,316
CoM managed rooms	\$ 42,549	\$ 42,550
Total	\$ 71,542	\$ 79,866

Table 2

Rooms/facilities managed directly by Council officers	Rooms/facilities managed by CoM managed
Bacchus Marsh Leisure Centre meeting rooms	Bacchus Marsh Public Hall
Darley Hub Pavillion	Elaine Recreation Reserve
Lerderderg Library meetings rooms	Bungaree Town Hall
Early Years Hub meeting rooms	Gordon Public Hall
	Lal Lal Soldiers Memorial Hall

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Financial	Loss of current income to Council	High	Continue to charge for use of Council managed meeting rooms
Reputational	Inconsistent application of Council user fees	High	Consistent user fee structure and application
Reputational	Other community based organisations may request reduced hire charges when under a user/licence/lease agreement	High	Consistent user fee structure and application

COMMUNICATIONS & CONSULTATION STRATEGY

Level of Engagement	Stakeholder	Activities	Date	Outcome
Consult	Community groups, sporting clubs/groups, CoM and current users	Have Your Say digital engagement, including survey. Promoted through direct emails, Facebook promotion (Community and Recreation, Moorabool Shire Council, Moorabool Leisure Services) and Moorabool News.	July to August 2019	16 responses received.
Communicate	Council officers	Intranet	July to August 2019	Officers distributed survey link to networks.
Communicate	Moorabool community	Have Your Say digital engagement, including survey. Promoted through Facebook promotion (Community and Recreation, Moorabool Shire Council, Moorabool Leisure Services) and Moorabool News.	July to August 2019	16 responses received.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 80C of the *Local Government Act 1989* (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Sally Jones

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Tania Barry

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

This report has presented the feedback from consultation on the review of hire rates for Council and Council delegated section 86 Committee of Management managed meeting rooms. This report has also presented findings regarding financial implications to Council to remove casual and regular ongoing hire costs for Moorabool community groups for Council and Council delegated section 86 Committee of Management managed meeting rooms.

14. CUSTOMER CARE AND ADVOCACY REPORTS

14.1 ELECTION (CARETAKER) PERIOD POLICY

PURPOSE

Council is required to have an Election Period Policy to openly explain to the local community how they will conduct their business immediately prior to an election. This report is presented to Council to consider the adoption of an amended Election (Caretaker) Period Policy (the Policy).

EXECUTIVE SUMMARY

- The Policy as presented facilitates the conduct of general elections in a manner that is ethical, fair and equitable, whilst ensuring the continuation of the ordinary business of local government in the Shire during the election period.
- The Policy also commits Council during the election (caretaker) period to void making significant new policies or decisions that could unreasonably bind a future Council; and ensure that public resources, including staff resources, are not used in election campaigning or in a way that may improperly influence the result of an election, or improperly advantage existing Councillors as candidates in the election.
- It is recommended that Council adopt the Election (Caretaker) Period Policy (GO15/V2) as attached to this report, in order to comply with Section 93B of the Local Government Act 1989 and the statutory requirements and established 'caretaker' conventions associated with the election (caretaker) period.

RESOLUTION

Moved: Cr Tom Sullivan

Seconded: Cr John Keogh

That Council, in accordance with Section 93B of the of the *Local Government Act 1989*:

1. Adopts the Election (Caretaker) Period Policy (provided as Attachment 1).
2. Makes a copy of the Election (Caretaker) Period Policy available at Council's offices, on Council's website and provides a copy to all Councillors.

CARRIED

BACKGROUND

The *Local Government Act 1989* (the Act) sets the provisions associated with the holding of general elections for all Victorian Councils. In the lead up to a general election, Council’s must comply with special arrangements known as the ‘election period (or caretaker)’.

Section 93B of the Act requires that all councils review, and if required, amend an election period policy not later than 12 months before the commencement of each election period.

The Policy must include:

- Procedures intended to prevent the Council from making inappropriate decisions or using resources inappropriately during the election period before a general election;
- Limits on public consultation and the scheduling of Council events; and
- Procedures to ensure that access to information held by Council is made equally available and accessible to candidates during the election.

Councils Election (Caretaker) Period policy was originally developed in accordance with the *Local Government (Improved Governance) Amendment Act 2015* in preparation for the election in October 2016.

