



ORDINARY MEETING OF COUNCIL

Minutes of the Ordinary Meeting of Council
held at the Council Chamber,
15 Stead Street, Ballan on
Wednesday 6 June 2018, at 6:00 p.m.

Members:

Cr. Paul Tatchell (Mayor)	Central Moorabool Ward
Cr. John Keogh (Deputy Mayor)	East Moorabool Ward
Cr. David Edwards	East Moorabool Ward
Cr. Tonia Dudzik	East Moorabool Ward
Cr. Jarrod Bingham	East Moorabool Ward
Cr. Tom Sullivan	West Moorabool Ward
Cr. Pat Toohey	Woodlands Ward

Officers:

Mr. Rob Croxford	Chief Executive Officer
Mr. Phil Jeffrey	General Manager Infrastructure
Mr. Satwinder Sandhu	General Manager Growth and Development
Mr. Danny Colgan	General Manager Social and Organisational Development

Rob Croxford
Chief Executive Officer

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1. OPENING OF MEETING AND PRAYER

The Mayor, Cr. Tatchell, opened the meeting with the Council Prayer at 6.00 pm

2. ACKNOWLEDGEMENT TO COUNTRY

We respectfully acknowledge the traditional owners of this land, their spirits and ancestors.

3. RECORDING OF MEETING

As well as the Council for its minute taking purposes, the following organisations have been granted permission to make an audio recording of this meeting of Council:

- *The Moorabool News; and*
- *The Star Weekly*

4. PRESENT

<i>Cr. Paul Tatchell (Mayor)</i>	<i>Central Moorabool Ward</i>
<i>Cr. John Keogh (Deputy Mayor)</i>	<i>East Moorabool Ward</i>
<i>Cr. David Edwards</i>	<i>East Moorabool Ward</i>
<i>Cr. Tonia Dudzik</i>	<i>East Moorabool Ward</i>
<i>Cr. Jarrod Bingham</i>	<i>East Moorabool Ward</i>
<i>Cr. Tom Sullivan</i>	<i>West Moorabool Ward</i>
<i>Cr. Pat Toohey</i>	<i>Woodlands Ward</i>

Officers:

<i>Mr. Rob Croxford</i>	<i>Chief Executive Officer</i>
<i>Mr. Phil Jeffrey</i>	<i>General Manager Infrastructure</i>
<i>Mr. Satwinder Sandhu</i>	<i>General Manager Growth and Development</i>
<i>Mr. Danny Colgan</i>	<i>General Manager Social and Organisational Development</i>
<i>Mr. Andrew Goodsell</i>	<i>Manager, Strategic & Sustainable Development</i>
<i>Mr. Ian Waugh</i>	<i>Manager, Community & Recreation Development</i>
<i>Mr. Justin Horne</i>	<i>Co-ordinator, Environmental Planning</i>
<i>Mr Rob Fillisch</i>	<i>Manager, Statutory Planning & Community Safety</i>
<i>Ms. Emma Szymanski</i>	<i>Minute Taker</i>

5. APOLOGIES

Nil.

6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council – Wednesday 2 May 2018

Resolution:

Crs. Keogh/Bingham

That Council confirms the Minutes of the Ordinary Meeting of Council held on Wednesday 2 May 2018.

CARRIED.

7. DISCLOSURE OF CONFLICT OF INTEREST

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is; a direct interest; or an indirect interest (section 77A and 77B). The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 set out the requirements of a Councillor or member of a Special Committee to disclose any conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

Definitions of the class of the interest are:

- a direct interest
 - (section 77A, 77B)
- an indirect interest (see below)
 - indirect interest by close association (section 78)
 - indirect financial interest (section 78A)
 - indirect interest because of conflicting duty (section 78B)
 - indirect interest because of receipt of gift(s) (section 78C)
 - indirect interest through civil proceedings (section 78D)
 - indirect interest because of impact on residential amenity (section 78E)

Time for Disclosure of Conflicts of Interest

In addition to the Council protocol relating to disclosure at the beginning of the meeting, section 79 of the Local Government Act 1989 (the Act) requires a Councillor to disclose the details, classification and the nature of the conflict of interest immediately at the beginning of the meeting and/or before consideration or discussion of the Item.

Section 79(6) of the Act states:

While the matter is being considered or any vote is taken in relation to the matter, the Councillor or member of a special committee must:

- (a) leave the room and notify the Mayor or the Chairperson of the special committee that he or she is doing so; and
- (b) remain outside the room and any gallery or other area in view of hearing of the room.

The Councillor is to be notified by the Mayor or Chairperson of the special committee that he or she may return to the room after consideration of the matter and all votes on the matter.

There are important reasons for requiring this disclosure immediately before the relevant matter is considered.

- Firstly, members of the public might only be in attendance for part of a meeting and should be able to see that all matters are considered in an appropriately transparent manner.
- Secondly, if conflicts of interest are not disclosed immediately before an item there is a risk that a Councillor who arrives late to a meeting may fail to disclose their conflict of interest and be in breach of the Act.

7.1 Indirect Conflict of Interest

Cr. Keogh declared an Indirect Conflict of Interest (section 78B) in relation to Item 11.3.8 – Community Grants Program Round 1, 2018.

8. PUBLIC QUESTION TIME

The aim of Public Question Time is to provide an opportunity for the public to ask general questions at Council Meetings requiring routine responses. Public Question Time is conducted in accordance with Section 6.9 of the Council's Meeting Procedure Local Law No. 9.

Questions must be in writing on the form provided by the Council and submitted by 5.00pm on the day before the meeting. Members of the public can contact a Councillor and raise a question which the Councillor will submit on their behalf.

A question will only be read to the meeting if the Chairperson or other person authorised for this purpose by the Chairperson has determined that:

- i) the person directing the question is present in the gallery;
- ii) the question does not relate to a matter of the type described in section 89(2) of the Act (for confidential matters);
- iii) the question does not relate to a matter in respect of which Council has no power to act;
- iv) the question is not defamatory, indecent, abusive or objectionable in language or substance;
- v) the question is not a repetition of a question already asked or answered (whether at the same or an earlier meeting); and
- vi) the question is not asked to embarrass a Councillor, member of Council staff or member of the public.

A Councillor or Council officer may:

- i) immediately answer the question asked; or
- ii) elect to have the question taken on notice until the next Ordinary meeting of Council; at which time the question must be answered and incorporated in the Agenda of the meeting under Public Question Time; or
- iii) elect to submit a written answer to the person asking the question within 10 working days.

Responses to public questions answered at the meeting, will be general in nature, provided in good faith and should not exceed two minutes. These responses will be summarised in the minutes of the meeting.

Public Question Time does not substitute for other forms of communication with or other formal business procedures of the Council.

Mr. Graeme Copeman submitted the following question:

Question:

Could Council please provide a satisfactory explanation as to why the rate value of 49 Horder Crescent, Darley is averaging at least \$1,000 per annum higher than other similar properties in the area? The average rate value for the area is approximately \$2,200, compared to our rate value of \$3,200.

Response:

An objection against this property's valuation was lodged in the 2017/18 financial year, which was assessed by Council's Valuers and ultimately considered to be within reasonable valuation levels. Although the property is towards the upper value range for this area, values can change significantly from property to property depending on many factors so it's therefore difficult to compare the rates of different properties. Ultimately, the question is; is the value for this property correct and this has been reviewed.

Further analysis has been undertaken by Council's contract Valuers for the 2018 revaluation to ensure consistency in values in the area, and going forward, annual valuations rather than biennial will be undertaken with this function now being undertaken by the State Government.

Mr. Jason Watts submitted the following question:**Question:**

As I have assisted in the upgrade of the Darley Hub approximately 12 months ago, I would like my name acknowledged on signage.

Response:

The Council officially named the site the Darley Civic and Community Hub in 2011. The name has become familiar to many community members and organisations and represents well the uses at the site being civic (Council) and community. The Geographic Place Names convention doesn't allow for naming of facilities after living persons.

Mr. Jason Watts submitted the following question:**Question:**

I would like some further information as to when and where the new swimming pool will be built. Also, I obtained a grant a couple of years ago to go towards the swimming pool. I would like to know what happened to this money. Grant was from Justin Madden, Sport and Recreation.

Response:

Council has recently completed a report reviewing the timing for the provision of an Indoor Aquatic Centre in Bacchus Marsh. The review, undertaken by @Leisure Planners, makes the following recommendations;

1. Plan to co-locate a future Indoor Sports Facility with any future Indoor Aquatic Facilities at the recently purchased Taverner Street site in Maddingley.
2. Stage the development of courts and indoor aquatic facilities as follows: Indoor courts and a multipurpose room in stage 1, and aquatic facilities, commencing with a program pool, followed by 25m pool and any other recreational components in a second or third stage.

3. Commence planning for an indoor aquatic centre from 2028 when Council may be in a better position to fund the project and the population is more able to support such a facility.

Officers are not aware of any formal grants being received from Justin Madden, (a previous Minister for Sport & Recreation).

Ms. Aileen Kammerman submitted the following question:

Question:

Was it the Councillors belief that the resolution passed at the OMC dated 4 October 2017:

- A. Included or excluded GST?
- B. Included or excluded a meeting room hire fee of \$220 per month (inc. GST) and meeting room hire fees
- C. Included or excluded an after hours fee of \$41.63 per hour, or \$208 per week, or \$8,326 per year (approximately) (variable by 1 hour extra)

Response:

- A. **Included or excluded GST?**

The resolution relating to Court Hire fees didn't mention GST. However, on further clarification with Councillors the intent and legal obligation of Council was that GST be payable on the fee.

- B. **Included or excluded a meeting room hire fee of \$220 per month (Inc. GST) and meeting room hire fees.**

The draft agreement discussed at the October OMC included an offer for use of the former crèche area by the BMBA. This offer was not responded to by the BMBA and has subsequently been removed from the agreement.

Accordingly the current use of the office at \$200 per month ex GST (\$220 per month inc. GST) has been reinstated within the agreement.

The use of office and meeting room hire was not contained within the October 2017 Council resolution and has been in place since Council assumed management of the facility.

These fees have always been paid by the BMBA under past agreements with Belgravia Leisure.

The October Council resolution made no mention of removing these fees.

- C. **Included or excluded an after-hours fee of \$41.63 per hour, or \$208 per week, or \$8,326 per year (approximately) (variable by 1 hour extra).**

The out of hour's fee was not removed by the Council resolution and remains. The fee is actually \$37.85 (inc. GST).

The \$41.63 charge was made in error from January to April. This will be rectified in future accounts

Mr. Gerard Miller submitted the following question:**Question:**

A number of years ago I addressed this Council in regards to the removal of heavy vehicles and other materials from neighbouring yards. I was assured that these would be removed from the property in question promptly. We understand a partial clean up occurred, however the heavy vehicles remain. When are they going to be removed from Love Close, and what sanctions for the continued breaches are in place?

Response:

Council has consistently been working with the property owner at Love Close. A recent clean-up of the property was undertaken in which a large amount of materials were removed including some 500 tyres. The intent of the clean-up was to limit the amenity impacts on the surrounding community and reduce possible public health issues. One of the objectives of Council's local law is "the safe, fair and reasonable use and enjoyment of premises". Council officers consider the remaining items left on the site immediately after the clean up to be reasonable use of the premises. Council officers will continue working with the owner taking into account his capacity to engage and any legal opportunities available to Council

Ms. Sandra Lindenmayer Submitted the following question:**Question:**

You are quoted in last week's Moorabool News ... "There were, significantly, some pretty strong sentiments and opinions expressed about the issue but there was also a degree of misinformation or a gap in the understanding about the proposal".

Could you please explain what is the misinformation and what are the gaps in the understanding about the proposal of the people you spoke with were?

Response:

A response was provided at the meeting.

Ms Sandra Lindenmayer Submitted the following question:**Question:**

You are quoted in last week's Moorabool News ... "It means the commute to Melbourne Southern Cross Station could be beyond an hour from Bacchus Marsh if the line was electrified".

The trip can currently be as low as 37 minutes. Electrification would significantly add to the length of the day for Bacchus Marsh commuters, be less comfortable and I understand there will be fewer services. How will this benefit any commuters from Bacchus Marsh or reduce the appeal of driving yourself?

Response:

A response was provided at the meeting.

9. PETITIONS

Nil.

10. PRESENTATIONS / DEPUTATIONS

The Council has made provision in the business of the Ordinary Meetings of the Council for the making of presentations or deputations to Council in relation to matters presented on the agenda for Council consideration.

Presentations or deputations are required to be conducted in accordance with the requirements contained within the **Presentation/Deputations Protocols and Procedural Guidelines**.

Persons wishing to make a presentation or deputation to Council on a matter included in the agenda shall inform Council prior to the meeting by contacting the Chief Executive Officer's office and registering their name and agenda item being spoken to.

At the meeting the Mayor will invite the persons wishing to make a presentation or delegation to address the Council on the agenda item.

The person making the presentation or deputation is to stand and address Council on the item. No debate on the item is permitted between the person making the presentation or delegation and the Council.

A maximum of three minutes per presentation or delegation will be allocated. An extension of time may be granted at the discretion of the Mayor.

Councillors, through the Mayor, may ask the person making the presentation or delegation for clarification of matters presented.

The Mayor may direct that a member of the gallery ceases speaking if the above procedure is not followed.

List of Persons making Presentations/Deputations other than in relation to a planning item listed on the agenda:

Item No	Description	Name	Position
11.2.1	<i>Amendment C88 – Ballan Strategic Directions</i>	<i>Janine Mitchell</i>	<i>Supporter</i>

List of Persons making Presentations/Deputations to a planning item listed on the agenda:

Individuals seeking to make a presentation to the Council on a planning item listed on the agenda for consideration at the meeting will be heard by the Council immediately preceding consideration of the Council Officer's report on the planning item.

Nil.

11. OFFICER'S REPORTS

11.1 CHIEF EXECUTIVE OFFICER

11.1.1 Ballarat Rail Line Issues - Update

Introduction

Author: Rob Croxford

The Council has previously received updates on issues relating to the Ballarat line and the activities of the Ballarat Rail Action Committee (BRAC).

This report provides a further update on consultation regarding possible electrification to the line to Bacchus Marsh and presents update advocacy collateral from BRAC incorporating Council's previous determinations.

Background

The Council on 4 April 2018 resolved:

"That the BRAC report be deferred to the next Ordinary Meeting of Council to allow for further public feedback from railway patrons and for feedback to be sought through social media patrons".

A copy of the April report to Council setting out the wide range of issues under consideration is attached (Attachment 11.1.1a).

Proposal

Update on the April Decision

The April decisions saw further updates to our social media platforms and the Have Your Say site.

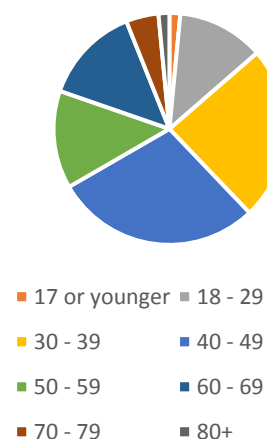
The face to face survey sessions at the Bacchus Marsh Rail station were initially hampered by the VLine approval processes for occupying railway land with a banner and consultation point, hence the delay in providing this report to Council. However, these sessions have now been held and occurred on Tuesday 22 May (three sessions), Wednesday 23 May (two sessions), Thursday 24 May (3 sessions) and Saturday 26 May (one session).

Summary of Consultation

Following further promotion via Council's facebook page, 175 responses have been received through the Have Your Say Consultation page on Council's website.

The age category of respondents is provided in the graph, however the majority of responses have been received from those in the 30 - 39 and 40 – 49 age groups.

Age Category



Respondents were relatively evenly split between male (48.6%) and female (50.9%).

The BRAC issues and question of electrification previously discussed in the Council report of May, 2018 provided the basis for the consultation survey on Council's website. Of the 175 responses received to date, 134 made clear comment in their feedback that they did not support electrification of the rail line to Bacchus Marsh. Seventeen responses were in favour of electrification of the rail line to Bacchus Marsh, and twenty-five responses were more general in nature and did not specifically identify with the electrification issue.

The comments received from those respondents who did not support electrification of the rail line to Bacchus Marsh were based round two main objections:

1. Increases in travel time were identified as a barrier to support electrification of the line to Bacchus Marsh (69 comments).
2. Poorer amenities on 'metro' trains (e.g. over-crowding and poorer carriage amenities) (27 comments).

Attachment 11.1.1b contains full details of all responses received via the Have Your Say consultation page.

A number of posts were placed on Council's corporate Facebook page encouraging residents to provide comment via the Have Your Say page, and also advising of Council's attendance at the Bacchus Marsh Railway Station to hear from commuters. These posts were reached by over 4,900 people.

In conclusion the consultation has shown residents are not supportive of VLine electrifying the rail line to Bacchus Marsh. Increased travel times are a concern to those commuters currently travelling by train, with poorer carriage amenities a barrier to commuter support for the proposal.

An amount of \$15,000 has been included in the draft budget for 2018/19 to continue to engage with the community and rail line issues.

A summary of the feedback received from the consultation sessions held at the Bacchus Marsh Railway Session in May is still being finalised. As such this feedback will be tabled at the June Ordinary Meeting of Council as supplementary information to this report.

Advocacy by the BRAC

The April decision of Council in relation to possible electrification has required a re-write of some of the BRAC advocacy collateral previously provided to Council for endorsement.

As such the new advocacy material is enclosed (11.1.1c) for Council's information.

Advocacy in the lead up to the State and Federal elections will now proceed with some urgency, commencing with a launch of the campaign on 24 May, 2018 to continue to invest in upgrades to the line.

Policy Implications

The proposed Council Plan 2017 – 2021 provides as follows:

Strategic Objective 2: Minimising Environmental Impact

Context 2A: Built Environment

The proposal for upgrades to the Ballarat Rail Line is consistent with the proposed Council Plan 2017 – 2021.

Financial Implications

As reported at the last meeting there has been some expenditure shared by the BRAC Councils on advocacy material. The reworked documents cost a further \$2,500.

A bid has been made in the draft budget for \$15,000 to continue to be able to engage with the community.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Reputational	Poor planning now could lead to a diminished reputation of Council into the future	Low	Advocacy and preparation of strategic work by Council.

Community Engagement Strategy

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Community	Survey	Bacchus Marsh Railway Station and via Have Your Say	22 – 26 May	Survey results and feedback received

Communications and Consultation Strategy

The Council has resolved that as the potential for electrification to Bacchus Marsh is a new issue for the community, further engagement is required.

BRAC has set out an advocacy and lobbying campaign to advance the use of the whole line.

Subject to budget, ongoing consultation on rail line issues will be rolled out in 2018/19 to Moorabool communities.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Author – Rob Croxford.

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Over four days in May (22 - 26 May), nine consultation sessions were held with railway patrons at the Bacchus Marsh Railway Station to gauge views regarding possible electrification of the rail line to Bacchus Marsh. The on-line survey via Council's Have Your Say platform was also extended, resulting in 175 responses being received from the community.

The majority of responses indicated railway users were not in favour of the rail line being electrified to Bacchus Marsh. The main reasons provided were based on potential increase in travel time and poorer quality of carriage amenities offered by a metro service.

Council will continue to advocate for improvements to the rail line, and will continue to engage with railway patrons on these issues.

Resolution:**Crs. Edwards/Toohey*****That Council:***

- 1. Notes the feedback from the community in the May period on the potential for electrification of the rail line to Bacchus Marsh and other rail line issues.***
- 2. Request that officers continue to engage with Moorabool communities on Ballarat Rail line issues.***
- 3. Notes the list of projects and advocacy of the BRAC as set out in the attached brochures.***
- 4. Adds the attached brochures on Ballarat Rail Line issues to the Council's Advocacy Plan in the lead up to the State and Federal elections.***

CARRIED.

Report Authorisation**Authorised by:** 

Name: Rob Croxford
Title: Chief Executive Officer
Date: Thursday, 18 May 2018

11.1.2 Priority Projects and Advocacy: Update

Introduction

Author: Rob Croxford

Background

In November 2017 the Council considered a report on key priority projects and advocacy leading into the State and Federal elections and budgets.

At the time of writing the last report to Council it was assumed that a Federal election would be held in mid-2018 with the State election already fixed for 24 November, 2018. We may now see the Federal election in October 2018 or early in 2019.

The State and Federal Budgets for 2018 have now been handed down.

Disappointingly there is no specific mention of projects for Moorabool, however there are broad initiatives announced that may benefit Moorabool communities to some degree. Attached is a summary of budget initiatives from the VLGA (**Attachment 11.1.2a**). A summary of the Federal initiatives is set out at (**Attachment 11.1.2b**).

The Council has also been presented with advocacy material on the further upgrades to the Ballarat Rail Line. Although the Ballarat Rail Action Committee (BRAC) will take the lead on this, the Council also previously resolved to include the projects in our advocacy material. These have been amended to reflect the further consultation required with communities on future projects and specifically on electrification to Bacchus Marsh. A further report on community consultation and advocacy material for BRAC is also listed in this agenda.

Council has also requested further information on the Victorian Motorsport Facility. A briefing note and draft advocacy material has been prepared for the Motorsport hub (**Attachment 11.1.2c**). The project has also been scored using the RDV tool.

The General Manager Social and Organisational Development has also distributed briefing papers on attracting increased investment in government and non-government services in Moorabool. With support from some State Government Regional Directors and the Central Highlands Group of Councils, this project has advanced to the point where it is considered worthy of inclusion in the main advocacy list leading up to the elections.

In recent months the Bacchus Marsh Racecourse Reserve Stage 1A project has commenced. At this stage we still don't know the outcomes of the Federal Government (Stronger Regions) grant application. The same advocacy sheet is included at this stage and any investment on key aspects of the project can be leveraged for good community outcomes at the Racecourse Reserve.

The full list of advocacy projects presented in November has been retained and modified by the November report and Council's consideration at this meeting.

The Council in November 2017 resolved to list the following as the top four projects.

- Bacchus Marsh Regional Sports Hub
- Parwan Employment Precinct
- Sewering of Bungaree and Wallace
- Bacchus Marsh Traffic Improvements (Grant Street/Gisborne Road)

It is also recommended in this report that further projects be added to the list as follows:

- Victorian Motor Sports Hub - Fiskville
- Ballarat Rail line Upgrades (BRAC)
- Services for Growing Communities – Enhancing the health and wellbeing of people and communities in Moorabool

Additionally, the Council resolved to support a range of smaller projects that are set out in the following report.

Proposal

The RDV Assessment Tool for Ranking Projects

As mentioned in the November report, Regional Development Victoria (RDV) now has a key role in the collation and presentation of Local Government Projects to government. Sport and Recreation Victoria have a similar role and there is often cross-over in project asks and government officers.

RDV and SRV representatives meet Moorabool officers on a regular basis to discuss and recommend the use of a template for the assessment and prioritisation of projects for consideration by the State Government.

The discussions have made it clear that Council projects must be advanced and ranked in order to receive serious consideration by the machinery of government.

Attached (Attachment 11.1.2d) is a revision of the previous scoring sheet with the addition of:

- Victorian Motor Sports Hub – Fiskville
- Ballarat Rail line Upgrades (BRAC)
- Services for Growing Communities – Enhancing the health and wellbeing of people and communities in Moorabool

Person to Person Advocacy to Date

Since the last report the Mayor and CEO have met with:

- Mr Joshua Morris, Member for Western Victoria
- Mr Ryan Farrow, Liberal Candidate for Melton
- Mary-Anne Thomas, Member for Macedon
- Gordon Rich-Phillips, Shadow Minister for Aviation
- Michaela Settle, Labour Candidate for Buninyong
- Mr Geoff Howard, Member for Buninyong
- Justin Mammarella, Labour Candidate for Melton
- Catherine King, Federal Member for Ballarat

Further, a trip to Canberra has been booked in mid-June to advocate on regional projects with others in the Central Highlands region plus individual requests to Ministers and Advisors who can advance Moorabool's key issues.

Local members are assisting with requests for additional meetings in Canberra with:

- Senator Bridget McKenzie, Minister for Sport
- The Hon David Littleproud, Minister for Agriculture and Water Resources
- The Hon Paul Fletcher, Minister for Urban Infrastructure and Cities
- The Hon Michaelia Cash, Minister for Jobs and Innovation
- The Hon Michael McCormack, Minister for Infrastructure and Transport
- Senator Jane Hume, Senator for Victoria
- The Hon Anthony Albanese, Shadow Minister for Infrastructure, Transport, Cities and Regional Development
- The Hon Brendan O'Connor, Shadow Minister for Employment and Workplace Relations
- Senator the Hon Kim Carr, Shadow Minister for Innovation, Industry, Science and Research
- The Hon Joel Fitzgibbon, Shadow Minister for Agriculture, Fisheries and Forestry

Other Modes of Advocacy

As an overarching principle, advocacy to politicians for projects must have resonance with the policy and initiatives of government (e.g. growth and jobs) and have a quantifiable and timely outcome (e.g. \$ grant by when).

In the past, the A5 folders of MSC Key Priority Projects have been received well as they are professional, succinct and can slip into a bag easily. These will be recreated for the additional projects listed by Council.

Further, we have used A1 roll out sheets for projects such as Parwan where one page of complex information can be distilled for fast paced conversations with advisors and elected representatives.

We will also use a range of media and printed material to advance the top projects strongly, and will retain the existing collateral for other projects on the existing list. Our website and social media such as Facebook will also be used to get the message out.

Further, groups such as the Peri Urban Group, Central Highlands Councils, Regional Partnerships and VECCI will continue to be useful in lobbying for the needs of Moorabool communities.

Finally, officers have invested in short video vignettes to professionally capture the attention of stakeholders who visit our site, or in smaller settings where an iPad or projector can be used to mix up the presentation format (<https://www.moorabool.vic.gov.au/my-council/advocacy-moorabool>).

The Identification of MSC's Top Projects

As mentioned above, the RDV tool has been applied to several projects that officers think are likely to be candidates for discussion with politicians and advisors.

The recommended top projects are:

- Bacchus Marsh Regional Community Sports Hub – Score: **86**
- Sewering of Bungaree and Wallace – Score: **85**
- Parwan Employment Precinct – Score: **80**
- Bacchus Marsh Traffic (Grant Street/Gisborne Road) – Score: **77**
- Victorian Motor Sports Hub – Fiskville – Score: **62**
- Ballarat Rail line Upgrades (BRAC) – Score: **71**
- Services for Growing Communities – Enhancing the health and wellbeing of people and communities in Moorabool – Score: **59**

The draft advocacy collateral to be used to advance the seven projects is attached at Attachment 11.1.2e.

Other Major Projects Considered

The November Report considered additional projects that still required further work including:

- Leveraging opportunities at the Ballan Industrial Estate.
- Upgrades to the Ballarat Rail Line.
- Bacchus Marsh Aquatic Centre.
- Victorian Motorsport Hub – Fiskville.

A Briefing Note and draft advocacy material has been prepared for the Motorsport Hub (Attachment 11.1.2c). Further, a budget submission has been prepared to contribute \$100,000 to a \$300,000 business case with matching funding committed by the City of Ballarat. As mentioned in the attached Briefing Note, there is support from the Central Highlands Group of Councils, City of Ballarat, Geelong City Council and Wyndham City Council to advance the concept further.

Opportunities around the Ballan Industrial Estate have been considered as part of the building of a Central Highlands Fire Training Facility that replaces part of the functions previously located at Fiskville. Conversations with senior CFA officers suggest that the new CFA facility is best operated as a stand-alone site. Officers have also recently been informed that the extension of the natural gas pipeline along Ingliston Road will not form part of the project. Officers will utilise the \$450,000 grant from RDV in the Haddon Drive extension project subject to RDV agreement.

The Ballarat Rail Line Upgrade is a key project that impacts Moorabool and other Councils along the rail alignment. We currently participate in the Ballarat Rail Line Action Committee (BRAC), and will advance further conversations with Council as the Committee progresses advocacy positions and new projects. A separate report to this Council meeting has been prepared to update Councillors on community consultation, refreshed advocacy material and the launch of the BRAC advocacy campaign.

The Bacchus Marsh Aquatic Centre project was a key priority at the last election.

The Council at the April meeting endorsed the strategic documents for consultation on the future location of an indoor pool, the possibility of installing splash parks and the feasibility of an indoor sports stadium.

Population catchments and financial affordability are key considerations for when an indoor facility may be able to be progressed.

In the lead up to the elections it is considered that the \$19M plus ask of Government is too great at this stage and will detract from the other top projects put forward in this report. The SFP has been modified in the preparation of the Council Plan refresh to reconsider the Council's contribution to the project in a 10 year timeframe.

Smaller Projects

The November report put forward a list of smaller projects spread across the Shire that may be attractive for politicians to fund as part of the lead up to the Federal and State elections.

A review of the original list, given further strategic work or funding changes, suggests that the following projects from the November list be removed or modified as follows:

- No. 2 – Bacchus Marsh Indoor Stadium
Remove until strategies are finalised. \$9mil - \$13mil ask and Council contribution requirements are too great at this stage.
- No. 3 – Maddingley Park Oval lighting
Remove as project has been funded and commenced.
- No 4 – Darley Park Oval Lighting
Update financials to \$130,000, \$50,000, \$75,000, Total \$255,000. Reflects Council funding commitment and grant application.
- No. 7 – Ballan Streetscape Upgrade Stage 2
Amend funding to \$600,000, \$600,000, total \$1.2 mil. To reflect Council's decision on Stage 1 and the draft budget figures.
- No. 9 – Ballan Oval Extension
Remove. The draft strategy does not list the project as a high priority and will compete with the netball project.
- No. 10 – Ballan Library Relocation
Remove. Strategy is being completed and is yet to be considered by Council.
- No. 13 – Gordon Streetscape Upgrade
Amend funding to \$350,000, \$350,000, total \$700,000 to reflect Council budget commitments.
- Project Packages No 3.
Amend to reflect a possible splash park in Bacchus Marsh and Ballan.

