



ORDINARY MEETING OF COUNCIL

Minutes of the Ordinary Meeting of Council
held in Council's Chamber, 15 Stead Street, Ballan on
Wednesday 03 October 2018, at 6:00 p.m.

Members:

Cr. Paul Tatchell (Mayor)	Central Moorabool Ward
Cr. John Keogh (Deputy Mayor)	East Moorabool Ward
Cr. David Edwards	East Moorabool Ward
Cr. Tonia Dudzik	East Moorabool Ward
Cr. Jarrod Bingham	East Moorabool Ward
Cr. Tom Sullivan	West Moorabool Ward
Cr. Pat Toohey	Woodlands Ward

Officers:

Mr. Rob Croxford	Chief Executive Officer
Mr. Phil Jeffrey	General Manager Infrastructure
Mr. Satwinder Sandhu	General Manager Growth and Development
Mr. Danny Colgan	General Manager Social and Organisational Development

Rob Croxford
Chief Executive Officer

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1. OPENING OF MEETING AND PRAYER

The Mayor, Cr. Tatchell, opened the meeting with the Council Prayer at 6.03 pm.

2. ACKNOWLEDGEMENT TO COUNTRY

We respectfully acknowledge the traditional owners of this land, their spirits and ancestors.

3. RECORDING OF MEETING

In accordance with Moorabool Shire Council's Meeting Procedure Local Law, the Council will be recording this meeting. The following organisations have been granted permission to make an audio recording also:

- *The Moorabool News; and*
- *The Star Weekly*

4. PRESENT

<i>Cr. Paul Tatchell (Mayor)</i>	<i>Central Moorabool Ward</i>
<i>Cr. John Keogh (Deputy Mayor)</i>	<i>East Moorabool Ward</i>
<i>Cr. Tonia Dudzik</i>	<i>East Moorabool Ward</i>
<i>Cr. Jarrod Bingham</i>	<i>East Moorabool Ward</i>
<i>Cr. Tom Sullivan</i>	<i>West Moorabool Ward</i>
<i>Cr. Pat Toohey</i>	<i>Woodlands Ward</i>

Officers:

<i>Mr. Rob Croxford</i>	<i>Chief Executive Officer</i>
<i>Mr Danny Colgan</i>	<i>General Manager Social and Organisational Development</i>
<i>Mr. John Miller</i>	<i>Acting General Manager Infrastructure</i>
<i>Mr. Satwinder Sandhu</i>	<i>General Manager Growth and Development</i>
<i>Mr. Robert Fillisch</i>	<i>Manager Statutory Planning and Community Safety</i>
<i>Mr. Daniel Smith</i>	<i>Manager Operations</i>
<i>Ms. Sharon McArthur</i>	<i>Manager Child, Youth and Family Services</i>
<i>Mr. Andy Gaze</i>	<i>Coordinator Community Health and Safety</i>
<i>Ms. Michelle Morrow</i>	<i>Coordinator Governance/Minute Taker</i>

5. APOLOGIES

<i>Cr. David Edwards</i>	<i>East Moorabool Ward</i>
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6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council – Wednesday 05 September 2018

Resolution:

Crs. Bingham/Keogh

That Council confirms the Minutes of the Ordinary Meeting of Council held on Wednesday 05 September 2018.

CARRIED.

7. DISCLOSURE OF CONFLICT OF INTEREST

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is; a direct interest; or an indirect interest (section 77A and 77B). The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 set out the requirements of a Councillor or member of a Special Committee to disclose any conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

Definitions of the class of the interest are:

- a direct interest
 - (section 77A, 77B)
- an indirect interest (see below)
 - indirect interest by close association (section 78)
 - indirect financial interest (section 78A)
 - indirect interest because of conflicting duty (section 78B)
 - indirect interest because of receipt of gift(s) (section 78C)
 - indirect interest through civil proceedings (section 78D)
 - indirect interest because of impact on residential amenity (section 78E)

Time for Disclosure of Conflicts of Interest

In addition to the Council protocol relating to disclosure at the beginning of the meeting, section 79 of the Local Government Act 1989 (the Act) requires a Councillor to disclose the details, classification and the nature of the conflict of interest immediately at the beginning of the meeting and/or before consideration or discussion of the Item.

Section 79(6) of the Act states:

While the matter is being considered or any vote is taken in relation to the matter, the Councillor or member of a special committee must:

- (a) leave the room and notify the Mayor or the Chairperson of the special committee that he or she is doing so; and
- (b) remain outside the room and any gallery, or other area in view or hearing of the room.

The Councillor is to be notified by the Mayor or Chairperson of the special committee that he or she may return to the room after consideration of the matter and all votes on the matter.

There are important reasons for requiring this disclosure immediately before the relevant matter is considered.

- Firstly, members of the public might only be in attendance for part of a meeting and should be able to see that all matters are considered in an appropriately transparent manner.
- Secondly, if conflicts of interest are not disclosed immediately before an item there is a risk that a Councillor who arrives late to a meeting may fail to disclose their conflict of interest and be in breach of the Act.

Nil.

8. PUBLIC QUESTION TIME

The aim of Public Question Time is to provide an opportunity for the public to ask general questions at Council Meetings requiring routine responses. Public Question Time is conducted in accordance with Section 6.9 of the Council's Meeting Procedure Local Law No. 9.

Questions must be in writing on the form provided by the Council and submitted by 5.00pm on the day before the meeting. Members of the public can contact a Councillor and raise a question which the Councillor will submit on their behalf.

A question will only be read to the meeting if the Chairperson or other person authorised for this purpose by the Chairperson has determined that:

- i) the person directing the question is present in the gallery;
- ii) the question does not relate to a matter of the type described in section 89(2) of the Act (for confidential matters);
- iii) the question does not relate to a matter in respect of which Council has no power to act;
- iv) the question is not defamatory, indecent, abusive or objectionable in language or substance;
- v) the question is not a repetition of a question already asked or answered (whether at the same or an earlier meeting); and
- vi) the question is not asked to embarrass a Councillor, member of Council staff or member of the public.