The election period commences 32 days before the election. Therefore, as the next election is scheduled to be conducted on 24 October 2020, the election period will commence on 22 September 2020.

PROPOSAL

In undertaking this review, Council officers have identified that the Policy content can remain largely unchanged. The dates and financial information have been updated to ensure the policy is relevant to the coming election period and minor amendments to Section 8 Functions/Events are proposed, to provide clearer guidance to Councillors around speech requirements. These changes are outlined in the table below:

Section 8 – Functions/Events			
Para - graph	Original Text	Proposed Text	Rationale for Change
2	All speeches prepared for use at events or functions shall be reviewed by the Council Governance Coordinator or the Chief Executive Officer to ensure the content does not breach this Policy or the Local Government Act 1989. Any publication or distribution of Councillor’s speeches by the Council must be subject to the certification process.	All speeches prepared for use at events or functions shall be reviewed by the Chief Executive Officer to ensure the content does not breach this Policy or the Local Government Act 1989.	The requirement to have Councillors speeches certified prior to distribution or publication can be interpreted as being in contradiction of Paragraph 3, which prohibits the circulation and publication of speeches made by Councillors at events or functions.

3	Councillors may make a speech during any event or function, however the speech must not have any political reference which may be construed as providing a current Councillor any advantage during the election period. Such speeches will not be circulated or available for publication.	Councillors may make a short speech during any event or function however the speech must be limited to referring to the specific event at which the it is being delivered and thanking the participants or attendees. The speech must not have any political reference which may be construed as providing a current Councillor any advantage during the election period. Speeches will not be circulated or available for publication.	The proposed wording sets clearer expectations on appropriate speech content.
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The Policy as reviewed, facilitates the conduct of general elections in a manner that is ethical, fair and equitable, whilst ensuring the continuation of the ordinary business of local government in the Shire during the election period, in a responsible and transparent manner that is in accordance the Act and established 'caretaker' conventions.

The Policy also commits Council during the election (caretaker) period to:

- avoid making significant new policies or decisions that could unreasonably bind a future Council; and
- ensure that public resources, including staff resources, are not used in election campaigning or in a way that may improperly influence the result of an election, or improperly advantage existing Councillors as candidates in the election.

COUNCIL PLAN

The Council Plan 2017-2021 provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership

Context 1C: Our Business and Systems

The proposal to adopt the Election (Caretaker) Period Policy is consistent with the Council Plan 2017 – 2021.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the adoption and implementation of this policy.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Legislation requirements	Failure to comply with the legislation	Medium	Awareness program for Councillors and all Council staff.

COMMUNICATIONS & CONSULTATION STRATEGY

In accordance with Section 82A of the Act, the Policy will be published on Council's corporate website. Advertisements will be published in local and regional newspapers to notify the community of the commencement of the caretaker arrangements, closer to the election period.

Council staff will be briefed on the caretaker arrangements and provided with guidance and assistance prior and during the period, to ensure compliance with the Policy.

All Councillors will be provided with a copy of the Policy immediately following its adoption by Council.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 80C of the *Local Government Act 1989* (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Chief Executive Officer – Derek Madden

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Author – Yvonne Hansen

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

It is recommended that Council adopt the Election (Caretaker) Period Policy (GO15/V2) (provided as Attachment 1), in order to comply with Section 93B of the Local Government Act 1989 and the statutory requirements and established 'caretaker' conventions associated with the election (caretaker) period from midnight on Tuesday 22 September 2020 until 6.00pm on Saturday 24 October 2020.

14.2 SEPTEMBER 2019 QUARTERLY FINANCIAL REPORT

PURPOSE

That Council receives the September 2019 Quarterly Report.

EXECUTIVE SUMMARY

This Quarterly Report covers the period of 1 July 2019 to 30 September 2019. The report outlines the year to date financial position of Council and forecast projections for the full year results.

The forecast result at the end of the financial year is an increase in the surplus by \$3.305m. Please refer to the attached report for a detailed review of the financials.

Under section 138 – Quarterly Statements, of the Local Government Act (1989), Council is to receive a quarterly report on progress against the adopted budget.