A detailed list of the 14 smaller projects and 3 project packages is included as Attachment 11.1.2f and is summarised below:

- Mason Lane Reserve – West Pavilion Upgrade/Public Toilet/Playground
- Darley Park – Sports Oval Lighting
- Maddingley Park – Passive Area Irrigation

- Peppertree Park – Upgrade and Pedestrian Bridge over Werribee River
- Ballan Streetscape Upgrade – Stage 2
- Ballan Recreation Reserve – Netball/Tennis Court and Facilities Upgrade
- Gordon Recreation Reserve – Additional Netball Court
- Gordon Recreation Reserve – Sewer Connection
- Gordon Streetscape Upgrade
- Greendale Recreation Reserve – Amenities Upgrade
- Wallace Recreation Reserve – Sports Oval Irrigation and Lighting
- Dunnstown Recreation Reserve – Sports Oval Lighting
- Bungaree Recreation Reserve – Sports Oval Lighting
- Elaine Recreation Reserve – Water and Irrigation
- Moorabool Play Space Upgrades (scalable)
- Street Lighting – Bulk Lamp Changeover to LED
- Aquatics Upgrades – Splash Parks

Policy Implications

The wide range of advocacy projects above is consistent with the Council Plan 2017-2021 under the Strategic Framework of:

- Providing Good Governance and Leadership
- Minimising Environmental Impact
- Stimulating Economic Development
- Improving Social Outcomes

Financial Implications

Advocacy is currently being provided for within existing resources. Ideally the use of lobbyist and PR firms would be beneficial but cannot be accommodated in current resource limitations.

In the project sheets listed, the “Council allocation” column is yet to be confirmed by Council and will be drawn from the seed funding pool, the 2018/19 Budget or from minor variations to the capital program. Council will need to revisit the funding mix as project announcements are developed up by the Federal and State Governments.

It may be necessary for Council to have around ¼ to 1/3 of the project allocated as a cash contribution to any project.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Moorabool continues to receive lower levels of grants that other LGS's	Grants are a key revenue stream to fund key community projects	High	Lobbying and advocacy to decision makers in other levels of government

Community and Consultation Strategy

As set out in this report, a range of printed collateral, social media, video and face to face advocacy is being undertaken.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Author – Rob Croxford

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

This report has provided an update on advocacy post the State and Federal budgets and sets out the a modified recommended key projects (June 2018) to pursue in the lead up to the 2018 State and Federal elections.

Draft advocacy collateral is also presented for endorsement.

Recommendation:

That Council:

1. **Endorses the top seven major projects for advocacy to the next Federal and State election as:**
 - **Bacchus Marsh Regional Community Sports Hub**
 - **Sewering of Bungaree and Wallace**
 - **Parwan Employment Precinct**
 - **Bacchus Marsh Traffic (Grant Street/Gisborne Road)**
 - **Victorian Motor Sports Hub – Fiskville.**
 - **Ballarat Rail line Upgrades (BRAC)**
 - **Services for Growing Communities – Enhancing the health and wellbeing of people and communities in Moorabool**

2. **Endorses the top eighteen minor projects for advocacy to the next Federal and State election as:**
 - **Mason Lane Reserve – West Pavilion Upgrade/Public Toilet/Playground**
 - **Darley Park – Sports Oval Lighting**
 - **Maddingley Park – Passive Area Irrigation**

- Peppertree Park – Upgrade and Pedestrian Bridge over Werribee River
 - Ballan Streetscape Upgrade – stage 2.
 - Ballan Recreation Reserve – Netball/Tennis Court and Facilities Upgrade
 - Gordon Recreation Reserve – Additional Netball Court
 - Gordon Recreation Reserve – Sewer Connection
 - Gordon Streetscape Upgrade
 - Greendale Recreation Reserve – Amenities Upgrade
 - Wallace Recreation Reserve – Sports Oval Irrigation and Lighting
 - Dunnstown Recreation Reserve – Sports Oval Lighting
 - Bungaree Recreation Reserve – Sports Oval Lighting
 - Elaine Recreation Reserve – Water and Irrigation
 - Moorabool Play Space Upgrades (scalable)
 - Street Lighting – Bulk Lamp Changeover to LED
 - Aquatics Upgrades – Splash Parks
3. Endorses the advocacy materials and actions contained in the above report.
 4. Authorises the Mayor and CEO to actively pursue advocacy for the above projects.
 5. Receives further updates on Council’s advocacy initiatives and progress in the lead up to the next federal and state election.

Resolution:

Crs. Toohey/Dudzik

That Council:

1. *Endorses the top seven major projects for advocacy to the next Federal and State election as:*
 - *Bacchus Marsh Regional Community Sports Hub*
 - *Sewering of Bungaree and Wallace*
 - *Parwan Employment Precinct*
 - *Bacchus Marsh Traffic (Grant Street/Gisborne Road)*
 - *Victorian Motor Sports Hub – Fiskville.*
 - *Ballarat Rail line Upgrades (BRAC)*
 - *Services for Growing Communities – Enhancing the health and wellbeing of people and communities in Moorabool*
2. *Endorses the top eighteen minor projects for advocacy to the next Federal and State election as:*
 - *Mason Lane Reserve – West Pavilion Upgrade/Public Toilet/Playground*
 - *Darley Park – Sports Oval Lighting*
 - *Maddingley Park – Passive Area Irrigation*

- **Peppertree Park – Upgrade and Pedestrian Bridge over Werribee River**
 - **Ballan Streetscape Upgrade – stage 2.**
 - **Ballan Recreation Reserve – Netball/Tennis Court and Facilities Upgrade**
 - **Gordon Recreation Reserve – Additional Netball Court**
 - **Gordon Recreation Reserve – Sewer Connection**
 - **Gordon Streetscape Upgrade**
 - **Greendale Recreation Reserve – Amenities Upgrade**
 - **Wallace Recreation Reserve – Sports Oval Irrigation and Lighting**
 - **Dunnstown Recreation Reserve – Sports Oval Lighting**
 - **Bungaree Recreation Reserve – Sports Oval Lighting**
 - **Elaine Recreation Reserve – Water and Irrigation**
 - **Moorabool Play Space Upgrades (scalable)**
 - **Street Lighting – Bulk Lamp Changeover to LED**
 - **Aquatics Upgrades – Splash Parks**
 - **Darley Park Sport and Community Centre Upgrade**
3. **Endorses the advocacy materials and actions contained in the above report.**
 4. **Authorises the Mayor and CEO to actively pursue advocacy for the above projects.**
 5. **Receives further updates on Council's advocacy initiatives and progress in the lead up to the next federal and state election.**

CARRIED.

Report Authorisation

Authorised by: 

Name: Rob Croxford

Title: Chief Executive Officer

Date: Thursday, 31 May 2018

11.1.3 Reserve Funds

Introduction

Author: Rob Croxford.

This report addresses the resolution of Council in relation to the use of Council Reserve / Ward funds.

Background

At the meeting on 2 May 2018 the Council resolved:

“That a report to Council be presented to the next meeting that addresses guidelines for utilising ward funds and whether they should continue going forward.”

The definition of “ward funds” is not technically correct as the Annual Report sets out the allocation of equity/reserves in the balance sheet as “other reserves”. Within several of the reserves is a split of the total balance by the four wards that make up the Moorabool Shire, thus reference to ward funds.

The Council also operates a community grants/community development process and this could provide some guidance on the allocation of projects from reserves.

It has been customary for Councillors to bring forward projects on behalf of the community outside of the community grants and budgetary processes due to an opportunity arising outside of annual cycles or of an urgent nature.

With a view to recent changes to the Local Government Act and guidelines from Local Government Victoria the allocation of funds to community groups from Reserve Funds has always been by Council resolution.

Proposal

Definition of Ward / Other Reserves

As mentioned above the Annual Report sets the balance and purpose of the Council’s “other reserves”.

The list of reserves that have been further split by ward include:

Recreation Facilities Reserve

The purpose of this reserve is to provide funding for recreational facilities. Funded from developer contributions, this reserve requires that recreation facilities be established within proximity to the relevant new subdivision.

The income streams to the reserve relate to 5% subdivision contributions in lieu of land under the Planning and Environment Act. The contributions are statutory and need to be accounted for in some detail to ensure there is a nexus between the contribution and the geographical area.

Expenditure has historically been for new infrastructure, however in recent time's renewal and upgrade expenditure and strategic studies in support of future investment have also been made. Given the contributions from developers are for the additional stress the subdivisions place on recreation infrastructure, it is suggested that the funds only be used for new and upgrade infrastructure.

The need to demonstrate a nexus between funds collected and the project expenditure also leads to consideration on how the Reserve is accounted for. It is suggested that the split of the reserve go further by accounting for the funds by township and where possible suburb of larger areas such as Bacchus Marsh.

Development Works Reserve

The purpose of this reserve is to provide improved facilities within the municipality, funded through funds allocated to the reserve by Council.

Income streams are largely from rental agreements for property, buildings and telecommunication towers.

Expenditure has largely been for new or renewal infrastructure.

A significant component of the Reserve is the Industrial Estate component with a balance of \$1.630 mil. This component needs to be separated out from the ward fund conversation as it represents the proceeds from the sale of the Hillside Estate and can be applied to other economic / subdivision projects. The SFP has nominated \$1mil of the Industrial Estate to be contributed to the Parwan industrial estate gas project.

Other Reserves that are not accounted for on a ward basis include:

- Car Park Reserve;
- Storm Water Management Reserve;
- Closed Landfill Reserve;
- Defined Benefits Superannuation Reserve;
- Capital Works Seed Funding Reserve;
- Developer Contributions Reserve;
- Essence Estate Playground; and
- Loan Repayment Reserve.

A full list is set out in (Attachment 11.1.3a).

History and Balance of the Reserves

A listing of the activity in the reserves for the past three years is set out in (Attachment 11.1.3b).

Governance

The Local Government Act Amendment (Improved Governance) Bill 2015 is now in force and a new section 195A has been inserted:

“195A Prohibition of Councillor discretionary funds

A Council must not adopt or implement a policy under which a Councillor is allocated a fixed or other amount of funds for the purpose of enabling the Councillor to nominate—

- (a) a particular person, body or organisation to whom the funds are to be paid; or*
- (b) a particular fund in respect of which the funds are to be applied.”.*

A copy of the provision is set out in (Attachment 11.1.3c).

Moorabool Council complies with this section in that all allocations are made via a Council resolution. There is an opportunity to improve governance as some of the resolutions have occurred through urgent business, either in the allocation to the reserve or to fund projects in the community. Ideally an assessment process is required.

The use of the community grant process or community development fund process would be optimal in the allocation of funds in the future.

Alternatively, given that expenditure can only occur via Council resolution the Council could still account for the reserves by ward if it so chooses.

Community Grants/Community Development Fund

The Council in October 2017 adopted the guidelines for the community grants program which included a community development component.

Council makes available \$140,000 annually under the community grants component and \$100,000 under the community development component.

The submission of projects and allocation of funds through analysis (policy and guidelines) and ultimately Council decision is considered best practice for the governance of scarce ratepayer funds.

The above processes do not, however, resolve urgent issues and opportunities that come forward from the community for which there is no capital or recurrent budget.

Resolution of Urgent Issues and Seizing Opportunities

The Council has established the Capital Works Seed Funding Reserve to take advantage of political announcements needing matching funding from Council in the lead up to State and Federal elections.

An amount of 0.25% of rates has been invested in the Reserve for the past three years amounting to \$318,084. After accounting for expenditure of \$48,333 that has been funded from this reserve the balance is estimated to be \$269,751 at 30 June 2018.

The fund is for use Shire wide and will be allocated by Council resolution through the budget or Council meeting format.

Urgent projects or operational issues are not provided for specifically in the definition of the reserves above and have tended to be drawn from the Development Works Reserve on a ward basis or as an over budget expenditure.

The Council may wish to make a provision through future budgets for urgent works or issues relating to community groups / reserves / halls.

Policy Implications

The proposal to consider the future use of other reserves is consistent with the proposed Council Plan 2017 – 2021.

Financial Implications

Cash flow issues would occur if significant reserve funds were accessed in any one year. The Strategic Financial Plan and subsequent budgets are aiming to “cash back” reserves in the medium term.

The expenditure of unbudgeted funds or the future allocation of funds as discussed in the report to meet urgent issues or seize opportunities will need to be considered in future budget processes.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Poor Governance	Expenditure from reserve funds is not made in a transparent way	low	Council resolution is required to expend funds.

Community Engagement Strategy

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Nil					

Communications and Consultation Strategy

Any proposed changes to the community grants or community development fund will need to be communicated to community groups / applicants.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Author – Rob Croxford.

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

A review of the “other” reserves of Council has shown that stronger guidance on their purpose and use is required.

It is concluded that the Development Works Reserve excluding the industrial estate component should be closed and moved to the next round of the Community Grants process and that the Recreation Facility Reserve be tightened to be used only for new and upgrade capital projects. Accounting on a township or suburb basis is suggested to show the nexus between the funds collected and projects.

In order to provide a source of funds for urgent or opportunistic projects, outside of the community grants process, it is concluded that a new Shire wide reserve is required.

Resolution:

Crs. Edwards/Dudzik

That commencing from 1 July 2018:

- 1. Contributions to the Development Works Reserve cease and that revenue streams be treated as general revenue.***
- 2. That the balances of the Development Works Reserve excluding the Industrial Estate component be transferred to the next round of the Community Grants (Development stream) Fund process.***
- 3. That the component of the Development Works Reserve named “Industrial Estate” amounting to \$1,630,522 be transferred to a new Reserve called “Industrial Estate Reserve” to fund future opportunities for industrial subdivision or economic development activity of a capital nature in and around Bacchus Marsh.***
- 4. That use of the Recreation Facilities Reserve fund be tightened to only be applied to new and upgrade capital recreation projects following a report from officers to Council.***
- 5. That the Recreation Facilities Reserve fund be accounted for on a township or suburb basis to ensure there is nexus between the development contribution and project expenditure.***

6. ***That the Capital Works Seed Funding Reserve be renamed the Community Seed Funding Reserve and continue post the next State and Federal election and that the Council continues to contribute 0.25% of rate revenue to the Reserve annually.***
7. ***That the purpose of the Community Seed Funding Reserve be to respond to urgent and opportunistic requests from the community and government on a Shire wide basis. Expenditure from the Reserve will be by Council resolution after considering a report from officers based on the Community Grants policy and guidelines.***
8. ***That the Annual Accounts and Annual Report be updated to reflect the Council's position on reserve funds.***

Cr. Sullivan called for a Division.

Councillors voting for the resolution:

Cr. Edwards

Cr. Dudzik

Cr. Keogh

Cr. Bingham

Councillors voting against the resolution;

Cr. Sullivan

Cr. Toohey

Councillors abstained from voting;

Cr. Tatchell

The resolution was determined to be CARRIED.

Report Authorisation

Authorised by: 

Name: Rob Croxford

Title: Chief Executive Officer

Date: Thursday, 18 May 2018

Cr. Toohey adjourned from the meeting at 7.07 pm.

11.2 GROWTH AND DEVELOPMENT

Ms Janine Mitchell addressed the Council as a supporter to Item 11.2.1 - Amendment C88 Ballan Strategic Directions

11.2.1 Amendment C88 – Ballan Strategic Directions

Introduction

Author: Geoff Alexander
General Manager: Satwinder Sandhu

Background

In November 2017, Council adopted the Ballan Strategic Directions (BSD) to plan for the future residential, commercial and industrial growth of Ballan through to the year 2041. The document includes (but is not limited to) an updated suite of residential zones, the identification of residential growth areas, design guidelines for existing areas and a plan for an enhanced open space network. The BSD also identifies a number of local infrastructure needs and future actions for Council relating to movement networks, residential development, open space, community facilities, urban form and non-residential uses.

Amendment C88 has been prepared to implement key recommendations of the BSD within the Moorabool Planning Scheme. In the absence of an amendment, the document holds little statutory weight.

The purpose of this report is to seek Council's support to request Ministerial authorisation to proceed with the amendment and exhibit the amendment for public comment.

This report also includes a response to the Council resolution from 4 April, 2018 in relation to Amendment C88:

That Council defer the Amendment C88 report to next Ordinary Meeting of Council to allow officers to give due consideration to updating the Ballan Framework Plan report to reconsider 400 Old Melbourne Road for appropriate zoning.

Proposal

Amendment C88 seeks to implement key recommendations from the BSD and include the BSD as a reference document to the Moorabool Planning Scheme. The amendment proposes:

Substantial revisions to Clause 21.08 (Ballan) in order to:

- Recognise Ballan's role as a town that will accommodate growth and change, which aligns with the Central Highlands Regional Growth Plan.
- Implement a township boundary for the growth of Ballan.

- Promote particular strategies identified as important to Ballan under the BSD. These strategies are grouped under the following themes: “Character and Sense of Place”, “Environment”, “Residential Growth and Infill”, “Town Centre” and “Non Residential Uses Outside the Town Centre”. Strategies include consolidation around the town centre, promoting the country feel, maintaining separation distances between farms and urban uses and ensuring urban development is responsive to waterways (including the Werribee River).
- An updated Ballan Framework Plan, which includes future growth areas for Ballan as per the BSD.
- Remove redundant information that has been superseded by the BSD, including strategies related to township growth and housing.

The proposed updated version of Clause 21.08 is included at **Attachment 11.2.1a** to this report.

Furthermore, the amendment proposes to include the BSD as a reference document to Clause 21.11 (reference documents) to give the BSD statutory weight within the Moorabool Planning Scheme. This is included at **Attachment 11.2.1b** to this report.

The amendment proposes the rezoning of some existing residential areas in Ballan. Certain land is proposed to be rezoned from the General Residential Zone (GRZ) to the Neighbourhood Residential Zone (NRZ) with schedules that include either a 1400 sq.m minimum lot size or an 800 sq.m minimum lot size depending on the area. Rezoning will help to limit development potential in the parts of the town that are less accessible from the centre, as well as to preserve the existing, low density character of these areas. Limitation of development potential north of the river has the added benefit of mitigating the potential for large amounts of future traffic on the two bridges which cross the Werribee River.

The specific land proposed for rezoning is depicted within Figure 1 below. Formal rezoning maps are included at **Attachment 11.2.1c** to this report.

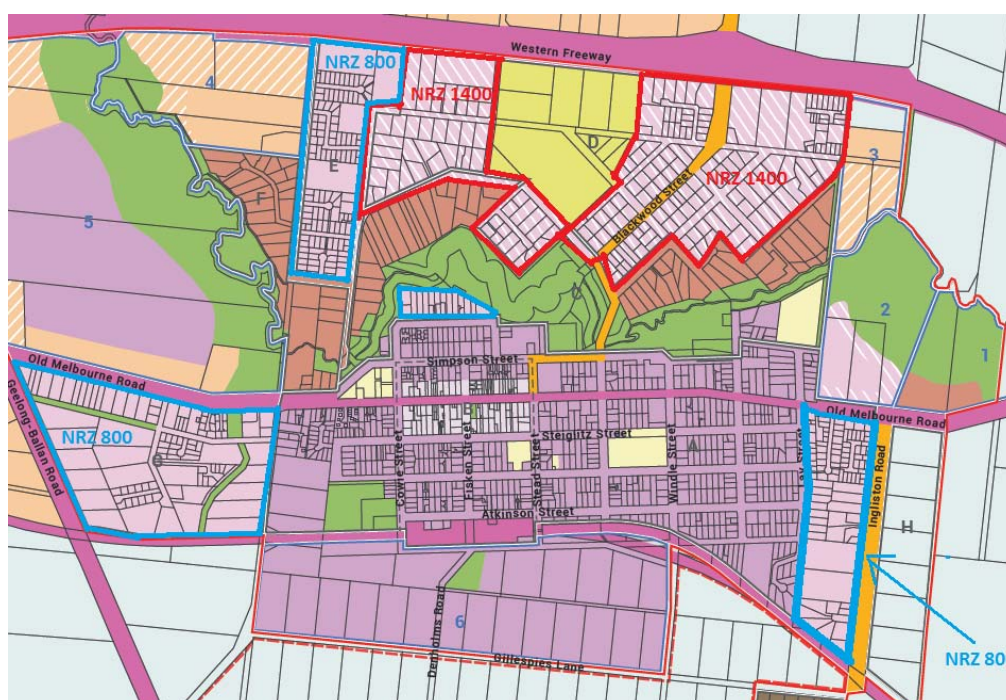


Figure 1

In order to implement the zoning above, the amendment proposes the development of two new Neighbourhood Residential Zone schedules with key features listed below.

Schedule	Minimum Lot Size	ResCode variations
NRZ6 (depicted in Map 1 as the area outlined in red).	1400 sq.m	1.2m maximum front fence height (compared to the default 1.5 metre maximum)
NRZ7 (depicted in Map 1 as the area outlined in blue).	800 sq.m	1.2m maximum front fence height (compared to the default 1.5 metre maximum)

Table 1

The proposed new residential zone schedules are included at **Attachment 11.2.1d and e** to this report.

In addition the amendment proposes the rezoning of the Ballan Industrial estate from the Industrial 2 Zone to the Industrial 1 Zone as depicted in Map 2 below. The formal rezoning map is also viewable at **Attachment 11.2.1c**.

Rezoning of the industrial area (Figure 2) is proposed because the current Industrial 2 Zone provides for industrial land uses which require buffer distances from residential areas. The proposed Industrial 1 Zone is better suited for the precinct due to its close proximity to residential neighbours. The rezoning will not affect the existing uses in the industrial precinct but will restrict the ability for heavy industrial land uses that require buffers distances from residential properties locating within the industrial estate.

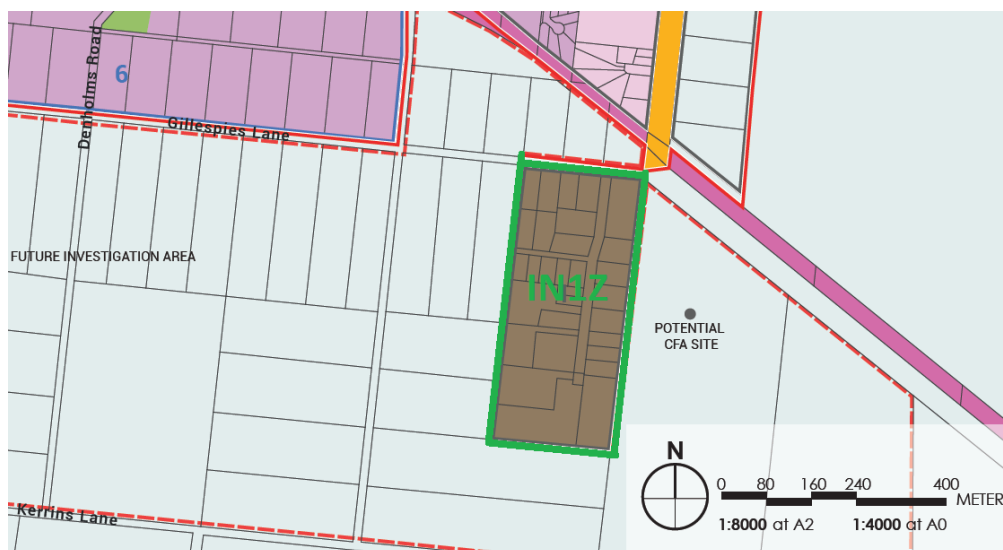


Figure 2

In addition the amendment proposes rezoning of a small part of the Golf club site from the General Residential Zone to the Special Use Zone 3. The SUZ3 applies to the vast majority of the golf club site and is specifically intended for golf courses.

The rezoning is depicted in Figure 3.



Figure 3

Future Amendments based on the BSD

Amendment C88 does not, of itself, entirely implement the Ballan Strategic Directions. It does not for instance rezone identified future growth areas. This is proponent driven. What C88 does however do is guide the expectations through guidelines as to how future growth areas will be delivered.

The BSD indicates that rezoning of the western growth precinct (precinct 5) will be facilitated through a proponent lead amendment.

The BSD indicates precinct 6 (the southern growth precinct) will be likely rezoned in the long term (10+ years). The 1st of November, 2017 resolution of Council also provided land owners with circumstances under which the rezoning of this precinct could be brought forward.

Response to April 04, 2018 Resolution

400 Old Melbourne Road, Ballan

At the April 4 2018 Ordinary Meeting of Council the following alternate resolution was carried in relation to Amendment C88:

That Council defer the Amendment C88 report to next Ordinary Meeting of Council to allow officers to give due consideration to updating the Ballan Framework Plan report to reconsider 400 Old Melbourne Road for appropriate zoning.

Following the resolution officers have reviewed the zoning for 400 Old Melbourne Road. Notably a submission from the owners of 400 Old Melbourne Road, Ballan was lodged during the preparation of the amendment.

The submission argues for zoning that provides the potential for greater density of development at the subject property. The submission provides a number of points including that lots directly opposite the land are already developed as units (or proposed to be) and that maintaining the rural zoning of the property does not provide meaningful protection.

Analysis

The portion of the site identified as Public Park and Recreation Zone is a river buffer area and is a requirement of Melbourne Water. This portion of the site is unable to be reconsidered for alternative zoning. The remaining portion of the site identified as Rural Living Zone can be reconsidered, however any reconsideration of the future zoning of this land needs to be consistent with the strategic intent of BSD.

The site is located on the western edge of Ballan, in what is identified in the BSD as a 'gateway' to the township. The BSD places importance on the western and eastern gateways to Ballan as entry points which signal the first impressions for visitors to the town. BSD seeks to create natural rural gateways to the township by providing for rural residential lots on the periphery of the township, which transition into low density and larger residential lots as you enter the township.

Having regard to the BSD and the significance of the 'gateways' to the township, it is considered that the area outlined in red in Figure 4 below can be identified as "General Residential Zone" within the BSD and "Greenfield Growth (Urban Residential)" in the Clause 21.08 Framework Plan.

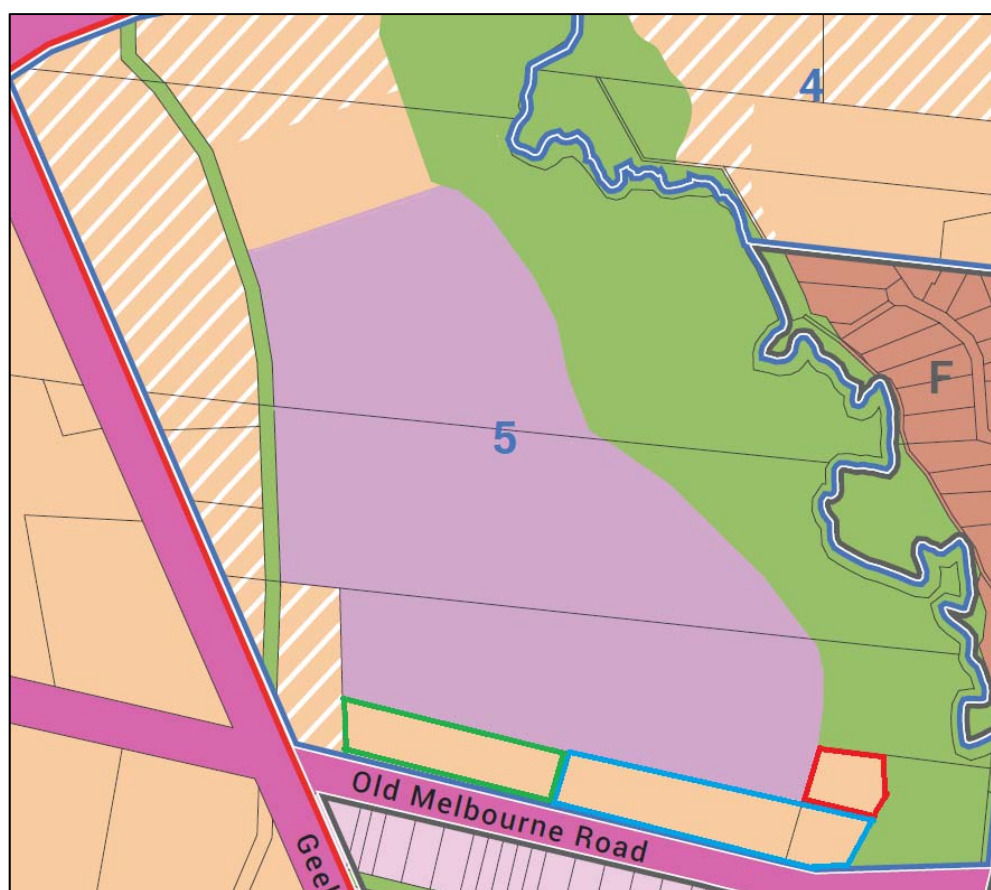


Figure 4

The re-identification of this portion of the site as General Residential is considered appropriate for two reasons. Firstly it would ensure consistency with BSD which seek to identify the core of the Western Growth Precinct for greenfield growth. Secondly, it retains a corridor along the southern portion of the site to provide for lower density development consistent with the intent of BSD.

In relation to the southern part of the property, and the intent of the BSD, it is worth taking into account the principles that have been applied upon approach to Ballan from Melbourne (the eastern entrance to town). Transitional zoning has been proposed for eastern entrance with a gradual increasing of residential land density moving closer to Ballan. It is considered that the same principle should apply upon approach to Ballan from the Ballarat side and that the change should apply to the adjoining land to the west.

The density achieved on the southern side of Old Melbourne Road is not an appropriate outcome to the north, noting the opportunity to achieve a more sympathetic density consistent with the landscape character approaching Ballan town centre from the west. Precinct 5, which includes the subject land has a number of sensitive interfaces as a gateway site.

It is proposed that the area in Figure 4 outlined in green could remain as is (Rural Living Zone 4000 square metre blocks) and the area outlined in blue be changed to Low Density Residential Zone. This would provide for increased residential density on the subject site whilst ensuring a low density gateway and transition of lot sizes consistent with the BSD.