A Councillor or Council officer may:

- i) immediately answer the question asked; or
- ii) elect to have the question taken on notice until the next Ordinary meeting of Council; at which time the question must be answered and incorporated in the Agenda of the meeting under Public Question Time; or
- iii) elect to submit a written answer to the person asking the question within 10 working days.

Responses to public questions answered at the meeting, will be general in nature, provided in good faith and should not exceed two minutes. These responses will be summarised in the minutes of the meeting.

Public Question Time does not substitute for other forms of communication with or other formal business procedures of the Council.

Nil.

9. PETITIONS

Nil.

10. PRESENTATIONS / DEPUTATIONS

10.1 Presentation to the Chief Executive Officer – Mr. Rob Croxford

Cr. Pat Toohey, on behalf of Councillors and staff, presented Mr. Rob Croxford, Chief Executive Officer with a letter of commendation and a gift in recognition of Mr. Croxford's dedication to Council over his eight year term as Chief Executive Officer of Moorabool Shire Council.

The Council has made provision in the business of the Ordinary Meetings of the Council for the making of presentations or deputations to Council in relation to matters presented on the agenda for Council consideration.

Presentations or deputations are required to be conducted in accordance with the requirements contained within the **Presentation/Deputations Protocols and Procedural Guidelines**.

Persons wishing to make a presentation or deputation to Council on a matter included in the agenda shall inform Council prior to the meeting by contacting the Chief Executive Officer's office and registering their name and agenda item being spoken to.

At the meeting the Mayor will invite the persons wishing to make a presentation or delegation to address the Council on the agenda item.

The person making the presentation or deputation is to stand and address Council on the item. No debate on the item is permitted between the person making the presentation or delegation and the Council.

A maximum of three minutes per presentation or delegation will be allocated. An extension of time may be granted at the discretion of the Mayor.

Councillors, through the Mayor, may ask the person making the presentation or delegation for clarification of matters presented.

The Mayor may direct that a member of the gallery ceases speaking if the above procedure is not followed.

List of Persons making Presentations/Deputations other than in relation to a planning item listed on the agenda:

Nil.

List of Persons making Presentations/Deputations to a planning item listed on the agenda:

Nil.

11. OFFICER'S REPORTS

11.1 CHIEF EXECUTIVE OFFICER

11.1.1 Australia Day Award Recipient Selection Panel

Introduction

Author: Dianne Elshaug
Chief Executive Officer: Rob Croxford

Background

Moorabool Shire Council Australia Day 2019 celebrations are scheduled to be held on Saturday 26 January, 2019 in the Public Hall, Bacchus Marsh and will include a community breakfast and award presentations.

Advertisements have been placed in the local papers, on Council's website and via Social Media calling for nominations for Moorabool Shire Council's Australia Day Awards. Nomination forms have also been circulated to various secondary schools in the area to encourage participation in the Young Citizen of the Year award category.

The categories and eligibility of awards is as follow:

Australia Day Citizen of the Year Award - To be eligible, the person must be 30 years or older on January 26 next year and reside in Moorabool Shire.

Australia Day Young Citizen of the Year Award - To be eligible, the person must be under 30 years of age on January 26 next year and reside in Moorabool Shire.

Community Event of the Year Award - Presented to the person or group who has staged the most outstanding community event within Moorabool Shire during the year.

Persons who have made noteworthy contributions during the current year and/or given outstanding service to the local community over a number of years are eligible to be nominated. It is also worth noting that no current sitting Councillor and no Council run event can be nominated for an award.

Nominations for all award categories will close on 16 November, 2018.

Proposal

A selection panel for the Awards made up of three Councillors will be required to meet in late November to determine the award recipients for 2019.

Policy Implications

The Council Plan 2017-2021 provides as follows:

Strategic Objective 1: Providing Good Governance and Leadership

Context 1B: Our People

The proposal to have a selection panel made up of Councillors to determine 2019 award recipients is consistent with the 2017-2021 Council Plan.

Financial Implications

Nil.

Risk & Occupational Health & Safety Issues

Nil.

Community Engagement Strategy

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Community	Social Media, advertising	Various	September – November	Community are aware of the event and make nominations

Communications and Consultation Strategy

Advertising and media releases will be prepared leading up to Australia Day celebrations, including utilising social media as a promotional tool.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Chief Executive Officer – Rob Croxford

In providing this advice to Council as the CEO, I have no interests to disclose in this report.

Author – Dianne Elshaug

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

That a selection panel for the Australia Day Awards be made up of three Councillors and will meet in late November to determine the award recipients for 2019.

Cr. Bingham nominated Cr. Edwards

Cr. Toohey nominated Cr. John Keogh and Cr. Tonia Dudzik

Resolution:

Crs. Toohey/Bingham

That Council:

- 1. Establish an Australia Day Selection Panel to determine award recipients for 2019.***
- 2. Appoints the following Councillors as members of the Australia Day Selection Panel:***

Cr. David Edwards

Cr. John Keogh

Cr. Tonia Dudzik

CARRIED.

Report Authorisation

Authorised by:

Name: Rob Croxford
Title: Chief Executive Officer
Date: Thursday 13 September 2018

11.1.2 Central Highlands Councils Victoria (CHCV) Formation

Introduction

Author: Rob Croxford

Background

The purpose of this report is to support Central Highlands Councils to become an incorporated association pursuant to the Associations Incorporation Reform Act 2012 and to authorise the Chief Executive to join the association once membership is available.

Proposal

The City of Ballarat is currently Chair and Acting Secretariat of Central Highlands Councils Victoria (CHCV) which is an unincorporated grouping of local governments representing the eight Central Highlands Councils: Moorabool Shire Council; Golden Plains Shire Council; Pyrenees Shire Council; Hepburn Shire Council; Central Goldfields Shire Council; Northern Grampians Shire Council; Ararat Rural City Council and the City of Ballarat.

The purpose of CHCV, as an alliance of Victorian Councils, is to further a strong economic and social future for the region. CHCV work collaboratively on issues and advocate for projects of mutual importance to make a positive impact on communities in the region.

CHCV is currently an unincorporated entity and to further the advancement of its purpose its current membership intends to become an Incorporated Association pursuant to the Associations Incorporation Reform Act 2012 with membership being limited to the eight Central Highlands Councils noted above.

