

ORDINARY MEETING OF COUNCIL

Notice is hereby given of the
Ordinary Meeting of Council to be held at
the Council Chamber, 15 Stead Street, Ballan on
Wednesday 6 July 2016,
commencing at 5:00 p.m.

Members:

Cr. Allan Comrie (Mayor)	East Moorabool Ward
Cr. Paul Tatchell	Central Ward
Cr. David Edwards	East Moorabool Ward
Cr. John Spain	East Moorabool Ward
Cr. Tonia Dudzik	East Moorabool Ward
Cr. Tom Sullivan	West Moorabool Ward
Cr. Pat Toohey	Woodlands Ward

Officers:

Mr. Rob Croxford	Chief Executive Officer
Mr. Phil Jeffrey	General Manager Infrastructure
Mr. Satwinder Sandhu	General Manager Growth and Development
Mr. Danny Colgan	General Manager Community Services

Rob Croxford
Chief Executive Officer

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1. OPENING OF MEETING AND PRAYER

Almighty God be with us as we work for the people of the Shire of Moorabool.

Grant us wisdom that we may care for the Shire as true stewards of your creation.

May we be aware of the great responsibilities placed upon us.

Help us to be just in all our dealings and may our work prosper for the good of all.

Amen

2. ACKNOWLEDGEMENT TO COUNTRY

We respectfully acknowledge the traditional owners of this land, their spirits and ancestors.

3. PRESENT

4. APOLOGIES

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting of Council – Wednesday 1 June 2016

Recommendation:

That Council confirms the Minutes of the Ordinary Meeting of Council held on Wednesday 1 June 2016.

5.2 Special Meeting of Council – Wednesday 22 June 2016

Recommendation:

That Council confirms the Minutes of the Special Meeting of Council held on Wednesday 22 June 2016.

5.3 Special Meeting of Council – Wednesday 29 June 2016

Recommendation:

That Council confirms the Minutes of the Special Meeting of Council held on Wednesday 29 June 2016 at 6pm.

5.4 Special Meeting of Council – Wednesday 29 June 2016 – Councillor Code of Conduct

Recommendation:

That Council confirms the Minutes of the Special Meeting of Council held on Wednesday 29 June 2016 at 7pm.

6. DISCLOSURE OF CONFLICT OF INTEREST

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is; a direct interest; or an indirect interest (section 77A and 77B). The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 set out the requirements of a Councillor or member of a Special Committee to disclose any conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

Definitions of the class of the interest are:

- a direct interest
 - (section 77A, 77B)
- an indirect interest (see below)
 - indirect interest by close association (section 78)
 - indirect financial interest (section 78A)
 - indirect interest because of conflicting duty (section 78B)
 - indirect interest because of receipt of gift(s) (section 78C)
 - indirect interest through civil proceedings (section 78D)
 - indirect interest because of impact on residential amenity (section 78E)

Time for Disclosure of Conflicts of Interest

In addition to the Council protocol relating to disclosure at the beginning of the meeting, section 79 of the Local Government Act 1989 (the Act) requires a Councillor to disclose the details, classification and the nature of the conflict of interest immediately at the beginning of the meeting and/or before consideration or discussion of the Item.

Section 79(6) of the Act states:

While the matter is being considered or any vote is taken in relation to the matter, the Councillor or member of a special committee must:

- (a) leave the room and notify the Mayor or the Chairperson of the special committee that he or she is doing so; and
- (b) remain outside the room and any gallery or other area in view of hearing of the room.

The Councillor is to be notified by the Mayor or Chairperson of the special committee that he or she may return to the room after consideration of the matter and all votes on the matter.

There are important reasons for requiring this disclosure immediately before the relevant matter is considered.

- Firstly, members of the public might only be in attendance for part of a meeting and should be able to see that all matters are considered in an appropriately transparent manner.
- Secondly, if conflicts of interest are not disclosed immediately before an item there is a risk that a Councillor who arrives late to a meeting may fail to disclose their conflict of interest and be in breach of the Act.

7. PUBLIC QUESTION TIME

The aim of Public Question Time is to provide an opportunity for the public to ask general questions at Council Meetings requiring routine responses. Public Question Time is conducted in accordance with Section 6.9 of the Council's *Meeting Procedure Local Law No. 9*.

Questions must be in writing on the form provided by the Council and submitted by 5.00pm on the day before the meeting. A question will only be read to the meeting if the Chairperson or other person authorised for this purpose by the Chairperson has determined that:

- i) the person directing the question is present in the gallery;
- ii) the question does not relate to a matter of the type described in section 89(2) of the Act (for confidential matters);
- iii) the question does not relate to a matter in respect of which Council has no power to act;
- iv) the question is not defamatory, indecent, abusive or objectionable in language or substance;
- v) the question is not a repetition of a question already asked or answered (whether at the same or an earlier meeting); and
- vi) the question is not asked to embarrass a Councillor, member of Council staff or member of the public.

A Councillor or Council officer may:

- i) immediately answer the question asked; or
- ii) elect to have the question taken on notice until the next Ordinary meeting of Council; at which time the question must be answered and incorporated in the Agenda of the meeting under Public Question Time; or
- iii) elect to submit a written answer to the person asking the question within 10 working days.

Responses to public questions answered at the meeting, will be general in nature, provided in good faith and should not exceed two minutes. These responses will be summarised in the minutes of the meeting.

Public Question Time does not substitute for other forms of communication with or other formal business procedures of the Council.

8. PETITIONS

No petitions have been made to Council for consideration as part of this Agenda.

9. PRESENTATIONS / DEPUTATIONS

The Council has made provision in the business of the Ordinary Meetings of the Council for the making of presentations or deputations to Council in relation to matters presented on the agenda for Council consideration.

Presentations or deputations are required to be conducted in accordance with the requirements contained within the **Presentation/Deputations Protocols and Procedural Guidelines**.

Persons wishing to make a presentation or deputation to Council on a matter included in the agenda shall inform Council prior to the meeting by contacting the Chief Executive Officer’s office and registering their name and agenda item being spoken to.

At the meeting the Mayor will invite the persons wishing to make a presentation or delegation to address the Council on the agenda item.

The person making the presentation or deputation is to stand and address Council on the item. No debate on the item is permitted between the person making the presentation or delegation and the Council.

A maximum of three minutes per presentation or delegation will be allocated. An extension of time may be granted at the discretion of the Mayor.

Councillors, through the Mayor, may ask the person making the presentation or delegation for clarification of matters presented.

The Mayor may direct that a member of the gallery ceases speaking if the above procedure is not followed.

List of Persons making Presentations/Deputations other than in relation to a planning item listed on the agenda:

Item No	Description	Name	Position
-	-	-	-

List of Persons making Presentations/Deputations to a planning item listed on the agenda:

Individuals seeking to make a presentation to the Council on a planning item listed on the agenda for consideration at the meeting will be heard by the Council immediately preceding consideration of the Council Officer’s report on the planning item.

Item No	Description	Name	Applicant/ Objector
-	-	-	-

10. OFFICER'S REPORTS

10.1 CHIEF EXECUTIVE OFFICER

No reports for this meeting.

10.2 GROWTH AND DEVELOPMENT

10.2.1 Instrument of Appointment and Authorisation of Council Officers under Section 174(4) of the Planning and Environment Act 1987

Introduction

Author: John Whitfield
General Manager: Satwinder Sandhu

Under section 174(4) of the *Planning and Environment Act 1987* (the Act), Council must appoint authorised officers for the purposes and regulations made under the Act.

Background

Section 232 of the *Local Government Act 1989* authorises the relevant officers generally to institute proceedings for offences against the Acts and Regulations described within the proposed instrument of appointment and authorisation.

At its Ordinary Meeting of Council held 1 June 2016 the Council resolved as follows:

That Item 10.2.2; Instrument of Appointment and Authorisation of Council Officers under Section 174(4) of the Planning and Environment Act 1987, be deferred to the next available Council meeting to allow for further amendments to the document.

The format of the Instrument of Appointment and Authorisation of Council Officers under Section 174(4) of the Planning and Environment Act 1987 has been amended and is now presented to Council.

Proposal

In order to comply with the *Planning and Environment Act 1987* and the *Local Government Act 1989*, an Instrument of Appointment and Authorisation is now presented to Council requesting that the officers named in that Instrument be hereby appointed for the purposes of section 147(4) of the *Planning and Environment Act 1987* and the regulations made under that Act and section 232 of the *Local Government Act 1989* for the purpose generally to institute proceedings for offences against the Acts and regulations described in the instrument.

The change to this Instrument reflects the changes to staff assignments within the Planning and the Environmental Health service units.

Policy Implications

The 2013 – 2017 Council Plan provides as follows:

Key Result Area	Representation and Leadership of our Community
Objective	Good governance through open and transparent processes and strong accountability to the community
Strategy	Ensure policies and good governance are in accordance with legislative requirements and best practice.

The preparation of this Instrument of Appointment and Authorisation of Council Officers under section 174(4) of the *Planning and Environment Act 1987* is consistent with the 2013-2017 Council Plan.

Financial Implications

No financial implications to Council.

Risk & Occupational Health & Safety Issues

No Risk and Occupational Health and Safety issues apply to Council unless the relevant Council officers do not receive the appropriate instrument of appointment and authorisation from Council.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the *Local Government Act 1989* (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – John Whitfield

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion


Council is obliged to comply with section 147(4) of the *Planning and Environment Act 1987* therefore the attached Instrument of Appointment and Authorisation is required to be approved under the Seal of Council.

Recommendation:

That Council approves under the common seal of Council, the attached Instrument of Appointment and Authorisation of Council officers under section 174(4) of the *Planning and Environment Act 1987*.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu 
Title: General Manager Growth and Development
Date: Thursday 16 June 2016

Attachment - Item 10.2.1



Moorabool Shire Council

Instrument of Appointment and Authorisation

(Planning and Environment Act 1987 only)

JULY 2016

Instrument of Appointment and Authorisation (Planning and Environment Act 1987)

In this instrument the member of Council staff holding, or performing the duties of the office or position hereunder are appropriate officers appointed or authorised in respect of the relevant legislation:

Officer	Position	Position Abbreviation
Satwinder Sandhu	General Manager Growth and Development	[GMGD]
Robert Fillisch	Manager Statutory Planning & Community Safety	[MSPCS]
Andrew Goodsell	Manager Strategic and Sustainable Development	[MSSD]
Justin Horne	Coordinator Environmental Planning	[CEP]
Glenn Burns	Senior Community Safety Officer	[SCSO]
Faye Laskaris	Senior Environmental Health Officer	[SEHO]
Damien Drew	Senior Strategic Planner	[SSTP]
Mark Lovell	Senior Statutory Planner	[SSP]
Victoria Mack	Statutory Planner	[SP]
Kathleen Ly	Statutory Planner	[SP]
Thomas Tonkin	Statutory Planner	[SP]
Shannon Walsh	Community Safety Officer	[CSO]
Lisa Handley	Community Safety Officer	[CSO]
Jacqueline Reid -	Community Safety Officer	[CSO]
Katie McDonald	Environmental Health Officer	[EHO]
John Carroll	Environmental Health Officer	[EHO]
Allan Leslie May	Environmental Health Technical Officer	[EHTO]
Debbie Anne Frappa	Statutory Planning Enforcement Officer	[SPEO]
Rod Davison	Strategic Planning Officer	[STPO]

By this instrument of appointment and authorisation Moorabool Shire Council -

1. under section 147(4) of the *Planning and Environment Act 1987* – appoints the abovementioned officers to be authorised officers for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
2. under section 232 of the *Local Government Act 1989* authorises the abovementioned officers generally to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that this instrument –

- (a) comes into force immediately upon its execution; and
- (b) remains in force until varied or revoked.

This instrument is authorised by a resolution of the Moorabool Shire Council on Wednesday 6 July 2016.

The **COMMON SEAL** of the
MOORABOOL SHIRE COUNCIL
was affixed this Wednesday 6 July 2016.
in the presence of –

.....Mayor

..... Chief Executive Officer

10.2.2 Annual Local Government Community Satisfaction Survey 2016

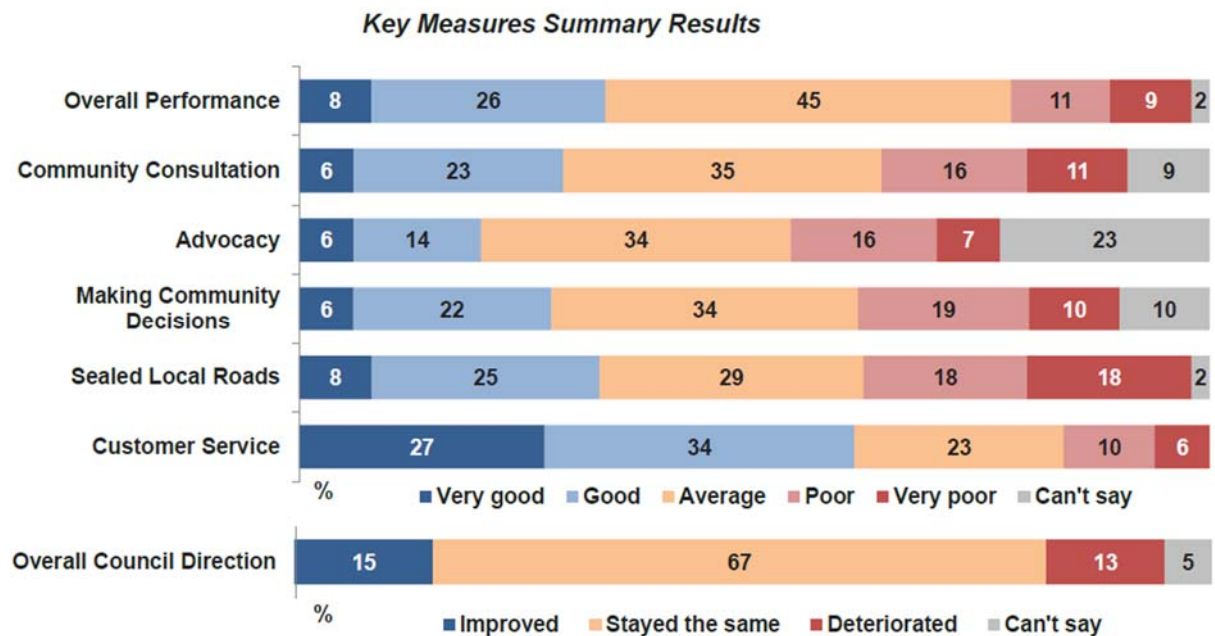
Introduction

File No.: 18/02/001
 Author: Peter Forbes
 General Manager: Satwinder Sandhu

Background

The report for the 2016 Community Satisfaction Survey commissioned by the Victorian State Government via the Department of Environment, Land, Water and Planning has now been received. It is conducted independently by JWS Research. 70 out of 79 Victorian councils participated.

The Community Satisfaction Survey is optional and the main objectives are to assess the performance of Moorabool Shire Council across a range of measures and to seek insight into ways to provide improved or more effective service delivery. Moorabool Shire’s 2016 key measures summary results are below.



2016 Summary of Findings

Representatives from JWS Research recently met with officers to discuss the 2016 Survey Report findings.

The researcher noted that the 2016 survey states that the survey outcomes were generally on par or above the Large Rural Council’s group average and lower than the State average for most core and individual services.

When the community’s perception of Council’s overall performance and direction were compared with the 2016 category average for large rural council’s, Moorabool was three points above the overall direction average and on par with the average overall performance for large rural councils.

Council’s year-on-year raw score measuring the community’s perception in overall performance and direction of council, was two points lower when compared to the 2015 survey results.

Community perception of other core measures indicate a slight year-on-year increase in sealed local roads (up 4) and customer service (up 2) and a slight year-on-year decrease in measures such as making community decisions and community consultation (both down 2) and advocacy (down 1).

Customer Service was the Shire’s highest index score over all the categories measured with a score of 66.



The graph above summarises some key findings from the 2016 survey.

Most notable is that younger people (18-34) tended to be more favorable in their opinions than older cohorts. Ballan residents were less favorable across the board.

Officers have discussed the possible reasons for the decrease in satisfaction in some measures however the focus needs to be on continuing to improve value for the community that will flow from our Business Excellence program, ongoing investment to reduce the infrastructure gap and a critical review of services via the recently adopted framework.

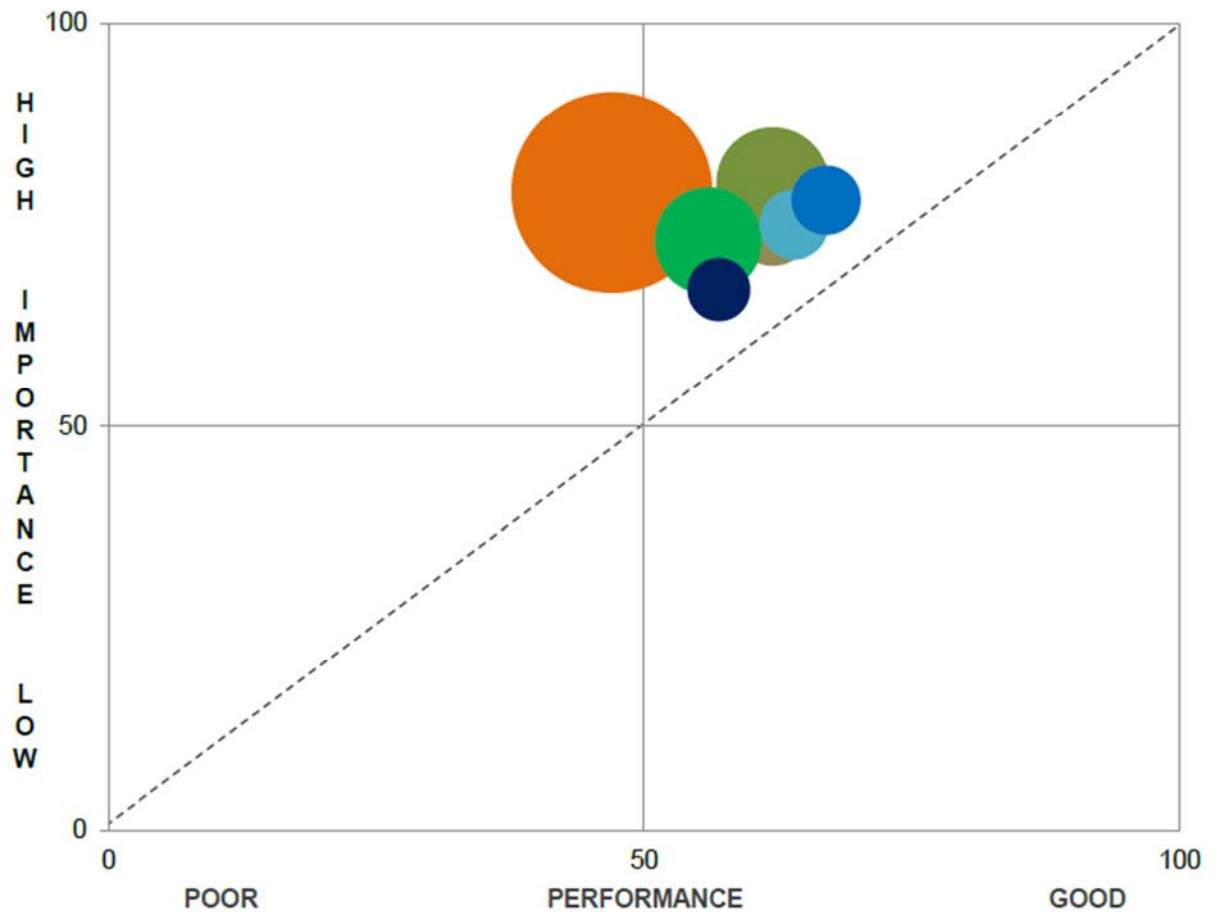
Interestingly, the survey report does not separate the opinions of those who have recently interacted with Council and those who haven’t. A significant number (41%) of respondents expressed their opinion on council performance without having any contact with council over the last twelve months.

The grid below aligns the respondent's index score for specified council service areas in relation to their:

- 1) Opinion of the importance of the specific service to them; and
- 2) Opinion of Council's performance of the specific service.

The grid shows all service areas surveyed as partly or fully located in the top right-hand quadrant. This quadrant is the most desirable as it indicates the service is both important to the respondents (horizontal axis) and most respondents think Council's provision of that service is good (vertical axis).

Importance and Performance 2016 Index Scores Grid



Service	Importance	Performance
Condition of local streets & footpaths	79	47
Family support services	75	62
Elderly support services	80	62
Recreational facilities	73	56
Appearance of public areas	75	64
Waste management	78	67
Business & community development & tourism	67	57

Key areas for improvement

Areas with the biggest gap between the community perceptions of importance and performance were most considered likely to improve future community satisfaction survey ratings if the gaps became closer over time. (Assuming the community ratings on other services remain constant or improve).

The services identified in the 2016 survey with the biggest differential include:

- Condition of local streets and footpaths - 32 point margin
- Elderly support services - 18 point margin
- Recreational facilities - 17 point margin
- Family support services - 13 point margin
- Appearance of public areas - 11 point margin
- Waste Management - 11 point margin
- Business and community development and tourism - 10 point margin

These service areas all have strategies, actions and awareness raising activities in place with the potential over time to reduce this differential.

Specific actions to help reduce the gap between the survey performance and importance scores include:

- Consider increased investment in local streets and footpaths shire wide
- New Council Plan
- Continue the business excellence continuous improvement program
- Undertake level of service reviews
- Continue to grow community awareness of council activity via digital means.
- Implement Draft Recreation Reserve Management Framework and policies

Proposal

This report is to inform Council and the community on the result of the 2016 Community Satisfaction Survey. The report is attached as an appendix and copies will be made available for public perusal at each of Council's offices located at 15 Stead Street, Ballan, 182 Halletts Way, Darley and at the Lerderberg Library, 215 Main Street, and Bacchus Marsh. It will also be placed on Council's website.

Policy Implications

The 2013-2017 Council Plan provides as follows;

Key Result Area	Representation and Leadership of our Community
Objective	Leadership through best practice community engagement
Strategy	To make well informed decisions based on input from the community and other key stakeholders through effective community engagement

The proposal to inform Council and the community of the Community Satisfaction Survey results is consistent with the 2013-2017 Council Plan.

Financial Implications

There are no direct financial implications however outcomes of the survey will continue to influence budgetary decision making and project prioritisation.

Communications Strategy

An advertisement will be placed in the Moorabool News advising the Community Satisfaction Survey is available for viewing at all Council offices and on Council's website. A media release will be prepared highlighting key survey findings and where to obtain the report.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager of Growth and Development, I have no interests to disclose in this report.

Author – Peter Forbes

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The 2016 survey provides a snapshot of the community's view of Council's performance during February and March 2016. It indicates the importance the community places on a range of services relative to their view of how they are delivered.

The results of the Annual Community Satisfaction Survey 2016 show Council's overall performance and direction are similar but slightly down when compared with last year. The survey show Council's overall direction and performance is down by two points.

When compared with the 2016 category average for large rural council's, Moorabool's survey outcomes were generally on par or above the Large Rural Council's group average and lower than the State average for most core and individual services.


Recommendation:

That Council:

1. **Receives the Annual Community Satisfaction Survey 2016.**
2. **Refers the feedback to the development of future strategic plans, Council Plan and annual budgets.**
3. **Makes copies of the 2016 Annual Community Satisfaction Survey available for public perusal at each of Council's office locations and on Council's website.**

Report Authorisation

Authorised by:

Name: Satwinder Sandhu 
Title: General Manager Growth and Development
Date: Wednesday, 29 June 2016

Attachment - Item 10.2.2



**LOCAL GOVERNMENT COMMUNITY SATISFACTION SURVEY
MOORABOOL SHIRE COUNCIL**

2016 RESEARCH REPORT

**COORDINATED BY THE DEPARTMENT OF ENVIRONMENT, LAND, WATER AND
PLANNING ON BEHALF OF VICTORIAN COUNCILS**

CONTENTS

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- [Survey methodology and sampling](#)
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- [Detailed findings](#)
 - [Key core measure: Overall performance](#)
 - [Key core measure: Customer service](#)
 - [Key core measure: Council direction indicators](#)
 - [Individual service areas](#)
 - [Detailed demographics](#)
- [Appendix A: Detailed survey tabulations](#)
- [Appendix B: Further project information](#)

BACKGROUND AND OBJECTIVES

Welcome to the report of results and recommendations for the 2016 State-wide Local Government Community Satisfaction Survey for Moorabool Shire Council.

Each year Local Government Victoria (LGV) coordinates and auspices this State-wide Local Government Community Satisfaction Survey throughout Victorian local government areas. This coordinated approach allows for far more cost effective surveying than would be possible if councils commissioned surveys individually.

Participation in the State-wide Local Government Community Satisfaction Survey is optional and participating councils have a range of choices as to the content of the questionnaire and the sample size to be surveyed, depending on their individual strategic, financial and other considerations.

The main objectives of the survey are to assess the performance of Moorabool Shire Council across a range of measures and to seek insight into ways to provide improved or more effective service delivery. The survey also provides councils with a means to fulfil some of their statutory reporting requirements as well as acting as a feedback mechanism to LGV.

SURVEY METHODOLOGY AND SAMPLING

This survey was conducted by Computer Assisted Telephone Interviewing (CATI) as a representative random probability survey of residents aged 18+ years in Moorabool Shire Council.

Survey sample matched to the demographic profile of Moorabool Shire Council as determined by the most recent ABS population estimates was purchased from an accredited supplier of publicly available phone records, including up to 10% mobile phone numbers to cater to the diversity of residents within Moorabool Shire Council, particularly younger people.

A total of n=400 completed interviews were achieved in Moorabool Shire Council. Survey fieldwork was conducted in the period of 1st February – 30th March, 2016.

The 2016 results are compared with previous years, as detailed below:

- 2015, n=400 completed interviews, conducted in the period of 1st February – 30th March.
- 2014, n=400 completed interviews, conducted in the period of 31st January – 11th March.
- 2013, n=400 completed interviews, conducted in the period of 1st February – 24th March.
- 2012, n=400 completed interviews, conducted in the period of 18th May – 30th June.

Minimum quotas of gender within age groups were applied during the fieldwork phase. Post-survey weighting was then conducted to ensure accurate representation of the age and gender profile of the Moorabool Shire Council area.

Any variation of +/-1% between individual results and net scores in this report or the detailed survey tabulations is due to rounding. In reporting, ‘—’ denotes not mentioned and ‘0%’ denotes mentioned by less than 1% of respondents. ‘Net’ scores refer to two or more response categories being combined into one category for simplicity of reporting.

SURVEY METHODOLOGY AND SAMPLING

Within tables and index score charts throughout this report, statistically significant differences at the 95% confidence level are represented by upward directing blue and downward directing red arrows. Significance when noted indicates a significantly higher or lower result for the analysis group in comparison to the 'Total' result for the council for that survey question for that year. Therefore in the example below:

- The state-wide result is significantly higher than the overall result for the council.
- The result among 50-64 year olds is significantly lower than for the overall result for the council.

Further, results shown in blue and red indicate significantly higher or lower results than in 2015. Therefore in the example below:

- The result among 35-49 year olds in the council is significantly higher than the result achieved among this group in 2015.
- The result among 18-34 year olds in the council is significantly lower than the result achieved among this group in 2015.

Overall Performance – Index Scores (example extract only)



Note: For details on the calculations used to determine statistically significant differences, please refer to Appendix B.

FURTHER INFORMATION

Further Information

Further information about the report and explanations about the State-wide Local Government Community Satisfaction Survey can be found in [Appendix B](#), including:

- [Background and objectives](#)
- [Margins of error](#)
- [Analysis and reporting](#)
- [Glossary of terms](#)

Contacts

For further queries about the conduct and reporting of the 2016 State-wide Local Government Community Satisfaction Survey, please contact JWS Research on (03) 8685 8555.

A satellite night view of South America, showing the continent's outline against a dark background. The landmass is illuminated by a dense network of glowing yellow and white lines representing roads and city lights. The most prominent light clusters are in the northern and southern regions, with a significant concentration in the southern cone. The surrounding oceans are dark blue.

KEY FINDINGS & RECOMMENDATIONS

KEY FINDINGS AND RECOMMENDATIONS

- **Across most core and individual service measures, performance exhibited a slight decline** compared to 2015 results, and generally, the results are **significantly lower than State-wide Council** averages. Despite this, Moorabool will be pleased to note that results are generally on par or above the Large Rural group averages on most core and individual services. The following results are of particular note:
 - Performance on **Overall Council Direction** is on par with the average State-wide result and three points above the Large Rural group average.
 - The condition of **Sealed Local Roads** was rated significantly higher than it was in 2015, with a four point increase to an index score of 47.
 - Further, performance in the areas of **Customer Service** (two points higher), the **appearance of public areas** (one point higher) and **business/development/tourism** (two points higher) were all higher than in 2015, though not at statistically significant levels.
- Whilst not a statistically significant decline, the **Overall Performance** index score of 54 represents a two point decrease on the 2015 result, continuing a downward trend observed since 2014. The 2016 result is the lowest rating this area has experienced over the past five years.

KEY FINDINGS AND RECOMMENDATIONS

- **The most significant declines** in 2016 were the **four point drops** on the measures of **elderly support services** (62) and **recreational facilities** (56). These results are both significantly below both State-wide and Large Rural council averages. Performance is at its lowest level in five years for both of these measurements.
- Council's performance rating for **elderly support services** has consistently declined since 2012, however this is the first significant drop the area has experienced.
 - Much of this decline can be attributed to more critical ratings on this issue from residents aged 50-64 years, residents in the 'remainder of the Shire' and 35-49 year olds.
- Performance on **recreational facilities** has also declined significantly from 2015, to an index score of 56.
 - This year's decline can be partially attributed to more critical ratings on this area from male residents and residents aged 50-64 years.
 - Moorabool Shire Council has been unable to maintain the gains on this measure that were made in 2014, when the index score rose four points on the previous year to 61. Performance was stable in 2015, only dropping one point (60).

KEY FINDINGS AND RECOMMENDATIONS

- **Customer Service** is a core measurement in which Moorabool Shire Council has **performed strongly** (index score of 66; a two point improvement on the 2015 result). In 2016, those who believe Council’s Customer Service is ‘very good’ increased five points from 2015 to 27%.
- Of the 11 individual services where performance was evaluated in 2016, Council received positive ratings (an index score of 60 or higher) on four of them:
 - Council **performs best** on **waste management** (index score of 78 – equal points on the 2015 result) and the **appearance of public areas** (64 – one point higher).
 - Performance is **weakest** on **Sealed Local Roads** (despite a four point improvement to an index score of 47), **Advocacy** (48 – one point down) and **Making Community Decisions** (48 – two points down).
- Performance ratings on **Lobbying** had a particularly high level of ‘don’t know’ responses (23%). This suggests that almost a quarter of the community is not hearing what Council is doing in terms of advocacy.

KEY FINDINGS AND RECOMMENDATIONS

- Council should pay attention to service areas where residents stated **importance exceeds rated performance** by 10 points or more:
 - **Condition of local streets and footpaths** (margin of 32 points)
 - **Elderly support services** (margin of 18 points)
 - **Recreational facilities** (margin of 17 points)
 - **Family support services** (margin of 13 points)
 - **Appearance of public areas** (margin of 11 points)
 - **Waste management** (margin of 11 points)
 - **Business and community development and tourism** (margin of 10 points).

- Notably, the margin between importance and performance for the **condition of local streets and footpaths** has consistently been above 30 since 2012. This finding indicates that the condition of Moorabool’s local streets and footpaths is not improving over time, yet the area remains of paramount importance to residents.

KEY FINDINGS AND RECOMMENDATIONS

- **Residents aged 18-34 and women generally are the most satisfied resident groups.** These are the groups Council can leverage to understand what is working, in order to further consolidate their positive views of Council.
- Moorabool Shire Council should pay extra attention to areas and cohorts where it is underperforming in comparison with other areas and cohorts.
 - **Ballan residents were generally more critical of Council** in 2016 compared with other resident segments.
- An approach we recommend is to further mine the survey data to better understand the profile of these over and under-performing demographic groups. This can be achieved via additional consultation and data interrogation, or self-mining the SPSS data provided or via the dashboard portal available to the Council.
- **A complimentary personal briefing by senior JWS Research representatives is also available to assist in providing both explanation and interpretation of the results. Please contact JWS Research on 03 8685 8555.**

KEY FINDINGS AND RECOMMENDATIONS

Higher results in 2016

- Sealed Local Roads

Lower results in 2016

- Elderly Support
- Recreational Facilities

Most favourably disposed towards Council

- 18-34 year olds

Least favourably disposed towards Council

- Ballan

A satellite night view of South America, showing the continent's outline against the dark ocean. The landmass is illuminated by a dense network of glowing yellow and white lines representing roads and city lights. Major urban centers like Lima, Bogotá, and São Paulo are particularly bright. The text 'SUMMARY OF FINDINGS' is overlaid in white on the left side of the image.

SUMMARY OF FINDINGS

2016 SUMMARY OF CORE MEASURES INDEX SCORE RESULTS

Performance Measures	Moorabool 2012	Moorabool 2013	Moorabool 2014	Moorabool 2015	Moorabool 2016	Large Rural 2016	State-wide 2016
OVERALL PERFORMANCE	57	58	56	56	54	54	59
COMMUNITY CONSULTATION (Community consultation and engagement)	54	51	48	51	49	52	54
ADVOCACY (Lobbying on behalf of the community)	54	52	51	49	48	50	53
MAKING COMMUNITY DECISIONS (Decisions made in the interest of the community)	n/a	n/a	52	50	48	50	54
SEALED LOCAL ROADS (Condition of sealed local roads)	n/a	n/a	47	43	47	44	54
CUSTOMER SERVICE	68	68	68	64	66	67	69
OVERALL COUNCIL DIRECTION	49	51	53	53	51	48	51

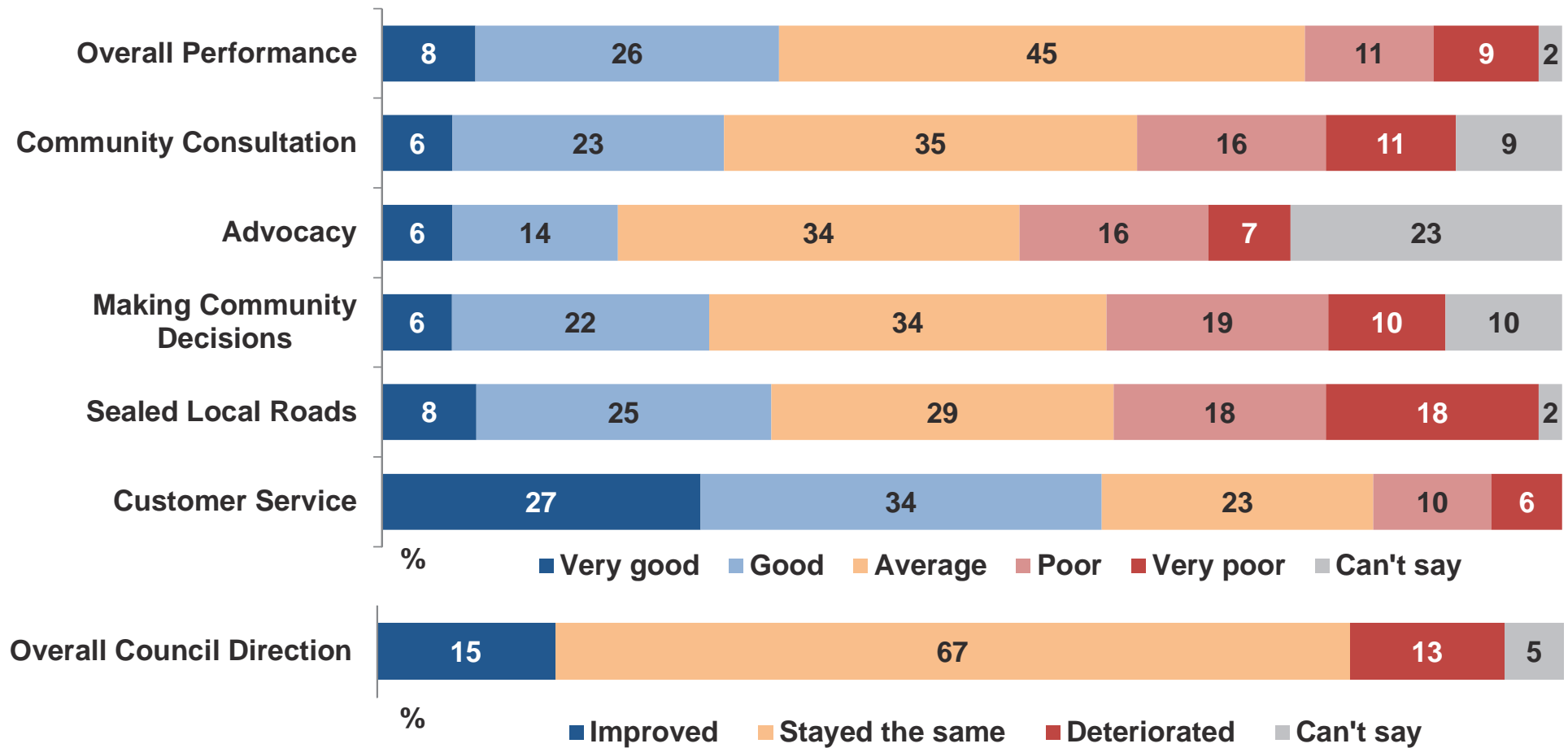
2016 SUMMARY OF CORE MEASURES

DETAILED ANALYSIS

Performance Measures	Moorabool 2016	vs Moorabool 2015	vs Large Rural 2016	vs State-wide 2016	Highest score	Lowest score
OVERALL PERFORMANCE	54	2 points lower	Equal	5 points lower	18-34 year olds	Ballan
COMMUNITY CONSULTATION (Community consultation and engagement)	49	2 points lower	3 points lower	5 points lower	Women, 18-34 year olds, 65+ year olds	Ballan, 35-49 year olds
ADVOCACY (Lobbying on behalf of the community)	48	1 point lower	2 points lower	5 points lower	18-34 year olds	Ballan
MAKING COMMUNITY DECISIONS (Decisions made in the interest of the community)	48	2 points lower	2 points lower	6 points lower	18-34 year olds	Ballan
SEALED LOCAL ROADS (Condition of sealed local roads)	47	4 points higher	3 points higher	7 points lower	65+ year olds	Ballan
CUSTOMER SERVICE	66	2 points higher	1 point lower	3 points lower	35-49 year olds	18-34 year olds
OVERALL COUNCIL DIRECTION	51	2 points lower	3 points higher	Equal	Women	Ballan

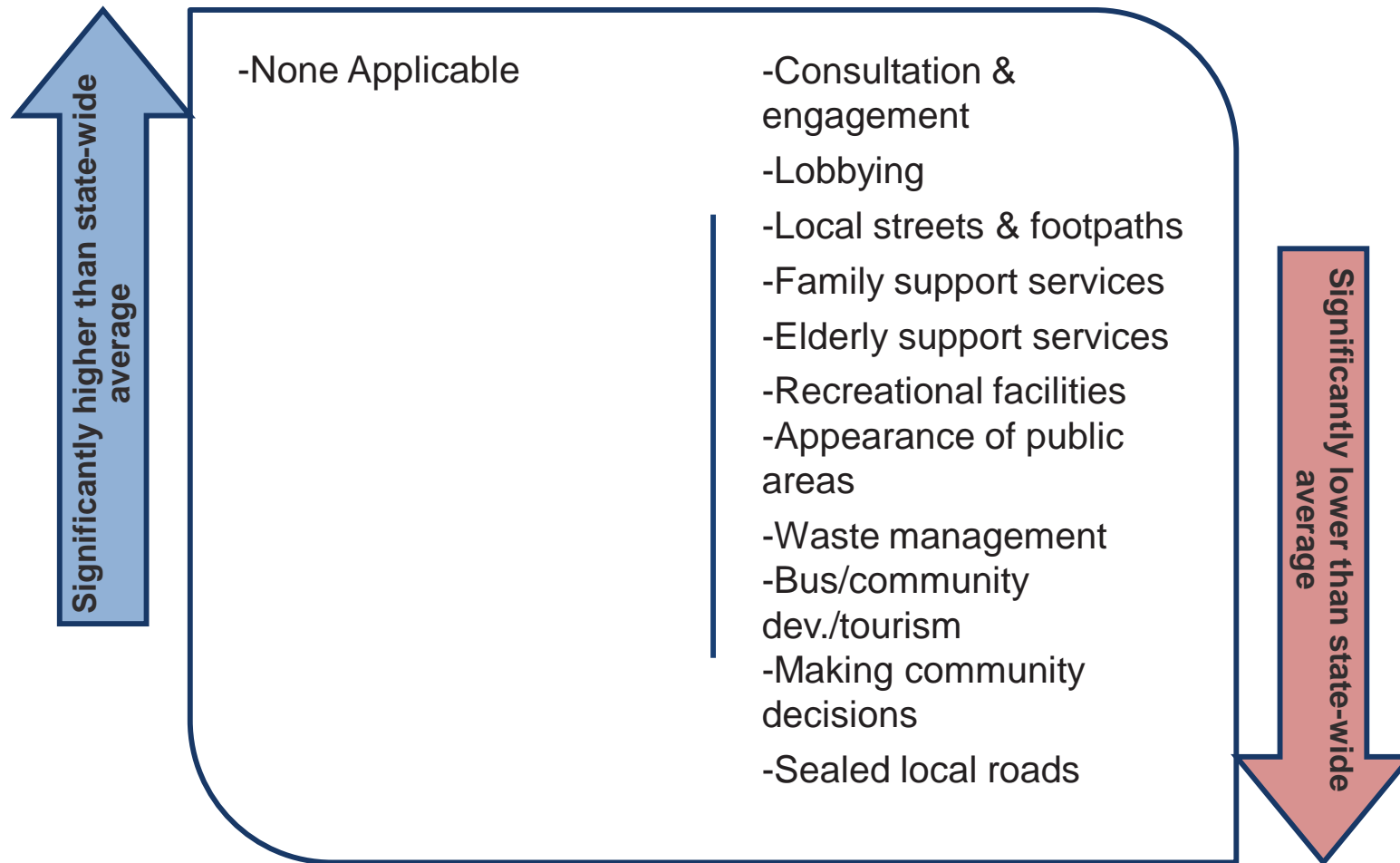
2016 SUMMARY OF KEY COMMUNITY SATISFACTION PERCENTAGE RESULTS

Key Measures Summary Results



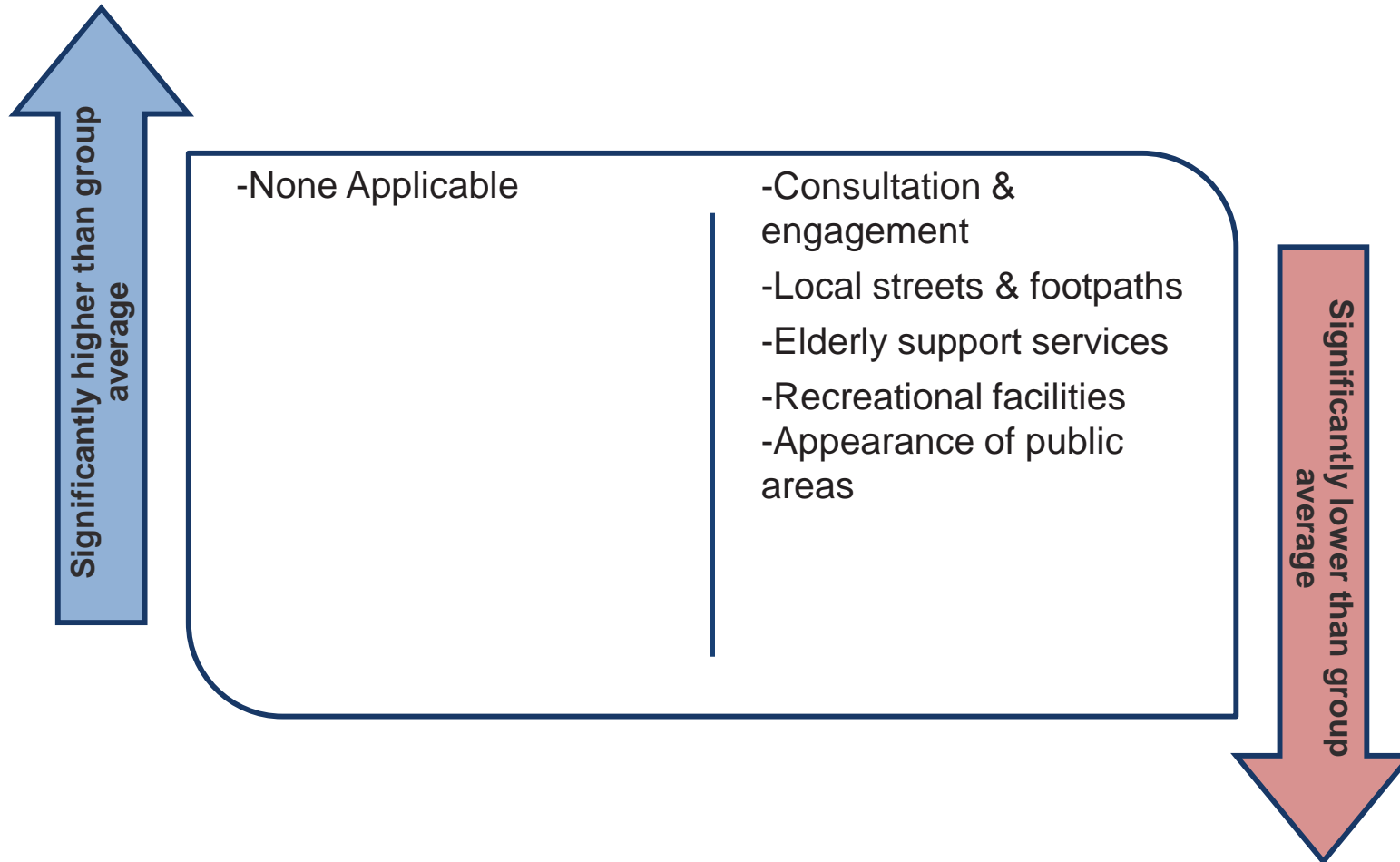
INDIVIDUAL SERVICE AREAS SUMMARY

COUNCIL'S PERFORMANCE VS STATE-WIDE AVERAGE



INDIVIDUAL SERVICE AREAS SUMMARY

COUNCIL'S PERFORMANCE VS GROUP AVERAGE



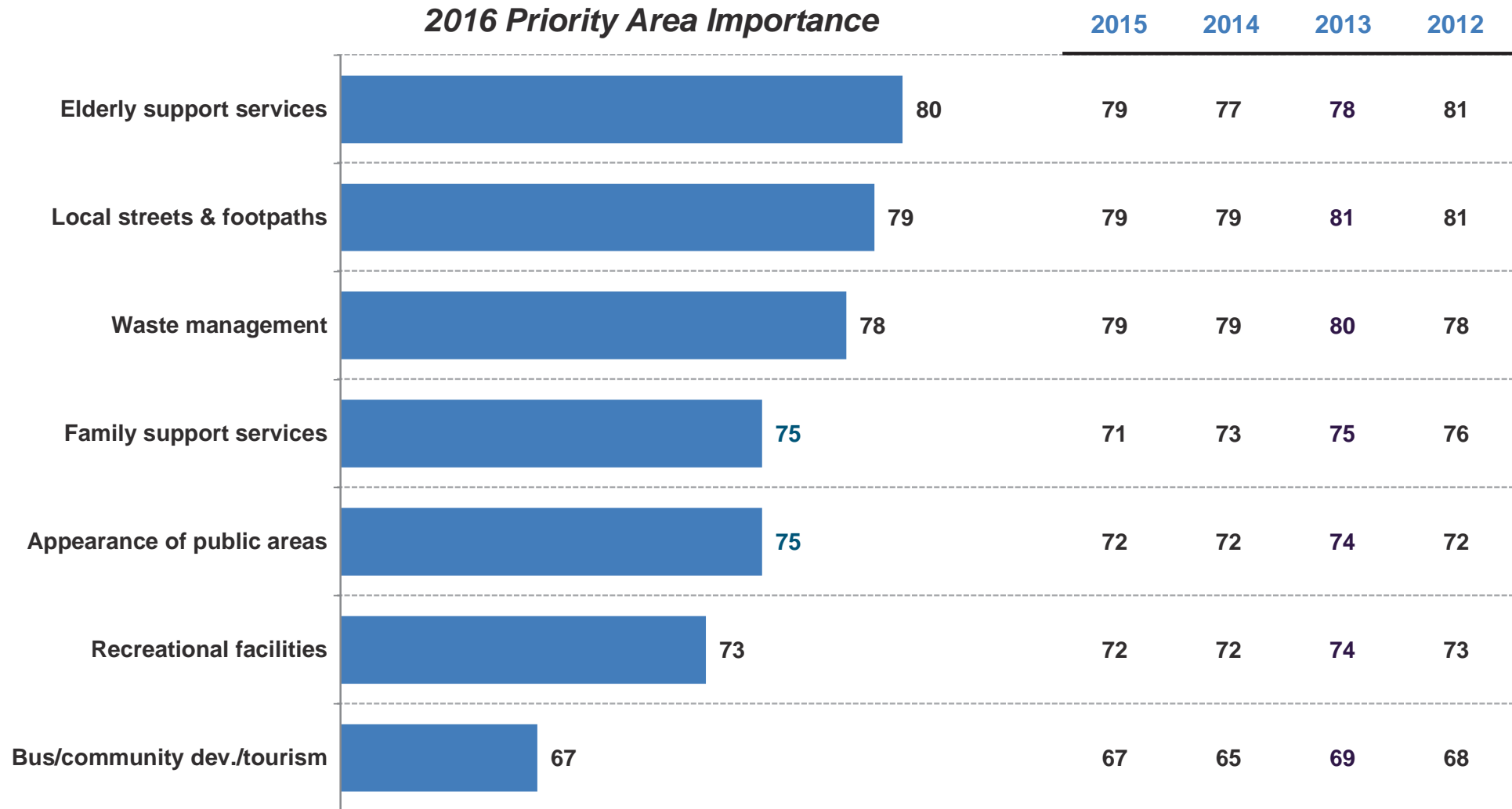
INDIVIDUAL SERVICE AREA SUMMARY

IMPORTANCE VS PERFORMANCE

Service areas where importance exceeds performance by 10 points or more, suggesting further investigation is necessary:

Service	Importance	Performance	Net differential
Condition of local streets & footpaths	79	47	-32
Elderly support services	80	62	-18
Recreational facilities	73	56	-17
Family support services	75	62	-13
Appearance of public areas	75	64	-11
Waste management	78	67	-11
Business & community development & tourism	67	57	-10

2016 IMPORTANCE SUMMARY



Base: All respondents. Councils asked state-wide: 69
 Note: Please see page 5 for explanation of significant differences

2016 PERFORMANCE SUMMARY

2016 Priority Area Performance

		2015	2014	2013	2012
Waste management	67	67	69	69	69
Appearance of public areas	64	63	65	64	69
Elderly support services	62	66	67	67	68
Family support services	62	64	64	64	65
Bus/community dev./tourism	57	55	56	57	57
Recreational facilities	56	60	61	57	61
Consultation & engagement	49	51	48	51	54
Lobbying	48	49	51	52	54
Community decisions	48	50	52	n/a	n/a
Sealed roads	47	43	47	n/a	n/a
Local streets & footpaths	47	49	48	50	49

Base: All respondents. Councils asked state-wide: 69
 Note: Please see page 5 for explanation of significant differences

2016 PERFORMANCE SUMMARY BY COUNCIL GROUP

Top Three Most Performance Service Areas (Highest to lowest, i.e. 1. = highest performance)

Moorabool Shire Council	Metropolitan	Interface	Regional Centres	Large Rural	Small Rural
<ol style="list-style-type: none"> 1. Waste management 2. Appearance of public areas 3. Elderly support services 	<ol style="list-style-type: none"> 1. Waste management 2. Art centres & libraries 3. Recreational facilities 	<ol style="list-style-type: none"> 1. Waste management 2. Emergency & disaster mngt 3. Art centres & libraries 	<ol style="list-style-type: none"> 1. Art centres & libraries 2. Appearance of public areas 3. Tourism development 	<ol style="list-style-type: none"> 1. Art centres & libraries 2. Emergency & disaster mngt 3. Appearance of public areas 	<ol style="list-style-type: none"> 1. Appearance of public areas 2. Art centres & libraries 3. Emergency & disaster mngt

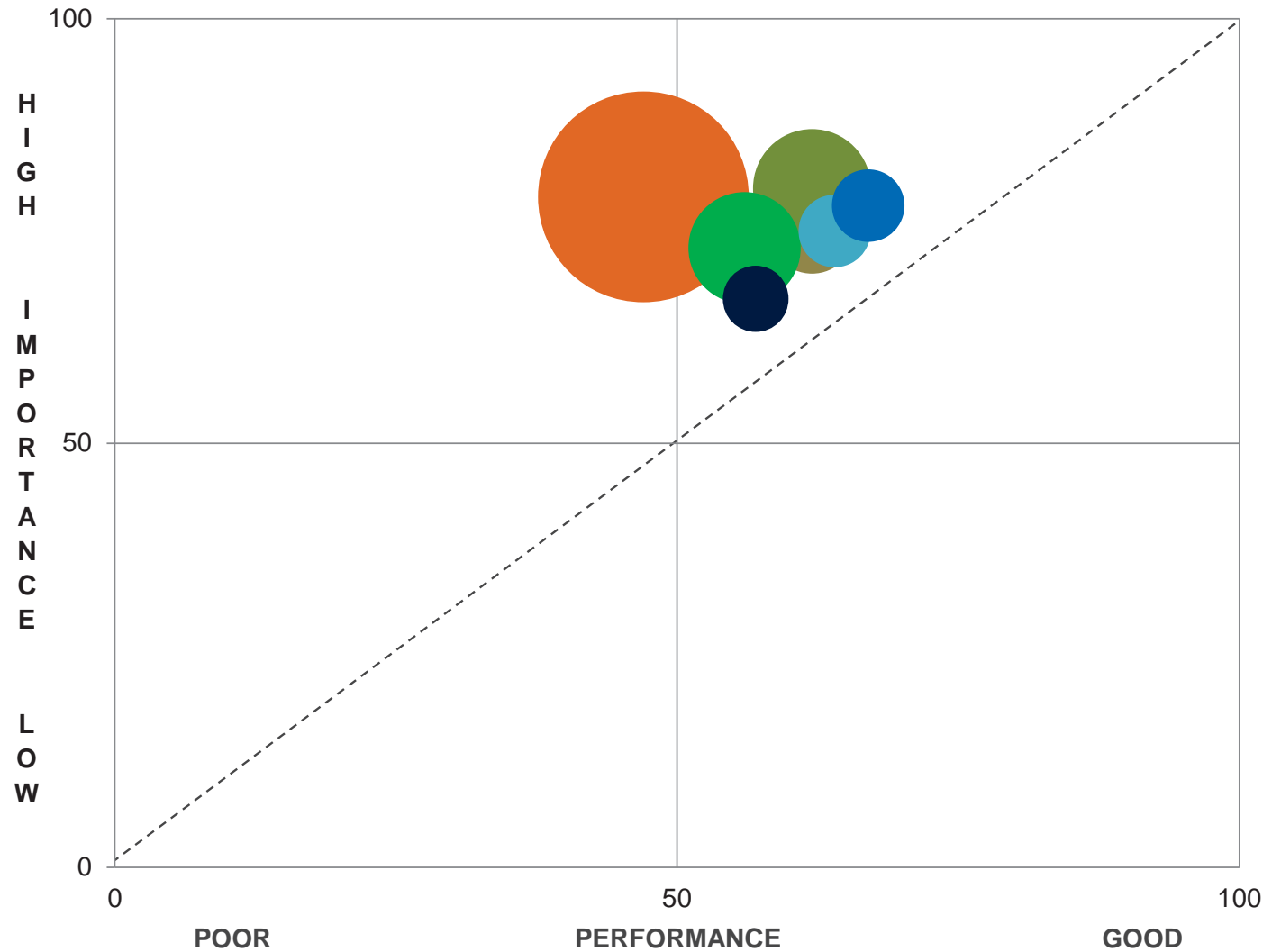
Bottom Three Most Performance Service Areas (Lowest to highest, i.e. 1. = lowest performance)

Moorabool Shire Council	Metropolitan	Interface	Regional Centres	Large Rural	Small Rural
<ol style="list-style-type: none"> 1. Local streets & footpaths 2. Sealed roads 3. Community decisions 	<ol style="list-style-type: none"> 1. Planning permits 2. Population growth 3. Town planning policy 	<ol style="list-style-type: none"> 1. Unsealed roads 2. Planning permits 3. Town planning policy 	<ol style="list-style-type: none"> 1. Community decisions 2. Lobbying 3. Consultation & engagement 	<ol style="list-style-type: none"> 1. Unsealed roads 2. Sealed roads 3. Population growth 	<ol style="list-style-type: none"> 1. Unsealed roads 2. Town planning policy 3. Planning permits



Service	Importance	Performance
Condition of local streets & footpaths	79	47
Family support services	75	62
Elderly support services	80	62
Recreational facilities	73	56
Appearance of public areas	75	64
Waste management	78	67
Business & community development & tourism	67	57

Importance and Performance 2016 Index Scores Grid

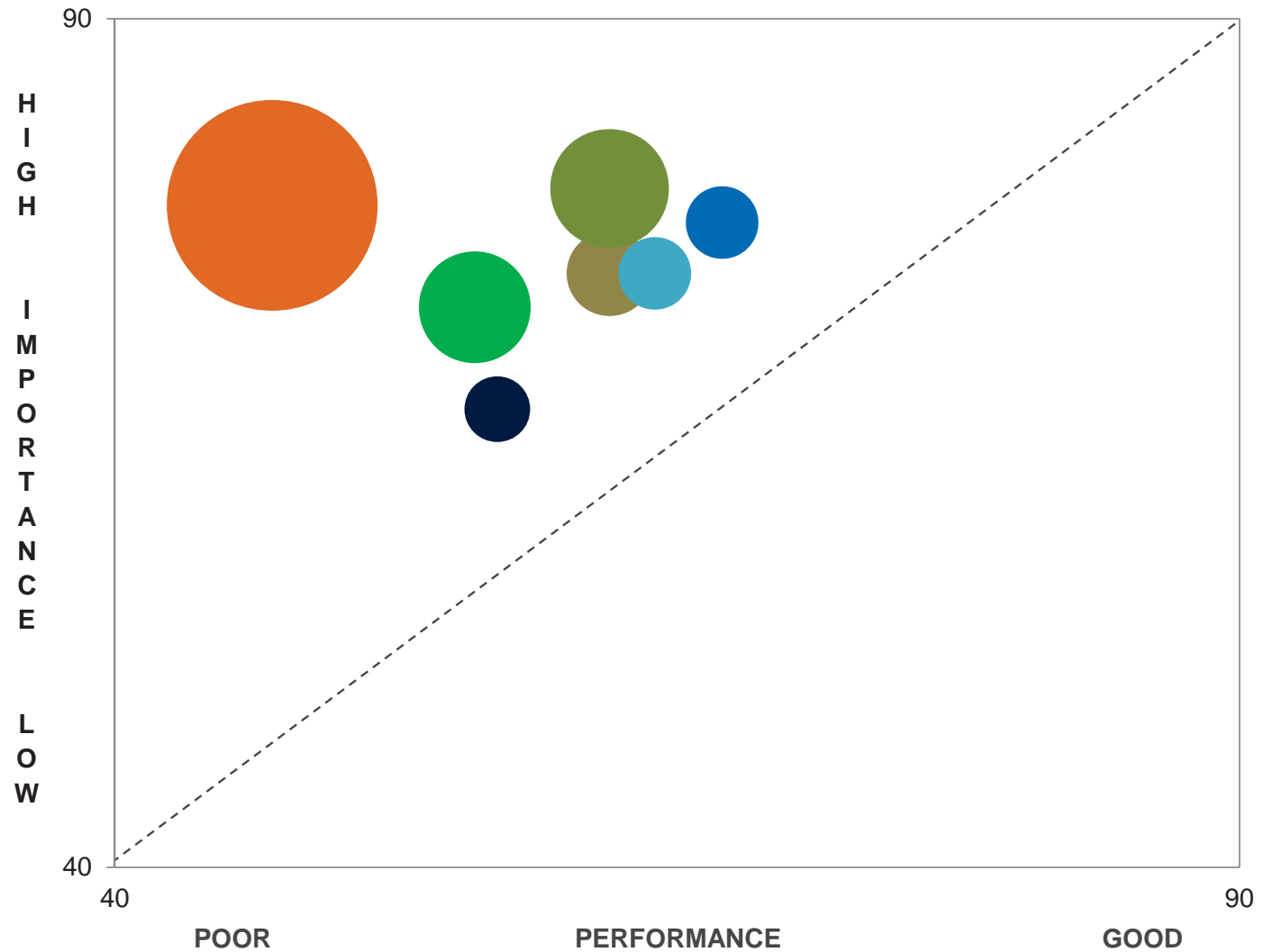


*Note: The larger the circle, the larger the gap between importance and performance.
Base: All respondents*



Service	Importance	Performance
Condition of local streets & footpaths	79	47
Family support services	75	62
Elderly support services	80	62
Recreational facilities	73	56
Appearance of public areas	75	64
Waste management	78	67
Business & community development & tourism	67	57

Importance and Performance 2016 Index Scores Grid (Magnified view)



Note: The larger the circle, the larger the gap between importance and performance.
Base: All respondents



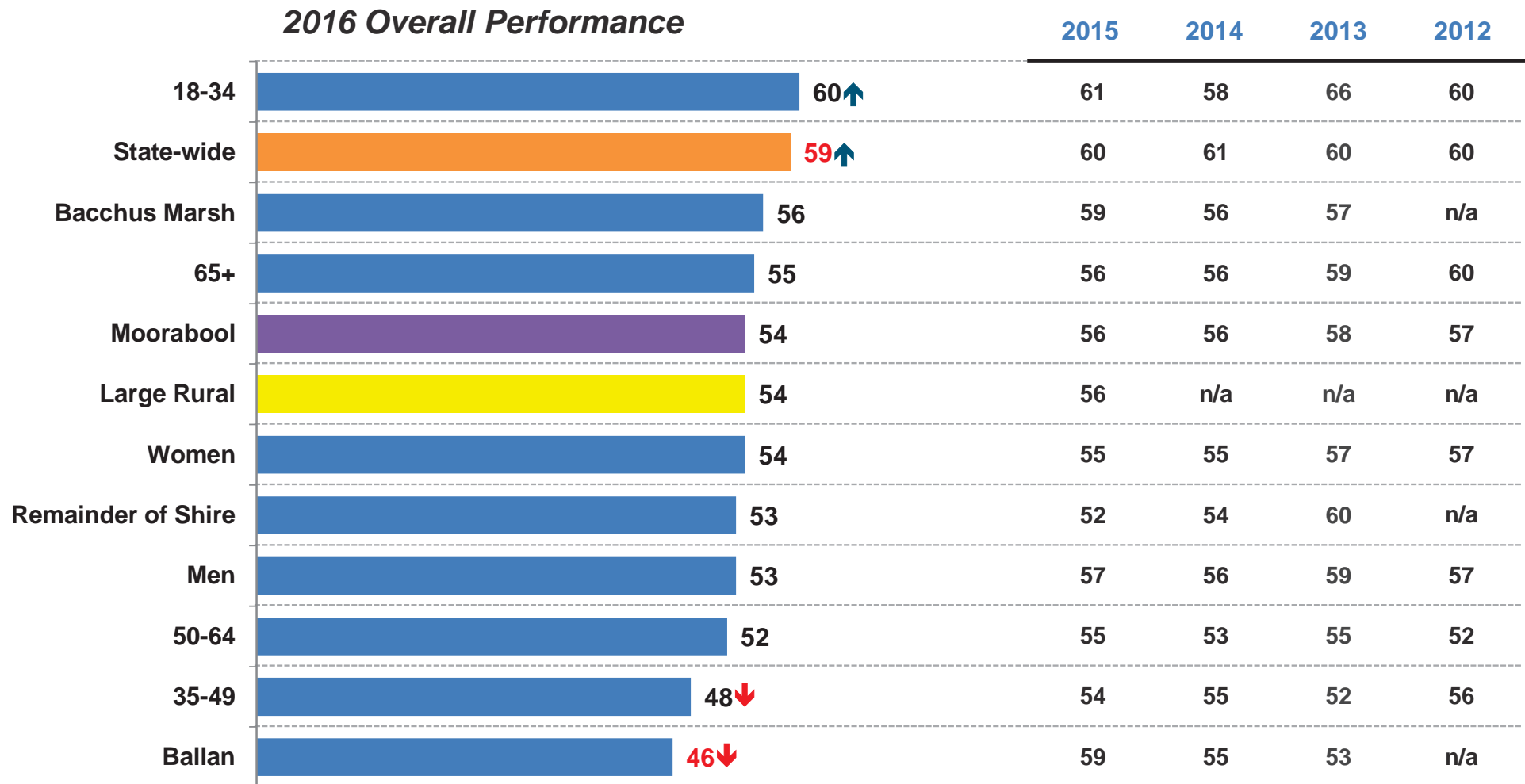
A satellite night view of South America, showing the continent's outline against the dark ocean. The landmass is illuminated by a dense network of glowing yellow and white lines representing roads and city lights. Major urban centers like Lima, Bogotá, and São Paulo are particularly bright. The text "DETAILED FINDINGS" is overlaid in white on the left side of the image.