The current mapping in Clause 21.08 does not need to be changed to accommodate this change as the current terminology “Minimal Growth (Proposed Low Density Residential)” is broad enough to accommodate both the Rural Living Zone and the Low Density Residential Zone.

Proposal in Response to April 4 2018 Resolution

For the Ballan Framework Plan map in the proposed Clause 21.08 (Ballan):

- Re-designate the area outlined in red in Figure 4 to Greenfield Growth (Urban Residential).

For the proposed zoning map within the Ballan Strategic Directions (Pg 91):

- Re-designate the area outlined in red in Figure 4 to the General Residential Zone.
- Re-designate the area outlined in blue in Figure 4 to the Low Density Residential Zone.

Timeline and Next Steps

A brief summary of the typical steps with an amendment are outlined as follows:

- Step 1: Requesting an amendment (if proponent based)
- Step 2: Authorisation (Council resolution – current stage)
- Step 3: Preparation
- Step 4: Exhibition
- Step 5: Submissions, Panels and Advisory Committees
- Step 6: Adoption
- Step 7: Approval

Subject to receiving permission from Council to proceed to seek Ministerial; Authorisation, the amendment will be placed on public exhibition with a report on submissions to be tabled in coming months.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

Strategic Objective 3: Stimulating Economic Development

Context 3A: Land Use Planning

The proposed adoption of the BSD is consistent with the Council Plan 2017 – 2021.

Financial Implications

Preparation and processing of the amendment is being undertaken in-house by Council's Strategic Planning and Development team.

Costs for the amendment including any Panel hearing is already provided within the 2017/18 budget of Strategic Planning and Development.

Risk & Occupational Health & Safety Issues

There are no identified risks associated with the amendment.

Communications and Consultation Strategy

Implementation of the amendment will include statutory notification processes. Submitters to the Planning Scheme Amendment will have the ability to present to a Planning Panel to be appointed by the Minister for Planning.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Geoff Alexander

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Ballan Strategic Directions provides a framework for the long term planning of Ballan.

Amendment C88 is proposed in order to implement the key recommendations of the BSD. It provides a substantial update to Clause 21.08 (Ballan) including a revised framework plan for the town.

The amendment also includes some rezoning. Existing residential areas far from the core of the town are proposed to be rezoned to limit their future development potential and help keep Ballan compact around the commercial centre and the train station. In addition the rezoning of the existing industrial precinct from the Industrial 2 Zone to the Industrial 1 Zone is proposed because the Industrial 1 Zone is better suited for an area within close proximity to residential neighbours.

The amendment does not propose to rezone any land within the identified future growth areas, which is anticipated to occur through separate processes.

There have now been further changes made in relation to the zoning of 400 Old Melbourne Road and some land to the west which is an appropriate response to the issues identified.

It is considered appropriate to submit the Amendment to the Minister for Planning for authorisation to prepare and exhibit the Amendment.

Cr. Toohey returned to the meeting at 7.10 pm.

Resolution:

Crs. Edwards/Dudzik

That Council:

- 1. Update the Ballan Framework Plan in Clause 21.08 and the zoning map on page 91 of the Ballan Strategic Directions as per the proposal in the section of this report titled "Proposal in Response to 4 April, 2018 Resolution".**
- 2. Resolves to authorise the CEO to:**
 - (a) Prepare Planning Scheme Amendment documents to implement the Ballan Structure Plan into the Moorabool Planning Scheme, generally in accordance with the documentation attached; and**
 - (b) Update NRZ Schedules 6 and 7 to include side setbacks consistent with the design objectives of Ballan Strategic Directions.**
- 3. Resolve, in accordance with Section 8A (2) of the Planning and Environment Act 1987, to request authorisation to prepare Amendment C88 to the Moorabool Planning Scheme.**
- 4. Exhibit Amendment C88 in accordance with the Planning and Environment Act 1987, subject to receiving authorisation from the Minister for Planning for a period of no less than six (6) weeks.**

CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Tuesday, 15 May 2018



11.2.2 Corangamite Catchment Management Authority – Catchment Partnership Agreement

Introduction

File No.: 20/01/010, 20/02/017
Author: Justin Horne
General Manager: Satwinder Sandhu

Background

In September 2014, the Victorian Auditor-General's Office (VAGO) completed a review into the effectiveness of Catchment Management Authorities (CMA) in Victoria.

The VAGO report identified that while the Regional Catchment Strategies (RCS) developed by the CMAs provide a six (6) year implementation program, and that there is good engagement during this process. It was noted that the CMAs needed to improve the monitoring and reporting of projects against the targets of the Regional Catchment Strategies.

In 2017, at the request of the Minister for Water, Lisa Neville, the CMAs were required to develop Region Catchment Partnership Agreements (CPA).

The purpose of the CPAs are to:

- Strengthen coordination, collaboration and accountability;
- Reduce duplication;
- Provide clarity on roles and responsibilities of catchment management partners (such as Local Government and Water Authorities); and
- Ensure the community have a positive and integrated experience of catchment management.

These outcomes will help focus the work of the Partnership and ensure that all partners are clear as to the scope of the Agreement and why it exists.

Corangamite Regional Partnership Agreement

In December 2017, The Corangamite Catchment Management Authority CEO, Graham Phelps emailed requesting participation of the CEO in the process of the developing the Corangamite Regional Partnership Agreement.

In addition to Council, surrounding Councils, water authorities, Parks Victoria, and DELWP were involved.

The Corangamite Catchment Management Authority have recently completed the Corangamite Catchment Partnership Agreement (CCPA) and is seeking Council endorsement.

At its core, the role of the CCPA is to assist in the implementation of the Regional Catchment Strategy through:

- Identifying the regional priorities that will require cross-organisational collaboration to be successfully addressed and managed;
- Accounting for legislative responsibilities, and describe and clarify policy implementation and regionally specific roles of the partners;
- Supporting development and implementation of the Corangamite Regional Catchment Strategy and monitor progress through a collaborative process with all partners;
- Identifying any relevant regional issues and develop options for resolving them;
- Reviewing new relevant government policies to identify those that will require cross-organisational cooperation and collaboration for implementation;
- Ensuring that all relevant partners may be signatories and are involved in all relevant issues, decisions and policy implementation in a timely and collaborative manner; and
- Identifying and committing to the delivery of regional priorities as identified annually in the work plan.

By implementing the CCPA, it is expected that the following six (6) outcomes will be achieved:

1. Healthier and more productive land, biodiversity and water assets, and ecosystems;
2. Improved regional economic wellbeing and liveability;
3. Greater community ownership and stewardship of our natural assets.
4. Shared understanding of impacts;
5. Better value for money from investment in natural resource management; and
6. Strengthened implementation of the Corangamite Regional Catchment Strategy and other key state and regionally relevant policies as required.

Implications to Moorabool Shire

The CCPA outlines a mechanism to facilitate improved collaboration between various stakeholders within the Corangamite Catchment Management Authority boundaries. The CCMA expect that by strengthening relationships between stakeholders, that better identification of issues and responses can be developed.

Council is not required or expected to undertake actions beyond our established legislated responsibilities. The CRPA has outlined the responsibilities of each authority/organisation in the schedules to the agreement.

As outlined above, the outcomes of this improved collaboration model presents Council with the opportunity to continue to advocate for:

- Increased water flows for the Moorabool River from its head waters at the Moorabool Reservoir;
- Integration with any projects identified in the Central Highlands Integrated Water Management plan (currently under development); and

- Integration of pest plant and animal programs being implemented by agencies in Moorabool with existing Council and community led projects (e.g. gorse and blackberry control programs).

In addition, the CCPA will also present staff with the opportunity to learn and share outcomes of projects being implemented by Moorabool Shire such as:

- Annual roadside and reserve pest plant and animal programs; and
- Collaboration projects with Landcare and community groups.

Endorsement of the CCPA does not require any financial support from Council beyond the current budget allocation for the implementation of existing programs.

However, there will be staff time required to attend Partnership, Project Sponsor and sub-committee/working group meetings.

It is expected that the Partnership and Project Sponsor meetings will be held twice per year. It is anticipated that the Partnership meetings will be attended by a senior representative of the organisation, while the Project Sponsor meetings may be attended by a nominated representative.

The sub-committee/working group meetings will be established as required with their timeframes to be determined depending on the scope of the matter they are created to address. A Terms of Reference will be created for each sub-committee/working group which will be approved by the Partnership group.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

Strategic Objective 2: Minimising Environmental Impact

Context 2B: Natural Environment

Moorabool Sustainable Environment Strategy: Implement the action plan.

Financial Implications

There are no immediate financial implications associated with the consideration of this report, beyond the current allocation of funding to manage, enhance and promote existing environmental assets owned and or managed by Council.

Risk & Occupational Health & Safety Issues

There are no direct risk or occupational health and safety issues associated with the recommendation within this report.

Community Engagement Strategy

No Community Engagement is proposed.

Communications and Consultation Strategy

No Community Engagement or consultation is proposed.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Justin Horne

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

In 2017 at the request of the Minister for Water, Lisa Neville, the CMAs were required to develop Region Catchment Partnership Agreements (CPA).

The purpose of the CPAs are to:

- Strengthen coordination, collaboration and accountability;
- Reduce duplication;
- Provide clarity on roles and responsibilities of catchment management partners (such as Local Government and Water Authorities); and
- To ensure the community have a positive and integrated experience of catchment management.

The Corangamite Catchment Management Authority have recently completed the Corangamite Catchment Partnership Agreement (CCPA) and are seeking formal endorsement from Council.

In endorsing the CCPA, there are no expectations beyond our current financial and legislated commitments. The CCPA also presents Council with the opportunity to continue to advocate for improved outcomes for the Moorabool River, ensure projects proposed to be implemented in Moorabool align and integrate with existing work being undertaken by Council and local communities.

Recommendation:**That Council:**

1. **Endorse the Corangamite Catchment Partnership Agreement (Attachment 11.2.2).**
2. **Delegates the CEO to sign the Corangamite Catchment Partnership Agreement (Attachment 11.2.2).**
3. **Invites the Corangamite Catchment Management Authority to present to Council on the Catchment Partnership Agreements and regional priorities relevant to Moorabool Shire.**

Resolution:**Crs. Sullivan/Edwards*****That Council:***

1. ***Receives the Corangamite Catchment Partnership Agreement (Attachment 11.2.2).***
2. ***Invites the Corangamite Catchment Management Authority to present the Catchment Partnership Agreements and regional priorities relevant to Moorabool Shire to Council.***

CARRIED.

Report Authorisation**Authorised by:****Name:**

Satwinder Sandhu

Title:

General Manager Growth and Development

Date:

Tuesday, 15 May 2018

11.2.3 Integrated Water Management – Werribee Catchment and Central Highlands

Introduction

File No.: 20/01/010, 20/02/017
Author: Justin Horne
General Manager: Satwinder Sandhu

Background

In October, 2017 the Department of Environment, Land, Water and Planning (DELWP), released the *Integrated Water Management Framework for Victoria* which was identified as Actions 5.7 and 5.8 of *Water for Victoria*.

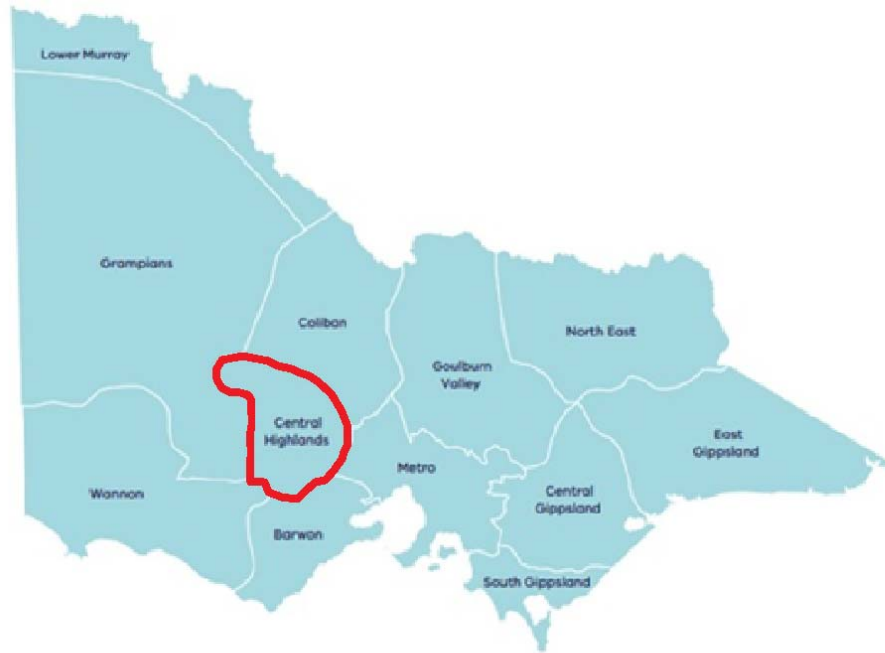
The Integrated Water Management (IWM) Framework proposes the establishment of 16 IWM forums across the State. These will comprise of 11 in regional Victoria (figure 1).

The CEO and/or delegated officers from Moorabool Shire were invited to be members of the Central Highlands and Werribee Catchment IWMs (Attachment 11.2.3a).

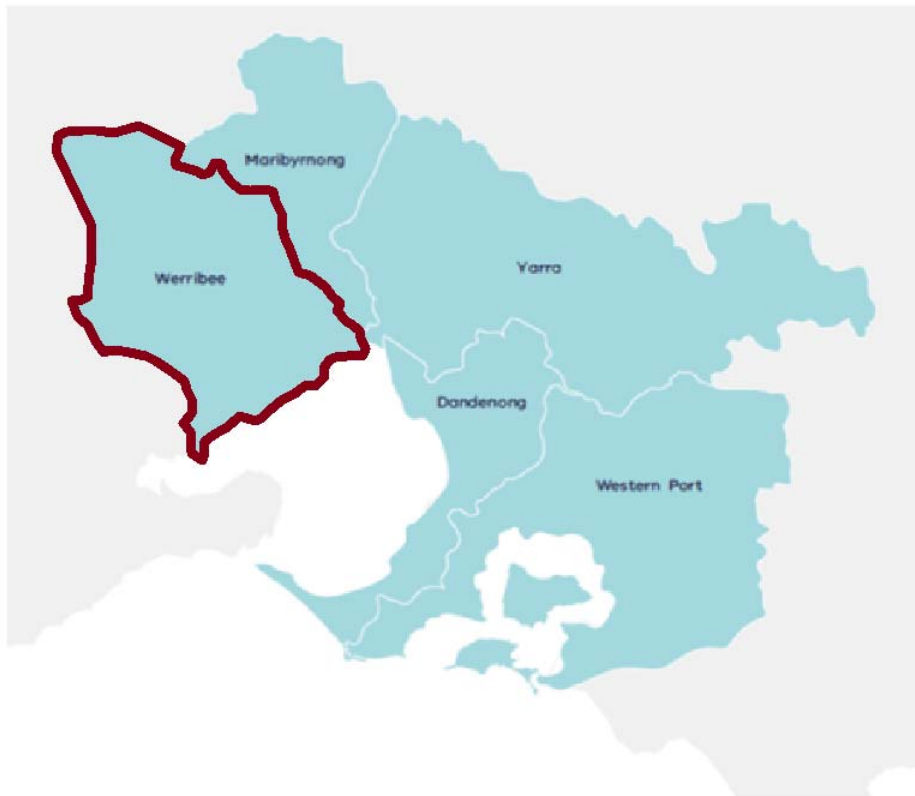
Due to the growth pressures facing Bacchus Marsh, the Chair of the Werribee Integrated Water Management requested the CEO to attend the forums. The Coordinator, Environmental Planning was nominated to represent Council at the Central Highlands Integrated Water Management forums.

The objective of these forums is to ensure that a collaborative approach is undertaken with organisations and agencies that are involved in waterways and water management, including wastewater, planning, potable and recycled water supply, stormwater and water treatment, to ensure a secure water supply for Victoria in the future.

These forums will consider the environmental, social, cultural and economic benefits of water supply and management.



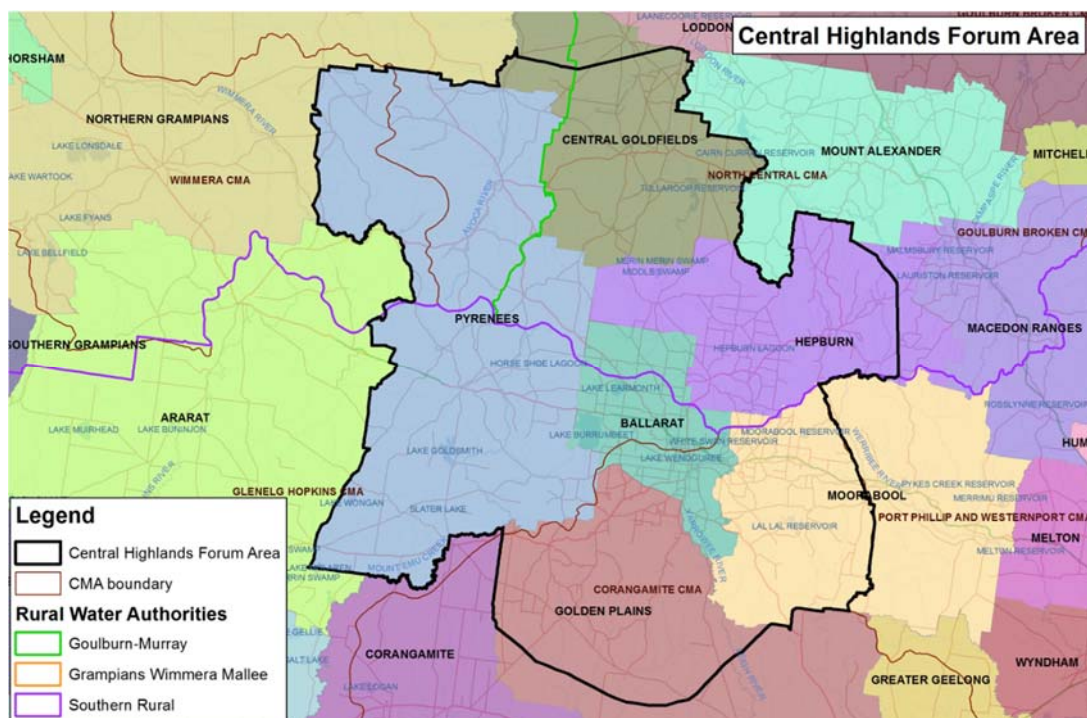
Map 1: IWM regional forums (Central Highlands shown with red outline)



Map 2: IWM metropolitan Melbourne forums (Werribee Catchment shown with brown outline).

Central Highlands IWM

The Central Highlands IWM includes the municipalities of Moorabool, Hepburn, Central Goldfields, Pyrenees, Golden Plains and Ballarat (map 2). It includes the settlements of Gordon, Wallace, Bungaree and Dunnstown. Ballarat is covered in the Werribee IWM, however there has been conversations in the forum about interaction of towns on the IWM boundaries and potential for crossover projects between IWM areas.



Map 2: Central Highlands IWM area

Representation on the Central Highlands IWM comprises of the Councils listed above, as well as the following:

- Department of Environment, Land, Water & Planning (DELWP);
- Central Highlands Water;
- Goulburn Murray Water;
- Southern Rural Water;
- Corangamite Catchment Management Authority;
- North Central Catchment Management Authority;
- Glenelg Hopkins Catchment Management Authority;
- Dja Dja Wurrung Aboriginal Corporation; and
- Wathaurang Aboriginal Corporation.

The Central Highlands IWM commenced on 19 March 2018, with the project timeline outlined in table 1 below:

Timing	Action
March 2018	Forum 1: Establishment and Vision (completed)
April 2018	Working Group Workshop 1: Opportunity Identification and Prioritisation Criteria (completed)
May 2018	Working Group Workshop 2: Opportunity prioritisation
June 2018	Forum 2: Priority opportunity review (including presentations from working group) and Strategic Directions Statement outline discussion
July 2018	Working Group Workshop 3: Feedback session and refinement of prioritised opportunities
August 2018	Forum 3: Strategic Directions Statement: Draft Approval
September 2018	Strategic Directions Statement Finalisation

Table 1: Central Highlands IWM timelines

As the project area centres on the major population centre of Ballarat, Council staff anticipate that many of the actions will revolve around Ballarat urban area. Staff will promote opportunities for the key towns of Dunnstown, Wallace and Bungaree as well as the potential use of recycled water to ensure the security of agriculture in the shire.

The workshop to be held in May/June, 2018 will go through potential projects that all stakeholders have developed.

Table 2 lists the preliminary projects identified by Moorabool staff for the project area.

Title	Brief Description	Potential Lead	Potential Partner (s)
Increased flows to the Moorabool River	Utilising recycled water (either storm and/or waste water) from Ballarat growth areas to reintroduce treated water to the Moorabool River from its headwaters at the Moorabool Reservoir, for social, cultural, environmental and economic benefits.	Central Highlands Water Corangamite CMA	Moorabool Shire City of Ballarat DELWP
Sustainable food production	Utilising recycled water (either storm and/or waste water) from Ballarat growth areas to facilitate continued and new agricultural production in the CH region	Central Highlands Water	All Councils RDV

IWM for small towns	Development of planning and infrastructure guidelines for the implementation of IWM in small towns including connection and reuse of sewage and septic	Central Highlands Water	All Councils DELWP
Sewering of Wallace and Bungaree	Investigation of reticulated sewer, confirmation of stakeholder support for financial contribution and insertion of project into 5yr CHW works program.	Central Highlands Water	Moorabool Shire

Table 2: List of potential projects identified for Moorabool Shire. Further projects will be identified at the Workshop scheduled for May 2018.

Werribee Catchment IWM Forum:

The first Werribee Catchment IWM Forum was held on 12 December, 2017. As The catchment area is outlined in figure 3. It includes Bacchus Marsh, Ballan and Myrning.

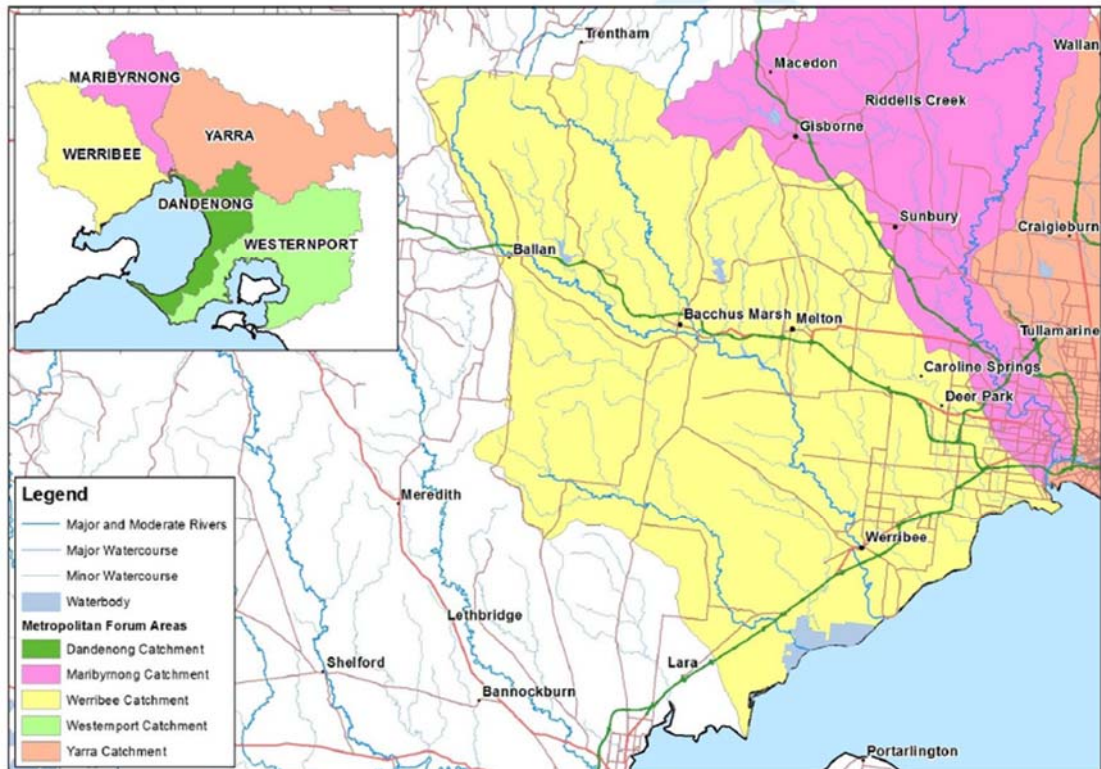


Figure 3: Werribee Catchment

Due to the high population in west Melbourne that the catchment covers to the east and south of Moorabool, it is expected that this forum will focus primarily on issues arising from the significant urban development that the catchment is experiencing, especially in Melton and Wyndham, and what actions need to be undertaken throughout the whole catchment.

The forum was attended by representatives from the following organisations:

- DELWP;
- Melbourne Water;
- Port Phillip and Westernport Catchment Management Authority;
- Southern Rural Water;
- Western Water;
- City West Water;
- VPA;
- Local Government; and
- Wurundjeri Land & Compensation Cultural Heritage Council Aboriginal Corporation.

Timing	Action
December 2017	Forum 1: Establishment and Vision (completed).
February 2018	Working Group Workshop 1: Opportunity Identification and Prioritisation Criteria (completed).
April 2018	Working Group Workshop 2: Opportunity prioritisation.
May 2018	Forum 2: Priority opportunity review (including presentations from working group) and Strategic Directions Statement outline discussion.
June 2018	Working Group Workshop 3: Feedback session and refinement of prioritised opportunities.
July 2018	Forum 3: Strategic Directions Statement: Draft Approval.
September 2018	Strategic Directions Statement Finalisation

Table 3: Werribee Catchment IWM timelines

The draft Strategic Directions Statement (SDS) is attached to this report (Attachment 11.2.3b).

Title	Brief Description	Potential Lead	Potential Partner (s)
Updating existing planning controls and guidelines for existing approved Green and Brown Field development	Actions to immediately improve IWM outcomes within the existing approved Precinct Structure Plans and Development Plans in existing approved Green and Brown Field developments.	DELWP	All Councils VPA

Western Irrigation Network (WIN) Project	Upgrade and connection of existing Western Water treatment plants to provide recycled water	Western Water	Moorabool Shire Melton City Council Macedon Ranges Shire Melbourne Water
BMID Modernisation	Upgrade of existing open irrigation channels through Bacchus Marsh	SRW	Moorabool Shire
Embedding IWM in planning processes	Improvements to planning schemes and guidance around the implementation of IWM in new developments	Melbourne Water	DELWP Local Government
Parwan Employment Precinct	Provision of Class A Recycled Water to the Parwan Employment Precinct via the WIN Project	Western Water	Moorabool Shire RDV

Table 4: List of key potential projects identified for Moorabool Shire. Further projects will be identified at the Workshop scheduled for May/June 2018.

The full list of projects is attached as attachment 11.2.3c.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

Strategic Objective 2: Minimising Environmental Impact

Context 2B: Natural Environment

Moorabool Sustainable Environment Strategy: Implement the action plan.

Financial Implications

There are no immediate financial implications associated with the consideration of this report, beyond the current allocation of funding to manage, enhance and promote existing assets owned and or managed by Council.

Potential outcomes from the Integrated Water Management forums may result in changes to the prioritisation of developer contributions for water infrastructure projects.

Risk & Occupational Health & Safety Issues

There are no direct risk or occupational health and safety issues associated with the recommendations contained within this report.

Community Engagement Strategy

No community engagement is proposed.

Communications and Consultation Strategy

No community engagement or consultation is proposed.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Justin Horne

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

In October 2017, the Department of Environment, Land, Water and Planning (DELWP), released the *Integrated Water Management Framework for Victoria* which was identified as Actions 5.7 and 5.8 of *Water for Victoria*.

The Integrated Water Management (IWM) Framework proposes the establishment of 16 IWM forums across the State. These will comprise of 11 in regional Victoria (figure 1).

Moorabool Shire is a member of the Central Highlands and Werribee Catchment IWMs.

The objective of these forums is to ensure that a collaborative approach is undertaken with organisations and agencies that are involved in waterways and water management, including wastewater, planning, potable and recycled water supply, stormwater and water treatment, to ensure a secure water supply for Victoria in the future.

A draft Strategic Directions Statement and projects for the Werribee Catchment IWM has been completed and requires in principle Council support.

Work is still progressing on the draft Strategic Directions Statement and projects for the Central Highlands IWM, with a report to be presented to Council on completion.

Resolution:**Crs. Edwards/Bingham*****That Council:***

1. ***Provides in principle support to the:***
 - a. ***Draft Werribee Catchment Strategic Directions Statement and the listed projects.***
 - b. ***Central Highlands Integrated Water Management process and the listed projects.***
2. ***Continues to receive progress reports on the Central Highlands Integrated Water Management and Werribee Integrated Water Management processes.***
3. ***Invites DELWP to present to Council on the Integrated Water Management Framework for Victoria.***

CARRIED.

Report Authorisation**Authorised by:****Name:**  Satwinder Sandhu**Title:** General Manager Growth and Development**Date:** Tuesday, 15 May 2018

11.2.4 Draft Community Local Law No 1

Introduction

Author: Andy Gaze
General Manager: Satwinder Sandhu

Background

The draft Local Law has made a number of changes from the existing Local Law with additions to some areas that are believed need attention and some amendments and deletions that are felt to better represent the community and issues we currently face.

The major changes include:

- That those who provide shopping trolleys are required to take actions to reduce the likelihood of them being taken away and dumped or left on the streets;
- That owners and occupiers of land to have responsibility for maintaining the nature strip in-front of their property;
- Conditions to be met for the placement of shipping containers
- The riding of vehicles on private land; and
- Reducing Councils requirements with regard to commercial and industrial noise.