The incorporation of CHCV will allow it to:

- Maintain a strategic oversight of the priorities and issues of the Central Highlands region;
- Continue to investigate, plan and facilitate activities or functions of benefit to Members and the region; and
- Undertake such functions and duties to the benefit of Members and as the Committee of Management determines.

The Association will not have the power to bind any of the Members to undertake any activities or functions.

As the CHCV is currently unincorporated, the City of Ballarat, together with all other member Councils, is exposed to liability in respect of its operations. To address this, and to enable CHCV to operate with greater independence and ease, it is proposed to incorporate CHCV as an incorporated association.

Pending approval from the Registrar of Incorporated Associations, CHCV will be called 'Central Highlands Councils Victoria Incorporated' and will operate in accordance with the Rules of the Association.

The benefits CHCV being incorporated include that it:

- Is recognised as a separate legal entity, with protection from debts for members and perpetual succession;
- Has the power to own and hold property, enter into contracts and otherwise act as any other legal entity would;
- Cannot distribute profit to its members;
- Must operate in accordance with a set of rules, including a statement of purpose; and
- Is operated by a Committee of Management and a secretary, which are responsible for ensuring that all legislative obligations are complied with, and purposes are being achieved.

It is not expected that the manner in which CHCV operates will be significantly different from its current operations. The funding of the Association's operations will remain proportional to the relative size of a member's population determined through ABS census data, as will the election of a Chair by representatives appointed by member Councils.

The Committee of Management will continue to determine the funding requirements for the Association and each member then contributes to the Association's operating costs in accordance with that member's relevant proportion.

Local Government Act Implications

Should Council resolve in favour of the recommendation it will be participating in the formation and operation of a separate legal entity. To do this Council must satisfy the requirements set out in Section 193 of the Local Government Act 1989 and have regard to the risks involved, the investment involved, and total risk exposure of Council.

Under the Local Government Act 1989, if a Council determines that its cost of incorporating does not exceed the greater of \$100,000 or 1% of Council's revenue, then a risk assessment report does not need to be considered by Council.

The total investment involved in Council's participation in the formation of the association is limited to \$0. As per the above, Council will be required to continue paying membership fees, as fixed by the Committee from time to time, relative to Councils population, but will not be required to invest anything in respect of the incorporation. The total risk involved in Council's participation in the formation of the Association is limited to \$0. Any liability for the activities of Association is limited to it, not to the individual members.

As the thresholds set out in the Local Government Act 1989 would not be reached therefore a further risk assessment is not required.

If the CHCV continues operating as an unincorporated association, there is a risk that its individual members, including Council, will be exposed to liability if the CHCV fails to properly conduct its business. Furthermore, it will be unable to enter into contractual arrangements on its own behalf, instead relying on the Secretariat or nominated Council to do so.

Policy Implications

The Council Plan 2017-2021 provides as follows:

Strategic Objective 1: Providing Good Governance & Leadership

Context 1C: Our Business & Systems

The proposal is consistent with the Council Plan 2017 – 2021.

Financial Implications

Council's relevant proportional contribution as membership to CHCV is included in the Budget 2018/19 at \$19,000, which is Moorabool Shire Council's proportion that our population bears against the total population of all members combined. This financial commitment would continue whilst Council remained a member of the Association and will be reviewed and updated by the Committee of Management in accordance with the Associations rules from time to time. Council's investment in the formation of the Association is \$0.

Risk & Occupational Health & Safety Issues

As per Section 193 (Entrepreneurial Powers) of the Local Government Act 1989, officers have considered the risks associated with formation of this separate legal entity. On balance, Council is at a greater risk whilst CHCV remains unincorporated.

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Remain unincorporated	Exposure to liability in respect of its operation	Medium	Establish an incorporated association

Community Engagement Strategy

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Councillors	Report	Ballan	3 October	Council Resolution

Communications and Consultation Strategy

Detailed conversations have been held at several CHCV meetings, which include the Mayors and CEOs of the member Councils. All member Councils are now in a position to bring a report to their respective Councils for their consideration.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Author – Rob Croxford

In providing this advice to Council as the Chief Executive Officer, I have no interests to disclose in this report.

Conclusion

As the purpose of CHCV is to further a strong economic and social future for the region, and to work collaboratively on issues and advocate for projects of mutual importance, it is timely to ensure the governance of the CHCV is appropriate to reduce the liability the CHCV may be exposed to in respect of its operation.

This report therefore recommends that the Central Highlands Councils become an incorporated association pursuant to the Associations Incorporation Reform Act 2012, and seeks to authorise the Chief Executive to join the association once membership is available.

Recommendation:

That Council resolves to:

- 1. Authorise the Chief Executive Officer to apply to have Moorabool Shire Council join Central Highlands Councils Victoria Incorporated upon its registration.**
- 2. Appoints the Mayor as Moorabool Shire Council's representative for Central Highlands Councils Victoria Incorporated.**
- 3. Notes that the proposed incorporation of Central Highlands Councils Victoria and Council's membership does not involve an investment and/or risk exposure that exceeds the thresholds set out in s193(5C) of the Local Government Act 1989.**

Resolution:

Crs. Toohey/Bingham

That Council resolves to:


- 1. Authorise the Chief Executive Officer to apply to have Moorabool Shire Council join Central Highlands Councils Victoria Incorporated upon its registration.***
- 2. Appoints the Mayor or a Councillor as Moorabool Shire Council's representative for Central Highlands Councils Victoria Incorporated.***
- 3. Notes that the proposed incorporation of Central Highlands Councils Victoria and Council's membership does not involve an investment and/or risk exposure that exceeds the thresholds set out in s193(5C) of the Local Government Act 1989.***

CARRIED.

Report Authorisation

Authorised by:

Name: Rob Croxford
Title: Chief Executive Officer
Date: Thursday 13 September 2018



11.1.3 Office Arrangements - Christmas / New Year Period 2018/19

Introduction

Author: Vanessa O'Toole
 CEO: Rob Croxford

The following report proposes closure arrangements for the 2018/19 Christmas/New Year period for the Council offices, works depots, library services, Maternal & Child Health Centres, Darley Early Years Hub, outdoor pools, Bacchus Marsh Leisure Centre and aged & disability services.