DETAILED FINDINGS



KEY CORE MEASURE OVERALL PERFORMANCE

OVERALL PERFORMANCE INDEX SCORES



Q3. ON BALANCE, for the last twelve months, how do you feel about the performance of Moorabool Shire Council, not just on one or two issues, BUT OVERALL across all responsibility areas? Has it been very good, good, average, poor or very poor?

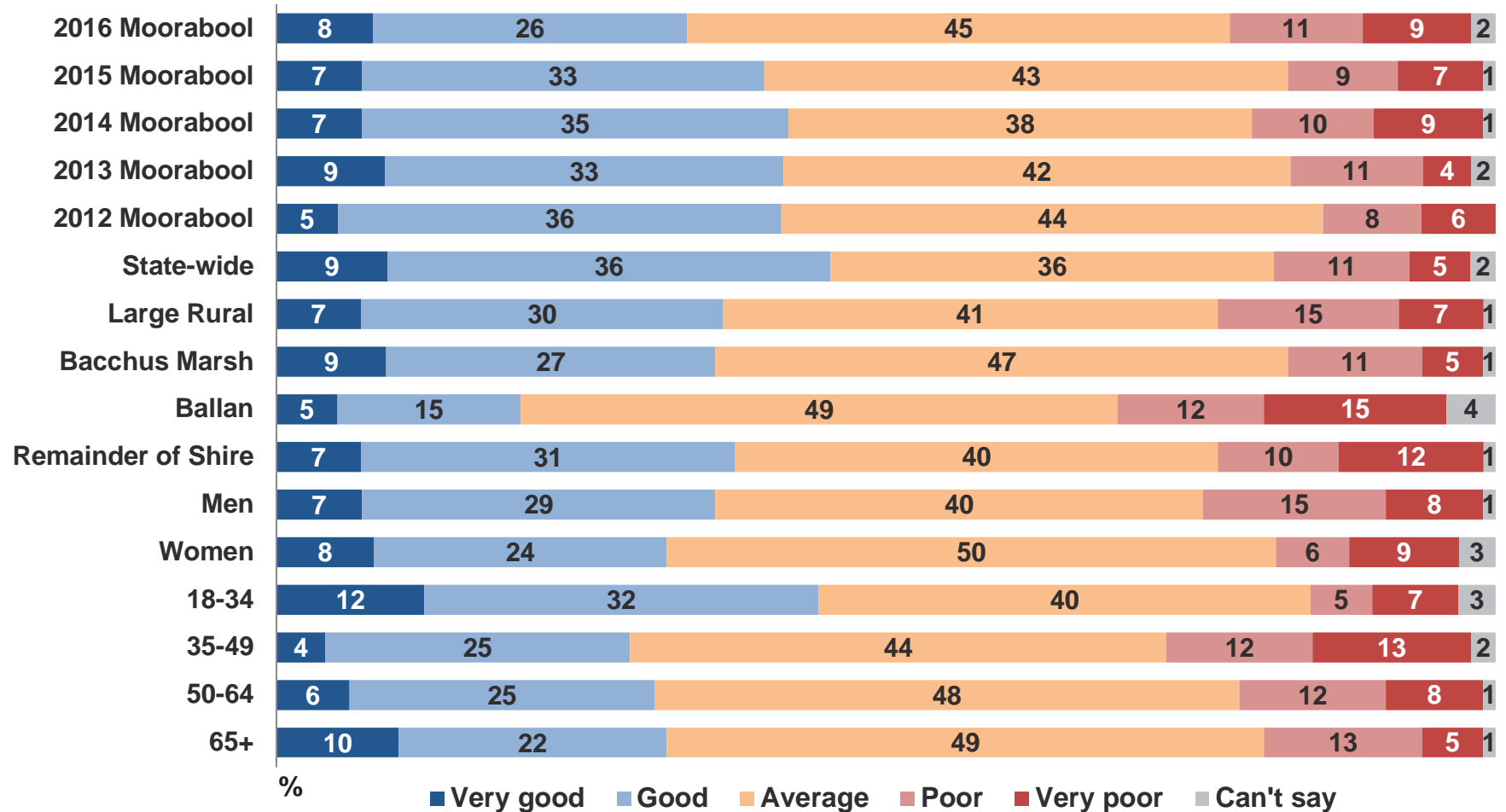
Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21

Note: Please see page 5 for explanation about significant differences



OVERALL PERFORMANCE DETAILED PERCENTAGES

2016 Overall Performance



Q3. ON BALANCE, for the last twelve months, how do you feel about the performance of Moorabool Shire Council, not just on one or two issues, BUT OVERALL across all responsibility areas? Has it been very good, good, average, poor or very poor?

Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21



**KEY CORE MEASURE
CUSTOMER SERVICE**

CONTACT LAST 12 MONTHS SUMMARY

Overall contact with Moorabool Shire Council

- 59%, down 3 points on 2015

Most contact with Moorabool Shire Council

- Aged 18-34 years
- Women

Least contact with Moorabool Shire Council

- Aged 65+ years
- Ballan

Customer Service rating

- Index score of 66, up 2 points on 2015

Most satisfied with Customer Service

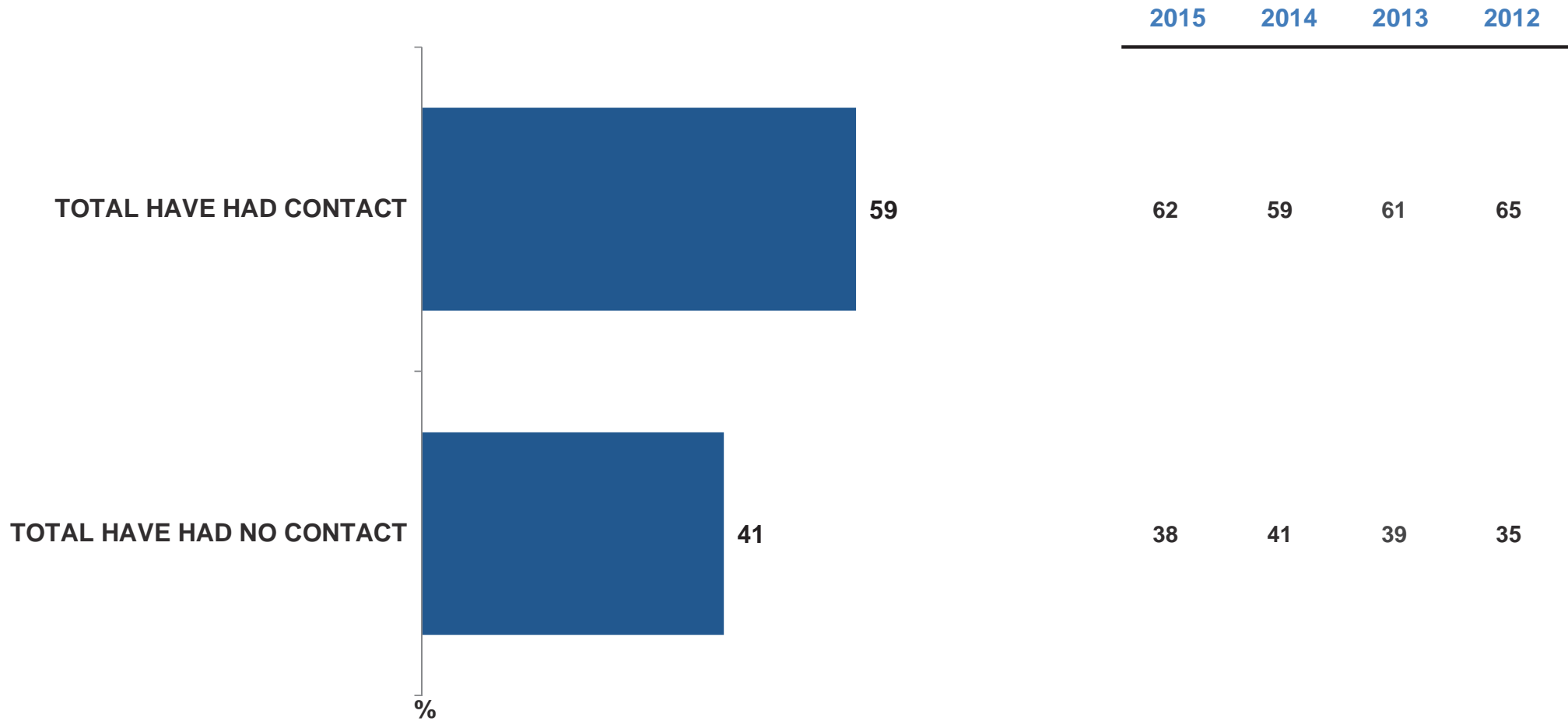
- Aged 35-49 years
- Aged 65+ years
- Ballan

Least satisfied with Customer Service

- Aged 18-34 years
- Remainder of Shire

2016 CONTACT WITH COUNCIL LAST 12 MONTHS

2016 Method of Contact



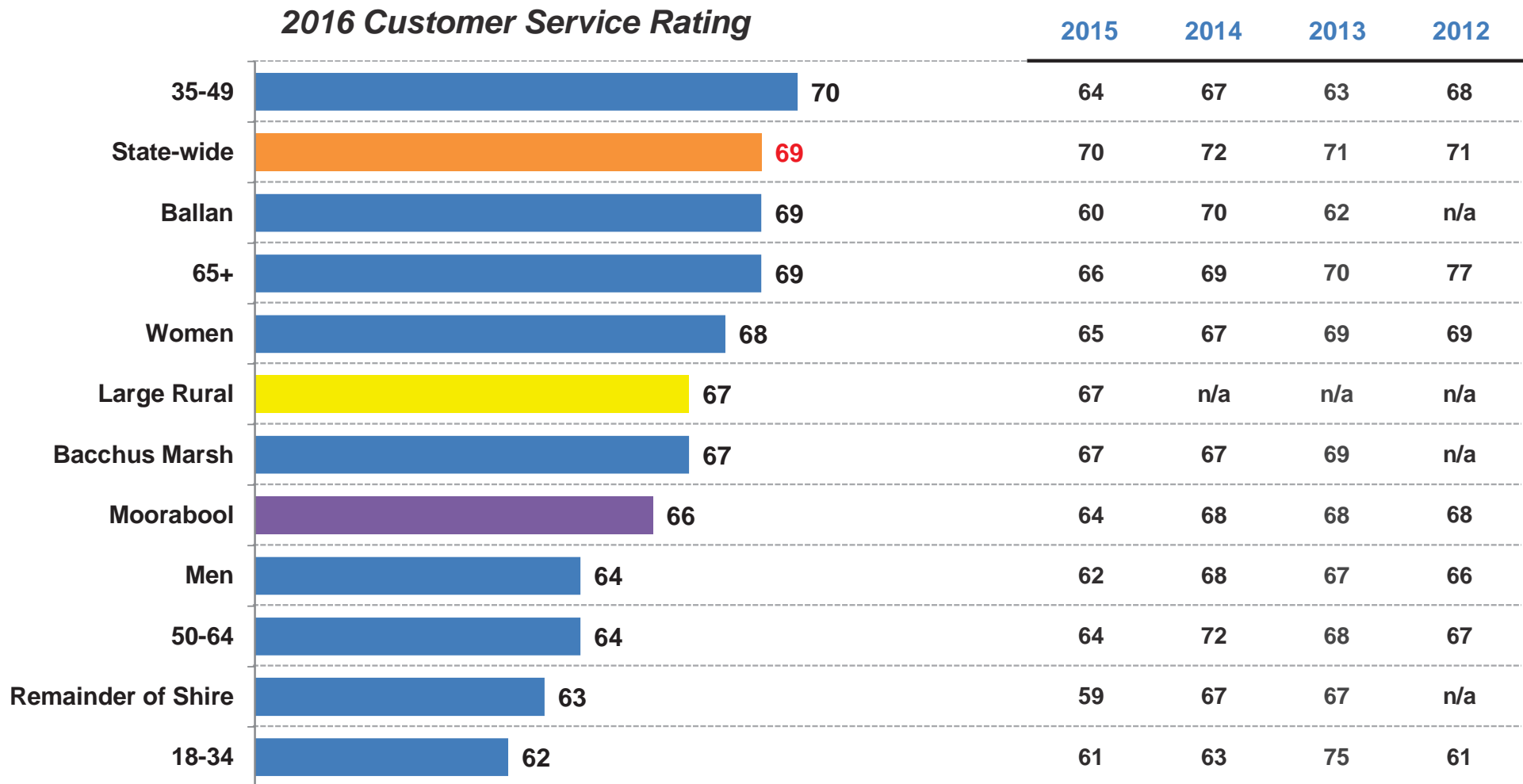
Q5. Over the last 12 months, have you or any member of your household had any contact with Moorabool Shire Council? This may have been in person, in writing, by telephone conversation, by text message, by email or via their website or social media such as Facebook or Twitter?

Base: All respondents. Councils asked state-wide: 52 Councils asked group: 18

Note: Please see page 5 for explanation about significant differences



2016 CONTACT CUSTOMER SERVICE INDEX SCORES



Q5c. Thinking of the most recent contact, how would you rate Moorabool Shire Council for customer service?

Please keep in mind we do not mean the actual outcome but rather the actual service that was received.

Base: All respondents who have had contact with Council in the last 12 months.

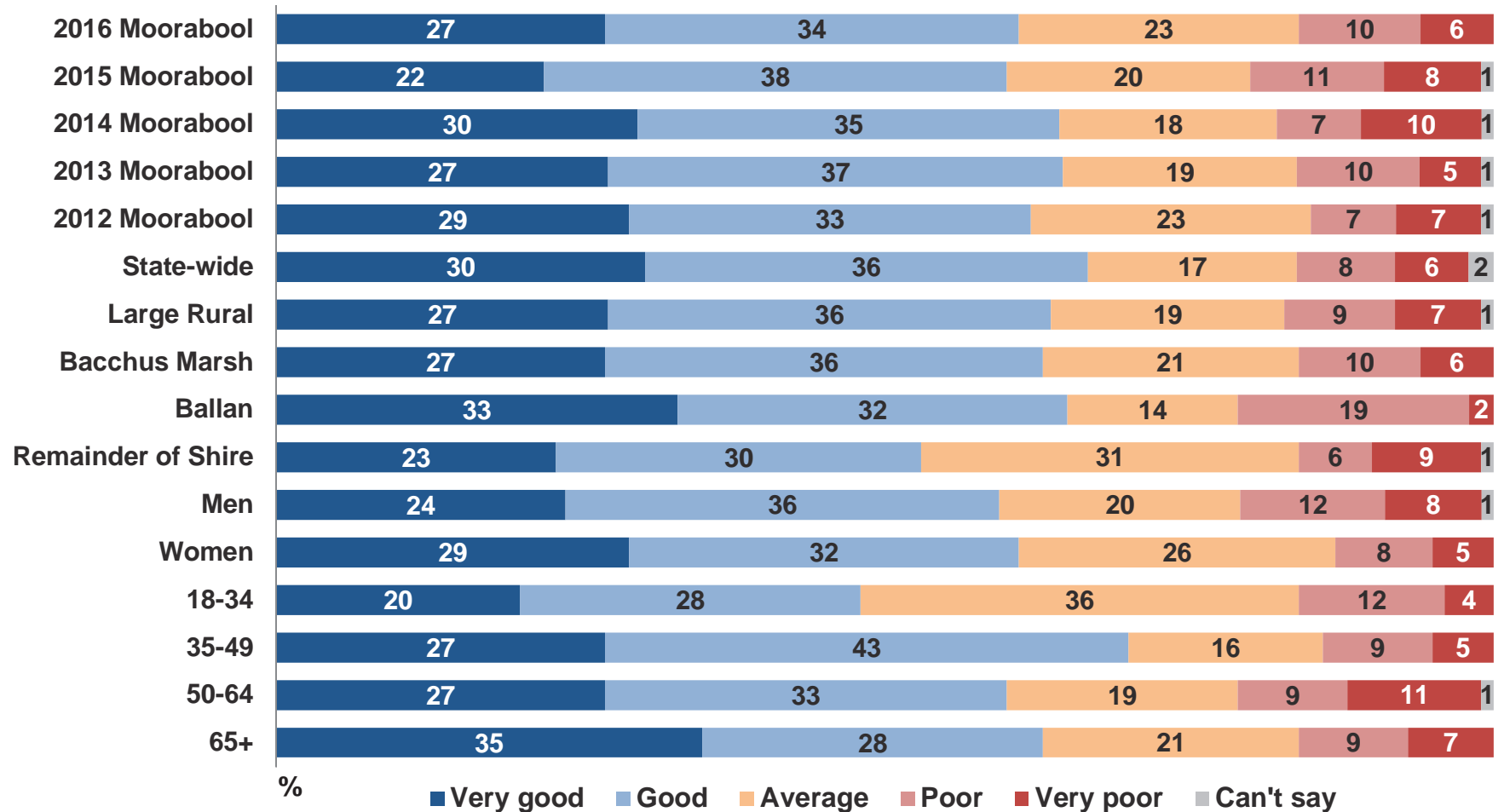
Councils asked state-wide: 69 Councils asked group: 21

Note: Please see page 5 for explanation about significant differences



2016 CONTACT CUSTOMER SERVICE DETAILED PERCENTAGES

2016 Customer Service Rating



Q5c. Thinking of the most recent contact, how would you rate Moorabool Shire Council for customer service?
Please keep in mind we do not mean the actual outcome but rather the actual service that was received.
Base: All respondents who have had contact with Council in the last 12 months.
Councils asked state-wide: 69 Councils asked group: 21



**KEY CORE MEASURE
COUNCIL DIRECTION INDICATORS**

COUNCIL DIRECTION SUMMARY

Council Direction over last 12 months

- 67% stayed about the same, down 2 points on 2015
- 15% improved, down 1 point on 2015
- 13% deteriorated, up 4 points on 2015

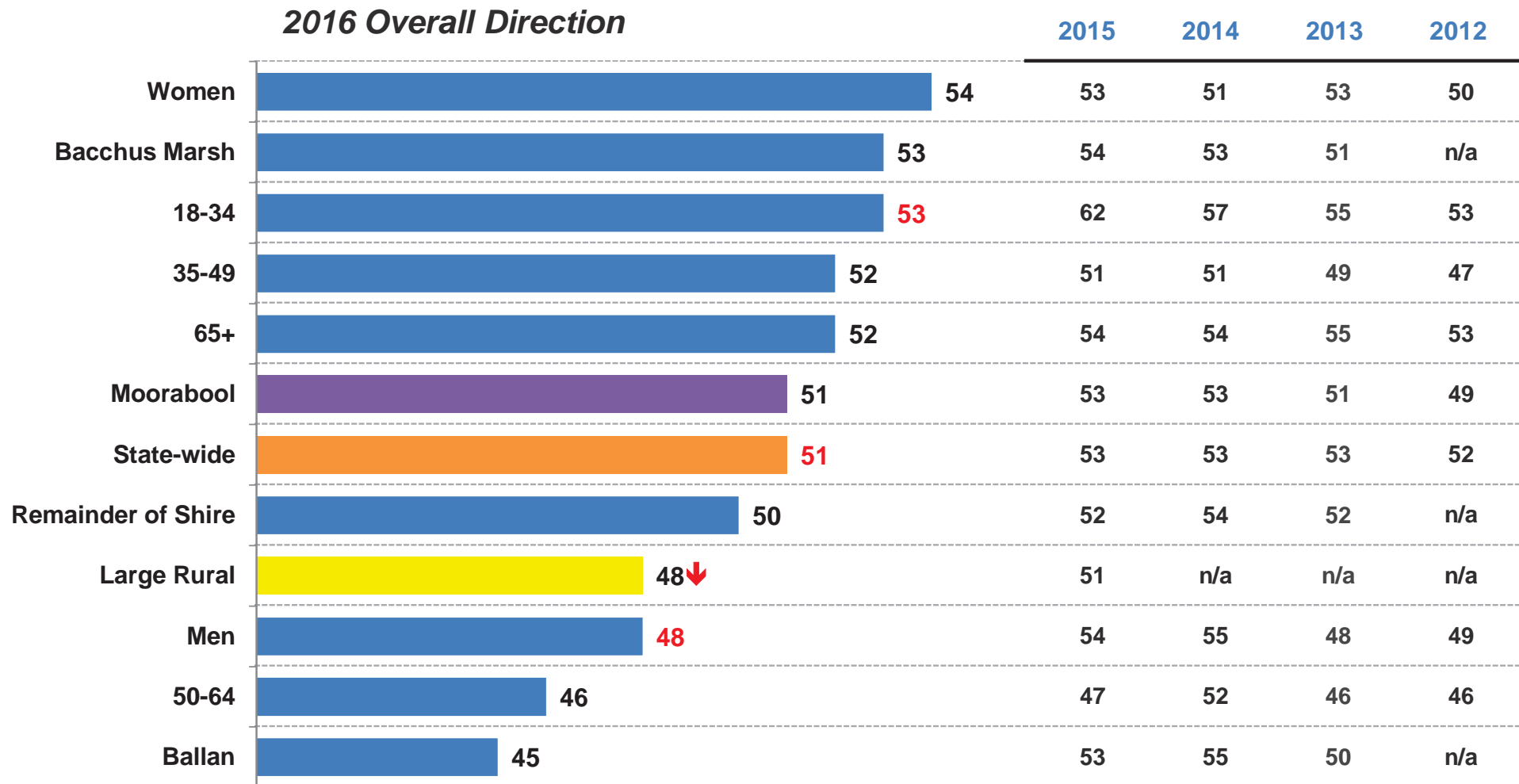
Most satisfied with Council Direction

- Women
- Bacchus Marsh
- Aged 18-34 years

Least satisfied with Council Direction

- Ballan
- Aged 50-64 years

2016 OVERALL COUNCIL DIRECTION LAST 12 MONTHS INDEX SCORES



Q6. Over the last 12 months, what is your view of the direction of Moorabool Shire Council's overall performance?

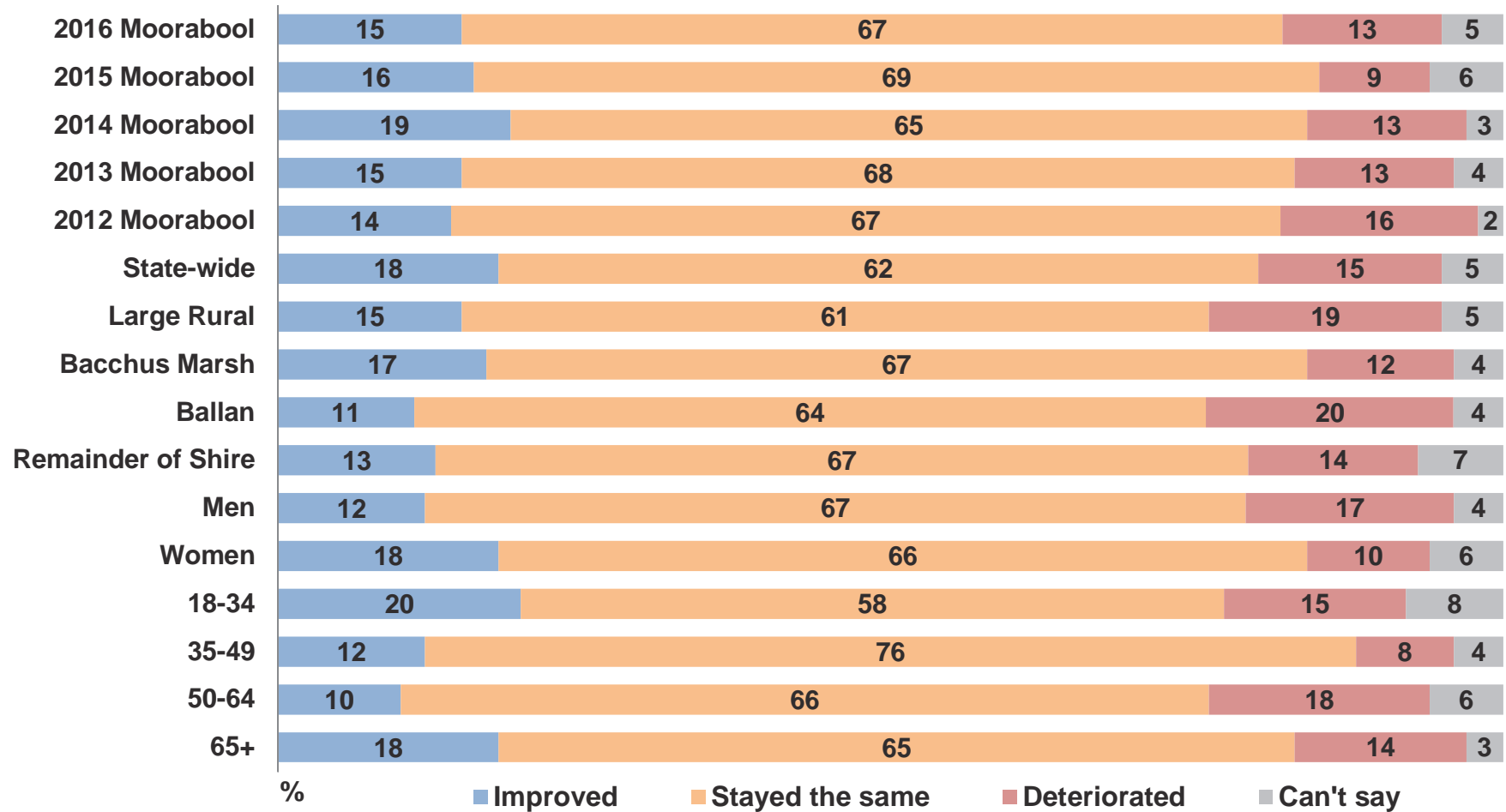
Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21

Note: Please see page 5 for explanation about significant differences

2016 OVERALL COUNCIL DIRECTION LAST 12 MONTHS

DETAILED PERCENTAGES

2016 Overall Direction



Q6. Over the last 12 months, what is your view of the direction of Moorabool Shire Council's overall performance?

Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21

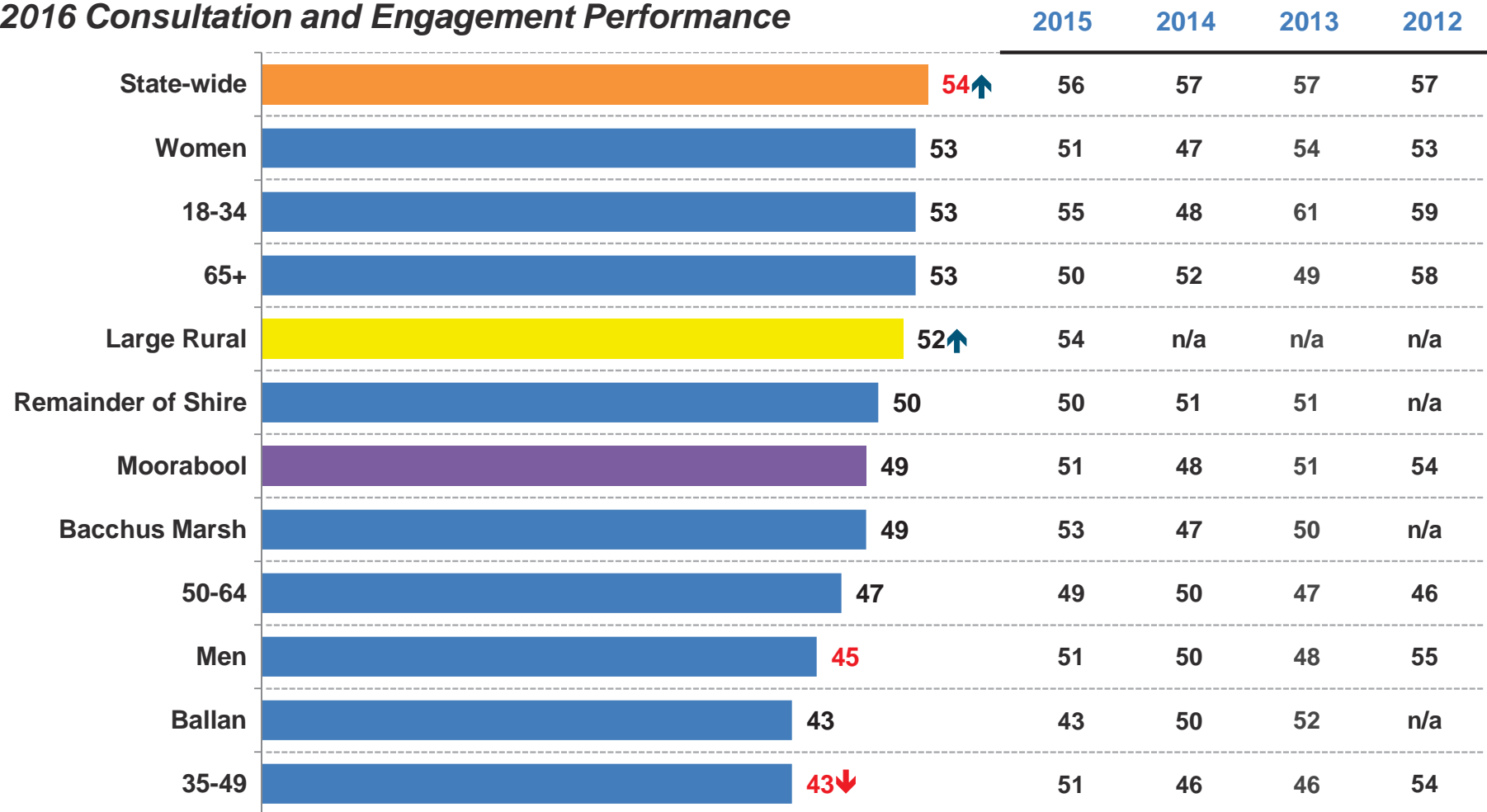


A satellite night view of the United States, showing a dense network of glowing yellow and white lines representing service areas. The text "INDIVIDUAL SERVICE AREAS" is overlaid in white, bold, sans-serif font across the center of the map. The background is dark, with the landmasses illuminated by the glowing network.

INDIVIDUAL SERVICE AREAS

2016 COMMUNITY CONSULTATION AND ENGAGEMENT PERFORMANCE INDEX SCORES

2016 Consultation and Engagement Performance



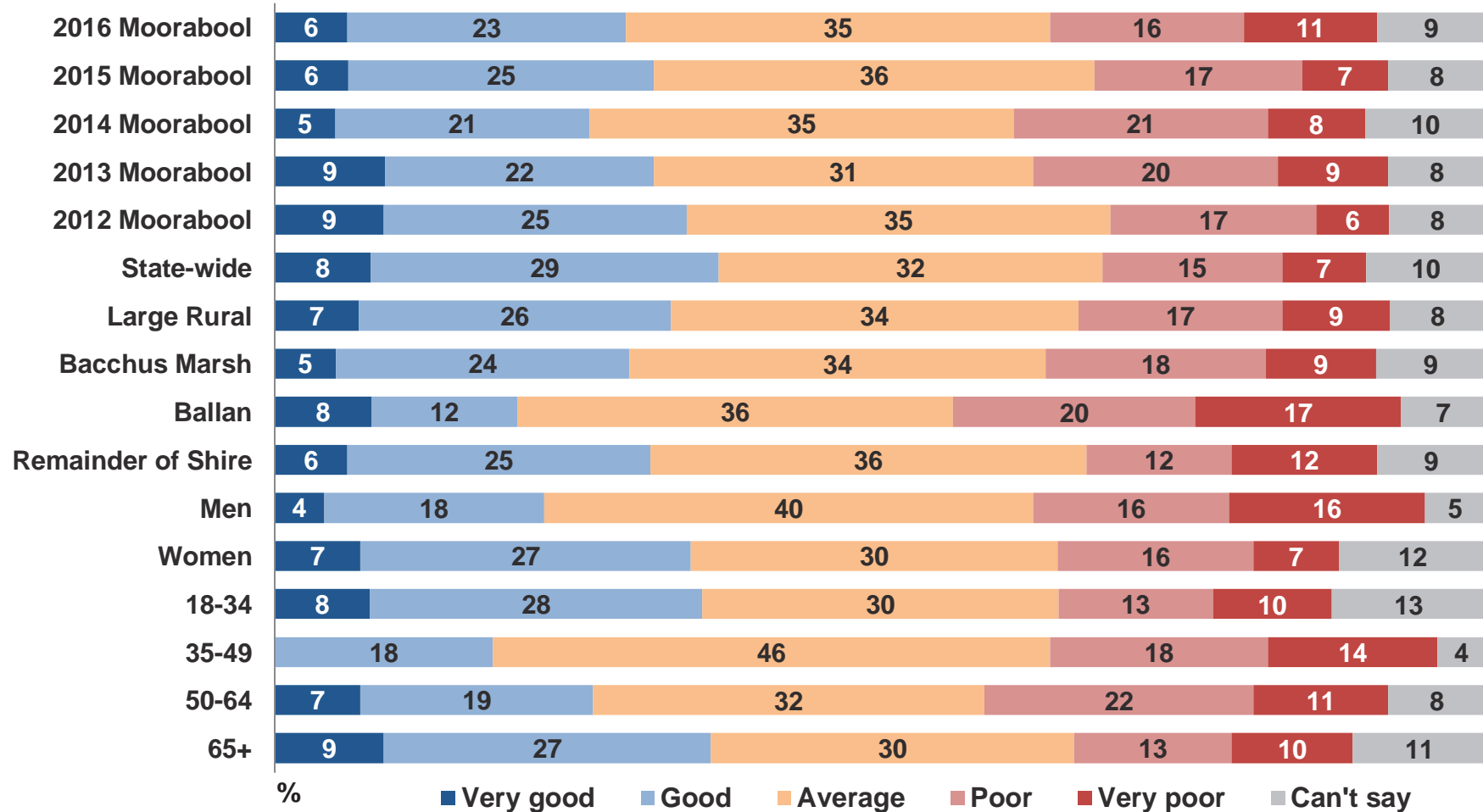
Q2. How has Council performed on 'community consultation and engagement' over the last 12 months?

Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21

Note: Please see slide 5 for explanation about significant differences

2016 COMMUNITY CONSULTATION AND ENGAGEMENT PERFORMANCE DETAILED PERCENTAGES

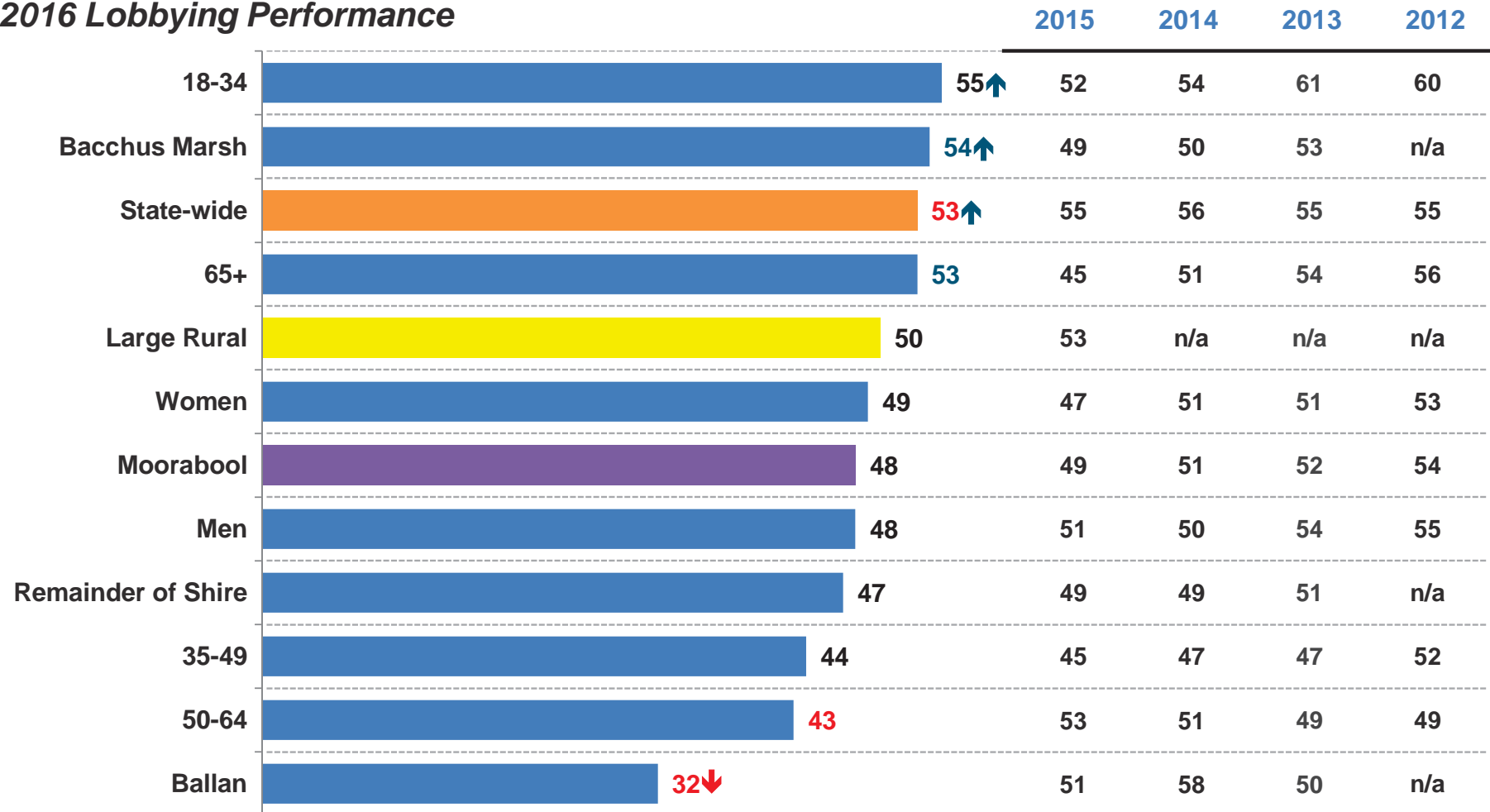
2016 Consultation and Engagement Performance



Q2. How has Council performed on 'community consultation and engagement' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21

2016 LOBBYING ON BEHALF OF THE COMMUNITY PERFORMANCE INDEX SCORES

2016 Lobbying Performance



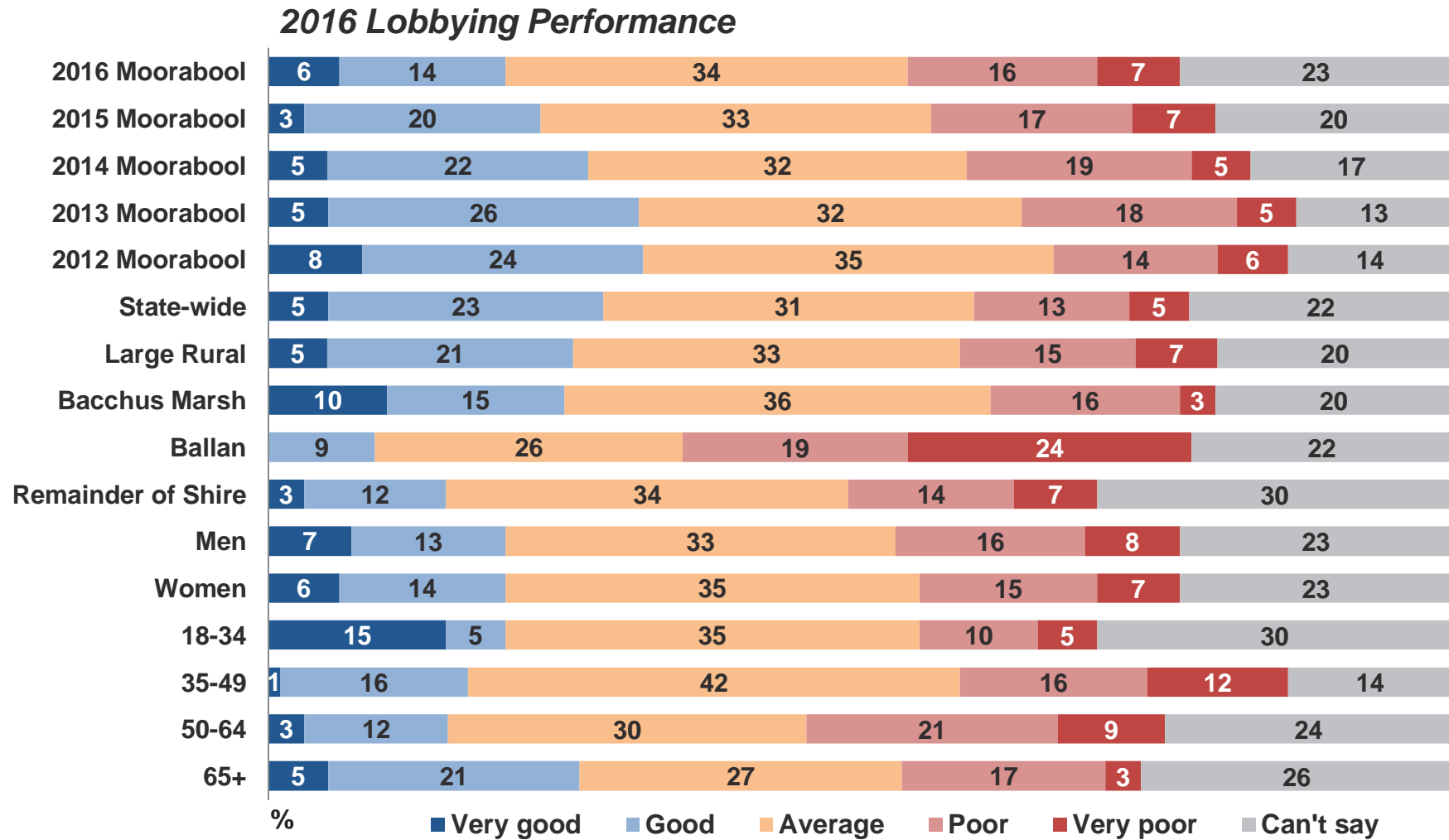
Q2. How has Council performed on 'lobbying on behalf of the community' over the last 12 months?

Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21

Note: Please see slide 5 for explanation about significant differences

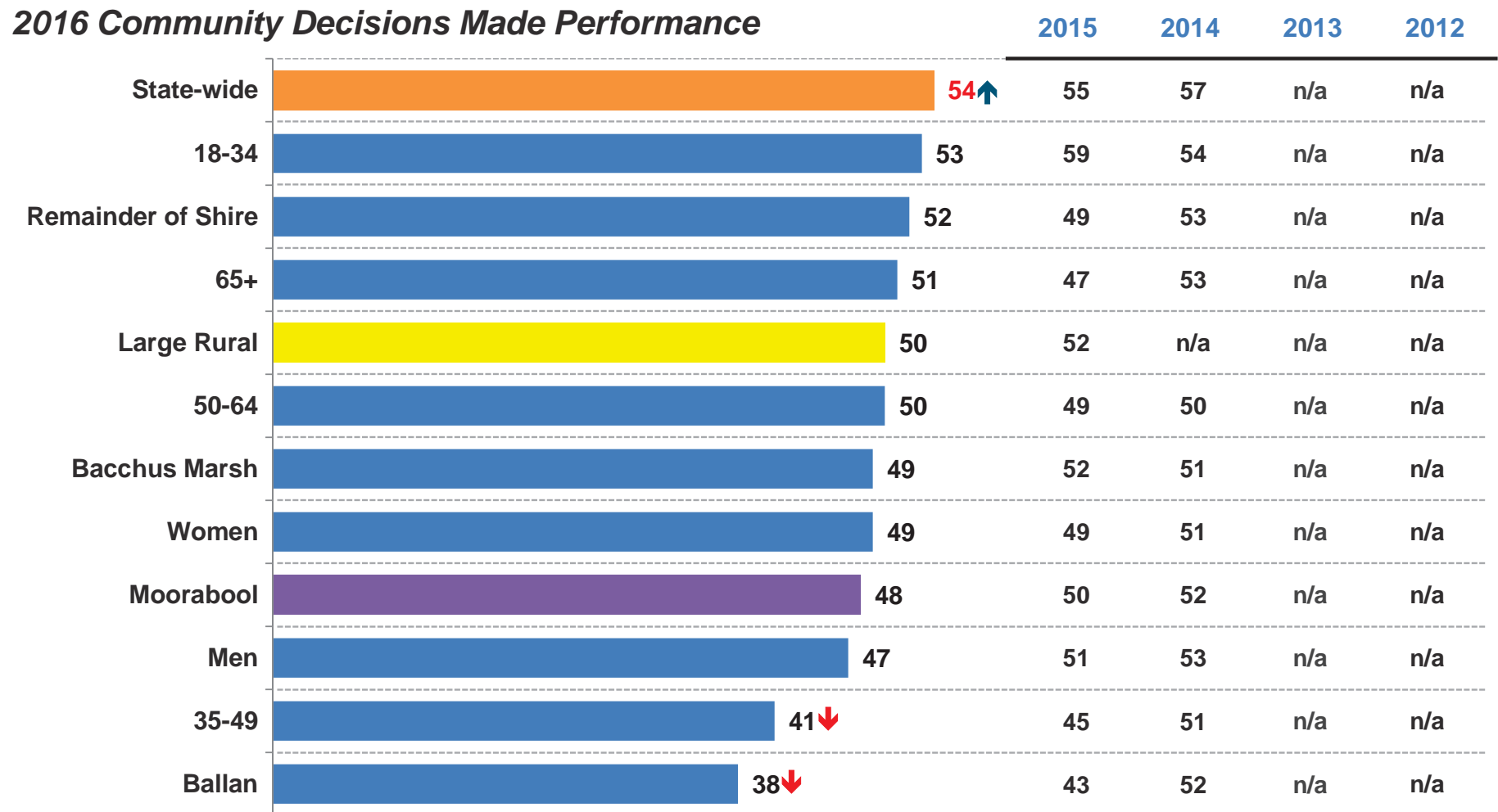


2016 LOBBYING ON BEHALF OF THE COMMUNITY PERFORMANCE DETAILED PERCENTAGES



Q2. How has Council performed on 'lobbying on behalf of the community' over the last 12 months?
Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21

2016 DECISIONS MADE IN THE INTEREST OF THE COMMUNITY PERFORMANCE INDEX SCORES

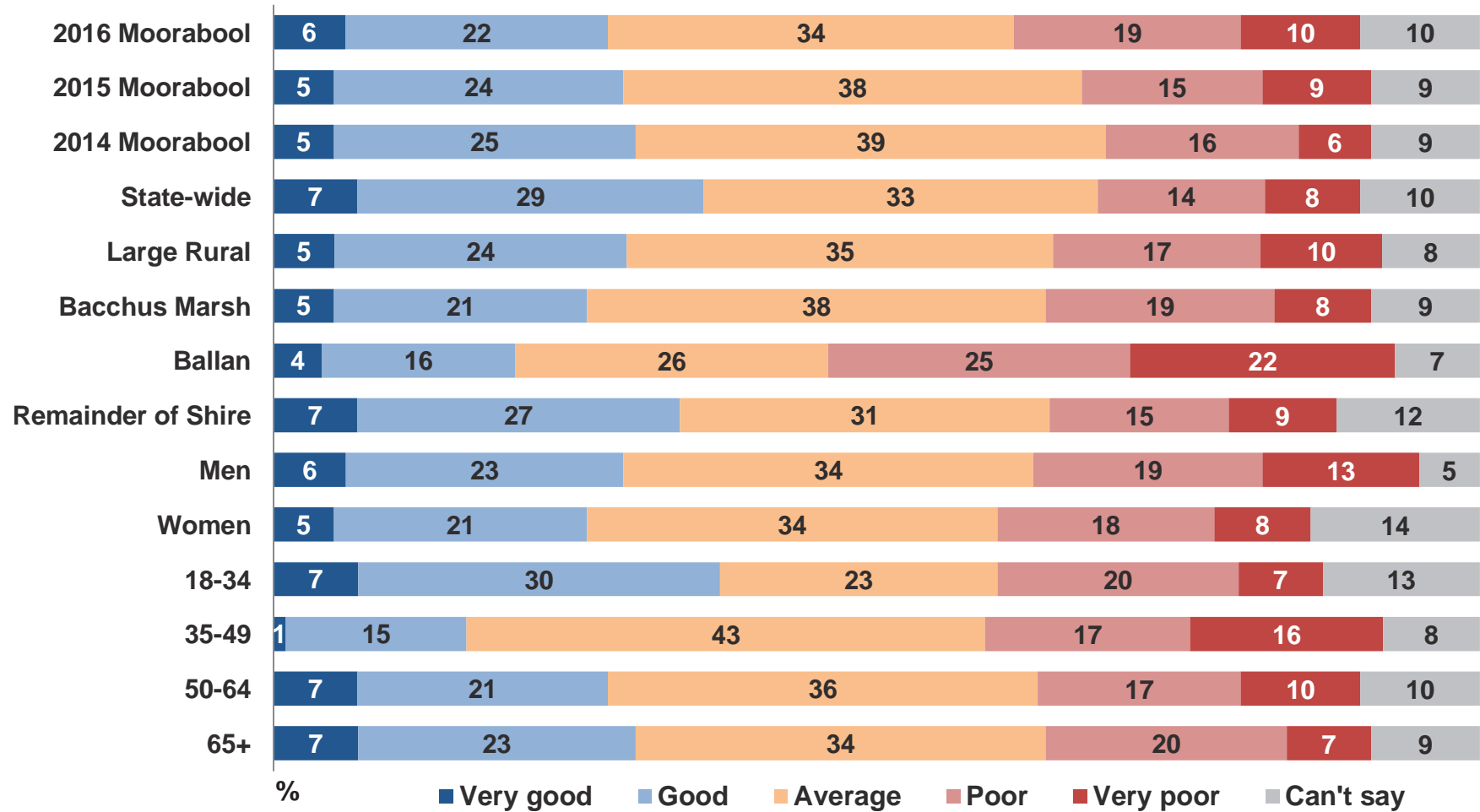


Q2. How has Council performed on 'decisions made in the interest of the community' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21
 Note: Please see slide 5 for explanation about significant differences

2016 DECISIONS MADE IN THE INTEREST OF THE COMMUNITY

PERFORMANCE DETAILED PERCENTAGES

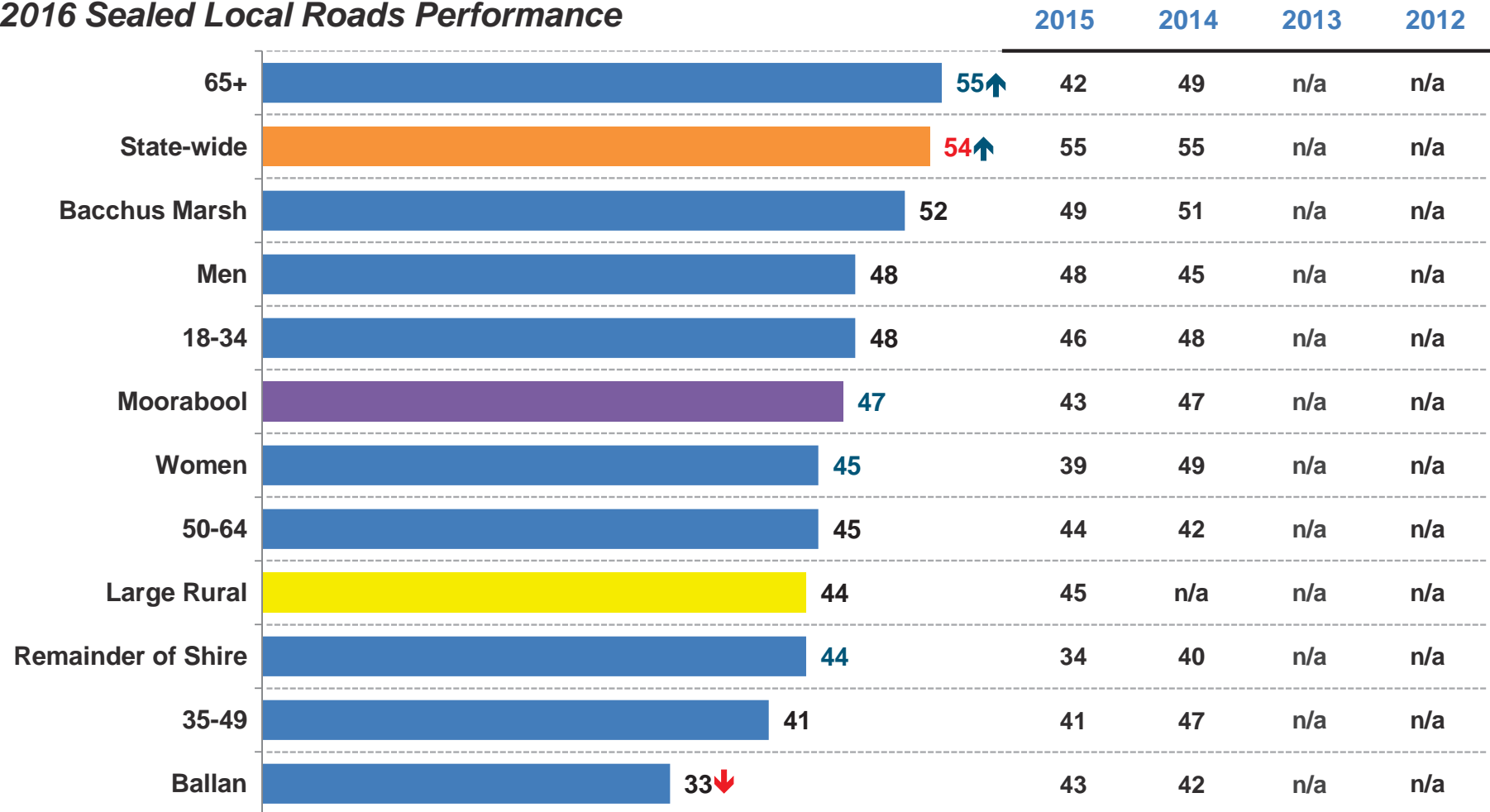
2016 Community Decisions Made Performance



Q2. How has Council performed on 'decisions made in the interest of the community' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21

2016 THE CONDITION OF SEALED LOCAL ROADS IN YOUR AREA PERFORMANCE INDEX SCORES

2016 Sealed Local Roads Performance

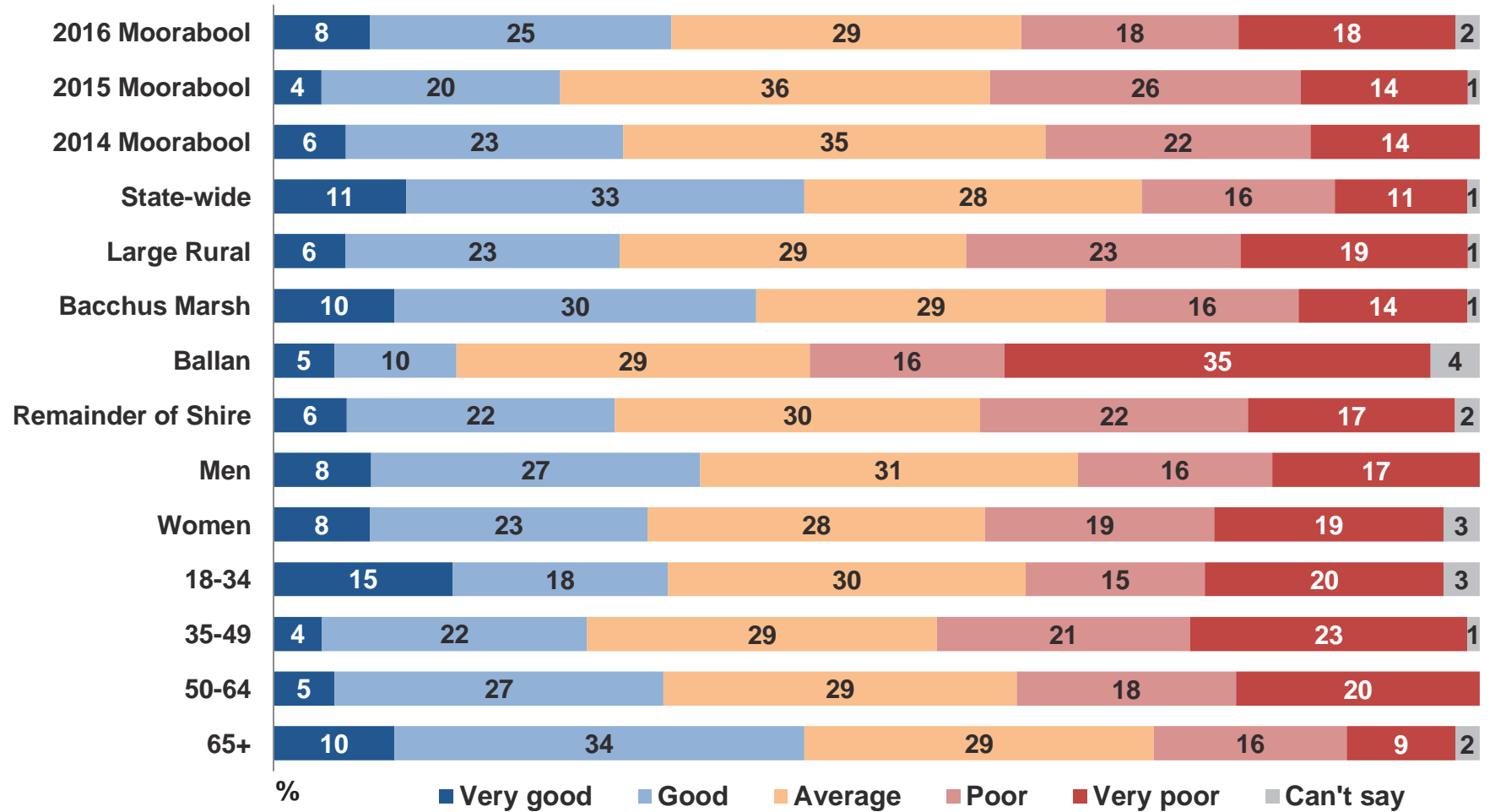


Q2. How has Council performed on 'the condition of sealed local roads in your area' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21
 Note: Please see slide 5 for explanation about significant differences

2016 THE CONDITION OF SEALED LOCAL ROADS IN YOUR AREA

PERFORMANCE DETAILED PERCENTAGES

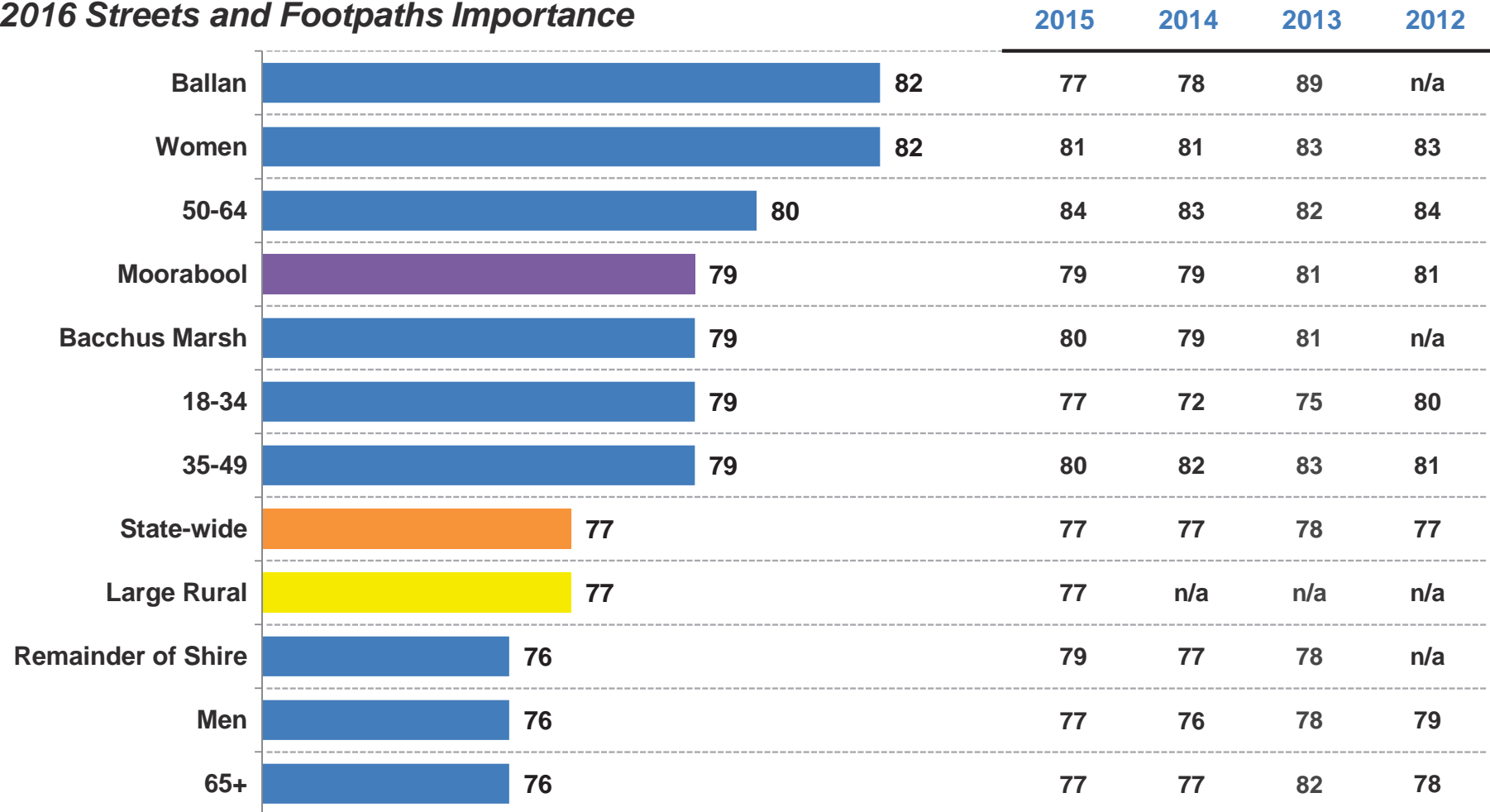
2016 Sealed Local Roads Performance



Q2. How has Council performed on 'the condition of sealed local roads in your area' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21

2016 THE CONDITION OF LOCAL STREETS AND FOOTPATHS IN YOUR AREA IMPORTANCE INDEX SCORES

2016 Streets and Footpaths Importance



Q1. Firstly, how important should 'the condition of local streets and footpaths in your area' be as a responsibility for Council?