Consideration was given to if the Local Law could be used for the introduction of fees to recover the costs imposed on Council in undertaking its obligations under the Domestic Waste Water Management Plan (DWMP). Legal advice was sought on this issue and the advice provided was that other avenues were more applicable to this recover these costs. A further report regarding these alternatives will be presented to Council in the future.

The draft Community Local Law No.1 has been reviewed by solicitors to ensure that it meets the drafting guidelines and does not breach requirements of the *Local Government Act 1989*.

Initial consultation has occurred through the 'Have Your Say' portal on the Moorabool Shire Website and direct mail to major stakeholders last year requesting their input into what areas are working well/poorly and what issues, if any, needed addressing. This consultation however did not illicit a large response. Following an Assembly of Councillors on the 6 December, 2017 where the Local Law process and proposed timeline were presented to Council. Further consultation has been undertaken internally to ensure that the proposed Local Laws meet the anticipated future demands. All Council departments have been sought for their input in this process.

This report seeks Council approval to commence the process of making a new Local Law to replace the current Moorabool Shire Council General Local Law 2010.

Proposal

It is proposed that the review of the Local Laws continues and in line with the requirements of the *Local Government Act 1989* the draft Community Local Law No. 1 is placed on exhibition for 30 days and public submissions are invited.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership

Context 1 C: Our Business and Systems

The proposal to review the Local Law is consistent with the Council Plan 2017 – 2021.

Financial Implications

The Local Law review process will have an impact on financial processes as it requires permits for a number of activities and that these permits will generally have application fees which may impact on the fees and charges schedule and thus Council income.

Risk & Occupational Health & Safety Issues

Councils Local Law sets policy for the way forward to ensure local community and environmental wellbeing and liveability of the area over the next 10 years. If the Local Law is either too onerous, not specific enough or does not have community and business support activities can be allowed that will be detrimental to the Local community, environment and the areas liveability.

Communications and Consultation Strategy

An engagement plan has been developed for the Local Law review and ensures that the community and stakeholders including State Government departments, the Building Industry the Local Chambers of Commerce and the commercial sector generally are consulted over this draft.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Andy Gaze

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The draft Local Law has made a number of changes from the existing Local Law with additions to some areas that are believed need attention and some amendments and deletions that are felt to better represent the community and issues we currently face.

The draft Community Local Law No.1 has been reviewed by solicitors to ensure that it meets the drafting guidelines and does not breach requirements of the *Local Government Act 1989*.

This report seeks Council approval to commence consultation with the community and key stakeholders and for the draft Community Local Law No. 1 2018 to be placed on public exhibition for a period of 30 days.

Council will be in a position to review any submissions and amend the draft if needed, post exhibition.

Recommendation:

That Council:

1. **Commences the statutory process for the making of a Local Law and endorses the draft Community Local Law No. 1 (as tabled Attachment 11.2.4) as a proposed Local Law for public exhibition and submissions under section 223 of the *Local Government Act 1989*;**
2. **Gives public notice of the exhibition of the draft Community Local Law No. 1 and invites public submissions under section 223 of the Local Government Act 1989;**
3. **The public notice period to commence on Tuesday 12 June 2018 for a period of 30 days.**
4. **A further report be presented to Council following the public exhibition period.**

Resolution:

Crs. Sullivan/Keogh

That Council:

1. ***Commences the statutory process for the making of a Local Law and endorses the draft Community Local Law No. 1 (as tabled Attachment 11.2.4) as a proposed Local Law for public exhibition and submissions under section 223 of the Local Government Act 1989;***
2. ***Gives public notice of the exhibition of the draft Community Local Law No. 1 and invites public submissions under section 223 of the Local Government Act 1989;***

3. ***The public notice period to commence on Tuesday 12 June 2018 for a period of 45 days.***
4. ***A further report be presented to an Assembly of Councillors following the public exhibition period.***

AMENDMENT

Cr. Bingham proposed the following Amendment:

1. ***Commences the statutory process for the making of a Local Law and endorses the draft Community Local Law No. 1 (as tabled Attachment 11.2.4) as a proposed Local Law for public exhibition and submissions under section 223 of the Local Government Act 1989;***
2. ***Gives public notice of the exhibition of the draft Community Local Law No. 1 and invites public submissions under section 223 of the Local Government Act 1989;***
3. ***The public notice period to commence on Tuesday 12 June 2018 for a period of 45 days.***
4. ***A further report be presented to an Assembly of Councillors following the public exhibition period.***
5. ***Local Law Item 6.7 (Shipping Containers) be amended to remove subsections (iii), (iv) and (v) and replace with (iii) "Out of sight".***

The Motion lapsed due to the want of a Secunder.

The original Motion was voted upon and was CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Tuesday, 15 May 2018



11.2.5 Economic Development Taskforce Membership

Introduction

Author: Andy Waugh
General Manager: Satwinder Sandhu

Background

The purpose of this report is to confirm the membership of the Economic Development Taskforce (EDT).

The Council Plan 2017-2021 calls for the establishment of an EDT as a key mechanism to drive investment and development in the Shire.

At the Ordinary Meeting of Council on 14 February, 2018 Council approved the establishment of the Economic Development Taskforce with a structure set out in the Terms of Reference consisting of:

- Three (3) Councillors;
- CEO, General Manager Growth & Development or Manager Strategic Planning and Development (SPD); and
- Coordinator Economic Development (secretary function).

The Economic Development Taskforce is scheduled to meet within the first six months of 2018, reporting back to Council on the agreed operational focus and line of reporting.

Proposal

The proposal is to seek nomination for three (3) Councillors to form the membership of the Economic Development Taskforce.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

Strategic Objective 3: Stimulating Economic Development

Context Number 3B: Investment and Employment

The establishment of an Economic Development Taskforce is consistent with the Council Plan 2017 – 2021.

Financial Implications

The establishment of the EDT will incur both operational and strategic expenses. Operational expenses will be met from current SPD budgets. Expenses incurred in meeting strategic goals set by the EDT will either be met from current SPD budgets or will require additional allocation under future budgets.

Risk & Occupational Health & Safety Issues

The purpose of the EDT is to identify initiatives which benefit the community through higher levels of investment and job creation.

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Membership requirements for the Economic Development Taskforce are not met	Taskforce is not formed, Council Strategic Objective 3B-2 is not completed	Low	Council nominates three (3) Councillors to form the membership of the Taskforce

Community Engagement Strategy

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Notification	Community	Website notification	Various	May 2018 onwards	Community informed of EDT membership

Communications and Consultation Strategy

Notification of the appointment of the three (3) Councillors will be made available on Council's website.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Andy Waugh

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The establishment of the EDT is a new initiative detailed in the current Council Plan. The first meeting is scheduled to occur before the end of the 2017/18 financial year.

The EDT requires three (3) Councillors to form the membership.

Recommendation

That Council resolves to:

- 1. As per the Terms of Reference, nominate three (3) Councillors as the members of the Economic Development Taskforce:**

Cr. _____.

Cr. _____.

Cr. _____.

- 2. Delegate the General Manager of Growth & Development to establish the date for the inaugural meeting of the Economic Development Taskforce.**

Resolution:

Crs. Dudzik/Bingham

That Council resolves to:

- 1. Include all Councillors as members of the Economic Development Taskforce and amend the Terms of Reference.***
- 2. Delegate the General Manager of Growth & Development to establish the date for the inaugural meeting of the Economic Development Taskforce.***

CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu

Title: General Manager Growth and Development

Date: Tuesday, 15 May 2018



11.2.6 Planning Scheme Amendment GC95 – Proposed Submission of Support

Introduction

Author: Geoff Alexander
General Manager: Satwinder Sandhu

Background

The Melbourne Metro Rail Authority (MMRA) have approached Council requesting a letter of support for an updated planning scheme amendment to reflect updates that have been made to the Ballarat Line Upgrade project. These changes relate mainly to the maps that encompass the project, including a significant expansion of the project area. MMRA now proposes to undertake additional works in and around Wendouree Station and duplication of the track between the new Maddingley stabling facility and Bacchus Marsh Station. In addition, some signalling upgrades have been proposed.

The Melbourne Metro Rail Authority (MMRA) are developing and delivering the \$518m Ballarat Line Upgrade project. This includes:

- Duplication of 18 kilometres of track between Deer Park West and west of Melton Station.
- Upgrades to Rockbank, Bacchus Marsh and Ballan Stations, comprising works to car parking, bus interchanges, pedestrian links and platform upgrades.
- A new train stabling facility at Maddingley and removal of the train stabling facility at Bacchus Marsh.
- A new five kilometre passing loop at Ballan and a new four kilometre passing loop at Millbrook.
- Modifications to two road bridges that cross the Ballarat line at Peerewerrh and Spreadeagle Roads.
- Duplication of approximately three kilometres of track east of Warrenheip.

The Ballarat Line Upgrade project will improve the rail line between Deer Park West and Ballarat, increasing the number of services on the Ballarat line and increasing train consistency and reliability. The project includes track duplication in various areas, removing of overnight stabling at Bacchus Marsh, construction of additional platforms and passing loops.

Planning Scheme Amendment GC69 was approved by the Minister for Planning in September, 2017. This amendment established the Minister for Planning as the Responsible Authority for the project and introduced an incorporated document into the planning scheme to facilitate the project.

Proposal

The current request seeks Councils support for a proposed update to the approved GC69 Planning Scheme Amendment documentation. The revised documentation is known as Amendment GC95.

The proposed text from the GC95 documentation is similar to the original text. The only significant change comprises mapping updates within appendix 1 to the Incorporated Document (comprising the key part of the amendment). This appendix contains maps showing “project land” and “wider project land”.

The Incorporated Document establishes the Minister for Planning as the Responsible Authority for particular land that is in the vicinity of the rail line defined as “project land” and “wider project land”. The document will switch off the need for planning permission from Council for all “project land” and “wider project land” and will replace the planning scheme requirements with other requirements as specified in the document. These requirements include assessments such as an environmental management framework and assessment of native vegetation removal.

The Incorporated Document provides an indication of the parameters for land use and development on project land and wider project land, without setting any legal limitations. This includes:

Project Land only:

- Development for a railway or railway station and associated use and development.

Both Project Land and Wider Project Land:

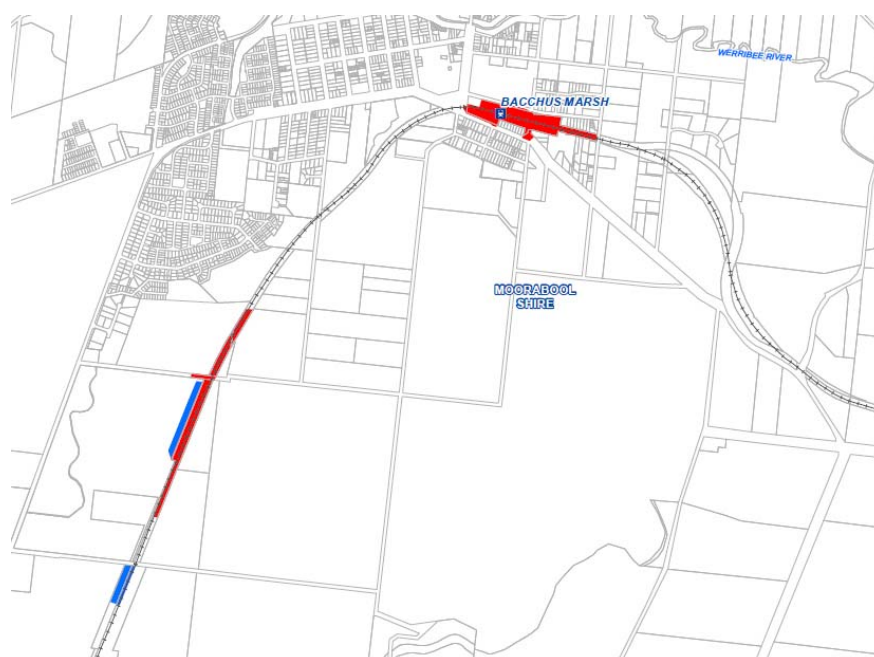
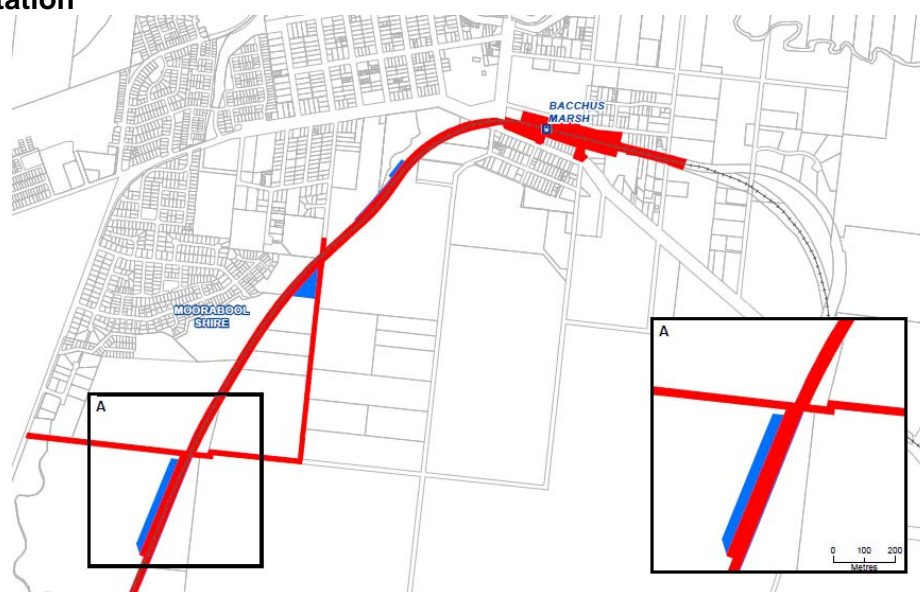
- Use and development of lay down areas for construction purposes.
- Use and development of temporary site workshops, storage, administration and amenities buildings, vehicle parking areas, and access roads.
- Removing, destroying and lopping trees and removing vegetation, including native vegetation.
- Demolishing and removing buildings and works.
- Constructing and carrying out works to create bunds, mounds.
- Subdividing and consolidating land.

Project land is generally land needed for actual construction purposes whilst wider project land is understood to be private land that is needed to assist in the construction process. The areas of wider project land generally comprise small sections of private land holdings in the vicinity of the railway line.

Using an Incorporated Document instead of seeking individual planning permits is an established method for planning approval for major projects on linear corridors. This recognises the State significance of the project.

The area of “project land” and “wider project land” is proposed to be changed under the GC95 documentation. The most significant change in Moorabool is around Bacchus Marsh. The MMRA now proposes to duplicate the Ballarat line between the new Maddingley stabling facility and Bacchus Marsh Station and the area of “project land” has been expanded accordingly. In addition, there are a large number of other minor changes to project land and wider project land areas. Maps showing this land are viewable within the maps to the Incorporated Document, available at appendix 1 to this report.

Figure 1 below shows the original project land in the vicinity of Bacchus Marsh Station (under the GC69 documentation) whilst Figure 2 shows the revised project land.

Figure 1 Current GC69 mapping in the vicinity of Bacchus Marsh Station**Figure 2 Proposed GC95 mapping in the vicinity of Bacchus Marsh Station**

The Ballarat Line Upgrade team have provided an overview of the use of additional construction areas around Bacchus Marsh and Maddingley defined as “project land”. This is provided below:

- Secondary construction area within Victrack land reserve at Osborne Street.
- Secondary Construction Area (access road/haul road) on the east side of the track between Kerrs Road and Rowsley Station Road.
- Secondary Construction Area (access road) on the north side of the track, off providence drive.

Notably the amended documentation is proposing to include significant areas of local roads as “project land”. On this basis it is proposed to support GC95 conditionally to ensure that:

- Moorabool Shire is involved in traffic management planning.
- Costs of any works involving local roads including maintenance are to be at the expense of the Ballarat Line Upgrade team.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

Strategic Objective 3: Stimulating Economic Development.

Context 3A: Land Use Planning.

The proposal is consistent with the Council Plan 2017 – 2021.

Risk & Occupational Health & Safety Issues

There are no identified risks associated with Council supporting the amendment.

Communications and Consultation Strategy

Throughout the design and development phase of the Ballarat line upgrade, MMRA has engaged with the community, agency stakeholders and relevant local councils. MMRA has met land owners and occupiers proposed to be impacted by temporary construction sites for the project, and established ongoing discussions with those parties. MMRA has obtained the support of VicTrack, as owner of railway land in Victoria, in respect of the amendment.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Geoff Alexander

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Ballarat Line Upgrade will improve the frequency and reliability of the Melbourne - Ballarat line, and improve the connectivity of the Municipality. The proposed Planning Scheme Amendment GC95 is considered justified and reflects a revised and expanded scope for the project. MMRA has undertaken suitable consultation with directly affected parties.

Because of the inclusion of local roads in the project area, it is proposed to support the amendment conditionally.

Resolution:

Crs. Edwards/Dudzik

That Council writes to the Minister for Planning in support of Planning Scheme Amendment GC95 on condition that the Rail Authority adheres to the following conditions:


- a) ***Prior to the development commencing, a Traffic Management Plan must be prepared in consultation with Moorabool Shire Council that identifies:***
- i. ***All public roads and access points that will be used throughout the Ballarat Line Upgrade Project.***
 - ii. ***Include an existing conditions survey of all public roads used throughout construction.***
 - iii. ***A subsequent post condition survey, and a plan to rehabilitate roads to pre-existing condition.***
 - iv. ***Road upgrades to be identified and undertaken prior to works commencing, to the satisfaction of Council.***
 - v. ***A formal deed will be required between both parties.***
- b) ***The traffic management, road upgrade and maintenance works associated with the Ballarat Line Upgrade must be carried out in accordance with the approved Traffic Management Plan. Cost of any works including maintenance are to be at the expense of the Ballarat Line Upgrade team.***

CARRIED.

Cr. Toohy requested his objection to the Motion be noted in the Minutes.

Report Authorisation

Authorised by:


Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Tuesday, 15 May 2018

11.2.7 Restoration and Reutilisation of the Lal Lal Railway Station

Introduction

Author: Andy Waugh
General Manager: Satwinder Sandhu

Background

The purpose of this report is to seek support for the restoration and reutilisation of the Lal Lal Railway Station.

VicTrack operates the Community Use of Vacant Rail Buildings (CUVRB) Program designed to restore rail assets to a condition that they can be used by the community. Between 2013 and 2016, 15 of the State's historic railway buildings, some unused for decades, were restored and opened with new community based functions.

Interest in restoring the Lal Lal Railway Station began eight years ago. The (now defunct) Friends of Lal Lal Railway Station Group entered into discussions with VicTrack over potential new uses in 2012. Out of this group, the Lal Lal Railway Committee was formed in March, 2017. They then joined the Lal Lal Catchment Landcare Group forming a sub-committee in June of the same year.

The role of the sub-committee is to be a unifying influence for interested community groups which want to see the railway building restored and reutilised. The sub-committee intend to act as a committee of management for the site. They will ensure the use is within the guidelines laid out by VicTrack as part of the lease agreement. The sub-committee's vision is for the railway station to perform a pivotal role in the promotion of local heritage and tourism in the area.

VicTrack have reviewed the proposal completed by the sub-committee and it meets the required selection criteria. The only component that requires confirmation is in relation to the proposed lease arrangement in regard to Council's level of support for the project.

The Council Plan 2017-2021 supports implementing the adopted Small Towns and Settlements Strategy as Strategic Objective 3 – stimulating economic development. The strategy encourages the retention of older buildings, which contribute to the local character and heritage of a settlement. Specifically, the strategy recognises the possible re-use of the Lal Lal Railway Station building as a business premises, gallery, local produce store or similar.

Proposal

The proposal is for Council to take on the head lease for the Lal Lal Railway Station thereby activating VicTrack's intention to restore the facility.

A Council taking on the head lease of a restored railway station is a common format VicTrack have used for the CURVB program. The same agreement presented (see Attachment 11.2.7) is in place with Indigo Shire Council, Pyrenees Shire Council, Loddon Shire Council, Mount Alexander Shire Council and most recently with Ararat Rural City Council.

Upon Council agreeing to take on the head lease, VicTrack would position the Lal Lal Railway Station within their 2019/20 Capital Works Program. This would result in the commencement of preparatory works in July, 2018 which would be undertaken at the cost of VicTrack.

The preparatory work involves initial site investigations including:

- Structural evaluation.
- Feature survey.
- Geo-technical report.
- Environment (asbestos) assessment.

An architect will be appointed by VicTrack to work with Council and community stakeholders on the concept design. They will coordinate with Council officers on the lodgement of Heritage Victoria and Council planning applications, preparation of tender plans and the tender advertisement and selection process. This 12 month planning stage will be completed with the intention of proceeding to capital works in July, 2019.

The scope of works is subject to the architectural design, structural engineering reports and other site investigations that would be conducted in the pre-planning stage and varies for every building. The scope for projects under the program usually includes the following:

- Internal and external repairs to foundations.
- Walls and roof.
- Damp proofing.
- Plastering and painting.
- Restoration or replacement of floors.
- Restoration or replacement of windows and doors.
- Refurbishment to enable public DDA compliant access, toilet and kitchenette.

The Lal Lal Railway Station has a number of potential uses based on both community feedback received by the sub-committee and models adopted by other Council's under the CUVRB program. These include:

- Visitor information.
- Photographic displays.
- Art and craft groups using for activities and displays.
- Museum of local history.
- Historic railway society displays.
- Local school use for activities and displays.
- Tea room on weekends.
- Destination for train tours from Ballarat.
- Focal point for local and regional touring routes.
- Commercial lease.

A Township Improvement Plan for Lal Lal is scheduled to be undertaken in 2018-19 (a key component of the adopted Small Towns and Settlements Strategy). The restoration and use of the Lal Lal Railway Station would be a key component of the plan.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

Strategic Objective3: Stimulating Economic Development

Context 3B: Investment and Employment

The proposal to participate in the restoration and reutilisation of the Lal Lal Railway Station with Council taking on the head lease is consistent with the Council Plan 2017 – 2021.

Financial Implications

Council

- The cost to Council of taking on the head lease will be about \$1,200 annually. This will be met from existing SPD budgets or passed on through subleasing.
- The cost of implementing a tourism based product will be met from existing SPD budgets.
- The building would be added to Council's asset register as a non-financial maintained asset and would need to be included in Council's Maintenance Management System.
- Based on the program's implementation elsewhere in Victoria, the general maintenance cost will be about \$5,000 annually. This is due to the high standard of the initial restoration (\$500,000-\$800,000) and ongoing building maintenance remaining the responsibility of VicTrack. This cost would be subject to a budget bid in the 2019/20 financial year.
- The fire service levy (if required).

VicTrack

- The cost of restoration will be determined once a building assessment is completed. Based on similar projects undertaken, this will be about \$500,000-\$800,000.
- The cost of ongoing building related maintenance.
- The cost of building insurance on an ongoing basis.
- Waiver of rent in the first year to support establishment of sustainable operations (with future years funded by tenants/Council at nominal consideration).
- \$3000 one off subsidy to the tenant group, again to support the establishment of financial operations with a view to long term viability and sustainability of the facility.
- Lal Lal Railway Station is a state listed heritage building with statutory obligations.

Lal Lal Catchment Landcare

- The cost of ongoing grounds maintenance.

Risk & Occupational Health & Safety Issues

The project operates with a low level of risk to Council. This is primarily due to the financial expenditure being restricted to minimal costs with VicTrack committed to scoping, capital works and project management costs.

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Building remains in present condition	No community or economic value is gained	Medium	Council works with stakeholders to restore building

Community Engagement Strategy

Level of Engagement	Stakeholder	Activity	Location	Date	Outcome
Meeting	Lal Lal Railway Committee	Discuss project scope	Lal Lal Railway Station	April 2018	Partnership established
Meeting	VicTrack	Sign head lease	TBD	TBD	Agreement between VicTrack and Council
Meeting	Lal Lal Railway Committee	Define use	Lal Lal Railway Station	TBD	Use of building decided

Communications and Consultation Strategy

If Moorabool Shire's proposal to take on the head lease with VicTrack is approved, a communications strategy will be implemented. The Railway Station will provide an important asset in Moorabool Shire's visitor offering therefore will receive high levels of promotion on Council and external electronic platforms and in printed material.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Andy Waugh

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The restoration and reutilisation of the Lal Lal Railway Station supports actions contained within the Council Plan 2017-2021 and the Small Towns and Settlements Strategy.

The train station is a significant heritage item for the Shire and its restoration represents a major community benefit to local groups, being within the core section of the Lal Lal township.

VicTrack has committed to a significant contribution in terms of both finances and resources. VicTrack would retain ownership of the land, the Railway Station and adjacent buildings are located on. To enable the project to proceed, Council is required to take on the head lease and an ongoing minimal financial contribution towards the upkeep of the building. It is likely that these expenses will be passed on to groups which use and/or sublease parts of the building.

The restoration and reutilisation of the Lal Lal Railway Station has significant benefits for Moorabool Shire including;

- Activation of a tourism product located in the western periphery of the municipality.
- Preservation and new use for a state listed building.
- Creation of a community space in a unique setting.
- Providing a catalyst for further development in Lal Lal and neighbouring areas.

In Council approving to take on the head lease, VicTrack will immediately advance this project through a scoping phase followed by capital works beginning in July 2019.

Resolution:

Crs. Sullivan/Dudzik

That Council:

- 1. Approves taking on the head lease for the Lal Lal Railway Station entering into an agreement (See Attachment 11.2.7) with VicTrack.***
- 2. Delegates to the CEO, responsibility for Officers to work with the sub-committee to further define the use of the facility based on the information contained within this report.***
- 3. Delegates to the CEO, responsibility for officer's to form a project control group to provide support in the delivery of this project.***
- 4. Authorises the CEO to sign the head lease.***

AMENDMENT

Cr. Keogh proposed the following amendment:

That Council:

- 1. Approves taking on the head lease for the Lal Lal Railway Station entering into an agreement (See Attachment 11.2.7) with VicTrack.***
- 2. Delegates to the CEO, responsibility for Officers to work with the sub-committee to further define the use of the facility based on the information contained within this report.***
- 3. Delegates to the CEO, responsibility for officer's to form a project control group to provide support in the delivery of this project.***
- 4. Authorises the CEO to sign the head lease.***
- 5. That Council approve project at no cost to council.***

The Motion lapsed due to the want of a Seconder.

The original Motion was voted upon and was CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Tuesday, 15 May 2018



11.2.8 S86 Rural Growth Strategy Committee and S86 Urban Growth Strategy Committee

Introduction

Author: Andrew Goodsell
General Manager: Satwinder Sandhu

Background

At the 8 November, 2017 Statutory and Annual Appointments Meeting it was determined as follows:

That a report be prepared for Council's consideration to review the Instruments of Delegation and Terms of Reference with a view to merging the following committees for 2017/2018;

(i) S86 Urban Growth Strategy Committee

(ii) S86 Rural Growth Strategy Committee

The purpose of this report is to address the request made by Council and ultimately advise on the merit of retaining separate S86 Growth Committees versus the alternatives (consolidation or abandonment).

This advice is also shaped by the likely need to achieve efficiencies in reporting, agenda workloads and how best to communicate important strategic concerns between staff and elected members having regard to the large number of committees and forums to discuss strategic projects.

History of the S86 Growth Committees

Council resolved at the July 2012 Ordinary Meeting of Council (OMC) to establish special advisory committees as follows:

It is proposed to establish two Special Committees of Council, one each for the Urban Growth Strategy component and the Rural Growth Strategy component of the Phase 1 proposal. These Committees are to provide high-level project direction and are to be supported by Technical Working Groups.

Roles, responsibilities and terms of reference were set out in this agenda report but the explicit role of these committees was to provide strategic guidance to Council staff in undertaking its strategic function. The two Special Committees were constituted as S86 committees from inception.

For the past few years Council has operated the Urban Growth Committee (UGC) and the Rural Growth Committee (RGC). These committees are attended on a ward basis with Eastern Moorabool councillors chairing and managing the UGC and the Western, Central and Woodland ward representatives chairing and managing the RGC.

To date some significant strategic work has been delivered through the respective committees including but not limited to:

- Bacchus Marsh Urban Growth Framework;
- Small Towns and Settlement Strategy;
- Moorabool Shire Retail Strategy;
- Moorabool Shire Industrial Strategy;
- Ballan Structure Plan (Strategic Directions); and
- Moorabool Shire Community Infrastructure Framework.

Access to the S86 Growth Committees has limited the need for a significant number of Assemblies of Councillors (AOC) that would otherwise have needed to be convened.

Future of the S86 Urban and Rural Growth Committees - The Options Available

Three options are identified:

1. **Status quo** - retain both committees in their present form, with same responsibilities.
2. **Consolidation** - combine both committees into a single M2041 S86 Growth Committee.
3. **Abandon** - abolish both S86 Growth Committees in favour of alternative (potentially existing) committees and structures.

Option 1: Status Quo

Arguments in Favour

- The current committee structure recognizes that there are a number of distinctly different issues facing Bacchus Marsh and the rural west. For instance drinking water catchment issues primarily impact the west, growth pressures in the east are significant and prime agricultural land is primarily located in the west.
- The current system has generally operated well, allowing Councillors to directly discuss projects with staff and terms of reference.
- Both S86 committees have been productive and instrumental in the formulation of the Small Towns Strategy and the Urban Growth Framework, two of the most significant strategic projects delivered since Council amalgamations in 1994.
- Retaining both committees would limit the need for a considerably larger number of AOCs to be called to attend to projects that would previously have gone through a S86 Growth Committee.
- With the dissolution of the S86 Placemaking Committee, these forums provide an opportunity to discuss urban design and placemaking projects specific to the urban and rural needs of the Shire, such as the Township Improvement Plans – a key action within the adopted Small Towns and Settlements Strategy.