RESOLUTION

Moved: Cr Tonia Dudzik

Seconded: Cr John Keogh

That Council receives the Quarterly Financial Report – September 2019.

CARRIED

BACKGROUND

The attached Quarterly Financial Report provides an explanation of the Income Statement, Balance Sheet, Cash Flow Statement and Capital Works Statement with the year-to-date actuals compared to the year-to-date amended budget, and the amended annual budgets compared to the annual forecasts.

Income Statement

The main changes within the Income Statement are as follows:

- Increase in “Rates and Charges” (\$0.494m), which primarily relates to significant growth in property numbers during the first quarter of 2019/20.
- Favourable in “Contributions - Monetary” (\$2.694m) due to the likelihood that milestones on land sales by Developers will be ahead of schedule than originally anticipated. The bulk of the contributions were expected in 2020/21 and beyond.
- Favourable in “Other Income” (\$3.443m) due to reimbursements for Flood/Storm Events in December 2018.
- Increase in “Materials and Services” (\$3.988m). The bulk of the expected overspend relates to restoration works for Flood/Storm Events. There are also new grants received since the adoption of the budget.

The net effect of these changes and other minor variances causes the total surplus for the year to increase by \$3.305m to \$12.819m.

Cash

The forecast cash balance at 30 June 2020 has increased by \$3.063m to \$20.317m in comparison to the amended budget.

Capital Improvement Program (CIP)

The total cash expenditure forecast for the CIP at this stage, has increased by \$0.242m to \$31.164m. This is due to new funding received since the adoption of the budget.

PROPOSAL

That Council receives the Quarterly Report – September 2019.

COUNCIL PLAN

The Council Plan 2017-2021 provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership

Context 1C: Our Business and Systems

The proposal to adopt the Quarterly Report – September 2019 is consistent with the Council Plan 2017 - 2021.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

There are no identified risks associated with this process.

COMMUNICATIONS & CONSULTATION STRATEGY

To Council, through the Ordinary Meeting of Council on 6 November 2019, and to the Audit and Risk Committee meeting on 13 November 2019.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 80C of the *Local Government Act 1989* (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Acting General Manager – John Miller

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Manager – Steve Ivelja

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

The Quarterly Report – September 2019 has been prepared in accordance with Section 138 – Quarterly Statements of the Local Government Act (1989) for review and receiving by Council.

14.3 2017-2021 COUNCIL PLAN FIRST QUARTER PROGRESS FOR JULY - SEPTEMBER 2019

PURPOSE

The 2017 – 2021 Moorabool Shire Council Plan (“Council Plan”) sits within the Council’s planning framework and identifies the main priorities and expectations over a four-year period.

EXECUTIVE SUMMARY

- Overall there are 47 actions to be achieved this financial year
- Progress is being made on all actions of the 2017 - 2021 Council Plan

RESOLUTION

Moved: Cr Tonia Dudzik

Seconded: Cr David Edwards

That Council resolves to receive the 2017-2021 Moorabool Shire Council Plan – First Quarter Progress Report for July - September 2019.

CARRIED

BACKGROUND

The Four Strategic Objectives outlined in the Council Plan and that guides new initiatives and continuing services are:

1. Providing Good Governance and Leadership
2. Minimising Environmental Impact
3. Stimulating Economic Development
4. Improving Social Outcomes

Each Strategic Objective has a set of contexts, or desired outcomes, which sets out strategic actions to be undertaken over the planned four years to achieve the objectives.

Quarterly performance reporting allows Council to effectively measure, monitor, review and report on its performance, while providing open and transparent reporting to the community. This report presents the first quarter progress performance against the actions set for the 2019/20 financial year.

PROPOSAL

The 2017 – 2021 Moorabool Shire Council Plan – First Quarter Progress Report July – September 2019 is provided as Attachment 1.

Overall there are 47 actions to be achieved this financial year.

Of these actions for the first quarter period, 38 actions have reached 90% or greater of their target for the period, 2 actions have achieved between 60% and 90% of their target and 7 actions remain at less than 60% of their target.