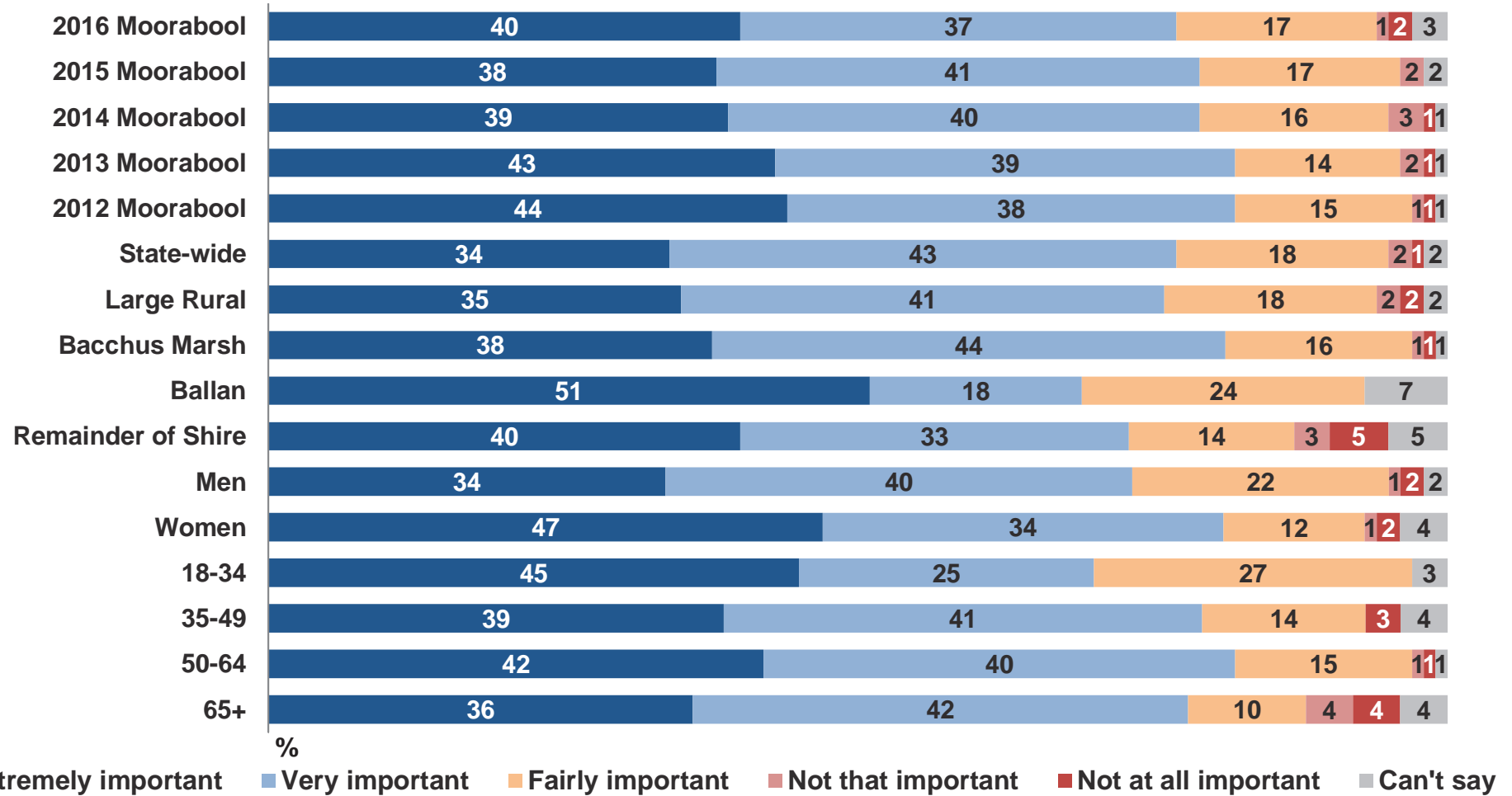
Base: All respondents. Councils asked state-wide: 27 Councils asked group: 10

Note: Please see slide 5 for explanation about significant differences

2016 THE CONDITION OF LOCAL STREETS AND FOOTPATHS IN YOUR AREA

IMPORTANCE DETAILED PERCENTAGES

2016 Streets and Footpaths Importance

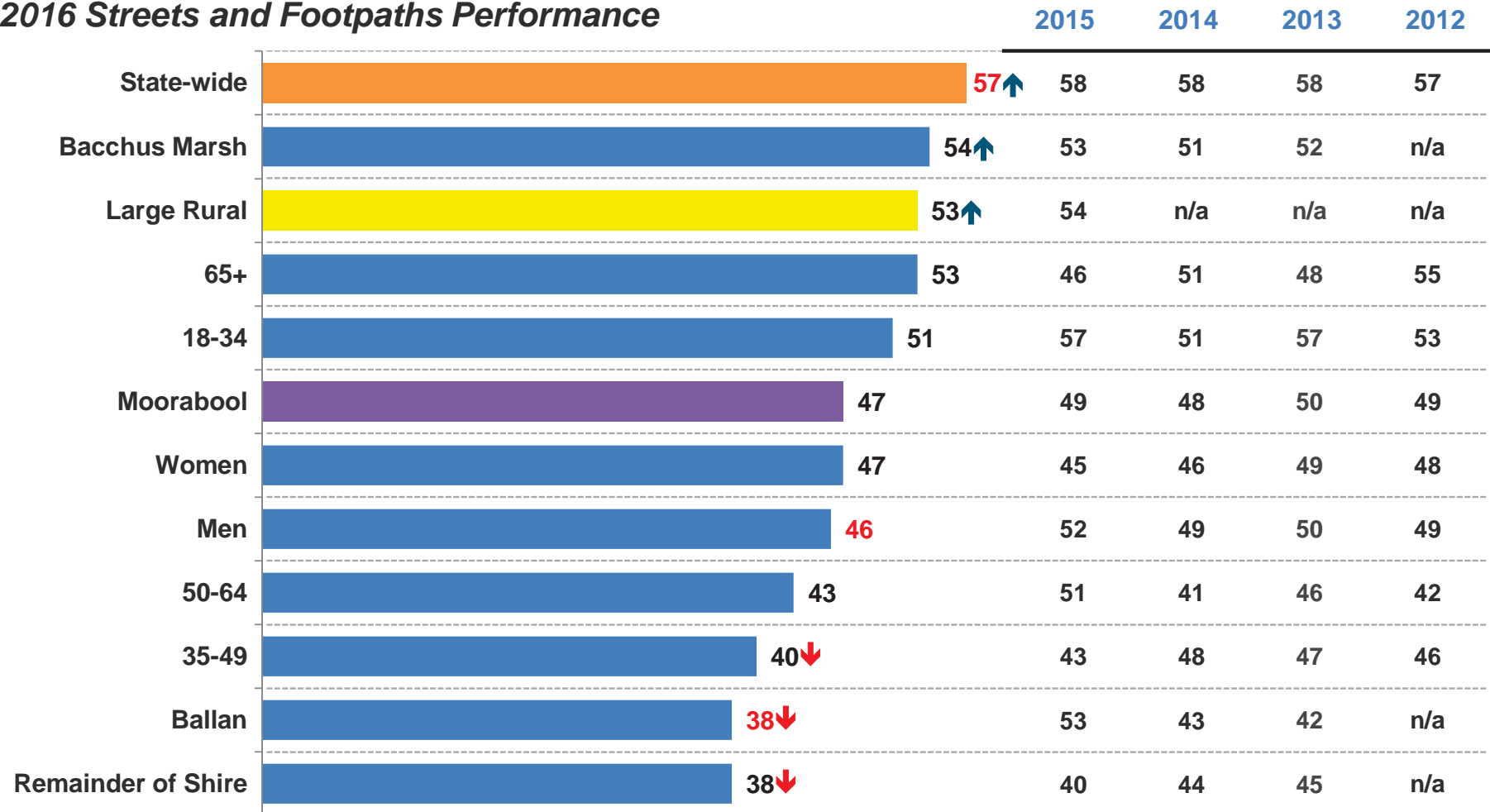


Q1. Firstly, how important should 'the condition of local streets and footpaths in your area' be as a responsibility for Council?

Base: All respondents. Councils asked state-wide: 27 Councils asked group: 10

2016 THE CONDITION OF LOCAL STREETS AND FOOTPATHS IN YOUR AREA PERFORMANCE INDEX SCORES

2016 Streets and Footpaths Performance



Q2. How has Council performed on 'the condition of local streets and footpaths in your area' over the last 12 months?

Base: All respondents. Councils asked state-wide: 34 Councils asked group: 13

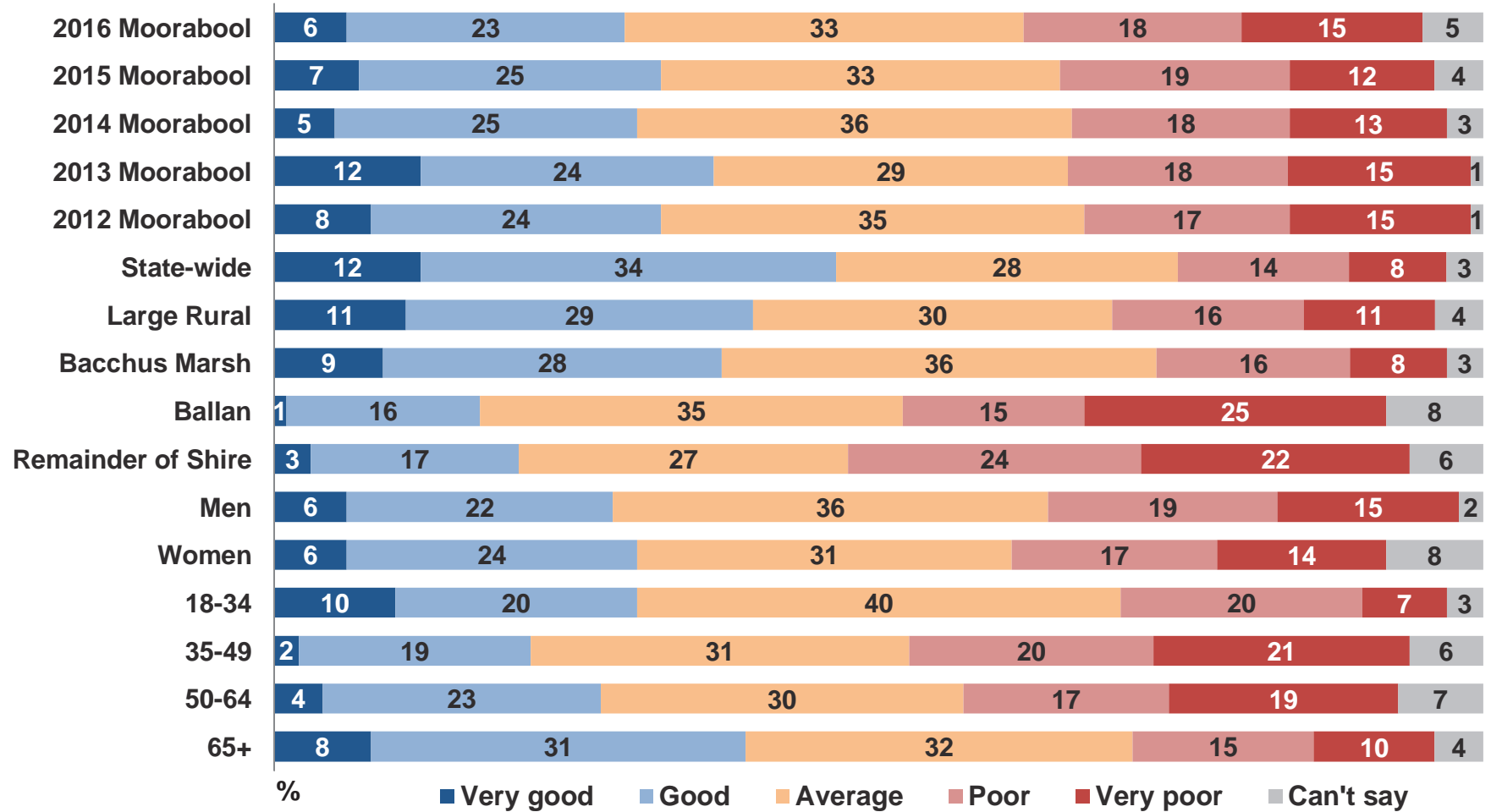
Note: Please see slide 5 for explanation about significant differences



2016 THE CONDITION OF LOCAL STREETS AND FOOTPATHS IN YOUR AREA

PERFORMANCE DETAILED PERCENTAGES

2016 Streets and Footpaths Performance

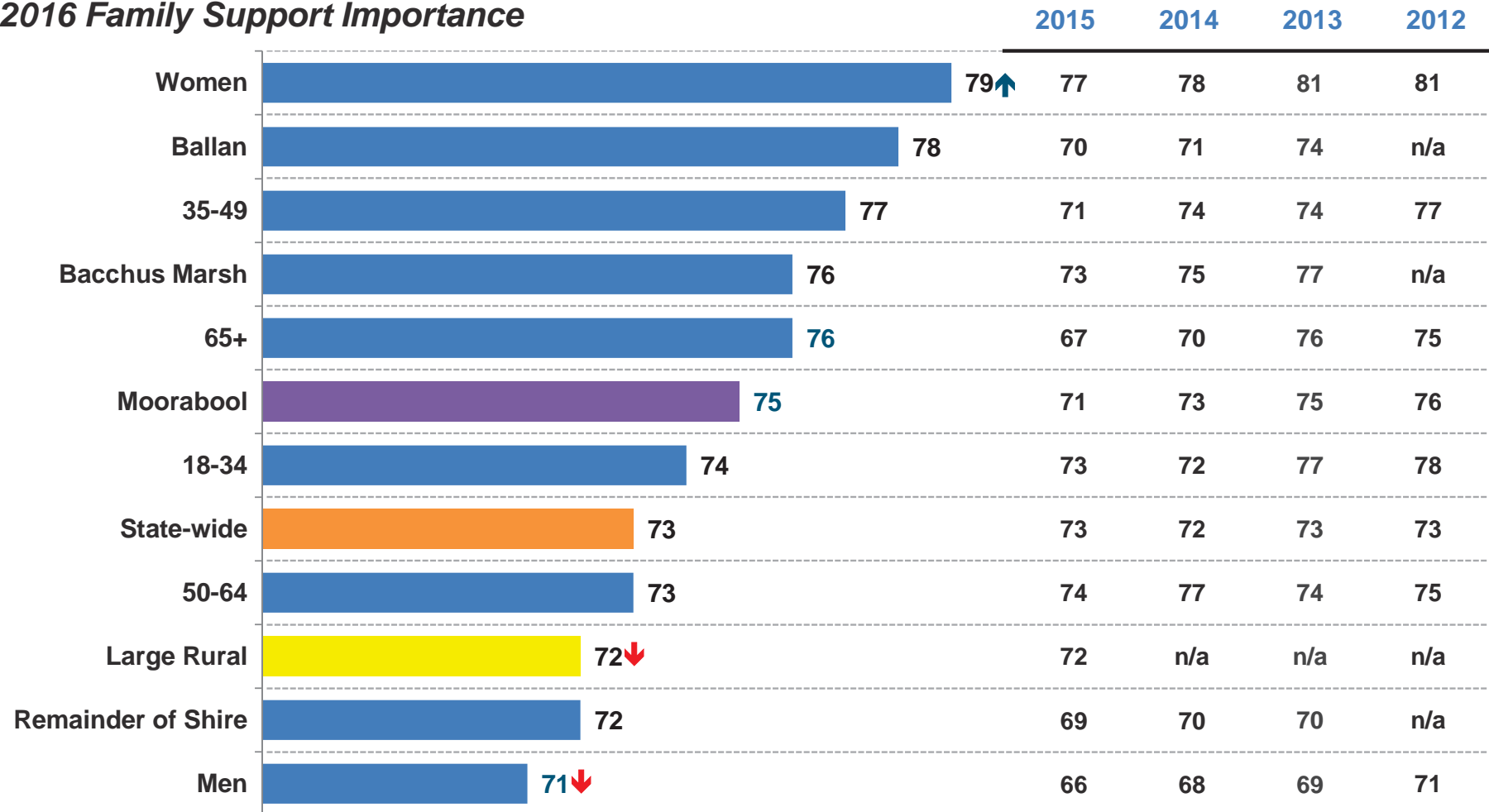


Q2. How has Council performed on 'the condition of local streets and footpaths in your area' over the last 12 months?

Base: All respondents. Councils asked state-wide: 34 Councils asked group: 13

2016 FAMILY SUPPORT SERVICES IMPORTANCE INDEX SCORES

2016 Family Support Importance



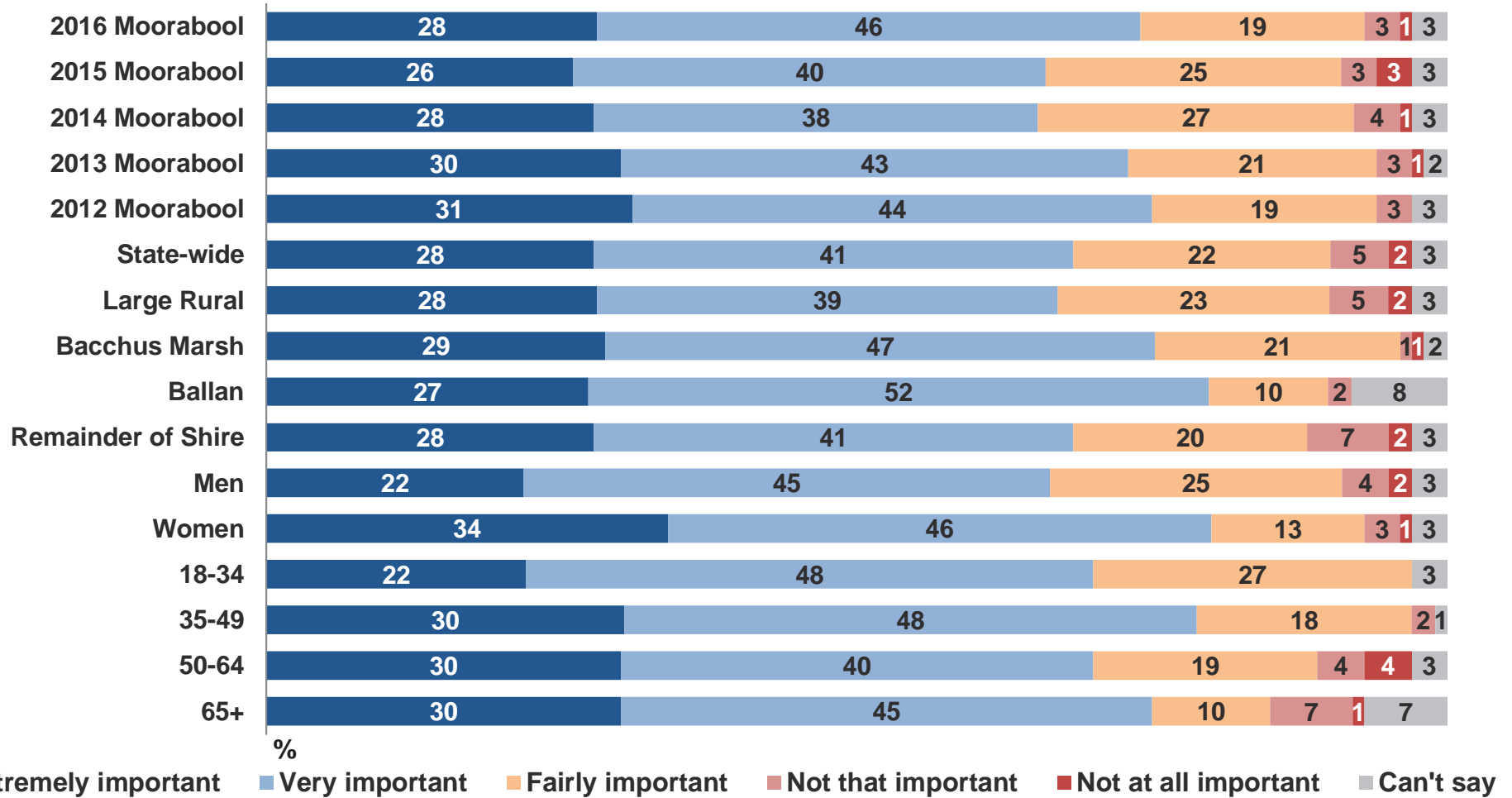
Q1. Firstly, how important should 'family support services' be as a responsibility for Council?

Base: All respondents. Councils asked state-wide: 25 Councils asked group: 8

Note: Please see slide 5 for explanation about significant differences

2016 FAMILY SUPPORT SERVICES IMPORTANCE DETAILED PERCENTAGES

2016 Family Support Importance



Q1. Firstly, how important should 'family support services' be as a responsibility for Council?
Base: All respondents. Councils asked state-wide: 25 Councils asked group: 8

2016 FAMILY SUPPORT SERVICES PERFORMANCE INDEX SCORES

2016 Family Support Performance

		2015	2014	2013	2012
State-wide	66↑	67	68	67	67
Large Rural	64	67	n/a	n/a	n/a
Men	64	64	64	64	66
18-34	64	63	69	70	68
Bacchus Marsh	63	64	65	66	n/a
35-49	63	65	63	62	66
Moorabool	62	64	64	64	65
Ballan	62	59	67	60	n/a
65+	62	61	64	66	67
Remainder of Shire	61	64	61	63	n/a
Women	61	63	65	65	65
50-64	60	64	60	59	61

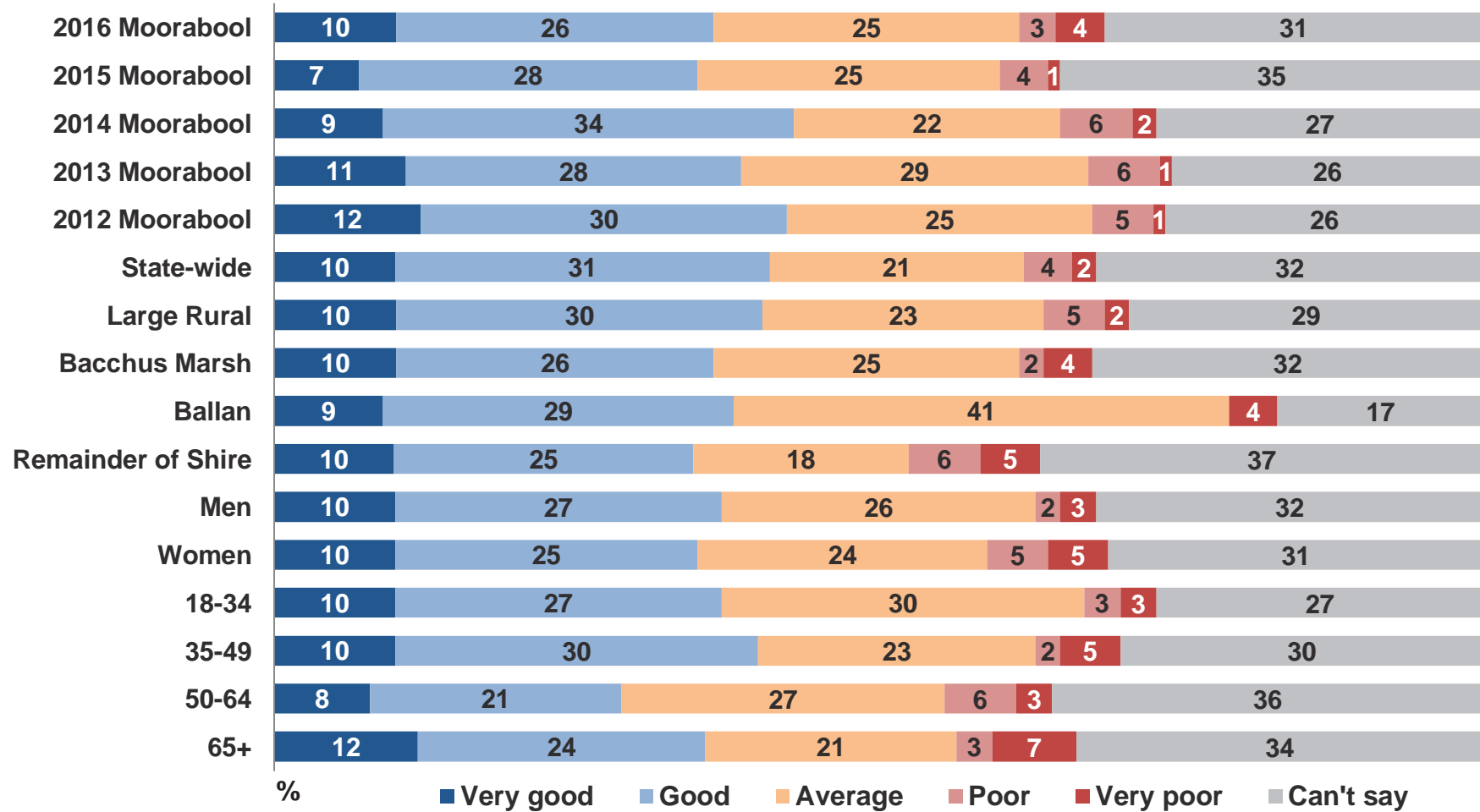
Q2. How has Council performed on 'family support services' over the last 12 months?

Base: All respondents. Councils asked state-wide: 35 Councils asked group: 11

Note: Please see slide 5 for explanation about significant differences

2016 FAMILY SUPPORT SERVICES PERFORMANCE DETAILED PERCENTAGES

2016 Family Support Performance



Q2. How has Council performed on 'family support services' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 35 Councils asked group: 11

2016 ELDERLY SUPPORT SERVICES IMPORTANCE INDEX SCORES

2016 Elderly Support Importance

		2015	2014	2013	2012
Women	84↑	83	83	81	87
Bacchus Marsh	81	79	78	79	n/a
Ballan	81	78	72	80	n/a
35-49	81	79	78	75	82
65+	81	74	77	83	83
Moorabool	80	79	77	78	81
18-34	79	80	71	76	78
50-64	79	82	82	80	83
State-wide	78↓	79	79	79	80
Large Rural	78	78	n/a	n/a	n/a
Remainder of Shire	77	79	76	74	n/a
Men	76↓	74	71	74	76

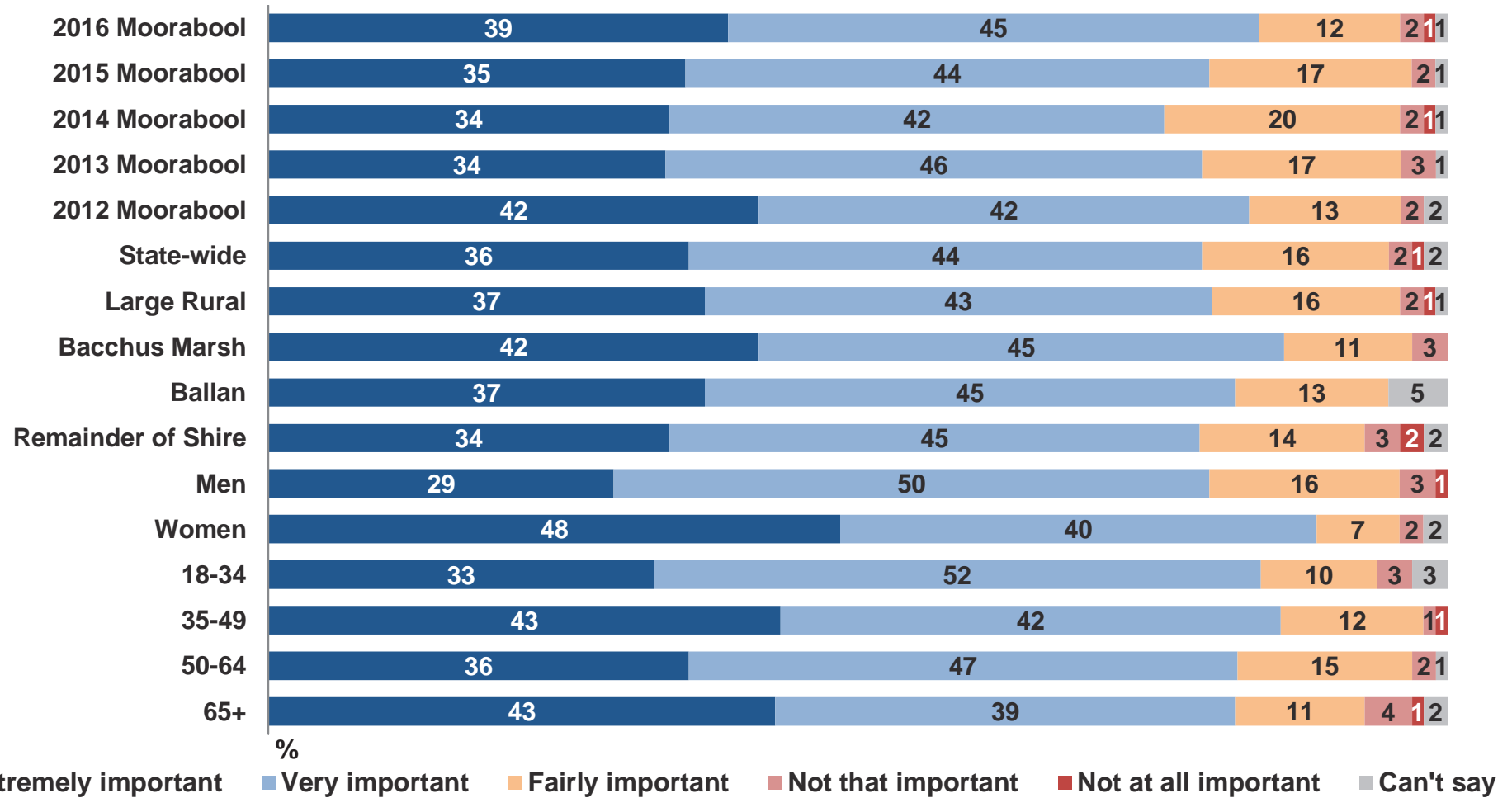
Q1. Firstly, how important should 'elderly support services' be as a responsibility for Council?

Base: All respondents. Councils asked state-wide: 26 Councils asked group: 8

Note: Please see slide 5 for explanation about significant differences

2016 ELDERLY SUPPORT SERVICES IMPORTANCE DETAILED PERCENTAGES

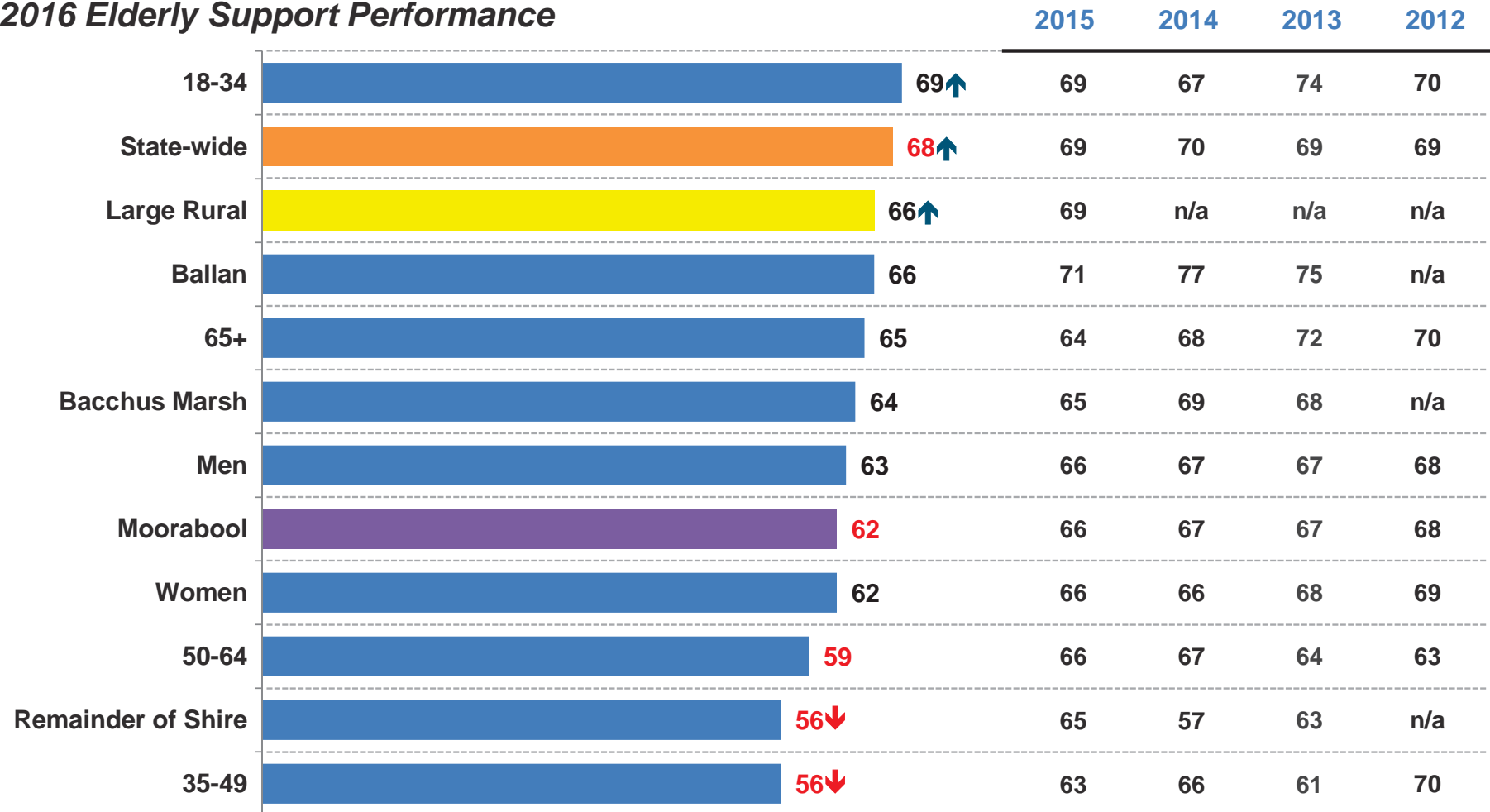
2016 Elderly Support Importance



Q1. Firstly, how important should 'elderly support services' be as a responsibility for Council?
Base: All respondents. Councils asked state-wide: 26 Councils asked group: 8

2016 ELDERLY SUPPORT SERVICES PERFORMANCE INDEX SCORES

2016 Elderly Support Performance



Q2. How has Council performed on 'elderly support services' over the last 12 months?

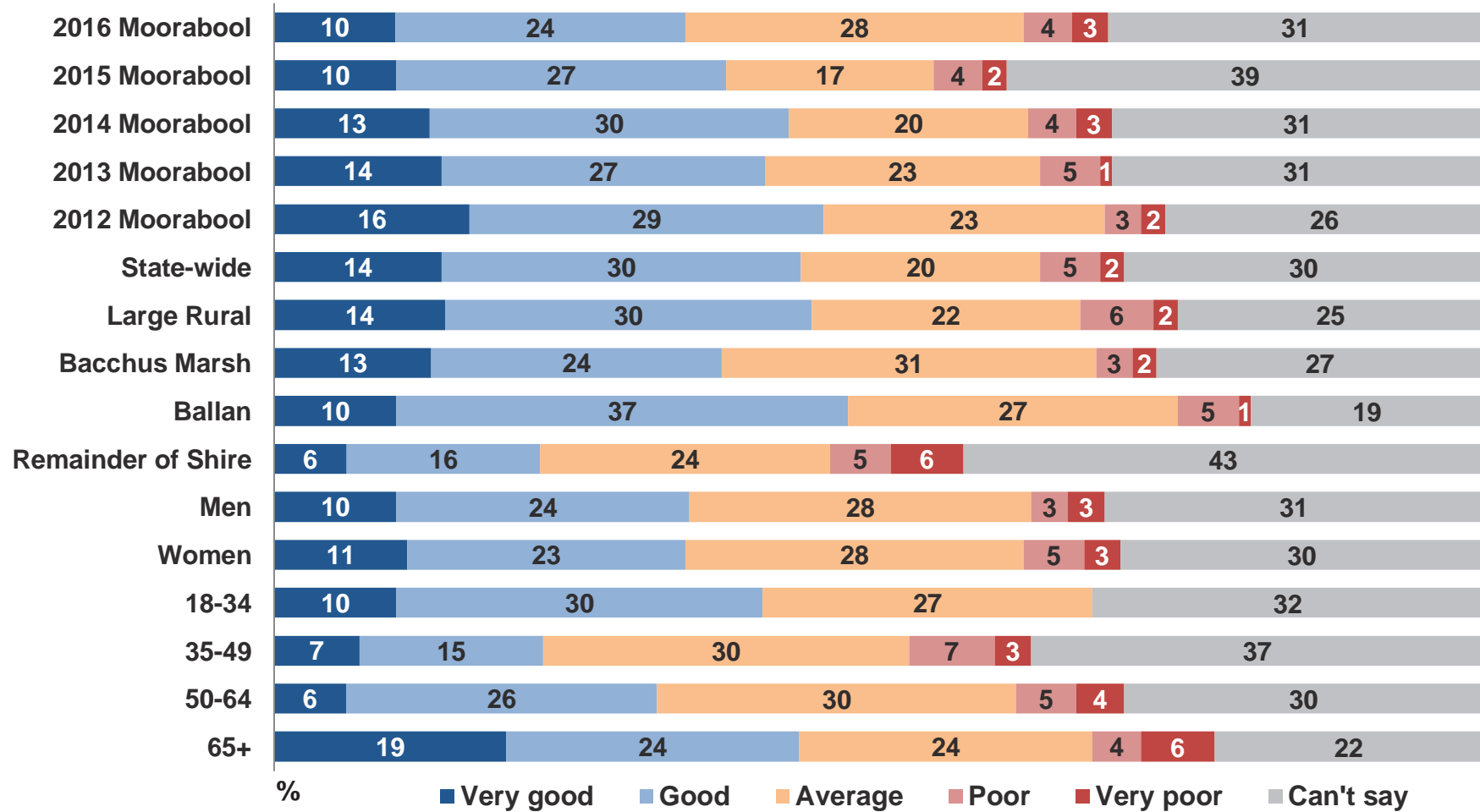
Base: All respondents. Councils asked state-wide: 37 Councils asked group: 12

Note: Please see slide 5 for explanation about significant differences



2016 ELDERLY SUPPORT SERVICES PERFORMANCE DETAILED PERCENTAGES

2016 Elderly Support Performance



Q2. How has Council performed on 'elderly support services' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 37 Councils asked group: 12

2016 RECREATIONAL FACILITIES IMPORTANCE INDEX SCORES

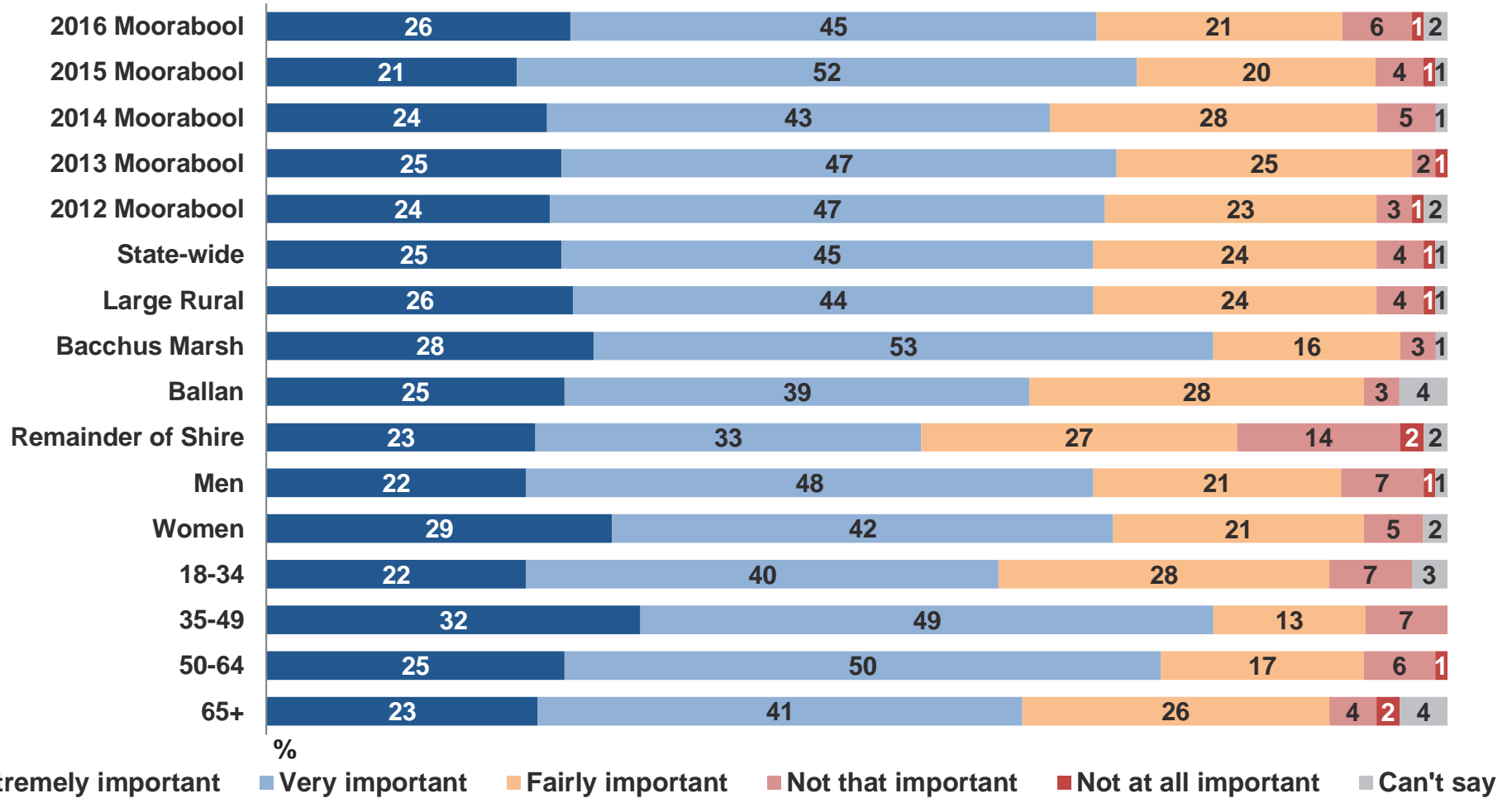
2016 Recreational Facilities Importance

		2015	2014	2013	2012
Bacchus Marsh	76	74	74	77	n/a
35-49	76	75	76	77	77
Women	74	74	73	77	76
Moorabool	73	72	72	74	73
State-wide	73	72	72	72	72
50-64	73	73	75	73	70
Large Rural	72	72	n/a	n/a	n/a
Ballan	72	67	72	74	n/a
Men	71	70	70	70	70
18-34	70	74	66	70	70
65+	70	65	70	73	74
Remainder of Shire	66↓	70	67	65	n/a

Q1. Firstly, how important should 'recreational facilities' be as a responsibility for Council?
 Base: All respondents. Councils asked state-wide: 29 Councils asked group: 10
 Note: Please see slide 5 for explanation about significant differences

2016 RECREATIONAL FACILITIES IMPORTANCE DETAILED PERCENTAGES

2016 Recreational Facilities Importance



Q1. Firstly, how important should 'recreational facilities' be as a responsibility for Council?
 Base: All respondents. Councils asked state-wide: 29 Councils asked group: 10

2016 RECREATIONAL FACILITIES PERFORMANCE INDEX SCORES

2016 Recreational Facilities Performance

		2015	2014	2013	2012
State-wide	69↑	70	71	70	70
Large Rural	65↑	66	n/a	n/a	n/a
18-34	60	65	64	60	59
65+	60	61	65	62	66
Bacchus Marsh	57	60	60	55	n/a
Remainder of Shire	57	62	65	63	n/a
Moorabool	56	60	61	57	61
Men	56	63	61	58	65
Women	56	57	61	56	57
50-64	55	64	58	55	57
Ballan	53	59	60	59	n/a
35-49	52	53	58	54	62

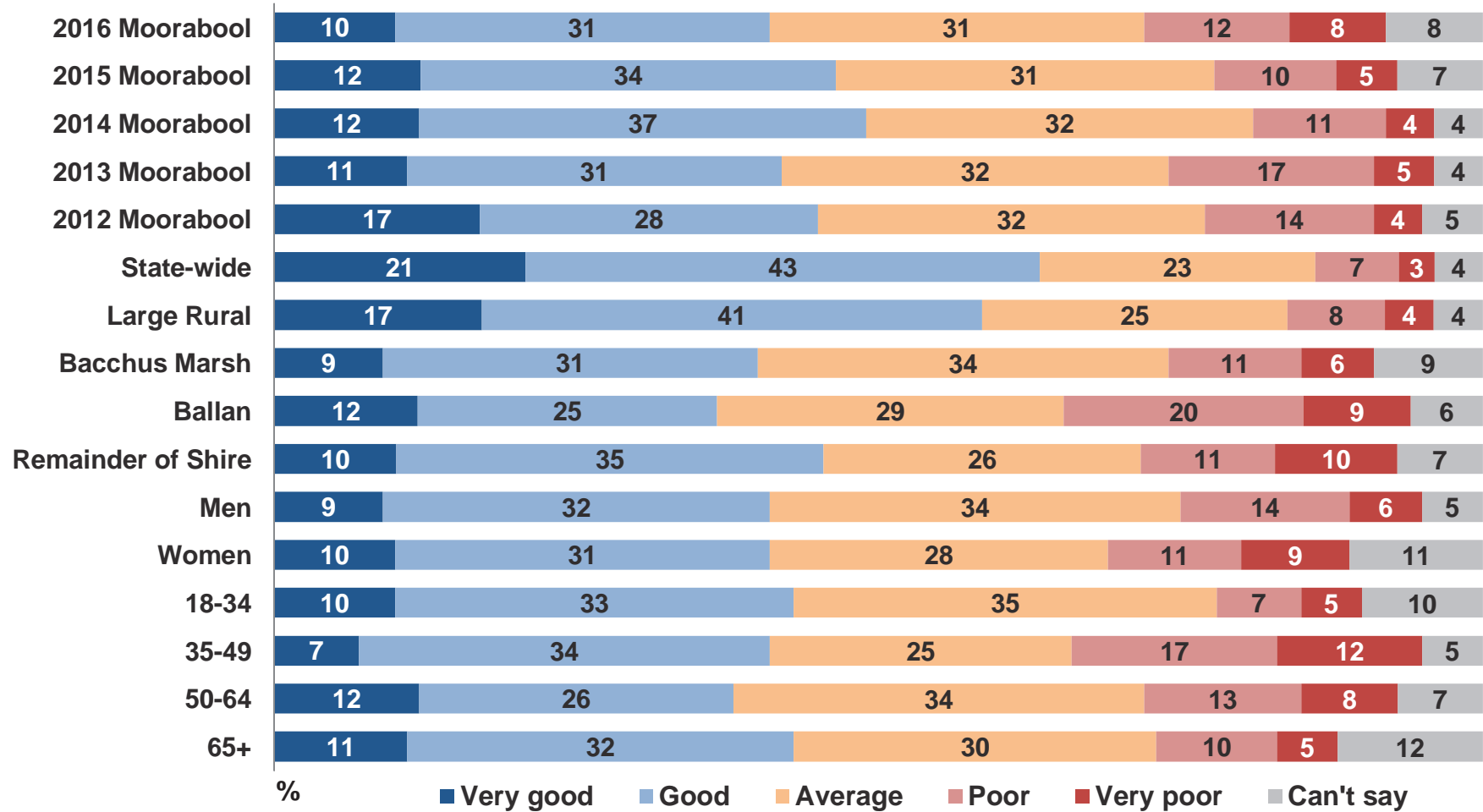
Q2. How has Council performed on 'recreational facilities' over the last 12 months?

Base: All respondents. Councils asked state-wide: 43 Councils asked group: 15

Note: Please see slide 5 for explanation about significant differences

2016 RECREATIONAL FACILITIES PERFORMANCE DETAILED PERCENTAGES

2016 Recreational Facilities Performance



Q2. How has Council performed on 'recreational facilities' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 43 Councils asked group: 15

2016 THE APPEARANCE OF PUBLIC AREAS IMPORTANCE INDEX SCORES

2016 Public Areas Importance

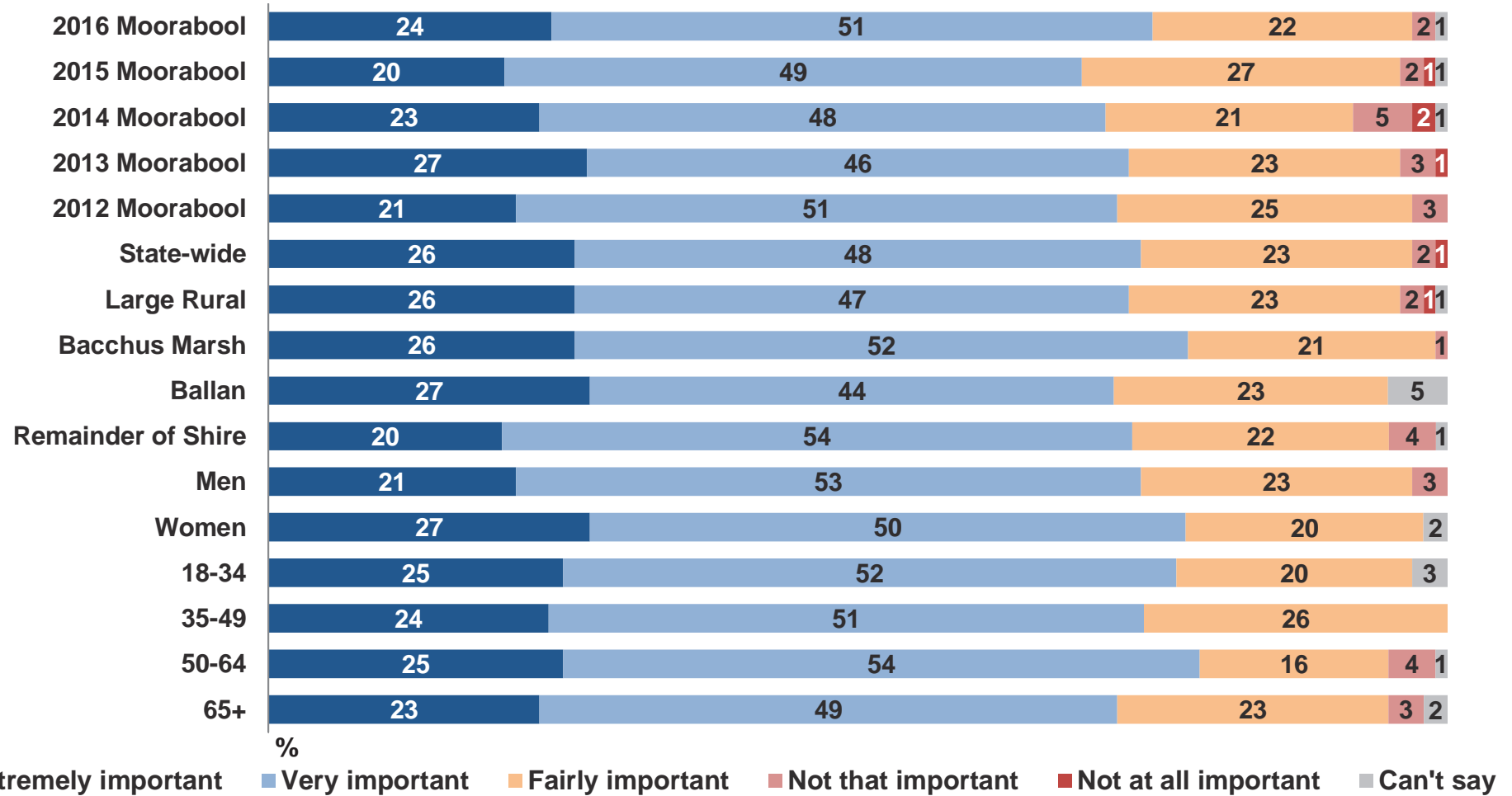
		2015	2014	2013	2012
Women	77	73	74	74	74
Bacchus Marsh	76	74	74	76	n/a
Ballan	76	72	68	75	n/a
18-34	76	71	65	71	70
Moorabool	75	72	72	74	72
50-64	75	73	77	75	72
State-wide	74	73	73	74	73
Large Rural	74	73	n/a	n/a	n/a
35-49	74	75	74	77	75
Remainder of Shire	73	68	67	68	n/a
Men	73	70	69	74	71
65+	73	67	72	73	72

Q1. Firstly, how important should 'the appearance of public areas' be as a responsibility for Council?
 Base: All respondents. Councils asked state-wide: 27 Councils asked group: 9
 Note: Please see slide 5 for explanation about significant differences

2016 THE APPEARANCE OF PUBLIC AREAS

IMPORTANCE DETAILED PERCENTAGES

2016 Public Areas Importance



Q1. Firstly, how important should 'the appearance of public areas' be as a responsibility for Council?
 Base: All respondents. Councils asked state-wide: 27 Councils asked group: 9

2016 THE APPEARANCE OF PUBLIC AREAS PERFORMANCE INDEX SCORES

2016 Public Areas Performance

		2015	2014	2013	2012
State-wide	71↑	72	72	71	71
Large Rural	69↑	69	n/a	n/a	n/a
18-34	67	64	66	72	72
65+	66	63	65	61	71
Bacchus Marsh	65	64	64	64	n/a
Remainder of Shire	65	62	64	67	n/a
Women	65	61	67	64	69
Moorabool	64	63	65	64	69
Men	64	65	63	64	68
35-49	64	63	67	61	68
Ballan	62	59	69	58	n/a
50-64	60	63	60	62	63

Q2. How has Council performed on 'the appearance of public areas' over the last 12 months?

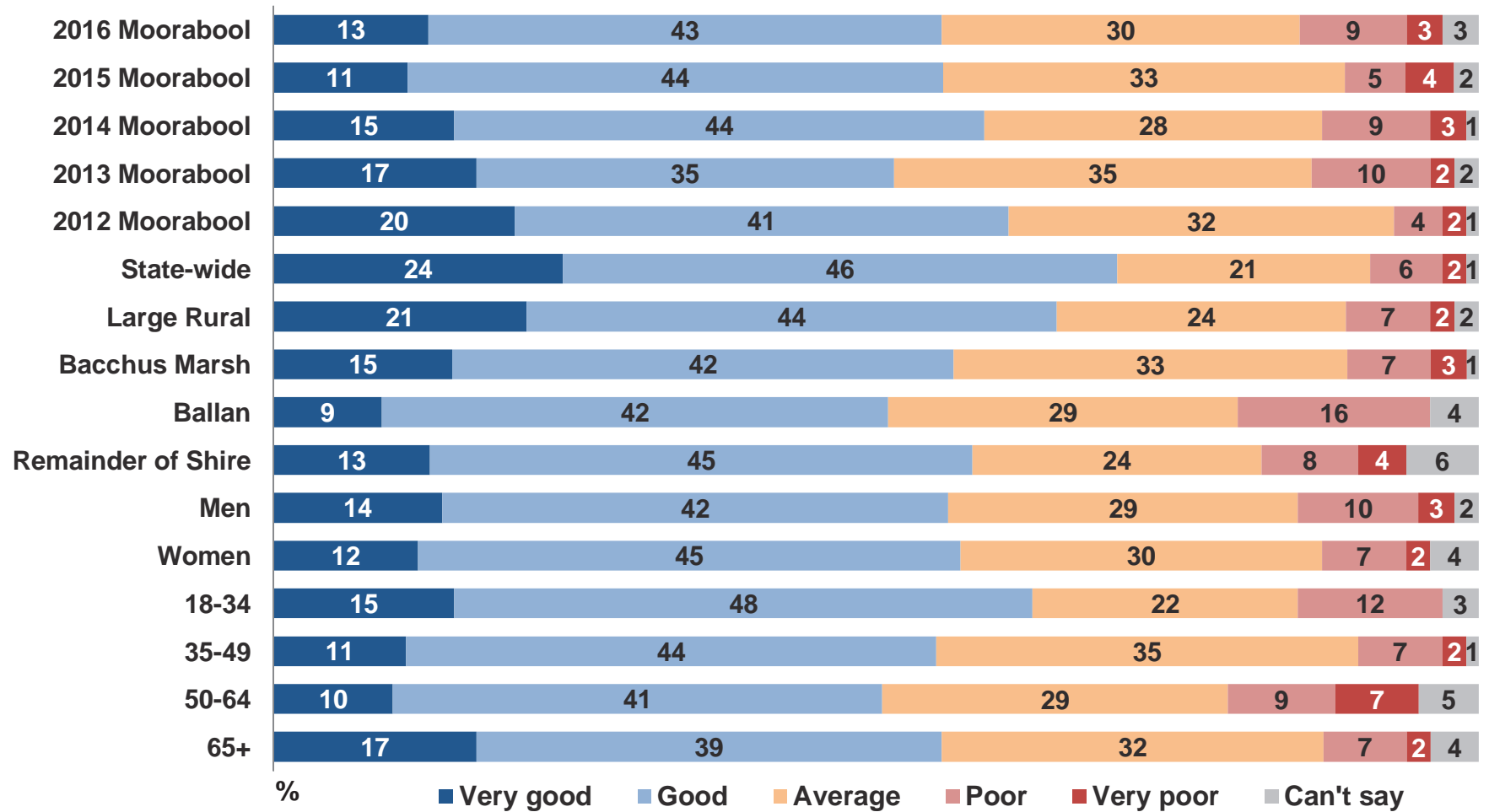
Base: All respondents. Councils asked state-wide: 37 Councils asked group: 11

Note: Please see slide 5 for explanation about significant differences



2016 THE APPEARANCE OF PUBLIC AREAS PERFORMANCE DETAILED PERCENTAGES

2016 Public Areas Performance



Q2. How has Council performed on 'the appearance of public areas' over the last 12 months?
Base: All respondents. Councils asked state-wide: 37 Councils asked group: 11

2016 WASTE MANAGEMENT IMPORTANCE INDEX SCORES

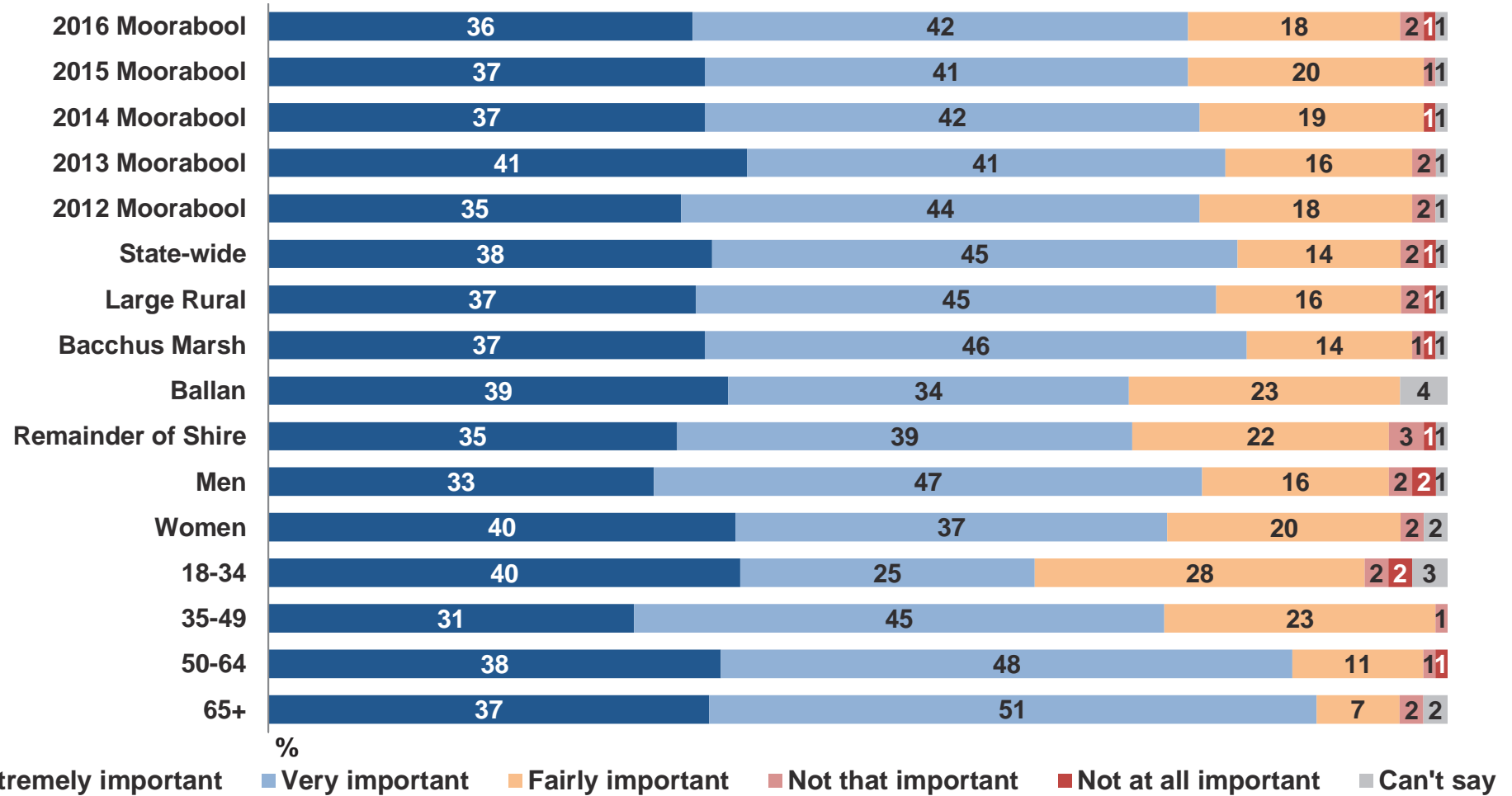
2016 Waste Management Importance

		2015	2014	2013	2012
65+	82	78	79	82	80
State-wide	80	79	79	79	78
50-64	80	83	83	82	81
Large Rural	79	78	n/a	n/a	n/a
Bacchus Marsh	79	79	81	80	n/a
Ballan	79	76	77	82	n/a
Women	79	80	82	83	81
Moorabool	78	79	79	80	78
Men	77	78	76	77	76
35-49	77	83	80	81	80
Remainder of Shire	76	79	76	79	n/a
18-34	75	71	75	76	73

Q1. Firstly, how important should 'waste management' be as a responsibility for Council?
 Base: All respondents. Councils asked state-wide: 31 Councils asked group: 10
 Note: Please see slide 5 for explanation about significant differences

2016 WASTE MANAGEMENT IMPORTANCE DETAILED PERCENTAGES

2016 Waste Management Importance



Q1. Firstly, how important should 'waste management' be as a responsibility for Council?
 Base: All respondents. Councils asked state-wide: 31 Councils asked group: 10

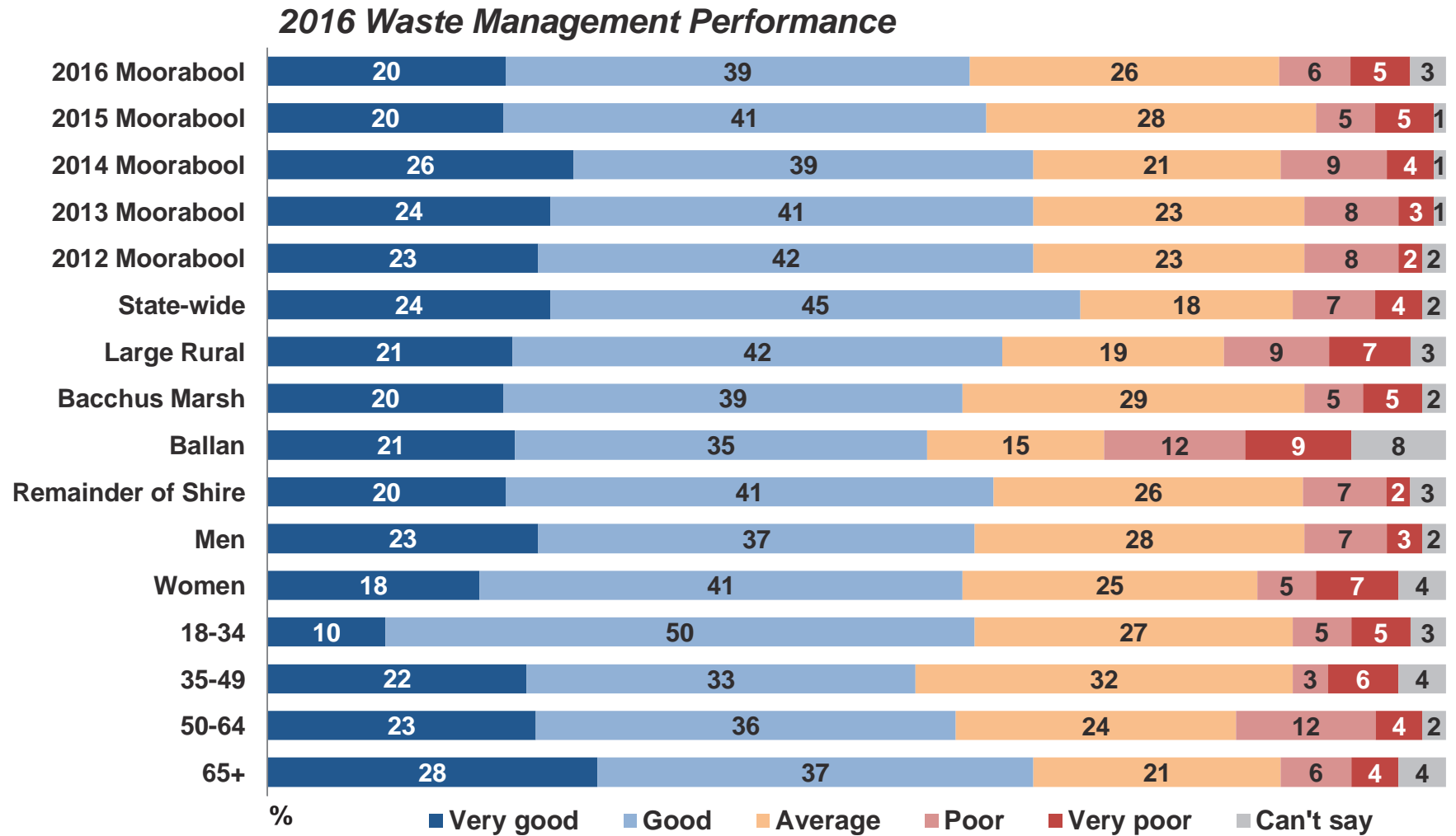
2016 WASTE MANAGEMENT PERFORMANCE INDEX SCORES

2016 Waste Management Performance

		2015	2014	2013	2012
State-wide	70↑	72	73	71	72
65+	70	68	68	71	75
Remainder of Shire	68	68	69	75	n/a
Men	68	68	70	70	70
Moorabool	67	67	69	69	69
Bacchus Marsh	67	66	69	67	n/a
Large Rural	66	68	n/a	n/a	n/a
35-49	66	65	68	67	68
50-64	66	67	67	65	68
Women	65	66	68	68	69
18-34	64	67	73	75	68
Ballan	62	66	68	63	n/a

Q2. How has Council performed on 'waste management' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 41 Councils asked group: 14
 Note: Please see slide 5 for explanation about significant differences

2016 WASTE MANAGEMENT PERFORMANCE DETAILED PERCENTAGES



Q2. How has Council performed on 'waste management' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 41 Councils asked group: 14

2016 BUSINESS AND COMMUNITY DEVELOPMENT AND TOURISM IMPORTANCE INDEX SCORES

2016 Business/Development/Tourism Importance

		2015	2014	2013	2012
Bacchus Marsh	71↑	69	66	71	n/a
35-49	70	69	66	69	71
Large Rural	69	70	n/a	n/a	n/a
Women	69	67	66	71	70
Moorabool	67	67	65	69	68
State-wide	67	67	67	67	66
18-34	65	70	62	68	66
50-64	65	67	67	69	66
65+	65	62	64	67	67
Men	64	67	63	66	65
Remainder of Shire	62↓	64	62	62	n/a
Ballan	58↓	67	64	71	n/a

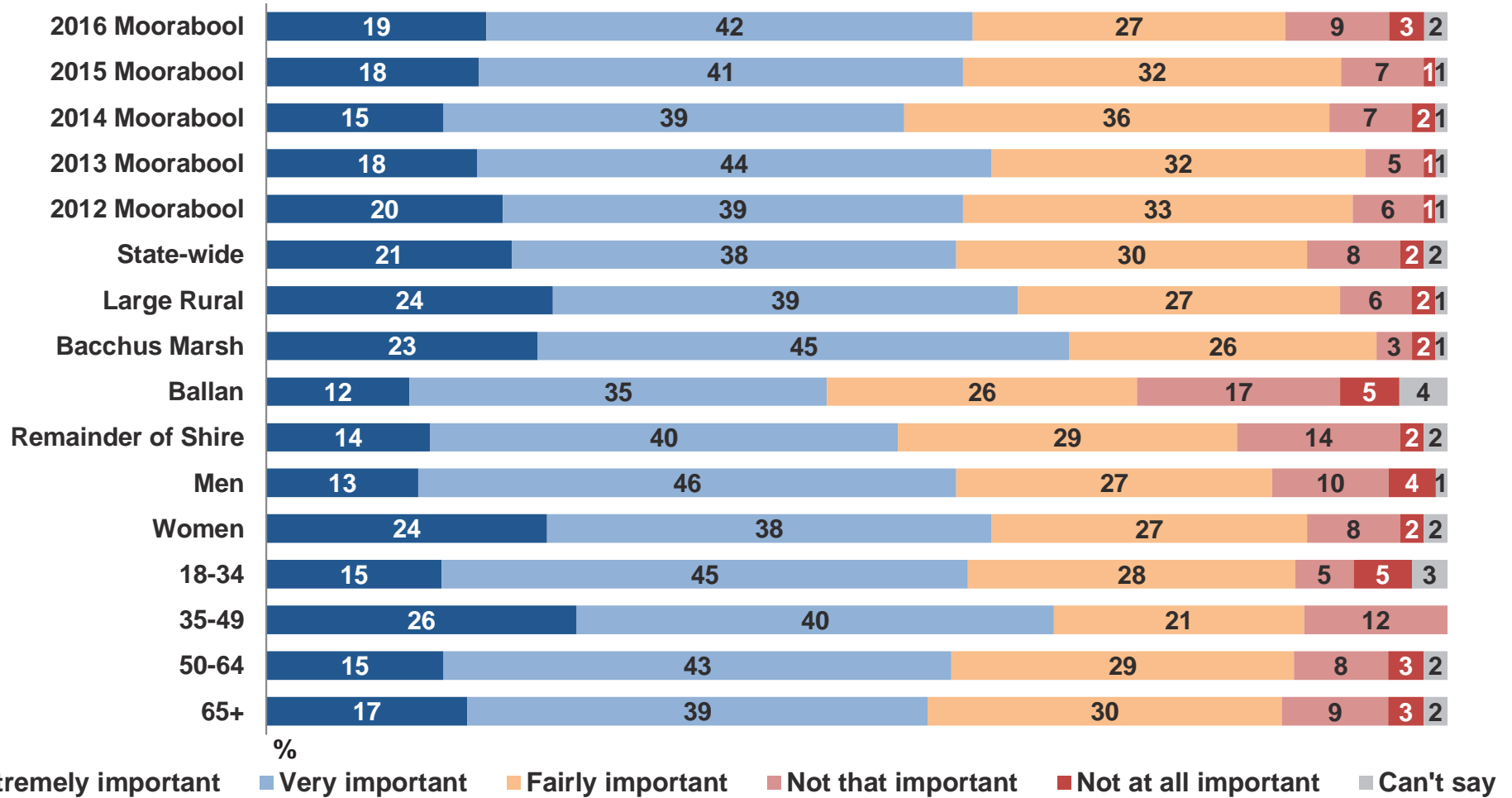
Q1. Firstly, how important should 'business and community development and tourism' be as a responsibility for Council?