Background

In previous years the practise has been to close the offices during the Christmas/New Year period and have in place emergency and basic maintenance operations. Officers have reviewed arrangements for the forthcoming Christmas/New Year period for 2018/19.

Proposal

Public holidays provided to staff are to be in accordance with gazetted public holidays provided for by the State Government. Public Holidays for 2018/19 are as per the information provided by Victorian State Government.

With respect to the upcoming Christmas period, the public holiday arrangements are as follows:

2018	The Christmas Day Public Holiday will be held on Tuesday 25 December 2018 Boxing Day 2016 Public Holiday will be held on Wednesday 26 December, 2018
2019	New Year's Day Public Holiday will be held on Tuesday 1 January 2019

Subject to Council approval, it is proposed that Council's offices will be closed to the public for the period commencing from 12.30pm Monday 24 December 2018, with the offices reopening on Wednesday 2 January, 2018 at 8.30am as in previous years. This is set out in detail below:

- Monday 24 December, 2018 from 12.30pm
- Tuesday 25 December, 2018 (Christmas Day Public Holiday)
- Wednesday 26 December 2018 (Boxing Day Public Holiday)
- Thursday 27 December, 2018
- Friday 28 December, 2018
- Monday 31 December, 2018
- Tuesday 1 January, 2019 (New Year's Day Public Holiday)

In accordance with the proposal to close the Council offices for the Christmas period, it is also proposed to close the Darley Early Years Hub for the same period.

Waste and recycling collection will be collected on an alternative date which will be advertised closer to the collection day.

The Ballan Transfer Station, Mt Egerton Transfer Station and Bacchus Marsh Transfer Station will be closed on:

- Christmas Day – Tuesday 25 December, 2018
- New Year's Day – Tuesday 1 January, 2019

Given that the Leisure Centre and pools have been directly managed by Council as of 1 July 2017, Council officers have determined that these services will be closed on Christmas Day. Opening of the pools on Boxing Day and New Years' Day will be dependent upon temperatures exceeding 23 degrees.

Staff rosters will be initiated during this period to ensure that emergency staffing and basic maintenance operations are not impacted by the Christmas closure.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

Strategic Objective: Providing good governance and leadership

Context: Our people

Action: Customer Service

The proposal to close Council's offices to the public for the period commencing from 12.30pm on Monday 24 December 2018 to Wednesday 2 January 2019 is consistent with the Council Plan 2017 – 2021.

Financial Implications

During this period staff will be paid for each gazetted public holiday and leave for the other days will be taken via normal annual leave or rostered day off entitlements which are budgeted for.

Communications Strategy

Closure will be communicated via public notices in the local media, Council's website and appropriate signage at Council offices.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council the report author considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Chief Executive Officer – Rob Croxford

In providing this advice to Council as the CEO, I have no interests to disclose in this report.

Author – Vanessa O'Toole

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Council approval is sought to close Council offices, works depots, library services, maternal & child health, Darley Early Years Hub, outdoor pools, Bacchus Marsh Leisure Centre and aged & disability services between the Christmas and New Year period.

Emergency arrangements will be put in place in areas such as works, maternal & child health and the aged & disability services. Recommencement of occasional care sessions will be advertised closer to the Christmas period.

Waste and recycling collection will be collected on an alternative date which will be advertised closer to the collection day.

Recommendation:

- 1. That Council approve the closure of Council offices, works depots, library services, maternal & child health, Darley early years hub and aged & disability services for the period from 12.30pm on the afternoon of Monday 24 December, 2018 with the offices reopening on Wednesday 2 January, 2019.**
- 2. That appropriate public notices be placed in the local media and on Council's website to inform the public of the closure, emergency and after hour's telephone numbers and contacts available during the closure.**

Resolution:

Crs. Dudzik/Toohey

- 1. That Council approve the closure of Council offices, works depots, library services, maternal & child health, Darley early years hub and aged & disability services for the period from 12.30pm on the afternoon of Friday 21 December, 2018 with the offices reopening on Wednesday 2 January, 2019.***
- 2. That appropriate public notices be placed in the local media and on Council's website to inform the public of the closure, emergency and after hour's telephone numbers and contacts available during the closure.***

CARRIED.

Report Authorisation

Authorised by:

Name: Rob Croxford
Title: Chief Executive Officer
Date: Thursday, 20 September 2018



11.1.4 2017/18 Moorabool Shire Council Annual Report

Introduction

Author: Dianne Elshaug
CEO: Rob Croxford

Background

Under Section 133 of the Local Government Act (1989), Council is required to prepare an Annual Report and submit it to the Minister for Local Government within three months after the end of the financial year reported on. The Moorabool Shire Council Annual Report 2017/18 was submitted to the Minister for Local Government on Tuesday 25 September, 2018.

Under Clause 17 of the Local Government (Finance and Reporting) Regulations 2004 No. 30 of the Act, Council must hold a meeting to consider the Annual Report within one month of providing the Annual Report to the Minister pursuant to section 131(6) of the Act.

Council is also required to advertise that the Annual Report will be presented to Council for consideration.

Public notice has been given in the Moorabool News on 25 September, 2018 and 2 October, 2018 and the Ballarat Courier on 29 September, 2018 that the 2017/18 Annual Report is being presented to Council on Wednesday 3 October, 2018. Social media posts via Council's Facebook page have also been made.

Further advertisements have been scheduled to appear in the Ballarat Courier (6 October, 2018) and the Moorabool News (9 October, 2018) stating that the report is available for public inspection at Council offices and on Council's website.

Proposal

In accordance with requirements of the Local Government Act (1989), the 2017/18 Annual Report has been advertised and is presented to Council to consider and receive the report. Advertising during this period will outline the places from which copies of the Annual Report can be obtained prior and post the meeting.

Once considered, hard copies of the Annual Report will be available at Council offices for inspection and supplied upon request. The public will be able to download a copy of the Annual Report from the Council website.

The Annual Report distributed with this agenda has been produced to meet the requirements of the Local Government Act 1989.