Against Option 1

- It would be beneficial to have one committee to provide shire-wide perspective on projects, rather than two distinct committees dealing with growth issues.
- A number of the S86 Growth Committees have been cancelled in the last 12-18 months likely reflecting the due to reduction in growth projects that need to be tabled before Council. A single S86 Growth Committee would be more supportable with respect to work flow.

Option 2: Consolidation

Arguments in Favour

- A single S86 Growth Committee may bring opportunities for a clearer Shire-wide perspective on project initiatives.
- A single S86 Growth Committee would have less administrative burden than two committees. It would also limit the need for a considerably larger number of AOCs to be called to attend to projects that would previously have gone through a S86 Growth Committee.
- Many of the arguments in favour of retaining both S86 Growth Committees equally apply to operating a consolidated S86 Growth Committee.

Against Option 2

- A single S86 Growth Committee could be seen as a duplication of the OMC process. Weighed against this, an OMC central decision making process operates entirely differently with respect to standing orders and process.

Option 3: ABANDON

Arguments in Favour

- Reduces the number of committees to be attended by councillors and staff.

Against Option 3

- Abolition of the S86 Growth Committees could result in a greater number of AOCs.
- AOCs are not as conducive to workshopping strategic projects in the manner of S86 Growth Committees.

Favoured Option

There appears on balance only one feasible option, namely to consolidate both S86 Growth Committees into a single S86 Growth Committee.

The S86 Growth Committees have played an important role across the last 5-6 years in guiding the scope of a range of key strategic projects instrumental to the progress of M2041. A single S86 Growth Committee, with modified Terms of Reference and Instrument of Delegation is likely feasible and appropriate (see Attachment A).

It will lead to more comprehensive agendas for consideration at scheduled meetings, less agenda timeline constraints for staff and provide ongoing opportunity to address any councillor concerns within the early stages of important projects.

Policy Implications

The 2017 – 2021 Council Plan provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership

Context IB: Our people

The proposal is consistent with the 2017– 2021 Council Plan.

Financial Implications

There are no immediate financial implications associated with the consideration of this report.

Risk & Occupational Health & Safety Issues

There are no direct risk or occupational health and safety issues associated with the recommendation within this report.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Andrew Goodsell

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The operations of the S86 Urban and Rural Growth Committees have to date been of benefit to Council staff in progressing strategic projects. But over time the work has begun to switch from broad strategic initiatives (Small Towns Strategy, Urban Growth Framework) into the delivery of key actions from these macro scaled projects.

It is now desirable to combine the two S86 Growth Committees into a single new S86 Growth Committee with a scope of reference that covers the entire Shire, thus providing a more comprehensive view of Municipal issues and solutions.

Ordinarily, it would be prudent to defer further work on drafting new Terms of Reference for a consolidated S86 Growth Committee as Council is separately examining all of its committee's roles in 2018/19. However, in light of the advantages of establishing a single S86 Growth Committee an appropriate resolution to that effect is now required. A draft Terms of Reference is attached for discussion purposes.

Recommendation:

That Council:

1. **Abolish the S86 Urban Growth Committee and S86 Rural Growth Committee effective immediately.**
2. **Resolve to adopt new Terms of Reference for a consolidated Moorabool Growth Management Committee (combining the Urban and Rural Growth Committees) for Moorabool Shire generally in accordance with Attachment 11.2.8.**
3. **As per above Terms of Reference, nominate four (4) Councillors as the members of the Moorabool Growth Management Committee:**

Cr. _____
 Cr. _____
 Cr. _____
 Cr. _____

4. **Thank representatives and staff from both S86 Urban Growth Committee and S86 Rural Growth Committees for their input and achievements.**

Resolution:

Crs. Bingham/Dudzic

That Council:

1. ***Abolishes the S86 Urban Growth Committee and S86 Rural Growth Committee effective immediately.***
2. ***Resolves to adopt new Terms of Reference for a consolidated Moorabool Growth Management Committee (combining the Urban and Rural Growth Committees) for Moorabool Shire generally in accordance with Attachment 11.2.8.***
3. ***Includes all Councillors as members of the S86 Moorabool Growth Management Committee and amend the Terms of Reference.***

4. ***Thanks representatives and staff from both S86 Urban Growth Committee and S86 Rural Growth Committees for their input and achievements.***

CARRIED.

Report Authorisation

Authorised by:

Name:


Satwinder Sandhu

Title:

General Manager Growth and Development

Date:

Tuesday, 15 May 2018

11.2.9 Tourism and Business Grants Program 2017-18

Introduction

Author: Andy Waugh
General Manager: Satwinder Sandhu

Background

The purpose of this report is to present Council with an assessment of applications received for the Tourism and Business Grants Program 2017-18.

At the Ordinary Meeting of Council in September, 2017 Council approved the allocation of \$12,400 for Tourism Grants and \$5,000 for Business Grants to be administered through the Economic Development unit.

The Tourism and Business Grants Program is designed to support organisations and businesses to plan and execute new tourism and business initiatives likely to significantly increase visitation to Moorabool Shire and to increase levels of economic activity.

The Grants Program opened on Monday 19 March closed on Friday 6 April and was available in one allocation.

Information on the grants was available on Council's website. Organisers could apply for any amount between the minimum \$100 up to \$3,000 for tourism initiatives and up to \$1,500 for business initiatives. Applicants were required to demonstrate their level of financial contribution toward the initiatives and the ratio that applies to this in regard to their contribution versus the requested amount from Council.

The Tourism and Business Grants Program assessment process was competitive and merit based. To be considered, applications had to adhere to eligibility criteria provided in the guidelines.

The program's key objectives are to:

- Support local tourism and business initiatives.
- Attract visitation and increased economic activity into Moorabool Shire.
- Increase yield per visitor or participant.
- Encourage initiatives to have a greater brand match (alignment with the Shire's key themes e.g. food and wine, natural produce, heritage, nature, townships).

Policy Assessment Criteria:

- Initiative description and why the applicant wants to do the project – 10%.
- What will this initiative achieve? – 20%.
- Why is this initiative needed in your community? – 20%.
- Who will be involved in the initiative? - 15%.
- How will you carry out your initiative? (including risk management) – 15%.
- Initiative budget and explanation of how the group arrived at the costs? - 20%.

Each criterion is given a score between 0 and 10 and this score is weighted according to the criteria percentage. The maximum possible score for any application is 100.

Application Support

The Tourism and Business Grants Program encourages applicant groups to discuss their application with one of Council's economic development officers prior to lodging an application. The majority of applicant groups received support and advice from an economic development officer.

Number of applications and amount requested

In total, six (6) applications were received across the two program categories; five (5) Tourism and one (1) Business. A total of \$36,500 was requested with \$17,400 available. The total project value for all submissions was \$108,698.72.

Category	Applications Received	Amount Requested	Amount Recommended	Amount Available
Tourism	5	\$26,500	\$10,000	\$12,400
Business	1	\$10,000	\$ 5,000	\$5,000
Total	6	\$36,500	\$15,000	\$17,400

Assessment

Assessment of applications was conducted by a panel of officers and ranked according to the extent to which the application addressed Council's policy assessment criteria.

Proposal

Based on the above process and funding criteria:

- It is proposed that Council allocate the Tourism and Business Grants as shown in Figure 1.
- It is proposed that the Blackwood Progress Association is encouraged to re-submit its grant application for the 2019 Blackwood Woodchop and Easter Carnival in the 2018/19 grant round.
- It is proposed that The Blackwood Hotel's application is ineligible due to the event having already occurred and the grant is unable to be paid retrospectively.

Tourism Grants to be approved:

Organisation Name	Project Name	Project Description	Tourism Grant Amount Requested	Total Project Value	Amount Allocated	Policy Score
* Bacchus Marsh Tourism Association	Bacchus Marsh RSL Avenue of Honour Centenary Celebration	Create a significant event for the 100 year anniversary of the planting of the Avenue of Honour	\$6,000	\$12,598.72	\$3,000	75
**St Anne's Vineyards	Visitor Communication Project	Create a professional 5 minute cinematic presentation highlighting the local wine industry and Moorabool's tourism offering	\$12,000	\$30,000	\$4,000	77
Marsh Rod and Custom Club	Marsh Rodders Swap Meet and Show'n Shine	Provide support for event which in 2017 included more than 1,000 cars and 250 bikes attracting about 10,000 visitors	\$3,000	\$15,000	\$3,000	80
Tourism Grant Totals			\$21,000	\$57,598.72	\$10,000	

Business Grants to be approved:

Organisation Name	Project Name	Project Description	Business Grant Amount Requested	Total Project Value	Amount Allocated	Policy Score
** Cartier World Travel	Moorabool Visitor Information Centre	Provide walk in information and an active website targeting domestic and international visitors	\$10,000	\$20,000	\$5,000	83
Business Grant Totals			\$10,000	\$20,000	\$5,000	

Figure 1: Tourism and Business Grants 2017-18 recommended totals.

* For Bacchus Marsh Tourism, funding amounts if approved will be given upon the provision of requested documentation.

** For St Anne's Vineyards and Cartier World Travel, the allocated amounts exceed the maximum allowable request but have been accepted based on a limited amount of grant applications received and the requirement to allocate the grants before the end of the 2017/18 financial year.

Policy Implications

The 2017 - 2021 Council Plan provides as follows:

Strategic objective 3 Stimulating Economic Development

Context 3b Investment and Employment

The proposed allocation of grants under the Tourism and Business Grants 2017/18 program is consistent with the 2017-2021 Council Plan.

Financial Implications

A total of \$17,400 is available for allocation:

- \$12,400 for Tourism Grants; and
- \$5,000 for Business Grants.

The total of grants being recommended for allocation in this round is \$15,000.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk rating	Control/s
Project timelines	Grant recipients exceeding prescribed timelines	Medium	Terms and conditions agreements required to be signed by grant recipients and scheduled monitoring of projects.
Financial	Grant recipients appropriate expenditure of Council funds	Medium	Terms and conditions agreements required to be signed by grant recipients and grant acquittal required upon completion of projects.

Community Engagement Strategy

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Tourism and Business Groups	Meetings with applicant groups	Various	September 2017 – April 2018	Applicant groups supported to submit application.

Communications and Consultation Strategy

Applicants for the Tourism and Business Grants program have been advised that they will be notified of the outcome of their grant application in June, 2018.

Economic development officers will provide feedback to unsuccessful applicant groups. Feedback will include:

- Advice to applicant groups of the relative strengths and areas for improvement in their application;
- Options for alternative funding (if applicable); and
- Supporting a group to re-lodge their application in the next appropriate round of the Tourism and Business Grants program.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Andy Waugh

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Applications received under the 2017/18 Tourism and Business Grants Program are designed to support organisations and businesses to plan and execute new tourism and business initiatives likely to significantly increase visitation to Moorabool Shire and to increase levels of economic activity. In total, 6 applications were received across the two program categories, five (5) tourism and one (1) Business.

Recommendation:**That Council:****1. Allocates the following grants:**

Organisation	Project	Amount
Bacchus Marsh Tourism Association	Bacchus Marsh RSL Avenue of Honour Centenary Celebration.	\$3,000
St Anne's Vineyards	Visitor Communication Project.	\$4,000
Marsh Rod and Custom Club	Marsh Rodders Swap Meet and Show'n Shine.	\$3,000
Cartier World Travel	Moorabool Visitor Information Centre.	\$5,000

2. To notify all applicants in writing of the outcome of their application.
3. Provide feedback to unsuccessful groups and provide suggestions for alternative funding (if applicable) or how the group may choose to improve and re-develop their application for submission to the Tourism and Business Grants Program 2018/19.

Resolution:

Crs. Dudzik/Keogh

That Council:**1. *Allocates the following grant:***

Organisation	Project	Amount
<i>Bacchus Marsh Tourism Association</i>	<i>Bacchus Marsh RSL Avenue of Honour Centenary Celebration.</i>	<i>\$3,000</i>

2. *Notifies all applicants in writing of the outcome of their application.*
3. *Requests a further report to be provided to Council in relation to the allocation of grants to the following organisations:*

Organisation	Project	Amount
<i>St Anne's Vineyards</i>	<i>Visitor Communication Project.</i>	<i>\$4,000</i>
<i>Marsh Rod and Custom Club</i>	<i>Marsh Rodders Swap Meet and Show'n Shine.</i>	<i>\$3,000</i>
<i>Cartier World Travel</i>	<i>Moorabool Visitor Information Centre.</i>	<i>\$5,000</i>

CARRIED.

Report Authorisation

Authorised by:



Name:

Satwinder Sandhu

Title:

General Manager Growth and Development

Date:

Tuesday, 15 May 2018

11.3 SOCIAL AND ORGANISATIONAL DEVELOPMENT

11.3.1 Discontinuance of a Portion of River Drive – Stage 6 of Stonehill Estate Development

Introduction

File No.: 1461
Author: Michelle Morrow
General Manager: Danny Colgan

Background

Bosco Jonson, representing the developers of Stonehill Estate Leighton Properties (VIC) Pty Ltd, are seeking to formally discontinue a piece of Council Road in the Stonehill Estate.

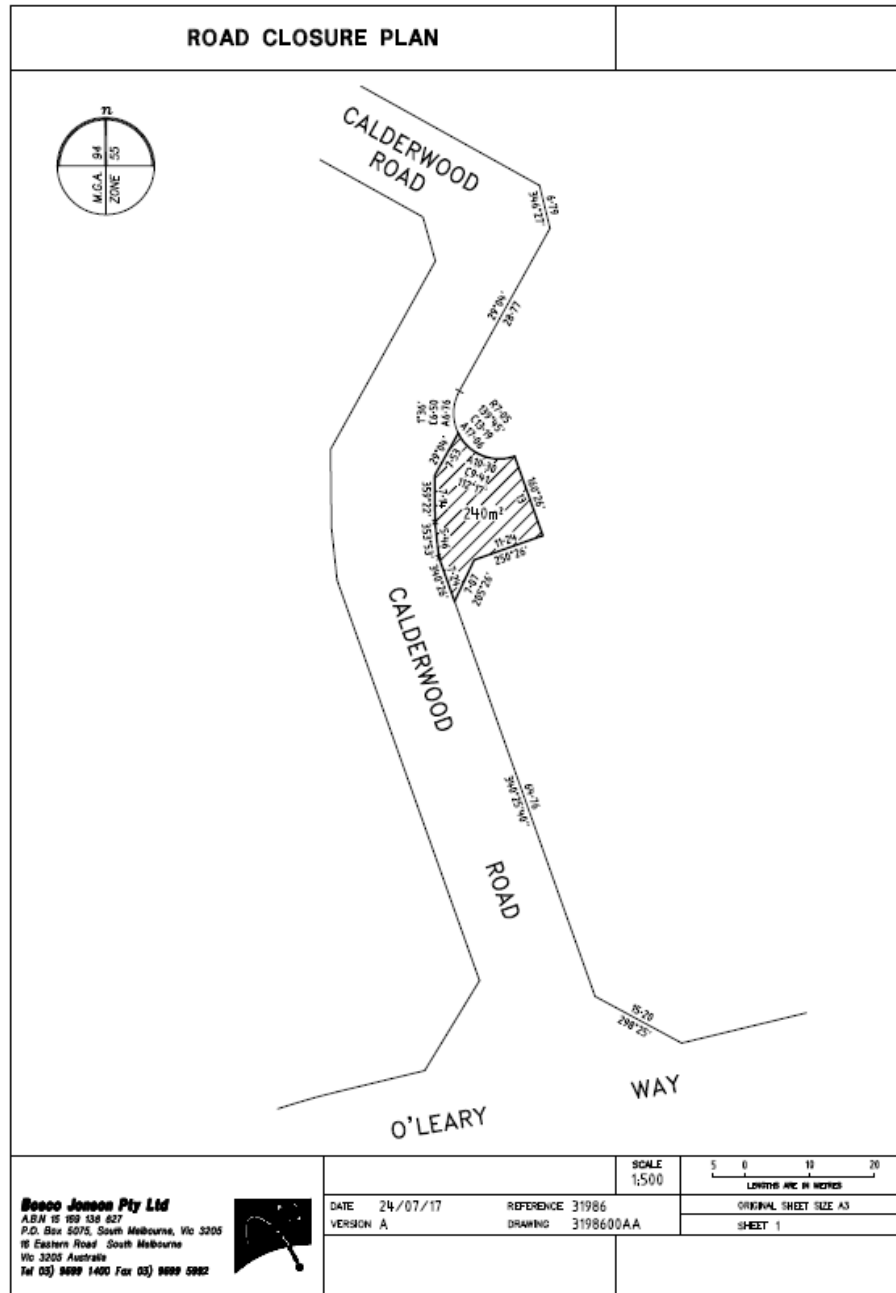
This small portion of road was created on PS702772F, being Stage 5A1 of the development. At the time a small road stub was created for access into the future Stage 6. The design for Stage 6 has changed since Stage 5A1 was registered and River Drive now enters Stage 6 approximately 30m north-east of its original location.

At an Ordinary Meeting of Council held on Wednesday 7 February 2018, Council considered a report in regard to the proposed discontinuance of a portion of River Drive – Stage 6 of Stonehill Estate Development in Maddingley as required under Section 206 and Schedule 10 Clause 3 of *Local Government Act 1989* (the Act).

At this Ordinary Meeting, Council resolved as follows:

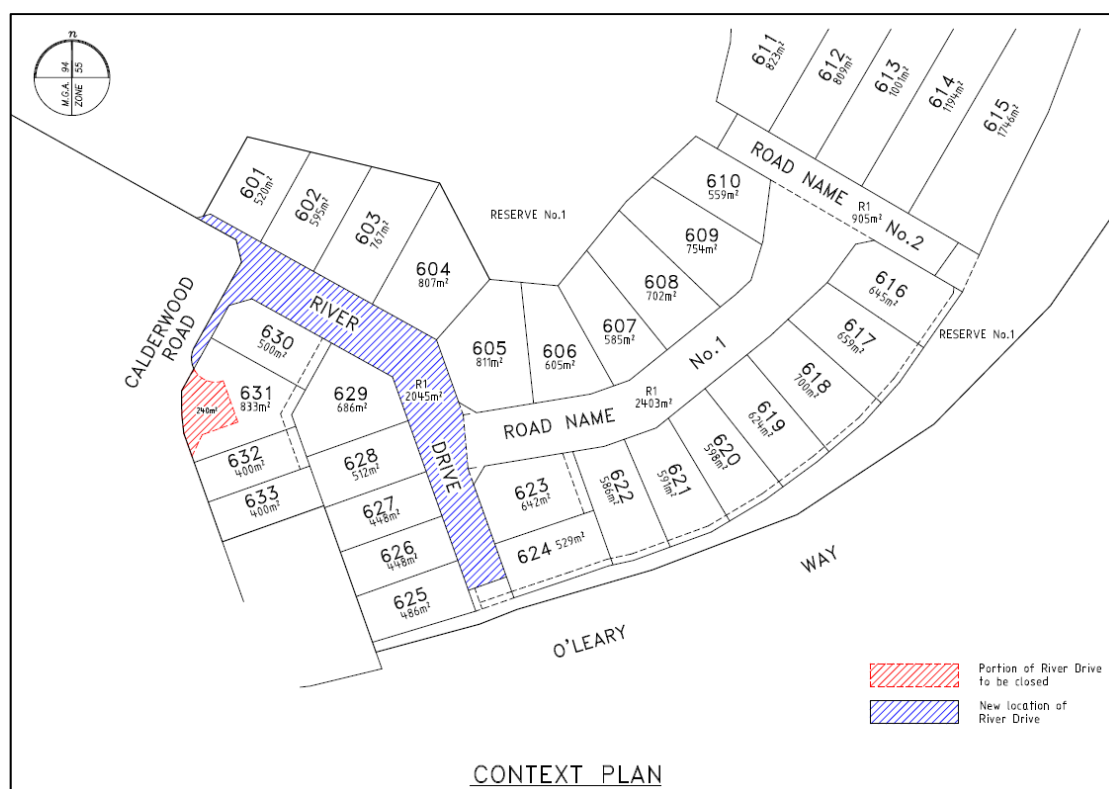
That Council:

- 1. under Schedule 10 clause 3(a) of the Local Government Act 1989, authorises officers to give public notice in local and regional newspapers circulating generally throughout the municipality, of its intention to discontinue the portion of River Drive shown in the Road Closure Plan below seeking public submissions under section 207A of the Local Government Act 1989 on the proposal.*



2. following the completion of the public submission process, receives an officer's report to be presented to Council considering all public submissions received.

The "Context Plan" plan below shows both the old and new positions of River Drive. This report is to consider the discontinuance of the portion of River Drive as shown in the red shaded section below.



Proposal

In accordance with Section 206 and Schedule 10 Clause 3 of the Act, Council advertised its intentions in the regional (Ballarat Courier) newspaper on Saturday 10 February and on Tuesday 13 February 2018 in the local (Moorabool News) and on Council's website inviting public submissions on the proposed portion of road discontinuance being considered under Schedule 10 Clause 3 of the Act.

At the close of the public submission period of no less than 28 days, being 4.00pm, Tuesday 13 March 2018, no submissions had been received by Council.

This report proposes that Council in accordance with Schedule 10 Clause 3 of the Act now formally resolves that the portion of road R1 on PS702772F of the Stonehill Estate Development be discontinued and advertise this discontinuance in the next available edition of the Victorian Government Gazette.

It is proposed that once the road has been discontinued that the process to register and transfer the title for Road R1 to align with the proposed Stage 6 Plan of subdivision be undertaken with all costs to be met by the developer.

As provided for under Schedule 10 Clause 3(b) of the Act, Council may either sell the land from that road (if it is not Crown Land), transfer the land to the Crown or itself or retain the land. It is proposed that the land be purchased by the developer at market value with all associated costs to be borne by the developer to align with the proposed Stage 6 Plan of Subdivision. The proposed sale of the land to the developer by private treaty is justifiable on the basis that Stonehill Estate Leighton Properties (VIC) Pty Ltd is the only adjoining owner to the land.

Subject to a signed legal agreement between Council and the purchaser of the land, it is also proposed that construction of the land be approved by Council prior to the finalisation of the transfer of title and sale processes.

Policy Implications

The Council Plan 2017-2021 provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership

Context 1A: Our Assets and Infrastructure

The proposal for Council to discontinue a portion of River Road is consistent with the Council Plan 2017-2021.

Financial Implications

The cost of this discontinuance process including advertising costs and of the transfer and registration of title will be met by the developer. There will be no cost to Council in this process. An estimation to the value of this parcel of land once discontinued, based upon market evidence and taking into consideration the size and characteristics of the site, has been determined to be in the range of \$60,000.

Risk & Occupational Health & Safety Issues

There are no perceived risks or occupational health and safety issues related to this proposal.

Communications Strategy

Advertising was undertaken in accordance with section 223 of the Local Government Act 1989 in the regional (Ballarat Courier) newspaper on Saturday 10 February and on Tuesday 13 February 2018 in the local (Moorabool News) and on Council's website inviting public submissions on the proposed portion of road discontinuance being considered under Schedule 10 Clause 3 of the Act.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Michelle Morrow

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

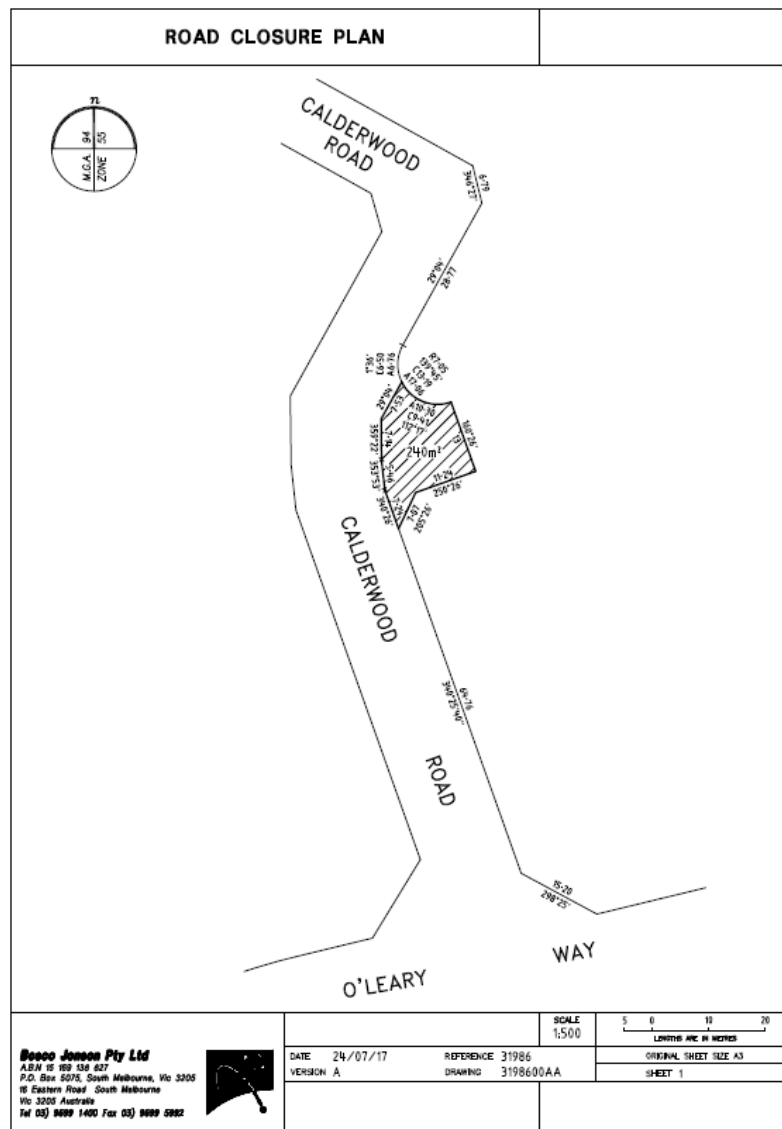
As Council has now complied with the relevant sections of the *Local Government Act 1989*, it is therefore recommended that Council now formally resolve to discontinue this portion of River Drive – Stage 6 of Stonehill Estate Development and advertise this discontinuance in the next available edition of the Victorian Government Gazette.

Resolution:

Crs. Edwards/Bingham

That Council:

- formally resolves under section 206 and schedule 10 clause 3(a) of the Local Government Act 1989 to discontinue the portion of road R1 on PS702772F, River Drive of the Stonehill Estate development as shown on the plan provided;**



2. ***provides notice of the discontinuance of Road R1 on PS702772F in the next available edition of the Victorian Government Gazette; and***
3. ***at the conclusion of the road discontinuance process:***
 - 3.1 ***approves officers to commence the process to register and transfer the title for Road R1 on PS702772F; and***
 - 3.2 ***acting under section 189 of the LGA, resolves that the required statutory procedures be commenced to sell to Stonehill Estate Leighton Properties (VIC) Pty Ltd, for not less than market value, the discontinued parcel of land currently identified on the context plan above as being consolidated into Lot 631 on proposed plan of subdivision PS702773D.***
 - 3.3 ***delegates the preparation of signed legal agreement between Council and the purchaser of the land, to allow for construction of the land be approved prior to the finalisation of the transfer of title and sale processes.***

CARRIED.

Report Authorisation

Authorised by:



Name: Danny Colgan
Title: General Manager Social and Organisational Development
Date: Thursday 17 May 2018

11.3.2 Ballan Men's Shed – Expression of Interest

Introduction

File No.: 147650
 Author: Ian Waugh
 General Manager: Danny Colgan

The purpose of this report is to recommend that the Council enter into a lease agreement with the Ballan Men's Shed Inc. for a use of the Ballan Men's Shed facility.

Background

At the Ordinary Meeting of Council held on the 4 April 2018, the Council resolved to: "invite Expressions of Interest from community groups for the use of the Ballan Men's Shed Facility; and receive a further report at the conclusion of the expression of interest process". The Centre is located between the Ballan Senior Citizens Centre and rear of the Ballan Mechanics Institute Hall.

Expressions of Interest were advertised in local media, on Council's website and social media sites and closed on the 11 May 2018.

Proposal

At the closing date for the receipt of expressions of Interest, one submission was received from Ballan Men's Shed Inc.

Officers have reviewed the submission against the Expression of Interest criteria and determined that it satisfies the assessment criteria.

No	Criteria	Meets criteria
1	Describe your organisation and how you will utilise the Men's Shed space.	Yes
2	The organisation is required to submit documents or evidence that address the below criteria: <ul style="list-style-type: none"> • Detail how the organisation applies all surpluses towards its purpose, prohibits any dividends or profits from being paid to its members, is exempt from paying tax and that the organisation is a legal entity incorporated under appropriate legislation. • Describe how the organisation is financially viable and able to demonstrate good financial management and record keeping practices. • Detail the structure of the committee of management/board/governing body and appropriate governance arrangements including accountability and reporting methods to its members and/or the community and its capacity to maintain appropriate financial records for audit purposes. • Describe how disadvantaged groups can access the service or activity provided by the organisation and what strategies are in place to review and remove any barriers to participation. • Provide a brief sentence stating that the organisation understands and meets its responsibilities in relation to safety and identification and management of risks. 	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>More information required. Officers will</p>

No	Criteria	Meets criteria
	<ul style="list-style-type: none"> • Provide a brief statement describing how the organisation plans to adhere to all relevant Moorabool Shire Council policies and has previously complied with the terms of a lease/license or grant from the Council.+ • The organisation complies with relevant legislation governing its activities and holds any licences or registration certificates required for it to operate 	<p>assist the group to provide more detailed OH&S details prior to the proposed lease being developed.</p> <p>Yes</p> <p>Yes</p>
3	<p>The organisation is required to provide a brief statement addressing each of the dot points below</p> <ul style="list-style-type: none"> • Proposed use of the facility is suitable for the nature of the site and neighbourhood. • The organisation is prepared to maximise utilisation of the facility as requested by Council. • Demand exists for the service or activity to be provided through the facility. • Facility use is consistent with Council's objectives and current Council Plan. • The organisation agrees to provide council with requested information including current and projected opening hours and participant membership numbers. 	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Partially</p>
4	<p>The organisation is required to provide a brief statement addressing each of the dot points below</p> <ul style="list-style-type: none"> • The organisation meets a community need. • The organisation provides equitable access to services primarily to members of the Moorabool community. • The organisation's activities complement Council services. • The organisation offers programs otherwise unavailable to Moorabool residents. • The organisation is accessible to a broad resident base. • The organisation has participation by volunteers. • Use of the facility will increase social engagement and promote health and wellbeing of the Moorabool community. • The service or activity is non-discriminatory. It will be open to all residents who meet clearly stated criteria for participation that are directly related to the nature of the service/activity/geographic catchment area. • The organisation has capacity to plan and attract capital investment to the facility as an asset for the long term benefit of the community as funding becomes available. • The organisation has limited capacity to generate revenue net of operating costs. 	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>

It is recommended that Council enter into a lease agreement with the Ballan Men's Shed group for management and operation of the facility.