Base: All respondents. Councils asked state-wide: 20 Councils asked group: 6

Note: Please see slide 5 for explanation about significant differences

2016 BUSINESS AND COMMUNITY DEVELOPMENT AND TOURISM IMPORTANCE DETAILED PERCENTAGES

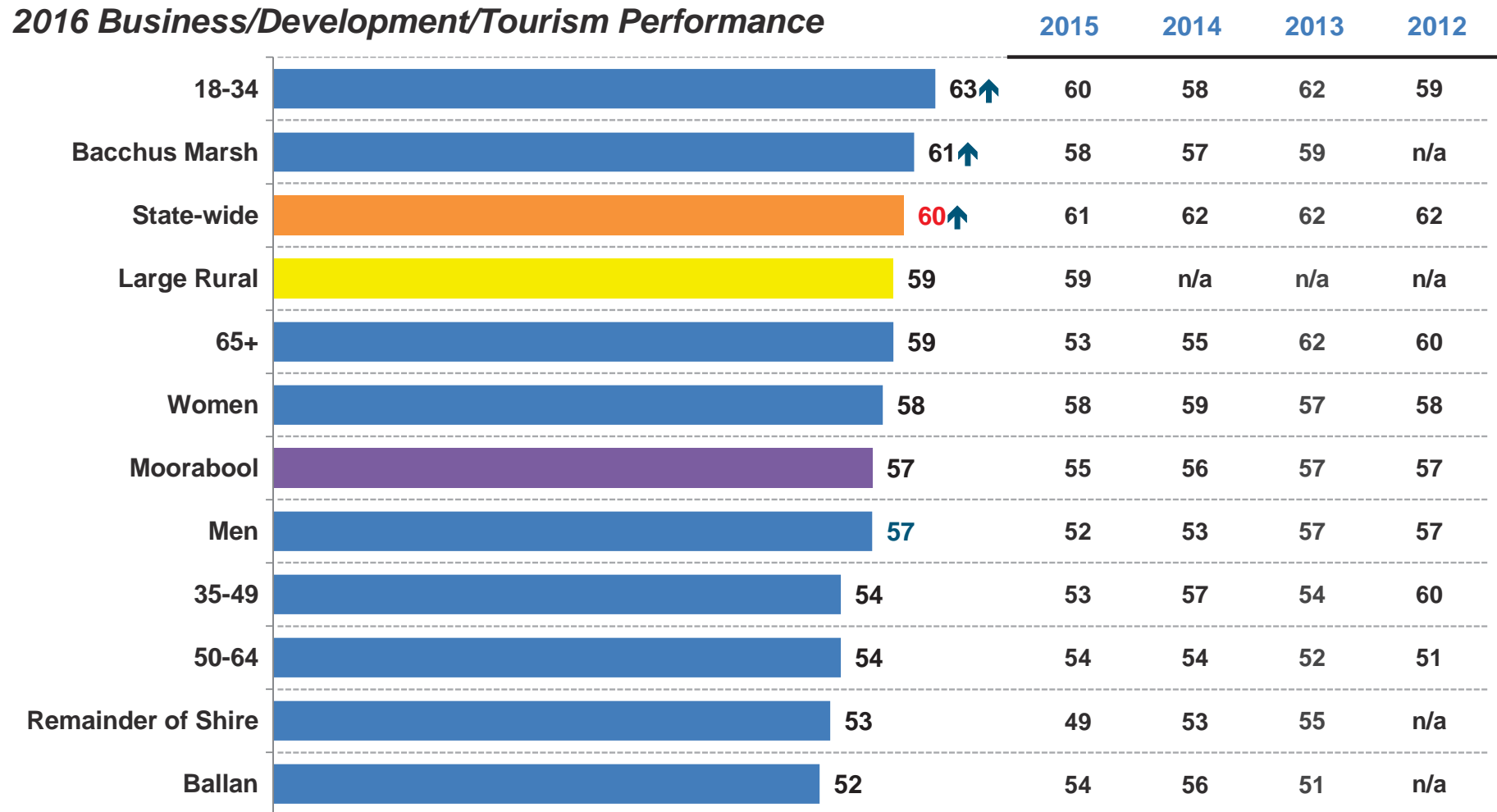
2016 Business/Development/Tourism Importance



Q1. Firstly, how important should 'business and community development and tourism' be as a responsibility for Council?

Base: All respondents. Councils asked state-wide: 20 Councils asked group: 6

2016 BUSINESS AND COMMUNITY DEVELOPMENT AND TOURISM PERFORMANCE INDEX SCORES



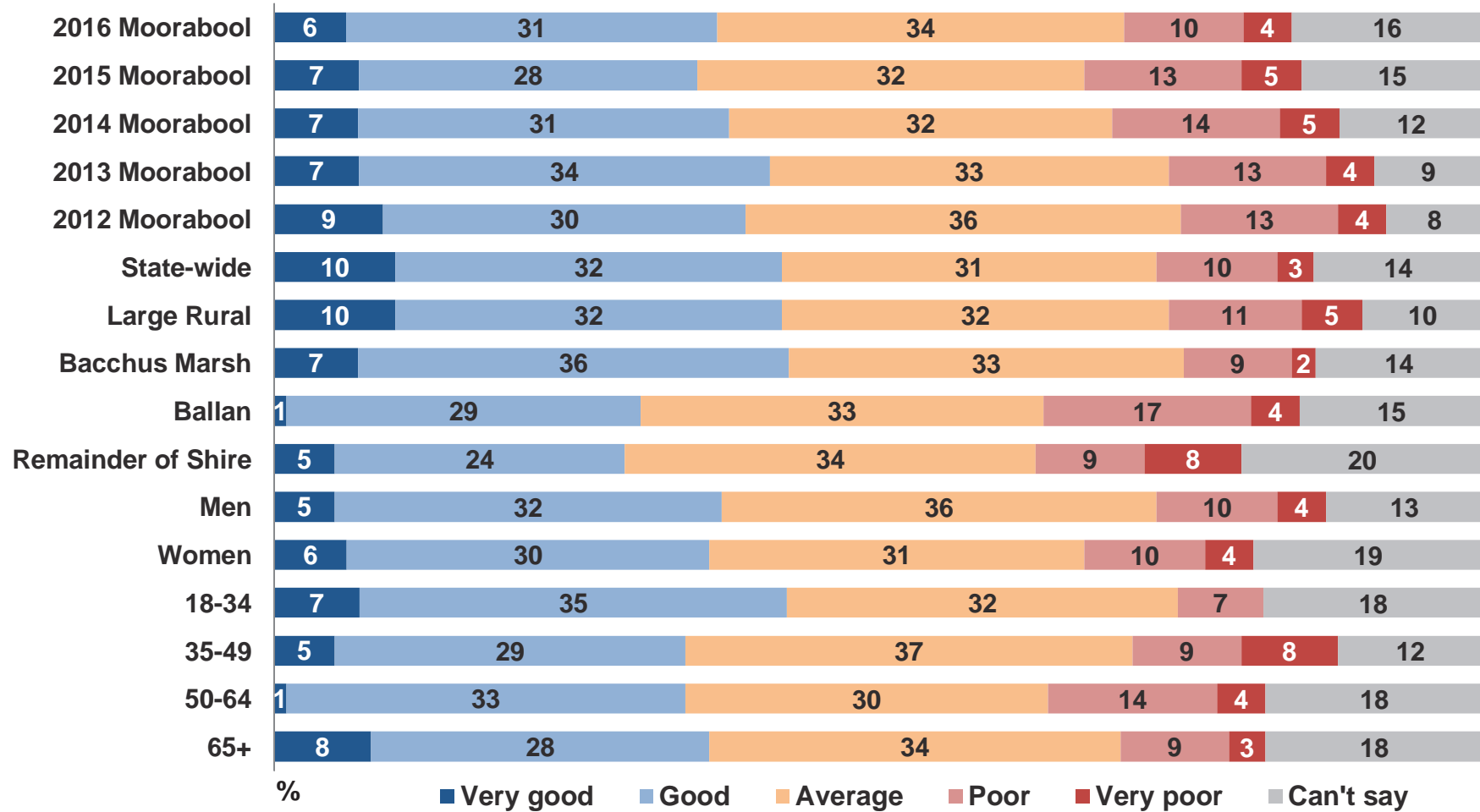
Q2. How has Council performed on 'business and community development and tourism' over the last 12 months?

Base: All respondents. Councils asked state-wide: 26 Councils asked group: 9

Note: Please see slide 5 for explanation about significant differences

2016 BUSINESS AND COMMUNITY DEVELOPMENT AND TOURISM PERFORMANCE DETAILED PERCENTAGES

2016 Business/Development/Tourism Performance



Q2. How has Council performed on 'business and community development and tourism' over the last 12 months?

Base: All respondents. Councils asked state-wide: 26 Councils asked group: 9

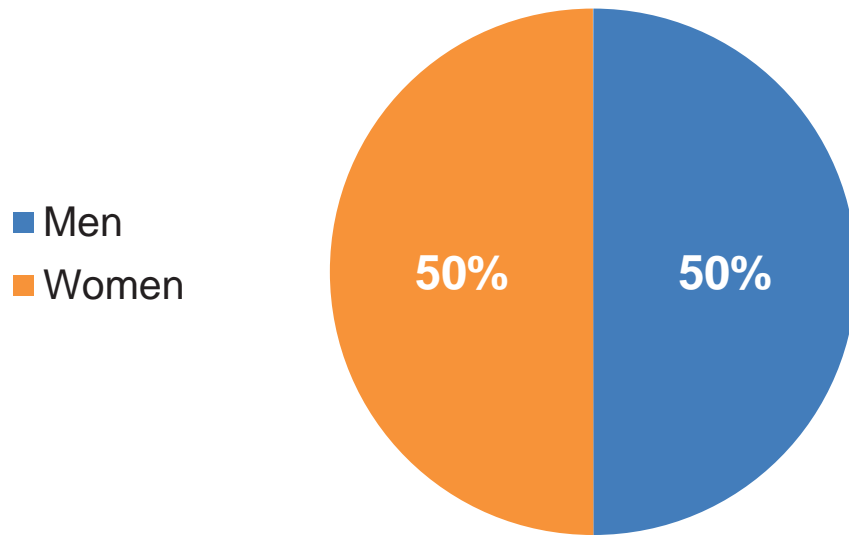


A satellite night view of South America, showing the continent's outline against the dark blue of the oceans. The landmass is illuminated by a dense network of glowing yellow and white lines representing roads and city lights. Major urban centers like Lima, Bogotá, and São Paulo are particularly bright. The text "DETAILED DEMOGRAPHICS" is overlaid in white, bold, sans-serif font across the middle of the continent.

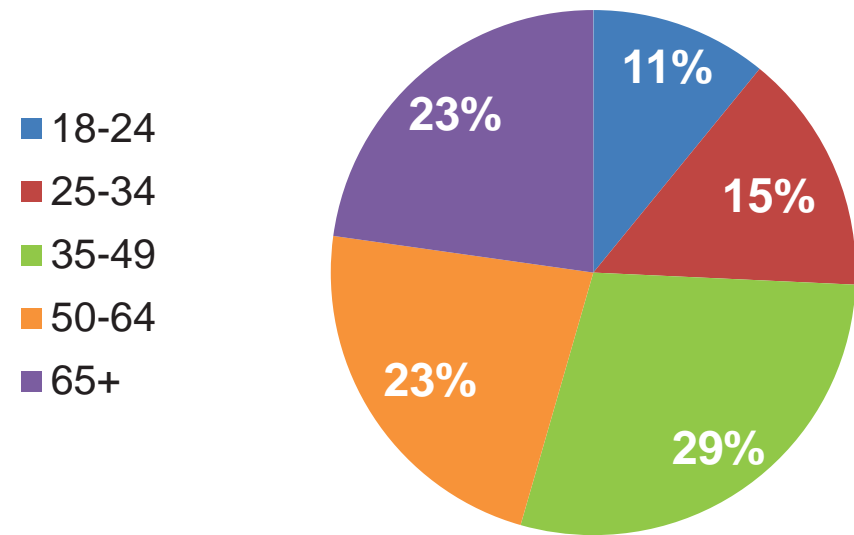
DETAILED DEMOGRAPHICS

2016 GENDER AND AGE PROFILE

Gender



Age



Please note that for the reason of simplifying reporting, interlocking age and gender reporting has not been included in this report. Interlocking age and gender analysis is still available in the dashboard and data tables provided alongside this report.

S3. [Record gender] / S4. To which of the following age groups do you belong?
 Base: All respondents. Councils asked state-wide: 69 Councils asked group: 21



**APPENDIX A:
DETAILED SURVEY TABULATIONS**

AVAILABLE IN SUPPLIED EXCEL FILE



**APPENDIX B:
FURTHER PROJECT INFORMATION**

APPENDIX B: BACKGROUND AND OBJECTIVES

The survey was revised in 2012. As a result:

- The survey is now conducted as a representative random probability survey of residents aged 18 years or over in local councils, whereas previously it was conducted as a ‘head of household’ survey.
- As part of the change to a representative resident survey, results are now weighted post survey to the known population distribution of Moorabool Shire Council according to the most recently available Australian Bureau of Statistics population estimates, whereas the results were previously not weighted.
- The service responsibility area performance measures have changed significantly and the rating scale used to assess performance has also changed.

As such, the results of the 2012 State-wide Local Government Community Satisfaction Survey should be considered as a benchmark. Please note that comparisons should not be made with the State-wide Local Government Community Satisfaction Survey results from 2011 and prior due to the methodological and sampling changes. **Comparisons in the period 2012-2016 have been made throughout this report as appropriate.**

APPENDIX B: MARGINS OF ERROR

The sample size for the 2016 State-wide Local Government Community Satisfaction Survey for Moorabool Shire Council was n=400. Unless otherwise noted, this is the total sample base for all reported charts and tables.

The maximum margin of error on a sample of approximately n=400 interviews is +/-4.9% at the 95% confidence level for results around 50%. Margins of error will be larger for any sub-samples. As an example, a result of 50% can be read confidently as falling midway in the range 45.1% - 54.9%.

Maximum margins of error are listed in the table below, based on a population of 23,000 people aged 18 years or over for Moorabool Shire Council, according to ABS estimates.

Demographic	Actual survey sample size	Weighted base	Maximum margin of error at 95% confidence interval
Moorabool Shire Council	400	400	+/-4.9
Men	172	198	+/-7.5
Women	228	202	+/-6.5
Bacchus Marsh	213	218	+/-6.7
Ballan	52	57	+/-13.7
Remainder of Shire	135	125	+/-8.4
18-34 years	40	102	+/-15.7
35-49 years	75	114	+/-11.4
50-64 years	141	90	+/-8.3
65+ years	144	93	+/-8.2

APPENDIX B: ANALYSIS AND REPORTING

All participating councils are listed in the state-wide report published on the DELWP website. In 2016, 69 of the 79 Councils throughout Victoria participated in this survey. For consistency of analysis and reporting across all projects, Local Government Victoria has aligned its presentation of data to use standard council groupings. Accordingly, the council reports for the community satisfaction survey provide analysis using these standard council groupings. Please note that councils participating across 2012-2016 vary slightly.

Council Groups

Moorabool Shire Council is classified as a Large Rural council according to the following classification list:

- Metropolitan, Interface, Regional Centres, Large Rural & Small Rural

Councils participating in the Large Rural group are: Bass Coast, Baw Baw, Campaspe, Colac Otway, Corangamite, East Gippsland, Glenelg, Golden Plains, Horsham, Macedon Ranges, Mitchell, Moira, Moorabool, Mount Alexander, Moyne, South Gippsland, Southern Grampians, Surf Coast, Swan Hill, Wangaratta and Wellington.

Wherever appropriate, results for Moorabool Shire Council for this 2016 State-wide Local Government Community Satisfaction Survey have been compared against other participating councils in the Large Rural group and on a state-wide basis. Please note that council groupings changed for 2015, and as such comparisons to council group results before that time can not be made within the reported charts.

APPENDIX B: ANALYSIS AND REPORTING

Index Scores

Many questions ask respondents to rate council performance on a five-point scale, for example, from 'very good' to 'very poor', with 'can't say' also a possible response category. To facilitate ease of reporting and comparison of results over time, starting from the 2012 benchmark survey and measured against the state-wide result and the council group, an 'Index Score' has been calculated for such measures.

The Index Score is calculated and represented as a score out of 100 (on a 0 to 100 scale), with 'can't say' responses excluded from the analysis. The '% RESULT' for each scale category is multiplied by the 'INDEX FACTOR'. This produces an 'INDEX VALUE' for each category, which are then summed to produce the 'INDEX SCORE', equating to '60' in the following example.

SCALE CATEGORIES	% RESULT	INDEX FACTOR	INDEX VALUE
Very good	9%	100	9
Good	40%	75	30
Average	37%	50	19
Poor	9%	25	2
Very poor	4%	0	0
Can't say	1%	--	INDEX SCORE 60

APPENDIX B: ANALYSIS AND REPORTING

Similarly, an Index Score has been calculated for the Core question 'Performance direction in the last 12 months', based on the following scale for each performance measure category, with 'Can't say' responses excluded from the calculation.

SCALE CATEGORIES	% RESULT	INDEX FACTOR	INDEX VALUE
Improved	36%	100	36
Stayed the same	40%	50	20
Deteriorated	23%	0	0
Can't say	1%	--	INDEX SCORE 56

APPENDIX B: INDEX SCORE SIGNIFICANT DIFFERENCE CALCULATION

The test applied to the Indexes was an Independent Mean Test, as follows:

$$Z \text{ Score} = (\$1 - \$2) / \text{Sqrt} ((\$3^2 / \$5) + (\$4^2 / \$6))$$

Where:

- \$1 = Index Score 1
- \$2 = Index Score 2
- \$3 = unweighted sample count 1
- \$4 = unweighted sample count 1
- \$5 = standard deviation 1
- \$6 = standard deviation 2

All figures can be sourced from the detailed cross tabulations.

The test was applied at the 95% confidence interval, so if the Z Score was greater than +/- 1.954 the scores are significantly different.

APPENDIX B: ANALYSIS AND REPORTING

Core, Optional and Tailored Questions

Over and above necessary geographic and demographic questions required to ensure sample representativeness, a base set of questions for the 2016 State-wide Local Government Community Satisfaction Survey was designated as 'Core' and therefore compulsory inclusions for all participating Councils.

These core questions comprised:

- Overall performance last 12 months (Overall performance)
- Lobbying on behalf of community (Advocacy)
- Community consultation and engagement (Consultation)
- Decisions made in the interest of the community (Making community decisions)
- Condition of sealed local roads (Sealed local roads)
- Contact in last 12 months (Contact)
- Rating of contact (Customer service)
- Overall council direction last 12 months (Council direction)

Reporting of results for these core questions can always be compared against other participating councils in the council group and against all participating councils state-wide. Alternatively, some questions in the 2016 State-wide Local Government Community Satisfaction Survey were optional. Councils also had the ability to ask tailored questions specific only to their council.

APPENDIX B: ANALYSIS AND REPORTING

Reporting

Every council that participated in the 2016 State-wide Local Government Community Satisfaction Survey receives a customised report. In addition, the state government is supplied with a state-wide summary report of the aggregate results of 'Core' and 'Optional' questions asked across all council areas surveyed.

Tailored questions commissioned by individual councils are reported only to the commissioning council and not otherwise shared unless by express written approval of the commissioning council.

The overall State-wide Local Government Community Satisfaction Report is available at <http://www.delwp.vic.gov.au/local-government/strengthening-councils/council-community-satisfaction-survey>.

APPENDIX B: GLOSSARY OF TERMS

Core questions: Compulsory inclusion questions for all councils participating in the CSS.

CSS: 2016 Victorian Local Government Community Satisfaction Survey.

Council group: One of five classified groups, comprising: metropolitan, interface, regional centres, large rural and small rural.

Council group average: The average result for all participating councils in the council group.

Highest / lowest: The result described is the highest or lowest result across a particular demographic sub-group e.g. men, for the specific question being reported. Reference to the result for a demographic sub-group being the highest or lowest does not imply that it is significantly higher or lower, unless this is specifically mentioned.

Index score: A score calculated and represented as a score out of 100 (on a 0 to 100 scale). This score is sometimes reported as a figure in brackets next to the category being described, e.g. men 50+ (60).

Optional questions: Questions which councils had an option to include or not.

Percentages: Also referred to as ‘detailed results’, meaning the proportion of responses, expressed as a percentage.

Sample: The number of completed interviews, e.g. for a council or within a demographic sub-group.

Significantly higher / lower: The result described is significantly higher or lower than the comparison result based on a statistical significance test at the 95% confidence limit. If the result referenced is statistically higher or lower then this will be specifically mentioned, however not all significantly higher or lower results are referenced in summary reporting.

State-wide average: The average result for all participating councils in the State.

Tailored questions: Individual questions tailored by and only reported to the commissioning council.

Weighting: Weighting factors are applied to the sample for each council based on available age and gender proportions from ABS census information to ensure reported results are proportionate to the actual population of the council, rather than the achieved survey sample.

10.2.3 Planning Permit Application PA2003-472, PA2003-473, PA2003-474 and PA2003-475 258; Conroys Lane, Wallace - Request for third extension of time for the development and use of a single dwelling over four lots

Application Summary:	
Permit No:	PA2003-472, PA2003-473, PA2003-474 and PA2003-475
Lodgement Date:	26 April, 2016.
Planning Officer:	Mark Lovell
Address of the land:	Lots 1 & 2 on PS503064U, Crown Allotment 11-15 in PC365342, Crown Allotment 15-120 in PC365343U Conroys Lane Wallace
Proposal:	Third extension of time
Lot size:	9.7 hectares over four titles.
Why is a permit required?	The permit has expired as the development was not commenced by 27 April, 2016.
Public Consultation:	
Was the application advertised?	No. A request for an extension of time is not required to be advertised under Section 69 of the Planning & Environment Act.
Policy Implications:	
Key Result Area	Enhanced Natural and Built Environment.
Objective	Effective and efficient land use planning and building control.
Strategy	Implement high quality, responsive, and efficient processing systems for planning and building applications Ensure that development is sustainable, resilient to change and respects the existing character.

Victorian Charter of Human Rights and Responsibilities Act 2006	
<p>In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.</p>	
Officer's Declaration of Conflict of Interests	
<p>Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.</p> <p><i>Manager – Robert Fillisch</i></p> <p>In providing this advice to Council as the Manager, I have no interests to disclose in this report.</p> <p><i>Author – Mark Lovell</i></p> <p>In providing this advice to Council as the Author, I have no interests to disclose in this report.</p>	
Executive Summary:	
Application referred?	Not required to be referred.
Any issues raised in referral responses?	N/A
Preliminary concerns?	This is the third extension of time application and applicant has previously acknowledged in writing that they would NOT apply for a further extension of time approval to the commencement date. Without works commencing on site, it is considered the applicant is warehousing the permit.
Any discussions with applicant regarding concerns	The applicant was advised their application would not be supported.
Any changes made to the application since being lodged?	Nil.
VCAT history?	Yes, The permit was issued at the direction of VCAT on 27 April, 2006 which set aside Council's refusal to grant a planning permit for a single dwelling on single lot for each of the four planning applications covering four lots. VCAT resolved to issue one permit for one dwelling over four lots provided they were consolidated into a single lot.

Previous applications for the site?	Nil.
General Summary:	
<p>The application is for a third extension of time of an approved development which has not commenced. The applicant has provided a timeline from 1998 onwards detailing the difficulties in first obtaining a permit and then with financial problems.</p> <p>No development has commenced on site.</p> <p>The application has been considered using the <i>Kantor test</i> and based on this assessment it is considered the applicant is warehousing the permit. The applicant also acknowledged in writing that their second extension of time approval would be the last for the commencement of works.</p> <p>It is therefore considered that a third extension of time should not be supported as the permit is being warehoused.</p>	
Summary Recommendation:	
<p>That, having considered all relevant matters as required by the <i>Planning and Environment Act 1987</i>, Council refuse the application to extend the time for commencement of planning permit PA2003-472, 2003-473, 2003-474 and 2003-475.</p>	

Background

An application for a single dwelling on a single lot covering four lots under four separate planning applications were lodged on 15 December, 2003.

- The application was advertised and objections were received including from a Section 55 referral authority - Central Highlands Water.
- All four planning permit applications were refused on 25 May, 2005.
- The applicant appealed against each of these decisions to VCAT who determined all four applications together and resolved to issue a planning permit for one dwelling covering four lots on 27 April, 2006.
- Condition 15 of the permit contained a five years commencement date and seven years completion date with the following expiry dates
 - The development and use is started by 27 April, 2011
 - The development and use is completed by 27 April, 2013

A first extension of time (E1) of two (2) years was granted on 28 September, 2010.

- The reasons given for the request were:
 - Adversely affected by the Global Financial Crisis with tightening of the credit markets.
 - The applicant was unable to raise funds to take any steps to advance the development.
- The expiry conditions were extended to:
 - The development and use is started by 27 April, 2013.
 - The development and use is completed by 27 April, 2015.

A second extension of time (E2) of three years was granted on 25 July, 2013.

- The reason given for the request was:
 - Lack of availability of finance for the project
 - The ongoing global financial instability that started in 2008 has resulted in tightening of credit markets and impacted on the financial position of the applicant.
- The expiry conditions were extended to:
 - The development and use is started by 27 April, 2016.
 - The development and use is completed by 27 April, 2018.

During the assessment of the second extension of time application, discussions were held with the applicant who was advised at that time the officer was to recommend refusal. The grounds of refusal were to be warehousing the permit given the length of time passing since approval. A report was being prepared for Council to consider refusal. The applicant offered to provide an assurance that the development would commence in a three years period and they would not seek any further extension.

The applicant then confirmed in written correspondence dated 18 June, 2013: *'I confirm that our application for an extension of time is to be resolved on the basis that you will approve extensions of three and two years respectively to the start and completion dates...you will not give a further extension to the start date, however you may grant an extension to the completion date if more time is needed to complete the building and other works'*.

A request for a third extension of time (E3), the current request, was received on 26 April, 2016. The reason given for the request was financial position of the applicant.

No development has commenced on the site.

Details of the approved development

Plans have not been endorsed at this stage.

Assessment of Extension of time applications – *Kantor test*

There are no specific controls in the Planning Scheme relating to the assessment of an extension of time of a permit. However, there are some general guidelines or "tests" that can be applied to guide an assessment of an extension of time application.

Such guidance was provided by His Honour Mr. Justice Ashley in considering a number of Tribunal decisions in *Kantor v. Murrindindi Shire Council 18 AATR 285* where His Honour stated that a Responsible Authority "may rightly consider" the following:

- Whether there had been change in planning policy;
- Whether the landowner is seeking to "warehouse" the permit;
- Intervening circumstances as bearing upon grant or refusal;
- The total elapse of time;
- Whether the time limit originally imposed was adequate;
- The economic burden imposed on the landowner by the permit; and
- The probability of a permit issuing should a fresh application be made.

It is important to note that most of the above decisions do not necessarily provide clear direction on the “weighting” that should be applied to the various criteria and it is important that each proposal be assessed on the merits of the individual circumstances.

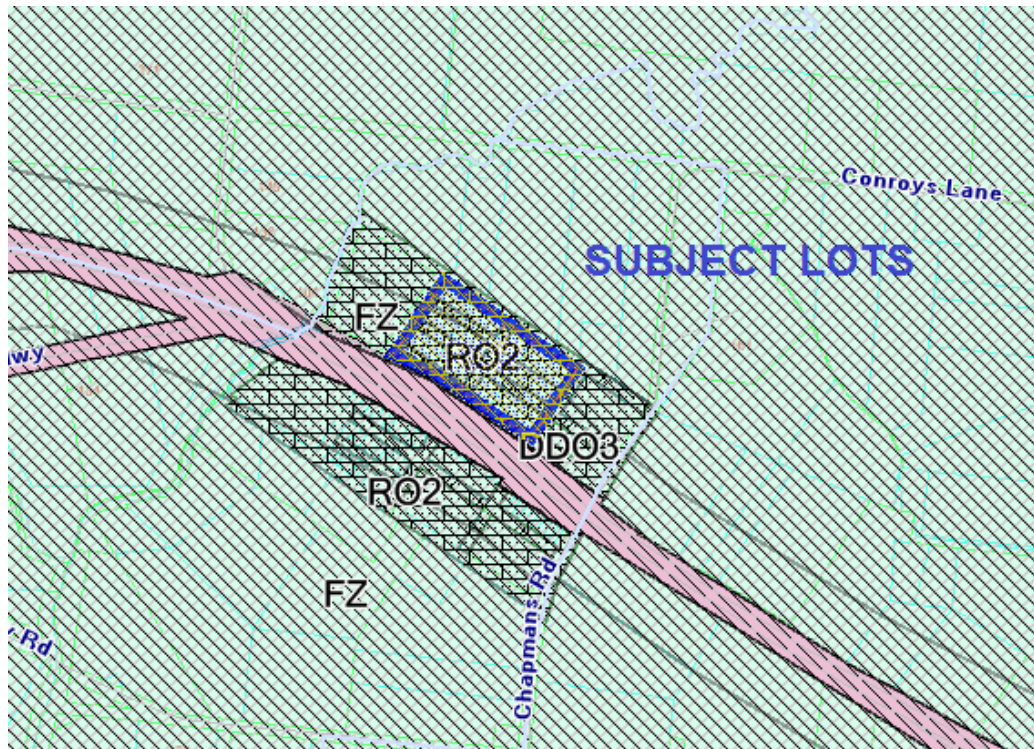
The *Kantor test* is generally used by the Moorabool Shire Planning Department to assess extension of time applications, and an assessment against the *Kantor “test”* questions is detailed later in this report.

Public Notice

Nil - there is no requirement to advertise a request to extend the time of a planning permit under Section 69 of the Planning and Environment Act 1987.

Locality Map - aerial view of the subject site:



Zone map of the subject site:**Zone**

The land is in the Farming Zone where a permit is required to a single dwelling on a lot less than 40 hectares.

The purpose of the zone is to:

- To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- To provide for the use of land for agriculture.
- To encourage the retention of productive agricultural land.
- To ensure that non-agricultural uses, including dwellings, do not adversely affect the use of land for agriculture.
- To encourage the retention of employment and population to support rural communities.
- To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.

Overlays

The land covered by an Environmental Significance Overlay – Schedule 1 where a permit is required for buildings and works.

The purpose of the overlay is to:

- To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- To identify areas where the development of land may be affected by environmental constraints.
- To ensure that development is compatible with identified environmental values

The environmental objective to be achieved.

- To protect the quality and quantity of water produced within proclaimed water catchments.
- To provide for appropriate development of land within proclaimed water catchments.

The land is also covered by a Design & Design & Development Overlay - Schedule 2.

The purpose of the overlay is to:

- To enhance visual amenity in rural, township and vegetated areas of the Moorabool Shire.
- To encourage the use of external cladding, such as non-reflective materials for building construction.
- To discourage the use of materials, such as reflective cladding for building construction, which could have a detrimental effect on amenity

The land is also covered in part by a Design & Design & Development Overlay - Schedule 3

The purpose of the overlay is to:

- To ensure that the development of land or the display of advertising signs near the alignment of the Western Freeway does not prejudice the levels of service, safety and amenity of the Western Freeway/Highway.
- To minimise any adverse effects of noise on noise sensitive uses from traffic using the Western Freeway/Highway.
- To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- To identify old and inappropriate subdivisions which are to be restructured.
- To preserve and enhance the amenity of the area and reduce the environmental impacts of dwellings and other development.

The land is also covered by a Restructure Overlay.

The purpose of this overlay is:

- To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

- To identify old and inappropriate subdivisions which are to be restructured.
- To preserve and enhance the amenity of the area and reduce the environmental impacts of dwellings and other development.

The land is also covered by a Road Closure Overlay.

The purpose of this overlay is:

- To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- To identify a road that is closed by an amendment to this planning scheme.

Kantor test

1. Whether there has been change in planning policy

When the application was determined the land was zoned in a Rural Zone.

Amendment the C50 came into operation on 2 August 2007 and was subsequently incorporated into the Moorabool Shire Planning Scheme. The amendment introduced the Farming Zone into the Scheme and rezoned the subject land from a Rural Zone to a Farming Zone.

Following C50 amendment, various amendments were introduced to Moorabool Planning Scheme to ensure the better and consistent planning outcome for assessing applications within the Farming Zone. These amendment included VC49 (introduced on 15 September, 2008); C34 (26 February, 2009); VC71 (20 September, 2011); VC77 (23 September, 2011); VC83 (18 November 2011); and VC87 (8 August, 2012).

The application would now need to assessed in light of the objectives of the Farming Zone whereby the applicant would now need to demonstrate how an agricultural activity is linked to the proposed dwelling and would require the submission of a Farm Management Plan. This change could alter the recommendation.

Other planning scheme changes since the permit was issued are:

VC106 gazetted on 30 May 2014 introduced changes to State Planning Policy Framework (SPPF) including the introduction of the Central Highlands regional growth plan. The changes would not alter the recommendation

Amendment VC124 was gazetted on 2 April, 2015 altering the Environmental Significance Overlay with reference to removal of native vegetation. The changes would not alter the recommendation.

Amendment VC101 was gazetted on 29 October, 2015 updating reference documents regarding wastewater management. The changes would not alter the recommendation. The applicant has also prepared an updated Land Capability Assessment prepared by Paul Williams & Associates Pty. Ltd. dated September, 2015 to address the current waste water requirements.

2. Whether the landowner is seeking to “warehouse” the permit.

It could be considered that the land owner is warehousing the permit as this is a third request for an extension of time to commence the development.

The applicant has been given generous expiry dates for the commencement and completion dates. The initial permit issued at the direction of VCAT had a five years start date and seven years completion date.

The applicant has advised of continuing financial concerns, an inability to obtain funds for this development project and existing mortgage payments on the parcels of land. Two extension of time requests have been approved on the basis of the applicant having financial issues.

The second extension of time approval rather than allow a typical 12 months extension to the commencement and completion date, instead provided an additional three years to the commencement date and an additional two years to the completion date. This generous period of time to the expiry dates was given to the applicant who acknowledged in a written correspondence that Council would not give any further extension of time to the commencement date.

The applicant in the current application has advised that they have updated their Land Capability Assessment in September, 2015 and have updated their noise testing report in December, 2015. The applicant has still stated they are hampered by financial difficulties in commencing works.

The applicant has not be able not commence works for the past ten years. Such a lengthy period of time without works commencing clearly demonstrates a warehousing of the permit without exceptional circumstances been provided by the applicant to warrant an approval.

3. Intervening circumstances as bearing upon grant or refusal.

There have been no intervening circumstances that would have a bearing on this decision.

4. The total elapse of time since the permit was issued.

The permit was issued on 27 April, 2006, which is ten years ago. The project is for a single dwelling over four lots rather the intended development project which was lodged as four dwellings over four lots, one dwelling to each lot. It would not expected that a development project of this scale would take more than 10 years to commence.

5. Whether the time limit originally imposed was adequate.

It is considered that the time originally imposed was adequate. In good faith Council extended the permit for two (2) years in the first request (E1) and then followed by another three years in the second request (E2) to give the land owner ample time to commence the development.

6. The economic burden imposed on the landowner by the permit.

It is not considered that any economic burden was imposed on the landowner by the issue of a planning permit.

7. The probability of a permit issuing should a fresh application be made.

If a new application was received today it would be assessed on its own planning merits against the Moorabool Planning Scheme and current adopted Council policies. The applicant would need to provide adequate information to ensure the single dwelling on land that is contained within the Farming Zone is consistent with the zone objectives and other overlay controls. It is more probable that a permit would be granted however a full assessment would need to be undertaken and this could result in a decision to refuse to grant a permit.

Financial Implications

If Council was to approve the application, there is no financial implication as no third parties are involved with an extension of time application.

Risk and Occupational Health and Safety Issues

The recommendation of approval of this development does not implicate any risk or OH&S issues to Council.

Communications Strategy

Pursuant to Section 69 of the Planning and Environment Act 1987 no advertising of the application was required to be given and no appeal right is available to a person or persons to appeal a decision to extend a permit. The applicant has appeal rights if Council was to refuse the application.

Options

Council could support the application and determine to approval a further 12 months to commence and completion dates of the permit.

Discussion

The request is for a third extension of time for an approved planning permit.

The application is to be made on the set of principles from the *Kantor test*, which is accepted as a planning tool for the assessment of extensions of time requests.

It is considered that a third extension of time to commence the development to a permit issued ten years ago, is warehousing of the permit. The applicant has not been able to commence works on site for a long period of time.

The application for a single dwelling in the Farming Zone may not supported by the current Council policies as it would need to be subjected to a full planning assessment in accordance with the planning scheme provisions that includes notification to adjoining owners and occupiers and notification to external referral authorities.

Conclusion

The *Kantor test* provides reasonable grounds for refusal of the application for an extension of time including:

1. The applicant is warehousing of the permit as no development has commenced.
2. The request for a third extension of time to commence is beyond a reasonable amount of time given (ten years) since the issue of a permit.
3. The applicant previously accepted that Council would not support a further request to the commencement date based on their second extension of time approval.


Recommendation:

That having considered all relevant matters as required by the *Planning and Environment Act 1987*, Council Refuse the application to extend the time for commencement of combined planning permits PA2003-472, PA2003-473, PA2003-474, and PA2003-475; Conroys Lane, Wallace, on the following grounds:

1. **The application does not meet the Kantor test including no substantial commencement of the development has been undertaken**
2. **The applicant is warehousing of the permit as no development has commenced.**
3. **The request for a third extension of time to commence is beyond a reasonable amount of time given since the issue of the permit ten years ago.**

Report Authorisation

Authorised by:

Name: Satwinder Sandhu 
Title: General Manager Growth and Development
Date: Thursday 16 June 2016

10.2.4 Planning Permit Application PA2011-120; 9 Delahey Close Maddingley- Request for a third extension of time for development of six (6) dwellings

Application Summary:	
Permit No:	PA2011-120
Lodgement Date:	2 March, 2016.
Planning Officer:	Mark Lovell
Address of the land:	Lot 84 on PS526975V 9 Delahey Close, Maddingley.
Proposal:	Third extension of time.
Lot size:	1696 sq. m.
Why is a permit required?	The permit has expired as the development was not commenced by 2 May, 2016.
Public Consultation:	
Was the application advertised?	No. A request for an extension of time is not required to be advertised under Section 69 of the Planning & Environment Act.
Policy Implications:	
Key Result Area	Enhanced Natural and Built Environment.
Objective	Effective and efficient land use planning and building control.
Strategy	Implement high quality, responsive, and efficient processing systems for planning and building applications Ensure that development is sustainable, resilient to change and respects the existing character.
Victorian Charter of Human Rights and Responsibilities Act 2006	
In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.	

Officer's Declaration of Conflict of Interests	
<p>Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.</p> <p><i>Manager – Robert Fillisch</i></p> <p>In providing this advice to Council as the Manager, I have no interests to disclose in this report.</p> <p><i>Author – Mark Lovell</i></p> <p>In providing this advice to Council as the Author, I have no interests to disclose in this report.</p>	
Executive Summary:	
Application referred?	Not required to be referred.
Any issues raised in referral responses?	N/A
Preliminary concerns?	This is the third extension of time application. The applicant was advised in a previous extension of time approval that a further extension of time would not be entertained without significant progress of the development. Without works commencing on site, it is considered the applicant is warehousing the permit.
Any discussions with applicant regarding concerns	The applicant was advised their application would not be supported.
Any changes made to the application since being lodged?	Nil.
VCAT history?	No.
Previous applications for the site?	Nil.
General Summary:	
<p>The application is for a third extension of time of an approved development which has not commenced. The applicant has advised that are having difficulties selling the site with a valid planning permit in place.</p> <p>No development has commenced on site.</p> <p>The application has been considered using the <i>Kantor test</i> and based on this assessment it is considered the applicant is warehousing the permit. Council requested in the second extension of time approval for significant progress to the commencement of the development which has not been undertaken at this stage.</p>	

It is therefore considered that a third extension of time should not be supported as the permit is being warehoused.
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Summary Recommendation:

That, having considered all relevant matters as required by the <i>Planning and Environment Act 1987</i> , Council refuse the application to extend the time for commencement of planning permit PA2011-120 at 9 Delahey Close, Maddingley
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Background

An application for six (6) single storey dwellings lodged on 29 August, 2011.

- The application was advertised and two objections were received
- Council at its Ordinary Meeting of Council of 21 March, 2012 determined issue a Notice of Decision to Grant a Planning Permit. No appeals were lodged against this decision and a planning permit was issued on 1 May, 2012.
- Condition 14 of the permit contained a two years commencement date and four years completion date with the following expiry dates
 - The development is started by 1 May, 2014
 - The development is completed by 1 May, 2016

A first extension of time (E1) of one (1) year was granted on 29 April, 2014

- The reasons given for the request were:
 - The applicant provided no reason for the request.
- The expiry conditions were extended to:
 - The development is started by 2 May, 2015.
 - The development and use is completed by 2 May, 2017.

A second extension of time (E2) of one (1) year was granted on 1 May, 2015.

- The reason given for the request was:
 - Only written reason was insufficient time to commence. In discussion with Council's officers, the applicant advised they are in business of selling lots to prospective builders with current planning permit and they have no intent to develop the land.
- The expiry conditions were extended to:
 - The development is started by 2 May, 2016.
 - The development is completed by 2 May, 2018.

The applicant was advised in writing with this approval that *'it is unlikely that a further extension of time (3rd) would be entertained unless it can be demonstrated that significant progress on the development of the dwellings has taken place. Any further application to extend the planning permit must be accompanied by satisfactory evidence that the development has commenced and justification for Council to consider extending the permit completion date beyond what the permit allows'*.

A request for a third extension of time (E3), the current request, was received on 2 March, 2016. The reason given for the request was the company has been unable to sell the site.

No development has commenced on the site.

Details of the approved development

Plans have been endorsed in accordance with condition 1 of the permit 19 June, 2012. There are no other obligations contained within the permit preventing works from commencing.

Assessment of Extension of time applications – *Kantor test*

There are no specific controls in the Planning Scheme relating to the assessment of an extension of time of a permit. However, there are some general guidelines or “tests” that can be applied to guide an assessment of an extension of time application.

Such guidance was provided by His Honour Mr. Justice Ashley in considering a number of Tribunal decisions in *Kantor v. Murrindindi Shire Council 18 AATR 285* where His Honour stated that a Responsible Authority “may rightly consider” the following:

- Whether there had been change in planning policy;
- Whether the landowner is seeking to “warehouse” the permit;
- Intervening circumstances as bearing upon grant or refusal;
- The total elapse of time;
- Whether the time limit originally imposed was adequate;
- The economic burden imposed on the landowner by the permit; and
- The probability of a permit issuing should a fresh application be made.

It is important to note that most of the above decisions do not necessarily provide clear direction on the “weighting” that should be applied to the various criteria and it is important that each proposal be assessed on the merits of the individual circumstances.

The *Kantor test* is generally used by the Moorabool Shire Planning Department to assess extension of time applications, and an assessment against the *Kantor “test”* questions is detailed later in this report.

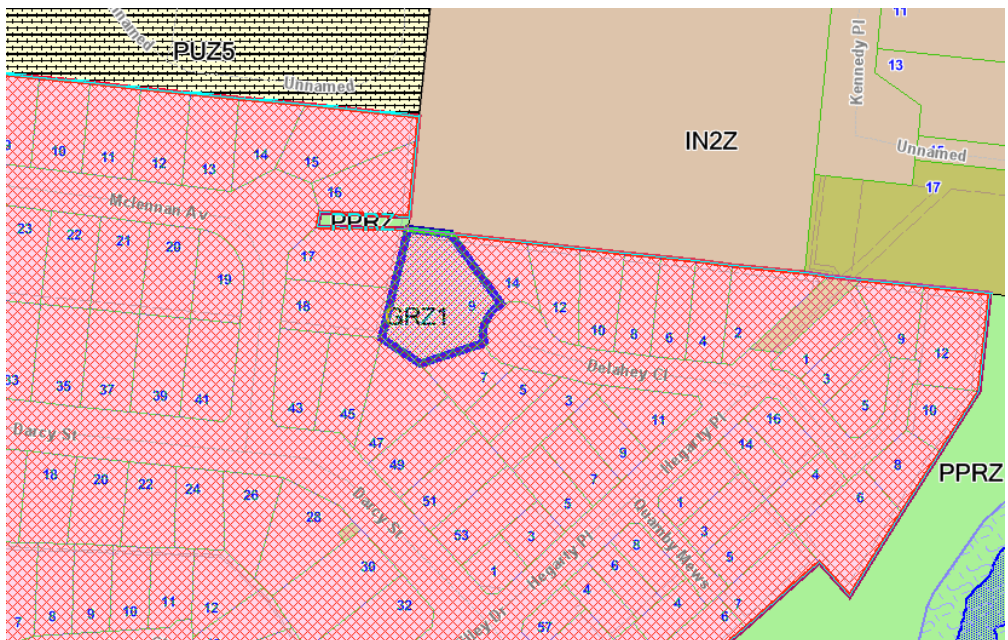
Public Notice

Nil - there is no requirement to advertise a request to extend the time of a planning permit under Section 69 of the Planning and Environment Act 1987.

Locality Map - aerial view of the subject site:



Zone map of the subject site:



Zone

The land is in the General Residential Zone Schedule 1 where a permit is required to construct two or more dwellings on a lot.

The purpose of the zone is to:

- To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- To encourage development that respects the neighbourhood character of the area.
- To implement neighbourhood character policy and adopted neighbourhood character guidelines.
- To provide a diversity of housing types and moderate housing growth in locations offering good access to services and transport.
- To allow educational, recreational, religious, community and a limited range of other non residential uses to serve local community needs in appropriate locations.

Overlays

There are no planning overlays affecting the subject lot

Kantor test

1. Whether there has been change in planning policy

When the application was determined the land was zoned in a Residential 1 Zone.

Amendment the VC116 came into operation on 1 July, 2014. This amendment changed reformed all residential zones in all planning schemes. The Residential 1 Zone become the General Residential Zone Schedule 1. The changes would not alter the recommendation.

Other planning scheme amendments have been

Amendment VC90 was gazetted on 5 June 2012 and altered the VPP and Clause 52.06, and 55.03 to remove references to car parking rates and design. The changes would not alter the recommendation

Amendment VC95 was gazetted on 19 April 2013 and altered State Planning Policy and the Particular Provisions. The changes reflect amended Clauses 52.06 (Car parking) and Clause 55.03 (ResCode). The changes would not alter the recommendation.

Amendment VC99 was gazetted on 10 December 2013 and altered the Victoria Planning Provisions (VPP) and all Planning Schemes in Victoria by modifying standards in the Particular Provisions for two or more dwellings on a lot. The changes relate to height and setback of walls on a boundary and setbacks for buildings up to four storeys. The changes would not alter the recommendation.

Amendment VC106 was adopted on 30 May, 2014 recognised Plan Melbourne and Victorian regional growth plans. The changes would not alter the recommendation.

2. Whether the landowner is seeking to “warehouse” the permit.

It could be considered that the land owner is warehousing the permit as this is a third request for an extension of time to commence the development.

The applicant has been given extensions to the expiry dates for the commencement and completion dates. It has been four years since the permit has been issued.

The applicant has provided details they do not intend to develop the site and having difficulties selling with a current planning permit in place. During the second extension request, the officer undertook a site inspection on 22 April, 2015 and observed a “For Sale” sign on site. The applicant intent is sell the land rather than develop the site provides no certainty of when works will commence.

The lack of intention of developing the site is clear evidence that the permit is been warehoused.

3. Intervening circumstances as bearing upon grant or refusal.

There have been no intervening circumstances that would have a bearing on this decision.

4. The total elapse of time since the permit was issued.

The permit was issued on 1 May, 2012, which is four years ago. A project involving multi dwellings on a single lot, can reasonable expect delays in the commencing of works. The applicant has held on to the permit for a land sale for four years and this is considered a long period time in which sell a property to enable a future purchaser to commence works on site.

5. Whether the time limit originally imposed was adequate.

It is considered that the time originally imposed was adequate. In good faith Council extended the permit for one (1) year in the first request (E1) and then followed by one (1) year in the second request (E2) to give the land owner ample time to commence the development.

6. The economic burden imposed on the landowner by the permit.

It is not considered that any economic burden was imposed on the landowner by the issue of a planning permit.

7. The probability of a permit issuing should a fresh application be made.

If a new application was received today it would be assessed on its own planning merits against the Moorabool Planning Scheme and adopted Council policies. The application would need to be advertised to adjoining owners and occupiers. The ownership of the surrounding land may have changed and new owners may not be aware of what is proposed. This potentially could lead to new objections. It is mostly likely that Council would grant a permit for a fresh planning application as the development was previously assessed as complying with Rescode, Clause 55 of the Moorabool Planning Scheme and there also is broad policy support for urban consolidation within the General Residential Zone Schedule 1.

Financial Implications

If Council was to approve the application, there is no financial implication as no third parties are involved with an extension of time application.

Risk and Occupational Health and Safety Issues

The recommendation of approval of this development does not implicate any risk or OH&S issues to Council.

Communications Strategy

Pursuant to Section 69 of the Planning and Environment Act 1987 no advertising of the application was required to be given and no appeal right is available to a person or persons to appeal a decision to extend a permit. The applicant has appeal rights if Council was to refuse the application. A risk with approving this extension is that new owners may not be aware of what development is proposed and the potential impact on them.

Options

Council could support the application and determine to approval a further 12 months to the commencement and completion dates of the permit.

Discussion

The request is for a third extension of time for an approved planning permit.

The application is to be made on the set of principles from the *Kantor test*, which is accepted as a planning tool for the assessment of extensions of time requests.

It is considered that a third extension of time to commence the development to a permit issued is warehousing of the permit. The applicant has not been able to commence works on site for a long period of time and has no intent to develop the site.

Conclusion

The *Kantor test* provides reasonable grounds for refusal of the application for an extension of time including:

- The applicant is warehousing of the permit as no development has commenced.


Recommendation:

That, having considered all relevant matters as required by the *Planning and Environment Act 1987*, Council Refuse the application to extend the time for commencement of planning permit PA2011-120, 9 Delahey Close Maddingley, on the following grounds:

1. The application does not meet the Kantor test including no substantial commencement of the development has been undertaken.
2. The applicant is warehousing of the permit as no development has commenced.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu 
Title: General Manager Growth and Development
Date: Thursday 16 June 2016

10.2.5 Planning Permit PA2015-214 - Gisborne Road Coimadai – Lot 2 on LP 221537- Two (2) lot subdivision, development and use of a dwelling and creation of access to a RDZ1.

Application Summary:	
Permit No:	PA2015-214
Lodgement Date:	16 September 2015
Planning Officer:	Victoria Mack
Address of the land:	Gisborne Road, Coimadai VIC 3340 Lot 2 on LP 221537
Proposal:	Two (2) lot subdivision, development and use of a dwelling and creation of access to a RDZ1.
Lot size:	64.93ha (Lot 2 north part) 51.51ha (Lot 2 south part) Total area: 116.44ha (the parts are separated by Diggers Rest Road)
Why is a permit required	Public Use Zone (PUZ1) – subdivision and use and development of a dwelling Road Zone Category 1 - access Environmental Significance Overlay – Schedule 3 (part) Bushfire Management Overlay (part)
Public Consultation:	
Was the application advertised?	Yes
Notices on site:	One
Notice in Moorabool Newspaper:	Nil
Number of Objections:	Nil
Consultation meeting:	Not held

Policy Implications:	
Key Result Area	Enhanced Natural and Built Environment.
Objective	Effective and efficient land use planning and building control.
Strategy	Implement high quality, responsive, and efficient processing systems for planning and building applications Ensure that development is sustainable, resilient to change and respects the existing character.
Victorian Charter of Human Rights and Responsibilities Act 2006	
In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.	
Officer's Declaration of Conflict of Interests	
Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest. <i>Manager – Rob Fillisch</i> In providing this advice to Council as the Manager, I have no interests to disclose in this report. <i>Author – Victoria Mack</i> In providing this advice to Council as the Author, I have no interests to disclose in this report.	
Executive Summary:	
Application Referred?	Yes
Any issues raised in referral responses?	Western Water objected to the application under section 55 of the Planning and Environment Act 1987.
Preliminary Concerns?	Land is zoned Public Use Zone 1 – Service and Utility. The proposal does not accord with the purpose of the Zone.
Any discussions with applicant regarding concerns	Further information was requested specifically providing justification for the subdivision, and the use and development of a dwelling in the Public Use Zone (PUZ1).

Any changes made to the application since being lodged?	No
VCAT history?	Nil
Previous applications for the site?	PA2013240 – same application on same lot, but with a different applicant, which was withdrawn due to changes being considered by the land owner, Southern Rural Water.
General summary	<p>The land is in the Public Use Zone 1 – service and utility.</p> <p>The land is owned by Southern Rural Water which has been directed by government to identify and sell land surplus to the requirements of public use. This application is to subdivide a parcel of land into two lots and apply for a permit to construct a dwelling and create an access to a Road Zone Category 1 on one of the lots to be created.</p> <p>In order to achieve a planning permit in a proclaimed water supply catchment the proposal must demonstrate that the application meets the <i>Guidelines for Planning Permit applications in Open Potable Water Supply Catchment Areas November 2013</i>, specifically Guideline 1. An application must also provide acceptable outcomes in terms of State and Local Planning Policy and the decision guidelines of the Zone.</p> <p>In this regard Western Water has determined that the proposal represents an unacceptable risk within an Open Potable Water Supply Catchment.</p> <p>The grounds of objection submitted by Western Water are listed in the recommendation for refusal of the application at the end of this report.</p> <p>The applicant was advised of the objection and given time to negotiate with Western Water to determine if their concerns could be addressed. No such resolution of the issues has been achieved and therefore it is considered that the application must be refused in accordance with Section 61(2) of the Planning and Environment Act 1987.</p> <p>In addition to Western Water’s grounds of objection to the application, the proposed subdivision and development would create a</p>

	<p>lot of 13ha and another of 101.51ha. There are no minimum lot sizes for subdivision in the Public Use Zone.</p> <p>The purpose of the Public Use Zone 1 is to provide land for public purposes. The current zoning should prevent the use of the land for rural residential development.</p> <p>The application does not accord with the purposes or decision guidelines of the Public Use Zone, nor the objectives of the relevant State and Local planning policies. It is considered that the application in its current form should not be supported.</p>
<p>Summary Recommendation:</p>	
<p>That, having considered all relevant matters as required by the Planning and Environment Act 1987, Council issue a Refusal to grant a planning permit for a Two (2) lot subdivision, development and use of a dwelling and creation of access to a RDZ1 on land described as Lot 2 on PS 221537M, or otherwise known as Gisborne Road, Coimadai based on the grounds contained at the end of this report.</p>	

Public Notice

The application was notified to adjoining and surrounding landowners and no objections were received.

Proposal

The subject land is Lot 2 on LP221537M. The lot is dissected by Diggers Rest Road, one part on the north side which is 64.93ha, which is the subject of the application for the dwelling, and one part on the south side which is 51.51ha.

It is proposed to subdivide the land into two lots as follows:

Lot 1 would be 13ha and the application includes the use and development of a dwelling on this lot with a new access to be constructed to Diggers Rest Road, which is a Road in a Road Zone Category 1 (RDZ1). The dwelling would be located in the north-east corner of the site approximately 430m north of Diggers Rest Road.

The proposed single storey brick veneer dwelling would have three bedrooms, the master bedroom with a WIR and ensuite, an open plan family meals and kitchen area, a separate dining and living area, a separate family bathroom, WC and laundry. Plans of the proposed dwelling are Included as attachments.



Figure 1: Site plan showing dwelling location

Lot 2 would be approximately 101.51ha and would remain vacant. The eastern section of this lot would be located within the Merrimu Reservoir. This lot would include the Merrimu Reservoir picnic area.

The subdivision plan provided by the applicant is incorrect as it does not detail all the land to be subdivided.

There have been no amendments to the submitted application, however, the applicant was asked to provide justification for the proposal in the context of the purposes of the Public Use Zone 1.

The applicant's response to the further information request was that an application had been made to DELWP to rezone the land to Farming Zone. The rezoning application is for the land (part Lot 2) on the northern side of Diggers Rest Road and not for the southern part of Lot 2 on the south side of Diggers Rest Road. The applicant stated that:

The application has been made to allow surplus land to be sold from public into private ownership. This has been done under the direction of the State Government which has provided to public land managers and gave directives to identify land surplus to the requirements of public use and sell this land.

Not all of the title subject to the application is surplus and therefore we need to excise surplus land for rezoning. The chosen method for rezoning is through the Government's Fast Track process. Fast Track does not allow for a Section 96A style applications and therefore the application for subdivision is put before the rezoning of the land (as opposed to the usual scenario of a Section 96A Amendment). As a

consequence of the order of the application the proposal may not at face value align itself with the purposes of the PUZ. We take the view that the proposal should be assessed with the flexibility that allows public land managers to dispose of land in a timely manner.

Due to Western Water's objection the applicant was also asked to contact Western Water to determine if the Authority's concerns and grounds objection could be addressed. The applicant subsequently met with Western Water but it is understood that no agreement has been reached.

Site Description

The site is generally pastured with patches of native vegetation including a shelter belts along the subdivision boundary between the two proposed lots, and also some trees and understorey shrubs around the Merrimu Reservoir picnic area. The land slopes from the west down to the east abutting the reservoir edge. Parts of the reservoir shoreline has trees and scrubby vegetation.

The land is owned by Southern Rural Water and is vacant except for the picnic ground which has a playground, picnic tables and toilets. The picnic ground site provides a viewing platform over the reservoir.

There are access tracks around the reservoir edge most probably for official use and reservoir inspections.

The Merrimu Reservoir is primarily used to supply drinking water to Melton and Bacchus Marsh with the remaining supply used for irrigation in the Werribee Irrigation District.

The Merrimu recreational area is open from 8.30am to 4.30pm daily. However the Merrimu Reservoir is a closed catchment and reservoir. All water activities are prohibited.

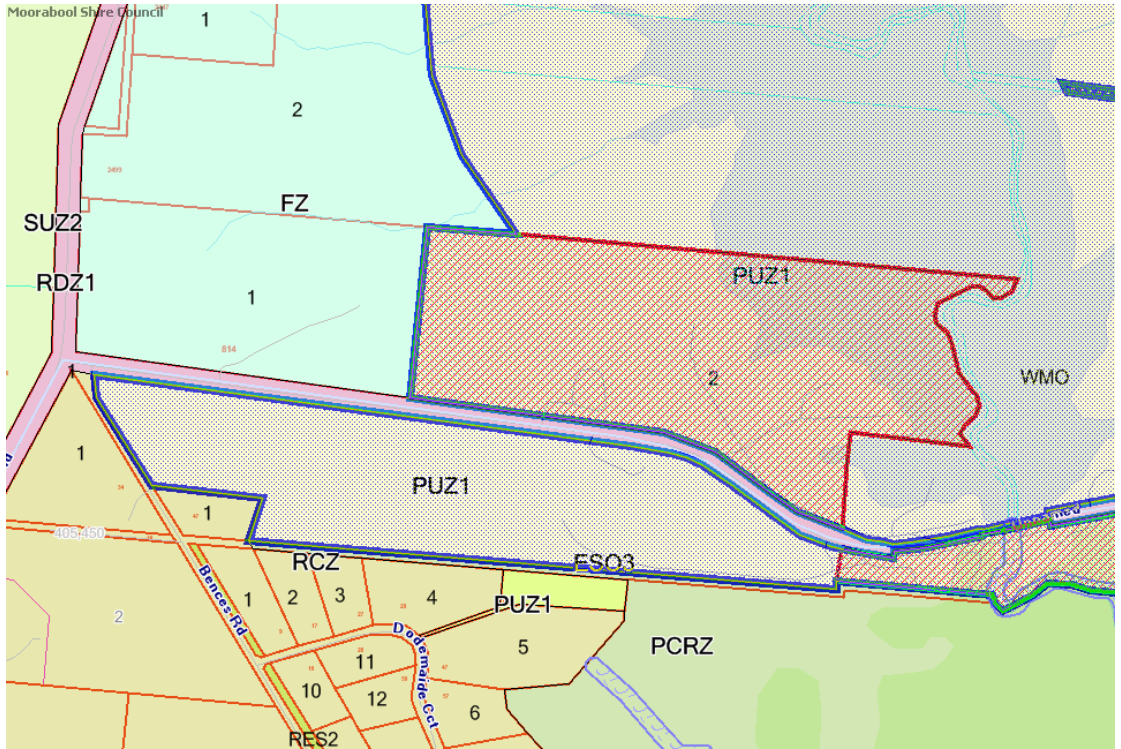
Land in the surrounding area, to the south, east and north of the site is generally in the Public use Zone and comprises land around the reservoir which is owned by Southern Rural Water. Further south of the site is land in the Public Conservation and Resource Zone and to the south-west is land in the Rural Conservation Zone.

Land to the west and north-west is land in the Farming Zone with allotments generally of area ranging from 30 to 50 ha. These lots generally contain dwellings and outbuildings and are used for horse enterprises or small scale agriculture.

The subject land is approximately 7.4km north of the Bacchus Marsh Township and approximately 5.7km north of the Western Freeway which provides access to both Melbourne to the east and Ballarat to the west.

Locality Map

The map below indicates the location of the subject site and the zoning applicable to the surrounding area.



The map below is an aerial photo of the subject site



Planning Scheme Provisions

Council is required to consider the Victoria Planning Provisions and give particular attention to the State Planning Policy Framework (SPPF), the Local Planning Policy Framework (LPPF) and the Municipal Strategic Statement (MSS).