Policy Implications

The Council Plan 2017-2021 provides as follows:

Strategic Objective 1: Providing Good Governance & Leadership

Context 1C: Our Business & Systems

The proposal to consider the 2017/18 Annual Report is consistent with the Council Plan 2017 – 2021.

Financial Implications

There are no financial implications as a result of this report.

Risk & Occupational Health & Safety Issues

There are no risk implications in relation to this report.

Community Engagement Strategy

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Community	Social media and media advertising	Various	September /October	Community is aware that the Annual Report is being presented to Council

Communications and Consultation Strategy

Social media posts via Council's Facebook page and traditional newspaper advertisements have been placed (in the Moorabool News) advising that the Annual Report is being presented to Council for consideration and that the report will be available for inspection at Council offices. An electronic copy of the 2017/18 Annual Report has been lodged at the office of the Minister for Local Government.

The Annual Report will be available for inspection at all Council Service Centres and hard copies of the report will be distributed to stakeholders and customers who have requested a copy of the report. The report is also on the Council's website.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Chief Executive Officer – Rob Croxford

In providing this advice to Council as the CEO, I have no interests to disclose in this report.

Author – Dianne Elshaug

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Having complied with the requirements of the Local Government Act (1989), the 2017/18 Annual Report can now be made a public document and either distributed to stakeholders or made available for inspection on request.

Resolution:

Crs. Dudzik/Bingham


That Council, in accordance with section 134 of the Local Government Act 1989 receives the 2017/18 Annual Report.

CARRIED.

Report Authorisation

Authorised by:

Name: Rob Croxford
Title: Chief Executive Officer
Date: Monday, 24 September 2018



11.2 GROWTH AND DEVELOPMENT

11.2.1 Provision of Parking Permits Gell Street Carpark Bacchus Marsh for Community Organisation

Introduction

Author: Andy Gaze
General Manager: Satwinder Sandhu

Background

Gell Street carpark in Bacchus Marsh is a well-used and busy carpark that provides parking for business operators as well as customers. The car park consists of 154 spaces with eight (8) disability spaces five (5) 15 minute spaces and 141 two (2) hour spaces.

Council's fees and charges allows for the provision of businesses to apply for an all-day parking permit for a staff member. This stipulates that businesses can only apply for one (1) permit and the charity organisation can apply for up to five (5) permits. The one (1) business permit issued is vehicle specific and can be applied to two (2) nominated vehicles. The permits issued to charitable organisations are not vehicle specific.

Council's continuing efforts to ensure that vehicles are regularly turning over within the area is principally to ensure that shop patrons can find suitable places to park. Council officers have been undertaking increased patrols, which have highlighted a number of patrons who are overstaying the parking limits in the carpark and as such, penalty notices have been issued. A number of these penalty notices have been issued to members of the community organisation who have been overstaying the parking limit and not displaying a permit. The permits were not available as they were being used by other members of the group whilst volunteering at the shop and sorting house.

The charitable organisation has approached Council with their concerns regarding their members receiving penalty notices and if further parking permits could potentially be granted. This report details options for the potential provision of additional parking permits for the community organisation operating out of the Gell Street carpark Bacchus Marsh.

The penalty notices issued to the members have been through Council's review process and were not waived. Legislatively, Councils are only allowed to waive penalty notices on four (4) grounds being:

- Contrary to Law;
- Mistaken identity;
- Special circumstances; and
- Exceptional circumstances.

If an application to waive does not fit within one (1) of these definitions then the penalty is not waived.

Should Council wish to grant additional permits, this requires Council's approval as currently, under the adopted fees and charges only, five (5) permits can be issued to a charitable organisation.

Discussions have been undertaken with the charitable organisation to identify the issues. There is no doubt that the organisation provides a vital service to our community, however there is also an acknowledgement that continual movement of vehicles within the carpark allows for people to actively shop in the area and thus for businesses to thrive.

Taking the above into account the charitable organisation is hoping to obtain a further three (3) parking permits bringing their total to eight (8). These permits would be split into two (2) different types with three (3) permits being for five (5) days a week and designed to assist those working in the shop and five (5) limited to 8.30am to 2.00pm Monday, Wednesday and Friday to assist those volunteering in the sorting house. To further reduce the potential for their volunteers to receive a penalty notice, the charitable organisation will be looking at some alternatives to all of their staff bringing cars to the area including carpooling.

It must be understood that by providing any additional permits to the community group we are placing additional pressure upon an already well used car park. The benefits provided by the community group to the area can be taken into account when considering providing a total of eight (8) parking permits compared to the current maximum of five (5). It is unlikely that commercial entities will be able to claim such a community benefit and therefore the current process of only issuing one (1) permit per business should be maintained to ensure that the car park can continue to provide adequate spaces for both businesses and patrons.

Proposal

That Council rescind the current five (5) permits issued to the charitable organisation and issue eight (8) new permits. Three (3) permits that cover Monday to Saturday 8.30am to 5.00pm and five (5) permits which apply 8.30am to 2.00pm Monday, Wednesday and Friday.

Policy Implications

The Council Plan 2017-2021 provides as follows:

Strategic Objective 4: Improving Social Outcomes

Context 4B: Community Connectedness and Capacity

The proposal to support the charitable organisation is consistent with the Council Plan 2017 – 2021.

Financial Implications

The current fees and charges schedule only allows for five (5) permits to be issued at a figure of \$17.00 per permit. Five (5) parking permits have already been issued and a further three (3) for this financial year could be either issued at a further \$17.00 per permit or for free.

Risk & Occupational Health & Safety Issues

There are no direct risk or occupational health and safety issues associated with the recommendation within this report.

Community Engagement Strategy

Meetings between Council officers and the charitable organisation have been undertaken.

Communications and Consultation Strategy

No community engagement or consultation is proposed.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Andy Gaze

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Gell Street carpark is a well-used and busy carpark that provides parking for business operators as well as customers. The car park consists of 154 spaces with eight (8) disability spaces five (5) 15 minute spaces and 141 two (2) hour spaces.

