

ORDINARY MEETING OF COUNCIL

Minutes of the
Ordinary Meeting of Council held at
the James Young Room, Lerderderg Library,
215 Main Street, Bacchus Marsh on
Wednesday 6 August 2014,
at 5:00 p.m.

Members:

Cr. Paul Tatchell (Mayor)	Central Ward
Cr. Allan Comrie	East Moorabool Ward
Cr. David Edwards	East Moorabool Ward
Cr. John Spain	East Moorabool Ward
Cr. Tonia Dudzik	East Moorabool Ward
Cr. Tom Sullivan	West Moorabool Ward
Cr. Pat Toohey	Woodlands Ward

Officers:

Mr. Rob Croxford	Chief Executive Officer
Mr. Shane Marr	General Manager Corporate Services
Mr. Phil Jeffrey	General Manager Infrastructure
Mr. Satwinder Sandhu	General Manager Growth and Development
Mr. Danny Colgan	General Manager Community Services

Rob Croxford
Chief Executive Officer

AGENDA

1.	OPENING OF MEETING AND PRAYER	4
	<i>MH17 Tragedy.....</i>	<i>4</i>
2.	PRESENT.....	4
3.	APOLOGIES	4
4.	CONFIRMATION OF MINUTES	5
4.1	<i>Ordinary Meeting of Council – Wednesday 2 July 2014.....</i>	<i>5</i>
4.2	<i>Special Meeting of Council – Wednesday 9 July 2014.....</i>	<i>5</i>
4.3	<i>Special Meeting of Council – Wednesday 16 July 2014.....</i>	<i>5</i>
5.	DISCLOSURE OF CONFLICT OF INTEREST.....	6
5.1	<i>Disclosure of an Indirect Conflict of Interest.....</i>	<i>7</i>
5.2	<i>Disclosure of an Indirect Conflict of Interest.....</i>	<i>7</i>
6.	PUBLIC QUESTION TIME.....	8
7.	PETITIONS.....	10
8.	PRESENTATIONS / DEPUTATIONS	11
9.	OFFICER'S REPORTS.....	13
9.1	CHIEF EXECUTIVE OFFICER.....	13
9.2	GROWTH AND DEVELOPMENT	14
9.2.1	<i>Planning Application PA2013-092; Creation of an access to a Road Zone Category 1, Lot 4 on PS211781G, 4 Love Close, Maddingley VIC 3340.....</i>	<i>14</i>
9.2.2	<i>Establishment of Section 86 – Development Assessment Committee.....</i>	<i>27</i>
9.2.3	<i>Help shape our water future – Ballarat and Region.....</i>	<i>32</i>
9.3	COMMUNITY SERVICES.....	36
9.3.1	<i>Moorabool Recreation and Leisure Strategic Advisory Committee.....</i>	<i>36</i>
9.3.2	<i>Darley Civic and Community Hub</i>	<i>43</i>
9.4	INFRASTRUCTURE SERVICES	53
9.4.1	<i>Capital Improvement Program Quarterly Report – June 2014.....</i>	<i>53</i>
9.4.2	<i>Major Capital Projects Update</i>	<i>60</i>

9.4.3	<i>Central Highlands Regional Transport Strategy</i>	<i>70</i>
9.5	CORPORATE SERVICES	77
9.5.1	<i>2013/14 End of Financial Year Report - Council Plan Actions.....</i>	<i>77</i>
10.	OTHER REPORTS	80
10.1	<i>Assembly of Councillors.....</i>	<i>80</i>
10.2	<i>Section 86 - Delegated Committees of Council - Reports</i>	<i>81</i>
10.3	<i>Section 86 - Advisory Committees of Council - Reports.....</i>	<i>82</i>
11.	NOTICES OF MOTION.....	83
11.1	<i>Cr Spain: N.O.M. No. 244 – Provisioning of up to two Extra Cricket Grounds in East Moorabool for 2014/15 Season</i>	<i>83</i>
11.2	<i>Cr Spain: N.O.M. No. 245 – Abolition of Darley Park Committee of Management.....</i>	<i>84</i>
12.	MAYOR’S REPORT	85
13.	COUNCILLORS’ REPORTS.....	86
14.	URGENT BUSINESS	88
14.1	<i>Bacchus Marsh Traffic Improvement Package of Works.....</i>	<i>88</i>
15.	CLOSED SESSION OF THE MEETING TO THE PUBLIC	90
16.	MEETING CLOSURE	91

1. OPENING OF MEETING AND PRAYER

The Mayor, Cr. Tatchell, opened the meeting with the Council Prayer at 5.07pm.

MH17 Tragedy

The Mayor called for a minutes silence, and extended Council's deepest sympathies to the family and friends of all victims of Malaysian Airlines MH17. We remember Albert and Maree Rizk from Sunbury, and their involvement in the Ballarat football league. We also remember Shaliza Zain Dewa, Johannes van den Hende and their children Piers, Marnix and Margaux from Eynesbury. We extend our sympathies to all those who knew the family, and in particular to the school communities from Bacchus Marsh Grammar and Bacchus Marsh Primary School.