The relevant clauses are:

11.05-2	Melbourne's hinterland areas
11.06	Central Highlands Water's regional growth strategy
11.06-7	Environmental assets
14.02	Water
14.02-1	Catchment planning and management
14.02-2	Water quality
Clause 16	Housing
16.02-1	Rural residential development
21.02	Natural Environment
21.02-3	Objective – Water and Catchment Management
21.03	Settlement and Housing
21.03-4	Objective – Landscape and neighbourhood character
22.02	Special Water Supply Catchments
23.03	Houses and house lot excisions in rural areas

The proposal complies with the relevant sections of the SPPF and LPPF, with the exception of the clauses outlined in the table below:

SPPF	Title	Response
Clause 14	Natural resource management	
14.02-1	Catchment planning and management	The policy has the objective to assist the protection and, where possible, restoration of catchments, waterways, water bodies, groundwater, and the marine environment.
14.02-2	Water quality	The policy aims to assist the protection and, where possible, restoration of catchments, waterways, waterbodies, groundwater, and the marine environment.
Clause 16	Housing	
16.02-1	Rural residential development	It is policy to Manage development in rural areas to protect agriculture and avoid inappropriate rural residential development, and encourage the consolidation of new housing in existing settlements where investment in physical and community infrastructure and services has already been made.

LPPF		
21.03-5	Objective—Rural Lifestyle Opportunities	It is policy to prevent the fragmentation of farm land through inappropriate subdivisions and limit residential development in areas without reticulated services where the development would compromise water quality (particularly in Special Water Supply Catchments), adversely affect agricultural production, or impact on native vegetation and habitat values.
22.02	Special water supply catchments	It is policy to strongly discourage the subdivision of the land in proclaimed water catchment areas; and to discourage land use and development that has the potential to reduce the quality or quantity of water produced.
22.03	House and house lot excisions in rural area	It is policy to ensure that subdivision and dwellings in rural areas are required to increase agricultural productivity and to discourage subdivision and dwellings unless they are directly related to the agricultural use of land.

Zone

Clause 36.01 - Public Use Zone 1 – Service and Utility

In accordance with Clause 36.01-1, section 2 a permit is required to use and develop land for a dwelling.

In accordance with Clause 36.01-2 a permit is required to construct a building or construct or carry out works for any use in Section 2 of Clause 36.01-1.

In accordance with Clause 36.01-2 a permit is required to subdivide land.

The purpose of the Public Use Zone 1 is to:

- Implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- Recognise public land use for public utility and community services and facilities.
- Provide for associated uses that are consistent with the intent of the public land reservation or purpose.

It is not considered that the subdivision of land and creation of a rural residential lot is in keeping with the purpose of the zone to provide for public utility and community services and facilities.

Overlays

Bushfire Management Overlay

A small segment of the land is within the Bushfire Management Overlay which is located in the north-east corner of the allotment which is located in the middle of the reservoir. The CFA was asked if they wanted the application referred and after inspecting the application documents the CFA said that they did not require the application to be referred under Section 55 of the Planning and Environment Act 1987.

Environmental Significance Overlay – Schedule 3

The southern portion of the lot (across Diggers Rest Road is within the Environmental Significance Overlay – Schedule 3 - Long Forest and Werribee Gorge which specifically relates to the removal of vegetation or the impact of a use, development or subdivision on vegetation.

No vegetation is proposed to be removed as part of the application nor is it considered that the proposal would impact on vegetation.

Relevant Policies

None relevant.

Particular Provisions

Clause 52.29 – Land adjacent to a road in a Road Zone Category 1

Pursuant to Clause 52.29 a permit is required to create or alter access to a road in a Road Zone, Category 1; and to subdivide land adjacent to a road in a Road Zone, Category 1.

The application seeks to construct a new access from the Diggers Rest Road which is a Road Zone Category 1.

Discussion

In order to achieve a planning permit in a proclaimed water supply catchment a proposal must demonstrate that the application meets the *Guidelines for Planning Permit applications in Open Potable Water Supply Catchment Areas November 2013*, specifically Guideline 1. An application must also provide acceptable outcomes in terms of State and Local Planning Policy and the decision guidelines of the Zone.

The application was referred to Western Water under Section 55 of the Planning and Environment Act 1987. Western Water as a determining referral authority objected to the application on the grounds that the proposal represented an unacceptable risk within an Open Potable Water Supply Catchment.

The grounds of objection submitted by Western Water are listed in the recommendation for refusal of the application at the end of this report.

The applicant was advised of the objection and given time to negotiate with the Western Water to determine if their concerns could be addressed. No such resolution of the issues has been achieved and therefore it is considered that the application must be refused in accordance with Section 61(2) of the Planning and Environment Act 1987.

In addition to Western Water's grounds of objection to the application, it is considered that Council should also be given the opportunity to comment on the application.

The proposed subdivision and development would create a lot of 13ha and another lot of 101.51ha in the Public Use Zone 1 – service and utility. There is no minimum lot size for subdivision in the Public Use Zone.

A rezoning application has subsequently been lodged with Council to change the zoning of the land most probably to Farming Zone. If the rezoning application is approved to Farming Zone the subdivision proposed would not meet the minimum lot size in the Farming Zone and would be prohibited.

The applicant was asked to provide justification for the application for a dwelling in the Public Use Zone. The information that was provided generally related to the rezoning application rather than justification for a dwelling in the PUZ1.

The purpose of the Public Use Zone is to provide land for public purposes. Until such time as the land is approved for rezoning it is considered that the current zoning should prevent the use of the land for rural residential development.

It is considered that the application does not accord with the purposes or decision guidelines of the Public Use Zone, nor the objectives of the relevant State and Local planning policies.

General Provisions

Clause 65 – Decision Guidelines have been considered by officers in evaluating this application.

Clause 66 - stipulates all the relevant referral authorities to which the application must be referred.

Referrals

The following referrals were made pursuant to s.55 of the Planning and Environment Act 1987 and Council departments were provided with an opportunity to make comment on the proposed development plan.

Authority	Response
Western Water Southern Rural Water VicRoads	Objected to the application Declined to comment No comment
Infrastructure Environmental Health SSD	Consent with conditions Consent with conditions No comment

Financial Implications

Western Water as a Determining Referral Authority has objected to the application in accordance with Section 55 of the Planning and Environment Act 1987. Accordingly the application must be refused by the responsible authority in accordance with Section 61(2) of the Planning and Environment Act 1987.

The applicant may apply to VCAT for Review of the decision including Western Water's objection. In the event that an application for Review was made it is considered that Council should have also considered the application.

Risk and Occupational Health and Safety Issues

The recommendation of approval of this development does not implicate any risk or OH & S issues to Council

Communications Strategy

Notice was undertaken for the application, in accordance with s.52 of the Planning and Environment Act 1987, and no objections were received. The applicant was invited to attend this meeting and invited to address Council if desired.

Options

Council must refuse the application in accordance with Section 61(2) of the Planning and Environment Act 1987 where a determining referral authority has objected to an application.

Conclusion

Because Western Water has objected to the application Council must refuse it under Section 61(2) of the Planning and Environment Act 1987

However, should Western's Water's objection change, or a Review is lodged at VCAT, it is considered that Council should also be given the opportunity to consider the application.

The application does not accord with the purpose or decision guidelines of the Public Use Zone which provides for the use of public land for public purposes including public utility and community services and facilities and associated uses that are consistent with the intent of public land reservation or purpose.

The application does not accord with specific clauses within the SPPF or LPPF which aim to: protect water supply quality and proclaimed water supply catchments from inappropriate development; prevent the fragmentation of farm land through inappropriate subdivisions; and limit residential development in areas without reticulated services where the development would compromise water quality (particularly in Special Water Supply Catchments), adversely affect agricultural production, or impact on native vegetation and habitat values.

It is considered that this application should not be supported.

Recommendation:


That having considered all relevant matters as required by the Planning and Environment Act 1987, Council issue a Refusal to grant a planning permit for a Two (2) lot subdivision, development and use of a dwelling and creation of access to a RDZ Category 1 on land described as Lot 2 on PS 221537M (part), or otherwise known as Gisborne Road, Coimadai based on the following grounds:

1. The land is within the proclaimed catchment of the Merrimu Reservoir, which supplies drinking water to Melton and Bacchus Marsh townships. The land is also within close proximity to a tributary of the Merrimu Reservoir.
2. The proposal is contrary to the objectives and strategies contained within the State Planning Policy Framework in particular Clause 14 – Natural Resource Management – and Clause 16 – Housing.
3. The proposal is contrary to the objectives and strategies contained within the Local Planning Policy Framework in particular Clause 22.02 – Special Water Supply Catchments – and Clause 22.03 – House and house lot excisions in rural areas.
4. The proposal does not satisfy the criteria established in the “Water Catchment Protection Policy April 2012, Protecting Water Quality in the Moorabool Shire” for a suitable development within a potable water supply catchment. As such Western Water is concerned that the development will have a detrimental impact on the quality of its town water supplies.
5. The proposal is not in accordance with Guideline 1 of ‘The Guidelines’ for planning permit applications in open potable water supply catchment areas in regards to the dwelling density being greater than 1 dwelling per 40 hectares and each lot in the subdivision not being at least 40 hectares in area.
6. When considering if allowing a higher density of development that would otherwise be permitted by Guideline 1 is acceptable, Western Water considers that the proposal presents an unacceptable risk to the catchment having regard to:
 - The proximity and connectivity of the site to a waterway and Merrimu Reservoir.
 - The existing condition of the catchment and evidence of unacceptable water quality impacts.
 - The quality of the soil.
 - No link between the proposal and the use of the land for a productive agriculture purpose.

- **No site remediation and/or improvement works forming part of the application.**
7. **The application does not accord with the purpose of the Public Use Zone 1 – service and utility – which aims to recognise public land use for public utility and community services and facilities and provide for associated uses that are consistent with the intent of the public land reservation or purpose. The subdivision of land in the PUZ1 does not serve a public purpose.**
 8. **The use and development of a dwelling on land in the Public Use Zone 1 is inconsistent with the purpose of the zone.**
 9. **Insufficient documentation has been provided with the application in terms of an accurate subdivision layout.**

Report Authorisation

Authorised by:

Name: Satwinder Sandhu 
Title: General Manager Growth and Development
Date: Thursday 16 June 2016

Attachment - Item 10.2.5



FRONT ELEVATION SCALE:1:100
SOUTH EAST

ALL WINDOWS TO BE ALUMINIUM FRAMED WITH SLIDING SASHES.
ALL GLAZING TO COMPLY WITH A.S. 1288:2006 (WINDOWS & DOORS).
COLONIAL GLAZING BARS TO FRONT OF RESIDENCE THERMALLY IMPROVED
REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS
NO EAVE FROM BRICKWORK
REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS
ARTICULATION JOINTS AS PER ENGINEER'S SPECIFICATION. WHERE ARTICULATION IS NOMINATED ADJACENT TO ANY EXTERNAL WINDOW OR DOOR A CONTINUOUS FLEXIBLE JOINT IS TO BE PROVIDED FOR THE FULL HEIGHT OF THE WALL.



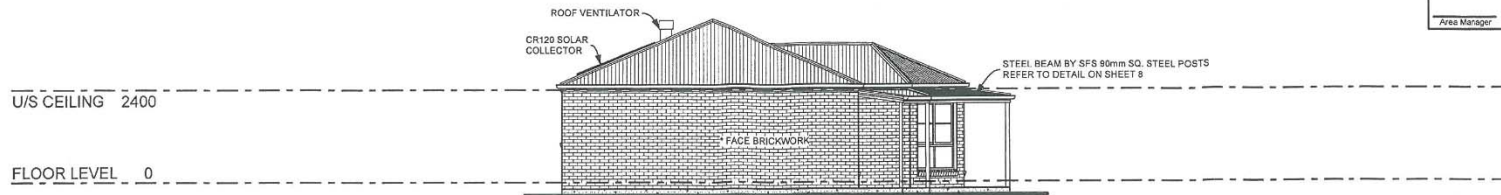
REAR ELEVATION SCALE 1:100
NORTH WEST

ALL WINDOWS & SLIDING GLASS DOORS TO HAVE A HEAD HEIGHT OF 2095mm UNLESS NOTED OTHERWISE.
BRICKWORK OVER ALL OPENINGS TO RESIDENCE.

DATE	AMENDMENTS	COPIES
2/11/2009	PRELIMINARY PLANS COMPLETED	1 TO SALES
12/11/2009	CONTRACT PLANS COMPLETED	1 TO SALES

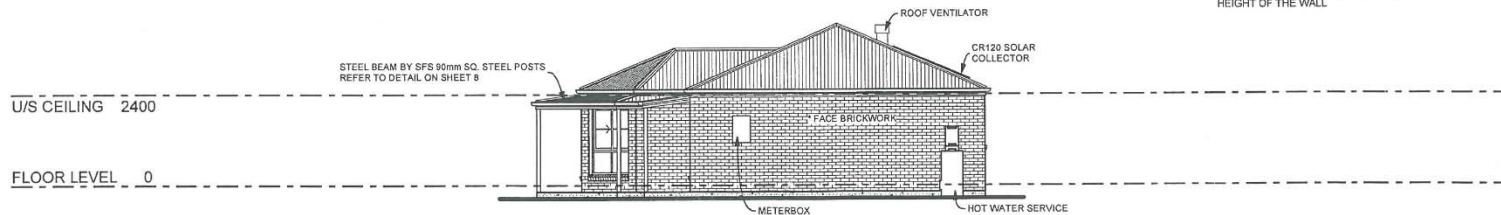
I/WE acknowledge that these plans are an accurate reflection of our requirements & agree that these drawings are the drawings on Page 35 of the Major Domestic Building Contract between J.G.King Pty. Ltd & myself / ourselves
(Signed).....Date...../20.....
(Signed).....Date...../20.....

<p>JG KING Homes Traralgon 178 Argyle Street, Traralgon, VIC. 3844 Tel. (03) 5175 5555 Fax. (03) 5175 0670 Life starts here® www.jgkinghomes.com.au</p>	<p>Plans and specifications to be used only for the project identified above. Quality Approved Compliance with AS/NZS 4576:2001</p>	<p>TERMITE PRONE AREA: YES FLOOD PRONE AREA: TBC BUSHFIRE ATTACK LEVEL: 29 WIND SPEED IF AVAILABLE: N3 ALPINE AREA: NO</p>	<p>ALL EXTERNAL WALLS 240mm UNLESS OTHERWISE SPECIFIED. ALL INTERNAL WALLS 90mm UNLESS OTHERWISE SPECIFIED.</p>	<p>AREA GROUND FLOOR: 142.03m² VERANDAH: 24.05m² TOTAL: 166.08m²</p>	<p>MODIFIED PYRENEES 145 "CLASSIC" CATEGORY B</p>	<p>PROPOSED RESIDENCE FOR SOUTHERN RURAL WATER AT LOT 1&2 WEIR ROAD, GLENMAGGIE.</p>
		<p>OFFICE USE ONLY 108 LINEAL METRES OF STEEL FRAME (APPROX ONLY.)</p>	<p>SITE AREA 151,313.00m² SITE COVERAGE: >1%</p>	<p>DRAWN: RB CHECKED: DATE: 12/11/2009 JOB No: 5000349 SHEET No: 4 of 11 ORIGINAL PAPER SIZE: A3 LAST PRINTED: 12/11/2009 10:37 AM</p>		



LEFT ELEVATION SCALE:1:100
SOUTH WEST

ALL WINDOWS TO BE ALUMINIUM FRAMED WITH SLIDING SASHES.
ALL GLAZING TO COMPLY WITH A.S. 1288-2006 (WINDOWS & DOORS) COLONIAL GLAZING BARS TO FRONT OF RESIDENCE THERMALLY IMPROVED
REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS
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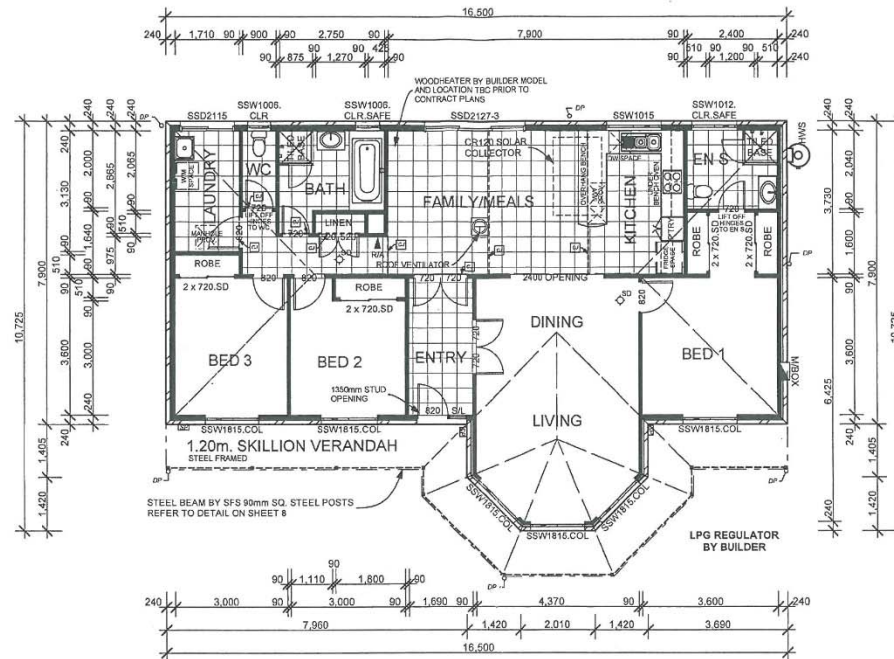
RIGHT ELEVATION SCALE:1:100
NORTH EAST

ALL WINDOWS & SLIDING GLASS DOORS TO HAVE A HEAD HEIGHT OF 2095mm UNLESS NOTED OTHERWISE.
BRICKWORK OVER ALL OPENINGS TO RESIDENCE.

DATE	AMENDMENTS	COPIES
2/11/2009	PRELIMINARY PLANS COMPLETED	1 TO SALES
12/11/2009	CONTRACT PLANS COMPLETED	1 TO SALES

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acknowledge that these plans are an accurate reflection of our requirements & agree that these drawings are the drawings on Page 35 of the Major Domestic Building Contract between J.G.King Pty. Ltd & myself / ourselves
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		<p>OFFICE USE ONLY 108 LINEAL METRES OF STEEL FRAME (APPROX ONLY.)</p>	<p>SITE AREA 151,313.00m² SITE COVERAGE: >1%</p>	<p>© - Copyright 2009 JG King Pty. Ltd.</p>	<p>DRAWN: RB CHECKED: DATE: 12/11/2009 JOB No: 5000349 SHEET No: 5 of 11 ORIGINAL PAPER SIZE: A3 LAST PRINTED: 12/11/2009 10:33 AM</p>		



- ALL WET AREAS TO BE COVERED BY IMPERVIOUS FLOOR & WALL AS PER A.S. 3740
- SMOKE DETECTION DEVICE TO BE INSTALLED ADJACENT TO BEDROOM AREAS IN ACCORDANCE WITH A.S. 3786.
- COLORBOND SHEET ROOFING @ 22.5° PITCH STEEL TRUSSES @ 800 CTRS, MAX. REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS
- DOWNPIPES TO BE PROVIDED AT 1 PER 60m² OF ROOF AREA, EXCLUDING BOX GUTTER AND RAINHEADS. REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS
- CEILING & WALL INSULATION TO BE INSTALLED AS PER F6 VICTORIAN BUILDING CODE OF AUSTRALIA REGULATIONS. INSULATION AS PER BUILDING SPECIFICATION.
- ALL WINDOWS TO BE ALUMINIUM FRAMED WITH SLIDING SASHES.
- ALL GLAZING TO COMPLY WITH A.S. 1288-2006 (WINDOWS & DOORS) COLONIAL GLAZING BARS TO FRONT OF RESIDENCE THERMALLY IMPROVED
- REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS
- NO EAVE FROM BRICKWORK
- REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS
- ARTICULATION JOINTS AS PER ENGINEER'S SPECIFICATION. WHERE ARTICULATION IS NOMINATED ADJACENT TO ANY EXTERNAL WINDOW OR DOOR A CONTINUOUS FLEXIBLE JOINT IS TO BE PROVIDED FOR THE FULL HEIGHT OF THE WALL
- ALL WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS
- VERANDAH ROOFS ARE DESIGNED TO CARRY ROOFING MATERIALS ONLY AND ARE NOT TO BE WALKED ON AT ANY TIME.
- LOCATION OF MANHOLE TO BE CONFIRMED BY BUILDING SUPERVISOR IN CONJUNCTION TO PLACEMENT OF CENTRAL HEATING UNIT.
- STANDARD WINDOWS TO TURRET. SQUINT OR CUT BRICKS TO BE USED IN TURRET AREA WHERE AVAILABLE
- CERAMIC TILED AREAS SHOWN SUPPLIED AND INSTALLED BY BUILDER
- CARPET TO REMAINDER OF RESIDENCE SUPPLIED AND INSTALLED BY BUILDER

LEGEND



GROUND FLOOR PLAN SCALE:1:100

DATE	AMENDMENTS	COPIES
2/11/2009	PRELIMINARY PLANS COMPLETED	1 TO SALES
12/11/2009	CONTRACT PLANS COMPLETED	1 TO SALES

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TERMITE PRONE AREA: YES
 FLOOD PRONE AREA: TBC
 BUSHFIRE ATTACK LEVEL: 2B
 WIND SPEED IF AVAILABLE: N3
 ALPINE AREA: NO

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ALL EXTERNAL WALLS 240mm UNLESS OTHERWISE SPECIFIED.
 ALL INTERNAL WALLS 90mm UNLESS OTHERWISE SPECIFIED.

OFFICE USE ONLY
 108 LINEAL METRES OF STEEL FRAME (APPROX ONLY.)

AREA GROUND FLOOR: 142.03m²
 VERANDAH: 24.99m²
 TOTAL: 167.02m²

SITE AREA: 151,313.00m²
 SITE COVERAGE: >1%

MODIFIED PYRENEES 145 "CLASSIC" CATEGORY B

PROPOSED RESIDENCE FOR SOUTHERN RURAL WATER AT LOT 1&2 WEIR ROAD, GLENMAGGIE.

DRAWN: RB CHECKED: DATE: 12/11/2009 JOB No: 5000349 SHEET No: 3 of 11 ORIGINAL PAPER FILE NO: LAST PRINTED: 19/10/2009 10:37 AM

10.2.6 New Tourism Event Grant Program

Introduction

File No.: 02/02/002
Author: Peter Forbes
General Manager: Satwinder Sandhu

Background

At the Ordinary Meeting of Council on Wednesday 1 June, 2016 Council resolved the following:

That item 10.2.3; New Tourism Grant Program be deferred and for Council to receive advice in relation to how this program was advertised. If it is found that insufficient advertising was carried out that further advertising of the Program occur and for the item to be presented to the next available Council meeting.

The additional information required by council in order to make a decision has been included in the Community Engagement Strategy section of this report..

This report presents Council with an assessment of the application received during the third round of the New Tourism Event Grants Program and makes a recommendation for consideration.

The New Tourism Event Grant Program supports event organisers that are either in the process of developing and trialling an event concept or have recently trialled an event concept. It is specifically for tourism events with potential to develop into significant generators of visitation from outside the region.

The Program's key objectives are to:

- Attract visitation and increased economic activity into Moorabool Shire;
- Increase yield per visitor;
- Encourage events to have a greater brand match (alignment with the Shire's key tourism themes e.g. food and wine, natural produce, heritage, nature and townships);
- Build capacity and sustainability of a new local tourism event via better planning, new skill development and/or increased marketing; and
- Support event organisers to leverage grants funds by applying to external funding programs such as state and federal government;

The third round of the New Tourism Event Grants was open for applications and promoted from 1 to 28 April 2016 for the remaining pool of funds not fully expended in the first two application rounds. See the Community Engagement Strategy section of this report for promotional activities to make the community aware of the program.

Level of inquiry, applications, funding pool and funding requested

Five enquires were made during the application period with one lodging a funding application. All others were encouraged to apply with four of them receiving guidelines and application forms from council staff while the other reviewed the information via Council’s website.

A total of \$10,000 (2 X \$5000pa) was requested from the remaining 2015/16 and 2016/17 financial year’s collective pool of \$24,800 (2 X \$12,400pa).

Assessment

Assessment was conducted via the same method as previous rounds. A panel of council officers supplemented by the former group manager of events at Tourism Victoria. The application was initially assessed as to its potential tourism capacity, focus and relevance to the grant program’s intent and compliance with the mandatory requirements.

After being deemed eligible, the panel was convened and assessed the application. As the amount requested did not exceed the total pool, a ranking system was not required in this round.

Proposal

Based on the above process and panel deliberations, it is proposed that Council allocate \$3114 of the remaining funds in the 2016/17 New Tourism Event Grants fund to Bacchus Marsh Aquatic Community Consortium Inc. for the purpose of staging and promoting the 2016 Bacchus Marsh Horticulture Show. - if Council so determine.

The amount recommended is less than the \$5000 requested as it is a requirement of the guidelines that council funds be matched by event organisers on an actual dollar-for-dollar expenditure basis. The reduction to a one year funding proposal is because no allocations were possible during the 2015/16 financial year for round 3 and the funding program does not have approval beyond the 2016/17 financial year at this stage.

Event	Organisation	Description of Event	Event Total Value	Amount Requested	Amount Eligible
Bacchus Marsh Horticulture Show	Bacchus Marsh Aquatic Community Consortium Inc.	Two day Horticultural Show and Award Competition	\$6,228	\$5,000	\$3114

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

- Key Result Area** Community Wellbeing
- Objective** A strong and diverse local economy
- Strategy** Encourage tourism Initiatives through local and regional groups

The proposed allocation of grants under the New Tourism Event Grants Program is consistent with the 2013-2017 Council Plan.

Financial Implications

A total of \$24,800 is now available for allocation in round three. The grant amount recommended for allocation in round three totals \$3,114.

If the \$3,114 grant is allocated, a total of \$21,686 remains available in the 2016/17 financial year for a potential fourth round, one-year allocation.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Rating	Control/s
Project timelines	Grant recipients exceeding prescribed timelines	Medium	Terms and conditions agreements required to be signed by grant recipients. Scheduled monitoring of projects.
Financial	Grant recipients appropriate expenditure of Council funds	Medium	Terms and conditions agreements required to be signed by grant recipients. Grant acquittal required upon completion of projects

Community Engagement Strategy

Engagement	Stakeholder	Activities	Date	Outcome
Consultation	Event organisers Community	Meetings and discussions with applicants	Nov – Dec 2014 May 2015 April 2016	Awareness, Applicants supported to apply
Notification	Event organisers Community	Advertising Moorabool News	5 April	Awareness
Notification	Event organisers Community	Advertising Moorabool News	12 April	Awareness
Notification	Event organisers Community	Advertising Moorabool News Advertising	19 April	Awareness
Notification	Event organisers Community	Advertising Moorabool News Advertising	26 April	Awareness
Notification	Event organisers Community	Advertising Shire Website	April 2016	Awareness

Communications and Consultation Strategy

The round three applicant for the New Tourism Event Grants Program will be advised in writing of the outcomes of their grant application in the week after Council determine the recipients and the minutes of that OMC are confirmed.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Peter Forbes

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

One application was received in the third round of the New Tourism Event Grants program. The application has been assessed as within eligibility guidelines and budget.

It is recommended an allocation of \$3,114 from this program be provided in the 2016/17 financial year for the applicants' 2016 event.

A substantial pool of \$21,686 remains unallocated in the 2016/17 which can be offered to new event organisers in a fourth round during the 2016/17 financial year.

Recommendation:

1. That Council allocate a \$3,114 grant from the New Tourism Event Grants fund to the Bacchus Marsh Aquatic Centre Community Consortium Inc. for their 2016 Bacchus Marsh Horticultural Show Event.
2. That the applicant be notified in writing of the application outcome.
3. That a fourth round, one year allocation of the New Tourism Event Grants Program be held to distribute the remaining funds before the end of the 2016/17 financial year.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu 
Title: General Manager Growth and Development
Date: Friday 17 June 2016

10.3 SOCIAL AND ORGANISATIONAL DEVELOPMENT

10.3.1 Draft Youth Space/s Feasibility Study

Introduction

File No.: 12/12/015
Author: Troy Scoble
General Manager: Danny Colgan

Background

The purpose of this report is to recommend that the Council endorse the Draft Youth Space/s Feasibility Study for the purposes of community exhibition for a period of four weeks.

Proposal

The Moorabool Youth Strategy 2013-2016 was adopted by Council at the Ordinary Meeting held in December 2013. There is currently no purpose built or dedicated youth space/s within the Shire. A key recommendation of the Youth Strategy was to investigate opportunities to access existing space to provide additional youth space/s for the community. This would enable Council to provide a flexible service model, reduce costs of transport, equipment handling, venue hire and significantly enhance the youth engagement effort.

It was also recommended that a report be prepared to identify the key components of a youth space/s including the size and type of space required, governance and management arrangements, capital costs, operating costs, location and potential funding sources for the consideration of the Council.

Officers recently engaged Consultants (Semann and Slattery) to undertake a Youth Space/s Feasibility Study in partnership with Council.

The objectives of the Youth Space/s Feasibility Study are:

- Provide a clear analysis of present and future youth space/s needs;
- Develop a report which compares costs, benefits and operational model associated with the development of a Youth Space/s across the municipality;
- Analyse opportunities for sourcing of potential external funding;
- Recommend how Council will best provide and facilitate access to Youth spaces in the future to engage young people in the Shire; and
- Prepare if possible a concept design and cost plan for development of a Youth space precinct.

A significant amount of community engagement was undertaken to inform the development of the draft study. The engagement contributed to the development of the vision and principles to inform future decision making in relation to any development of youth space/s across the Shire.

The study examined siting/location opportunities within the Shire, accessibility, possible use of existing sites, management, governance and funding models.

The study also recognised the financial costs associated with any implementation and the need to examine staging options and the engagement of other youth and community groups to work collaboratively in any potential development of Youth Space/s in Moorabool.

The Draft Youth Space/s Feasibility Study provides a number of options for future consideration and outlines the key components that govern how Council might develop and manage the development of any Youth space/s in the future.

The Draft Youth Space/s feasibility study recommends Council consider future development of the Andy Arnold Centre in Bacchus Marsh as an opportunity to develop a multipurpose, integrated community space that would include opportunities for young people. This could be planned in the future with the redevelopment of Rotary Park adjacent to the centre, lending itself to becoming an active integrated community hub.

The study recommends Council consider a staged approach to future development with future funding a key determination of the projects viability.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Community Well Being
Objective	Inclusive, responsive and accessible community services
Strategy	Advocate, support and deliver youth programs and services in partnership with other agencies.

The Draft Youth Space/s Feasibility Study is consistent with the 2013-2017 Council Plan and the Moorabool Youth Strategy 2013 -2016.

Financial Implications

There is currently no commitment toward the development of Youth Space/s in Council's Strategic Financial Plan. Future budget implications will be referred to Council's budget process for consideration. External funding will also be sought.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Needs	Potential service and further youth engagement gaps if outcomes of the feasibility study are not considered	Medium	Council to review outcomes of Feasibility study implementation in partnership with a range of potential funding and

Risk Identifier	Detail of Risk	Risk Rating	Control/s
			development options – including the upgrade of existing sites for multiple community use
Financial	Funding required to progress actions outlined in the Feasibility Study	Medium	Business cases prepared for consideration in future Council budgets. External funding sources sought and a staged development approach

Community Engagement Strategy

The following engagement activities have been undertaken, in accordance with the Council’s Community Engagement Framework and Policy:

Level of Engagement	Stakeholder	Activities	Date	Outcome
Consult	Young people, Parents and carers, Service providers	Three focus groups with Young people in Bacchus Marsh and Ballan. Two focus groups with Service providers, parents and carers including Council, agency and school staff	August 2015 August 2015	Youth, community and service provider feedback
Survey (On-line)	Young people, Parents and carers, Service providers	231 Young People, 232 Parents and Carers and 16 Service Providers responded to the Survey	August – November 2015	Feedback included in the Draft document

Consult	Moorabool Agencies and Schools Together Network	Presentation of Issues and Options Paper and Draft document	January – March 2016	Feedback included in the Draft document
Consult	Moorabool Shire Health and Well Being Youth Sub Committee	Presentation of Discussion Paper and Draft document	January – March 2016	Feedback included in the Draft document
Consult	Councillors	Presentation to the S.86 Social Development Committee of Council	18 th May 2016	Feedback included in the Draft Document

Communications Strategy

It is proposed that the Draft Youth Space/s Feasibility Study placed on public exhibition for four weeks. The exhibition of the Draft Study will involve:

- Have Your Say, Council's Online Community Engagement Portal
- Making copies available at Council's Customer Service locations
- Making copies available at the Lerderderg Library and the Ballan Library.
- All Service providers and Moorabool and Schools Together (MAST) members being notified of the opportunity to view the Draft Youth Space/s Feasibility Study and provide feedback

This process will be advertised through local newspapers and other communication processes including Council's Web page and the Youth Services Facebook Site.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Troy Scoble

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Youth Space/s Feasibility Study provides a vision and options for consideration for the future development of Youth Space/s in Moorabool Shire. Based on significant community engagement with a range of young people, service providers, carers and families, the Draft study includes information regarding predicted usage, possible siting, and accessibility, possible use of existing sites, staging options, management, governance and funding models.

The Draft Youth Space/s Feasibility was considered at a meeting of the Social Development Committee of Council on the 18 May 2016 with a recommendation by the Committee that it:

- (i) receives the Draft Youth Spaces Feasibility Study for the purpose of review and feedback to Officers; and
- (ii) requests that the Youth Spaces Feasibility Study (with any identified amendments) be presented to an Ordinary Meeting of Council for endorsement for the purposes of community exhibition for a period of four weeks.


Recommendation:

That Council:

- 1. Endorses the Draft Youth Space/s Feasibility Study for the purpose of community exhibition for a period of four weeks.**
- 2. Receives a further report at the conclusion of the community exhibition period, including the next steps and timeline to progress the planning and development process, and seeking adoption of the Youth Space/s Feasibility Study.**

Report Authorisation

Authorised by:

Name: Danny Colgan 
Title: General Manager Social & Organisational Development
Date: Wednesday 29 June 2016

Attachment - Item 10.3.1

**MOORABOOL
SHIRE COUNCIL**

**DRAFT
YOUTH SPACE/S
FEASIBILITY STUDY**



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"As a young mum I would still like to get a kick start in life with the support and help of a local community in Bacchus Marsh surrounded by lovely people that are simply not there to judge or question why but rather just listen, get to know each other and try there best to help out, I really do hope this [youth] centre gets built and hopefully not much of a far distance, so young people like myself without a license can still get there. [I] look forward to any updates on this and best of luck! It's what the community needs at this point to help the young have the best and brightest future".

Online survey – young person

DISCLAIMER: Semann & Slattery will bear no responsibility for any loss or inconvenience arising to the client organisation and/or any third party, which may arise through use of the data and/or recommendations from this study. If you have any question regarding this report, please contact the Directors at info@semannslattery.com.

EXECUTIVE SUMMARY

Moorabool Shire Council is committed to ensuring the best possible outcomes for all its constituents, including young people aged 12-25 years. This commitment is reflected in numerous Council initiatives, including but not limited to *Moorabool 2041*, the *Moorabool Shire Council Plan (2013-2017)* and the *Moorabool Shire Youth Strategy (2013-2016)*, which tabled the following recommendations:

1. that Council investigate opportunities to access existing space to provide a youth space for the community. This space would enable Council to provide a flexible service model, reduce costs of transport, equipment handling, venue hire and significantly enhance the youth engagement effort.
2. that a report be prepared to identify the key components of a youth space including the size and type of space required, governance and management arrangements, capital costs, operating costs, location and potential funding sources for the consideration of the Council.

Currently, there is no purpose built youth space/s within the Moorabool Shire, despite having been identified as a need for many years. Accordingly, a feasibility study was undertaken in response to the above recommendations. A critical component of the approach used in the study was consultation with stakeholders via focus groups and online surveys. Stakeholders included young people, their parents/carers, and youth service providers, who were all positive about the feasibility of a youth space/s in Moorabool Shire.

Based on the engagement process to date and feedback received, the community's vision for a youth space/s fits well with the vision of the Moorabool Health and Wellbeing Youth Subcommittee's vision, as described previously.

The following key principles are recommended to guide the vision for any future development of a youth space/s:

- Inclusive
- Accessible
- Contemporary
- Safe
- A place to empower young people with a positive outlook and sense of belonging within the community.

Community benefits highlighted in the consultations ranged from those related directly to young people such as providing an inclusive, welcoming and safe space, a soft entry point to access specialist services, and creating a sense of engagement and belonging, to addressing much broader community issues such as disengagement from school, increasing youth engagement and opportunities to work collaboratively and supporting vulnerable communities.

In addition to identifying the benefits of a youth space/s, stakeholders also identified a number of factors impacting on the potential use and effectiveness of such space/s. Key considerations included community attitudes towards young people; the model of operation/delivery; the aesthetics of the space/s; location and access issues; and the activities and services that were provided.

Both young people, community members and service providers endorsed the concept of a youth space within a community hub, incorporating co-location and integration. An integrated approach acknowledges the commitment of youth service providers / agencies including Council,

to work together to offer a range of universal and targeted programs, services and facilities for young people in a timely, flexible and responsive manner.

What is important is that services and programs remained responsive to new and emerging needs and priorities of the youth of Moorabool. Almost half of young people consulted said they would be 'likely' or 'highly likely' to use a youth space/s and 81% of parents / carers consulted indicated that the young person(s) in their care were either 'likely' or 'highly likely' to use a youth space/s. Service providers were also positive about the feasibility and benefits of a youth space/s in Moorabool Shire.

The feasibility study also highlights other considerations such as management, governance and funding models, with two management options investigated throughout the study. Of the two, it is recommended that Council maintains management of the space within the facility, providing / sharing space to other key agencies and community groups with a usage agreement to off-set operational costs.

Funding for the space/s is a key issue current Government funding is not available for the establishment and operational costs associated with the development and on-going delivery of the youth space/s. Building costs will vary according to the site chosen and whether the space/s is a new building or the refurbishment of an existing building. Ongoing maintenance and running costs also need to be considered. Research indicates that new building costs on a greenfield site are estimated to be in the range of \$3 to \$3.5 million. This study recommends that consideration to refurbishment an existing building at an estimated cost in the range of \$750,000 to \$1.5 Million

Specific criteria developed for the purpose of assessing a suitable location and/or site for a youth space/s in Moorabool included location, image/compatibility, size, and accessibility. A number of sites within the Shire were considered against this criteria, with the Andy Arnold Centre in Bacchus Marsh warranting consideration as the site with the most potential for further development.

In considering the feasibility of the Andy Arnold Centre providing additional youth space/s in Moorabool the following factors should be considered:

1. Use of the Andy Arnold Centre is consistent with a key principle of Council's Community Infrastructure Framework, that wherever possible Council make the best use of existing assets rather than building new facilities
2. The facility is accessible and ideally located, however, there are issues relating to image/compatibility and available space that warrant further consideration.
3. The facility has a high usage rate by senior citizens.
4. The facility is currently being used to provide vital services to the community including Drug and Alcohol and general counselling for young people
5. Council may wish to consider:
 - a) Extending and upgrading the Andy Arnold Centre to accommodate youth, senior citizens and community; or
 - b) Rebuilding a community hub, including a youth space on the site.

Option (a) is recommended as the most appropriate. A draft concept plan showing key elements of a facility was prepared for this study, it is understood however that should Council progress the development of a youth space(s) a detailed design process would be undertaken.

The following staged approach to providing increased provision of youth spaces/s is considered the most viable:

- 1-3 years: Continued use of existing spaces that may be available whilst planning for the refurbishment of the Andy Arnold Centre.
- 3-5 years: Refurbishment of the Andy Arnold Centre to increase the provision of youth space/s for the community, and integrate with Rotary Park.
- 10 years+: As the population grows, further develop the space for the growing needs of youth in the Shire.

The report that follows highlights in detail, the costs and benefits of the development of a youth space/s in Moorabool. Importantly, it includes views and perspectives of key stakeholders, including young people, their parents/carers, and youth service providers.

It should be noted that Moorabool Shire Council is not the sole provider of Youth Services within the shire. Council's role is to support the provision of space to attract and facilitate other service providers to meet the existing and future needs of young people and the community.

INTRODUCTION

The aim of this report is to outline work undertaken to date on the Moorabool Youth Space/s Feasibility Study highlighting issues and opportunities to be investigated in the preparation of a final report. The study has included an investigation into the costs and benefits of the development of a youth space/s in Moorabool with reference to the following scope of works:

- Vision and principles to inform future decision making and provision of youth space/s;
- Social and economic benefits of a youth space/s;
- Predicted usage of proposed youth space;
- Investigation of an appropriate model for a youth space;
- Investigation of possible management and funding model;
- Investigation of a suitable location and concept plan; and
- Potential staging options and resource implications.

ABOUT THE FEASIBILITY STUDY

There is currently no purpose built youth space/s within the Moorabool Shire to support the delivery of programs and services for young people aged 12-25 years such as dedicated youth spaces provided in municipalities like Melton. In addition, all existing multi-use spaces used or identified as potentially suitable for youth related service are compromised in nature by way of location, access, serviceability and/or functionality.

The provision of a youth space/s in Moorabool Shire has been identified as a need by young people, their parents/carers, and service providers for many years. This is reflected in Council's *Youth Strategy (2013-2016)*, which recommends that:

1. That Council investigate opportunities to access existing space to provide a youth space for the community. This space would enable Council to provide a flexible service model, reduce costs of transport, equipment handling, venue hire and significantly enhance the youth engagement effort.
2. That a report be prepared to identify the key components of a youth space including the size and type of space required, governance and management arrangements, capital costs, operating costs, location and potential funding sources for the consideration of the Council. (2013a, p. 17).

This project is timely for a number of reasons including:

- a. It validates Council's support to implement the *Youth Strategy (2013-2016)*, including those relating to a youth space/s;
- b. It builds on key achievements of Council's Youth Services, including the establishment of the Youth Action Group (YAG) in 2014, and the development of a Youth Charter, adopted by Council in February 2015; and
- c. It demonstrates Council's commitment to ensuring the best possible outcomes for all its constituents as reflected in numerous Council initiatives, including *Moorabool 2041*, the *Council Plan (2013-2017)*, the *Recreation and Leisure Strategy (2013- 2016)*, the *Health and Wellbeing Plan (2013-2016)* and the *Youth Strategy (2013-2016)*.

PROFILE OF YOUNG PEOPLE IN MOORABOOL

According to 2011 Census data, the total population of Moorabool Shire in 2011 was 28,680. The population is expected to grow to 40,351 by 2026 and 53,270 by 2041. Of this total number, there were 5,388 people aged 12-25 years of age in Moorabool in 2011 representing 18.8% of the total population. This number is expected to increase to 6,762 by 2026 and to 8,610 by 2041 (forecast.id, n.d.).

A demographic profile for Moorabool Shire is captured on the following pages as infographics. This draws on data from a range of sources, including: 2011 Census data and population forecasts; Victorian Child and Adolescent Monitoring System (VCAMS); Community Indicators Victoria (CIV); Victorian Department of Education and Early Childhood Development (DEECD); Statistical Data for Victorian Communities; Department of Planning and Community Development; and Women's Health Grampians.

Census data specific to Moorabool Shire was used for this purpose. Where data sources did not provide this level of detail, data for the Grampians Central Highlands was used. The Grampians Central Highlands is a larger geographical area in Western Victoria, incorporating six municipalities in central western Victoria, including Moorabool Shire.

Summary

Demographic data highlights a number of issues facing young people in Moorabool that are impacting on their optimal growth and development. In some instances these issues are common to young people across Victoria. In others they are more specific to young people in Moorabool.

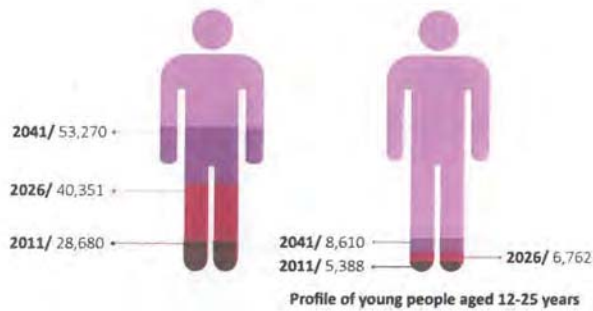
Specific issues impacting young people include the use of drugs and alcohol, maintaining emotional well-being, reduced levels of physically active and high levels of Internet use, feeling unsafe, being bullied, and experiencing family violence. For some young people, accessing supportive adults and appropriate physical and mental health services is also problematic. Additional issues pertinent for young people in Moorabool include disengagement with and disconnection in schools, and youth employment compared with state averages.

The period of 12-25 years is critical in a young person's growth and development. It is vital, therefore, that young people can access the full range of programs and services to address current and emerging issues and needs, and to support and enhance strengths and interests.

Young people in Moorabool are hopeful for their future. They aspire to be respected and valued as resourceful, capable and active community citizens, to experience a sense of belonging and connectedness within their local community, and to be supported to achieve their goals and aspirations.

MOORABOOL YOUTH DEMOGRAPHIC PROFILE

TOTAL POPULATION OF MOORABOOL SHIRE

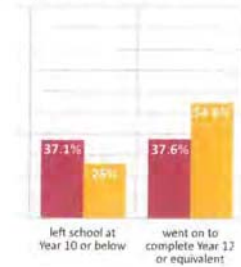


EDUCATION

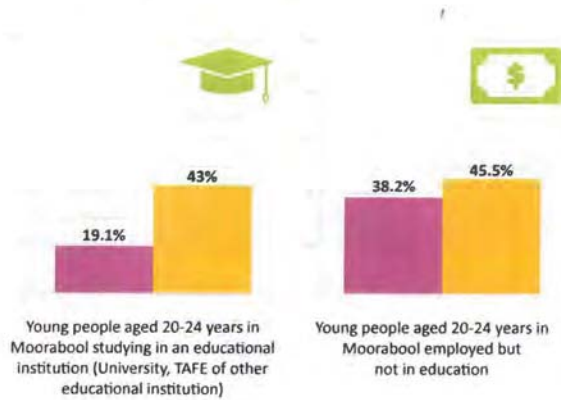
- Moorabool
- Victoria



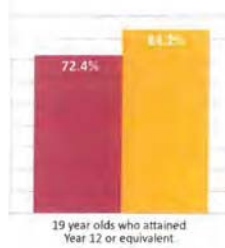
Highest level of attainment



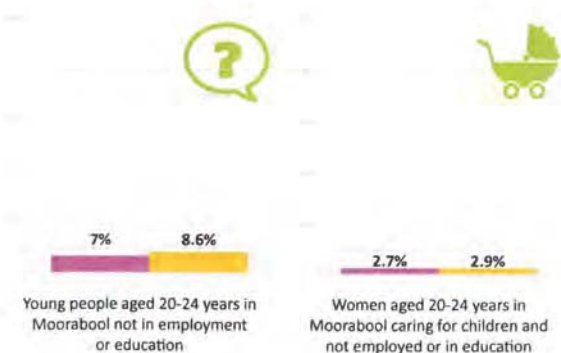
FUTHER EDUCATION AND EMPLOYMENT



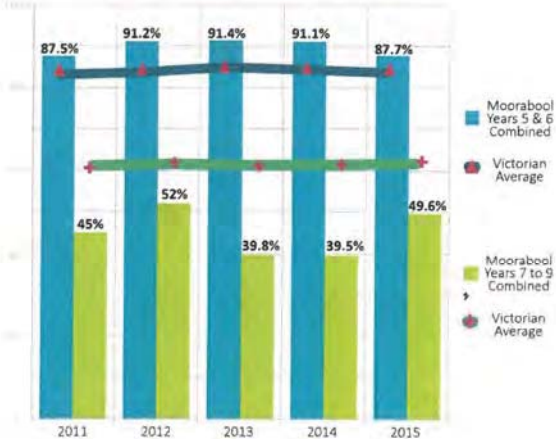
Year 12 attainment rates



Number of Moorabool young people leaving school at Year 10 or below is significantly higher than Victorian average. Number of Moorabool young people completing Year 12 is significantly lower than Victorian average.



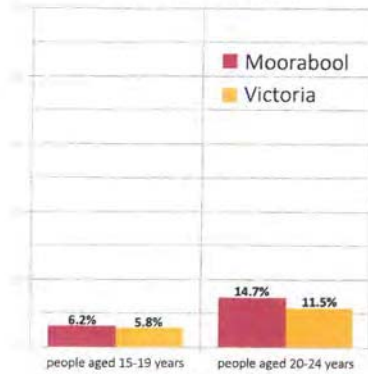
Level of connection with schools



Connection for Moorabool young people in Years 5 & 6 is higher than the state average. However, as Moorabool young people move to Years 7-9 their connection is significantly below the state average - a trend that has been consistent since 2011.

YOUTH DISENGAGEMENT

Disengagement rate for young people not in work or education



16.6%

Disengagement rate is highest for young women aged 20-24 years



12.9%

Followed by young men aged 20-24 years

LOOKING FOR WORK



LEAVING MOORABOOL SHIRE



17% of young people aged 20-24 years of age moved from Moorabool to metropolitan Melbourne between 2006 and 2011

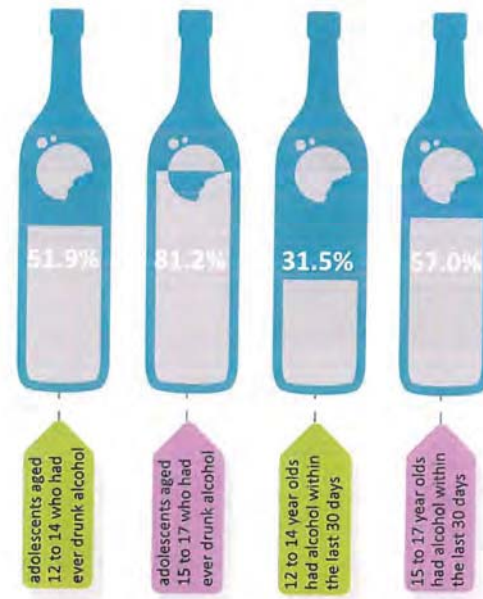
*23% across rural Victoria

HEALTH & WELLBEING

POSITIVE EMOTIONAL WELLBEING reported by adolescents

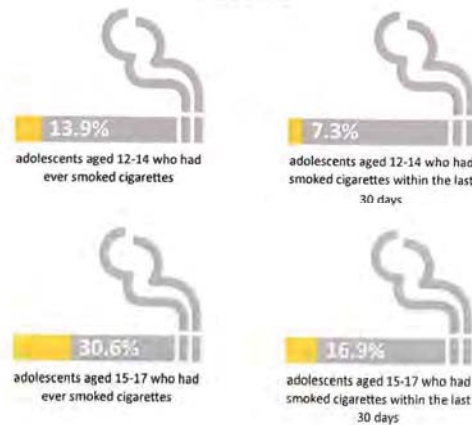


ALCOHOL



All statistics are higher than the Victorian average, but not significantly so.

SMOKING



All 12-14 years were higher than the state average but not significantly so. All 15-17 years were lower than the state average but not significantly so.

DRUGS

Adolescents aged 12 to 14 years



2.5%
Had used marijuana



9.3%
Had sniffed glue or chromed



2.5%
Had used other illegal drugs

Adolescents aged 15 to 17 years



7.7%
Had used marijuana



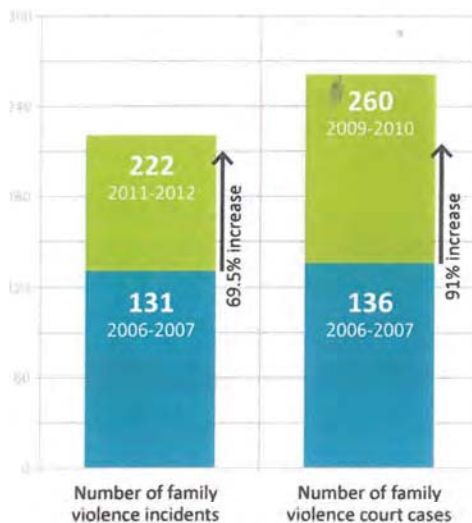
4.9%
Had sniffed glue or chromed



4.9%
Had used other illegal drugs

The proportion of drug use by young people aged 12 to 14 years and 15 to 17 years is not significantly different to the proportion of people in the same age groups surveyed in Victoria.

FAMILY VIOLENCE



% of children and young people involved as other parties in family violence incidents in Moorabool

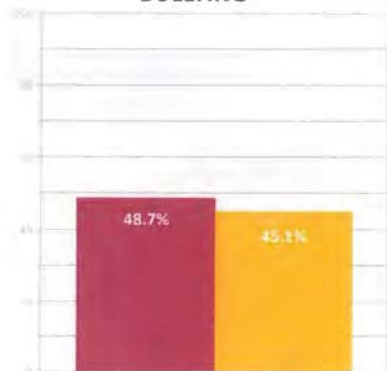


% of children and young people involved as other parties in family violence incidents in Victoria

The proportion of family violence in Moorabool has been at least 9.4% (or higher) than the Victorian average for at least the past five years.

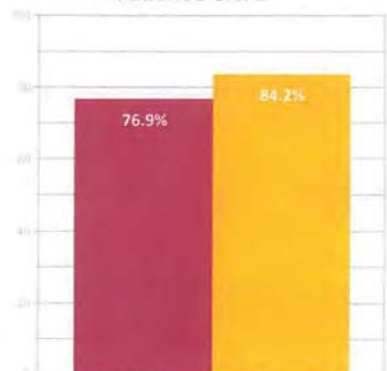
SAFETY

BULLYING



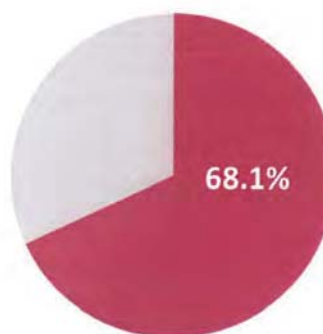
% of young people reported being bullied in 2014

FEELING SAFE



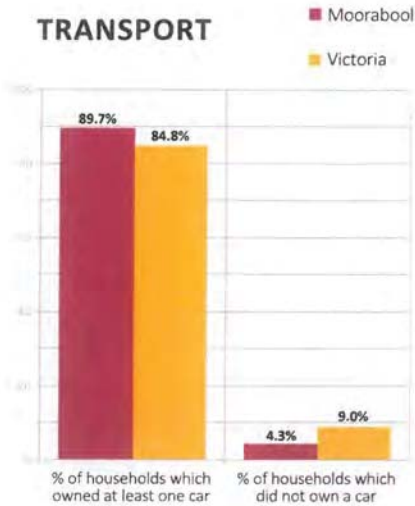
% of young people reported feeling safe in their neighbourhood in 2009

ACCESS TO SUPPORT

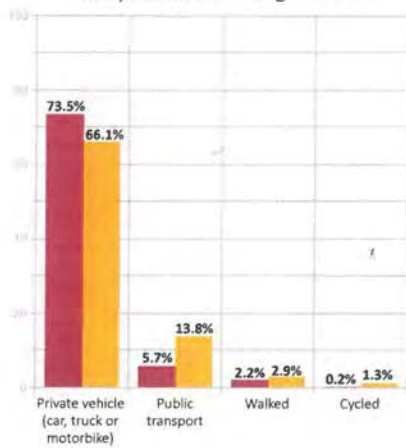


In 2009, the proportion of adolescents who reported having a trusted adult in their life was slightly lower than for for Victoria (70.8%), but not significantly so.

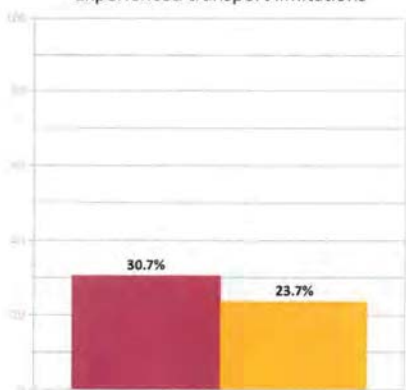
TRANSPORT



Transportation used to get to work



Experienced transport limitations



% of adolescents felt that lack of access to transport impacted on their ability to get to people and/or services



LEISURE AND SPORT

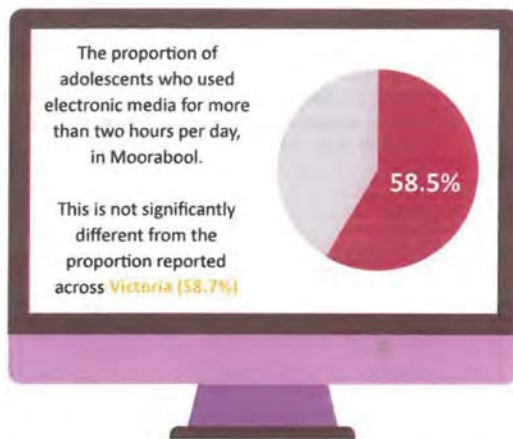
INTERNET ACCESS



% of persons living in households that had Internet access, of any form, in Moorabool

This is not significantly different from the Victorian State average of 79.6%

ELECTRONIC MEDIA



PHYSICAL ACTIVITY



% of adolescents that did the recommended amount of physical activity (at least 60 minutes) every day



Moorabool Shire has the highest percentage of people per capita engaged in active recreation across the Grampians Region. (Moorabool Shire Council, 2013b)

OUR APPROACH

Recruitment strategies

Promotional materials including flyer and posters were developed to provide stakeholders with information on how they could become involved in the community consultations, most particularly the online survey. Three flyers were developed, targeting young people, parents/carers, and youth service providers. These were placed in key locations across the whole of the Shire, and also distributed to key stakeholders across the Shire. Consultations were also promoted via Moorabool Shire Council Youth Services networks and communication strategies, e.g. Council's website and the Moorabool Youth Services Facebook page.

Data gathering processes

A critical component of this feasibility study was consultation with key stakeholders via focus groups and an online survey in accordance with Council's *Community Engagement Framework (2012)*. Three focus groups were held with young people and two with service providers, including Council staff. Young people, their parents/carers and service providers also completed online surveys. A total 532 people took part in the community consultations, including 271 young people, 232 parents/carers and 29 service providers.

Focus groups

A total of 53 people took part in the focus groups. This included 40 young people and 13 service providers.

Three focus groups were conducted with young people. This included students from Bacchus Marsh Secondary College (n=32), young people from the Youth Advisory Group (YAG) and FReeZA (n=7), and young people living in Ballan (n=1).

Two focus groups were conducted with service providers. This included one with the Moorabool Agencies and Schools Together (MAST) group (n=8), and one with Moorabool Shire Council staff and Councillors (n=5).

Online survey

479 people responded to an online survey. This included 231 young people, 232 parents/carers and 16 service providers.

Of the young people who responded to the question asking where they lived (n=193), 77.7% (n=150) resided in Bacchus Marsh. An additional 7.8% (n=15) indicated they lived outside of the Shire.

The remainder of respondents were from the following areas: Myrniong (n=7); Ballan (n= 6), Mt Egerton (n=5), Blackwood, Coimadai and Hopetoun Park (n=2 respectively), Balliang, Gordon, Lal Lal and Wallace/Millbrook (n=1 respectively). Due to the small number of respondents in areas other than Bacchus Marsh, further analysis by suburb is not possible or appropriate.

The study also included a review of relevant policy trends and initiatives, demographic data, service mapping of youth services within Moorabool Shire, and benchmarking against the provision of youth spaces and services in neighbouring local government areas (LGAs).

Communication

Promotional material included a newsletter targeting young people, parents/carers and service providers, to acknowledge their contribution to the community consultations, communicate key findings, and describe subsequent stages of the project. This is included as Appendix 1.

Stakeholder feedback

A draft Issues and Options report was also circulated to key stakeholders, including Moorabool Agencies and Schools Together (MAST) and the Moorabool Health and Wellbeing Youth Sub-committee for comment. Feedback received is included as Appendix 2.

WHAT WE LEARNT FROM THE COMMUNITY CONSULTATIONS

From young people

Young people in the online survey were positive about the feasibility of a youth space/s in Moorabool Shire:

- Of the young people aged 12 to 25 years who responded to a question about the benefits of a youth space/s (n=171), 75% (n=129) believed Moorabool would benefit from a youth space/s.
- This sentiment was consistent across the age groups. Of the 115 young people aged 12-17 years, 72% (n=83) believed Moorabool would benefit from a youth space/s. Of the 56 young people aged 18-25 years, 82% (n=46) believed Moorabool would benefit from a youth space/s.
- Of the young people aged 12-25 years in Bacchus Marsh (n=131), 77% (n=101) believed Moorabool would benefit from a youth space/s.
- Of this number, 71% of young people aged 12-17 years in Bacchus Marsh (n=65) believed Moorabool would benefit from a youth space/s and 90% of young people aged 18-25 years in Bacchus Marsh (n=36) believed Moorabool would benefit from a youth space/s.
- There was stronger support for a youth space/s from parents/carers in the online survey. Of the parents/carers who answered this question (n=111), 96% (n=106) parents/carers believed Moorabool would benefit from a youth space/s.

Young people highlighted a number of reasons they believed Moorabool Shire would benefit from a youth space/s. This included how a youth space/s could address the unmet needs of young people in Moorabool, as follows:

- *Providing an inclusive, welcoming space and a sense of belonging for all young people* - young people highlighted the need for a youth space/s that accommodated all young people and acknowledged their diverse range of need and interests. While Council provides quality sporting facilities as part of its strategic priorities, for a number of young people this does not meet their needs as evidenced in the comment below:

“If you’re not with [the] footy club or netball you’ve got nothing to do”.

“I think it would be a space everyone is happy to share and feel welcomed”.

- *Creating a safe and central place to meet with friends* - which offers young people a sense of purpose and direction. Young people noted the need to have a dedicated space/s to engage in relevant and meaningful activities at suitable times, including weekends and after school.

“Sometimes you’re just sitting there [at McDonalds] eating a 50 cent cone, waiting for something to happen”.

“[It should be] open weekends and after school. At the moment there is nowhere to go”.

- *Gaining information about the full range of available youth services* - currently young people are unsure of where or who to go to for support. This means they tend to rely on family members and friends for information rather than obtaining professional advice. Accessing information via face-to-face communication is a preferred option for some young people, and builds on existing communication strategies, such as websites and Facebook.

“Services may exist but are not promoted enough for people to be aware of them”.

“Not knowing who to talk to and especially if you are hesitant to share your problem. The youth centre is a way to get that information out”.

- *Accessing activities and programs relating to priorities and interests* - this included opportunities to make social connections, and to increase skills and knowledge to support education and employment. It also included opportunities to participate in a range of recreational and leisure activities, including hobbies, interests, entertainment and sport.

“It would be great if it had practical and recreation activities”.

“[It could have] information that could help with [our] futures. (This would also increase jobs in the Ballan community)”.

- *Providing a soft entry point to access specialist services* without a stigma attached. Young people were keen to access appropriate support but reluctant to seek it out for fear of how they might be perceived by others.

“There could be opportunities for counselling and psychologists but it can’t look like they are going for help because a range of things happen there”.

- *Creating a sense of identity/Increasing youth engagement* - by being respected by and valued within the community and having opportunities to contribute to the community. YAG members especially were committed to the idea that they could be the ‘voice’ of young people, ensuring a youth space/s was relevant and responsive to their priorities, interests and needs.

“[The] YAG group would get better known as a group for young people in [Bacchus] Marsh and we could really show the potential of what we can achieve”.

“YAG should have constant input as it is progressing. We are not just talking about it; we actually want an input and assist with it. We want to make something for the community”.

Young people were equally candid about what would make young people more or less likely to use a youth space/s. Their criteria in this regard were both pragmatic and aspirational, particularly in relation to the look and feel of a potential youth space/s. For young people, it was important a youth space/s was clean, homely, fresh, comfortable and well maintained. Other critical considerations related to the following:

- *The aesthetics of the space/s* - It was important that the physical space/s had a vibrant and contemporary look and feel. Examples of local buildings that fitted with young people's image of an ideal youth space/s were the Lerderderg Library and Baby Black Café.

“It would have to look nice and be a modern facility”.

“It shouldn't look second class, not an old brick building”.

- *Community attitudes towards young people* - it was important a youth space/s demonstrated to young people that they were valued in and by the community. If the space/s was unclean, perpetuated negative stereotypes of young people, and did not look or feel welcoming, young people would not come.

“There are a lot of things that are “not cool”, but [...] if looks old and daggy, if it feels immature.”

- *Activities and services available* - it was important that a youth space/s offered a range of services and programs. It was also important that these services and programs remained responsive to new and emerging needs and priorities.

“If it was to be a youth centre as a place that has only one focus then it will lose momentum, but if it offers a range of experiences, activities, then it was more open as a place to meet”.

“The programs and courses would need to change all the time so that people will continue to use it”.

From service providers

Service providers were also positive about the feasibility of a youth space/s in Moorabool Shire.

- Of the service providers that responded to the question in the online survey (n=10), 80% (n=8) believed Moorabool Shire would benefit from a dedicated youth space/s.

Service providers highlighted a number of reasons they believed Moorabool Shire would benefit from a youth space/s. This included how a youth space/s could address the needs and priorities of young people in Moorabool as follows:

- *Responding to unmet needs* - Just under half of the service providers in the online survey reported having a waiting list. Some collaborative programming within a youth space/s could assist in addressing some of the common presenting issues associated with service waiting lists.

“You have to have partnerships and spread the load. You'd be silly to try and stand alone because you are just going to fall”.

- *Extending hours of service delivery* - Just over half of the service providers in the online survey said there was demand for service provision at different times than those currently

available. By providing services outside traditional business hours, young people and families who cannot use services during business hours will gain benefit.

“It has to be something interesting for young people: it has to be a fluid and flexible program, responsive to needs and interests.”