The following table summarises the status of those actions set to be achieved in the 2019/20 financial year:

Strategic Objective	Completed	In Progress	Deferred	Not Started	Total
Providing Good Governance and Leadership	6	15	-	-	21
Minimising Environmental Impact	-	6	-	-	6
Stimulating Economic Development	-	6	2	3	11
Improving Social Outcomes	-	9	-	-	9
Totals	6	36	2	3	47

COUNCIL PLAN

The Council Plan 2017-2021 provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership**Context 1C: Our Business and Systems**

The proposal is consistent with the Council Plan 2017 – 2021.

FINANCIAL IMPLICATIONS

There are no financial implications from this report.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

There are no Risk or Occupational Health & Safety issues in relation to this report.

COMMUNICATIONS & CONSULTATION STRATEGY

Specific projects are the subject of their own communications strategy, nevertheless this report will be displayed on Council's website and the annual progress will be reported in Council's Annual Report.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 80C of the *Local Government Act 1989* (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Acting General Manager – John Miller

In providing this advice to Council as the Acting General Manager, I have no interests to disclose in this report.

Author – Yvonne Hansen

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

Overall, there are 47 actions being reported on for 2019/20. Progress is being made on all actions of the Council Plan for the first quarter of the 2019/20 financial year.

15. COMMUNITY ASSETS & INFRASTRUCTURE REPORTS**15.1 CAPITAL IMPROVEMENT QUARTERLY REPORT - SEPTEMBER 2019****PURPOSE**

To provide Council with an overview of the progress of Council's 2019/2020 Capital Improvement Program to 30 September 2019

EXECUTIVE SUMMARY

- The delivery of the 2019-2020 Capital Improvement Program is on schedule with 43% of the CIP Projects either commenced or due to be awarded.

RESOLUTION

Moved: Cr Tonia Dudzik

Seconded: Cr David Edwards

That Council resolves to receive the Capital Improvement Program quarterly report to 30 September 2019.

CARRIED

BACKGROUND

The delivery of the Capital Improvement Program (CIP) is an important function of Council’s operations and represents a significant portion of Council’s overall expenditure. Accordingly, the status of the overall program is reported to Council every quarter

PROPOSAL

This quarterly report provides Council with an overview of the progress of Council’s 2018/2019 Capital Improvement Program to 30 September 2018.

Implementation of the 2019/2020 Capital Improvement Program

The 2019/2020 Capital Improvement Program currently consists of 62 projects. This number may be adjusted throughout the year as other projects become active.

This list incorporates projects from various sources including but not limited to the following:

- Projects carried forward from 2018/2019 program
- 2019/2020 Council budgeted projects
- Grant funded projects

Also, for simplicity sake the reseal, final seal, gravel road resheet and shoulder resheet programs have been listed as 4 projects in total rather than listing each individual road under each respective program.

The Engineering Services Unit nominates 6 key stages of the project delivery process and will report with reference to these stages in regard to the overall program status.

The table below summarises the overall program status as at 30 September 2019:

CIP Program Delivery Stage	Actual as of 30 September 2019	
	No. of Projects	%
Not Commenced (inactive/on hold)	0	-
Not Commenced	13	21.0
Documentation/Design Preparation	23	37.1
Tender/Quote Stage	11	17.8
Project Awarded – Waiting Commencement	3	4.8
In Progress/Under Construction	10	16.1
Complete	2	3.2
TOTAL	62	100.0

The attached report details the proposed timeframe and progress of each individual project. In addition, the report also provides specific comments in relation to each project and its status.

Program Status

At this stage of the financial year the program is on schedule. 42% of the projects are either complete, underway or soon to be awarded, with a further 37% at document preparation stage.

Of the 13 projects not yet commenced, 11 projects relate to the Gravel Road Resheet and Shoulder Resheet programs. The Gravel Road Resheet commenced mid-September 2019 with Paces Lane and will continue sequentially through to late February 2020. The Shoulder Resheet Program will commence in late November 2019 and continue sequentially through to early February 2020.

COUNCIL PLAN

The Council Plan 2017-2021 provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership

Context 1A: Our Assets and Infrastructure

The proposal is consistent with the Council Plan 2017 – 2021.

FINANCIAL IMPLICATIONS

Reporting of the Capital Improvement Program has been resourced as part of Council's budget; accordingly, there are no additional financial implications. At this point in time, the program is within budget parameters.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

There are no irregular Risk and Occupational Health and Safety issues identified in this report. Specific risk elements are analysed and dealt with as part of the delivery of each individual project.