The charitable organisation has approached Council with their concerns regarding their members receiving penalty notices and if further parking permits could potentially be granted. This report details options for the potential provision of additional parking permits for the community organisation operating out of the Gell Street carpark Bacchus Marsh.

Taking into account the positive work that the charitable organisation undertakes within the area and the minimal impact that issuing a further three (3) permits will have upon parking, it is recommended that the permits be issued at an additional cost of \$17.00 per permit.

Resolution:

Crs. Bingham/Dudzik

That Council resolves the following:

- 1. Rescind the five (5) parking permits currently issued to the charitable organisation.***
- 2. Amend Councils adopted fees and charges document with regard to the Gell Street Car Park to allow for up to a maximum of eight (8) parking permits to be issued to charitable organisations.***

3. Issue eight (8) permits:

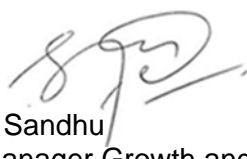
- a) **Three (3) to apply from 8.30am to 5.00pm Monday to Saturday; and**
- b) **Five (5) to apply between 8.30am and 2.00pm Monday, Wednesday and Friday.**

4. Charge \$17.00 per additional parking permit.

CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu 
Title: General Manager Growth and Development
Date: Tuesday, 11 September 2018

11.3 SOCIAL AND ORGANISATIONAL DEVELOPMENT

11.3.1 Youth Strategy 2018-2021

Introduction

Author: Sharon McArthur
General Manager: Danny Colgan

The purpose of this report is to recommend that the Council adopt the draft Youth Strategy 2018-2021.

Background

The preparation of the draft Youth Strategy 2018-2021 (the strategy) is an action in the Council Plan 2017-2020 within the strategic objective of 'Improving Social Outcomes' under 'Health & Wellbeing'. The strategy is a four year strategy that provides the framework for the future provision of Youth Services in the Shire with a focus on mental health, education and training and participation and connection.

The strategy was presented at the Ordinary Meeting of Council held on the 1 August 2018 where the Council resolved to: "endorse the draft Youth Strategy 2018-2021 for the purposes of public exhibition for a period of four weeks; and receive a further report at the conclusion of the exhibition period for consideration of feedback, finalisation of the Youth Strategy 2018-2021".

As part of the consultation conducted in accordance with Council's Community Engagement Framework, the youth strategy has been developed using a mixed methodological approach.

This included the following:

- Electronic data obtained from surveys of young people, parents, carers and local agencies.
- Postcard style surveys in shops, post offices and schools across the shire. The postcards contained questions, which allowed quick completion.
- Focus groups in Bacchus Marsh and Ballan.
- Data collected from young people attending events and programs over the past 12 months. Including at FReeZA events, Youth Holiday Programs.
- Direct feedback from FReeZA and the Youth Action Group (YAG) members.
- Data collected at the end of the Active8 program each year. Active8 is a Health & Wellbeing Program ran with year eight students at Bacchus Marsh Secondary College.
- Moorabool Shire's demographic profile analysis.
- Moorabool Agencies and Schools Together (MAST) Workshop.
- Information collected during the evaluation phase of Council programs.
- Data from the electronic surveys and focus groups associated with the Youth Space(s) Feasibility Study.

The feedback received on the strategy is positive overall, with only one submission out of the total 46 stating that they do not agree with the youth strategy and that "there should be more focus on Mental Health".

However, Priority Area 1 in the Youth Strategy Action Plan is 'Health & Wellbeing' which has a focus on the delivery of mental health programs. A summary of the submissions received is contained in **Attachment 11.3.1a**.

During the public exhibition period, numerous methods were used to consult with young people, service/education providers and the community. This included online surveys and face to face consultation in local youth groups, youth programs and network meetings. The online survey and a copy of the Strategy and Action Plan was sent to 13 local service providers, 25 education providers (including primary & secondary schools), 22 community and sporting groups and was published on the Youth Services and Moorabool Families and Children social media accounts.

Based on the feedback provided minor changes have been made to the Youth Strategy Action Plan to ensure that the Youth Services team can efficiently manage workloads, and as a result some years for action of items have been adjusted. The Mental Health First Aid (MHFA) Training Action has been reworded and a small additional staffing cost included to ensure it complies with MHFA requirements. A duplicate action in relation to the Van Go project has also been removed.

Proposal

It is proposed that the Council adopt the Youth Strategy 2018-2021.

Policy Implications

The Council Plan 2017-2021 provides as follows:

Strategic Objective 4: Improving social outcomes

Context 4A: Health and Wellbeing

The proposed Youth Strategy is consistent with the 2017-2021 Council Plan

Financial Implications

The Strategy 2018 - 2021 was prepared using existing resources. The actions contain items to be implemented over the next four years. Officers will continue to source funding externally and implement the action plan in partnership with young people and local agencies through existing resources and the annual budget process.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Needs	Service gaps if priorities in strategy are not implemented	High	Future strategic planning for high priority recommendations identified in context of other priorities

Financial	Funding required to progress actions set out in strategy	Medium	Business cases will be prepared for consideration in future Council's budgets along with applications for external funding.
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Communications and Consultation Strategy

The following community engagement activities have been undertaken, in accordance with the Council's Community Engagement Policy and Framework:

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Inform	Community members	Media Release	Local Newspapers	December 2017	Community members informed of the youth strategy development
Inform	Community members	Social media and digital advertising	Facebook, Twitter, Council website	December 2017- February 2018	Community members informed of the youth strategy development
Collaborate	Local Education & Service Providers	Surveys Meetings	Bacchus Marsh	December – March 2018	Local education & service providers identified local needs for young people
Consult	Parents and carers of Young people Community Members	Surveys Focus Groups	Online, hard copies at customer service Ballan & Darley	December 2017- February 2018	113 parents & carers of young people completed surveys
Consult	Young people	Surveys Focus Groups Youth Action Group	Online, hard copies at events Ballan & Bacchus Marsh Facebook & Bacchus Marsh	December 2017- March 2018	A total of 185 young people contributed through face-to-face meetings or surveys with a further 21 young people completing a postcard