- *Responding to needs locally* - A number of youth services based in Ballarat have Moorabool included in their funding and service agreements. However, they rarely actually operate in the Shire due to a lack of available operational space. A youth space/s would provide an effective option when no other existing space is available. It also provides a more accessible option, given the transport limitations associated with getting to services and support within and outside of the Shire.

“Centrelink and family services are in Melton and inaccessible”.

- *Addressing critical issues impacting on young people* - Mental health issues were identified as the top issue affecting young people, according to responses of young people, parent/s carers and services providers in the online survey.

This is supported by research, which found 14% of children and adolescents in Australia have mental health problems, and of this percentage, only 25% of young people with mental health problems receive professional help (Sawyer, et al., 2000). A youth space/s provides a soft entry point to access specialist services, including mental health, without a stigma attached.

“There are highly motivated and energetic people working in youth services in the community that want an opportunity to deliver these services”.

- *Supporting vulnerable communities* - the incidence of family violence in Moorabool increased by 69.5% from 2006-2007 to 2011-2012. The effect of family violence is far reaching, and impacts not only on the victim, but also their family, friends, colleagues and the broader community. It was noted that in some instances young people in Moorabool are required to care for parents who may have drug and alcohol problems and/or depression.

Djerriwarrh Health Services have expressed concerns with respect to the predicted population growth for Moorabool sitting alongside concerning data trends of increasing rates of family violence and child protection notifications. A youth space/s in Moorabool provides a means to ensure appropriate services and facilities are accommodated in response to this trend.

“It’s the basic needs that are not being met. There are children that do not have enough food or are couch surfing”.

- *Responding to youth disengagement in school* - service providers noted demographic data relating to youth disengagement in school as an area of concern, especially when compared to state averages. The provision of a youth space/s creates an opportunity to offer alternative educational experiences to help re-establish connections with school, which in turn can result in higher retention rates or at least better education outcomes for young people.

“We have a high rate of dropout from high schools”.

- *Increasing youth engagement* - Youth Services report having achieved genuine engagement through YAG and FReeZA, However, most service delivery is targeted at schools and in business hours, impacting on the level of engagement possible. If Youth Services is to achieve engagement on a broader level they will require a space to operate from that is known to the community and open outside of business hours.
- *Working collaboratively* - most service providers said they were working well together and even more aspired to work even better together. A youth space/s provides an opportunity for service providers to work together to respond to the needs of young people in Moorabool and address service delivery gaps.

“We (MAST) have great ideas but we can’t kick it off. A youth space would provide a platform to deliver services. We can extend so much on what we do”.

“There are opportunities for partnerships with schools to deliver skills based and interest programs, such as horticulture and car mechanics. TAFE have showed an interest in forming partnerships. We need to think laterally so that these partnerships lead to lifelong skills”.

Summary

Young people, their parent/carers and youth service providers were all positive about the feasibility of a youth space/s in Moorabool Shire. They also highlighted a number of benefits in the provision of a youth space/s, including its potential to address the unmet needs of young people in Moorabool.

Young people were enthusiastic about the provision of a safe and central space that was contemporary and vibrant, inclusive and welcoming, and that affirmed they were valued in and by the community. They aspired for a youth space/s that offered a range of programs and services linked to identified priorities, interests and needs. This included a soft entry point to access specialist services without a stigma attached. Young people were also eager to play an active and ongoing role in the planning and development of a youth space/s.

Service providers were also enthusiastic about the provision of a youth space/s in Moorabool. This was particularly so with regard to its potential in addressing critical issues impacting on young people. This includes mental health issues and family violence. Service providers were also keen to work together to better address needs and gaps in service delivery. This included providing a greater range of services within Moorabool rather than requiring young people and their families to travel outside of the municipality.

VISION AND PRINCIPLES TO INFORM FUTURE DECISION MAKING AND PROVISION OF YOUTH SPACE/S

A significant amount of engagement was undertaken to develop the vision and principles to inform the future decision making and provision of youth space/s in the Shire.

The Moorabool Health and Wellbeing Youth Sub-committee's vision of a youth space is for:

"A dedicated space providing a point of first contact, referral and information for young people and their families, which incorporates, space for programmed activities, a range of youth services including but not limited to health and mental health, counselling and support.

A youth space encourages youth engagement with family, support services and the community and can be a dedicated youth environment within a larger community space.

Young people's vision for a youth space/s

Young people had a clear vision for and commitment to a youth space/s in Moorabool Shire. According to young people, a youth space/s would be:

- Inclusive;
- Welcoming;
- Respectful;
- Contemporary;
- Safe;
- Homely; and
- Was an active space/s, which engaged young people through the relaxed and social nature of the space/s itself and the relevance of the programs and services on offer.
- Clean and well maintained.

It was also important to young people that there was community awareness of the purpose of the space/s so it **"doesn't have a stigma attached"** and **"[doesn't] have someone who will sit and judge"**.

This aligns with Moorabool Shire Council's vision:

"Vibrant and resilient communities with unique identities"

It also supports Council's commitment of:

"Working with our people to deliver valued outcomes that improve community wellbeing and are economically responsible". **Service provider's vision for a youth space/s**

Service providers envisaged a youth space/s that was first and foremost recognised for its potential in building the capacity of the community: **"It is not just about youth it is about the community"**. They imagined a youth space/s that had a clear purpose, rather than being a drop-in centre:

Service providers also stated that a youth space/s should :

- Empower young people with a positive outlook and sense of belonging to the community;
- orientate them towards being socially engaged, educated and employed;

Summary

Young people, their parents/carers and service providers all believe there is a need for a youth space/s in Moorabool Shire. They also believe these space/s have benefits to the community, providing a source of information to the community and a centralised point of contact. This would enable the provision of an integrated and flexible range of services and programs that can respond to the priorities and needs of young people, and promote young people as valuable, resourceful and deserving of respect.

Based on the engagement process to date and feedback received, the community's vision for a youth space/s fits well with the vision of the Moorabool Health and Wellbeing Youth Sub-committee's vision, as described previously.

The following key principles are recommended to guide the vision for any future development of a youth space/s:

- Inclusive
- Accessible
- Contemporary
- Safe
- A place to empower young people with a positive outlook and sense of belonging within the community.

The vision and principles to inform future decision-making and the provision of youth space/s in Moorabool aligns within this broader vision and mission. It also reflects Council's commitment to young people and an image of young people as capable, competent resourceful civic citizens. Importantly, it is informed by the aspirations of key stakeholders, including young people and youth service providers.

SOCIAL AND ECONOMIC BENEFITS OF A YOUTH SPACE/S

Social benefits

Youth spaces contribute to positive social benefits through the provisioning of services and programs that support the learning, development and wellbeing of young people. This has the capacity to broaden their understandings and outlook beyond their immediate environment, and supports their sense of belonging and connectedness to their community.

Youth spaces also have the capacity to change the way young people are viewed within the community through the provisioning of a space and programs that focus on young people's strengths and potential, rather than their weaknesses and deficits.

The *Moorabool Shire Youth Strategy (2013-2016)* recognises that the establishment of a youth space/s would have clear health and wellbeing benefits for young people, stating that:

“The provision of infrastructure and open space is an important role of Council. The provision of appropriate infrastructure including youth spaces, open space public reserves and youth meeting places promotes the wellbeing and health of young people and our communities” (p. 14).

Service providers identified a number of issues that young people of Moorabool deal with in their day-to-day life. These issues pose significant challenges to young people in reaching their potential and ensuring they have opportunities to enrich their lives and contribute to the broader community. They include:

- Mental health issues, including anxiety, stress and depression;
- Substance abuse, such as drugs and alcohol addiction;
- Social issues relating to family and peer relationships; and
- Basic needs (e.g. food, housing) not being met.

Critically, a youth space/s provides a soft entry point and a coordinated, holistic approach to addressing young people's *“problems and troubles”*, while also providing for their strengths and interests. Clearly, young people saw potential in a youth space/s connecting them with people and organisations to help them lead flourishing lives, as reflected in the following comments:

“If you were to go to a youth hub then people don't know if you are going for support or to play Xbox”.

“Not knowing who to talk to and especially if you are hesitant to share your problem. The youth centre is a way to get that information out.”

Economic benefits

A youth space/s that adopts an integrated model of service delivery has been shown to reduce the costs of service provision by overcoming service delivery fragmentation and duplication (Keast, Brown & Mandell, 2007).

Significantly, a youth space/s aligns with the core objectives of Council's economic vision in 2021 and beyond, to create "vibrant and resilient communities with unique identities" (*Moorabool Shire Economic Development Strategy*, 2015a, p. 6). The opportunities afforded by service provision within a youth space/s would create capacity for economic development through education and training programs as follows:

1. New local jobs, for local people;
2. A diverse and entrepreneurial local industry base; and
3. Facilitate the capacity and diversity of our workforce.

The development of a youth space/s also sits within economic forecasting and the avenues to enhance livability in Moorabool. This includes the benefits of prioritising infrastructure investment as highlighted in the *Moorabool Shire Economic Development Strategy*, (2015a, p. 23):

"Infrastructure investment will help maintain our quality of life, and help unlock some of the barriers currently limiting sector growth in the Shire".

Service providers highlighted that as current provisioning stands, there is little opportunity for young people in the Shire to participate in paid employment and to develop skills that would support future career opportunities both within the community and beyond. They said:

"There is currently a pool of unemployment amongst an unskilled group of young people...16-25 year olds".

The development of a youth space/s also aligns with Council's plan to boost human capital in the area. The youth space/s specifically relates to the opportunities it would facilitate through the provisioning of education and training that support pathways to local employment.

Young people were also pragmatic in their thinking around the capacity of a youth space/s to support their participation in education and training, career development, future employment and opportunities to make an active contribution to the community. This included practical strategies, such as a notice board for local business to advertise jobs for young people.

Summary

A youth space/s has social and economic benefits for the Moorabool community, supporting a number of Council initiatives, including the *Moorabool Shire Youth Strategy (2013-2016)*, the *Health and Wellbeing Plan (2013-2016)*, and the *Moorabool Shire Economic Development Strategy*. Providing an assets-based approach to youth service provision, a youth space/s provides greater engagement with young people, strengthening opportunities to support their learning and development, and increase their connection with and contribution to the Moorabool community. It would also reduce service fragmentation and duplication, particularly if an integrated approach is adopted, providing a more efficient and effective approach to service delivery.

PREDICTED USAGE OF A PROPOSED YOUTH SPACE/S

The predicted usage of a proposed youth space/s is impacted by a number of factors, and most notably by the views of stakeholders about the benefits of a potential youth space/s in the Shire, and what would make young people more or less likely to use the space/s. The needs and priorities of young people and service providers in relation to a youth space/s have been highlighted previously in lessons learnt from the community consultations (see pages 11-15). The potential of a youth space/s in addressing these needs and priorities is also critical to the predicted usage.

Perceived use of a youth space/s

As stated previously, most young people, their parent/s carers and service providers believe that Moorabool Shire would benefit from a youth space/s. Young people and their parents/carers were also asked to comment on the likelihood that they would use a youth space/s.

- Almost half (47%) of young people in the online survey said they would be 'likely' or 'highly likely' to use a youth space/s;
- There was stronger support from parents/carers, with 81% believing the young person(s) in their care were either 'likely' or 'highly likely' to use a youth space/s.

Young people's responses to this question are shown in Figure 1 below. The overall response is positive. However, it should be noted here that young people's lack of prior knowledge and experience of a youth space/s might impact on their response. This includes those who were uncertain or said they were unlikely to use a youth space/s.

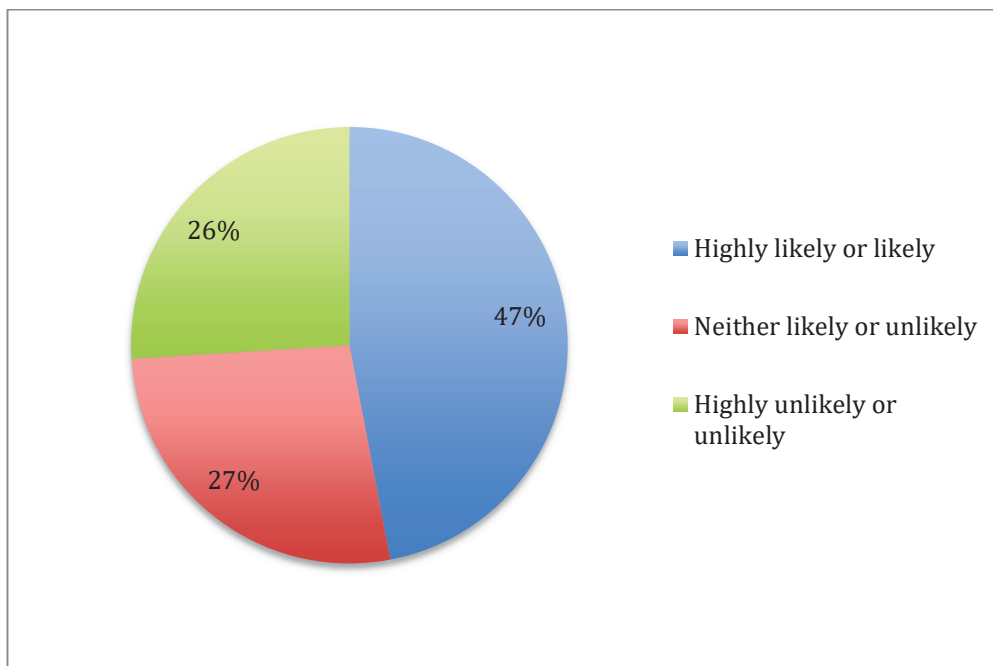


Figure 1: Young people stated likelihood that they would use a youth space/s

Young people had strong views about what would make young people more likely and less likely to use youth space/s. These have been discussed previously and include:

- The aesthetics of the space/s;
- Community attitudes towards young people;
- Activities and services available; and
- Youth involvement and engagement.

Factors impacting on the potential use of a youth space/s raised predominately by parents/carers and service providers were:

- Age considerations; and
- Access by public transport.

Geographical location was also noted as a factor impacting on usage. This will be discussed in further detail in the section on the investigation of a suitable location and concept plan.

Age considerations

Both parents/carers and service providers commented on the target group of 12-25 years for a youth space/s and the significant developmental range associated with young people across this age range. Accordingly, youth space/s must be flexible in their function and programming, for example, a 14 year old will require quite different support and services to a 24 year old.

Interestingly, while young people also commented on the diverse needs of young people across the 12-25 year age range, the issue of safety was not noted as a concern. One young person noted that young people of different ages could potentially use the space/s at different times and for different purposes. This young person suggested that the space/s could be used by ***“single mothers and fathers between about 10am-12pm [...], who would like a space to meet when young people are at school”***.

Access by public transport

The issue of how to access a potential space/s, including the use of public transport, was noted by all stakeholders. In describing the challenges of getting around Moorabool by public transport, one young person made the following observation:

“Public transport is not always ideal, especially for young kids. Mums and dads can’t always drive you. If you miss a train and miss a bus you’re stranded. Sometimes you look and have to decide if you really want to do something because of the hassle of public transport”.

Young people’s capacity to get around in their community is of course dependent on their age and where they live. Responses to an online survey question about modes of transport when not going to school, study or work revealed the following:

- 62% of young people are driven by a parent/carer;
- 46% walk;
- 32% catch a bus; and
- 25% catch a train.

An analysis of these responses according to age highlights the differences in service age groups, as shown in Table 1 below.

Service age group	Highest response	Second highest response
12-17 years	Driven by a parent/carer (75.65%)	Walking (51.30%)
18-25 years	Walking (46.43%)	Drive myself (42.86%)

Table 1: Comparisons of young people’s mode of transport when not going to school, study or work by service age group

The ease of getting around when not going to school, study or work was similar across these age groups, with 42% of all young people reporting it was either easy and/or very easy to get around and 21% stating it was hard and/or very hard (21%). In contrast, 23% of families believed it was easy and/or very easy for young people to get around, compared with nearly 50% who said it was hard and/or very hard.

An analysis of where young people lived highlighted greater variation in relation to how young people in Moorabool get around and the ease with which they did so. Table 2 differentiates the responses of young people in Bacchus Marsh and Ballan who responded to this question. The combined responses of young people from the smaller townships are also included below.

Place of residence	Highest response	Second highest response
Bacchus Marsh (n=150)	Driven by a parent/carer (60.67%)	Walking (50.67%)
Ballan (n=6)	Walking (83.33%)	Driven by a parent/carer (66.67%) Train (66.67%)

Table 2: Comparisons of young people’s mode of transport when not going to school, study or work by place of residence

In a collective analysis of responses from young people in smaller townships, i.e. Balliang, Blackwood, Coimadai, Gordon, Greendale, Hopetoun Park, Lal Lal, Mt. Egerton, Myrning, Wallace/Millbrook (n=22), most young people relied on their parents/carers to get around (72.73%) followed by the train (40.91%) and the bus (31.82%).

Young people’s response to the ease of getting around revealed the following:

- More young people in Bacchus Marsh said it was easy or very easy to get around (41.33%), compared with those who said it was hard or very hard (16%).
- More young people in Ballan said it was easy or very easy to get around (83.34%), compared with those who said it was hard or very hard (16.67%).
- More young people in smaller townships said it was hard or very hard to get around (45.45%), compared with those who said it was easy or very easy (36.36%).

Summary

Almost half of the young people surveyed (47%) said they would be likely or highly likely to use a youth space/s situated within Moorabool. There was even stronger support from parents/carers, with 81% believing the young person(s) in their care were either 'likely' or 'highly likely' to use a youth space/s. Factors such as appearance, a non-judgmental atmosphere, accessibility and youth engagement were all noted as important. Also important was the provision of a range of programs and services responsive to diverse needs and developmental range of young people aged between 12 and 25 years.

INVESTIGATION OF AN APPROPRIATE MODEL FOR A YOUTH SPACE/S

An investigation of an appropriate model for a youth space/s is consistent with the aspirations of agencies and schools that do and potentially could operate in Moorabool, that a youth space/s should facilitate the active, purposeful and sustained engagement of young people, which would:

- Enable Council to provide a *flexible* service model;
- Provide operational space/s for external services;
- Reduce costs of transport, equipment handling and venue hire; and
- Significantly enhance the youth engagement effort (*Moorabool Shire Youth Strategy 2013-2016*, p. 16).

This is consistent with the predominant theme emerging from community consultations, that an ideal youth space/s would be an integrated hub service model or **“a one stop shop”**, generating opportunities for youth, Council and the wider community. Service providers in the community consultations highlighted possibilities for innovation and collaboration in a youth space/s and the benefits of doing so:

“We cannot survive in this economic area without partnerships and sharing the load. [...]. To do it properly we need to concentrate on partnerships”.

“A youth space is part of a bigger picture story, with economic, cultural, educational and social benefits”.

A community hub

The vision for Moorabool’s youth was reflected in one service provider’s statement in relation to their assessment of what was missing in youth service provision in the Shire - **“a youth central hub, a centralised familiar place to access face-to-face support”**. The notion of a centralised place within the community, featuring a dedicated space/s for youth, fits well with a community hub model.

A **community hub** is defined as:

“A conveniently located public place that is recognised and valued in the local community as a gathering place for people and an access point for a wide range of community activities, programs, services and events” (Rossiter, 2007, p. 2).

Typically, a community hub is a place/space for local groups and organisations to meet and offer a range of programs, services and activities to address the identified needs and priorities of the community. An example of a community hub incorporating both a youth space and multi-purpose facilities is the Taylors Hill Youth and Community Centre, situated in the City of Melton. As described on the City of Melton website, the youth space *“provides a central location for young*

people to meet and connect with others and also provides youth specific resources and services” (City of Melton, 2015).

Co-location and integration – models of service delivery

The concept of a community hub highlights two aspects of service delivery:

- Co-location; and
- Integration.

Co-location

Co-location refers to the location of a number of services within the same building or site, creating what is sometimes referred to as a “one stop shop”. Physically locating services together addresses some of the issues impacting on young people and their families, most notably the challenges of getting to services, impacted by poor public transport. While co-location does not guarantee a more collaborative approach to services working together, there is evidence that it can support greater linkages between them (Moore, 2008).

The co-location of youth services within a community hub has potential in Moorabool. 35.7% of the service providers (n=5) in the online survey reported they did not have a building or permanent operational space in Moorabool Shire. In addition, 70% of service providers (n=7) expressed some interest to utilise shared space at a location managed by Council. Of this percentage, 20% were extremely interested, 20% were interested and 30% were slightly interested.

Integration

While co-location is important, critical to the success of a community hub is integration. An integrated approach to service delivery refers to the way in which services work together rather than where they are located. 40% of service providers in the online survey described their current approach to working together as collaboration while 20% said they were working in an integrated way. When asked how they would ideally like to work together, the same percentage (i.e. 40%) expressed a desire to work in collaboration, while a slightly greater percentage (30%) sought to work in a more integrated way.

There is considerable evidence highlighting the benefits of integrated service delivery. However, this way of working together requires sustained effort on a number of levels. Critical components of successful integration include:

- Strong leadership;
- A shared vision, philosophy and/or goals;
- A strong commitment to the process of integrated practices;
- Open communication;
- Sufficient timeframes aligned to goal attainment and building relationships; and
- Adequate resources and sharing of resources (See Maslin-Prothero & Bennion, 2010; Siraj-Blatchford & Siraj-Blatchford, 2009; Moore, 2008; Keast, Brown & Mandell, 2007).

Council's commitment to an integrated approach to service delivery is supported a key principles underpinning the Community Infrastructure Framework, which states:

“Council's investment in community infrastructure will seek to develop multipurpose and inter-generational facilities that meet the needs of a broad range of users and services. The Framework will identify opportunities to co-locate or integrate services and involve multiple stakeholders in the planning, design and operation of facilities”.

A youth space/s

A youth space/s situated within an integrated service delivery model can address the needs of young people in a community setting, working in partnership with schools, training providers, employers and community organisations. It provides a fresh venue away from schools in which all young people can access social, recreational and educational activities as well as broad support services as part of a prevention strategy.

A youth space/s can deliver a range of universal and/or targeted programs and services:

- **Universal service provision** includes careers advice, health services, sport, recreation and leisure activities, and community volunteering; and
- **Targeted service provision** seeks out young people deemed at 'at-risk' on the basis of a range of factors including disadvantage, disengagement, family conflict, homelessness, mental health issues and substance abuse. Targeted service provision may include early intervention or require a more intensive approach, including case management (Bond, 2010).

This model aligns with the Health and Wellbeing Youth Sub-Committee's current vision and with local service providers views of what a youth space/s might offer. In thinking about how a youth space/s could operate, most service providers (87.5% or more) endorsed the following:

- Visiting services could use this space/s;
- Programmed activities for young people;
- Co-location of Council and non-Council youth services;
- A space/s for youth focused events; and
- Facilitating networks and collaboration.

Service provision incorporating universal and targeted programs

Feedback obtained through community consultations suggests this mixed model of providing universal and targeted services aligns with what young people and their parents/carers want in a youth space/s. This is reflected in Table 3 below. Responses in bold were proposed by both young people and parents/carers. It is noted that in answering this question respondents were able to nominate more than one response.

Young people	Parents/carers
Recreation and leisure (61%)	Recreation and leisure (82%)
Drug and alcohol support (60%)	Counselling / personal support (73%)
Health/mental health (56%)	Youth drop in space (69%)
School holiday programs (56%)	Youth events (68%)
Employment/education and training (52%)	Health/mental health (60%)
Support services (e.g. young mums group) (50%)	Drug and alcohol support (60%)
Youth drop-in space (50%)	Arts and culture (59%)

Table 3: Responses of young people and parents/carers to an online survey question asking what would like to see provided in a youth space/s

Young people also expressed interest in youth events and programs being offered in a youth space/s. The most frequently requested event was FReeZA by 34% of respondents. Other events and programs nominated by more than one quarter of respondents included: Blue Light (31%); Youthfest (26%); Young Mums program (25%); Youth Week (25%); Active8 program (25%); and the Youth Action Group (25%).

Current issues impacting young people in Moorabool that may be targeted through the provision of more specialist and/or targeted services are detailed below in Table 4. Issues common across two or more stakeholder groups are highlighted in bold. It should be noted that in answering this question respondents were able to nominate more than one response.

Young people	Parents/carers	Service providers
Anxiety / stress (32%)	Anxiety / stress (54%)	Depression (71%)
Drugs (26%)	School / work stress (50%)	Family conflict (71%)
Bullying (25%)	Bullying (46%)	Illegal drugs (71%)

Table 4: Top three issues affecting young people, according to responses of young people, parent/s carers and services providers in the online survey

A community hub model, offering a range of services and programs also provides a soft entry for young people who may be reluctant to seek support and/or be unsure of the referral pathways to access it. Both young people and service providers supported this concept, as evident in the following comment of a young person:

“There could be opportunities for counselling and psychologists but it can’t look like they are going for help because a range of things that happen there”.

Responsive service provision

A key component to the provision of services, programs and activities within a youth space/s is keeping abreast of and being responsive to young people’s interests, priorities and needs, and recognising that these will change over time. This requires a flexible and responsive approach as acknowledged in the *Youth Strategy (2013-2016)*:

“It is recommended that Council implement a flexible approach to service delivery, so that youth services can run a number of one off, short term programs which better respond to changing, transient and or unexpected youth needs” (Resourcing Council’s Youth Services, Recommendation 10, p. 18).

This sentiment was endorsed in the community consultations as evidenced in the comments below:

“If it was to be a youth centre with only one focus then it will lose momentum but if it offered a range of experiences and activities, then it would be more open as a place to meet and young people would use it”. (Young person)

“The programs and courses would need to change all the time so that people will continue to use it”. (Service provider)

Together, Council and its community partners, is more able to offer the full suite of universal and targeted programs and services for young people than can be provided by one organisation alone. There is also genuine interest and enthusiasm across the youth service sector to make this work, as the comments below demonstrate:

“A youth space would provide a platform to deliver services. We can extend so much on what we do”.

Summary

Both young people and service providers endorsed the concept of a youth space/s within a community hub, incorporating both co-location and integration. This provides a soft entry for young people who may be reluctant to seek support for fear of how they may be perceived, and/or who are unsure of the referral pathways to access support.

An integrated approach also aligns with Councils’ Community Infrastructure Framework and is consistent with service provision across other Council departments, e.g. early years services. It also acknowledges and builds on the commitment of youth service providers, including Council, to work together to offer a full suite of universal and targeted programs, services and facilities for young people in a timely, flexible and responsive approach.

INVESTIGATION OF POSSIBLE MANAGEMENT AND FUNDING MODEL

Effective service management and governance is critical to the success of any organisation. Governance influences how the objectives are set and achieved, how risk is monitored and assessed, and how performance is optimised. While there are a number of management and governance models available regarding the operations of a youth space/s, the following are considered the two main options available to Council:

OPTION ONE: Council maintains management and delivery of the activities within the facility, with Council sharing the space with other key agencies and community groups, and by agreement leasing space to these agencies and community groups to off-set operational costs.

OPTION TWO: Council outsource components of the management and delivery of the youth space/s and maintain a service agreement with clearly defined outcomes to be achieved.

In reviewing existing models of youth space/s across a range of local government authorities in Victoria, the most favoured management and governance model is option one, to retain the delivery of youth space/s within Council and to align the service delivery model to other activities and priorities within Council's youth services. This includes the employment of staff within the youth space/s.

Development of a localised service delivery model in the early stages of the youth space/s, managed and delivered by Moorabool Council, can provide Council with the necessary mechanisms to ensure the ongoing delivery of services and programs connects to a range of Council strategies, including the *Moorabool Shire Youth Strategy (2013-2016)*, as well as ensuring a seamless approach to integrated service provision.

Funding provided by State and Federal Government agencies will not be sufficient to cover the costs of a youth space/s. Funding models associated with youth programs typically cover aspects of program delivery but not the entire costs associated with staffing and infrastructure maintenance. Moorabool Council would therefore be required to make a decision regarding the ongoing operational costs to cover:

- The physical space/s - this could be a new building or the extension and/or refurbishment of an existing building;
- Staffing of the youth space/s;
- Program planning, development and delivery; and
- Ongoing infrastructure maintenance.

In doing so they can ensure a long-term commitment to funding through Council's yearly operational budget.

Consistent with Council's developing Community Infrastructure Framework, which promotes the development of multipurpose and inter-generational facilities, one option for consideration regarding funding may be to investigate joint funding opportunities across various Council Departments, for example Youth Services, Aged and Disability Services, Early Years etc.

Financial implications of constructing or establishing a youth space/s and ongoing management

These costs are intended to be indicative. More detailed costing will require additional research which would be undertaken during a concept / design phase and the development of a business case.

Item	Cost	Comments
Phase 1		
Feasibility Study		
Consultants	\$20,000	Committed
Phase 2		
Design and Concept Planning		
Estimates		
Design and Concept Plans (Based on Refurbishment of an existing facility)	\$ 50,000	
Next Steps		
Building		
New Building on a greenfield site	\$ 1.5 - \$ 3 Million	
Refurbishment of an existing building	\$ 750,000 - \$ 1.5 Million	
Operational Costs		
Estimates		
Cyclic Maintenance (Annual)	\$ 5,000	
Utilities (Power and Lighting / Gas / Water) Annual	\$ 7,200	Estimate is based on current use at the Andy Arnold Centre With the exception of power which may see a minor increase, other utilities are unlikely to increase
Staffing		
Estimates		
No additional Staffing Costs		The facility would be managed with existing staff – therefore there would be no additional costs associated with the development of a Youth Space
Incomes		
Estimates		
Rental of space by external service providers	3 Services @ \$ 7:00 /Hr X 5Hrs each X 42 Weeks \$4,410	
One-Off and short event / Workshop Rental	3 x 1 day sessions @ \$ 8.00 p/h X 7Hrs \$ 168:00 And 3 x 2 day sessions at \$ 7.00 p/h X 14Hrs \$588:00 Total for Space Rental = \$ 5,166:00 Annually	

Notes:

- The above figures, with the exception of the feasibility study, are estimates only. More detailed costing would be developed during phase 2 - Design and concept planning, should council move to phase 2.
- The Building costs shown above compare:
 - New Building on a Greenfield Site
 - Refurbishment of an existing building
- Provision of a new building on a green field site, using the Lerderderg Library as a comparison, such an option is likely to be in the vicinity of three million dollars, depending on the overall floor space required, standard of fit out and what technologies are incorporated into the building.
- Refurbishment of an existing building is considered a more cost effective approach. Costs will vary depending on floor plan, fit out and technologies incorporated but would be likely to range from one million to 1.5 million dollars.
- It is unlikely that utility cost will be as high as estimated – as these costs were based on current usage at the Andy Arnold centre. So utility costs will be in addition to current costs and unlikely to be of the same magnitude.
- In addition new building codes would mean that new spaces would be more energy efficient and if the additional space enveloped the existing site then additional thermal protection would reduce heating and cooling costs.
- There will be greater efficiencies in staffing and engagement with the community

Summary

Management and funding models need to be clearly defined from the outset. Two options for consideration regarding management are: 1) Council maintains management and delivery of the activities within the facility, with Council sharing the space with other key agencies and community groups, and by agreement leasing space to these agencies and community groups to off-set operational costs; or 2) Council outsource components of the management and delivery of the youth space/s and maintain a service agreement with clearly defined outcomes to be achieved.

Funding provided by State and Federal Government will not be sufficient to cover the costs of a youth space/s. Council is therefore required to seek alternative solutions to funding the ongoing operational costs associated with a youth space/s, which is in addition to current funding for staffing and service provision. This includes the building of the youth space/s or the extension and/or refurbishment of an existing building, in addition to ongoing infrastructure maintenance.

INVESTIGATION OF SUITABLE LOCATION/S AND POTENTIAL CONCEPT PLAN

The assessment of a suitable location for a youth space/s in Moorabool is a critical consideration and warrants careful deliberation against specific criteria. The criteria used for the purpose of this study were:

- **Location** – Are the site(s) centrally located within the Shire and suitable for the catchment population?
- **Image/compatibility** - Does the site image complement the proposed development? (i.e. visual/aesthetics).
- **Size/available space** - Is there sufficient space to accommodate the requirements of a youth space/s, such as multi-purpose use, group work, office space for specialist services, and open space for recreational purposes?
- **Accessibility** - Is the site easily accessible using a range of transport options?

East Moorabool

While some possibilities were noted as part of this feasibility study, they were discounted as being unlikely to be realised in the immediate future, if at all. This includes the land behind/adjacent to the Lerdederg Library, and the Bacchus Marsh Leisure Centre.

The land behind/adjacent to the library is currently occupied and the development of a youth space/s, especially in the short term as a new building, would incur the high costs associated with the establishment of a new building. The only likely site at the Leisure Centre is up-stairs. This space is relatively small and was not deemed to be suitable as a youth space/s given existing activities undertaken in that space.

Other sites such as sporting pavilions were also considered. However, at times of high need (4pm - 8pm) all sporting pavilions are fully utilised. In addition, all existing spaces used for youth related service are compromised in nature by way of location and access, functionality and serviceability. This includes Room 22 at the Bacchus Marsh Civic Community Hub, a multi-purpose space utilised for youth programming, which has been deemed to be unsuitable for this purpose.

In light of the lack of any other realistic options, one site that does warrant consideration as a realistic option, with consideration to the above criteria, is the Andy Arnold Centre in Bennett St, Bacchus Marsh. The centre currently has a high usage rate, most predominately by senior citizens (see Appendix 3). However, a staged approach to the development of the centre could provide the best option for a youth space/s within a community space in the future as population continues to grow.

West Moorabool

It is noted that youth services will continue to be provided to young people in the west of the Shire where there is identified demand and need on a local level. This can and is currently being achieved through the use of existing community facilities / pavilions / halls at times of vacancy.

Should a space/s be further developed in the east of the Shire, accessibility will be a key consideration to ensure accessibility to those young people in the west of the Shire.

The Andy Arnold Centre

Location:

Centrally located within the Bacchus Marsh township, the Andy Arnold Centre (senior citizens building) adjoins Rotary Park and the skate facility, already a popular destination for young people in the Shire. Rotary Park is also the known venue for a number of youth events, including Youth Week and Youthfest.

The location of the building next to Rotary Park also supports the integration of a facility with open space, a need that was highlighted in the community engagement process. The Andy Arnold Centre is also accessible to young people after school, being located 1.6km away from Bacchus Marsh College and 2.4km from Bacchus Marsh Grammar School.

Image/compatibility:

Currently, the Andy Arnold Centre does not fit well with the image of a youth space/s articulated by young people in the community consultations. Young people aspired to have a youth space/s that has a vibrant and contemporary look and feel, and is welcoming, clean, homely and well maintained. There is scope, however, to use this as an engagement mechanism that would enable young people to be directly involved in the refurbishment of the space over time.

Potential strategies to address this issue are:

- **Rebuilding, extending, upgrading and/or refurbishing the building** to ensure the look and feel of the building aligns with best practice models identified in the literature, and the aspirations of young people in Moorabool; and
- **Working with young people, including the YAG**, to determine solutions to this issue that are palatable for young people, to ensure a youth space/s is an appealing prospect and one that will be used optimally.

Size:

The current schedule of activities and programs offered at the Andy Arnold Centre (See Appendix 3) means there is no permanent room/space available across the week at an appropriate time for young people. Half of the young people in the online survey stated they would be most likely to use a youth space/s afternoons and evenings during the week (51%) and on the weekend (50%).

Moving young people around to fit in with this schedule does not demonstrate the respect young people are seeking, nor does it generate a sense of belonging, which is important to them. A youth worker from a neighboring LGA also commented on the drawbacks of not having a dedicated space/s for young people saying: *“The problem of using a community house is that you have to pack up everything afterwards, and make sure you do not clash with other groups or activities”*.

Potential strategies to address this issue are:

- **Rebuilding or extending the building** to create additional spaces for young people, senior citizens and the community. This will ensure there are dedicated space/s for young people and senior citizens, and multipurpose spaces that can be used by other community groups. It also provides an opportunity to address current gaps or unmet needs of senior citizens in the current site.
- **Working with young people, including the YAG** in all stages of the planning, development and decision-making of the youth space/s.
- **Liase with Council’s Aged and Disability Services** to explore options for sharing the space in order to ensure the best possible outcomes for all stakeholders.

Accessibility:

The Andy Arnold Centre is located next to Rotary Park and the skate park. Rotary Park is the venue for a number of youth events, which are well attended. This is testimony to the fact that people will find ways of getting somewhere if they like what is on offer. Access to the site is also possible by foot, skateboard, scooter and bike, car and public transport.

By own means: Young people in Bacchus Marsh can readily access the site on foot, skateboard, scooter and bike.

The centre is situated less than 2.5km from both secondary schools and other key locations within Bacchus Marsh. Travel times (walking and driving) to the centre from a range of locations are included in Table 5 below.

Location	Address	Distance	Time walking	Time driving
Bacchus Marsh College	Grant St, Bacchus Marsh	1.6km	19 minutes	3 minutes
Bacchus Marsh Grammar School	South Maddingley Rd, Bacchus Marsh	2.4km	29 minutes	5 minutes
Bacchus Marsh Outdoor Pool	55 Grant St, Bacchus Marsh	1.2km	15 minutes	2 minutes
Bacchus Marsh Leisure Centre	5 Labilliere St, Maddingley	1.5km	19 minutes	3 minutes
Bacchus Marsh Train Station	Station St, Maddingley	2.1km	20 minutes	4 minutes
Lederderg Library *	215 Main St, Bacchus Marsh	500m	5 minutes	1 minute
McDonalds *	15 Gisborne Rd, Bacchus Marsh	595m	7 minutes	1 minute
Baby Black Café *	10 Church St, Bacchus Marsh	341m	4 minutes	45 seconds

Table 5: Distance to site and estimated travel time from various locations

[Locations marked with an asterisk were noted as places young people liked and/or frequented]

For young people who reside outside Bacchus Marsh, travel times need to be considered when planning programs and events to ensure accessibility. Other options such as the replication of program elements in halls/recreation reserves, etc. in the smaller towns in the western part of the Shire must be considered. Unfortunately, however, access to halls/recreation reserves at peak times is limited. Accordingly, other options such as the use of bus services to transport young people also need to be considered.

By car

Driving is a key mode of transport for young people in Moorabool, whether they are driven by parents/carers or drive themselves. There are car parking spaces at the centre (18 spaces, including 2 accessible spaces). There are also spaces around Rotary Park, with a time limit on some. There is a car park attached to the shopping centre across the road from the centre. It is noted that in the event that the current building is extended, Council requires three additional spaces for every 100 square metre of net additional floor space.

By public transport

Currently, there are 3 bus routes operating in Bacchus Marsh. They are:

- Hillview Estate (Route 433);
- Telford Park (Route 434); and
- Darley (Route 435).

Figure 2 represents the three bus routes, with all three passing by the site (roughly at the multi-coloured circle on the map). The bus stop is located 50 metres from the centre. Access to the site is also possible from the train station, either by walking from the station (an estimated 10-15 minute walk) or catching any of the three buses from the station to the site. This is important with regard to the feasibility of the site, especially for those young people who are travelling from outside of Bacchus Marsh.

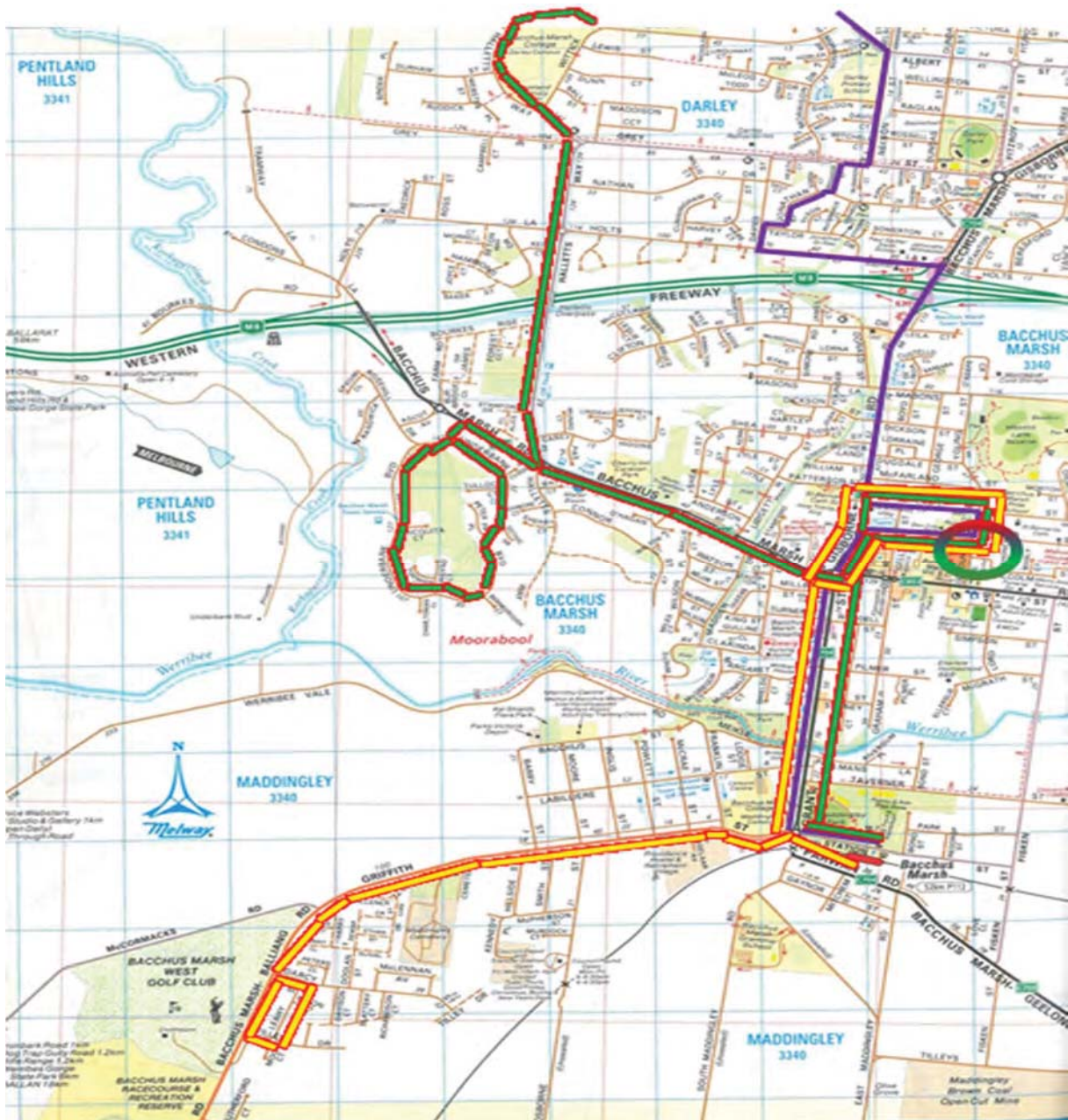


Figure 2: Bus routes in Bacchus Marsh in relation to the Andy Arnold Centre

OPTIONS FOR THE ANDY ARNOLD CENTRE

In considering the feasibility of the Andy Arnold Centre as the site with the most potential for a youth space/s, two options are worthy of further consideration. They are:

OPTION ONE: To extend and upgrade the Andy Arnold Centre

This option provides a solution to meeting the needs of young people, senior citizens currently using the Andy Arnold Centre and other potential users. This includes: ensuring there is sufficient permanent space/s for young people; accommodating any unmet needs of Aged and Disability Services who currently oversee the schedule of events offered to senior citizens in the building; and providing multipurpose spaces that can be used by other community groups and

visiting practitioners. It also ensures the redesigning of the space aligns with young people's aspirations for a modern and vibrant youth space/s.

This option is also consistent with one of the key principles of the Community Infrastructure Framework, that wherever possible Council makes best use of existing assets rather than build new facilities. To ensure optimal usage of the space/s, it is imperative that young people are included in all aspects of the planning, development and decision-making regarding a potential youth space/s, as articulated in the literature and by young people themselves. Ongoing collaboration with Ageing and Disability Services is also critical, given they currently manage the building.

OPTION TWO: To rebuild a community hub, including a youth space/s, on the site

This option also has potential to overcome previously identified barriers in meeting the needs of all key stakeholders, as described in Option One. However, it does not align with the principles of the Community Infrastructure Framework, that wherever possible Council makes best use of existing assets rather than build new facilities. This option also requires a greater investment of funds, which may rule it out as a viable consideration at this time.

NB: Feedback received during the Issues and Options report engagement process indicates the Community Infrastructure Framework being developed supports the proposal of a youth facility, and in particular the creation of multifunctional hub on such a central accessible location.

CONCEPT PLAN

Regardless of the site, it is imperative that a youth space/s and the accompanying facilities, is appealing and of a high quality if it is to send the message that young people are valued. Research shows that the appearance and quality of the space has the capacity to increase youth patronage (The National Youth Agency 2008, cited in Bond, 2010, p. 25). Beyond initial construction, regular refurbishment must be budgeted for to ensure facilities remain fresh and vibrant.

Young people who participated in the community consultations were very clear about what they believed a youth space/s should include. Specific features requested included:

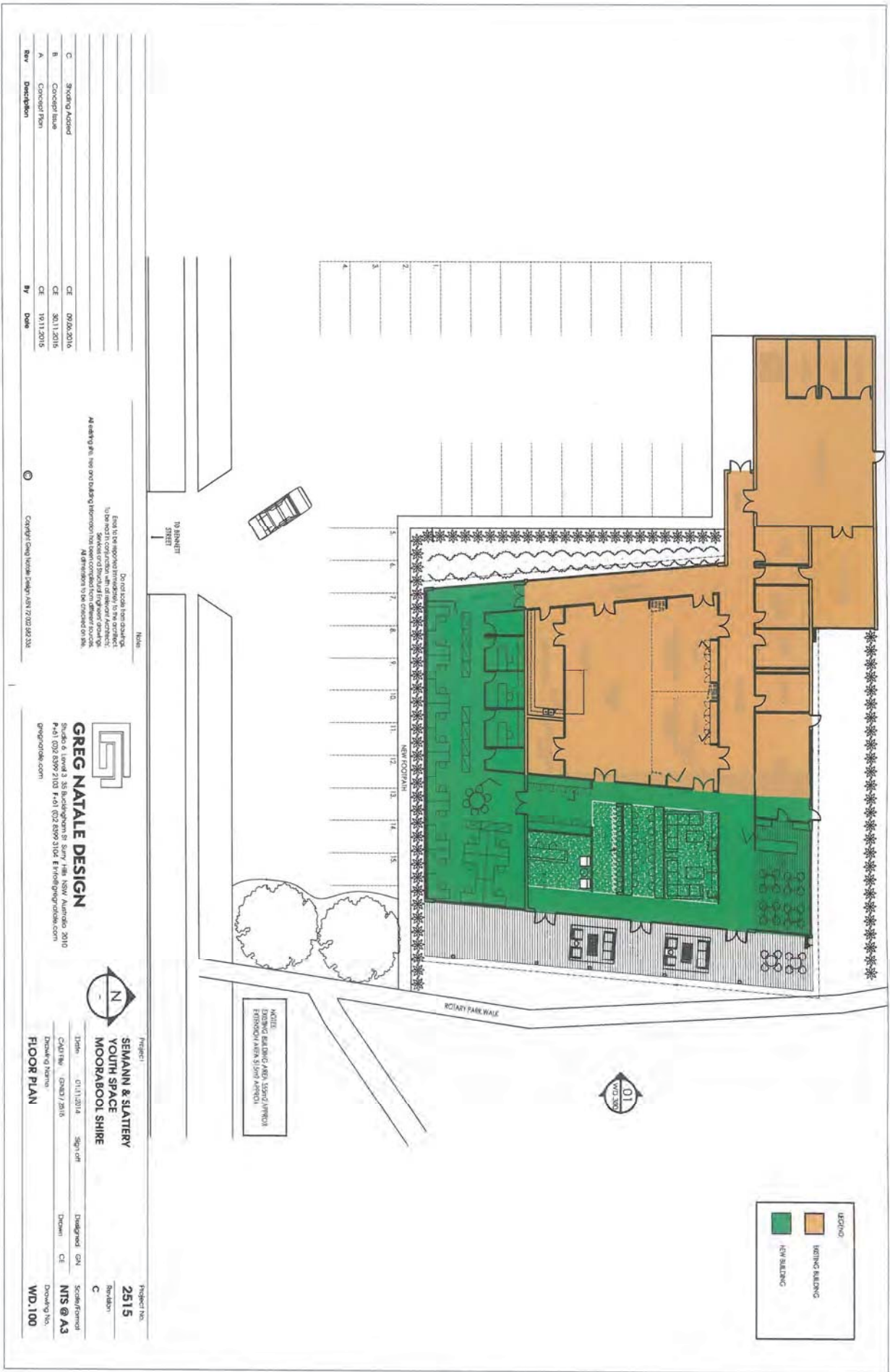
- Café and garden
- Chill spaces: lounge rooms, bean bags and couches
- A kitchen with provisioning to heat up own food
- Internet (free Wi-Fi): including a computer space with (low cost) printer (art folio) and support
- A space for special events, organised and run by young people: movie nights, 'Open mike' nights for poetry, singing and comedy, karaoke, games nights
- A sound proof (music) area
- Subsidised gym classes: boxing, yoga and a running club; sports equipment
- An art space with an exhibition area and space for classes (legal graffiti wall)
- Console games.

A concept plan has been developed based on Option One - to extend and upgrade the Andy Arnold Centre, given this was perceived as the most realistic option for Council. The plan captures the features identified by young people who participated in the community consultations. It is also consistent with the literature (see Bond, 2010) and supported by findings from the Sorrell Foundation (2010), which identified a number of themes pertaining to the design and provisioning of youth spaces.

The concept plan:

- Addresses potential barriers to use by ensuring there are sufficient permanent space/s for young people, and that the redesigning of the building aligns with young people's aspirations for a modern and vibrant youth space/s;
- Addresses some of the needs and aspirations of Council's Aged and Disability Services for the current building, including: upgrading the kitchen; providing a shared computer space; increasing the number of flexible spaces; and creating more opportunities to interact with outdoors spaces;
- Provides multipurpose spaces that can be used by other community groups;
- Includes two entrances - the existing entrance of the Andy Arnold Centre and a new entrance looking out on to Rotary Park and the skate park.

The concept plan, based on Option One, i.e. an extension and upgrade of the Andy Arnold Centre, the floor plan is provided on the following page



Rev	Description	By	Date
C	Shooting Accident	CE	09/26/2016
B	Concept Issue	CE	30/11/2016
A	Concept Plan	CE	19/11/2015

Note: Do not locate trees outside of the boundary lines. All trees to be removed shall be removed prior to construction. All trees to be retained shall be retained. All trees to be planted shall be planted. All trees to be removed shall be removed.

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Project:
SEWMANN & SLATTERY
YOUTH SPACE
MOORABOOL SHIRE

Date: 01/11/2016
 Scale: 300 x 150
 Drawing Name: FLOOR PLAN

Project No: **2515**
 Revision: **C**

Scale/Format: **MIS @ A3**
 Drawing No: **WD.100**

NOTE: EXISTING BUILDING AREA, SHOWN IN ORANGE. EXISTING AREA, SHOWN IN GREEN.

LEGEND

- EXISTING BUILDING (Orange square)
- NEW BUILDING (Green square)

Summary

The assessment of a suitable location for a youth space/s in Moorabool warrants careful deliberation against specific criteria. The criteria in this study related to: location, image/compatibility, size and accessibility. Using these criteria a number of possibilities were considered and discounted. This included the land behind/adjacent to the Lerdederg Library, the Bacchus Marsh Leisure Centre, and local sporting pavilions.

One site that does warrant consideration with regard to these criteria is the Andy Arnold Centre in Bennett St, Bacchus Marsh. Centrally located within the Bacchus Marsh township, the Andy Arnold Centre adjoins Rotary Park and the skate facility, already a popular destination for young people in the Shire.

While its location and accessibility is ideal, issues relating to image/compatibility and size/available space warrant further consideration. It is acknowledged that further discussions in partnership with the Manager Aged and Disability Services would be required to address these issues and develop a concept plan for the site, which would also integrate the Rotary Park. Engaging with young people, including the YAG, is also critical across all stages of planning, development and decision-making.

In considering the feasibility of the Andy Arnold Centre two options worthy of further investigation are:

1. To extend and upgrade the Andy Arnold Centre; or
2. To rebuild a community hub, including a youth space/s, on the site.

POTENTIAL STAGING OPTIONS AND RESOURCE IMPLICATIONS

Planning and development

The development of a youth space/s and a model of service delivery requires thoughtful planning and implementation. Clearly, young people, service providers and parents/carers support the notion of a youth space/s in Moorabool. However, it is imperative that a youth space/s and associated service delivery model takes place in stages, over time, and with consideration to the resources available to Council and its community partners. This sentiment was endorsed by youth services in neighbouring LGAs, as evidenced below:

“The provision of youth spaces and services has grown over time, in response to the numbers [and needs] of youth in the community, and [alongside] Council’s commitment to young people within the municipality. Youth services began from a small house in the 1980’s and has grown from there”.

“We have been working on the model for ten years and it has been developed over that time”.

Infrastructure costs

The cost of the youth space/s infrastructure is dependent on a range of variables including the space dedicated to the building, the number of office spaces, the dedicated open space outside of the building and the resourcing of the building, including office desks, technology and community spaces.

Approximate estimates for option one and two are described below, based on costs estimates provided on page 34.

OPTION ONE: To extend and upgrade the Andy Arnold Centre

Costs will vary depending on floor plan, fit out and technologies incorporated but would be likely to range from one million to 1.5 million dollars.

OPTION TWO: To rebuild a community hub, including a youth space, on the site

Provision of a new building on a green field site, using the Lerderderg Library as a comparison, is estimated to be in the vicinity of three million dollars, depending on the overall floor space required, standard of fit out and what technologies are incorporated into the building.

Staging considerations

Initially the provision of a youth space/s within a community hub in Moorabool could house existing services, programs and activities. However, over time consideration may be given to building on this level of service provision, and directing attention to addressing current and anticipated demand and gaps in service provision. Just under half of the service providers in the online survey indicated there was a waitlist for youth services, while more than half indicated that there was demand for service provision at different times than those currently available.

Three services indicated the demand was considerable. Some coordinated and collaborative programming within a youth space/s could assist in addressing some of the current presenting issues associated with services waiting lists.

The biggest gaps in youth service provision identified by service providers were: health/ mental health, and counseling/personal support, with both receiving a 70% response. Other gaps noted by service providers included arts and culture; employment/education and training; drug and alcohol support; and youth participation activities/events, each receiving a 60% response. Funding (e.g. community grants programs) was also noted as a gap in the service system by 60% of service providers.

Staging the roll out of the youth space/s requires first and foremost a financial commitment by Council. This commitment should extend beyond that of the establishment of the youth space/s to include the ongoing delivery of programs and services. Young people and the community expressed a range of aspirations for a youth space/s, including an integrated model. Integration requires strong leadership that is strategic and delivers against the goals of Council and the community.

A youth space/s also requires a dedicated coordinator/manager of the space to ensure the smooth operation of programs and activities and that the space/s takes a holistic approach to delivering to the identified priorities and needs of young people. This approach draws on the strengths and expertise of a range of service providers as part of a shared approach, ensuring the responsibility for youth service provision does not rest solely with Moorabool Council.

Staging options

Council will need to consider staging options in line with their available resources, including cost, and other factors impacting on the development of a youth space/s in Moorabool. The following is offered as a suggestion only, and warrants further discussion by Council who are best placed to determine what is realistic and achievable.

1-3 years: Continued use of existing space/s that may be available whilst planning for the refurbishment of the Andy Arnold Centre.

3-5 years: Refurbishment of the Andy Arnold Centre to increase the provision of youth space/s for the community, and integrate with Rotary Park.

10 years+: As the population grows, further develop the space for the growing needs of youth in the Shire.

Ongoing communication with the community, and most particularly with young people and youth service providers, is critical throughout the staging process. This includes involvement in discussions and decision-making regarding the refurbishment, where it is warranted.

Summary

The development and implementation of a youth space/s from planning and inception through to program delivery requires thoughtful planning and a staged approach, with consideration given to the ongoing resource implications to ensure its success and longevity. The cost to establish a youth space/s is critical to the decision-making process yet also dependent on a range of variables. This includes Council's preference to extend and refurbish an existing building, or to build a new one.

Staging the roll out of the youth space/s therefore, requires first and foremost a financial commitment by Council. This commitment should extend beyond that of the establishment of the youth space/s, but the ongoing delivery of services and programs provided within it. This commitment will also require strong leadership that is strategic and delivers against the goals of Moorabool Shire Council and the community.

COUNCIL'S ROLE IN THE PROVISION OF A YOUTH SPACE/S

The feasibility of a youth space/s in Moorabool Shire must be considered within the context of the role of local government in Victoria, and more specifically, the vision and mission of Moorabool Shire Council and the aspirations of key stakeholders.

The *Council Plan (2013-2017)* articulates the role of Council in relation to its young people, to ensure their specific needs are met now and into the future. Key to this is engaging with youth to inform decision-making and planning, and enhance community connectedness, inclusion and a sense of belonging for all. This is also reflected in Council's *Community Engagement Framework*, and the recently adopted *Youth Charter for Moorabool Shire (2015)*, developed to ensure the ideas and perspectives of all community members, including young people are heard, considered and acted upon.

Moorabool Shire Council's provision of youth services dates back to 1995. Over the years, there has been an increase in youth workers and services. A contributing factor to the success of these programs is active engagement with young people to ensure they are involved in the development and facilitation of youth programs. This is reflected in the *Moorabool Shire Youth Strategy (2013-2016)*, which articulates Council's commitment to "providing innovative service provision and encouraging young people and service providers to be actively involved in the development of programs and services that meet the identified needs of youth of the Shire" (2013a, p. 3).

Moorabool Shire Council is not the sole provider of youth services and programs within the Shire. Rather, it works in partnership with schools, agencies and organisations providing a range of services for young people in the Shire. The *Moorabool Shire Youth Strategy (2013-2016)* describes Council's work with young people as being "at the primary/prevention/early intervention/community connection stages" (p.13), with tertiary treatment provided through external agencies. In some instances, the provision of tertiary treatment includes outreach services from Melton and Ballarat. An overview of youth service provision in the Shire, including those provide by Council, is included as Appendix 4.

Council's role in youth service provision, however, extends beyond service provision, coordination and management. Additional roles, as detailed in the *Moorabool Shire Youth Strategy (2013-2016)* include:

- Strategy and policy development;
- Advice and support;
- Facilitating networks and partnerships;
- Youth engagement; and
- Advocacy and leadership.

Council's leadership role is evident in its coordination and management of the youth network known as Moorabool Agencies and Schools Together (MAST), and more recently in the establishment of the Youth Action Group (YAG). The YAG aims to ensure young people in Moorabool have genuine opportunities to participate in Council decision-making processes. The

provision of a youth space/s in Moorabool aligns with Council's vision and mission for all of its constituents and provides Council with an opportunity to play a leadership role within the youth service sector and the wider community.

The Council Plan 2013-2017 states in representing and leading our community - Council will continue to advocate to federal and state governments and non-government organisations for greater investment in services and facilities in the Shire to meet the current and future needs of our communities.

The plan also states that Council will plan, lead and facilitate high quality services to families and children, young people, the aged, people with disabilities and the disadvantaged. We will work with the community to plan and deliver services and facilities that are appropriate and affordable, reflecting the size, location and diversity of our communities.

Summary

Local Government in Victoria is responsive to local community needs through the planning and provisioning of infrastructure, services and facilities for all its constituents. In Moorabool, this is reflected in the *Integrated Planning and Delivery Framework*, which is the basis for improving strategic planning. It is also supported in key planning documents such as the *Council Plan (2013-2017)*. In relation to youth service provision, the *Moorabool Shire Youth Strategy (2013-2016)* highlights Council's role beyond service provision, coordination and management.

Additional roles include: strategy and policy development; advice and support; facilitating networks and partnerships; youth engagement; and advocacy and leadership. The provision of a youth space/s in Moorabool provides Council with a unique opportunity to demonstrate leadership within the youth service sector and the wider community.

CONCLUSION

There is currently no purpose built youth space/s within the Moorabool Shire to support the delivery of programs and services for young people aged 12-25 years. In addition, all existing spaces used for youth related service are compromised in nature by way of location and access, and functionality and serviceability.

This report has provided an overview of work undertaken to date on the Moorabool Youth Space/s Feasibility Study. A critical component of the study was consultation with key stakeholders. A total 532 people took part in the community consultations, including focus groups and online surveys. Of this number more than half (n=271) were young people.

Most young people, their parent/carers and service providers believe Moorabool Shire would benefit from a dedicated youth space/s. This included the opportunities a space/s could provide in responding to the needs and issues impacting on young people, promoting greater youth engagement and leadership within the community, and assisting young people to reach their full potential.

The vision for a youth space/s identified in this study aligns with a community hub model, which includes dedicated space/s for young people. This allows for the co-location and integration of youth services and programs to ensure the best possible outcomes for all involved. It also has scope to provide universal and targeted programs offered by a range of service providers, including Moorabool Shire Council.

Management and funding models for a potential youth space/s need to be considered and defined from the outset. Two potential options are: 1) Council maintains management and delivery of the activities within the facility, with Council sharing the space with other key agencies and community groups, and by agreement leasing space to these agencies and community groups to off-set operational costs; or 2) Council outsource components of the management and delivery of the youth space/s and maintain a service agreement with clearly defined outcomes to be achieved.

The assessment of a suitable location for a youth space/s in Moorabool warrants careful deliberation against specific criteria. The criteria used in this study relates to location, image/compatibility, size and accessibility. One site that was identified as having potential against these criteria is the Andy Arnold Centre in Bennett St, Bacchus Marsh. The building is centrally located and adjoins Rotary Park and the skate facility, already a known destination for young people in the Shire.

This location is also feasible for young people travelling from outside Bacchus Marsh given its accessibility by public transport. It is recommended that existing spaces (halls, pavilions, etc.) in the west of the Shire continue to be used for localised events and programs wherever possible.

In considering the feasibility of this site as a potential youth space/s, two options are worthy of further investigation: 1) To extend and upgrade the Andy Arnold Centre; or 2) To rebuild a community hub, including a youth space, on the site. Key issues to be considered with regard

to this site are image/compatibility and size/available space. Engaging with young people, including the YAG, is recommended across all stages of planning, development and decision-making processes, as defined in the Moorabool Shire Youth Charter and articulated by young people in the community consultations. Collaboration with Aged and Disability Services is also required given they currently oversee programs offered to senior citizens in the building.

Youth service provision in Moorabool dates back to 1995 and has grown over time. The *Moorabool Shire Youth Strategy (2013-2106)* highlights Council's role beyond youth service provision, coordination and management to policy development, networking, youth engagement and advocacy and leadership. The provision of a youth space/s in Moorabool provides Council with a unique opportunity to demonstrate these various roles within the youth service sector and the wider community.

This report has highlighted the costs and benefits of a youth space/s in Moorabool, including the perspectives of stakeholders, most notably young people. It demonstrates support for a youth space/s in Moorabool, which is consistent with previous findings as documented in the *Moorabool Shire Youth Strategy (2013-2016)*. The report provides a mechanism to promote further discussion by Council to determine how the provision of a youth space/s in Moorabool aligns with Council's vision and mission, and what is realistic and achievable in the provision of a youth space/s in Moorabool now and into the future.

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APPENDIX 1

Youth Newsletter

MOORABOOL YOUTH SPACES FEASIBILITY PROJECT

YOUTH NEWSLETTER

EDITION ONE – November 2015

WHAT THIS IS ABOUT

Moorabool Shire Council is investigating the need for youth spaces for young people aged 12 to 25 years to participate in a range of activities and programs, and to access information and services offered in this space.

Council wanted to hear from young people who live, work, study or have other significant links to Moorabool. They wanted to know what young people think about the need for youth spaces and what they would like to have there. They asked Semann & Slattery, a research company, to help them find this out.

WHAT WE DID

We asked young people aged 12 to 25 years to share their ideas about the need for youth spaces in Moorabool by completing an on-line survey or participating in a focus group. A total of 271 young people contributed. This included 231 young people who completed the survey and 40 young people who attended a focus group.

WHAT HAPPENS NOW

We also asked adults what they thought about the need for youth spaces in Moorabool. This included parents of young people aged 12 to 25 years, people from Council, and other people who provide services and programs for young people in Moorabool.

Thank you for your help so far. Your ideas and opinions are important! Stay tuned for more information via the Moorabool Youth Services Facebook page. You can also contact John Perham, the Moorabool Shire Council Youth Services Coordinator on (03) 5366 7100.

Our next step is to look at everyone's ideas and consider all the issues and opportunities for providing youth spaces in the Moorabool Shire. This will help us to put together a report to assist Council to consider the need for and feasibility of providing youth spaces in Moorabool. The report will also be put up for public consultation, so you have an opportunity to read and comment on the ideas included in the report.

WHAT YOU SAID

- The three main issues you believed young people in Moorabool were concerned about were anxiety and stress, drugs, and bullying.
- Most of you believed that having youth spaces in Moorabool Shire would be a good thing for young people in the community.
- Most of you told us you would be most interested in using youth spaces weekdays between 5pm - 10pm and on the weekend from 12pm - 5pm.
- You had clear ideas about what youth spaces should look and feel like, and what it should provide.
- It was important that youth spaces was attractive, clean, comfortable, well maintained, welcoming, safe and inclusive.
- You want the staff that worked there to be passionate about what they do, approachable and non-judgmental.
- It was important that youth spaces provided opportunities for you to connect with other young people, and to engage in programs and activities linked to the things you like to do.
- It was also important that youth spaces helped you get information and support with any issues you might be facing.
- Knowing what programs and services are available was important to assist you to get the help and support you needed.