COMMUNICATIONS & CONSULTATION STRATEGY

Progress on the Capital Improvement Program will be reported in the following formats:

- Infrastructure update on active projects Weekly
- Update on major projects Monthly
- Moorabool Matters Quarterly
- Moorabool News As required
- Report to Council Quarterly

Specific projects are communicated to the community and affected residents as required through a range of methods including but not limited to advertisements, mail outs and letter drops

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 80C of the *Local Government Act 1989* (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Ewen Nevett

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

This report provides a summary of the progress of the Capital Improvement Program for the first quarter of the 2019/2020 period for the information of Councillors.

16. OTHER REPORTS

16.1 ASSEMBLY OF COUNCILLORS

BACKGROUND

Section 76(AA) of the *Local Government Act 1989* defines the following to be Assemblies of Councillors; an advisory committee of the Council that includes at least one Councillor; a planned or scheduled meeting of at least half the Councillors and one member of council staff which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a Council function, power or duty by a person or committee acting under Council delegation.

It should be noted, an assembly of Councillors does not include an Ordinary Meeting of Council, a special committee of the Council, meetings of the Council's audit committee, a club, association, peak body or political party.

RESOLUTION

Moved: Cr David Edwards

Seconded: Cr John Keogh

That Council receive the record of Assemblies of Councillors, as follows:

1. Assembly of Councillors – Wednesday 2 October 2019 – Ballan Strategic Directions Panel Outcome
2. Assembly of Councillors – Wednesday 2 October 2019 – Recycling Services Update
3. Assembly of Councillors – Wednesday 2 October 2019 - Confidential
4. Assembly of Councillors – Wednesday 2 October 2019 – Maddingley Planning Study
5. Assembly of Councillors – Wednesday 16 October 2019 – Review into Victoria's Rating System

- 6. Assembly of Councillors – Wednesday 16 October 2019 – Emergency Management Update
- 7. Assembly of Councillors – Wednesday 16 October 2019 – Review of the DAC Agenda

CARRIED

Council must ensure that the written record of an assembly of Councillors is, as soon as practicable:

- a) reported to the next ordinary meeting of the Council; and
- b) incorporated in the minutes of that council meeting. (s. 80A(2))

A record of an Assembly of Councillors is provided below for consideration:

- Assembly of Councillors – Wednesday 1 October 2019 – Ballan Strategic Directions Panel Outcome
- Assembly of Councillors – Wednesday 1 October 2019 – Recycling Services Update
- Assembly of Councillors – Wednesday 1 October 2019 - Confidential
- Assembly of Councillors – Wednesday 1 October 2019 – Maddingley Planning Study
- Assembly of Councillors – Wednesday 16 October 2019 – Review into Victoria’s Rating System
- Assembly of Councillors – Wednesday 16 October 2019 – Emergency Management Update
- Assembly of Councillors – Wednesday 16 October 2019 – Review of the DAC Agenda

17. NOTICES OF MOTION

Nil.

18. NOTICES OF RESCISSION

Nil.

19. MAYOR’S REPORT

Since the last Ordinary Meeting of Council, the Mayor has attended the following meetings and activities:

Cr Paul Tatchell – Mayor’s Report	
October - November 2019	
3 October	<ul style="list-style-type: none"> • Meeting with Ballan Uniting Church, Ballan
4 October	<ul style="list-style-type: none"> • Opening of the Maddingley Medical Centre, Maddingley
8 October	<ul style="list-style-type: none"> • Positive Ageing Advisory Committee Meeting • Greendale Recreation Reserve Committee of Management AGM