Consult	Public exhibition of the Youth Strategy 2018-2021	Youth strategy available for comment via the 'Have Your Say Moorabool' online Community engagement portal	Online	2 August 2018 – 31 August 2018	10 submissions were received for consideration during the public exhibition period
	Young people, parents & carers & Community members	Surveys completed face to face and through digital and online portals	Facebook, Council Website, School communication portals & various locations as per Attachment 11.3.1a.	2 August 2018 – 31 August 2018	35 submissions were received for consideration during the public exhibition period. Facebook page posts had an audience reach of 1202 people
	Local education and service providers	Surveys & Network Meeting	Online & Council offices	2 August 2018 – 31 August 2018	3 submissions received from local service provider outside of the public exhibition period – noted in Attachment 11.3.1a.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Sharon McArthur

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The strategy serves as a plan for Council to work in partnership with youth and family service providers and the education sector in the municipality to meet the needs of young people. The goals of the strategy are categorised into three key strategic directions. These are:

1. Health and Well-Being
2. Education and Employment
3. Connection & Participation

Feedback during the four week public exhibition period was significantly positive and further validates that the youth strategy will provide effective direction for Moorabool Shire Council and local service providers to meet the needs of young people in the municipality.

It is proposed that the Council resolves to adopt the Moorabool Youth Strategy 2018-2021.

Resolution:

Crs. Dudzik/Bingham

That Council adopts the 2018-2021 Youth Strategy.

CARRIED.

Report Authorisation

Authorised by:

Name: Danny Colgan
Title: General Manager Social & Organisational Development
Date: Thursday, 13 September 2018



11.3.2 Instrument of Appointment and Authorisation of Council Officers under Section 147(4) of the Planning and Environment Act 1987

Introduction

Author: Michelle Morrow
General Manager: Danny Colgan

Under section 147(4) of the *Planning and Environment Act 1987* (the Act), Council must appoint authorised officers for the purposes and regulations made under the Act.

Background

Section 232 of the *Local Government Act 1989* authorises the relevant officers generally to institute proceedings for offences against the Acts and Regulations described within the proposed instrument of appointment and authorisation.

Proposal

In order to comply with the *Planning and Environment Act 1987* and the *Local Government Act 1989*, an Instrument of Appointment and Authorisation is now presented to the Council, as Attachment 11.3.2, requesting that the officers named in that Instrument be hereby appointed for the purposes of section 147(4) of the *Planning and Environment Act 1987* and the regulations made under that Act and section 232 of the *Local Government Act 1989* for the purpose generally to institute proceedings for offences against the Acts and regulations described in the instrument.

The change to this Instrument reflects the changes to staff assignments within the Planning and Environmental Health service units.

Policy Implications

The Council Plan 2017 – 2021 provides as follows:

Strategic Objective 1: Providing good governance and leadership

Context 1C: Our business and systems

The preparation of this Instrument of Appointment and Authorisation of Council Officers under section 147(4) of the *Planning and Environment Act 1987* is consistent with the 2017 - 2021 Council Plan.

Financial Implications

No financial implications to Council.

Risk & Occupational Health & Safety Issues

No Risk and Occupational Health and Safety issues apply to Council unless the relevant Council officers do not receive the appropriate instrument of appointment and authorisation from Council.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the *Local Government Act 1989* (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Michelle Morrow

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Council is obliged to comply with section 147(4) of the *Planning and Environment Act 1987* therefore the attached Instrument of Appointment and Authorisation is required to be approved under the Seal of Council.

Resolution:

Crs. Bingham/Dudzik

That Council approves, under the common seal of Council, the attached Instrument of Appointment and Authorisation of Council officers under section 147(4) of the Planning and Environment Act 1987.

CARRIED.

Report Authorisation

Authorised by:

Name:



Title:

Danny Colgan
General Manager Social and Organisational Development

Date:

Wednesday 12 September 2018

11.4 INFRASTRUCTURE

Nil.

12. OTHER REPORTS

12.1 Assembly of Councillors

File No.: 02/01/002

Section 76(AA) of the Local Government Act 1989 defines the following to be Assemblies of Councillors; an advisory committee of the Council that includes at least one Councillor; a planned or scheduled meeting of at least half the Councillors and one member of council staff which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a Council function, power or duty by a person or committee acting under Council delegation.

It should be noted, an assembly of Councillors does not include an Ordinary Council meeting, a special committee of the Council, meetings of the Council's audit committee, a club, association, peak body or political party.

Council must ensure that the written record of an assembly of Councillors is, as soon as practicable –

- a) reported to the next ordinary meeting of the Council; and
- b) incorporated in the minutes of that council meeting. (s. 80A(2))

Council also records each Assembly of Councillors on its website at www.moorabool.vic.gov.au

A record of Assemblies of Councillors since the last Ordinary Meeting of Council is provided below for consideration:

- Assembly of Councillors – Wednesday 05 September 2018 – Audit & Risk Advisory Committee – Chairperson's Report on the Annual Statements

Resolution:

Crs. Keogh/Bingham

That Council receives the record of Assemblies of Councillors as follows:

- ***Assembly of Councillors – Wednesday 19 September 2018 – Draft Review of the Age Well Live Well & access and Inclusion Plan***
- ***Assembly of Councillors – Wednesday 19 September 2018 – Proposed Establishment of the Moorabool Positive Aging Reference Group***
- ***Assembly of Councillors – Wednesday 05 September 2018 – Audit & Risk Advisory Committee – Chairperson's Report on the Annual Statements***
- ***Assembly of Councillors – Wednesday 19 September 2018 – Confidential Matter***

CARRIED.

12.2 Section 86 – Delegated Committees of Council – Reports

Section 86 Delegated Committees are established to assist Council with executing specific functions or duties. By instrument of delegation, Council may delegate to the committees such functions and powers of the Council that it deems appropriate, utilising provisions of the Local Government Act 1989. The Council cannot delegate certain powers as specifically indicated in Section 86(4) of the Act.