APPENDIX 2

Feedback received from the community, other key stakeholders and the Health and Wellbeing Youth Sub-Committee on the draft report

Assessment against the Community Infrastructure Framework

APPENDIX 2: Feedback received from the community, other key stakeholders and the Health and Wellbeing Youth Sub-Committee on the draft report

The Health and Wellbeing Youth Sub-Committee

The predicted costs are high and it would be better if there were a way to manage them. If there are not grants available for this type of facility from state and federal government are they available for elderly citizens? If it's a shared facility can't we get some funding as elderly would use kitchen and possibly computer space. Should this be explored more in document?

The Community

- Is it possible to explore the older people helping young people in this community setting more?
- Can the older people help teach the young kids to land scape?
- Can the young people teach the older people about computers and IT?
- The benefits to both parties of mentoring - can this be part of it?
- The report presents Andy Arnold as a good option and in my opinion an upgrade of the facility would be worthy of consideration.
- There are opportunities to maximise the use of Andy Arnold to deliver the best outcome for the whole community. By having imagination magic working with elderly citizens and elderly citizen and youth mentoring opportunities you create a full circle of life.
- This is exciting, maximising the facility for greater use by all age groups to improve their community connectedness and wellbeing.
- Fundraising opportunities might also be an option. Maybe the Youth Advisory Group (YAG) and local schools can run fundraisers to assist? Business and service groups could be encouraged to contribute also.
- Recognition by having a sponsor wall or brick. Don't necessarily rule this out as possible to assist to some extent but obviously not the full extent.

Feedback from : Social Infrastructure Planner Assessment against the Community Infrastructure framework

The Community Infrastructure Framework supports the proposal of a youth facility. I have attached an assessment of the proposal if it were to be located at the Andy Arnold Centre. In particular the framework supports the creation of multifunctional hub on such a central accessible location. Consider an integrated facility but with 2 'personalities'; a separate personalised entrances for youth and a more formal entrance for other community users.

OTHER COMPATIBLE USES ARISING FROM NEEDS IDENTIFIED THROUGH COMMUNITY INFRASTRUCTURE FRAMEWORK:

Community venue - municipal

Bacchus Marsh and surrounds needs a modern municipal-scale community venue. Such a facility would provide at least:

- Equipped multifunctional indoor space to seat up to 200 people around table(s)
- Secondary indoor space to seat up to 50 people around table(s)
- Fit out suitable for a broad range of uses: playgroups, youth and seniors groups, community arts and performances Registered kitchen to cater for 250 people
- Chairs and tables to seat 250 people
- Storage for chairs and tables

Male, female and accessible toilets (Source: MSC Community Infrastructure Framework) such a facility might be too big for the Andy Arnold site however.

Community venue – local / district

Lerderderg Library provides the only modern publicly accessible meeting rooms in Bacchus Marsh. Within the next five years Bacchus Marsh should be provided with a new community venue, ideally integrated with other uses and providing more than just one room. This could be through the municipal scale venue described above or through a smaller facility.

Maternal Child Health and other clinical or non-clinical consulting

The new Early Years Hub at Darley will provide Maternal Child Health (MCH) capacity in the long term but is located away from central Bacchus Marsh and Maddingley. Therefore, additional clinical consulting space in central Bacchus Marsh would be advantageous. Such rooms could be shared by other visiting medical/health practitioners.

Re the 'operational space/s for external services' (pg 24 of issues report): example of GTV9 community facility (City of Yarra) that has consulting rooms that can be set up for clinical uses (MCH nurse, allied health, GP) and non-clinical (family support, youth services, use as private office/meeting rooms for community members) simply by opening up or closing off one end of the room.

Assessment of draft project proposal

Project details

A new youth space incorporated into or built in place of the Andy Arnold Centre, Rotary Park

Assessment against Community Infrastructure Framework key objectives:

Objective	Impact of proposal
The Framework will prioritise the use of community facilities for the delivery of community services.	
The Framework will embody a collaborative and integrated cross-organisational approach to the planning and delivery of community infrastructure.	N/A
The Framework will support the co-location, integration, and/or clustering of community services and facilities.	
Community services and facilities will be located within reasonable travel time/distance of the communities they service.	
Community services will operate through a network of complementary local, district and regional facilities.	
Community facilities will be fit for their intended purpose.	
Community facilities will have sufficient capacity to meet communities' and services' identified priority needs.	
Community services and facilities will be designed and managed to meet their full capacity, making best use of existing facilities where appropriate.	
New facilities will only be planned and delivered where they meet identified priority shortfalls in existing or future infrastructure provision.	
Community services and facilities will be flexible and multifunctional, enabling use by multiple services and user groups for a range of activities.	
Community services and facilities will be physically accessible and usable by users of all ages and abilities.	
The Framework will recognise the social significance of community facilities and their role in local communities.	
Community infrastructure projects will meet priority community needs, service objectives and/or corporately agreed levels of service.	Not yet adopted
Where nexus between new development and the need for new or improved infrastructure is demonstrated, contributions towards community infrastructure projects will be sought.	N/A
Where council is not the direct service provider, the Framework will provide a basis for funding, or advocating to, other service providers.	
Community infrastructure projects will help to establish a sense of place and community.	
Community infrastructure projects will deliver net community benefit.	
Community infrastructure projects will be delivered in a timely manner in step with population growth and demographic change.	

The proposal has a positive or neutral impact on the objective

The proposal has a negative impact on the objective

Assessment against Community Infrastructure Framework planning standards

POPULATION STANDARD: population demand for proposed project

The youth population of Bacchus Marsh (12-25 year olds) is sufficient to support a facility delivering services and providing space for formal and informal activities for young people. The youth population is forecast to grow at a moderate rate to 2041, which, though well below the rate of growth in over 50s, is significant enough to justify youth provision.

Recommendation: The proposal is supported

ACCESSIBILITY STANDARD: location and travel accessibility of proposed project

Accessibility by a range of transport methods is absolutely critical to a youth facility. Rotary Park is in an excellent location to serve the wider Bacchus Marsh area. As users from outside of Bacchus Marsh will likely travel into the town by train, a better location could be to build a facility close to Bacchus Marsh train station. However, buses do run from the station to Rotary Park.

Due to its distance from towns outside of Bacchus Marsh, in particular towns in the west of Moorabool, the proposal will only partially satisfy demand. Youth services should also be provided in locations closer to small towns, potentially as outreach services.

Recommendation: The proposal is supported

CAPACITY AND UTILISATION STANDARD: current capacity and rate of use of facility

Feedback from service providers indicates that existing youth services are well used but lack an ideal location for their coordinated delivery. The Andy Arnold Centre is very well used for the existing services that operate through it and may not have sufficient capacity to accommodate increased use by youth services.

The consultation conducted by MSC Youth Services suggests that existing demand is sufficient to support a youth facility. In alignment with the Community Infrastructure Framework, the design of youth spaces should be sufficiently flexible to allow for use by other community users during periods of availability.

Recommendation: The proposal is supported. Use by other community users should be factored into the design of youth spaces to optimise utilisation by the community.

CONDITION AND FITNESS FOR PURPOSE STANDARD: condition and functionality of facility

The Fitness for Purpose Assessment rated Andy Arnold Centre a 3.4 'attention required' and is forecast to be 3.7 'failed' in 5 years time. Further internal refurbishments are required to create a suitable environment for delivery of seniors and youth services. The new roof fitted in 2015 has many years of use remaining and will ideally not be removed as a result of this proposal.

This proposal could bring the whole building up to an acceptable standard.

Recommendation: The proposal is supported

APPENDIX 3

Schedule of Events and Activities at the Andy Arnold Centre

APPENDIX 3: Schedule of Events And Activities at the Andy Arnold Centre

Space	Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Office 1	AM		Aged & Disability Services		Aged & Disability Services			
	PM		Aged & Disability Services		Aged & Disability Services			
	Evening			Youth: Drug & Alcohol	AA			
Office 2	AM		Aged & Disability Services		Aged & Disability Services	Aged & Disability Services		
	PM		Aged & Disability Services		Aged & Disability Services	Aged & Disability Services		
	Evening			Youth: Drug & Alcohol				
Senior Citizens Main Hall	AM		Senior Citizens: Exercise	Combined pensioners	Senior Citizens: Exercise	PAG	The United Church of God	
	PM	Make a move	Senior Citizens: Exercise	Combined pensioners	Senior Citizens: Exercise	PAG	The United Church of God	Senior Citizens: Bowls
	Evening		Senior Citizens: Bowls	Combined pensioners	Senior Citizens: Bowls		The United Church of God	
Card room	AM							
	PM		Card Group		Card Group			
	Evening							
Senior Citizens Kitchen	AM		Senior Citizens: Exercise	Combined pensioners		Better Health		
	PM		Senior Citizens: Exercise	Combined pensioners	Senior Citizens: Exercise	Better Health		
	Evening							
Store 2	Used by	Church	Church	Church	Church	Church	Church	
Store 3	Used by	Senior Citizens	Senior Citizens	Senior Citizens	Senior Citizens	Senior Citizens	Senior Citizens	
Stage	AM		Senior Citizens				Church	
	PM		Senior Citizens				Church	
	Evening						Church	

APPENDIX 4

Local Youth Service Provision

Summary of Services Provided by Other Agencies

Service Provision Matrix

APPENDIX 4 - Local Youth Service Provision

This information is an updated version of pages 40-45 of the Moorabool Shire Youth Strategy 2013-2016

Youth Services as the Primary Partner

Program	Theme	Agencies Involved	Comment
1. ACTIVE8 • School	<ul style="list-style-type: none"> • Mental Health 	Moorabool Shire - Youth Services Bacchus Marsh College Child and Family Services <ul style="list-style-type: none"> • Reconnect • Djerriwarrh Community Health - Alcohol & other Drug unit, Bacchus Marsh Police 	Moorabool Shire Council - Youth Services Program
• Community	<ul style="list-style-type: none"> • Various football / netball clubs in the western part of the Shire 		
2. Young Mums	<ul style="list-style-type: none"> • Peer Support 	Moorabool Shire - Youth Services Maternal & Child Health	Moorabool Shire Council - Maternal & Child Health Program [This program is currently being redeveloped]
3. Youth Week	<ul style="list-style-type: none"> • Youth Event 	Since 2006, Moorabool Shire has partnered with most agencies operating within the Shire. This includes but is not limited to: <ul style="list-style-type: none"> • Bacchus Marsh Rotary Ballian Lions • Bacchus Marsh Anglican Church • Bacchus Marsh Baptist Church • Bacchus Marsh College VCAL • Bacchus Marsh Police • Highlands LLEN (Limited Capacity) • Centacare • Child & Family Services 	Moorabool Shire Council - Youth Services Program

	<ul style="list-style-type: none"> o Reconnect o Family Services • Centacare • Djerriwarrh Health Services • Darley Neighbourhood House • The Laurels 		
4. FReeZA	<ul style="list-style-type: none"> • Youth Events 	<p>No permanent partners, however, Youth Services can gain support from agencies when necessary</p>	Moorabool Shire Council - Youth Services Program
5. L2P	<ul style="list-style-type: none"> • Road Safety Mentoring 	<p>Moorabool Shire Council - Youth Services Melton Council Djerriwarrh Education and Employment Services</p>	<p>Moorabool Shire Council made the initial application and was the banker for this program. Moorabool Shire Council has now joined forces with Melton Shire Council, Djerriwarrh Education and Community Services manage the program for both Councils Moorabool Council sits on the steering committee and provides a meeting site for every second meeting.</p>
6. Gettin' Dirty	<ul style="list-style-type: none"> • Mentoring • Peer Mentoring • Community Engagement 	<p>Bacchus Marsh Police Moorabool Shire Council</p> <ul style="list-style-type: none"> o Youth Services o Parks and Gardens <p>Department of Education and Early Childhood Development</p>	<p>This program is not operating currently, however, sustainable funding is being sought.</p>
7. Blue Light	<ul style="list-style-type: none"> • Youth Events 	<p>Bacchus Marsh Police Bacchus Marsh Scouts Bacchus Marsh Junior Fire Brigade Moorabool Shire Council - Youth Services Belgravia Leisure Management - Bacchus Marsh Leisure Centre</p>	<p>Moorabool Shire Council is a secondary partner only. Council is represented on the steering committee Council provides no funding.</p>

Summary of services provided by other agencies

Service Type	Provider
Health / Mental Health	Ballan and District Health and Care Ballarat Community Health Djerriwarrh Health Services Caroline Chisholm Centre
Employment/Education and Training	Bacchus Marsh Secondary College (The Avenue) Djerriwarrh Employment and Education Services Highlands Local Learning and Employment Network (REDUCED CAPACITY) Matchworks The Laurels (REDUCED CAPACITY) Federation University (VCAL)
Counselling/Personal Support	Ballan and District Health and Care Ballarat Community Health Child & Family Services Djerriwarrh Health Services
Drug and Alcohol Services	Ballarat Community Health Djerriwarrh Health Services Uniting Care
Housing	Child & Family Services Moorabool (Limited Youth Housing Options) Young people experiencing homelessness effectively need to contact Ballarat or Footscray (Melbourne Metro). However, options are still limited.
Family Services	Centacare Child and Family Services Relationships Australia Family Violence Intervention Program
Financial Security	Child and Family Services

Service Provision Matrix

Agency	Service Category	Services Provided	Youth Specific	Local / Outreached from another municipality
1. Bacchus Marsh College	Education and Training	<ul style="list-style-type: none"> The Avenue Program - an alternative education program Student Representative Councils and Student Leadership Programs 	<ul style="list-style-type: none"> Yes Yes - Year 12 students 	<ul style="list-style-type: none"> Local Local
	Health and Wellbeing	<ul style="list-style-type: none"> Community Health Welfare Worker Psychologist 	<ul style="list-style-type: none"> No No No 	<ul style="list-style-type: none"> Local Local Local
3. Ballan GP Super Clinic	Health and Well Being	<ul style="list-style-type: none"> Preventative Programs Healthy Eating Group, Well for Life, Grow your Way, Make a Move, Walking Groups Spoonful of Sugar 	<ul style="list-style-type: none"> No Yes 	<ul style="list-style-type: none"> Local Local
	Health and Wellbeing	<ul style="list-style-type: none"> Child Health Program Alcohol and Drug Youth Outreach Service Drink Driver Education Program Home Based Withdrawal Nurse Needle Exchange Program 	<ul style="list-style-type: none"> No (birth - 12 years) Yes No No No 	<ul style="list-style-type: none"> Ballarat Outreach to Moorabool Ballarat Ballarat Ballarat
5. Berry Street	Youth Services	<ul style="list-style-type: none"> Young Persons Housing Programs 	<ul style="list-style-type: none"> Yes - under 21 years 	<ul style="list-style-type: none"> Ballarat
	Health and Well Being	<ul style="list-style-type: none"> Family Services Program 	<ul style="list-style-type: none"> No 	<ul style="list-style-type: none"> Moonee Ponds - Moorabool youth eligible
6. Caroline Chisholm Centre				

7. Central Highlands Community Legal Centre Inc.	<ul style="list-style-type: none"> Legal Services 	<ul style="list-style-type: none"> Legal advice and information 	<ul style="list-style-type: none"> No 	<ul style="list-style-type: none"> Ballarat offices - Moorabool youth eligible
8. Centacare	<ul style="list-style-type: none"> Counselling / Personal Support Youth Legal Services 	<ul style="list-style-type: none"> Child First Parenting support Integrated Family Services Youth Justice Community Support Services 	<ul style="list-style-type: none"> No No Yes 	<ul style="list-style-type: none"> Local - A referral source 'central intake' Local - by referral through Child First (Ballarat) Ballarat - Moorabool Youth Eligible
9. Centrelink	<ul style="list-style-type: none"> Financial Support 	<ul style="list-style-type: none"> Youth Allowance and Austudy information 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Melton office, with visiting services to The Laurels in Bacchus Marsh on Tuesdays
10. Child and Family Services	<ul style="list-style-type: none"> Counselling / Personal Support Housing 	<ul style="list-style-type: none"> Men and Family Relationships Financial Counselling Program Gamblers Help Family Support Program Parenting Program Housing & Homelessness Support Services Creating Connections – This program includes: Youth Focused Housing Placement, Life and Living Skills, Private Rental Access Program, Education, Employment and Training, Intensive Case Management 	<ul style="list-style-type: none"> No No No No No No No Yes - 16-25 years 	<ul style="list-style-type: none"> Local Local by appointment (Fri) Local by appointment (Fri) Local via Child FIRST Local Local Local

<p>11. Department of Health and Human Services (DHHS)</p>	<ul style="list-style-type: none"> • Reconnect Program - pathways to independent living • Step Up Program - Adolescent family violence • HEAL - Healing equine Assisted Learning Program 	<ul style="list-style-type: none"> • Yes - 12-18 years • Yes - 12-18 years • Yes - 7-17 years 	<ul style="list-style-type: none"> • Local • Local • Local
<p>12. Djeeriwarrh Community & Education Services</p>	<ul style="list-style-type: none"> • Education and Training, Community Participation 	<ul style="list-style-type: none"> • Engage! Program • Funds range of projects around: <ul style="list-style-type: none"> • Volunteering • Mentoring • Peer support groups • Community education • Youth advisory groups • Education and skills development 	<ul style="list-style-type: none"> • Yes • Grants provided to local government and community organisations
<p>13. Djeeriwarrh Health Services (Bacchus Marsh Community Health)</p>	<ul style="list-style-type: none"> • Education and Training 	<ul style="list-style-type: none"> • Accredited and Non-accredited Training Courses • L2P Learner Driver Program 	<ul style="list-style-type: none"> • No • Melton
	<ul style="list-style-type: none"> • Health and Well Being 	<ul style="list-style-type: none"> • Backdoor Health Services • Community Health Nurse, Women's health, general health promotion, Sexual and reproductive health education - School sex education program and Pap smears 	<ul style="list-style-type: none"> • Yes - 12-24 years • No • Melton based - Moorabool Youth Eligible • Local - run out of Senior Citizens Building in Bacchus Marsh

Centre	<ul style="list-style-type: none"> Counselling / Personal Support 	<ul style="list-style-type: none"> Melton Youth Health Clinic 	<ul style="list-style-type: none"> Yes - 12-24 years 	<ul style="list-style-type: none"> Drop in Thursdays 4-7pm Melton City Youth Services Complex Local
		<ul style="list-style-type: none"> Needle and Syringe program 	<ul style="list-style-type: none"> No 	<ul style="list-style-type: none"> Local - Bacchus Marsh Wednesday 4pm – 9pm at Senior Citizens. Self referral
		<ul style="list-style-type: none"> Youth and Adolescent Counselling Service 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Bacchus Marsh - 5 days a week and 1 evening Wednesday - Rotary Park in Bacchus Marsh Local - Mondays at Bacchus Marsh Community Health Local - Bacchus Marsh Community Health Local - Bacchus Marsh and outreach - self referral and central intake
		<ul style="list-style-type: none"> Moorabool Alcohol & Other Drug Counselling – 16 years and older 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Bacchus Marsh - 5 days a week and 1 evening Wednesday - Rotary Park in Bacchus Marsh
		<ul style="list-style-type: none"> Individual counselling 	<ul style="list-style-type: none"> No 	<ul style="list-style-type: none"> Local - Mondays at Bacchus Marsh Community Health
		<ul style="list-style-type: none"> Group counselling (family violence) 	<ul style="list-style-type: none"> No 	<ul style="list-style-type: none"> Local - Bacchus Marsh Community Health
		<ul style="list-style-type: none"> Healthy Mothers Healthy Babies 	<ul style="list-style-type: none"> No 	<ul style="list-style-type: none"> Local - Bacchus Marsh and outreach - self referral and central intake
		<ul style="list-style-type: none"> Mental Health 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Ballarat based and 24 hour phone line
		<ul style="list-style-type: none"> Drug and alcohol 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Ballarat - Thursday mornings by referral
		<ul style="list-style-type: none"> Health and Wellbeing 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Ballarat by appointment Ballarat - Mondays 2-5 pm Walk-ins welcome
14. Headspace	<ul style="list-style-type: none"> Education and Training 	<ul style="list-style-type: none"> Workplace Learning Coordinate Program 	<ul style="list-style-type: none"> Yes - 15-19 years 	<ul style="list-style-type: none"> Ballarat Based - Available in Bacchus Marsh
		<ul style="list-style-type: none"> Vet, VETIS and Vet in School 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Ballarat Based - Available
15. Highlands Local	<ul style="list-style-type: none"> Education and Training 	<ul style="list-style-type: none"> Workplace Learning Coordinate Program 	<ul style="list-style-type: none"> Yes - 15-19 years 	<ul style="list-style-type: none"> Ballarat Based - Available in Bacchus Marsh
		<ul style="list-style-type: none"> Vet, VETIS and Vet in School 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Ballarat Based - Available

10.3.2 Bacchus Marsh & Melton Poultry Club and Footscray & District Poultry Club Lease Agreement

Introduction

File No.: 471850
Author: Troy Scoble
General Manager: Danny Colgan

The purpose of this report is to recommend that the Council enter into a lease with the Bacchus Marsh & Melton Poultry Club and Footscray & District Poultry Club, hereby known as 'tenants in common', situated at the Bacchus Marsh Racecourse and Recreation Reserve.

Background

The 'tenants in common' have operated out of pavilion at the Bacchus Marsh Racecourse and Recreation Reserve for many years prior to Council being granted land management of the reserve by the Victorian Minister for Environment and Climate Change. Prior to the Council becoming land manager, the 'tenants in common' renovated the pavilion at their own expense under a Crown Land (Reserves) Act 1978 licence agreement.

Discussions have been held with the 'tenants in common' to establish a lease agreement consistent with previous agreements that provide exclusive rights to the 'tenants in common' for the management, maintenance and operation of the pavilion and a small apron of land surrounding it, at the Bacchus Marsh Racecourse and Recreation Reserve.

At the Ordinary Meeting of Council held on the 4 May 2016, the Council resolved:

1. *That Council resolves to enter into a lease with the Bacchus Marsh and Melton Poultry Club and the Footscray and District Poultry Club for the lease of the Bacchus Marsh Racecourse and Recreation Reserve Poultry Club Facilities under the following conditions:*
 - a) *An initial term of seven years plus two further seven year options.*
 - b) *An annual lease fee of \$530 per annum (increased annually by CPI) for the first seven year term of the lease with the fee to be reviewed at the conclusion of the seven period.*
 - c) *Council will maintain the areas of the roadway entrance into the reserve that provides access to the Poultry Club Facility as outlined in attached map in Attachment 10.3.2.*
 - d) *The Council reserves the right to undertake any future development works at the site (minor or major capital works projects). Any works will be planned and undertaken in consultation and agreement with the Bacchus Marsh and Melton Poultry Club and the Footscray and District Poultry Club.*

2. *That Council, in accordance with section 190 of the Local Government Act 1989, gives four weeks public notice of its intention to enter into a lease for a term of seven years with two seven year options with the Bacchus Marsh and Melton Poultry Club and the Footscray and District Poultry Club for the lease of the Bacchus Marsh Racecourse and Recreation Reserve Poultry Club Facilities and seek and consider public submissions under section 223 of the Act.*
3. *Following the completion of the public submission process, a further report be presented to Council considering all public submissions received.*

The public notice advising of Council's intention to enter into the lease was advertised on 19 May 2016 with submissions closing on the 16 June 2016. No submissions were received.

Proposed Terms of the Lease Agreement

Tenure

It is proposed that the term of the lease be seven years with two additional seven year options. The 'tenants in common' are supportive of the proposed terms. The proposed term of the lease is suitable given the significant investment that the 'tenants in common' have already made to the pavilion and the future plans the Club has to improve the facilities.

Maintenance Management

The lease agreement provides the 'tenants in common' with exclusive management and usage rights in return for the pavilion undertaking the majority of maintenance required at the facility.

The Bacchus Marsh and Melton Poultry Club and the Footscray and District Poultry Club Lease Agreement outlines conditions of responsibility for Council to be implemented over the course of the agreement. Officers will continue to source funding and resource opportunities both internally and externally to implement these actions.

The clubs have proposed to continue to pay an annual user fee to contribute toward the common (shared use) areas on the reserve that provide access to the Poultry Club facilities.

Proposal

It is proposed that Council enter into a lease agreement with the 'tenants in common' (Bacchus Marsh and Melton Poultry Club and the Footscray and District Poultry Club) situated at the Bacchus Marsh Racecourse and Recreation Reserve.

Policy Implications

The 2013–2017 Council Plan provides as follows:

Key Result Area	Community Well Being
Objective	Increase and encourage participation in a range of sport, recreation and leisure activities.
Strategy	Promote community health and wellbeing through the provision of recreation facilities, open space, programs and activities.

The proposed lease with the Bacchus Marsh and Melton Poultry Club and the Footscray and District Poultry Club is consistent with the 2013-2017 Council Plan.

Financial Implications

The Bacchus Marsh and Melton Poultry Club and the Footscray and District Poultry Club Agreement outlines conditions of responsibility for Council to be implemented over the course of the agreement. Officers will continue to source funding and resource opportunities both internally and externally to implement these actions.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Financial	Funding required to progress conditions set out in the Draft lease agreement	Medium	Business cases will be prepared for consideration in future Council's budgets along with applications for external funding.

Communications and Consultation Strategy

To comply with Section 190 of the Local Government Act 1989, the Council was required to give four weeks public notice of its intention to enter into a lease of 10 years or more for the lease of land which includes a building. The public then have the right to make public submissions in accordance with Section 223 of the Act.

Public notice was provided and no submissions were received.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Troy Scoble

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The 'tenants in common' have operated out of the pavilion at the Bacchus Marsh Racecourse and Recreation Reserve for many years prior to Council being granted land management of the reserve by the Victorian Minister for Environment and Climate Change. Prior to the Council becoming land manager, the 'tenants in common' renovated the pavilion at their own expense, contributing to the Bacchus Marsh Racecourse and Recreation Reserve.

The public notice period has been completed with no submissions received. It is recommended that Council enter into the lease agreement with the Bacchus Marsh and Melton Poultry Club and the Footscray and District Poultry Club.

Recommendation:

That Council resolves to enter into a lease with the Tenants in Common (Bacchus Marsh and Melton Poultry Club and the Footscray and District Poultry Club) for the lease of the Bacchus Marsh Racecourse and Recreation Reserve Poultry Club Pavilion under the following conditions:

- 1. An initial term of seven years plus two further seven year options.**
- 2. An annual lease fee of \$530 increased annually by in accordance with the Consumer Price Index.**
- 3. Council will maintain the areas of the roadway entrance into the reserve that provides access to the Harness Club Facilities as outlined in attached map in Attachment 10.3.2.**
- 4. The Council reserves the right to undertake any future development works at the site (minor or major capital works projects). Any works will be planned and undertaken in consultation and agreement with the tenants in common.**

Report Authorisation

Authorised by:

Name: Danny Colgan

Title: General Manager Social & Organisational Development

Date: Thursday 16 June 2016



Attachment - Item 10.3.2

10.3.3 Bacchus Marsh Harness Racing Club Lease Agreement

Introduction

File No.: 471850
Author: Troy Scoble
General Manager: Danny Colgan

The purpose of this report is to recommend that the Council enter into a lease with the Bacchus Marsh Harness Racing Club situated at the Bacchus Marsh Racecourse and Recreation Reserve.

Background

The Bacchus Marsh Harness Racing Club has operated at the Bacchus Marsh Racecourse and Recreation Reserve for many years prior to Council being granted land management of the reserve by the Victorian Government. Prior to the Council becoming land manager, the Harness Club managed the facilities they occupy under a Crown Land (Reserves) Act 1978 licence agreement.

Discussions have been held with via the Reserve Committee of Management and Harness Club to establish a lease agreement that provide exclusive rights to the clubs for the management, maintenance and operation of the Harness Racing Club Facilities at the Bacchus Marsh Racecourse and Recreation Reserve.

The Council Plan 2013-2017 includes a commitment to undertake a review of the master plan for the Bacchus Marsh Racecourse and Recreation Reserve inclusive of the area under the management of the Harness Racing Club. This review has been completed and the revised Reserve Master Plan adopted at the September 2015 Ordinary Meeting of Council. This lease agreement is consistent with existing usage of the reserve, and outlines provisions for amendment for the recommended future development of any facilities at the reserve in the future.

Proposed Terms of the Lease Agreement

Tenure

It is proposed that the term of the lease be seven years with two additional seven year options. The proposed term of the lease is suitable given the significant investment that the Harness Racing Club has already made to the facilities and the future plans the Club has to improve the facilities with support of their sporting association. It is proposed that the draft lease contain a provision that provides Council with the rights to undertake any further developments at the reserve in consultation with the Club to ensure there is no disadvantage to the club. This provides Council with opportunities to consider outcomes from the master planning of the reserve in consultation with the Club in the future.

Under section 190 of the Local Government Act (the Act), if a lease is to be for 10 years or more, then the Council is required to publish a public notice of the proposed lease and allow the community four weeks to make a submission under S223 of the Act.

Maintenance/Management

The lease agreement provides the Harness Club with exclusive management and usage rights of all existing 'Infrastructure' and areas used by the club within the reserve in return for the Club undertaking the majority of maintenance required at the facilities.

It is proposed that as land manager the Council be responsible for the following:

- The initial entrance roadway into the reserve that provides access to the facilities
- Any future service infrastructure costs including sewer and power installations.

The Harness Club currently pay user fees to the value of \$3,434 GST Inc. annually for the tenancy and use of the facilities. The club has proposed to continue to pay fees at this level increased annually in accordance with the Consumer Price Index to continue to contribute toward the management and maintenance of the common areas around the facilities that provide access to their facilities. It is recommended that the fees be reviewed at the end of the first 7 years of the agreement.

Proposal

Section 190 of the Local Government Act 1989, the Council has a restriction of power to lease land. The section is as follows:-

- (1) A Council's power to lease any land to any person is limited to leases for a term of 50 years or less.
- (2) Subject to any other Act, if a Council leases any land to any person subject to any exceptions, reservations, covenants and conditions, it must comply with this section.
- (3) If the lease is to be –
 - (a) for 1 year or more and –
 - (i) the rent for any period of the lease is \$50,000 or more a year; or
 - (ii) the current market rental value of the land is \$50,000 or more a year; or
 - (b) for 10 years or more; or
 - (c) a building or improving lease –

the Council must at least 4 weeks before the lease is made publish a public notice of the proposed lease.

- (4) A person has a right to make a submission under section 223 on the proposed lease.

Policy Implications

The 2013–2017 Council Plan provides as follows:

Key Result Area	Community Well Being
Objective	Increase and encourage participation in a range of sport, recreation and leisure activities.
Strategy	Promote community health and wellbeing through the provision of recreation facilities, open space, programs and activities.

The proposed lease with the Bacchus Marsh Harness Racing Club is consistent with the 2013-2017 Council Plan.

Financial Implications

The Bacchus Marsh Harness Racing Club Draft Lease Agreement outlines conditions of responsibility for Council to be implemented over the course of the agreement. Officers will continue to source funding and resource opportunities both internally and externally to implement these actions.

The club has proposed to continue to pay an annual user fee to contribute toward the common (shared use) areas on the reserve that provide access to the Harness Club facilities

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Governance	Suitable agreement required to outline roles and responsibilities of Council and the user groups in the management of the Harness Club Facilities	Medium	Ensure suitable agreement is put in place to protect both parties to the agreement.

Communications and Consultation Strategy

To comply with Section 190 of the Local Government Act 1989, the Council is required to give four weeks public notice of its intention to enter into a lease of 10 years or more for the lease of land which includes a building. The public then have the right to make public submissions in accordance with Section 223 of the Act.

Community Engagement has been undertaken with the Bacchus Marsh Harness Club via the Reserve Committee of Management and the Department of Environment, Land, Water and Planning.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Troy Scoble

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Bacchus Marsh Harness Club has operated and developed the Harness Club facilities at the Bacchus Marsh Racecourse and Recreation Reserve for many years. Council Officers have been in discussions with all the Clubs at the Reserve to establish a lease agreement that provides exclusive rights to the Clubs existing infrastructure for the management, maintenance and operation of the facilities at the Bacchus Marsh Racecourse and Recreation Reserve.

Recommendation:

- 1. That Council resolves to enter into a lease with the Bacchus Marsh Harness Racing Club for the lease of the Bacchus Marsh Racecourse and Recreation Reserve Harness Racing Club Facilities under the following conditions:**
 - a) An initial term of seven years plus two further seven year options.**
 - b) An annual lease fee of \$3,434 GST Inc. per annum (increased annually by CPI) for the first seven year term of the lease with the fee to be reviewed at the conclusion of the seven period.**
 - c) Council will maintain the areas of the roadway entrance into the reserve that provides access to the Harness Club Facilities as outlined in attached map in Attachment 10.3.3.**

- d) **The Council reserves the right to undertake any future development works at the site (minor or major capital works projects). Any works will be planned and undertaken in consultation and agreement with the Bacchus Marsh Harness Racing Club.**
 - e) **The leased area is to be reviewed annually on the 1st of July each year to reflect and facilitate future development or usage consistent with the Bacchus Marsh Racecourse and Recreation Reserve Master Plan.**
2. **That Council, in accordance with section 190 of the Local Government Act 1989, gives four weeks public notice of its intention to enter into a lease for a term of seven years with two seven year options with the Bacchus Marsh Harness Racing Club for the lease of the Bacchus Marsh Racecourse and Recreation Reserve Harness Club Facilities and seek and consider public submissions under section 223 of the Act.**
 3. **Following the completion of the public submission process, a further report be presented to Council considering all public submissions received.**

Report Authorisation

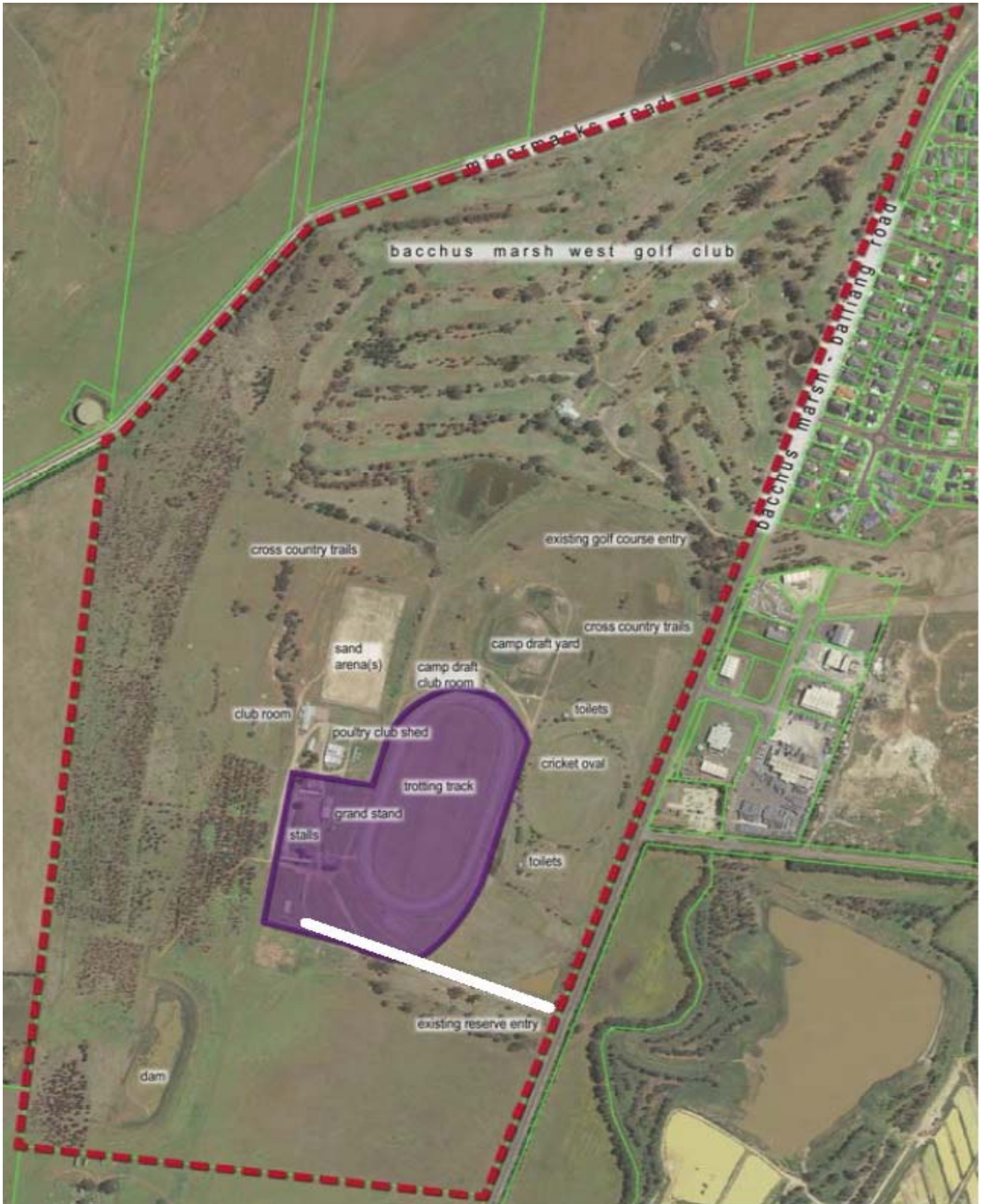
Authorised by:



Name: Danny Colgan
Title: General Manager Social & Organisational Development
Date: Thursday 16 June 2016

Attachment - Item 10.3.3

APPENDIX ONE - PLAN OF LAND



10.3.4 Masons Lane Recreation Reserve User Group Advisory Committee

Introduction

File No.: 12/09/021
Author: Troy Scoble
General Manager: Danny Colgan

The purpose of this report is to provide information to Council regarding the Masons Lane Recreation Reserve User Group Advisory Committee meeting held on the 1 June 2016.

Background

At the Ordinary Meeting of Council held on the 1 June 2016, the Council resolved that a report be provided following the Masons Lane User Group Advisory Committee meeting on Wednesday 1 June 2016, outlining any matters raised at that meeting.

Proposal

The following matters have been raised by user groups at the reserve with Council staff and actions undertaken or in the process of being undertaken listed.

1. Bacchus Marsh Soccer Club

There is currently no dedicated soccer sportsground (unencumbered) in the Shire and the Soccer Club continues to advocate for increased soccer pitch provision in the future.

There is no formalised sportsground lighting at Masons Lane Recreation Reserve. Therefore, soccer teams train under a temporary construction light which is not ideal as a concentration of training in the one area causes significant ground damage, and the quality of lighting is not at a level that is considered safe. To support the soccer club, the club utilises the Darley Civic Hub sportsground and its lighting on multiple week nights.

The club have outlined pressures with featuring the amount of games required and have requested Council investigate an alternate facility layout which would include removing and reinstating sportsground fencing between summer and winter seasons.

In regards to the Draft Reserve Management Framework and Associated policies, the club indicated its support toward a standardized approach to reserve management however thought the draft fee associated with the Recreation Reserve User Fees and Charges modelling was too high.

Actions being Undertaken and Opportunities Being Considered

Council Staff discussed with Club representatives the need to have a short-medium term solution as funding is trying to be secured for the longer term vision for soccer at the Racecourse Reserve.

Council Staff explained a report was presented to the June Ordinary Meeting of Council and subsequently approved Officers to apply for Round 2 of the Community Sports Infrastructure Fund for sportsground lighting at Masons Lane.

Council Staff have had discussions with Football Federation Victoria who indicated whilst the current supply of soccer fields is not ideal, based on benchmarks there may be enough soccer pitch provision within the Shire and that fixturing may be the issue to address. A meeting with Staff, the Football Federation Victoria and the club is being organized.

Officers are also mapping the club proposal at Masons Lane and scoping the cost of removing the fencing of grounds however early investigations indicate this would be a logistical challenge and costs would be prohibitive.

2. Bacchus Marsh Little Athletics Club (BMLAC)

The key issues for the BMLAC include future development of the facilities (pavilion and shade). Whilst the majority of risk issues identified in the Council's Building Audit of the pavilion have been completed, it is acknowledged there remain building and access issues with the Western Pavilion that require addressing.

The feedback from the regarding the Draft Reserve Management Framework and associated policies supported the ideal of achieving equity across all facilities. The feedback on the fees and charges component was that the recoup percentage was too high to commence with and would raise the Athletic fees considerably. Also the proposed fee schedule would be prohibitive to club activities.

Actions being Undertaken and Opportunities Being Considered

Council Staff in partnership with the club are progressing the completion of the concept design process for the development of the facilities. Officers and an architect met with BMLAC representatives prior to the User Advisory Committee to discuss the proposed development drawings for the redevelopment of the Eastern pavilion. There is also a budget allocation of \$75,000 in next year's Draft Budget to complete the design process for the project to be ready for construction in subsequent years.

As a short term measure, Council Staff recently undertook remedial works on the toilets including painting walls and ceilings, floor treatment, replaced fixtures sinks taps and have also recently replaced the cisterns.

Council's Infrastructure unit are also in the process of evaluating hard stand shelter provision and shade sail shelter provision consistent with plans provided by the club.

3. Bacchus Marsh Dog Obedience Club (BMDOC)

The key issue raised by the BMDOC was around the Draft Reserve Management Framework and associated fees and charges policy. The club feels the policy needs flexibility to cater for the type of usage of the Dog Obedience Club and that whilst they use sportsground facilities and pavilions, their usage is different to that of regular sport club users and a lessened fee needs to apply.

Actions being Undertaken and Opportunities Being Considered

Council Staff have table the feedback provided by the BMDOC and this will be considered in the finalisation of the Reserve Management Framework and associated policies and be discussed in a workshop with the Recreation and Leisure Strategic Advisory Committee and later presented to Council.

4. Bacchus Marsh Baseball Club

The Bacchus Marsh Baseball Club raised the following issues at the meeting and with Council Staff separately:

- Maintenance processes for urgent maintenance on the Baseball Pavilion
- The use of the baseball specific area by the community for a dog off lead area and the mess that this is leaving and causing their members every time they are schedule to use the facilities to clean up
- Queries regarding whether maintenance was undertaken in the change of season period on the baseball field
- Queries around the ongoing commitment to the facilities at the baseball club, particularly the lack of irrigation infrastructure.
- The club also raised again concerns relating to the fees they are paying stating they are unfair. The club based on their previous all year round use of the facility have been levied a 12-month user fee (\$2,878) but currently only use the facilities for 6 months as they continue to build participation at their club again. The club sees strong benefits in the Draft Reserve Management Framework and associated policies including user fees and charges which will ensure a standardised model for fee apportion in the future.

Actions being Undertaken and Opportunities Being Considered

Council Staff have provided a response to each of the concerns raised. This includes actions to be undertaken regarding the management of the dogs off lead issues, options to alleviate the mess being left, confirmation of the maintenance undertaken during the change of season and clarification of how the new Reserve Framework would impact the club positively should it be adopted and implemented.

It is recommended that the current usage fee be adjusted to reflect actual use of the baseball facilities and to support the club through its current challenges with increasing participation.

A meeting has also been held on site in recent weeks to discuss the outstanding issues further.

5. Bacchus Marsh Cricket Club

The Bacchus Marsh Cricket Club is based at Maddingley Park and uses Masons Lane Recreation Reserve as its secondary facility.

The key issues for the club was a request for further details of the sportsground maintenance that was undertaken during the change of seasons from summer to winter and the maintenance planned to be undertaken from winter to summer prior to their season.

In regards to the Draft Reserve Management Framework and policies the club made a formal submission indicating support for the framework raising questions around the proposed fees, especially for those with secondary facilities.

Actions being Undertaken and Opportunities Being Considered

Information was provided regarding the sportsground maintenance undertaken at Masons Lane sportsgrounds and the challenges faced with the limited supply of water and only one of the sportsground ovals having an irrigation system.

All feedback provided by the users regarding the Draft Reserve Management Framework and associated policies will be tabled for consideration as part of finalising the Framework and the policies for presentation to Council.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Community Well Being
Objective	Increase and encourage participation in a range of sport, recreation and leisure activities
Strategy	Promote community health and well-being through the provision of recreation facilities, open space, programs and activities.

Financial Implications

The Bacchus Marsh Baseball Club's current user fee proposed for 2016/17 is \$2,878. It is recommended to reduce this to a 6-month user fee to reflect usage which will be reduced to \$1,439. It is expected that the reduction will be offset through additional use of the facility.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Needs	Service gaps if the clubs are not managed and communicated with regularly	High	Council to continue to maintain regular communication with user groups as part of managing the reserve.
Financial	Funding required to progress actions required from ongoing discussions and issues	Medium	Business cases prepared for consideration in future Council budgets

Community Engagement / Communications Strategy

Officers recently held the Masons Lane User Group Advisory Committee meeting. The next meeting is scheduled for September 2016.

Officers as part of the management of the reserve will continue to discuss any outstanding or arising issues with each of the user groups as part of managing their usage at the reserve.

Council have also submitted the user group feedback to the reserve Management Framework and associated policy process to inform the finalisation of the framework and policies.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Troy Scoble

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

At the Ordinary Meeting of Council on 1 June 2016 the Council resolved that a report be provided to Council following the Masons Lane Advisory Committee meeting on Wednesday 1 June 2016, outlining any issues raised at that meeting.

Council Staff will continue to work in partnership with the user groups to manage ongoing and issues arising at the reserve.

Recommendation:

That the Council:

1. Receive the report on the Masons Lane User Group Advisory Committee meeting and status of ongoing issues.
2. Apply a user fee of \$1,439 to the Bacchus Marsh Baseball Club in the 2016/17 financial year for use of Masons Lane Reserve.

Report Authorisation

Authorised by:



Name: Danny Colgan
Title: General Manager Social & Organisational Development
Date: Wednesday 29 June 2016

Attachment - Item 10.3.4

Masons Lane User Group Advisory Committee Meeting

4pm, Wednesday 1st July, 2016
Jean Oomes Room – Lerderderg Library

AGENDA

Attendees

Anthony McGrath Damian DeGoldi	Moorabool Shire
Mike Runge	MBLAC
Bernie Evertsen	BMODC
Darran Fowlie	BMCC
Darrer Power	BMBBC
Tanner Dickson-Arthur	BMSC

ITEM	PERSON	TIME
Council Items:		4pm Start
Draft Reserve Management Policy -Officers presented the Framework and associated policies to the group. Scenarios were discussed including potential user fees under the draft policy. -Cricket and Dogs club intending to make a submission.	Anthony	30min
User Agreements/User fees -Draft user Agreements were presented to all club currently without. Council to Provide detailed agreements to the clubs. -Baseball wish to negotiate a reduced fee, as the current fee is not consistent with their usage.	Anthony	20min
Council Draft 2016/17 Budget and CIP -Discussed that proposed projects that were in the current draft budget and the process for clubs to make a submission to the budget process. -Current project include the Sportsground one lighting and power upgrade and design for the eastern pavilion.	Anthony	5min
Proposed Sportsground Maintenance 2016/17 -Officers provided a list of the proposed maintenance works that have been completed this financial year and the group discussed the upcoming spring maintenance period. -Officers to meet with clubs over coming months to establish preferred dates.	Anthony/Damian	5min
User Items:	<i>Raised by;</i>	
Utility Bills -Discussion around billing breakdown and when billing will occur. User had not received the breakdown of billing previously and officers acknowledged this as an issue to resolve.	All	10min

<p>Review of User Fees -Following the earlier presentation on the draft framework, this item was covered. Officers to meet with Baseball and Cricket to review fees based on usage.</p>	Darren Power	
<p>Enforcement of dog regulations -All groups agreed that dog waste was getting out of hand at the reserve, with baseball the most affected. Options were discussed, with user agreeing that a preferred way forward is; better signage at all reserve gates, more patrols by Council local laws staff and installing large gates on the baseball diamond which would be locked open when baseball is not being played. -Baseball also requested that the bins provided next to the baseball canteen be moved away, as smell of dog waste that is placed in bins, is unpleasant near food sales and people eating.</p>	Darren Power	
<p>Athletics Pavilion Upgrade (and shade sails) Mike gave brief description of the proposed planning project</p>	Mike	
<p>Use of Aths Facilities by others Mike noted that whilst athletics is happy to share all facilities with other users, he noted that the newly installed discus cages are being damaged by other clubs, using them for a purpose that they were not designed for. Noted by all.</p>	Mike	
<p>Cleaning of Eastern Pavilion There was some discussion regarding the cleanliness of the building after certain users had been in using the facility. This was discussed at length and all users agreed to be more diligent with their cleaning.</p>	All	
<p>Other Business: Nil</p>		
<p>Meeting closed:</p>		6pm.

10.4 INFRASTRUCTURE SERVICES

10.4.1 Petition; Request for Children’s Playground – Parkside Avenue Reserve, Essence Estate, Bacchus Marsh

Introduction

File No.: 02/06/008
 Author: Corinne Jacobson
 General Manager: Phil Jeffrey

Background

In February 2016, Council received a petition from a resident of Essence Estate requesting the installation of a children’s playground in the Parkside Avenue Reserve in Essence Estate, Bacchus Marsh.

The construction of Essence Estate Stage 5 was completed in 2015. The reserve has been developed using existing mature trees with the inclusion of pathways, bench seating, grassed areas and plantings.



A planning permit was issued in 2011 for the development of the site.

Condition 7 of the planning permit required a Landscape Plan be submitted for each stage to the satisfaction of the Responsible Authority. The plan needed to include the following:

- a) Vegetation that is approved to be retained, removed and or lopped;
- b) Site contours and any proposed changes to existing levels including any structural elements such as retaining walls
- c) Details of surface finishes of pathways and driveways
- d) A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant.
- e) Details of any entrance treatments
- f) Details of fencing along common boundaries and areas intended for public open space and lots within a direct sidage onto Griffith Street
- g) Location and detail of any furniture, rubbish bins and/or play equipment.

A landscape masterplan for the estate was not required as part of the planning permit however was included as part of the preparation of the development plan. In that document, a playground was mentioned. Item g) above requires details of furniture and/or play equipment however it does not mandate provision of any of these items.

Landscape plans for Stage 5 of the estate were provided to Council and endorsed. The plans did not include a playground at the Parkside Avenue Reserve. Landscape works have been completed and practical completion has been reached.

Based on Council's Recreation & Open Space Strategy 2015-21, playgrounds should be accessible within 400m of a residential property. A playground has been developed at the adjacent Stonehill Estate to the east and is within 400m of most blocks within Essence however, further development will occur to the west of the site therefore a playground at this location adjacent to the O'Leary Way extension would be a desirable outcome.

Proposal

There is no further mechanism to require the developer (Urban Land Development) to install a playground as part of the development. However, following discussions with the developer, they have committed a further \$20,000 cash contribution to assist in funding a future playground. This is over and above the development contributions they are already making.

Based on this contribution a small playground could be installed including a swing set and combination unit, soft fall and associated edging. It is therefore proposed to install a small playground using the additional contributions received.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area

Enhanced Infrastructure and Natural and Built Environment

Objective Ensure current and future infrastructure meets the needs of the community

Strategy Construct physical infrastructure to appropriate standards

The proposal is consistent with the 2013-2017 Council Plan.

Financial Implications

Based on the proposal, there would be no financial implication regarding installation of a new playground at this location for Council. Ongoing management and maintenance costs for the playground will be incurred and the playground would be added to Council's register and receive scheduled regular inspections.

Risk & Occupational Health & Safety Issues

There are no Risk or Occupational Health and Safety issues associated with the recommendation of this report.

Communications Strategy

The petition convener will be notified Council's decision. If and when the playground is constructed, adjacent residents will be notified through letter drop accordingly.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Corinne Jacobson

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The provision of a playground at Parkside Avenue Reserve, Essence Estate was not included as a requirement in the Planning Permit or in the endorsed landscape plan for Stage 5. Although a playground is accessible within the adjacent Stonehill Estate it is proposed to construct a small children's playground in the Parkside Avenue Reserve using the further developer contribution of \$20,000.

Recommendation:

That Council:

1. **Approve the installation of a new children's playground at Parkside Avenue Reserve, Essence Estate with contribution from the developer.**
2. **Acknowledges the additional \$20,000 contribution from Urban Land Developments towards the installation of the playground.**

Report Authorisation

Authorised by:



Name: Phil Jeffrey
Title: General Manager Infrastructure
Date: Wednesday, 29 June 2016.

Attachment - Item 10.4.1

Jasmine John
83 Stonehill Drive
Bacchus Marsh Victoria 3340

MOORABOOL SHIRE COUNCIL
CENTRAL RECORDS

26 FEB 2016

File No. 02 | 06 | 008

February 18, 2016

Dear Mr. Croxford,

My name is Jasmine John and I am a homeowner, resident and mother in the Essence Estate in Bacchus Marsh, Victoria.

My husband and I chose this estate because of the family-friendly sized blocks of land, strong community atmosphere, promised local amenities (including schools), and the various parks and recreational areas for families to play, enjoy, relax and meet others - a perfect environment to raise our young children, and so far it has proven to be a fantastic decision.

Unfortunately in the 18 months that we have lived here we have become more and more surprised that there is nowhere for our two year old and four year old daughters to play within the estate. At the time of purchasing our land it was suggested by the Sales Officer that the 'council reserve' in Stage 2 (Stonehill drive) would be a usable recreational space. This however is not the case. Fortunately when Stage 5 was released, the idea of a large recreational area for all of the local families was widely appreciated. It was with great disappointment however, that the decision to put in a children's playground was somehow overlooked.

This is such a great reserve - it is spacious, shaded, roped off from the road, and central to the many, many young families who already live in this estate. A children's playground in this space just makes sense. If you look at the Stonehill Estate nearby, their children's playground is absolutely one of the main drawcards for families in the area, and is frequented daily by so many people enjoying time with their children, friends and families. It is an asset to the Stonehill Estate, and the heart of their community.

All we are requesting is that a children's playground be installed in the Stage 5 Parkside Avenue reserve in the Essence Estate so that the local families have somewhere close, safe and exciting for our children to play and meet other local children and families.

On the 11th January 2016 myself and a future resident and mother, Elise Davies, started an online petition to see how many local families agreed with our stance. As of the 18th February we have in excess of 120 signatures (both online and in person) supporting our request for a children's playground in the Parkside Avenue Reserve.

On the 12th January we were approached by the Melton Moorabool Star Weekly Newspaper to write an article about our petition, and on Tuesday 19th January this article was published and also available online.

The support that we have received has been phenomenal and outstanding and just highlights how wonderful and supportive our local community is, and how strongly people feel about needing a children's playground within our estate.

We have attached the online petition, online petition comments, in-person petition signatures and the Melton Moorabool Star Weekly news article for you to review.

We look forward to your response and discussing this further.

Kind regards,

A handwritten signature in black ink, appearing to be 'Jasmine John and Elise Davies', written in a cursive style.

Jasmine John and Elise Davies

Petitioning Moorabool Council

Install a Children's Playground in the Parkside Avenue Reserve, Essence Estate

Jasmine John Australia



This installation of a children's playground at the allocated Reserve on Parkside avenue will allow many of the families in the estate a place to play, relax, entertain and meet other local families to help build a friendly and welcoming local community here in the Essence estate and also the surrounding Stonehill estate. It will be a great addition to our Estate and make the reserve a much more usable space for all members of our local community.

Signatures

Name	Location	Date
Jasmine John	, Australia	2016-01-11
William John	Australia	2016-01-11
Julie Taylor	Australia	2016-01-11
Aleksandar Chicko	Australia	2016-01-11
Jane Kampus	Australia	2016-01-11
Lauren Lee Meddings	Australia	2016-01-11
Rebecca Dann	Australia	2016-01-11
Nathan Dobson	Australia	2016-01-11
Annmarie Dobson	Australia	2016-01-11
Matthew Dobson	Australia	2016-01-11
Andy Guljas	Australia	2016-01-11
Stan Peska	Australia	2016-01-11
Natalie Caulfield	Australia	2016-01-11
Elise D	Australia	2016-01-11
Claire Jenkn	Australia	2016-01-11
Rebecca Lees	Australia	2016-01-12
Rebecca McMahon	Australia	2016-01-12
Shaun Hopper	Australia	2016-01-12
Daniel temby	Australia	2016-01-12
Susie Jackson	Australia	2016-01-12
Alison Edwards	Australia	2016-01-12
Kim Hopkinson	Australia	2016-01-12
Nicole Holowko-Green	Australia	2016-01-12
Grant Allan	Australia	2016-01-12
Bev Williams	Australia	2016-01-12
A Rizvi	Mooroolbark, Australia	2016-01-12
Bree Temby	Australia	2016-01-12
Levana Dobson	Australia	2016-01-12
Danielle Ware	Australia	2016-01-12
Lyn Edwards	Australia	2016-01-12

Name	Location	Date
Karen O'Keefe	Bacchus Marsh, Australia	2016-01-12
Kathryn Darveniza	Australia	2016-01-12
Caress Beattie	Australia	2016-01-12
Daniel Mendes	Australia	2016-01-12
Josh Bordieri	Australia	2016-01-12
Andrea Enever	Darley, Australia	2016-01-12
Abbey Collins	Australia	2016-01-12
Bill Mansell	bacchus marsh, Australia	2016-01-12
John Guljas	Australia	2016-01-12
M C	Australia	2016-01-12
Daniel McGillivray	Australia	2016-01-12
Tara Shanks	Australia	2016-01-12
Stephen O'Dwyer	Australia	2016-01-12
Melinda Abbey	Australia	2016-01-12
Rebecca Jong	Australia	2016-01-12
Gaye Yuille	Melbourne, Australia	2016-01-12
Laura Hudson	Wendouree, Australia	2016-01-13
rajesh sharma	Australia	2016-01-13
Danica Naidoo	Australia	2016-01-13
fiona hepperlin	Australia	2016-01-13
Luke Simpson	Australia	2016-01-14
lindy edwards	Australia	2016-01-14
neil raymond	Bacchus Marsh, Australia	2016-01-16
Ashlee Higgins	Australia	2016-01-16
Esther Morrow	Australia	2016-01-16
emily spiteri	Australia	2016-01-16
Rachel Spurr	Australia	2016-01-16
Anne Marie Bullock	Wyndham Vale, Australia	2016-01-16
Elaine Byron	Darley, Australia	2016-01-16
Hayley Galbac	Australia	2016-01-16
Mark Gilliland	Australia	2016-01-16
Joy McInerney	Australia	2016-01-16

Name	Location	Date
Lauren H	Australia	2016-01-16
Jared Mallegrom	Australia	2016-01-17
Karen Davidson	Australia	2016-01-18
Tatum Fogarty	Australia	2016-01-18
Brooke McComb	Australia	2016-01-18
Rachel Yuille	Australia	2016-01-18
Fiona Young	Australia	2016-01-19
Andrew Dobson	Australia	2016-01-19
Brooke Galea	Australia	2016-01-19
Margaret Derbyshire	Saint Marys, Australia	2016-01-19
Jade West	Australia	2016-01-19
Melanie McComb	Australia	2016-01-19
Rebecca Halliwell	Australia	2016-01-19
Sophie Krokos	Australia	2016-01-19
Natalie Heath	Australia	2016-01-23
kerry small	Australia	2016-01-23
Hayley Iannazzo	Australia	2016-01-23
Jasmine Bathis	Melbourne, Australia	2016-01-23
Courtney Chafer	Australia	2016-01-23
Penney Smithers	Australia	2016-01-23
Morgan Brown	Melbourne, Australia	2016-01-23
Elaine mcdonald	maddingley, Australia	2016-01-23
Judi Sherri	Australia	2016-01-23
Deborah Vivian	Bacchus Marsh, Australia	2016-01-23
Chris Huculak	Darley, Australia	2016-01-23
Alana Olthof	Melbourne, Australia	2016-01-23
Viv McComb	Australia	2016-01-23
Briony nuske	Australia	2016-01-23
Christina Gazic	Australia	2016-01-23
Kirsty Ryan	Darley, Australia	2016-01-23
Nikola Gazic	Australia	2016-01-23
Lauren Withers	Australia	2016-01-23

Name	Location	Date
Kirsty Kearney	Australia	2016-01-23
Megan Cameron	Australia	2016-01-23
Jacqui Black	Australia	2016-01-23
J Tazzyman	Australia	2016-01-23
Rebecca Spiteri	Australia	2016-01-23
Renée K	Australia	2016-01-23
Kristine Lorenc	Australia	2016-01-23
Kylie Benson	Australia	2016-01-23
Travis Young	Australia	2016-01-23
Josh Barber	Australia	2016-01-23

Comments

Name	Location	Date	Comment
William John	Australia	2016-01-11	I want this to happen!
Aleksandar Stevanovski	Melbourne, Australia	2016-01-11	Would be great for all the family and kids living in the estate
Jane Kampus	Australia	2016-01-11	I really hope this can happen!! There is currently quite a few kids who play outside in Porter Ave (mine included) and with Essence only going to get more built up with more cars on the road, it would not only be fun for the kids but safer too!!!
Matthew Dobson	Australia	2016-01-11	I have 2 beautiful nieces who live in this area, having a playground nearby could really help get the children and parents out of the house, also my sister told me too :)
Andy Guljas	Australia	2016-01-11	I have young children who would frequent the park very often and it would also give our little community an area to make friends and mingle.
stan peska01@yahoo.co.uk	Australia	2016-01-11	Because children deserve s playground and rich developer's have obligation to complete their workes to resemble their glossy sales brochures.
Elise D	Australia	2016-01-11	This is a huge brand new family Estate with already so many kids! A playground is needed
Daniel temby	Australia	2016-01-12	i am building in porter avenue now and my 3 yr old daughter would love a park close for her to play on
Susie Jackson	Australia	2016-01-12	It gives the kids somewhere safe to play
Alison Edwards	Australia	2016-01-12	Because my sister lives there and my niece would love a park .
Kim Hopkinson	Australia	2016-01-12	Kids need a playground in a massive child friendly estate
Nicole Green	Australia	2016-01-12	I live in the next estate and would love to see more family friendly parks made available in our local area.
Grant Allan	Australia	2016-01-12	Family estate needs a family playground just makes sense
A Rizvi	Mooroolbark, Australia	2016-01-12	Our new home should be up in a few months (Porter Ave) and this would be great! We were told by the land sales person at the tome of signing the contract that there were definitely plans for a children's playground here, just surprised why it needs a petition! Please put up the said playground on Parkside Ave. Thanks!
Bree Temby	Australia	2016-01-12	I'm building in this estate and would love a park tgere
Lyn Edwards	Australia	2016-01-12	A public toilet should also be installed
Elise Bettie	Bacchus marsh, Australia	2016-01-12	We will be building the that estate mid this year and i have a young son 17months old and planning to extend our family. Would be nice to be able to walk to the park with my son for afternoon play time □
Abbey Collins	Point Cook, Australia	2016-01-12	We live in essence estate with two young children. They need a communal place to visit and congregate with other local kids safely. We moved here for the community feel and as we await other families to move in there is limited space for them to play
Daniel McGillivray	Australia	2016-01-12	There is never enough though that goes into these estate's. They want families to buy smaller and smaller blocks but dont way to provide anything back
Stephen O'Dwyer	Australia	2016-01-12	I live in the Estate and this initiative would be great for all families like ours.
lindy edwards	Australia	2016-01-14	my grand daughter needs this so she can play in a park and not on the road..
neil raymond	Bacchus Marsh, Australia	2016-01-16	kids need it

Name	Location	Date	Comment
Hayley Galbac	Australia	2016-01-16	Kids need something to do when not inside.i have one in stonehill and I see a lot of kids playing there and having fun. Not all Kids want to be on there phone all the time. Some still like to play outside so why would we take that away from them?
Joy McInerney	Australia	2016-01-16	it will give the children an area to play
Brooke Calnan	Australia	2016-01-18	When we go to visit the kids need somewhere to play
Fiona Young	Australia	2016-01-19	Playgrounds give children the opportunity to get exercise, fresh air and to socialise with other children. Part of the experience of growing up and being a child.
Andrew Dobson	Australia	2016-01-19	I'm signing because I want to support the building of a community playground for my grandchildren. Somewhere safe and fun that I can take them to when I visit
Margaret Derbyshire	Saint Marys, Australia	2016-01-19	My great granddaughters would love to have a park close to their new house.
Jade West	Australia	2016-01-19	I have kids and they need a playground
Rebecca Halliwell	Australia	2016-01-19	Being a new estate with young families with children, it's the most important thing children/parents to have for meeting other children/parents within the area of where they live. Only one is situated within stone hill and people flock to it... We need more activities in bacchus marsh to keep our children & selfs entertained.
Sophie Krokos	Australia	2016-01-19	Kids need a playground to have fun and parents can meet
kerry small	victoria, Australia	2016-01-23	all kids deserve to be able to have access to a playground its part of growing up
Jasmine McCarthy	Melbourne, Australia	2016-01-23	My family is about to move to Bacchus Marsh and think this is a great idea
Courtney Chafer	Australia	2016-01-23	I have been a resident with a 10 year old who needs to go outside to see lay outside & enjoy himself. Most new estates have a playgroup, how can my soon enjoy himself if there is no local park in thebeetatebbrontake him too?
Elaine mcdonald	maddingley, Australia	2016-01-23	Kids should be outside playing somewhere not stuck inside
Viv McComb	Australia	2016-01-23	for the kids
Christina Gazic	Australia	2016-01-23	Playgrounds are the best thing to get our kids up and out of the house, meet new friends and enjoy the sunshine
Kirsty Kearney	Australia	2016-01-23	Common spaces are an oft over looked commodity for community togetherness and spirit.
Jacqui Black	Australia	2016-01-23	I have a small daughter and think it would be beneficial for the community at this end of town

Install a Children's Playground in the Parkside Avenue Reserve, Essence Estate

Date: 11th January 2016

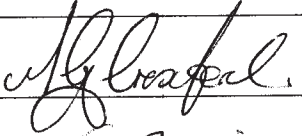



Contact: Jasmine John 0413 756 716 / jasmine_john@live.com

Objective: *We the undersigned petition Oliver Hume to install a children's playground in the Essence Estate.*

The installation of a children's playground at the allocated Reserve on Parkside avenue will allow many of the families in the estate a place to play, relax, entertain and meet other local families to help build a friendly and welcoming local community here in the Essence estate and also the surrounding Stonehill estate. It will be a great addition to our Estate and make the reserve a much more usable space for all members of our local community.