10 October	<ul style="list-style-type: none"> • Moorabool Seniors Expo, Bacchus Marsh
14 October	<ul style="list-style-type: none"> • Australian Citizenship Ceremony
16 October	<ul style="list-style-type: none"> • Heritage Advisory Committee Meeting • Councillor Briefing – Review into Victoria’s Rating System • Councillor Briefing – Emergency Management Update • Councillor Briefing – Review of the DAC Agenda • Councillor Briefing – Review of the OMC Agenda • S86 Development Assessment Committee • Special Meeting of Council
25 October	<ul style="list-style-type: none"> • 2019 Business Excellence Awards Gala Dinner, Myrniong
31 October	<ul style="list-style-type: none"> • Meeting at Providence Village, Bacchus Marsh
1 November	<ul style="list-style-type: none"> • Ballan Pink Mayoral Ball, Myrniong
6 November	<ul style="list-style-type: none"> • Councillor Briefing – Domestic Wastewater Management Plan • Councillor Briefing – Renewable Energy Framework Development • Councillor Briefing – Statutory & Annual Appointments Meeting: Council Committees • Economic Development Taskforce Advisory Committee Meeting • Ordinary Meeting of Council

RESOLUTION

Moved: Cr Tom Sullivan

Seconded: Cr Tonia Dudzik

That Council resolves to receive the Mayor’s Report.

CARRIED

20. COUNCILLORS' REPORTS

Since the last Ordinary Meeting of Council, Councillors have attended the following meetings and activities:

Cr. Dudzik	
October - November 2019	
14 October	Australian Citizenship Ceremony
25 October	Business Excellence Awards
1 November	Inaugural Pink 2019 Mayoral Ball

RESOLUTION

Moved: Cr Tom Sullivan

Seconded: Cr Jarrod Bingham

That Council resolves to receive the Councillors' Report.

CARRIED

21. URGENT BUSINESS

21.1 UNSIGHTLY VEHICLES

RESOLUTION

Moved: Cr Tom Sullivan

Seconded: Cr David Edwards

That Council receive a future report on options to identify unsightly vehicles on properties within the municipality and actions to be undertaken in accordance with Council's Community Local Law.

CARRIED

21.2 FIRE SERVICE LEVY

RESOLUTION

Moved: Cr Jarrod Bingham

Seconded: Cr David Edwards

That Council writes to the Minister for Police and Emergency Services, the Hon Lisa Neville MP, seeking a response to Council's request from July 2019 relating to clarification on the future of the Fire Service Levy.

CARRIED

21.3 OVERGROWN FREEWAYS**RESOLUTION****Moved:** Cr Jarrod Bingham**Seconded:** Cr David Edwards

That Council write to VicRoads requesting that roadside maintenance and slashing be undertaken along the length of the Western Highway in Moorabool Shire.

CARRIED

ADJOURNMENT OF MEETING**RESOLUTION****Moved:** Cr Tom Sullivan**Seconded:** Cr Jarrod Bingham

That the meeting now stand adjourned for a period of 5 minutes.

CARRIED

The meeting was adjourned at 6.21pm.

RESUMPTION OF MEETING**RESOLUTION****Moved:** Cr Tom Sullivan**Seconded:** Cr Jarrod Bingham

That the meeting now be resumed

CARRIED

22. CLOSED SESSION OF THE MEETING TO THE PUBLIC**RESOLUTION****Moved:** Cr Tom Sullivan**Seconded:** Cr Jarrod Bingham

That pursuant to the provisions of the Local Government Act 1989, the meeting now be closed to members of the public to enable the meeting to discuss the following matters:

22.1 Bacchus Marsh Strawberries and Cherries Weekend evaluation

Council is satisfied that, pursuant to Section 89(2) of the Local Government Act 1989, the information to be received, discussed or considered in relation to this agenda item would prejudice the Council or any person.

22.2 Receival of Recycling Materials

Council is satisfied that, pursuant to Section 89(2) of the Local Government Act 1989, the information to be received, discussed or considered in relation to this agenda item is a contractual matter.

CARRIED

RETURN TO OPEN SESSION**RESOLUTION****Moved:** Cr Tom Sullivan**Seconded:** Cr David Edwards

That the Meeting now return to Open Session.

CARRIED

RESOLUTION**Moved:** Cr Tom Sullivan**Seconded:** Cr Tonia Dudzik

That Council publish in the open minutes Point 3 of the resolution relating to confidential report - Receival of Recycling Materials, as follows:

3. Requests a further briefing on recycling status should further developments in the industry emerge.

CARRIED

23. MEETING CLOSURE

The Meeting closed at 6.36pm.

Confirmed

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CHAIRPERSON