Section 86 Delegated Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Section 86 – Delegated Committees of Council present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representative
Blacksmith Cottage & Forge Committee of Management Annual General Meeting	Tuesday 28 August 2018	Cr. Edwards
Greendale Recreation Reserves Committee of management	Thursday 16 August 2018	
Lal Lal Soldiers Memorial Hall Committee of Management Annual General Meeting	Monday 10 September 2018	
Lal Lal Soldiers Memorial Hall Committee of Management	Wednesday 5 September 2018	

Resolution:

Crs. Keogh/Bingham

That Council receives the reports of the following Section 86 - Delegated Committees of Council:

- ***Blacksmith Cottage & Forge Committee of Management Annual General Meeting, Tuesday 28 August 2018***
- ***Greendale Recreation Reserves Committee of management, Thursday 16 August 2018***
- ***Lal Lal Soldiers Memorial Hall Committee of Management Annual General Meeting, Monday 10 September 2018***
- ***Lal Lal Soldiers Memorial Hall Committee of Management, Wednesday 5 September 2018.***

CARRIED.

12.3 Advisory Committees of Council - Reports

Advisory Committees are established to assist Council with executing specific functions or duties.

Advisory Committees of Council currently have no delegated powers to act on behalf of Council or commit Council to any expenditure unless resolved explicitly by Council following recommendation from the Committee. Their function is purely advisory.

Advisory Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Advisory Committees of Council present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representative
Heritage Advisory Committee	Wednesday 22 August 2018	
Bacchus Marsh District Trails Advisory Committee	Tuesday 7 August	Cr. Bingham

Resolution:

Crs. Bingham/Keogh

That Council receives the reports of the following Advisory Committees of Council:

- ***Heritage Advisory Committee, Wednesday 22 August 2018***
- ***Bacchus Marsh District Trails Advisory Committee, Tuesday 07 August 2018***

CARRIED.

13. NOTICES OF MOTION

Nil.

14. MAYOR'S REPORT

Since the last Ordinary Meeting of Council, the Mayor has attended the following meetings and activities:

<i>Cr. Paul Tatchell – Mayor's Report</i>	
<i>Date: 3 October, 2018</i>	
<i>7 September</i>	<ul style="list-style-type: none"> <i>Opening of Bacchus Marsh Art Gallery Exhibition Beauty in Bloom</i>
<i>9 September</i>	<ul style="list-style-type: none"> <i>Stoney's Relaunch Event</i>
<i>10 September</i>	<ul style="list-style-type: none"> <i>Graduation - Western Bulldogs Program Participants</i>
<i>12 September</i>	<ul style="list-style-type: none"> <i>S86 Moorabool Growth Committee Meeting</i>
<i>17 September</i>	<ul style="list-style-type: none"> <i>Meeting with Linda Zibell, Greens Candidate</i> <i>Australian Citizenship Ceremony</i>
<i>19 September</i>	<ul style="list-style-type: none"> <i>Assembly of Councillors – Confidential Item</i> <i>Assembly of Councillors – Draft Review of the Age Well Live Well & Access and Inclusion Plan</i> <i>Assembly of Councillors – Proposed Establishment of the Moorabool Positive Ageing Reference Group</i> <i>S86 Development Assessment Committee</i> <i>Special Meeting of Council</i>
<i>20 September</i>	<ul style="list-style-type: none"> <i>CEO's Farewell Function</i>
<i>25 September</i>	<ul style="list-style-type: none"> <i>Meeting with Brendan Eckel, Independent Candidate</i>
<i>3 October</i>	<ul style="list-style-type: none"> <i>Meeting with Eugene Duffy, Ballarat Courier re advocacy</i> <i>Assembly of Councillors – Local Laws Consultation</i> <i>Ordinary Meeting of Council</i>

Crs. Bingham/Keogh

That the Mayor's report be received.

CARRIED.

15. COUNCILLORS' REPORTS

Since the last Ordinary Meeting of Council, Councillors have attended the following meetings and activities:

Cr. Bingham	
September 2018	
9 September	Stoney's Relaunch Event
12 September	Moorabool Growth Management Committee Meeting
17 September	Australian Citizenship Ceremony
20 September	Chief Executive Officer Farewell

Cr. Toohy	
September 2018	
20 September	Chief Executive Officer Farewell

Cr. Sullivan	
September 2018	
17 September	MAV Rural South Meeting in Ballarat
20 September	Chief Executive Officer Farewell
23 September	Chaired the Wallace Recreation Reserve Committee of Management Annual General Meeting
23 September	Chaired the Elaine Recreation Reserve Committee of Management Annual General Meeting

Cr. Keogh	
September 2018	
17 September	Australian Citizenship Ceremony
20 September	Chief Executive Officer Farewell
23 September	Moorabool Light Orchestra Spring Concert

Resolution:

Crs. Toohey/Bingham

That the Councillors' reports be received.

CARRIED.

16. URGENT BUSINESS

Nil.

ADJOURNMENT OF MEETING – 6.40pm

Crs. Bingham/Toohey

That the meeting now stand adjourned for a period of 10 minutes.

CARRIED.

RESUMPTION OF MEETING – 6.59pm

Crs. Dudzik / Bingham

That the meeting now be resumed.

CARRIED.

The Chief Executive Officer adjourned from the meeting at 7.00pm and did not participate in the remainder of the meeting.

17. CLOSED SESSION OF THE MEETING TO THE PUBLIC**17.1 Confidential Report****17.2 Confidential Report****17.3 Confidential Report****Resolution:****Crs. Dudzik/Sullivan**

That pursuant to the provisions of the Local Government Act 1989, the meeting now be closed to members of the public to enable the meeting to discuss matters, which the Council may, pursuant to the provisions of Section 89(2) of the Local Government Act 1989 (the Act) resolve to be considered in Closed Session, being a matter contemplated by Section 89(2) of the Act, as follows:

- (a) personnel matters;***
- (b) the personal hardship of any resident or ratepayer;***
- (c) industrial matters;***
- (d) contractual matters;***
- (e) proposed developments;***
- (f) legal advice;***
- (g) matters affecting the security of Council property;***
- (h) any other matter which the Council or special committee considers would prejudice the Council or any person;***
- (i) a resolution to close the meeting to members of the public.***

CARRIED.

**Items 17.1 – 17.3 are confidential items
and therefore are not included
as part of these Minutes.**

18. MEETING CLOSURE

The meeting closed at 7.20pm.

Confirmed.....Mayor.