2. PRESENT

*Cr. Paul Tatchell
Cr. Allan Comrie
Cr. David Edwards
Cr. John Spain
Cr. Tonia Dudzik
Cr. Tom Sullivan
Cr. Pat Toohey*

*Central Ward
East Moorabool Ward
East Moorabool Ward
East Moorabool Ward
East Moorabool Ward
West Moorabool Ward
Woodlands Ward*

Officers:

*Mr. Rob Croxford
Mr. Shane Marr
Mr. Phil Jeffrey
Mr. Satwinder Sandhu*

*Mr. Danny Colgan
Mr. Robert Fillisch
Ms. Sam Romaszko
Ms. Deb Absolom*

*Chief Executive Officer
General Manager Corporate Services
General Manager Infrastructure
General Manager Growth and
Development
General Manager Community Services
Coordinator Statutory Planning
Manager Engineering
Minute Taker*

3. APOLOGIES

Nil.

4. CONFIRMATION OF MINUTES

4.1 Ordinary Meeting of Council – Wednesday 2 July 2014

Resolution:

Crs. Comrie/Spain

That Council confirms the Minutes of the Ordinary Meeting of Council held on Wednesday 2 July 2014.

CARRIED.

4.2 Special Meeting of Council – Wednesday 9 July 2014

Resolution:

Crs. Spain/Comrie

That Council confirms the Minutes of the Special Meeting of Council held on Wednesday 9 July 2014.

CARRIED.

Cr. Toohey entered the meeting at 5.10pm.

4.3 Special Meeting of Council – Wednesday 16 July 2014

Resolution:

Crs. Dudzik/Edwards

That Council confirms the Minutes of the Special Meeting of Council held on Wednesday 16 July 2014.

CARRIED.

5. DISCLOSURE OF CONFLICT OF INTEREST

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is; a direct interest; or an indirect interest (section 77A and 77B). The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 set out the requirements of a Councillor or member of a Special Committee to disclose any conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

Definitions of the class of the interest are:

- a direct interest
 - (section 77A, 77B)
- an indirect interest (see below)
 - indirect interest by close association (section 78)
 - indirect financial interest (section 78A)
 - indirect interest because of conflicting duty (section 78B)
 - indirect interest because of receipt of gift(s) (section 78C)
 - indirect interest through civil proceedings (section 78D)

Time for Disclosure of Conflicts of Interest

In addition to the Council protocol relating to disclosure at the beginning of the meeting, section 79 of the Local Government Act 1989 (the Act) requires a Councillor to disclose the details, classification and the nature of the conflict of interest immediately at the beginning of the meeting and/or before consideration or discussion of the Item.

Section 79(6) of the Act states:

While the matter is being considered or any vote is taken in relation to the matter, the Councillor or member of a special committee must:

- (a) leave the room and notify the Mayor or the Chairperson of the special committee that he or she is doing so; and
- (b) remain outside the room and any gallery or other area in view of hearing of the room.

The Councillor is to be notified by the Mayor or Chairperson of the special committee that he or she may return to the room after consideration of the matter and all votes on the matter.

There are important reasons for requiring this disclosure immediately before the relevant matter is considered.

- Firstly, members of the public might only be in attendance for part of a meeting and should be able to see that all matters are considered in an appropriately transparent manner.
- Secondly, if conflicts of interest are not disclosed immediately before an item there is a risk that a Councillor who arrives late to a meeting may fail to disclose their conflict of interest and be in breach of the Act.

5.1 Disclosure of an Indirect Conflict of Interest

Cr. Spain declared an Indirect Conflict of Interest (section 78E) in relation to Item 9.2.1 -Planning Application PA2013-092; Creation of an access to a Road Zone Category 1, Lot 4 on PS211781G, 4 Love Close, Maddingley VIC 3340. The nature of the Conflict of Interest is due to Cr. Spain owning land in Love Close, which may be affected by the outcome of this item.

5.2 Disclosure of an Indirect Conflict of Interest

Cr. Sullivan declared an Indirect Conflict of Interest (section 78A) in relation to Item 9.4.2 - Major Capital Projects Update. The nature of the Conflict of Interest is due to Cr. Sullivan's capacity as a surveyor, having carried out survey work for the owner of land abutting Halletts Way.

6. PUBLIC QUESTION TIME

The Council has made provision in the business of the Ordinary Meetings of the Council for the holding of a Public Question Time.

Public Question Time is required to be conducted in accordance with the requirements contained within the Public Question Time Protocols and Procedural Guidelines as provided for in the *Local Law No. 8 Meeting Procedure Local Law* Division 8 . Clause 57.

The person asking the question is to stand and identify themselves by name and residential address before asking the question.

All questions are to be directed to the Mayor as Chairperson, who shall determine the appropriate person to respond to the question.

The person asking the question must be present in the gallery when the question is considered and may be asked for clarification by the Mayor.