The lease agreement will specify the responsibilities of both parties including:

- The term of the agreement (proposed to be an initial period of 3 years with an possible further term of 2 years to be exercised by Council)

- Peppercorn rental, payable on request;
- Full payment of outgoings/utilities by the Ballan Men's Shed Inc.;
- Content and Public Liability Insurance held by the Ballan Men's Shed Inc.;
- Responsibility for all routine building maintenance;
- Council responsible for capital improvements or replacements; and
- Reporting requirements.

The Ballan Men's shed facility and its location is contained in **Attachment 11.3.2.**

Policy Implications

The Council Plan 2017-2021 provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership

Context 1A: Our Assets and Infrastructure

Strategic Objective 4: Improving Social Outcomes

Context 4A: Health and Well being

Context 4B: Community Connectedness and Capacity

The recommendation of this report is consistent with the Council Plan 2017 – 2021.

Financial Implications

It is proposed that the lease with the Ballan Men's Shed be at a peppercorn rental plus all outgoings.

The draft 2018/2019 Council budget contains a new initiative for the Ballan Men's shed of \$8,000 to assist in the operational/running costs of the facility.

Council as the owner of the facility holds building insurance for the facility. The Ballan Men's Shed group will be required to hold insurances for contents and public liability and be responsible for all routine maintenance on the facility.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Governance	Suitable agreement required to outline roles and responsibilities of Council and the user groups in the management of the Shed Property.	Medium	Ensure suitable agreement is put in place to protect both parties to the agreement.
OHS	Resources required to ensure adherence to	High	Ensure agreement includes responsibility for liability, appropriate insurance coverage and

Risk Identifier	Detail of Risk	Risk Rating	Control/s
	safety procedures and requirements.		First Aid training and appropriate instruction and supervision in the use of equipment.
Asset management	Ongoing maintenance of equipment.	High	Include responsibility for asset management as part of any agreement.
Use of electrical and other equipment	Possibility of injury to users of the Men's Shed Facility	Medium	Development and application of safe work procedures Regular maintenance of equipment Obligation under the proposed licence agreement for the group to meet its responsibilities under the Occupational Health and Safety and other relevant Acts

Communications and Consultation Strategy

Expressions of Interest were advertised in local media, on Councils Web site and social media sites and closed on the 11 May 2018. The Ballan Men's Shed group will be advising in writing of the decision of the Council.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Ian Waugh

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Ballan Men's Shed Inc., have submitted an expression of interest to lease the Ballan Men's Shed Facility, situated between the Ballan Senior Citizens Centre and rear of the Ballan Mechanics Institute Hall.

It is proposed that the council enter into a lease agreement on a peppercorn rental plus outgoings with Ballan Men's Shed Inc. for an initial period of three years with a possible further term of 2 years to be exercised by Council.

Resolution:

Crs. Toohey/Keogh

That Council enter into a lease agreement with Ballan Men's Shed Inc. with the following conditions:

- 1. the term of the agreement be for an initial period of three years with a possible further term of two years to be exercised by Council;***
- 2. peppercorn rental payable on request;***
- 3. all outgoings payable by Ballan Men's Shed Inc.;***
- 4. contents and Public Liability Insurance to be held by the Ballan Men's Shed Inc.***

CARRIED.

Report Authorisation:

Authorised by: 

Name: Danny Colgan
Title: General Manager Social & Organisational
Date: Thursday 17 May 2018

ADJOURNMENT OF MEETING – 8.44 pm**Crs. Edwards / Dudzik**

*That the meeting now stand adjourned
for a period of 10 minutes.*

CARRIED.**RESUMPTION OF MEETING – 8.54 pm****Crs. Sullivan / Toohey**

That the meeting now be resumed.

CARRIED.**11.3.3 Ballan Recreation Reserve Master Plan****Introduction**

File No.: 10/03/001
Author: Ian Waugh
General Manager: Danny Colgan

The purpose of this report is to recommend that the Council adopt the Ballan Recreation Reserve Master Plan.

Background

The preparation of the Ballan Recreation Reserve Master Plan (the plan) is an action in the Council Plan 2017-2021 within the strategic objective of 'Improving Social Outcomes' under 'Health & Wellbeing'. The plan has been developed in partnership with the Ballan Recreation Reserve Committee of Management and Sport and Recreation Victoria (SRV). Insight Leisure Planning group were appointed to assist with the preparation of the master plan.

The draft Ballan Recreation Reserve Master Plan was presented at the Ordinary Meeting of Council held on the 4 April 2018 where the Council resolved to: "endorse the draft Ballan Recreation Reserve Master Plan for the purposes of public exhibition for a period of four weeks; and receive a further report at the conclusion of the exhibition period for consideration of feedback and finalisation of the Ballan Recreation Reserve Master Plan".

The plan provides strategic direction for the future development and investment at the reserve over the next 10 years and identifies potential longer term uses of the reserve to serve the community. The plan provides rationale for the recommendations based on a needs assessment at the reserve to provide justification for future developments. The plan is contained in **Attachment 11.3.3a.**

The priorities outlined within the plan are provided with an implementation plan for the short, medium and long term development of the reserve. The priorities are key components within the reserve which have been identified by the user groups to assist with club sustainability in the short-medium term, whilst also having a vision for future uses of the reserve in the broader context of recreation facilities within the Ballan community.

The plan provides guidance and recommendations for future strategic financial planning by Council to leverage the required funds, and direction for the Committee of Management and user groups with regards to fundraising initiatives.

The role that Council assumes at the reserve, given the status of the land being Department of Environment, Land, Water & Planning (DELWP) owned and managed will be explored through engagement with DELWP and the Reserve Committee of Management as delegated representatives of the Reserve user groups.

The plan captures and integrates relevant strategy and policy documents across Council including previous reserve master plans, Recreation & Leisure Strategy 2015-2021, Recreation Reserve Management Framework, Sport Facility Demand Analysis, Ballan Strategic Directions and the Community Infrastructure Framework. Strategic documents from peak sporting bodies such as the AFL Goldfields Regional Strategy have also been considered to ensure alignment with priorities.

The plan has been developed in consultation with the Ballan Recreation Reserve Committee of Management and user groups, Sport & Recreation Victoria (SRV), the Department of Environment, Land, Water and Planning (DELWP), local and state sporting bodies and the Ballan community.

As part of the consultation conducted in accordance with Council's Community Engagement Framework, the master plan has been developed through:

- Site meetings with the Committee of Management and reserve user groups
- Community Survey (155 submissions)
- Consultation with sport governing bodies
- Preliminary Site Analysis document
- Preliminary Directions document
- Draft master plan
- Public Exhibition of draft master plan
- Community Consultation at Ballan Football Netball Club (BFNC) home game

A strong theme in the feedback on the draft master plan is the desire to retain the skate park facilities for young people to access in Ballan. The feedback suggests a strategy for replacement of the skate park facilities within Ballan should be developed before it is moved. A summary of the submissions received is contained in **Attachment 11.3.3b**.

The Ballan Recreation Reserve Parents and Friends Group have recently received funding via the Stronger Communities Programme to supplement their own fundraising initiatives for a project to remove the existing playground, and install a new playground at the reserve.

The new playground is identified within the master plan to be located on the site of the current skate park and as such needs to be addressed appropriately.

Proposal

It is proposed that the Council adopt the Ballan Recreation Reserve Master Plan.

It is also proposed that Council endorse further investigative works relating to skate park facilities within Ballan as follows:

- Conduct a condition assessment of the current skate park facility at the Ballan Recreation Reserve, including the suitability of its components to potentially be re-located to an alternate site
- A working group be established, and a community consultation plan developed and implemented, to identify potential location and design options for skate park facilities within Ballan
- Explore funding options to facilitate the removal of the existing skate park from the reserve in alignment with the master plan, and develop new skate facilities within Ballan
- Provide a further report to Council as an outcome of the skate park assessment and community consultation on the potential future location, design and funding opportunities for a skate park within Ballan
- Council officers work with the Ballan Recreation Reserve Committee of Management and Parents & Friends Group regarding installing the new playground at the site of the current playground, with the longer term view to re-locate the playground in accordance with the plan recommendation once the proposed location, design and funding for the skate park have been resolved .

Policy Implications

The 2017– 2021 Council Plan provides as follows:

Strategic objective 4 Improving social outcomes

Context 4a Health and Wellbeing

The Ballan Recreation Reserve Master Plan is consistent with the 2017-2021 Council Plan.

Financial Implications

Council's 2017/18 adopted budget includes an allocation of \$50,000 for the project.

The master plan has identified the need for significant financial investment in infrastructure at the reserve over the coming 10 years. These priorities have been recommended as either short term (1-2 years), medium term (3-5 years), long term (5-10 years) or future directions (10+ years) outcomes and cost estimates have been provided against each priority item.

External funding opportunities through Sport and Recreation Victoria (SRV) grant programs have also been identified as potential sources to leverage funds against to help deliver identified projects. A funding application through SRV has recently been submitted to the Country Football Netball Program

(CFNP) in alignment with the short term priorities identified within the master plan for the netball/tennis courts resurfacing and netball courts lighting.

A strategic approach towards project funding will be required to implement the priorities outlined in the master plan. The priority projects and costings will need to be considered in Council's Strategic Financial Plan and Capital Improvement Program to allow for external funding applications to be prepared and funding contributions to be sourced from the reserve committee of management, user groups and the community.

There will be financial implications relating to the provision of skate park facilities within Ballan as the existing skate park facilities are identified to be relocated in the master plan. Community consultation feedback suggests that skate park facilities are required within the Ballan community.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Needs	Sustainability of existing reserve user groups in the short-medium term if key infrastructure improvements are not completed to create a more appealing and user friendly venue	High	Council to develop and adopt a master plan for the reserve with priorities outlined that will address these issues and provide strategic direction to meet the communities long term needs for the reserve
Community Needs	Removal of skate park facilities at the Ballan Recreation Reserve before providing new skate park facilities for the community may cause public dissatisfaction and a shortage of recreation facilities for youth in the community	High	Conduct an assessment of the current skate park facilities and receive advice on the suitability of any of its components to be reinstated at an alternate site. Consult with the community regarding potential new skate park locations and designs. Work with the Parents & Friends Group regarding installation of the new playground in the location of the current playground whilst the skate park assessment, location, design and funding is worked through.
Financial	Funding required to implement any of the infrastructure priorities outlined within the master plan	High	Financial resources will need to be allocated within Council's Strategic Financial Plan to allow for grant applications to be made to provide the external funding required to deliver such projects
Financial	Funding required to plan and develop new skate park facilities within Ballan to replace the current facilities which are identified to be removed within the master plan	High	Funding opportunities to be explored for provision of skate facilities in Ballan. Financial resources will need to be allocated within Council's Strategic Financial Plan to allow for grant applications to be made to provide the external funding required to deliver this project.

Communications and Consultation Strategy

The following community engagement activities have been undertaken, in accordance with the Council's Community Engagement Policy and Framework:

Level of Engagement	Stakeholder	Activities	Outcome
Collaborate	Reserve Committee of Management and Sport & Recreation Victoria	Establishment of the Project Control Group (PCG) to guide delivery of the master plan project	PCG was established and has provided input and guidance in the development of the master plan
Consult	Community members	Community survey open to be completed via the 'Have Your Say Moorabool' online community engagement portal	155 surveys completed with results informing the master plan
Consult	Reserve Committee of Management and user groups	Onsite meetings with each reserve user group to discuss their current usage and issues	Meeting outcomes summarised and form part of the site analysis and final master plan
Consult	Council service units	Council staff workshop held onsite	Feedback from various service units compiled to form part of the site analysis and master plan
Consult	Sporting associations and peak bodies	Phone interviews conducted	Understanding of the local and regional plans and priorities for each respective sport played at the reserve and where the reserve and clubs sits within this to inform the master plan
Consult	Public exhibition of draft master plan	Draft master plan publically available for a period of four (4) weeks for comment via the 'Have Your Say Moorabool' online community engagement portal	12 submissions were received for consideration during the public exhibition period
Consult	Community consultation at the Ballan Football Netball Club (BFNC) home game at the reserve on Saturday 28 April	Copies of the draft master plan, print outs of the short, medium, long and future direction priorities were on display, and the consultant engaged with community members in discussion regarding the plans	Broader community understanding of the master plan priorities. Overall there was positive feedback received, and key themes from the consultation were documented by the consultant

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Ian Waugh

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Ballan Recreation Reserve Master Plan provides a framework and strategic approach for the future provision, development and usage of the reserve to meet the long term needs of all users and the community. The plan has been developed in partnership with the reserve Committee of Management, user groups and broader community via the strong response to the community survey, the four-week public exhibition period of the draft plan and the consultation at the Ballan Football Netball Club home game at the reserve. The feedback received has informed the final master plan for Council adoption.

Recommendation:

That the Council:

- 1. Adopts the Ballan Recreation Reserve Master Plan.**
- 2. Approves the establishment of a working group to facilitate community consultation regarding potential skate park facility locations, design and funding opportunities for the Ballan community.**
- 3. Work with the Parents and Friends Group regarding the installation of the new playground at its existing location.**

Resolution:

Crs. Dudzik/Bingham

That the Council:

- 1. Endorses the Ballan Recreation Reserve Master Plan.***
- 2. Approves the establishment of a working group to facilitate community consultation regarding potential skate park facility locations, design and funding opportunities for the Ballan community.***
- 3. Work with the Parents and Friends Group regarding the installation of the new playground at its existing location.***

4. ***Resolves that the Skate Park not be removed until an alternative location has been identified.***

CARRIED.

Report Authorisation:

Authorised by: 

Name: Danny Colgan
Title: General Manager Social & Organisational Development
Date: Tuesday 29 May 2018

11.3.4 Final Report - Indoor Recreation Facilities Feasibility Study

Introduction

File No.: 17/02/002
Author: Ian Waugh
General Manager: Danny Colgan

The purpose of this report is to recommend that the Council endorse the Indoor Recreation Facilities Feasibility Study report.

Background

The preparation of the Indoor Recreation Facilities Feasibility Study report (the report) is an action in the Council Plan 2017-2021 within the strategic objective of 'Improving Social Outcomes' under 'Health & Wellbeing'. The report has been prepared through input from Sport and Recreation Victoria and community engagement. @Leisure Planners were appointed to assist with the preparation of the report.

The draft Indoor Recreation Facilities Feasibility Study was presented to the Ordinary Meeting of Council held on the 4 April 2018 where the Council resolved to; "endorse the Indoor Recreation Facilities Feasibility Study draft report for the purpose of public exhibition for a period of four weeks; and receive a further report at the conclusion of the exhibition period for consideration of feedback and finalisation of the Indoor Recreation Facilities Feasibility Study".

The report determines the future needs for indoor recreation facilities in the Shire. The study involves an integrated planning process to achieve a comprehensive strategic plan for the provision, proposed location(s) and development of indoor sport and recreation facilities. The project provides a strategic approach for decision making on future facility provision to ensure that facilities remain viable and meet community needs into the future. The Indoor Recreation Facilities Feasibility Study report is contained in **Attachment 11.3.4a**.

The report provides an analysis of present and future indoor recreation facility needs which compares costs and benefits associated with the development of additional indoor facility space across the municipality together with the sourcing of potential external funding. The study outlines how Council could best provide and facilitate access to indoor courts in the future to provide increased participation and growth opportunities in indoor court related sports for the community.

Following this analysis, the projected future population and demographic changes that will impact on the provision of indoor facilities have been considered and assisted in identifying the amount and type of space required to meet future demand. This assessment has recommended that to meet the future needs of the community for access to indoor recreation space that an additional four (4) netball compliant indoor courts at a centralised venue is required in the short term (2-5 years) to cater for sports including basketball, netball, badminton, volleyball and futsal as well as other identified indoor sports and activities. This assumes that the other smaller indoor court venues remain available for training, school use and overflow.

Following site option assessments, the preferred location for this development is the Council owned Taverner Street site in Maddingley. The indicative development costs for the four (4) court facility based on the preliminary concepts plans at the preferred site is \$13.1 million. A staged two (2) court initial option was also provided for consideration at \$9.2 million, however this is not the preferred outcome.

The capital and ongoing operational costs of the proposed facility need to be approached in a strategic manner within the Council Strategic Financial Plan and align with the Community Infrastructure Planning Principles. The capital and base operational cost models are provided within the report based on the recommended direct Council management model. Costings are provided for both a four court and two court facility, with operating forecasts based on current court hire fees which are viewed as unsustainable, as well as a proposed higher court hire fee in line with industry standards for a new facility.

The report has been developed following consultation with the local and state sporting associations and governing bodies, as well as Sport and Recreation Victoria (SRV) and the local community.

Proposal

It is proposed that the Council endorse the Indoor Recreation Facilities Feasibility Study report.

Following the Ordinary Meeting of Council held on the 4 April 2018, the draft report was placed on public exhibition for a period of four (4) weeks closing on Wednesday 2 May 2018.

Submissions were requested under the following categories relating to the draft feasibility study:

- Preferred Location- Taverner Street site
- Facility Design- i.e. number of courts, surface, other features
- Sports that should be catered for
- Future of Bacchus Marsh Leisure Centre
- Co-location with proposed Indoor Aquatic Centre
- Staging options
- Timing of Construction
- Other comments

The consultation followed the initial community survey which gained 183 responses, and interviews with local and state sporting associations and governing bodies. During the exhibition of the draft study report, there were nine (9) submissions received for consideration.

The key themes identified include:

- Support for the Taverner Street site as the location for the facility
- Strong support for a minimum of four courts to be built at the facility
- Support for the retention of the Bacchus Marsh Leisure Centre for training
- General agreement with co-location with a proposed indoor aquatic centre

- Should be a short term priority given the current demand for space, more outdoor lit netball courts mentioned as an alternative in the meantime to support participation

A summary of the submissions received under each category, and the officer responses to these submissions are contained in **Attachment 11.3.4b**.

The report has a strong strategic link with the 'Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre' report which is also being presented for adoption by Council. The Taverner Street site has been identified to strategically co-locate the proposed indoor recreation facility with the proposed indoor aquatic centre. This has been represented in the preliminary concept plans for the site which includes staging options for both the indoor sports facility and the indoor aquatic centre, as well as the ability for future expansion to meet growth demand.

Policy Implications

The 2017– 2021 Council Plan provides as follows:

Strategic Objective 4: Improving social outcomes

Context 4A: Health and Wellbeing

The Indoor Recreation Facilities Feasibility Study report is consistent with the 2017-2021 Council Plan.

Financial Implications

Council's 2017/18 adopted budget included an allocation of \$15,000 to prepare the feasibility study. The Department of Health and Human Services (DHHS) have committed \$30,000 from the 2017-18 Community Sports Infrastructure Fund (CSIF) Planning program.

The recommendations within the report require significant financial investments into the design and construction of the indoor recreation facility. The strategic plan to co-locate the indoor recreation facility with the indoor aquatic centre, and the staging options proposed, will assist with cost efficiencies in the long term however this does not diminish the significant funding required with a cost estimate of the four court indoor facility being \$13.1 million.

The Council's Strategic Financial Plan for the next ten years make provision for the following amounts for the Indoor Recreation Facility - \$250,000 (design) in 2019/2020, \$4.5m for construction over two years (2020/2021-2021/2022). A further \$250,000 for design in 2024/2025 and \$2.5m for construction in 2025/2026. In total, provision of \$7.5m is made in the Council's Strategic Financial Plan spread over the next 7-8 years.

A strategic approach towards project funding will be required to implement these recommendations. The costings will need to be considered in Council's Strategic Financial Plan against the other competing recreation priorities for the community. It is likely that multiple external funding sources over multiple stages will be required to deliver the project. The identified operating costs within the report also need to be considered as part of Council's capacity to fund such facilities on an ongoing basis.

The importance of the Community Infrastructure Planning principles and having the population catchment to ensure the viability of operating such a facility is critical in the decision making process.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Needs	Lack of access to sufficient indoor court space will restrict participation opportunities for the community and limit any growth opportunities for the existing indoor sports	Medium-High	Council to develop and adopt a feasibility study relating to the provision of indoor courts in the Shire to clearly outline a strategic direction to meet the communities long term needs for access to such indoor facilities
Financial	Funding required for the design and construction of the indoor recreation facility, as well as the ongoing operational costs associated with the facility	High	Proposed colocation of indoor recreation facility with the indoor aquatic centre at the Tavern St site will deliver cost efficiencies. Financial resources will need to be allocated within Council's Strategic Financial Plan for (staged) construction on the site. Operating model to be approved to run the facility in the most cost efficient manner.

Communications and Consultation Strategy

The following community engagement activities have been undertaken, in accordance with the Council's Community Engagement Policy and Framework:

Level of Engagement	Stakeholder	Activities	Outcome
Inform	General Community	Press release and flyer	They were distributed via Council's webpage, social media platforms, local newspapers and radio, at Customer Service desks and at the outdoor pools
Collaborate	Council service units and Sport and Recreation Victoria (SRV)	Establishment of the Project Control Group (PCG) to guide delivery of the project	PCG was established and has provided input and guidance in the development of the report

Level of Engagement	Stakeholder	Activities	Outcome
Consult	Community members	Community survey open to be completed via the 'Have Your Say Moorabool' online community engagement portal	183 surveys completed with results informing the draft report
Consult	Community members	Draft report on public exhibition for a period of four (4) weeks for comment via the 'Have Your Say Moorabool' online community engagement portal	9 submissions were received for consideration during the public exhibition period
Consult	Local and state sporting association	Telephone interviews	Information gathered from each respective association regarding their current usage and issues, as well as future needs and priorities to inform the report
Consult	Local schools	Telephone interviews	Information gathered on existing facilities and their usage, as well as future public access and plans to inform the report

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Ian Waugh

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Indoor Recreation Facilities Feasibility Study report has reviewed the Shire's existing provision of indoor recreation facilities, and provided an analysis to provide a strategic approach for future provision and development of indoor facilities. The recommendation is that a four court indoor recreation facility be co-located with the future indoor aquatic centre at the Council owned Taverner Street site in Maddingley. Staging options have been provided to allow for longer term strategic financial planning and allow for progressive development and expansion of facilities onsite as the population and demand grows.

The report has been developed following consultation with the local and state sporting associations and a strong community response via the community survey and public exhibition period. The final feasibility study has now been developed for Council adoption.

Resolution:

Crs. Dudzik/Bingham

That the Council:

1. ***Endorses the Indoor Recreation Facilities Feasibility Study Report.***
2. ***Refers the findings of the report to the Council's Strategic Financial Plan and Capital Improvement Program.***

CARRIED.

Report Authorisation:

Authorised by:



Name:

Danny Colgan

Title:

General Manager Social & Organisational Development

Date:

Thursday 17 May 2018

11.3.5 Final Report - Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre

Introduction

File No.: 17/02/011
Author: Ian Waugh
General Manager: Danny Colgan

The purpose of this report is to recommend that the Council endorse the final report on the Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre.

Background

The preparation of the report on the Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre ('the report') is an action in the Council Plan 2017-2021 within the strategic objective of 'Improving Social Outcomes' under 'Health & Wellbeing'. The report has been prepared through input from Sport and Recreation Victoria and community engagement. @Leisure Planners were appointed to assist with the preparation of the report. The Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre report is contained in **Attachment 11.3.5a**.

In reviewing the feasibility of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre, the report considers and provides recommendations relating to but not limited to:

- Population forecasting, demographics, catchment area and triggers
- Community infrastructure planning principles and provision standards
- Previous report(s) rationale
- Identified potential external funding sources
- Cost implications for Council and residents
- Industry benchmarking
- Colocation opportunities and timing implications

The aim of the report is to help guide Council's long term strategic financial plan by providing decision making parameters. The Indoor Recreation Facilities Feasibility Study also being presented to Council for endorsement needs to be considered given the strategic colocation and staged development recommendation incorporating the indoor aquatic centre; as well as Council's competing recreation needs for the community; and its financial capacity to deliver such projects as part of its Strategic Financial Plan.

The Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre draft report was presented at the Ordinary Meeting of Council held on the 4 April 2018 where the Council resolved: "endorse the Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre draft report for the purpose of public exhibition for a period of four weeks; and receive a further report at the conclusion of the exhibition period for consideration of feedback and finalisation of the Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre report".

Proposal

It is proposed that the Council endorse the Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre report.

Following the Ordinary Meeting of Council held on the 4 April 2018, the draft report was placed on public exhibition for a period of four (4) weeks closing on Wednesday 2 May 2018.

Submissions were requested under the following categories relating to the draft report:

- Preferred Location- Taverner Street site
- Co-location with proposed indoor recreation (courts) facility
- Staging options
- Proposed timing of facility
- Further comments

During the public exhibition period there were six (6) submissions received for consideration.

The key themes identified include:

- Support for the Taverner Street site as the location for the facility
- General agreement with co-location with a proposed indoor recreation (courts) facility given the operational efficiencies
- Some comments regarding it being a standalone facility for better parking
- Indication that there is a need for the indoor aquatic centre in the shorter term than indicated

A summary of the submissions received under each category, and the officer responses to these submissions are provided in **Attachment 11.3.5b**.

The key findings and recommendations within the report include:

- Plans to co-locate a future indoor aquatic centre with an indoor sports facility at the recently Council purchased Taverner Street site in Maddingley based on the potential capital and operational cost efficiencies
- Consideration of staging options for the delivery of both the indoor sport facility (as a first stage) as well as the indoor aquatic centre (as part of future stages)
- The timelines for the development of the proposed Bacchus Marsh indoor aquatic centre be in accordance with Council adopted Community Infrastructure Framework provision principles. The Community Infrastructure Framework sets a minimum population catchment for an indoor aquatic centre at 40,000-50,000 people. Based on current projections this is anticipated to be achieved in 2028 or beyond. This is also consistent with the draft Bacchus Marsh Urban Growth Framework.

Whilst ideally the Council would like to be in a position to construct the proposed facility, the major impediment is financial capacity. The Council's ten year Strategic Financial Plan currently doesn't make any provision for the construction or operation of the proposed Indoor Aquatic Centre.

The Council's capacity to fund the operational costs over a prolonged period, and the impact this will have on the overall Council budget, require careful consideration.

It is imperative that such a facility is economically viable for Council and able to generate the participation and revenue levels required to contain Council costs and sustain operation of the centre into the future. The timing recommendation takes this into account by considering Council's Community Infrastructure Framework and planning principles, its capacity to deliver such facilities given the communities competing recreation priorities as identified in the project advocacy list, as well as having the population catchment to viably fund and operate such a facility from within its Strategic Financial Plan.

Following the public exhibition period and consideration of feedback, the final report is now presented to Council for adoption.

Policy Implications

The 2017– 2021 Council Plan provides as follows:

Strategic Objective 4: Improving social outcomes

Context 4A: Health and Wellbeing

The report as presented in the Council Plan 2017-2021 was incorporated with the 'feasibility study on the construction and location of splash parks', however has been presented as a separate report.

The Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre report is consistent with the 2017-2021 Council Plan.

Financial Implications

Council's 2017/18 adopted budget includes an allocation of \$50,000 to the project.

The Council's ten year Strategic Financial Plan currently doesn't make any provision for the construction or operation of the proposed Indoor Aquatic Centre.

Whilst this report centres on the timing aspect of the proposed facility, it is acknowledged consistent with previous reports completed, there is a significant capital cost required for the construction of an indoor aquatic centre which will require (likely multiple) external funding sources to be achievable. A strategic approach towards project funding will be required to be provided for the community. The timing recommendations made must inform Council's Strategic Financial Plan and consider the competing recreation priorities for the community.

The operating costs associated with such a facility also needs to be considered as part of Council's capacity to fund such a facility as an ongoing expense. Whilst co-locating the indoor aquatic centre with the proposed indoor recreation facility would provide cost efficiencies in terms of upfront capital costs for construction as well as efficiencies with staffing resources, the financial requirement of Council are significant.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Needs	Community response to recommended timing of an indoor aquatic facility	Medium- High	Council to develop and adopt a clear and logical report outlining the rationale and decision making parameters for the timing of the proposed indoor aquatic centre
Financial	Funding required for the construction of an indoor aquatic centre in the long term, as well as the ongoing operational costs associated with such facilities	High	Proposed colocation of an indoor aquatic centre with an indoor recreation facility will provide long term staging options and potential cost efficiencies. Financial resources will need to be allocated within Council's Strategic Financial Plan in line with the timing recommendations

Communications and Consultation Strategy

The following community engagement activities have been undertaken, in accordance with the Council's Community Engagement Policy and Framework:

Level of Engagement	Stakeholder	Activities	Outcome
Inform	General Community	Press release and flyer	They were distributed via Council's webpage, social media platforms, local newspapers and radio, at Customer Service desks and at the outdoor pools
Collaborate	Council service units and Sport and Recreation Victoria (SRV)	Establishment of the Project Control Group (PCG) to guide delivery of the project	PCG was established and has provided input and guidance in the development of the draft report
Consult	Community members	Community survey open to be completed via the 'Have Your Say Moorabool' online	425 surveys completed with results informing the draft report

Level of Engagement	Stakeholder	Activities	Outcome
		community engagement portal	
Consult	Community members	Public exhibition of the draft report for a period of four (4) weeks via the 'Have Your Say Moorabool' online community engagement portal	Six (6) submissions were received for consideration
Consult	Bacchus Marsh Community Consortium	Meeting held for update on the project	Input into the draft report

As part of the consultation as per the project community engagement plan, a community survey was open for a period of two (2) weeks and had an extremely strong response rate with 425 surveys completed. Whilst the survey primarily focused on the provision of splash park facilities, there were also a number of responses relating to the provision of an indoor aquatic centre.