First Name	Last Name	Address or Street Name	Signature
Kristi	Sims	Stonehill Drive	Kristi
Cecylaine	MARSHALL	Stonehill Dr	C Marshall
Denise	Davies	Stonehill Dr	Denise
Peter	Steinhoff	stonehill Dr	Peter
Calvin	Taylor	74 STONEHILL	Calvin Taylor
GAIL	BROOBERG	PORTER AVE	Gail Brooberg
Alanna	LeGUYON	PORTER AVE	Alanna
Jane	Kampus	Porter Ave	Jane Kampus
Karen	Porter	Porter Ave	Karen
Robert	Power	Porter Av	Robert
Joanna	Derrick	Essence	Joanna

We the undersigned petition Oliver Hume to install a children's playground in the Essence Estate

First Name	Last Name	Address or Street Name	Signature
Michelle	Craford	5 Essence Blvd	
COLIN	MCFEILL	7 ESSENCE BLVD	
MATT	Jackson	9 Essence Blvd	
DEBORAH	FAUSTMAN	79 STONEHILL DR	

Kids just wanna have play space

By Esther Lauaki

An online petition calling for a children's playground in Bacchus Marsh drew 52 signatures of support in its first week.

The petition, created by mother-of-two Jasmine John and calling on the community to support the push for a new playground in the town's Essence estate, went live on Change.org last week.

"As far as we know, there is no playground scheduled to be built in the estate within the next three years," Mrs John said.

"This installation of a children's playground at the allocated reserve on Parkside Avenue will give many of the families in the estate a place to play, relax, entertain and meet other local families ... to help build a friendly and welcoming local community here in the Essence estate and the surrounding Stonehill estate.

"It will be a great addition to our estate and make the reserve a much more usable space for all members of our local community."

Mrs John with her husband and their two daughters, aged four and five, moved in 18 months ago.

"We've lived here long enough to know that we really could use a playground in the area," she said.

"With it being quite a new estate, many of us built our homes and have not yet had time to landscape the backyard, so we actually don't have backyards.

"It would be wonderful if we could have a playground at the reserve down the road so that



Conner, mum Elise, Charlotte and Ethan; mum Julie with Ethan and Jesse; and mum Jasmine with Ava and Lilya. (Shawn Smits)

we don't have to walk all the way to Stonehill to use the one there."

Many local residents also expressed their support in signing the petition on Facebook.

"We live in Essence estate with two young children," one poster wrote. "They need a communal place to visit and congregate with other local kids safely.

"We moved here for the community feel and, as we await other families to move in, there is limited space for them to play."

"I really hope this can happen," another wrote. "There are currently quite a few kids who play outside in Porter Avenue, mine included.

"With Essence only going to get more built-up, with more cars on the road, it would not only be fun for the kids but safer, too."



Lisa Hawlett, of Highlands Local Learning Network

A bedside

Clinical educator Sue Chapple says reward is inspiring young learners.

Ms Chapple's work with year 12 students has earned her an award from the Highland Local Employment Network for outstanding commitment to learning.

Last September, Ballan District Care hosted four secondary school students interested in nursing careers.

Under Ms Chapple's guidance and supervision, the students observed hospital staff and interacted with nurses and other healthcare professionals.

She organised staff mentors for each student and briefed the students daily.

Highlands Local Learning Network youth transitions

11. OTHER REPORTS

11.1 Assembly of Councillors

File No.: 02/01/002

Section 76(AA) of the Local Government Act 1989 defines the following to be Assemblies of Councillors; an advisory committee of the Council that includes at least one Councillor; a planned or scheduled meeting of at least half the Councillors and one member of council staff which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a Council function, power or duty by a person or committee acting under Council delegation.

It should be noted, an assembly of Councillors does not include an Ordinary Council meeting, a special committee of the Council, meetings of the Council's audit committee, a club, association, peak body or political party.

Council must ensure that the written record of an assembly of Councillors is, as soon as practicable –

- a) reported to the next ordinary meeting of the Council; and
- b) incorporated in the minutes of that council meeting. (s. 80A(2))

Council also records each Assembly of Councillors on its website at www.moorabool.vic.gov.au

A record of Assemblies of Councillors since the last Ordinary Meeting of Council is provided below for consideration:

- Assembly of Councillors – Wednesday 1 June 2016 – Draft Councillor Code of Conduct

Recommendation:

That Council receives the record of Assemblies of Councillors as follows:

- **Assembly of Councillors – Wednesday 1 June 2016 – Draft Councillor Code of Conduct.**

Attachment - Item 11.1

Assembly of Councillors



Date:	1 June, 2016
Venue:	Bungaree Recreation Reserve, Bungaree-Creswick Road, Bungaree
Councillors:	Cr. Comrie (Mayor) Cr. Dudzik Cr. Edwards Cr. Spain Cr. Sullivan
Officers:	Rob Croxford; Phil Jeffrey; Satwinder Sandhu; Danny Colgan; John Whitfield; Nat Abbott
Apologies:	Cr. Tatchell; Cr. Toohey

1. Assembly opened at: 3.20pm

2. Disclosure of Conflict of Interests – Nil

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is; a direct interest; or an indirect interest. The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 (amended) set out the requirements of a Councillor or member of a Special Committee to disclose any interest (pecuniary or non-pecuniary) or conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

3. Item Notes:

Draft Councillor Code of Conduct

Assembly closed at: 3.57pm

Signed:

A handwritten signature in blue ink, appearing to read "Rob Croxford".

.....
Rob Croxford
Chief Executive Officer

Date: 02.06.2016

11.2 Section 86 - Delegated Committees of Council - Reports

Section 86 Delegated Committees are established to assist Council with executing specific functions or duties. By instrument of delegation, Council may delegate to the committees such functions and powers of the Council that it deems appropriate, utilising provisions of the Local Government Act 1989. The Council cannot delegate certain powers as specifically indicated in Section 86(4) of the Act.

Section 86 Delegated Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Section 86 – Delegated Committees of Council present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representative
Bacchus Marsh Hall Committee of Management	14 April 2016	Cr Spain
Development Assessment Committee	8 June 2016	Cr. Comrie, Cr. Dudzik, Cr. Edwards, Cr. Tatchell

Recommendation:

That Council receives the report of the following Section 86 - Delegated Committees of Council:

- **Bacchus Marsh Hall Committee of Management meeting of Thursday, 14 April 2016.**
- **Development Assessment Committee meeting of Wednesday 8 June 2016.**

Attachment - Item 11.2(a)

Bacchus Marsh Public Hall Committee of Management

Committee Meeting Thursday 14th April 2016

Location: Supper Room, Main Street, Bacchus Marsh

MINUTES OF MEETING

1.	Meeting Opened: 5.03pm R Prewett in Chair.	
2.	Members present: R Prewett, J Spain, E Daws, K Currie, J Ginnane, C Young	
3.	Apologies received: G Treloar	
4.	Guests: Nil	
5.	Disclosure of Conflicts of Interest: Nil	
6.	Confirmation of Minutes	
Resolution:		
<i>That the minutes of the Meeting of 10th March 2016 be confirmed.</i>		
Moved: K Currie Seconded: E Daws		
Carried		
7.	Actions arising from previous meetings	
7.1	Keys 0514	The new key system is not what was requested and some keys have been returned to the Locksmith. C Young to meet with Locksmith next week to try and resolve what is required.
7.2	Defibrillator 0514	Steve Maher, handyman from Ballarat, is to meet with C Young next week to discuss installation
7.3	Road Signage with RSL 0914	Awaiting on letter from RSL to enable us to make a joint submission to Council re asphaltting the car park area. R Prewett to contact RSL next week.

	7.4 Masterplan 0114	Draft masterplan to be circulated by K Currie for pricing and time frame priorities. Sub committee to meet on 5 th May 2016 to discuss.
	7.5 Disabled Accessibility 0415	L Lombana has advised that the DDA works are almost complete. C Young to contact him regarding steps on right side of stage as these do not seem to be compliant and also regarding the door in the alcove area for the disabled access. The door will not stay open and the door handles appear to be incorrect.
	7.6 Hallkeeper Position 0615	<p>The Hallkeeper and Booking Officer are required to have Public Liability Insurance with a minimum of \$10mill. It is to be considered taking the maintenance role out of the position to aid in finding a suitable person</p> <p>Resolution:</p> <p><i>That the Public Liability Insurance to the sum of \$10million for the Hallkeeper and Booking Officer will be paid by the Bacchus Marsh Public Hall Committee</i></p> <p>Moved: R Prewett Seconded: E Daws</p> <p>Carried</p>
	7.7 Acoustic Tiles 1115	E Daws has received a quote from Cubed Concepts amounting to \$12760 for the back and side walls. E Daws to contact Cubed Concepts to update quote to give a complete coverage on the side walls to a height of 1.2m.
	7.8 Air vent, draught excluders, mop/broom holders and installation of defibrillator 0915	C Young meeting with S Maher next week to obtain a quote for works to be completed. S Maher is a contractor used by Council
	7.9 Specific Hearing Loop 0915	6 companies specialise in this area but all refer to Word of Mouth. Copper wiring is now obsolete and most companies now using infra red and head sets given to attendees. Email to be sent to L Lombana of Council to see if they have had any dealing with this type of hearing loop.

7.10 Secretary's Position 1015		<p>Confirmation has been received of C Young's acceptance to the Committee for the current term of the Committee.</p> <p>Resolution:</p> <p><i>That C Young be nominated for the position of Secretary of the Bacchus Marsh Public Hall Committee of Management for the current term of office.</i></p> <p>Moved: K Currie Seconded: J Ginnane</p> <p>Carried</p>
7.11 Sound System in Public Hall 1115		<p>A new quote of \$31208.34 has been received from Factory Sounds for the installation of the sound system. This covers the speakers in the roof and not in the walls therefore enabling all cabling to be in the roof cavity.</p> <p>Resolution:</p> <p><i>That the quote of \$31208.34 for the installation of the sound system from Factory Sounds be accepted.</i></p> <p>Moved: E Daws Seconded: J Ginnane</p> <p>Carried</p>
7.12 Trivia Night 1215		<p>125 attendees on 14 tables. Final figures will be known shortly when all the beer is sold and Foodworks is paid but it will be in excess of \$3000. R Prewett congratulated all concerned for their efforts in raising so much for the community.</p>
7.13 Oven Repairs 1215		<p>Waldorf are unable to source spare parts for the oven door. R Prewett will contact a local engineering firm in the hope they can manufacture a solution.</p>
7.14 Usual manual 0116		<p>Carried over to next meeting</p>
7.15 Building signage 0216		<p>K Currie to advise date of building erection.</p>
7.16 Pest Extermination 0216		<p>A quote has been received for \$585 for a once off spray or \$1980 per annum for 4 services per annum from Intrepid Pest Control</p> <p>Resolution:</p> <p><i>That the quote from Intrepid Pest Control amounting to \$1980 be accepted for a yearly service.</i></p> <p>Moved: K Currie Seconded: E Daws</p> <p>Seconded</p>

	7.17 No Smoking Signs 0216	A sign has been placed on the alcove seat.
	7.18 Mini Skip 0216	Installed and operational. Keys have been placed in the kitchen and cleaning cupboard.
8.	<p>Chairperson's Report:</p> <p>R Prewett thanked the Committee for all their efforts during the refurbishment and for the advertising of the hall through the organising of the Trivia night.</p> <p>The Committee is achieving the completion of projects and are working very effectively.</p> <p>Resolution:</p> <p><i>That the Chairperson's report be received.</i></p> <p>Moved: R Prewett Seconded: C Young</p> <p>Carried</p>	
9.	Secretary's report	
	9.1 Inwards correspondence	Bendigo Bank – Statements Bendigo Bank – Term deposit reviews Sita – Service Agreement Australia Post – Receipt Moorabool Shire Council – Volunteer induction sessions Telstra – Invoice GJK Facility Services – Invoice Origin Energy – Gas Invoice Alloyfold – Confirmation of order – chairs G McNab – 60 minutes Various emails re bookings Email Pat Griffin re cost of Horticultural Show
	9.2 Outwards correspondence	Various Emails re bookings
	9.3 Business Arising	Email from 60 minutes regarding hire of Hall for a documentary regarding deaths of babies at Djerriwarrh Hospital. R Prewett to contact Council for advice regarding the Booking. Email from Pat Griffin re cost of Horticultural Show. A discount will be given off the normal cost

Resolution:***That the Secretary's report be received.******Moved: C Young Seconded: R Prewett******Carried***

10. Treasurer's report

10.1 Accounts for Payment

GJK Facility Services Jan & Feb – held pending query \$1026.04
 GJK Facility Services March \$513.02
 GJK Facility Services April Invoice \$513.02
 Telstra \$47.83
 Elms Bookkeeping \$623.70

Booking Account

BANK ACCOUNT BALANCE - 31st March 2016

\$
7,405.00

Term Deposits

2501	due 3rd April'16	2.00%	5,000.00		
2502	due 3rd April'16	2.00%	10,000.00		T/D's terminated and repaid
2503	due 13th April '16	2.45%	30,000.00		T/D to be terminated and paid
2506	due 27th April '16	2.45%	30,000.00		

\$
75,000.00

Funds Committed

Allyford Engineering	balance owing on chairs		16,958.70
Cubed Concepts P/L	acoustic sheeting to hall		12,760.00
Factory Sound Sales P/L	sound system for hall		31,250.34
Factory Sound Sales P/L	sound system for supper room		<u>2,699.00</u>
			<u>\$</u> <u>63,668.04</u>

	Month March 2016	2015/16 YTD	2014/15 YTD
INCOME			
Hall Hire - Public hiring	2,542.79	12,624.55	17,288.23
Hall Hire - Council	285.00	3,584.50	7,328.00
Cleaning/ Other Costs Recouped	-	236.36	524.55
Hire - Crockery and Cutlery Operational	-	125.36	118.18
Grant	-	30,815.69	30,815.69
Public Liability Amounts Received	61.82	215.93	120.08
Grant Monies Received	-	1,440.00	-
GST on Income	260.39	606.74	473.65
Interest Received	206.62	1,118.31	1,281.76
Total Income	3,356.62	50,767.44	57,950.14
EXPENDITURE			
Advertising	-	109.10	746.50
Cleaning	285.00	3,664.91	4,654.95
Electricity	906.27	3,558.29	3,332.91
Fund Raising (Trivia Night)	130.00	130.00	-
Gas	84.84	1,403.98	-
Meeting Expense	-	36.36	-
PO Box Rental	110.00	110.00	-
Printing	-	59.05	47.24
Secretarial Fees	467.00	4,167.12	3,864.00
Stationery & Postage	-	45.50	65.19
Telephone	44.58	300.38	587.30
Maintenance:- equipment	-	-	-
building	-	77.27	212.94
kitchen requisites	-	-	165.71
Equipment Purchases	-	20,666.98	7,196.33
[deposit on chairs]	10,278.00	-	-
GST on Purchases	1,219.07	2,056.17	669.24
Kitchen Refurbishment Contribution	-	15,000.00	-
Contra Account - Hall Hire Council	285.00	3,584.50	7,328.00
Total Expenditure	13,809.76	54,969.61	28,870.31
Surplus/ Deficiency	10,453.14	4,202.17	29,079.83
Transferred from Term Deposit	-	30,000.00	-
Transferred to Term Deposit	-	30,000.00	-
Bank Account Balance B/Fwd	15,845.47	9,594.50	-

BANK ACCOUNT BALANCE -31st March 2016	\$ 5,392.33	\$ 5,392.33		
<p>Resolution:</p> <p><i>That the Treasurer's report be received.</i></p> <p><i>Moved: K Currie Seconded: J Ginnane</i></p> <p><i>Carried</i></p>				
11. Booking Officer's report				
11.1 Bookings Received	BM Ministers Fellowship Dept Economic Development Sally Durham Apple Radio FM x 2			
11.2 Booking Enquiries	Warren Brown – Reunion Laura Briers – Community Meeting Renee Harper – Birthday Greg Todd – Community Meeting Louise Dalby – Birthday Tameika Monoclivoc – Cooking Demo Rickylee Ross – Engagement Kayla Stevenson – Engagement Emily Murhpy – Engagement Steve Chidwick – Baby Shower Liana – Birthday Micky – Birthday Rena – Engagement Katie Cowan – Fundraiser 60 minutes – News item Mary Adamo			
11.3 Hall Viewings	RSL Rotary Club Steve Chidwick – DNS Emily Murphy Mary Adamo x 2 Gary McNab – 60 minutes			

	<p>Resolution:</p> <p><i>That the Booking Officer's report be received.</i></p> <p>Moved: C Young Seconded: R Prewett</p> <p>Carried</p>	
12.	Hall Keeper's report	
	12.1	External kitchen door repaired Mini Skip received
13.	General Business	
	13.1 Dishwasher	The dishwasher broke down at the Trivia night. Hobart repairs serviced the machine and advised that some parts are worn and rusty. The dishwasher is currently running but may have to be replaced as the cost of repairing is prohibitive.
	13.2 Committee Member	Chris Levy advised of her interest on being on the committee. Chris is to be invited to the next meeting as a guest.
	13.3 Maintenance	Kirsty Doncon has requested that all maintenance requests be directed to her with a copy to Customer Service.
	13.4 Maintenance Agreement	E Daws requires a copy of the Maintenance Agreement
	13.5 Working Bee	A working bee is to be scheduled to clean out under the stage to enable storage of chair.
	13.6 Council Meeting	R Prewett and C Young to schedule a meeting with R Knight to update her on Committee dealings
14.	The next meeting of the Committee will be held at 5pm on Thursday 12 th May 2016 in the Supper Room	

15.	The meeting closed at 7.10 pm.

Attachment - Item 11.2(b)

MINUTES

SECTION 86 DEVELOPMENT ASSESSMENT COMMITTEE MEETING

Wednesday 8 June, 2016

Council Chambers,
15 Stead Street, Ballan
4.00pm

MEETING OPENING

Councillor David Edwards as the Chair welcomed all and opened the meeting at 4.09pm.

ATTENDANCE

Cr. David Edwards (Chair)	Councillor – East Moorabool Ward
Cr. Allan Comrie (Mayor)	Councillor – East Moorabool Ward
Cr. Tonia Dudzik	Councillor – East Moorabool Ward
Mr. Robert Fillisch	Acting Manager Statutory Planning
Mr. Mark Lovell	Senior Statutory Planner
Ms. Sharon Duff	Minute Taker

APOLOGIES

Cr. Paul Tatchell	Councillor – Central Moorabool Ward
Mr. Satwinder Sandhu	General Manager Growth and Development

CONFIRMATION OF PREVIOUS MEETING MINUTES

Resolution:

Moved: Cr. Dudzik
Seconded: Cr. Comrie

That the Minutes of the Section 86 Development Assessment Committee for Wednesday 11 May, 2016 be confirmed as a true and correct record.

CARRIED.

CONFLICT OF INTEREST

No conflicts of interest were declared at the meeting.

GROWTH & DEVELOPMENT REPORTS

Item 4.1 Planning Permit Application PA2015 269

PA2015 269; Development and Use of Storage Units and Reduction in the Standard Car Parking Rate at 36 Haddon Drive, Ballan

Application Summary:	
Permit No:	PA2015-269
Lodgement Date:	19 November, 2015
Planning Officer:	Mark Lovell
Address of the land:	Lot S3 on PS646976X - 36 Haddon Drive Ballan
Proposal:	Development and Use of Storage Units and Reduction in the Standard Car Parking Rate
Lot size:	1.289 hectares.
Why is a permit required?	<p>Clause 33.02-2 Industrial 2 Zone - Use of land for storage</p> <p>Clause 33.02-4 Industrial 2 Zone -Building and Works.</p> <p>Clause 52.06-3 Car Parking - Reduction in the standard car parking rate.</p>
Public Consultation:	
Was the application advertised?	No, exempt from the notice provisions under Clause 33.02-2, 33.02-4 and 52.06-4.
Notices on site:	No
Notice in Moorabool Newspaper:	No
Number of Objections:	None
Consultation meeting:	None held
Policy Implications:	
Key Result Area	Enhanced Natural and Built Environment.
Objective	Effective and efficient land use planning and building control.
Strategy	<p>Implement high quality, responsive, and efficient processing systems for planning and building applications</p> <p>Ensure that development is sustainable, resilient to change and respects the existing character.</p>

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Manager – Robert Fillisch

In providing this advice to Council as the Manager, I have no interests to disclose in this report.

Author – Mark Lovell

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Executive Summary:

Application Referred?	The application was referred to Infrastructure, Western Water and Southern Rural Water
Any issues raised in referral responses?	None raised subject to conditions
Preliminary Concerns?	Nil.
Any discussions with applicant regarding concerns	No concerns
Any changes made to the application since being lodged?	The applicant submitted more detailing regarding the car parking numbers and reasons for a reduction to the standard car parking rate.
VCAT history?	No.
Previous applications for the site?	Planning Permit 2011097 was issued on 2 September, 2001 authorised a staged eight lot subdivision. Stages 1 and 2 have been completed and titles released with Stage 2 issued on 22 January, 2015. Stage 3 has not been undertaken and will be unable to proceed in the event of this proposed development been approved.
General Summary	It is proposed to use and develop the 91 self-storage units and an open vehicle storage area. The proposed development makes effective use of a vacant industrial lot. The use is well separated from the nearest residential properties. Car parking provision and landscaping treatments to the site are the main planning considerations.

General Summary Continued.....	The car parking provision for a store is based on a percentage of total land area rather than based on floor area. The site is large at 1.289 hectares which attracts a high car parking rate of 1289m ² to be set aside for car parking. Use of the land for store has a high car parking rate compared to other industrial uses which requires an appropriate assessment of how the storage area is utilised and the likely car parking demand for such a use. Self-storage units generate low car parking demand as each unit is only occupied due infrequent times for the storing goods and the removal of goods. It is considered the proposed 54 on site car spaces is a generous car parking provision for 91 self-storage units. It is expected most of the provided car spaces will be unoccupied and will not cause any impact to any adjacent properties as a result car parking demand on site.
Summary Recommendation:	
That, having considered all relevant matters as required by Section 60 of the Planning and Environment Act 1987, Council issue Planning Permit for 2015-269 for Development and Use of Storage Units and Reduction in the Standard Car Parking Rate on land known as Lot S3 on PS646976X, 36 Haddon Drive Ballan	

Background

The subject lot was created as part of the staged subdivision land and has not been developed since titles were released 22 January, 2015.

Public Notice

Under Clause 33.02-2, the application is exempt from notice requirements of Section 52(1)(a), (b) and (d), the decision requirements of Section 64(1), (2) and (3) and the review rights of Section 82(1) of the Planning and Environment Act 1987.

Summary of Objections

There were no objection received.

Proposal

It is proposed to use and develop the land for storage units. The storage facility will be broken up into four building areas identified on the plans as storage block 1, storage block 2, storage block 3 and storage block 4.

Storage block 1 will be 324.45m² in area and will have 14 storage units. It will be setback 4 metres from the rear property boundary and setback 4 metres from the southern side boundary. Storage block 2 will be 402.31m² in area and will have 21 storage units. It will be located to the east of storage block 1 and is also setback 4 metres from the southern side boundary. Storage block 3 will be 470.40m² in area and will have 19 storage units. It will be located to the east of storage block 1 and is located between storage blocks 2 and 4. Storage block 4 will be 373.24m² in area and will have 19 storage units. It will be located to the east of storage block 1 and setback approximately 57 metres from the northern side boundary.

There will be an open storage area to the northern side of the lot for purpose of caravan, boats and semi-trailer storage. The units have an overall height of 3 metres with 5 degree roof pitch. The units will be comprised of Colorbond wall cladding, Colorbond roofing and Colorbond roller doors.

There will be 54 car spaces, some car spaces will cover the loading doorways to individual storage units.

A new 2.0 metre high cyclone fencing covering the perimeter of the site with the front boundary having a select hinged or sliding auto security gates. No advertising signage is proposed.

Site Description

The subject site is located on the western side of Haddon Drive, south of Smallmans Road, Ballan. The lot is an irregular T shaped arrangement with a narrow street frontage at 18 metres in width, maximum length of 191.86 metres and a total area of 1.289 hectares. The site is comprised of vacant land. The subject lot has a relatively flat topography.

The surrounding area is comprised of detached metal warehouse buildings, some have a poor presentation to the street due to informal or absent landscaping areas, high cyclone front fencing, and limited screening of outdoor storage areas. The two most prominent industrial activities in this street are a concrete supply plant and a materials recycling (vehicle parts) centre. The subject site and adjacent properties within Haddon Drive are located within the Industrial 2 Zone.

Locality Map

The site below indicates the location of the subject site and the zoning applicable to the surrounding area.



Figure 1: Aerial photo of site

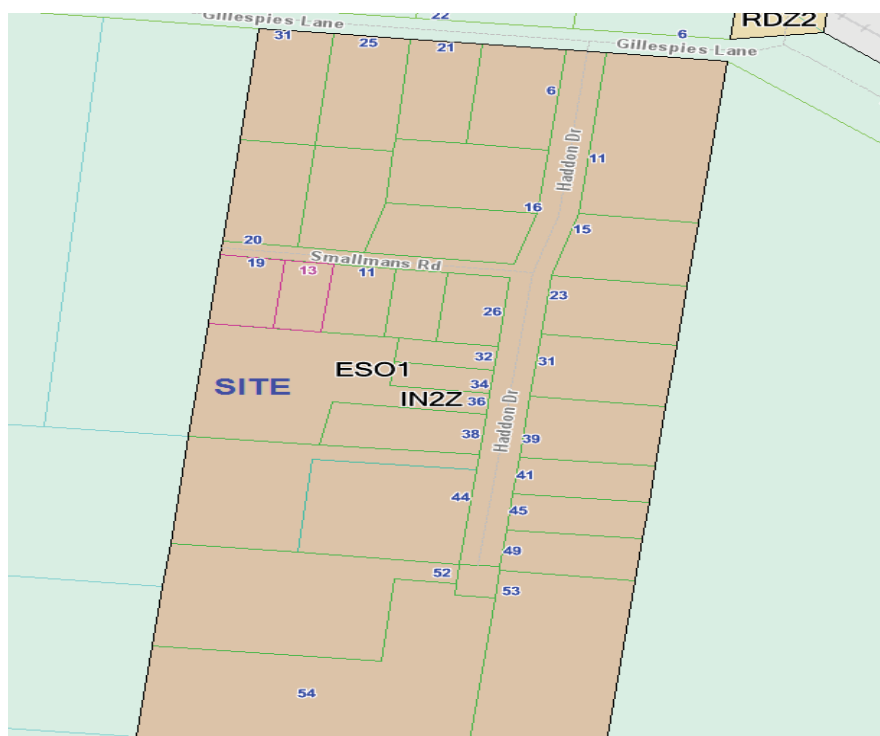
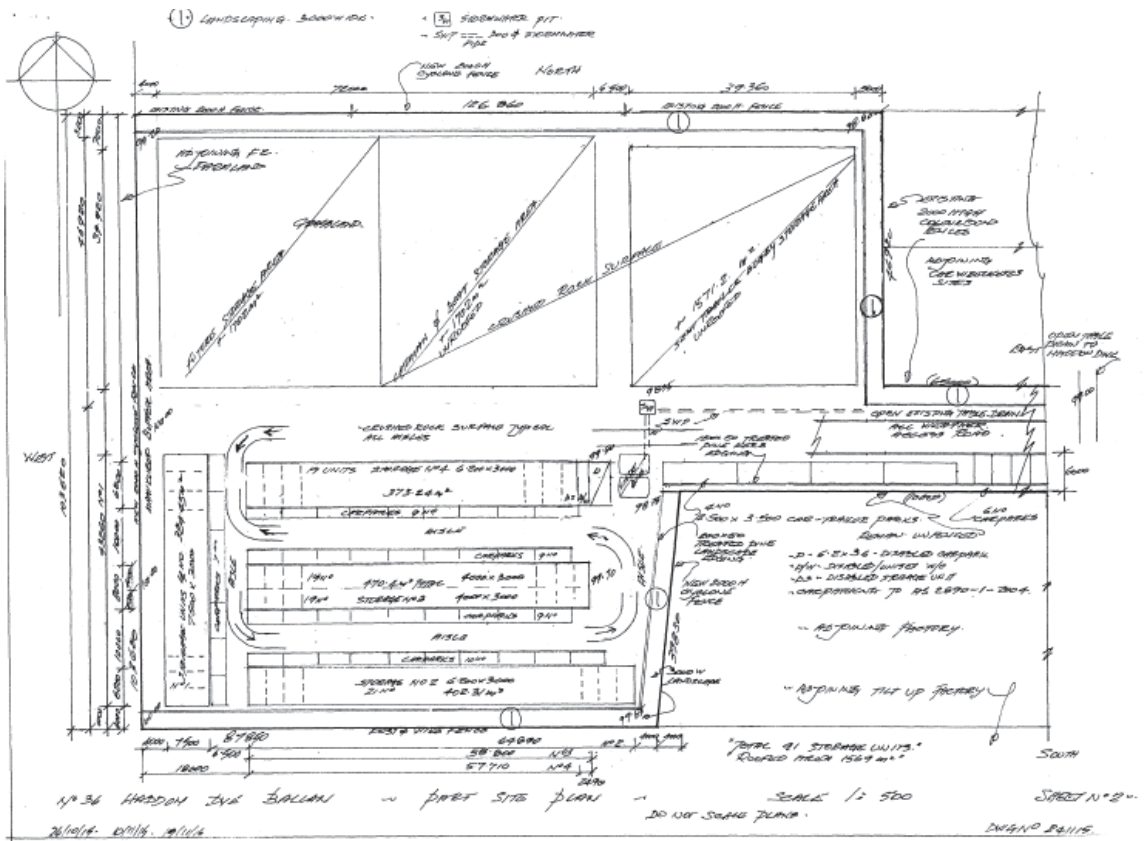
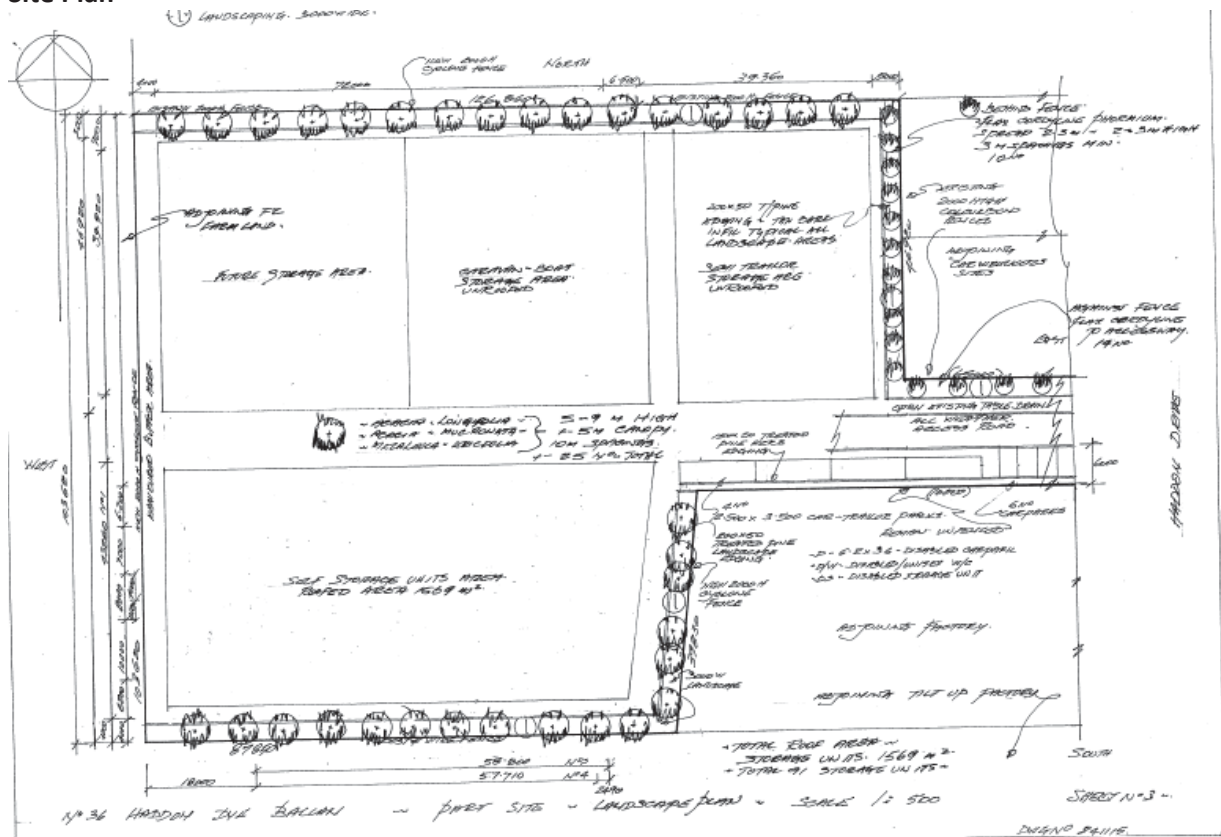


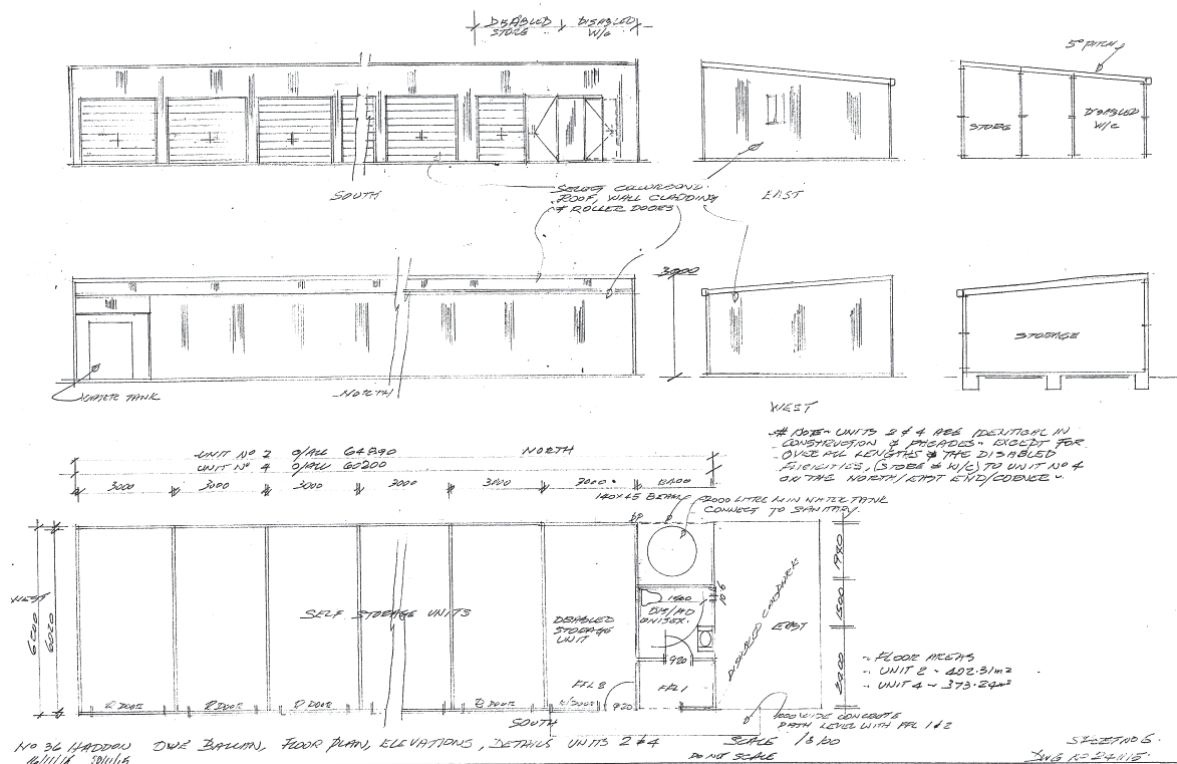
Figure 2: Zoning Map



Site Plan



Landscape plan



Typical Elevation plan

Planning Scheme Provisions

Council is required to consider the Victoria Planning Provisions and give particular attention to the State Planning Policy Framework (SPPF), the Local Planning Policy Framework (LPPF) and the Municipal Strategic Statement (MSS).

The relevant clauses are:

- 11.05-2 Melbourne’s hinterland areas
- 11.06 Central Highlands regional growth
- 15.01-2 Urban design principles
- 15.01-5 Cultural identity and neighbourhood character
- 17.01-1 Business
- 17.02-1 Industrial land development
- 21.03-2 Urban Growth Management
- 21.03-4 Landscape and Neighbourhood Character
- 21.04-3 Commerce
- 21.04-4 Industry
- 22.05 Presentation of Industrial Areas

The proposal complies with the relevant sections of the SPPF and LPPF, with the exception of the clauses outlined in the table below:

SPPF	Title	Response
Clause 11.05-2	Melbourne's hinterland areas	The objective of the clause is maintain the attractiveness and amenity of hinterland towns. This can be achieve by ensuring there is adequate landscaping within the front setback that should include canopy trees. This can be satisfied by a permit condition.
LPPF		
Clause 22.05	Presentation of Industrial Areas	A requirement of Clause 22.05 is that a minimum of 10% of the site be landscaped to the satisfaction of the Responsible Authority. A landscaping strip, 3 metres in width is shown around eastern side and southern side inside the development site which is not visible from the street frontage. Suitable landscaping will need to be placed in the front setback area to improve the presentation of this development and to improve the existing streetscape which has limited landscaping treatments. The rear of the site should also have screen plantings to limit the impact of the development when viewed from the adjacent Farming Zone land to the east. This can be satisfied by a permit condition.

Zone

Industrial 2 Zone

The subject site is in the Industrial 2 Zone (IN2Z) and the provisions of Clause 33.02 apply.

The purpose of the zone is:

- To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- To provide for manufacturing industry, the storage and distribution of goods and associated facilities in a manner which does not affect the safety and amenity of local communities.
- To promote manufacturing industries and storage facilities that require a substantial threshold distance within the core of the zone.
- To keep the core of the zone free of uses which are suitable for location elsewhere so as to be available for manufacturing industries and storage facilities that require a substantial threshold distance as the need for these arises.

Under Clause 33.02-1 a permit is required to use land for a store and under Clause 33.02-4 a permit is required to construct buildings and works.

Before deciding on an application, in addition to the decision guidelines in Clause 65, the Responsible Authority must consider the following relevant decision guidelines:

- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- The effect that the use may have on nearby existing or proposed residential areas or other uses which are sensitive to industrial off-site effects, having regard to any comments or directions of the referral authorities.
- The effect that nearby industries may have on the proposed use.
- The drainage of the land.
- The availability of and connection to services.
- The effect of traffic to be generated on roads.
- Any natural or cultural values on or near the land.
- Streetscape character.
- Built form.
- Landscape treatment.
- Interface with non-industrial areas.
- Parking and site access.
- Loading and service areas.
- Outdoor Storage.
- Lighting.
- Stormwater discharge.

Overlays

Environmental Significance Overlay Schedule 1

Neither of these circumstances applies to the subject lot and therefore a planning permit is not required under this overlay.

The subject site is in the Environmental Significance Overlay Schedule 1 and the provisions of Clause 42.01 apply.

A permit is required for the construction or carrying out of works if any site cut is greater than 1 metre in depth and 300 square in areas and stormwater is discharged less than 100 metres from a waterways.

Relevant Policies

Council adopted the Moorabool Industrial Areas Strategy on 2 December 2015.

Particular Provisions

Clause 52.06 Car Parking

The proposed use is for a store.

A store will require 10% of the total site area to set aside for car parking. Based on total site area 12890m² requires a total car parking area of 1289m². The area occupied by 54 car spaces is 770m² which is a shortfall of 519m².

Before deciding that a plan prepared under Clause 52.06-7 is satisfactory, the responsible authority must consider, as appropriate:

- The role and function of nearby roads and the ease and safety with which vehicles gain access to the site.
- The ease and safety with which vehicles access and circulate within the parking area.
- The provision for pedestrian movement within and around the parking area.
- The provision of parking facilities for cyclists and disabled people.
- The protection and enhancement of the streetscape.
- The provisions of landscaping for screening and shade.
- The measures proposed to enhance the security of people using the parking area particularly at night.
- The amenity of the locality and any increased noise or disturbance to dwellings and the amenity of pedestrians.
- The workability and allocation of spaces of any mechanical parking arrangement.
- The design and construction standards proposed for paving, drainage, line marking, signage, lighting and other relevant matters.
- The type and size of vehicle likely to use the parking area. Whether the layout of car parking spaces and access lanes is consistent with the specific standards or an appropriate variation.
- The need for the required car parking spaces to adjoin the premises used by the occupier/s, if the land is used by more than one occupier.
- Whether the layout of car spaces and accessways are consistent with Australian Standards AS2890.1-2004 (off street) and AS2890.6-2009 (disabled).
- The relevant standards of Clauses 56.06-2, 56.06-4, 56.06-5, 56.06-7 and 56.06-8 for residential developments with accessways longer than 60 metres or serving 16 or more dwellings.
- Any other matter specified in a schedule to the Parking Overlay.

Discussion

Provisions of Clause 22.05 and 33.02

The proposed development of the site involves the construction of a group of detached buildings to rear of the site which will have limited impact upon the existing industrial streetscape of Haddon Drive. The front section of the site will only have some car parking bays and the 5.0 metres in width constructed accessway. There should be generous landscaping treatments in the front setback area to enhance the appearance of the development and to improve the streetscape presentation of Haddon Drive. This can be satisfied through the submission of a detailed landscaping plan with canopy trees located in the front setback area.

Large proportion of the site is covered by an open area used for the storage of caravans, boats and semi-trailers. This area will need to be maintained to ensure dust emissions does not affect the amenity of adjacent properties. This can be addressed by a standard permit condition.

The appropriateness of reducing standard car parking rate

The proposal is considered acceptable for the following reasons:

- The car parking rate for a store is based on total land area rather than floor area. The car parking rate prior to Planning Scheme Amendment VC95, which is current Clause 52.06 provisions, included the area occupied by accessways in the total car parking rate for a store. The current provision do not take account of accessways which leads to excessive car parking rate of 1289m² to be devoted to car parking or the equivalent of 101 on site car spaces.

- The use will generate only short term visits which will be during unloading or loading of storage materials and goods. This type of activity will only have a few vehicles on site at any one time
- The site can be managed without the need for a large number of staff or visitors.
- It is unlikely that all 54 car spaces will be used at the same time with individual storage units remaining dormant for extended periods of time.
- Council's Infrastructure department assessed the appropriateness of reducing car parking, and consented to the application.
- The site has sufficient open areas which could be used for any overflow parking, if the needs ever arises.
- There are no parking restrictions within Haddon Drive.

A potential traffic issue is vehicle queuing before the security gates and possibility of blocking other vehicular traffic in Haddon Drive. This could be resolved by providing a setback to the security gates from the street frontage to enable a vehicle to enter the site without overhanging onto Haddon Drive. This will be addressed through the submission of revised plans.

General Provisions

Clause 65 – Decision Guidelines have been considered by officers in evaluating this application.

Clause 66 - stipulates all the relevant referral authorities to which the application must be referred.

Referrals

The following referrals were made pursuant to s.55 of the Planning and Environment Act 1987 and Council departments were provided with an opportunity to make comment on the proposed development plan.

Authority	Response
Western Water	Consent
Southern Rural Water	Consent with two conditions
Infrastructure	Consent with six conditions

Financial Implications

The recommendation of approval of this application would not represent any financial implications to Council.

Risk and Occupational Health and Safety Issues

The recommendation of approval of this development does not implicate any risk or OH & S issues to Council

Communications Strategy

The application is exempt from notice, pursuant to Clauses 33.02-2 and 33.02-4 of the Moorabool Planning Scheme. The applicant was invited to attend the Development Assessment Committee meeting and address Council if desired.

Options

An alternative recommendation would be to refuse the application on the grounds that the proposed reduction of car parking would unreasonably affect the amenity of the area, and that the design does not satisfy the requirements of Clause 22.05.

Refusing the application may result in the proponent lodging an application for review of Council's decision with VCAT.

Conclusion

Overall, the proposal is considered to comply with the broad objectives of the State and Local Planning Policy Framework, the Industrial 2 Zone provisions, and the car parking provisions.

The proposed storage units occupying under utilised industrial zoned land will contribute to the economic growth of the township.

The development would be an acceptable design response to the industrial character of the area.

The reduction to the standard car parking rate is considered acceptable given the operation of the proposed business for storage only which is limited to short term stays.

Resolution:

Moved: Cr. Comrie

Seconded: Cr. Dudzik

That, having considered all matters as prescribed by the Planning and Environment Act, Council issue a Planning Permit for 2015-269 for the Development and Use of Storage Units and Reduction in the Standard Car Parking Rate at Lot S3 on PS646976X known as 36 Haddon Drive Ballan, subject to the following conditions:

Amended Plans:

- 1. Before the development starts, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three A3 size copies must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to show:**
 - a) Security gates setback from street frontage by 6 metres to prevent vehicle queuing in Haddon Drive**
 - b) Elevation plan of the front fence and the recessed security gates showing the height and materials.**
 - c) Details of a clearly identifiable street number to be placed against the street frontage**
 - d) Revised landscape plan in accordance with Condition 2.**

Unless otherwise approved in writing by the Responsible Authority all buildings and works are to be constructed and undertaken in accordance with the endorsed plans to the satisfaction of the Responsible Authority prior to the commencement of occupation.

- 2. Before the development starts, a landscape plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The plan must show:**

- a) A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;
- b) Two canopy trees (minimum two metres tall when planted) in the front setback area adjacent to the street frontage.
- c) Screen plantings be placed on the western property boundary in the area labelled 'manicured buffer area'.

All species selected must be to the satisfaction of the responsible authority.

Amenity:

3. Dust suppression must be used on all hard surface areas with the exception of the constructed front accessway, to the satisfaction of the responsible authority.
4. Goods, equipment or machinery must not be stored or left exposed within the first 65 metres of the accessway in a position that can be seen from the street.
5. Any public address system installed must not be audible beyond the boundaries of the site.
6. External lighting must be provided with suitable baffles and located so that no direct light is emitted outside the site.
7. Any security alarm or similar device installed must be of a silent type.
8. Mechanical noise emanating from the premises must comply with the State Environment Protection policy N-1 'Control of Noise from Commerce, Industry and Trade.'

Landscaping:

9. Before occupation of the development starts or by such later date as is approved by the responsible authority in writing, the landscaping works shown on the endorsed plans required at Condition 2 of this permit must be carried out and completed to the satisfaction of the responsible authority.
10. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the responsible authority, including that any dead, diseased or damaged plants are to be replaced.

Infrastructure:

11. Prior to the development and use commencing, engineering drainage plans and computations must be submitted to the Responsible Authority for approval and shall incorporate the following:
 - i. The development as a whole must be self-draining and must be connected to an approved point of discharge in an approved manner to the satisfaction of the Responsible Authority.
 - ii. Underground piped drainage for the whole development shall cater for 10% AEP storm.
 - iii. Overland 1% AEP flow path(s) for the development must be shown on layout.
12. Storm water drainage from the proposed buildings and impervious surfaces must be directed to the legal point of discharge to the satisfaction of the Responsible Authority. A legal point of discharge permit must be taken out prior to the construction of a stormwater drainage system.

13. Sediment discharges must be restricted from any construction activities within the property in accordance with relevant Guidelines including Construction Techniques for Sediment Control (EPA 1991).
14. Unless otherwise approved by the Responsible Authority there must be no buildings, structures, or improvements located over proposed drainage pipes and easements on the property.
15. Any existing works affected by the development must be fully reinstated at no cost to and to the satisfaction of the Responsible Authority.
 - i. Prior to the use commencing, the trafficable areas must be constructed with an all-weather surface and drainage to the satisfaction of the responsible authority. The aisles must provide sufficient manoeuvring space to allow a service vehicle to enter and exit the storage unit area in a forward direction. The service truck shall comply with the medium rigid vehicle detailed in AS2890.2 section 2.2.
16. Any office building associated with the development must be provided with disabled access in accordance with the provisions of AS1428 – Design for Access and Mobility.

Southern Rural Water:

17. The development must be connected to Central Highlands Water reticulated sewerage system.
18. The development must be connected to an approved stormwater drainage system which complies with the Water Sensitive Urban Design Standards.

Permit Expiry:

19. This permit will expire if one of the following circumstances applies:
 - a) The development and the use are not started within two years of the date of this permit;
 - b) The development is not completed within four years of the date of this permit.

Council may extend the periods referred to if a request is made in writing before the permit expires or in accordance with the timeframes as specified in Section 69 of the *Planning and Environment Act 1987*.

Permit Note:

Except in accordance with Clause 52.05, no advertising sign may be displayed without a planning permit.

No other use (particularly Materials Recycling or Mechanical Repairs) is permitted without written consent of the Responsible Authority.

CARRIED.

Report Authorisation:



Authorised by:

Name: Satwinder Sandhu

Title: General Manager Growth and Development

Date: Friday 13 May, 2016

UPDATE ON TRENDS, ISSUES AND OTHER MATTERS

Robert Fillisch, Manager Statutory Planning and Community Safety provided the Committee with a verbal update on various other Planning Permit Applications that are currently in the system.

DATE OF NEXT MEETING

Wednesday 13 July, 2016
4.00pm
James Young Room, Lerderderg Library
215 Main Street, Bacchus Marsh

MEETING CLOSURE

The Chair thanked all Committee members and attendees and closed the meeting at 4:28pm.

A handwritten signature in blue ink that reads "David Edwards". The signature is written in a cursive style with a large, stylized 'D' and 'E'.

11.3 Advisory Committees of Council - Reports

Advisory Committees are established to assist Council with executing specific functions or duties.

Advisory Committees of Council currently have no delegated powers to act on behalf of Council or commit Council to any expenditure unless resolved explicitly by Council following recommendation from the Committee. Their function is purely advisory.

Advisory Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Advisory Committees of Council present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representative
Moorabool Recreation and Leisure Strategic Advisory Committee`	16 February 2016 3 May 2016	Cr. Dudzik, Cr. Edwards, Cr. Spain
Bacchus Marsh and District Trails Advisory Committee	3 May 2016	Cr Spain

Recommendation:

That Council receives the reports of the following Advisory Committees of Council:

- **Moorabool Recreation and Leisure Strategic Advisory Committee meetings of Tuesday, 16 February 2016 and Tuesday, 3 May 2016.**
- **Bacchus Marsh and District Trails Advisory Committee meeting of Tuesday, 3 May 2016.**

Attachment - Item 11.3(a)



Moorabool Shire Recreation and Leisure Strategic Advisory Committee

Date: Tuesday 16 th February 2016	Time: 4pm – 5.30pm	Venue: James Young Room Lerderderg Library
Committee Members: Cr David Edwards, Cr John Spain, Cr Tonia Dudzik, Ms Patricia Binks		Apologies: Mr Rod Ward, Ms Marg Scarff
Council Staff: Mr Danny Colgan General Manager Community Services, Mr Phil Jeffrey General Manager Infrastructure, Mr Troy Scoble Manager Recreation & Youth, Mr Anthony McGrath Recreation Development Officer. Pat Griffen, Darren Fowlie		
Chairperson: Cr Tonia Dudzik		

No	Item	Who	Time
1.	Welcome and introductions	Chairperson	5 minutes
2.	<p>Previous Minutes Action Items</p> <p>Discussion</p> <p>Officers have canvassed committee members regarding their continued involvement on the committee. Shane Dunne, Simon Hooper have confirmed their resignation from the committee</p> <p>Recommendation: That Council write to outgoing members of the Committee thanking them for their involvement on the committee and advertise for new members. Moved Pat Griffen, Seconded Patricia Binks.</p> <p>Action; Officers to write to outgoing members of the Committee thanking them for their involvement and advertise for new members.</p>	Chairperson	5 minutes
3.	<p>Reserve Management Framework: Presentation of Latest Draft Reserve Management Framework and summary of associated policies:</p> <p>Troy Scoble presented the Draft Reserve Management Framework and the five policies that make up the framework. The documents have been provided to all members of the Committee for further feedback.</p> <p>Action: All feedback to be provided in writing to Troy Scoble or Anthony McGrath by 30th of March, which will then be circulated to all Committee members prior to the next meeting. The next meeting will consist of a workshop including scenario based examples. Officers will provide a copy of the presentation made at the meeting to all members.</p>	Troy Scoble	30min

4.	<p>Update: 2016 / 2017 Capital Improvement Program Process</p> <p>Phil Jeffrey provided an update on the draft Capital Improvement Process and various scenarios to be considered as part of the budget process. Also presented was a list of Recreation priorities as listed in the existing draft Capital Improvement Program and the Recreation and Leisure Strategy 2015-2021.</p> <p>Action: List of all Recreation and Leisure Projects as presented in the long term draft CIP list to be provided to committee members for reference. At future meetings, the committee to provide feedback regarding the priority order of Recreation Projects for the consideration of the council.</p>	Phil Jeffrey + Troy Scoble	10min
5.	<p>Update on Bacchus Marsh Racecourse Recreation Reserve Master Plan Outcome</p> <p>Action: A statement regarding expenditure on the Masterplan and its design work will be provided by officers to all members.</p>	Phil Jeffrey	5 min
6.	<p>Advisory Committee Workplan and scheduled time lines for 2016</p> <p>Troy Scoble provided an update on the Committees work plan and suggested the monthly meeting will be required for the remainder of the financial year to ensure the workload is completed.</p> <p>Action: Officers to workshop dates for the March meeting with the group.</p>	Troy Scoble	5min
7.	<p>Other Business</p> <p>Nil</p>	All	
8.	<p>Next Meeting Date; TBD</p>	All	
9.	<p>Close of Meeting; 5:45PM</p>		

Attachment - Item 11.3(b)

Moorabool Shire Recreation and Leisure Strategic Advisory Committee



Date: Tuesday 3 rd May 2016	Time: 4pm – 5.30pm	Venue: Lederberg Library
Committee Members: Cr David Edwards, Cr John Spain, Cr Tonia Dudzik, Ms Marg Scarff, Mr Darran Fowlie		Apologies: Rod Ward, Noel Stanley, Patricia Binks, Pat Griffin
Council Staff: Mr Troy Scoble Manager Recreation & Youth, Mr Anthony McGrath Recreation Officer.		
Chairperson: Cr Tonia Dudzik		

No	Item	Who	Time
1.	<p>Welcome and introductions</p> <p>The meeting commenced with no Quorum. Cr David Edwards arrived toward the end of the meeting so the Minutes of the previous meeting have been held over to the next meeting for acceptance. It was agreed to proceed with the meeting agenda.</p>	Chairperson	5 minutes
2.	<p>Previous Minute Action Item – Committee representation</p> <p>It was noted that the with the change of meeting times and dates this meeting had coincided with other meetings that some representatives were committed to attend. It was also noted that Noel Stanley had committed to stay on the committee provided meeting times could be pushed back half hour to an hour.</p>	Chairperson	5 minutes
3.	<p>Reserve Management Framework and Associated Policy Workshop</p> <p>Troy Scoble presented an update of the status of the Draft Reserve Management Framework and the five policies that make up the framework. Also presented and workshopped was three scenarios and how they would be managed using the framework. (Presentation attached).</p> <p>There were some further discussions regarding:</p> <ul style="list-style-type: none"> - the timing of presenting the policies (all at once or staged) back to Council for adoption - level of fee being recouped (percentage too high or too low) - whether subsidies for junior and establishing clubs should be implemented - how clubs using second and third facilities in addition to primary facility could levied for fees 	Troy	30min

	<ul style="list-style-type: none"> - commitments of non council managed and owned reserves to receive Council funding support - whether maintenance of sportsground / ovals should solely be managed by Council to protect community usage <p>Action: Troy to provide working spreadsheet showing the fees and charge modelling and impact on current users usage.</p> <p>All feedback from the public exhibition process to be presented to the committee</p>		
4.	<p>Update; 2016 / 2017 Capital Improvement Program Process</p> <p>No information to present.</p>	Phil	10min
5.	<p>Procedural Clarification</p> <p>At the request of the Chair the following procedural clarification was noted for further meetings and motions raised:</p> <p>Officers sought advice from the Governance Unit in relation to the following resolution of the Recreation and Leisure Strategic Advisory Committee:</p> <ul style="list-style-type: none"> - Motion: Pat Griffin raised a motion; That the committee receive a full report on the costings of the master plan including design of stage 1, which is to be provided to the Committee at the next meeting. Seconded by Cr John Spain, Carried <p>The advice is that as an advisory committee the Council needs to resolve to take action before the action recommended by the committee can commence. If there's something in the minutes of an advisory committee like the example above that needs a council resolution, then after the recommendation to note the minutes another recommendation should be included like the one below:</p> <p><i>That the Council provide the Recreation and Leisure Strategic Advisory Committee with a full report on the costings of the master plan including design of stage 1, so that it can be considered at the Committee's next meeting.</i></p>	Danny	5 min

6.	Other Business <ul style="list-style-type: none"> - Raised to commence advertising for members of the Committee to replace outgoing members. - Requested that officers confirm in the Terms of Reference of the Committee the length of appointment for the current committee members and process for reappointment. 	ALL	5min
7.	Next Meeting Date (insert date) Discussion based on recent feedback regarding meeting times and dates. Future meetings to be held at 4.30pm on a Monday preferably the second or third Monday of a month. Action: Troy Scoble to confirm next two meeting dates to coincide with the finalizing of the Draft Reserve Funding Framework	All	5 min
8.	Close of Meeting: 5.30pm		
9.			

Attachment - Item 11.3(c)

Bacchus Marsh & District Trails Advisory Committee

Meeting Tuesday 2nd February 2016

Time 7.30pm

Venue Jean Oomes Room, Library, Bacchus Marsh

Present Cr John Spain, Greg Ley, Leon Newton, Kylie Burton, Heidi Mikulic, Belinda Delios and Colin Evans

Apologies Troy Scoble MSC,

MINUTES

2. Minutes of previous meeting 2nd February 2016

Proposed: Greg Ley Seconded: Leon Newton

Note: At last meeting, 2 February, the relevance of BMDTAC going forward was discussed and a meeting with Council sought to discuss this.

Subsequent to meeting Leon Newton and Kylie Burton met with Troy Scoble to discuss and TS provided the following:

- a) Has requested that any future planning development plans are forwarded to the Recreation Development team for feedback and that any involving Hike and Bike Network developments be referred to the Committee for their thoughts as part of that process.
- b) TS will compile a list of all Hike and Bike Projects from the Hike and Bike Strategy that are in Council's Draft future Capital Improvement Program to provide to the Committee. These projects have been prioritized and scored against the Capital Works evaluation criteria.
- c) TS will provide this prioritized list to the Committee for review.
- d) TS to make himself available to meet with Reps of the Committee prior to the actual Committee meeting as a way of providing up to date information to the Committee at each of the meetings. If a meeting is unable to be organized will provide a summary email to be referred to the Committee of current Hike and Bike issues.
- e) Community Arts Grants that could be developed into projects in partnership of the future development of the Hike and Bike Network were discussed, the link <http://moorabool.vic.gov.au/?id=101010003A03123376A8711CA257F3D00818E99> provides information regarding the community grants and community grant process. Contact Kirsty Doncon the Community Development Officer to discuss potential projects further.
- f) TS is currently looking at scoping up the future development of the Hike and Bike network promotional material to provide the community with a Hike and Bike network map. Once drafted he will provide to the Committee for their input and feedback.

SRW Channel Route

Russ Hendry briefed BMDTAC on conversations he had had with SRW staff about their plans for the local irrigation district. He advised that SRW currently had a presentation to State Government seeking to replace sections of open channel with piped water and implement a new pump station. Amongst sections to be put under ground would be a stretch along Werribee Vale and also the section from the Werribee to Masons Lane.

Currently the system has a capacity of 3,000mL of which approximately 1,400mL is lost (approximately 1,100mL of which is lost through the open channels, either through evaporation or seepage). The Plan is broken up into 3 Stages and \$12 Million is being sought for the first phase.

It was pointed out that MSC had been keen to remove the SRW Channel Route from the Hike and Bike Strategy document but that its inclusion had been requested by BMDTAC. This graded channel route is seen as a vital piece of potential infrastructure for a North-South cross town walking and cycling track and it was seen as essential that MSC help maintain the continuity of the route and seize any opportunity to help turn this from a channel route to a track route.

Russ Hendry advised the meeting that SRW were more than amenable to see the route turned into a public right of way for walking and cycling but any costs to achieve this did not form part of their budget or priorities and so it would be for others to take responsibility were the channel to be decommissioned.

BMDTAC wished to know:

- A) Who on Council communicates with SRW?
- B) Is Council aware of this Proposal?
- C) What active support is being given for this Project?
- D) Is Council independently lobbying local State and Federal members for support?

Action: Troy Scoble MSC

BMDTAC wanted it on public record that they supported MSC working with SRW to explore any opportunity to convert the existing SRW channel routes to shared walking/cycling paths and requested that they be kept informed of any communications between the organisations.

Proposed: Greg Ley Seconded: Colin Evans

3. Outstanding Actions from 2nd February 2016

3.1 SRW Channel Route. See above.

3.2 Maddingley Views Circuit. CE to chase BM Grammar for an update on their position. **Action: CE**

4.3. Snake Warning Signs. BMDTAC is still awaiting feedback from Council on this in terms of any provision for signage. As previously advised, it was felt prudent that MSC at least consider this issue, particularly for tracks adjacent to water courses. **Action: TS**

4.4. Update of Walking Maps. HM is looking at options/value of an update at present due to potential changes in the offing, particularly with the Halletts Way Extension. **Action: HM**

4.5. Access to Public Toilets at Peppertree Park (Public Pool). BMDTAC awaiting advice from MSC on their new policy/framework for provision of Public Toilets. **Action: TS**

4.6. Dogs off Lead - Links Track. Awaiting advice from MSC on any changes/update to Local Law Review. **Action: TS**

4.7. Plans for Pedestrian Access across Halletts Way Extension. whilst work has already started, BMDTAC are yet to sight any plans for how MSC propose to route walking tracks both along and across this road extension and, in particular, the detail for re-linking The Peppertree Park Circuit Walk. **Action: TS (to provide BMDTAC with copies of plans)**

4.8. Responsibility for Pedestrian Refuge Grant Street (adjacent to Public Pool). BMDTAC are still awaiting clarification from MSC as to whether this is an MSC or Vic Roads responsibility? **Action: TS**

5. Reports – Nil reports.

6. Land of Honour Update (The ANZAC Way)

CE advised the Committee that progress had been a little slow in terms of development work since had been awaiting response from Chief of Army as to his willingness to act as a Project Patron. just prior to meeting news that he had declined, due to work commitments, had been received. however he was very supportive of the Project and wanted his department to work with the Project to try and employ returned Servicemen on the project. To that end the Steering Committee was seeking a meeting with The Hon. Ted Baillieu (Chair of the Victorian ANZAC Centennial Committee) to try and seek assistance with finding a corporate sponsor interested in funding a returned Servicemen as Project Manager, to take over the day to day running of the Project.

Progress had been made with Green Army funding on remedial/rectification work on the Blackwood to Daylesford section of the Lerderderg Track.

7. Communications – Nil Communications.

Any other business

8.1. KB advised that BM Arts Committee were happy to work with and co-sponsor arts projects that had common aims and outcomes to those of BMDTAC.

9. The meeting was closed at 9.00pm.

Next meeting: Tuesday 2nd August (Jean Oomes Room) N.B. I will be overseas and unable to act as Secretary, if members would prefer and are willing to defer until Tuesday 16th August please advise CE as soon as possible.

12. NOTICES OF MOTION

No notices of motion have been received for consideration as part of this Agenda.

13. MAYOR'S REPORT

To be presented at the meeting by the Mayor.

Recommendation:

That the Mayor's report be received.

14. COUNCILLORS' REPORTS

To be presented at the meeting by Councillors.

Recommendation:

That the Councillors' reports be received.

15. URGENT BUSINESS

16. CLOSED SESSION OF THE MEETING TO THE PUBLIC**16.1 Confidential Report****Recommendation:**

That pursuant to the provisions of the Local Government Act 1989, the meeting now be closed to members of the public to enable the meeting to discuss matters, which the Council may, pursuant to the provisions of Section 89(2) of the Local Government Act 1989 (the Act) resolve to be considered in Closed Session, being a matter contemplated by Section 89(2) of the Act, as follows:

- (a) personnel matters;
- (b) the personal hardship of any resident or ratepayer;
- (c) industrial matters;
- (d) contractual matters;
- (e) proposed developments;
- (f) legal advice;
- (g) matters affecting the security of Council property;
- (h) any other matter which the Council or special committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public

17. MEETING CLOSURE