The community had another opportunity to provide input when the draft report was on public exhibition for a period of four (4) weeks. The feedback from this public exhibition period has been considered in finalising the final report being presented for Council adoption.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Ian Waugh

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre report provides a rationale for the timing of the proposed Bacchus Marsh Indoor Aquatic Centre. The report provides findings based on community infrastructure planning principles to ensure that the proposed facility is viable to construct and operate to meet long term community needs.

The proposed co-location of the facility with an indoor recreation facility at the Council owned Taverner Street site in Maddingley provides strategic opportunities for capital cost and operating efficiencies, as well as development staging options over the long term to response to population growth and community needs.

Resolution:

Crs. Bingham/Edwards

That the Council:

1. ***Endorses the Review of the timing of the proposed Bacchus Marsh Indoor Aquatic Centre report.***
2. ***Refers the findings of the report into Council's Strategic Financial Plan as per the timing recommendations.***

CARRIED.

Report Authorisation:

Authorised by: 

Name: Danny Colgan
Title: General Manager Social & Organisational Development
Date: Thursday 15 May 2018

11.3.6 Final Report - Splash Parks Feasibility Study

Introduction

File No.: 17/02/011
Author: Ian Waugh
General Manager: Danny Colgan

The purpose of this report is to recommend that the Council endorse the Splash Parks Feasibility Study report.

Background

The preparation of the Splash Parks Feasibility Study report ('the report') is an action in the Council Plan 2017-2021 within the strategic objective of 'Improving Social Outcomes' under 'Health & Wellbeing'. The report has been developed in consultation with community members and Sport and Recreation Victoria. @Leisure Planners consultancy were appointed to assist with the preparation of the report.

The report provides an integrated planning process to provide recommendations regarding the viability, provision, scale, location(s) and potential development of splash parks within the Shire. The report provides a strategic approach for decision making on future facility provision to ensure that facilities are viable, meet community needs into the future and support the provision of aquatic facilities within the Shire. The report is contained in **Attachment 11.3.6a**.

The key aims of the project included the assessment of the capital and operational costs associated with splash parks, types and scale of splash park facilities, assessment of site options, management requirements and indicative concepts and cost estimates based on the preferred sites selected.

The draft Splash Parks Feasibility Study (draft report) was presented at the Ordinary Meeting of Council held on the 4 April 2018 where the Council resolved to: "endorse the Splash Parks Feasibility Study draft report for the purposes of public exhibition for a period of four weeks; and receive a further report at the conclusion of the exhibition period for consideration of feedback and finalisation of the Splash Parks Feasibility Study'.

Proposal

It is proposed that the Council endorse the Splash Parks Feasibility Study report.

The key findings and recommendations within the report include:

- A plan to provide up to three zero depth splash parks within the Shire in the long term to cater to a district catchment
- Construction and co-location of a splash park at both the existing Bacchus Marsh Outdoor Pool and the existing Ballan Outdoor Pool due to the capital and operational cost efficiencies which could be achieved
- Consideration of a third splash park when Merrimu develops as a residential area

- Allocation of a budget of \$500,000 for the splash park at the Bacchus Marsh Outdoor Pool and \$450,000 for the splash park at the Ballan Outdoor Pool
- Manage and operate the splash parks as part of the seasonal pool operations
- Extending the pool operating season from November to later in March to accommodate splash park patrons

Following the resolution at the Ordinary Meeting of Council held on the 4 April 2018, the draft report was placed on public exhibition for a period of four (4) weeks closing on Wednesday 2 May 2018.

Submissions were requested under the following categories relating to the draft feasibility study:

- Co-location with existing seasonal pools
- The need for splash parks
- Operating hours in alignment with outdoor pool season
- Splash Park components
- Further comments

The consultation follows the initial community survey which gained 183 responses, and interviews with local and state sporting associations and governing bodies. During this period there were nineteen (19) submissions received for consideration.

The key themes identified include:

- Support for colocation with existing outdoor pools
- Most respondents support provision of a splash park
- Concern that the splash park operational hours need to be greater than the outdoor pools operational hours

A summary of the submissions received under each category, and the officer responses to these submissions are contained in **Attachment 11.3.6b**.

The report recommends the construction of a splash park at the existing outdoor pool sites in Bacchus Marsh and Ballan, however further work will be required regarding the operational parameters for such facilities prior to implementation of these recommendations. This primarily relates to the varying operating models identified for the pool sites, and more specifically whether entry fees are charged, or whether it is co-located at the sites but operates outside of the pool fence line and is free of charge for community use.

The options identified include:

- 1) That the splash parks operate at the same daily times as the pools and for the same season length
- 2) That the pools and splash parks open for the same length season (December 1- March 10 approximately) but for extended daily times e.g. two (2) hours longer
- 3) The pool operating season is extended from November 1 to March 31 to include the splash parks, with the current operational hours and similar temperature policy

- 4) Operate the splash parks outside the current pool season (for a period yet to be determined) by providing a removable fence between the pool and splash park. This fence would be removed during 'normal' season to incorporate the splash park into the pool fence line.

Numerous other options are also available, however at this time the exact operating parameters are unable to be identified as there are many factors involved that would ultimately impact on the facility design and operations which need to be fully understood and resolved.

The options identified all have varying advantages and disadvantages in terms of opening hours, staffing implications, facility design (including access to supporting facilities), operating costs, revenue generating and community satisfaction. These operational considerations will need to be resolved as it will impact on how the community access the facilities would need to be addressed prior to the detailed design and construction for such facilities.

Policy Implications

The 2017– 2021 Council Plan provides as follows:

Strategic Objective 4: Improving social outcomes

Context 4A: Health and Wellbeing

This study as presented in the Council Plan 2017-2021 was incorporated with the 'Review of timing of the proposed Bacchus Marsh Indoor Aquatic Centre', however has been presented as a separate report.

The Splash Parks Feasibility Study report is consistent with the 2017-2021 Council Plan.

Financial Implications

Council's 2017/18 adopted budget includes an allocation of \$50,000 to the project.

The report proposes financial investment into the construction of the two identified splash parks within the next five (5) years. The cost estimates indicate an investment of \$500,000 within the next two (2) years for the splash park development at the Bacchus Marsh Outdoor Pool, and a further investment of \$450,000 within five (5) years at the Ballan Outdoor Pool.

The Council's ten year Strategic Financial Plan currently does not make any provision for the construction or operation of the proposed Splash Parks.

A strategic approach towards project funding will be required to implement these recommendations. The costings will need to be considered in Council's Strategic Financial Plan and Capital Improvement Program against the competing recreation priorities for the community, and external funding opportunities identified.

The operating costs for the facilities will vary depending on the preferred operating model selected prior to the detailed design of the splash parks. Various operating costs have been identified within the report to be considered when assessing Council's capacity to fund such facilities on an ongoing basis. Whilst co-locating these facilities at the existing outdoor pools

will provide cost efficiencies in terms of upfront capital cost for construction as well as efficiencies with staffing resources, the financial impact of the proposed operation models such as extension of the outdoor pool season, and Council's capability to staff the facilities accordingly, needs to be considered prior to construction.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Needs	Inadequate access to aquatic facilities in the short term	Low-Medium	Council to develop and adopt a feasibility study relating to splash parks to clearly outline their viability and provide a strategic direction to meet the communities long term needs for such facilities
Financial	Funding required for the construction of the splash parks, as well as the ongoing operational costs associated with such facilities	Medium	Proposed colocation of splash parks within the existing outdoor pool sites will deliver cost efficiencies. Financial resources will need to be allocated within Council's Strategic Financial Plan for construction and operating models approved to run the facilities in the most cost efficient manner.

Communications and Consultation Strategy

The following community engagement activities have been undertaken, in accordance with the Council's Community Engagement Policy and Framework:

Level of Engagement	Stakeholder	Activities	Outcome
Inform	General Community	Press release and flyer	They were distributed via Council's webpage, social media platforms, local newspapers and radio, at Customer Service desks and at the outdoor pools
Collaborate	Council service units and Sport and Recreation Victoria (SRV)	Establishment of the Project Control Group (PCG) to guide delivery of the project	PCG was established and has provided input and guidance in the project

Level of Engagement	Stakeholder	Activities	Outcome
			development of the report
Consult	Community members	Community survey open to be completed via the 'Have Your Say Moorabool' online community engagement portal	425 surveys completed with results informing the report
Consult	Community members	Draft report on public exhibition for a period of four (4) weeks via the 'Have Your Say Moorabool' online community engagement tool	19 submissions received during this period
Consult	Service providers and other LGAs	Telephone interviews with splash park providers and other LGAs who already have splash parks operating	Information on splash park requirements, capital and operating costs, issues and general feedback collated to inform the report
Consult	Bacchus Marsh Community Consortium	Meeting held for update on the project	Discussion provided input into the report

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Ian Waugh

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Splash Parks Feasibility Study report provides an analysis of the viability of the construction and location of splash parks across the municipality into the future. The report has been informed through a strong community

response to the community survey and public exhibition of the draft report; assessment of industry standards, best practice and benchmarking.

The recommendation is that three zero depth splash parks be developed within the Shire in the long term to cater for a district catchment. The first two splash parks to be developed should be co-located at the existing outdoor pool sites in Bacchus Marsh (within 2 years) and in Ballan (within 5 years), with the third splash park to be considered for Merrimu if its population grows to support such a facility.

Resolution:

Crs. Dudzik/Bingham

That the Council:

- 1. Endorses the Splash Parks Feasibility Study.***
- 2. Refers the findings of the report to Council's Strategic Financial Plan and Capital Improvement Program.***

CARRIED.

Report Authorisation:

Authorised by: 

Name: Danny Colgan
Title: General Manager Social & Organisational Development
Date: Thursday 31 May 2018

11.3.7 Victorian Government Community Sports Infrastructure Fund- Minor Facilities 2019-2020

File No.: 02/14/001(1)
Author: Ian Waugh
General Manager: Danny Colgan

Introduction

The purpose of the report is to recommend that the Council endorse the grant applications for the Bacchus Marsh Racecourse & Recreation Reserve (BMRRR) Stage 1A Pavilion, Elaine Recreation Reserve Irrigation and Bald Hill Activation Plan projects for submission for funding under the Victorian Government 2019-20 Community Sports Infrastructure Fund (CSIF).

Background

The Community Sports Infrastructure Fund (CSIF) provides grants for planning, building new, and improving existing facilities where communities conduct, organise and participate in sport and recreation. Program categories identified for applications include Major Facilities, Minor Facilities and Planning.

The Major Facilities category aims to develop or upgrade sub-regional and regional sport and active recreation facilities. Councils may apply for up to \$800,000 (excluding GST), with a total project cost over \$500,000. The funding ratio for this category is SRV \$1: \$1 Local.

The Minor Facilities category aims to assist community sport and recreation groups, working in partnership with local government, to develop or upgrade community sport and active recreation facilities. Councils may apply for up to the maximum grant amount of \$250,000 (excluding GST) for up to two projects. The funding ratio for this category is SRV \$2: \$1 Local.

The Planning category focuses on recreation planning or facility feasibility in one municipality. Councils may submit one application only under this category and the funding ratio is SRV \$2: \$1 Local.

Only local Councils are able to submit applications to this funding program. The 'local' funding contributions required under each category can comprise of both Council and club cash and in-kind contributions. Funding models are encouraged that demonstrate stakeholder commitment to the project.

All sporting clubs within the municipality were given the opportunity to register their interest for the Minor Facilities category via an Expression of Interest (EOI) process. Correspondence was circulated to the clubs in the Shire notifying them of the program and requesting Expressions of Interest to be submitted by 11 May 2018. Clubs were also asked to provide Expressions of Interest for the Female Friendly Facilities Funding Program which closes on 23 July 2018. The outcomes of this EOI process will be the subject of a report to the July 2018 Ordinary Meeting of Council.

Council officers received one (1) Expression of Interest submission for the Minor Facilities category from the Elaine Cricket Club. A second Expression of Interest was received from the Darley Football Netball Club for the proposed Darley Park Facilities Redevelopment Project, however their submission has been withdrawn. Council staff will continue to work with the club to develop a business case for this project.

In addition to the Minor Facilities category, in accordance with the resolution of the March 2018 Ordinary Meeting of Council, the Bald Hill Activation Plan project will also be seeking Sport and Recreation Victoria funding of \$30,000 from the CSIF Planning category. The Bacchus Marsh Racecourse and Recreation Reserve (BMRRR) Stage 1A Pavilion has been strategically identified as a Council priority project which aligns with the Major Facilities funding program guidelines for consideration. All applications for the 2019-2020 CSIF funding round close on 25 June 2018.

Proposal

It is proposed that the Council endorse the submission of the following projects for funding under the Victorian Government 2019-20 Community Sports Infrastructure Fund program:

- Bacchus Marsh Racecourse & Recreation Reserve Stage 1A Pavilion **(Major Facilities)**
- Elaine Recreation Reserve Irrigation Project **(Minor Facilities)**
- Bald Hill Activation Plan Project **(Planning)**

A summary of the project information is represented below:

Bacchus Marsh Racecourse & Recreation Reserve (BMRRR) Stage 1A Pavilion

Scope: Construction of new pavilion at the BMRRR to support the use of the BMX track and sportsground currently being constructed

Funding Model:	<u>Project Budget:</u>	\$1,873,398
	Moorabool Shire	\$1,073,398
	Required grant funding	\$ 800,000

Plans for the new pavilion have been developed as part of the Stage 1A master plan implementation at the BMRRR. This project aligns with Council's identified priority for delivery of projects in line with the master plan for the BMRRR.

Elaine Recreation Reserve Irrigation Project

Scope: Installation of a bore and irrigation system for the oval at the Elaine Recreation Reserve.

Funding Model:	<u>Project Budget:</u>	\$75,000
	Moorabool Shire	\$21,600
	Elaine Cricket Club	\$ 3,400
	Required grant funding	\$50,000

The Elaine Cricket Club has gained quotes relating to the installation of a bore, pumps and irrigation system for the oval at the reserve which were provided with their EOI submission. Council officers will be required to work with the club to further develop these plans and confirm full project scope and costings in preparation for the grant application. Subject to these further investigations prior to the grant submission deadline, it is recommended that this project be supported for submission given no other Expressions of Interest were submitted from sporting clubs within the Shire.

Bald Hill Activation Plan

Scope: Feasibility Study to investigate potential health and economic benefits of developing Bald Hill for passive recreation.

Funding Model:	<u>Project Budget:</u>	\$60,000
	Moorabool Shire	\$30,000
	Required grant funding	\$30,000

The Bald Hill Activation Plan- Background and Scoping report was presented to Council at the March 2018 Ordinary Meeting of Council with the recommendation to seek external funding partners as identified.

Policy Implications

The 2017– 2021 Council Plan provides as follows:

Strategic Objective 4 Improving social outcomes

Context 4A Health and wellbeing

The proposal to submit applications for potential funding under the Victorian Government Community Sports Infrastructure Fund is consistent with the 2017-2021 Council Plan.

Financial Implications

The proposed council contribution requested towards each project is as follows:

- BMRRR Stage 1A Pavilion	\$1,073,398
- Elaine Recreation Reserve Irrigation Project	\$ 21,600
- Bald Hill Activation Plan project	\$ 30,000

Bacchus Marsh Racecourse & Recreation Reserve Stage 1A Pavilion-

The \$1,073,398 Council contribution is already included as part of the Stage 1A Master Plan implementation:

Pavilion Building Works	\$1,147,501
External Work and Services	\$ 519,897
Contingency	\$ 172,000
Escalation to Tender	\$ 34,000
ESTIMATED TOTAL PROJECT COST	\$1,873,398

The grant submission for \$800,000 is requested to leverage and supplement Council's committed funding.

Elaine Recreation Reserve Irrigation Project- It is required that the \$21,600 Council contribution towards the project funding model is allocated within the 2019-20 Capital Improvement Program (CIP) budget to align with the project funding agreement if the application were to be successful. Council will also require evidence and written confirmation of club funding contributions towards the project before making the submission.

Bald Hill Activation Plan project- The \$30,000 Council contribution towards the project is included as part of the 2018-2019 draft Council budget.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Needs	Current community needs for additional capacity at facilities will not be met if facility improvements are not made	Medium	Strategic planning to ensure that priority projects are identified and included in Council's strategic financial planning and capital improvement program to allow opportunities for leveraging of funds
Financial	Funding required to deliver identified improvements to the facilities	Medium	Planning completed to ensure that projects are identified within Council's strategic financial plans and external grant funding and club contribution can be added to the project funding models.

Communications and Consultation Strategy

The outcomes of this report will be communicated to all clubs who submitted expressions of interest.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Ian Waugh

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Resolution:

Crs. Dudzik/Bingham

That Council endorse the submission of the following projects for funding under the Victorian Government Community Sports Infrastructure Fund 2019-20:

- ***Bacchus Marsh Racecourse & Recreation Reserve Stage 1A Pavilion- Major Facilities (\$1,073,398 Council contribution towards project)***
- ***Elaine Recreation Reserve Irrigation Project- Minor Facilities (\$21,600 Council contribution towards project)***
- ***Bald Hill Activation Plan project- Planning (\$30,000 Council contribution towards project).***

CARRIED.

Report Authorisation

Authorised by: 

Name: Danny Colgan
Title: General Manager Social & Organisational Development
Date: Thursday 17 May, 2018

Cr. Keogh declared an Indirect Conflict of Interest (section 78B) in relation to Item 11.3.8 – Community Grants Program Round 1, 2018.

Cr. Keogh adjourned from the meeting at 9.39 pm and did not participate in voting on the Item.

11.3.8 Community Grants Program Round 1, 2018

File No.: 06/03/004
Author: Tania Barry
General Manager: Danny Colgan

Background

The purpose of this report is to present the Council with an assessment of applications received for the *2018 Round 1, Community Grants*.

Community grants totalling \$250,400 are available per annum. *Round 1* of the Community Grants Program opened on March 1 and closed on 6 April 2018 (extended deadline). The submission deadline was extended due to technical issues with the Community Grants submission portal.

At the Ordinary Meeting of Council held on the 4 October 2017, the Council adopted a revised Community Grants Policy incorporating the Community Development Fund, introducing a Sustainability and Environmental Engagement funding stream, a funding round change from February to March and funding round title changes. This is the first round of community grants under the revised policy.

The *2018 Round 1* of Community Grants was the third round where community groups were able to submit their applications online. For the first time, 100 percent of submissions were received online.

Council's Community Grants program enables not for profit community groups to apply for funding under the following five program categories:

- *Community Strengthening Grant*: Community projects, programs and initiatives with a specific focus on connecting communities and building community capacity (\$50,000 available per round).
- *Events Grants*: Non-recurrent, seed funding designed to encourage and promote the development of sustainable local events (\$10,000 available per round).
- *Arts and Culture Grants*: Supporting local artists and organisations to use a creative approach for the development of community projects and initiatives (\$10,000 available per round).
- *Community Development Fund Grants*: Supporting community infrastructure projects which significantly impact on community development. (\$100,000 available per annum).
- *Sustainability and Environment Engagement Grants*: Supporting the community in reducing expenditure of gas and electricity, investing in sustainability measures and providing opportunities to raise awareness of environmental issues to the broader community (\$10,400 available per annum).

Community groups and organisations can apply for up to \$5,000 for Community Strengthening Grants and up to \$3,000 for Arts, Events and Sustainability Grants. Groups also need to demonstrate a cash or in-kind contribution toward the cost of their project on a ratio of \$1 for \$1 (Council \$1: Group \$1). Small Community Strengthening projects under \$1,000 are not required to demonstrate a contribution. Community group and organisation requirements for the Community Development Fund are tabled below;

Funding Thresholds	Requirements
\$5,001 - \$25,000	<ul style="list-style-type: none"> • 3 written quotes • Project plan • Minimum 1:1 matching funds
\$25,001 - \$50,000	<ul style="list-style-type: none"> • 3 quotes • In-kind ratio maximum 50% • 1 letter of support • Project plan • Minimum 1:1 matching funds • Other funding sources identified
\$50,001- \$75,000	<ul style="list-style-type: none"> • 3 written quotes • In-kind ratio maximum 30% • 2 letters of support • Masterplan • Design drawings • Project plan • Minimum 1:1 matching funds • Other funding sources identified
\$75,001, \$100,000	<ul style="list-style-type: none"> • 3 written quotes • In-kind ratio maximum 20% • 3 letters of support • Masterplan • Design drawings • Project plan • Risk management plan • Community consultation plan • Minimum 1:1 matching funds • Other funding sources identified

The categories under the Community Grants program recognise the diverse range of activities that community groups in Moorabool are engaged in and the areas in need of financial support from Council.

The Community Grants Guidelines state that applicant groups must demonstrate the support of the committee responsible for management of the proposed facility/service. This includes demonstrating that proposed projects are consistent with the service or facility's Master Plan, Strategic Plan or Business Plan.

The total amount available for this round of Community Grants is \$180,400.

Policy Assessment Criteria:

- Project Description and why the applicant wants to do the project – 10%
- What will this project achieve? – 20%
- Why is this project needed in your community? – 20%
- Who will be involved in the project? 15%
- How will you carry out your project? (including risk management) – 15%
- Project budget and explanation of how the group arrived at the costs? 20%

Each criterion is assessed out of 10 and weighted according to the criteria percentage. The maximum possible score for any application is 100.

Number of applications and amount requested

In total, 23 applications were received across the three program categories: Community Strengthening (14), Events (3), Arts (2), Development (3) and Sustainability and Environment (1). A total of \$214,986 was requested with \$180,400 available (\$50,000 for Community Strengthening, \$10,000 for Events, \$10,000 for Arts, \$100,000 for Community Development and 10,400 for Sustainability and Environment).

Category	Applications Received	Amount Requested	Amount Recommended	Amount Available
Community Strengthening	14	\$52,486	\$37,830	\$50,000
Events	3	\$8,500	\$2,400	\$10,000
Arts	2	\$3,500	\$3,500	\$10,000
Community Development Fund	3	\$147,500	\$47,500	\$100,000
Sustainability	1	\$3,000	\$3,000	\$10,400
Total	23	\$214,986	\$94,230	\$180,400

Assessment

Assessment of applications was conducted by a panel of council officers and ranked according to the extent to which the application addressed Council's policy assessment criteria.

Proposal

Based on the assessment process and funding criteria, it is proposed that the Council allocates grants for the *2018 Round 1* of Community Grants as follows:

Community Strengthening Grants:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Group Name	Project name	Project Description	Community Grant Amount Requested	Total Project Value	Progressive Total	Policy Score
Djerriwarrh Health Services (DjHS)	Women making it happen	Community walk – challenge gender bias and violence against women	\$4,890.00	\$26,340.00	4,890.00	78.60
Ballan Scouts Hall	Replacement of Storage Facilities	Replace storage facility and replace damaged equipment	\$5,000.00	\$11,504.00	\$9,890.00	77.96
Ballan District and Community House	Upgrade Supper Room	Refurbishment of Supper Room and purchase of new tables and chairs	\$5,000.00	\$13,608.00	\$14,890.00	76.33
Bacchus Marsh Playgroup	Kitchen flooring upgrade	Replace dilapidated floor in the kitchen of the Uniting Church where the playgroup is based	\$1,000.00	\$2,046.00	\$15,890.00	72.46
Bacchus Marsh CFA	Hydrant Trailer	Replace fire hydrant trailer	\$1,700.00	\$3,400.00	\$17,590.00	72.38
Wallace Recreation Reserve Committee of Management	Wallace Reserve Rec	Install kiosk and BBQ at Wallace Rec Reserve.	\$5,000.00	\$10,967.00	\$22,590.00	71.68
Acrofun	Gym equipment	Purchasing required gymnastics mats	\$5,000.00	\$10,000.00	\$27,590.00	71.48
Balliang Hall and Rec Reserve	Public Reserve Safety & Beautification Project	Beautification of reserve	\$3,000.00	\$6,000.00	\$30,590.00	70.70
Van Go	Creative Therapy Cards	Cards for emotional health and well being	\$5,000.00	\$5,000.00	\$35,590.00	70.68

BM Football and Netball Club	Roller Doors for Netball Court	Install roller doors at the netball viewing area.	\$2,240.00	\$4,480.00	\$37,830.00	70.32
Bacchus Marsh U3A	Maths and Science Courses	Purchasing text books and models.	\$3,721.00	\$7,721.00	\$41,551.00	68.83
CWA - The Martians	CWA The Martians - Storage Shelves and Cupboards	Build shelving in CWA for storage	\$3,000.00	\$5,808.00	\$44,551.00	65.97
Gordon Primary School	Community Fair	Hosting a Community Fair	\$5,000.00	\$15,000.00	\$49,551.00	65.35
Elaine Mechanics Hall	Capital Improvements	To purchase a generator, lighting and signage for hall	\$2,935.00	\$5,870.00	\$52,486.00	59.44
Community Strengthening Grant Totals			\$52,486.00	\$127,744.00		

Community Events Grants:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Organisation Name	Project name	Project Description	Community Grant Amount Requested	Total Project Value	Progressive Total	Policy Score
Van Go	Digital Storytelling Booth	Hosting a digital pod for youth	\$2,400.00	\$4,800.00	\$2,400.00	78.23
Springbank Football Netball Club	Spring Family Festival	Hosting a Family Festival at the Wallace Rec Reserve	\$3,000.00	\$6,000.00	\$5,400.00	56.81

Timeline Festival	Timeline Festival	Timeline Festival is an annual historical re-enactment event.	\$3,000.00	\$5,000.00	\$8,400.00	45.42
		Community Event Grant Totals	\$8,400.00	\$15,800.00		

Arts and Culture Grants:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Organisation Name	Project name	Project Description	Community Grant Amount Requested	Total Project Value	Progressive Total	Policy Score
Central Highlands Image Photography Association (CHiPA)	2018/19 Workshops	Funding for equipment and workshop	\$1,500.00	\$16,066.25	\$1,500.00	70.05
Blackwood Progress Association*	The Golden Duke	Salvage and restore a piece of historic mining equipment	\$2,000.00	\$5,000.00	\$3,500.00	70.05
		Community Art Grant Totals	\$3,500.00	\$21,066.25		

*Blackwood Progress Association recommended, however release of funds dependent upon confirmation of land owner approval from DELWP.

Community Development Fund Grants:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Organisation Name	Project name	Project Description	Community Development Fund Grant Amount Requested	Total Project Value	Progressive Total	Policy Score
Ballan Recreation Reserve	Ballan Playground	Replacing the Playground at Ballan Rec Reserve	\$40,000.00	\$80,000.00	\$40,000.00	72.93
Bacchus Marsh Soccer Club	New Soccer Goals	Purchase and storage of new goals	\$7,500.00	\$15,858.18	\$47,500.00	72.17
Ballan District Health & Care - Tor Roxburgh	Op refurbishment Shop	Demolish and rebuild of Ballan Op Shop	\$100,000.00	\$1,422,138.00	\$147,500.00	63.97
Community Development Grant Totals			\$147,500.00	\$1,517,996.18		

Sustainability and Environmental Engagement Grants:

Groups demonstrating a score of 70 or above may be provided with funding if Council so determine.

Organisation Name	Project name	Project Description	Community Grant Amount Requested	Total Project Value	Progressive Total	Policy Score
Moorabool Landcare Network	Update information on	Updating information on land care	\$3,000.00	\$7,500.00	\$3,000.00	71.00
Sustainability and Environment Grant Totals			\$3,000.00	\$7,500.00		

Policy Implications

The 2017 - 2021 Council Plan provides as follows:

Strategic objective 4 **Improving social outcomes**

Context 4b Community connectedness and capacity

The proposed allocation of grants under the 2018 Round 1 Community Grants Program is consistent with the 2017-2021 Council Plan.

Financial Implications

Consistent with the Community Grants Policy and 2017/18 budget allocation, a total of \$180,400 is available for allocation in *Round 1*.

The total grant funding being recommended for allocation this round is therefore \$94,230. It is proposed that a total of \$86,170 be carried over to Round 2, 2018 (August).

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk rating	Control/s
Project timelines	Grant recipients exceeding prescribed timelines	Medium	Terms and conditions agreements required to be signed by grant recipients Scheduled monitoring of projects
Financial	Grant recipients appropriate expenditure of Council funds	Medium	Terms and conditions agreements required to be signed by grant recipients Grant acquittal required upon completion of projects

Community Engagement

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Community Groups	Meetings with applicant groups	Various	March 2018	Applicants groups supported to submit applications

Communications and Consultation Strategy

Applicants for the *2018 Round 1* of Community Grants program have been advised that they will be notified of the outcomes of their grant applications in June 2018.

Community Development Officers will formally notify groups of the outcome of their applications and provide opportunity for feedback to unsuccessful applicant groups.

Feedback will include:

- Advice to applicant groups of the relative strengths and areas for improvement in their application
- Options for alternative funding (if applicable)
- Supporting a group to amend and re-lodge their application in the next appropriate round of the Community Grants program

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

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General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Tania Barry

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Applications received under the *2018 Round 1* of Community Grants are reflective of the diverse range of activities that community groups are engaged in and the areas in need of financial support from Council. In total, 23 applications were received across the three program categories: Community Strengthening (14), Events (4), Arts (2) Development (3) and Sustainability and Environment (1).

Recommendation:

1. That the Council allocates the following grants in the Community Strengthening Grant category.

Organisation Name	Project name	Amount
Djerriwarrh Health Services (DjHS)	Women making it happen	\$4,890.00
Ballan Scouts Hall	Replacement of Storage Facilities	\$5,000.00
Ballan District and Community House	Upgrade Supper Room	\$5,000.00
Bacchus Marsh Playgroup	Kitchen flooring upgrade	\$1,000.00
Bacchus Marsh CFA	Hydrant Trailer	\$1,700.00
Wallace Recreation Reserve Committee of Management	Wallace Rec Reserve	\$5,000.00
Acrofun	Gym equipment	\$5,000.00
Balliang Hall and Rec Reserve	Public Reserve Safety & Beautification Project	\$3,000.00
Van Go – WRISC Family Violence	Creative Therapy Cards	\$5,000.00
BM Football and Netball Club	Roller Doors for Netball Court	\$2,240.00
Total		\$37,830.00

2. That the Council allocates the following grants in the Community Events Grant category

Organisation Name	Project name	Amount
Van Go	Digital Storytelling Booth	\$2,400.00
Total		\$2,400.00

3. That the Council allocates the following grants in the Community Arts and Culture Grant category

<i>Organisation Name</i>	<i>Project name</i>	<i>Amount</i>
Central Highlands Image Photography Association (CHIPA)	2018/19 Workshops	\$1,500.00
Blackwood Progress Association*	The Golden Duke	\$2,000.00
Total		\$3,500.00

4. That the Council allocates the following grants in the Community Development Fund Grant category

Organisation Name	Project name	Amount
Ballan Recreation Reserve	Ballan Playground	\$40,000.00
Bacchus Marsh Soccer Club	New Soccer Goals	\$7,500.00
Total		\$47,500.00

5. That the Council allocates the following grants in the Sustainability and Environmental Engagement Grant category

Organisation Name	Project name	Amount
Moorabool Landcare Network	Update on information	\$3,000.00
Total		\$3,000.00

- 6. That all applicants be notified in writing of the outcome of their application.**
- 7. That Council Staff provide feedback to unsuccessful groups and provide suggestions for alternative funding (if applicable) or how the group may choose to improve and re-develop their application for submission to the next appropriate round of the Community Grants program.**

Resolution:**Crs. Dudzik/Edwards**

1. *That the Council allocates the following grants in the Community Strengthening Grant category.*

Organisation Name	Project name	Amount
Bacchus Marsh University of the 3rd Age U3A	Maths and Science Courses	\$3,721.00
Djerriwarrh Health Services (DjHS)	Women making it happen	\$4,890.00
Ballan Scouts Hall	Replacement of Storage Facilities	\$5,000.00
Ballan District and Community House	Upgrade Supper Room	\$5,000.00
Bacchus Marsh Playgroup	Kitchen flooring upgrade	\$1,000.00
Bacchus Marsh CFA	Hydrant Trailer	\$1,700.00
Wallace Recreation Reserve Committee of Management	Wallace Rec Reserve	\$5,000.00
Acrofun	Gym equipment	\$5,000.00
Balliang Hall and Rec Reserve	Public Reserve Safety & Beautification Project	\$3,000.00
Van Go – WRISC Family Violence	Creative Therapy Cards	\$5,000.00
BM Football and Netball Club	Roller Doors for Netball Court	\$2,240.00
Total		\$41,551.00

2. *That the Council allocates the following grants in the Community Events Grant category*

Organisation Name	Project name	Amount
Van Go	Digital Storytelling Booth	\$2,400.00
Total		\$2,400.00

3. That the Council allocates the following grants in the Community Arts and Culture Grant category

Organisation Name	Project name	Amount
Central Highlands Image Photography Association (CHiPA)	2018/19 Workshops	\$1,500.00
Blackwood Association* Progress	The Golden Duke	\$2,000.00
Total		\$3,500.00

4. That the Council allocates the following grants in the Community Development Fund Grant category

Organisation Name	Project name	Amount
Ballan Recreation Reserve	Ballan Playground	\$40,000.00
Bacchus Marsh Soccer Club	New Soccer Goals	\$7,500.00
Total		\$47,500.00

5. That the Council allocates the following grants in the Sustainability and Environmental Engagement Grant category

Organisation Name	Project name	Amount
Moorabool Landcare Network	Update on information	\$3,000.00
Total		\$3,000.00

6. That all applicants be notified in writing of the outcome of their application.

7. That Council Staff provide feedback to unsuccessful groups and provide suggestions for alternative funding (if applicable) or how the group may choose to improve and re-develop their application for submission to the next appropriate round of the Community Grants program.

8. **Selection panel to be expanded to include the Mayor, Deputy Mayor and one other Councillor (Toohey) for future rounds of grants.**

LOST.

Resolution:

Crs. Sullivan/Toohey

1. **That the Council allocates the following grants in the Community Strengthening Grant category.**

Organisation Name	Project name	Amount
Djerriwarrh Health Services (DjHS)	Women making it happen	\$4,890.00
Ballan Scouts Hall	Replacement of Storage Facilities	\$5,000.00
Ballan District and Community House	Upgrade Supper Room	\$5,000.00
Bacchus Marsh Playgroup	Kitchen flooring upgrade	\$1,000.00
Bacchus Marsh CFA	Hydrant Trailer	\$1,700.00
Wallace Recreation Reserve Committee of Management	Wallace Rec Reserve	\$5,000.00
Acrofun	Gym equipment	\$5,000.00
Balliang Hall and Rec Reserve	Public Reserve Safety & Beautification Project	\$3,000.00
Van Go – WRISC Family Violence	Creative Therapy Cards	\$5,000.00
BM Football and Netball Club	Roller Doors for Netball Court	\$2,240.00
Total		\$37,830.00

2. That the Council allocates the following grants in the Community Events Grant category

Organisation Name	Project name	Amount
Van Go	Digital Storytelling Booth	\$2,400.00
Total		\$2,400.00

3. That the Council allocates the following grants in the Community Arts and Culture Grant category

Organisation Name	Project name	Amount
Central Highlands Image Photography Association (CHIPA)	2018/19 Workshops	\$1,500.00
Blackwood Association* Progress	The Golden Duke	\$2,000.00
Total		\$3,500.00

4. That the Council allocates the following grants in the Community Development Fund Grant category

Organisation Name	Project name	Amount
Ballan Recreation Reserve	Ballan Playground	\$40,000.00
Bacchus Marsh Soccer Club	New Soccer Goals	\$7,500.00
Total		\$47,500.00

5. ***That the Council allocates the following grants in the Sustainability and Environmental Engagement Grant category***

<i>Organisation Name</i>	<i>Project name</i>	<i>Amount</i>
<i>Moorabool Landcare Network</i>	<i>Update on information</i>	<i>\$3,000.00</i>
<i>Total</i>		<i>\$3,000.00</i>

6. ***That all applicants be notified in writing of the outcome of their application.***
7. ***That Council Staff provide feedback to unsuccessful groups and provide suggestions for alternative funding (if applicable) or how the group may choose to improve and re-develop their application for submission to the next appropriate round of the Community Grants program.***

AMENDMENT

Crs. Edwards/Dudzik proposed the following Amendment:

1. ***That the Council allocates the following grants in the Community Strengthening Grant category.***

<i>Organisation Name</i>	<i>Project name</i>	<i>Amount</i>
<i>Bacchus Marsh University of the 3rd Age U3A</i>	<i>Maths and Science Courses</i>	<i>\$3,721.00</i>
<i>Djerriwarrh Health Services (DjHS)</i>	<i>Women making it happen</i>	<i>\$4,890.00</i>
<i>Ballan Scouts Hall</i>	<i>Replacement of Storage Facilities</i>	<i>\$5,000.00</i>
<i>Ballan District and Community House</i>	<i>Upgrade Supper Room</i>	<i>\$5,000.00</i>
<i>Bacchus Marsh Playgroup</i>	<i>Kitchen flooring upgrade</i>	<i>\$1,000.00</i>
<i>Bacchus Marsh CFA</i>	<i>Hydrant Trailer</i>	<i>\$1,700.00</i>
<i>Wallace Recreation Reserve Committee of Management</i>	<i>Wallace Rec Reserve</i>	<i>\$5,000.00</i>
<i>Acrofun</i>	<i>Gym equipment</i>	<i>\$5,000.00</i>

Balliang Hall and Rec Reserve	Public Reserve Safety & Beautification Project	\$3,000.00
Van Go – WRISC Family Violence	Creative Therapy Cards	\$5,000.00
BM Football and Netball Club	Roller Doors for Netball Court	\$2,240.00
Total		\$41,551.00

2. That the Council allocates the following grants in the Community Events Grant category

Organisation Name	Project name	Amount
Van Go	Digital Storytelling Booth	\$2,400.00
Total		\$2,400.00

3. That the Council allocates the following grants in the Community Arts and Culture Grant category

Organisation Name	Project name	Amount
Central Highlands Image Photography Association (CHIPA)	2018/19 Workshops	\$1,500.00
Blackwood Progress Association*	The Golden Duke	\$2,000.00
Total		\$3,500.00

4. That the Council allocates the following grants in the Community Development Fund Grant category

Organisation Name	Project name	Amount
Ballan Recreation Reserve	Ballan Playground	\$40,000.00
Bacchus Marsh Soccer Club	New Soccer Goals	\$7,500.00
Total		\$47,500.00

5. ***That the Council allocates the following grants in the Sustainability and Environmental Engagement Grant category***

<i>Organisation Name</i>	<i>Project name</i>	<i>Amount</i>
<i>Moorabool Landcare Network</i>	<i>Update on information</i>	<i>\$3,000.00</i>
<i>Total</i>		<i>\$3,000.00</i>

6. ***That all applicants be notified in writing of the outcome of their application.***
7. ***That Council Staff provide feedback to unsuccessful groups and provide suggestions for alternative funding (if applicable) or how the group may choose to improve and re-develop their application for submission to the next appropriate round of the Community Grants program.***

Councillor Edwards called for a Division.

Councillors voting for the resolution:

***Cr. Edwards
Cr. Dudzik
Cr. Bingham***

Councillors voting against the resolution:

***Cr. Tatchell (Mayor)
Cr. Toohey
Cr. Sullivan***

The Amendment was voted upon and was LOST

The original Motion was voted upon and was CARRIED.

Report Authorisation

Authorised by:

Name: Danny Colgan
Title: General Manager, Social & Organisational Development
Date: Thursday 31 May 2018



Cr. Keogh returned to the meeting at 10.11 pm.

EXTENSION OF TIME OF MEETING – 10.11PM

Resolution:

Crs. Sullivan/ Bingham

That Council resolves to extend the meeting by one (1) forty-five (45) minute interval.

CARRIED.

11.4 INFRASTRUCTURE

11.4.1 Draft Traffic Calming Policy

Introduction

Author: John Miller
General Manager: Phil Jeffrey

Background

As the municipality continues to grow and urban areas continue to develop, this will generate enquiries in relation to traffic issues and behaviours. In the last few years, there has been a significant increase in the number of traffic related enquiries into the organisation and most have been resolved using traffic engineering principles and without a guiding policy.

Traffic calming is the term given to measures utilised to moderate traffic behaviour, through physical and legislative measures, improving safety and amenity in the urban environment.

Under legislation, Council is required to provide a municipal road network that enables the safe and efficient movement of people and goods. The development of a Traffic Calming Policy is listed within the 2017-21 Council Plan and aims to guide decisions in relation to the implementation of traffic calming solutions on local roads, to assist in achieving this outcome.

Proposal

Council receives a high volume of traffic related customer enquiries that are currently considered in isolation. To avoid an ad hoc approach to traffic issues and the implementation of traffic management devices, a number of Local Area Traffic Management (LATM) studies are proposed to be undertaken over the coming years within urban areas of the Shire. These plans will assist in providing a consistent approach to traffic related issues within those local areas.

Where issues are experienced outside of the scope of a LATM plan, this policy seeks to guide Council officers in the assessment of, and response to, traffic concerns raised by the community. The policy provides the guiding principles for the assessment of traffic issues, evaluation of potential traffic calming treatments and warrants for their use within the specified area.

It is proposed that the draft policy lay on the table, to be presented to the July Ordinary Meeting of Council for formal adoption.

Consideration

The policy protocol relating to the consideration of items which affect beyond the current year is applied for consideration of matters whose impact or influence will extend to directly affect the activities and/or financial planning of Council for a period beyond the term of the Current Council Budget, and whether relating to Council policy pronouncements or specific projects.

Policy Implications

The 2017 - 2021 Council Plan provides as follows:

Strategic Objective 1	Providing Good Governance and Leadership
Context 1A	Our Assets and Infrastructure
Action	Develop Infrastructure Policy for Traffic Calming

The development of the draft Traffic Calming Policy is consistent with the 2017-2021 Council Plan.

Financial Implications

It is proposed that all major traffic related works will be referred to the long term capital improvement program for consideration, and minor works will be undertaken within existing budget allocations. As such, there are no financial implications associated with the adoption of this policy.

Risk & Occupational Health & Safety Issues

One of the key objectives of the policy is to assist in reducing the risk and traffic safety issues at any given location. As such, there are no risk or occupational health and safety issues associated with the adoption of this policy.

Communications and Consultation Strategy

Following formal adoption, a copy of the Traffic Calming Policy will be made available on Council's web site.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – John Miller

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Resolution:

Crs. Dudzik/Bingham

That in accordance with Moorabool Shire Council Policy Protocol, 'Consideration of Items which affect beyond the Current Year', the Traffic Calming Policy as attached, now lay on the table for further consideration at the July Ordinary Meeting of Council.

CARRIED.

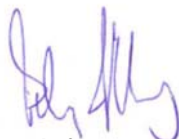
Report Authorisation

Authorised by:

Name: Phil Jeffrey

Title: General Manager Infrastructure

Date: Thursday, 17 May 2018



11.4.2 Bacchus Marsh Local Area Traffic Management Plan; Stage 1

Introduction

Author: John Miller
General Manager: Phil Jeffrey

Background

The Bacchus Marsh Integrated Transport Strategy (BMITS) presents the vision for the transport network for Bacchus Marsh. One of the key recommendations of the strategy is to *'introduce the use of Local Area Traffic Management (LATM) studies and refer recommendations to Council's Capital Improvement Program'*.

The preparation of a Local Area Traffic Management (LATM) study within a precinct of Bacchus Marsh aims to improve traffic management and road safety within the area. The LATM study, funded in the 2017/18 budget, seeks to view traffic management and associated treatments on a precinct basis rather than by individual street.

At present, Council receives a high volume of traffic related customer enquiries from the community that, due to the lack of such a precinct plan, are considered in isolation. This creates an ad hoc approach to traffic issues and the implementation of traffic management solutions.

The development of a LATM study will assist in providing a consistent approach to traffic related issues in the local area and also supports key infrastructure objectives from the 2017-21 Council Plan.

The study area for stage 1 is bound major roads and the Lerderderg River, as further detailed below.

The Study Objectives

The preparation of a LATM study considers both the technical and community aspects and is intended to meet a number of key objectives, with consideration to the likely impact on the surrounding network:

- Provide an integrated approach to managing traffic in local areas across all transport modes, through:
 - Investigating and addressing connectivity and safety along local travel routes;
 - Consideration and integration of local land uses and their specific needs;
 - Use of appropriate and effective traffic calming measures;
 - Making efficient and appropriate use of local on-street car parking provisions;
 - Ensuring that future population growth and transport demand are understood and accounted for; and
 - Defining the function of local streets as appropriate to their surrounding land uses, pedestrian, cycling and traffic volumes, natural features, and connectivity to surrounding areas.

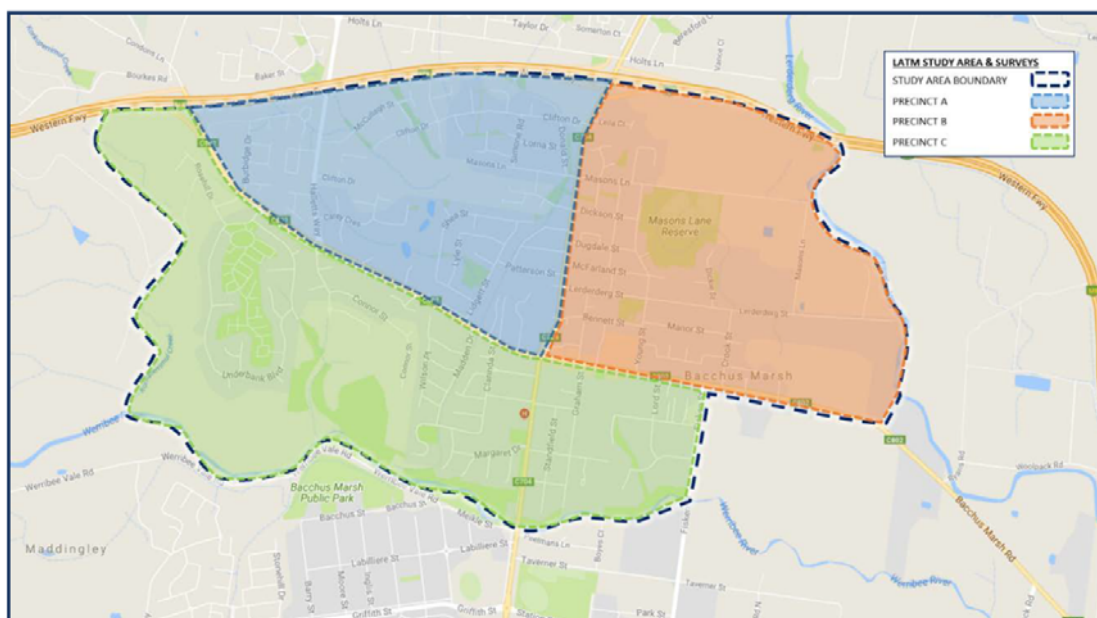
- Reduce traffic volumes and speeds in local streets;
- Increase amenity and improve safety and access for residents, especially pedestrians and cyclists;
- Provide guidance for planners and engineers associated with the design, development and management of residential precincts;
- Ensure that transport issues are addressed in a manner that balances amenity, safety and mobility for all transport modes;
- Improve the environment, economic and social outcomes of the area;
- Identifying future priority projects to be considered for inclusion in Council's Capital Improvement Program; and
- Ensure the local community are engaged and consulted in the identification of issues and the development of treatments to mitigate these issues.

The LATM Area

The township has been divided into three key areas for the purpose of undertaking LATM studies over the coming years.

LATM Area 1	Darley
LATM Area 2	Bacchus Marsh
LATM Area 3	Maddingley

Area 2 (Bacchus Marsh) will form the focus area for the first LATM studies to be developed and individual precincts have been recommended in order to further stage the development of the studies. Precincts A & B (blue and orange areas below) form part of the current LATM study. Precinct C (green) will be addressed as part of a future study.



The LATM Process

The following key activities will be undertaken as part of the development of the LATM study:

1. Existing Conditions Assessment	
Initial works: <ul style="list-style-type: none"> ▪ Review of background information pertaining to the study area and other documents that may have an impact on key decisions ▪ Preparation of a Project Management Plan and Community Engagement Plan ▪ On-site inspections of the study areas to gain a thorough understanding of the existing conditions 	Complete
Community consultation letter and online survey (electronic and print distribution, and use of interactive mapping) relating to traffic issues in the local area	Complete
Collection and analysis of traffic data	Complete
Preparation of an Existing Conditions Assessment Report	Complete
2. Development of Draft LATM Plan	
Preparation of draft concept plans and proposed LATM treatments	Complete
Preparation of draft LATM plan	Complete
Community consultation letter and web survey (electronic and print distribution, and interactive map)	June 2018
Community engagement workshops (2) at Bacchus Marsh	June 2018
3. Finalisation of LATM Plan	
Collation of results of community engagement	July 2018
Final LATM Study Report and Plan	July 2018
Presentation to Council for endorsement	August 2018
Final community consultation letter	August 2018

A copy of the Existing Conditions Assessment (ECA) Report and draft LATM Plan is attached (attachment 11.4.2a) for Councillors information.

The ECA Report provides an overview of the project and study methodology, and summarises the key themes arising from the site analysis and feedback during phase 1 of the community consultation. This report has been utilised to develop the draft plan and proposed traffic management treatments.

Proposal

The next stage of the project involves presenting the draft plan to the community, and providing the opportunity for feedback on the proposed treatments. This phase of consultation will include a second letter to residents within the study area, online engagement including further use of interactive mapping, as well as two face to face community sessions proposed to be held in Bacchus Marsh during June.

It is recommended that Councillors provide in principle endorsement of the attached (attachment 11.4.2b) draft LATM plan for the purpose of phase 2 of the community consultation.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership

Context 1A: Our Assets and Infrastructure

The proposal is consistent with the Council Plan 2017 – 2021.

Financial Implications

The development of a LATM Plan for a precinct of Bacchus Marsh is a funded project, included in the 2017-21 Council Plan. As such there are no financial implications associated with the recommendation within this report.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Financial	Inadequate financial management resulting in insufficient funds to complete the project	Low	Adequate project scope and budget, procurement process, ongoing supervision of project financials
Community expectation	Community expectation of key project outcomes outside of the project scope	Low	Well scoped community consultation process and documentation, clear project objectives documented

Community Engagement Strategy

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult & Involve	Residents within the study area	Direct mail out, online and face to face engagement	Various	March 2018 & June 2018	Residents encouraged and supported to provide feedback on key issues and draft documents
Consult & Involve	Wider community	Online and face to face engagement	Various	March 2018 & June 2018	As above
Inform	Residents within the study area	Direct mail out, online engagement	Various	August 2018	Residents advised of the final outcome
Inform	Wider community	Online engagement	Various	August 2018	As above

Communications and Consultation Strategy

Community participation is an important component of the study to assist in understanding the local issues. Significant community consultation will be undertaken throughout the project, including the following:

- Direct mail outs to the study area
- Community questionnaire (hard copy and electronic)
- Interactive online mapping tool
- Online engagement (Council website and social media pages)
- Community workshops (2) in Bacchus Marsh
- Reports to Council (2)

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – John Miller

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

To address the traffic impacts of growth in the Bacchus Marsh township, and help inform planning and management of road space usage, a LATM Study has been completed and draft plan developed for precincts A and B within the town.

It is recommended that Councillors endorse the draft documentation for the purpose of the next phase of community consultation.

Resolution:

Crs. Dudzik/Edwards

That Council:

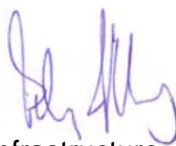
1. ***Endorses, in principle, the draft Bacchus Marsh Local Area Traffic Management Plan (Stage 1) for the purpose of public consultation.***
2. ***Requests that a further report be presented to Council on completion of that consultation.***

CARRIED.

Report Authorisation

Authorised by:

Name: Phil Jeffrey
Title: General Manager Infrastructure
Date: Thursday, 17 May 2018



12. OTHER REPORTS

12.1 Assembly of Councillors

File No.: 02/01/002

Section 76(AA) of the Local Government Act 1989 defines the following to be Assemblies of Councillors; an advisory committee of the Council that includes at least one Councillor; a planned or scheduled meeting of at least half the Councillors and one member of council staff which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a Council function, power or duty by a person or committee acting under Council delegation.

It should be noted, an assembly of Councillors does not include an Ordinary Council meeting, a special committee of the Council, meetings of the Council's audit committee, a club, association, peak body or political party.

Council must ensure that the written record of an assembly of Councillors is, as soon as practicable –

- a) reported to the next ordinary meeting of the Council; and
- b) incorporated in the minutes of that council meeting. (s. 80A(2))

Council also records each Assembly of Councillors on its website at www.moorabool.vic.gov.au

A record of Assemblies of Councillors since the last Ordinary Meeting of Council is provided below for consideration:

- Assembly of Councillors – Wednesday 18 April 2018 – Title: 2018 Valuation Presentation
- Assembly of Councillors – Wednesday 2 May 2018 – Title: Audit and Risk Committee - Chairpersons Report
- Assembly of Councillors – Wednesday 16 May 2018 – Title: Local Area Traffic Management Update

Resolution:

Crs. Bingham/Dudzik

That Council receives the record of Assemblies of Councillors as follows:

- ***Assembly of Councillors – Wednesday 18 April 2018 – Title: 2018 Valuation Presentation***
- ***Assembly of Councillors – Wednesday 2 May 2018 – Title: Audit and Risk Committee - Chairpersons Report***
- ***Assembly of Councillors – Wednesday 16 May 2018 – Title: Local Area Traffic Management Update.***

CARRIED.

12.2 Section 86 – Delegated Committees of Council – Reports

Section 86 Delegated Committees are established to assist Council with executing specific functions or duties. By instrument of delegation, Council may delegate to the committees such functions and powers of the Council that it deems appropriate, utilising provisions of the Local Government Act 1989. The Council cannot delegate certain powers as specifically indicated in Section 86(4) of the Act.

Section 86 Delegated Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Section 86 – Delegated Committees of Council present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representative
Section 86 Development Assessment Committee Meeting To download these minutes, go to councils website: https://www.moorabool.vic.gov.au/my-council/council-meetings/council-committees	Wednesday 18 April 2018	Cr Tatchell Cr Keogh Cr Dudzik Cr Bingham Cr Edwards

Resolution:

Crs. Bingham/Dudzik

That Council receives the reports of the following Section 86 - Delegated Committees of Council:

- ***Development Assessment Committee Meeting of Wednesday 18 April 2018.***

CARRIED.

12.3 Advisory Committees of Council - Reports

Advisory Committees are established to assist Council with executing specific functions or duties.

Advisory Committees of Council currently have no delegated powers to act on behalf of Council or commit Council to any expenditure unless resolved explicitly by Council following recommendation from the Committee. Their function is purely advisory.

Advisory Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Advisory Committees of Council present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representative
Bacchus Marsh & District Trails Advisory Committee	Tuesday 1 st May 2018	Cr. Bingham

Resolution:

Crs. Sullivan/Edwards

That Council receives the report of the following Advisory Committee of Council:

- ***Bacchus Marsh & District Trails Advisory Committee***

CARRIED.

13. NOTICES OF MOTION

Nil.

14. MAYOR'S REPORT

Since the last Ordinary Meeting of Council, the Mayor, Cr. Tatchell attended the following meetings and activities:

Cr. Paul Tatchell – Mayor's Report	
May/June 2018	
11 May	<ul style="list-style-type: none"> • Presentation of the Margaret Moritz Heritage Award, Gordon Primary School • Red Cross High Tea, Ballan
15 May	<ul style="list-style-type: none"> • Presentation of the Margaret Moritz Heritage Award, Mt Egerton Primary School
16 May	<ul style="list-style-type: none"> • S86 Development Assessment Committee
17 May	<ul style="list-style-type: none"> • Meeting with Catherine King, Federal Member for Ballarat
18 May	<ul style="list-style-type: none"> • Meeting with Joshua Morris, Member for Western Victoria • Meeting and tour with Geoff Howard, Member for Buninyong
19 May	<ul style="list-style-type: none"> • 150th Anniversary of the Blackwood Hotel
21 May	<ul style="list-style-type: none"> • Australian Citizenship Ceremony
22 May	<ul style="list-style-type: none"> • Meeting with SWL Youth Employment
24 May	<ul style="list-style-type: none"> • Meeting with Ballan Lioness Group
25 May	<ul style="list-style-type: none"> • National Volunteer Week Celebration Event, Bacchus Marsh • Djerriwarrh Health Services Volunteer Luncheon and Service Awards, Bacchus Marsh
30 May	<ul style="list-style-type: none"> • Special Meeting of Council – Confidential Item
2 June	<ul style="list-style-type: none"> • Meeting with candidates involved in upcoming elections

Resolution:

Crs. Toohey/Bingham

That the Mayor's report be received.

CARRIED.

15. COUNCILLORS' REPORTS

Cr. Edwards	
May/June 2018	
<ul style="list-style-type: none"> • <i>Involved in a significant amount of community consultation</i> • <i>Would like to acknowledge the efforts on CEO and Officers in relation to recent consultations</i> 	

Cr. Bingham	
May 2018	
25 May	<ul style="list-style-type: none"> • <i>National Volunteer Week Celebration Event</i>

Cr. Keogh	
May/June 2018	
11 May	<ul style="list-style-type: none"> • <i>Borado's Market garden: Solomon Islands trade delegation</i>
15 May	<ul style="list-style-type: none"> • <i>Presentation to the runners up of the Margaret Moritz Heritage Award Mt Edgerton Primary School.</i>
19 May	<ul style="list-style-type: none"> • <i>150th Anniversary Celebrations of the Blackwood Hotel</i>
21 May	<ul style="list-style-type: none"> • <i>Australian Citizenship Ceremony</i>
25 May	<ul style="list-style-type: none"> • <i>National Volunteer Week Celebration Event</i>

Cr Sullivan	
May 2018	
18 May	<ul style="list-style-type: none"> • <i>MAV State Council Meeting</i>
24 May	<ul style="list-style-type: none"> • <i>Grampians Central West Waste & Resource Recovery Local Government Waste Forum</i>

Recommendation:

Crs. Toohey/Edwards

That the Councillors' reports be received.

CARRIED.

16. URGENT BUSINESS

Nil.

17. CLOSED SESSION OF THE MEETING TO THE PUBLIC

Nil.

18. MEETING CLOSURE

The meeting closed at 10.26PM.

Confirmed.....Mayor.