At the discretion of the Mayor, a lengthy question may be required to be placed into writing by the person asking the question. The Mayor may accept a question on notice, in the event that research is required to provide a response. In the case of questions taken on notice, both the question and response shall be recorded in the Minutes of the Meeting.

The following questions were responded to at the meeting:

Mr Tim Feetham – Long Forest - Letter of Thanks – Boyd Baker House

Mr Des Peters – Myrniong – Waste issues and fire regulations Blackwood.

Ms. Anne Wilson – Myrniong - Bacchus Marsh Racecourse Recreation Reserve.

The following questions were taken on notice by the Chair at the meeting:

Mr Des Peters – Myrniong - The Blackwood Action Group provided a list of queries.

Danielle Cooper – Council support for art therapists in schools.

Further investigations are to be undertaken in regard to these questions and written responses will be provided in the next Council Minutes upon completion of the investigations.

QUESTION ON NOTICE

Ms. Renee Robinson raised the following question at the Ordinary Meeting of Council on Wednesday 2 July 2014, which was taken on notice by the Chair for further investigations to be undertaken:

What bylaw does Council have for dumping rubbish on the nature strip?

RESPONSE TO QUESTION

In response to the question raised by Ms. Renee Robinson at the Ordinary Meeting of Council on Wednesday 2 July 2014, Council's General Manager, Growth and Development has advised the following:

The dumping of rubbish on a nature strip would be considered as littering. Council would rely on the provision of Section 45E (Deposit of litter generally) of the Environmental Protection Act 1970 for enforcement.

7. PETITIONS

Resolution:

Crs. Comrie/Sullivan

That the petition containing 45 signatures addressed to Terry Mulder MP, Minister for Public Transport and Roads, pertaining to Bus Routes in Bacchus Marsh, be received by Council and that a report be prepared by officers for Council's consideration.

CARRIED.

Attachment - Item 7

Three Pages 1st

To the Ministry of Transport
Mr Terry Maulder.

I, Mrs Audrey Pearson living in Brackley Marsh,
Darley I am very concerned about the changes
to our Public Transport.

The Bus Route 435 Darley
well inconvenience a lot of the older Residents
of Darley and as you can see by all the
names on the petition there are quite a lot of
people that are thinking the same.

This Bus is only going one way and coming
back the same way missing out on lots
of people (giving the way that is on the paper
I think every-one will get home safe

From the Station to
Grant St.
Gel St
Bennetts St ^{to} Gusbome Rd
Fitzroy St
Albert St
Link Rd
Golf Club House Back to
Robinson Rd
Cains Drive
Albert St

Mrs Audrey Pearson
25, St ANDREWS Way.
Darley 5367-8359.
3340

Then onto Nelson St
Hodgson St
Salmon Drive
Davis St
Taylor Drive down
Holls Lane and back onto
Gusbome Rd Back to Gel St then onto the Station

Then you have only once to turn onto a
Main Road (that is Gusbome Rd)

2nd Page

A	
1	Column1
2	new bus rout inconvenience for elderly resident's in the Darley area
3	Name Of Resident's signature of resident's
4	MRS AUDREY PEARSON
5	Lee Fastick
6	Mary H. Hudson
7	Bernice Garland
8	Margaret Noble
9	Martin Beck
10	Joanne Yule
11	W.B. Hanna
12	LYNETTE BERGGRUTH
13	Chris S. Seagie
14	CHARON & GARRY HANSON. 48+ itaray St
15	G. Fanningia. 55 Darley drive
16	E. OLDER 2/18 DAVIES ST DARLEY
17	PANIE Thomas Flat 4/42 Reglan St
18	Cardice Cannon
19	PETER SCHARFENOT 9 GUNBY RD CRT
20	PAM POLLOCK
21	TRAY BOURKE
22	Julie White
23	Darren skaton
24	GEORF YOUNG
25	KEVIN ELLIOTT
26	RIMOWALL
27	B. SKELIFF
28	John E. Egan
29	Nathan gale
30	Mason Dickson
31	Corey Salisbury
32	Mick Uppenkamp
33	Nanette Modlands.
34	
35	
36	

4 From Home Past the Golf Club where the Bus stopped.
 4 MRS AUDREY PEARSON 25, ST ANDREWS WAY DARLEY 72 yrs old
 (1.100 METRES) TO WALK TO BUS.

3RD PAGE

	A
1	Column1
2	new bus rout inconvenience for elderly resident's in the Darley area
3	Name Of Resident's
4	signature of resident's
5	MARK GAGE
6	LUCY FOREMAN
7	Lee Butler
8	Anne Butler
9	Suzanne Prince
10	Heather Camilleri
11	Ariana Anderson
12	Val. Shanks
13	Tara Shanks
14	Mark Pearson
15	Phillip Pearson
16	Dawn Pearson
17	Vikki Cide
18	Aileen Sloman
19	Pat Cooper
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	
31	
32	
33	
34	
35	
36	

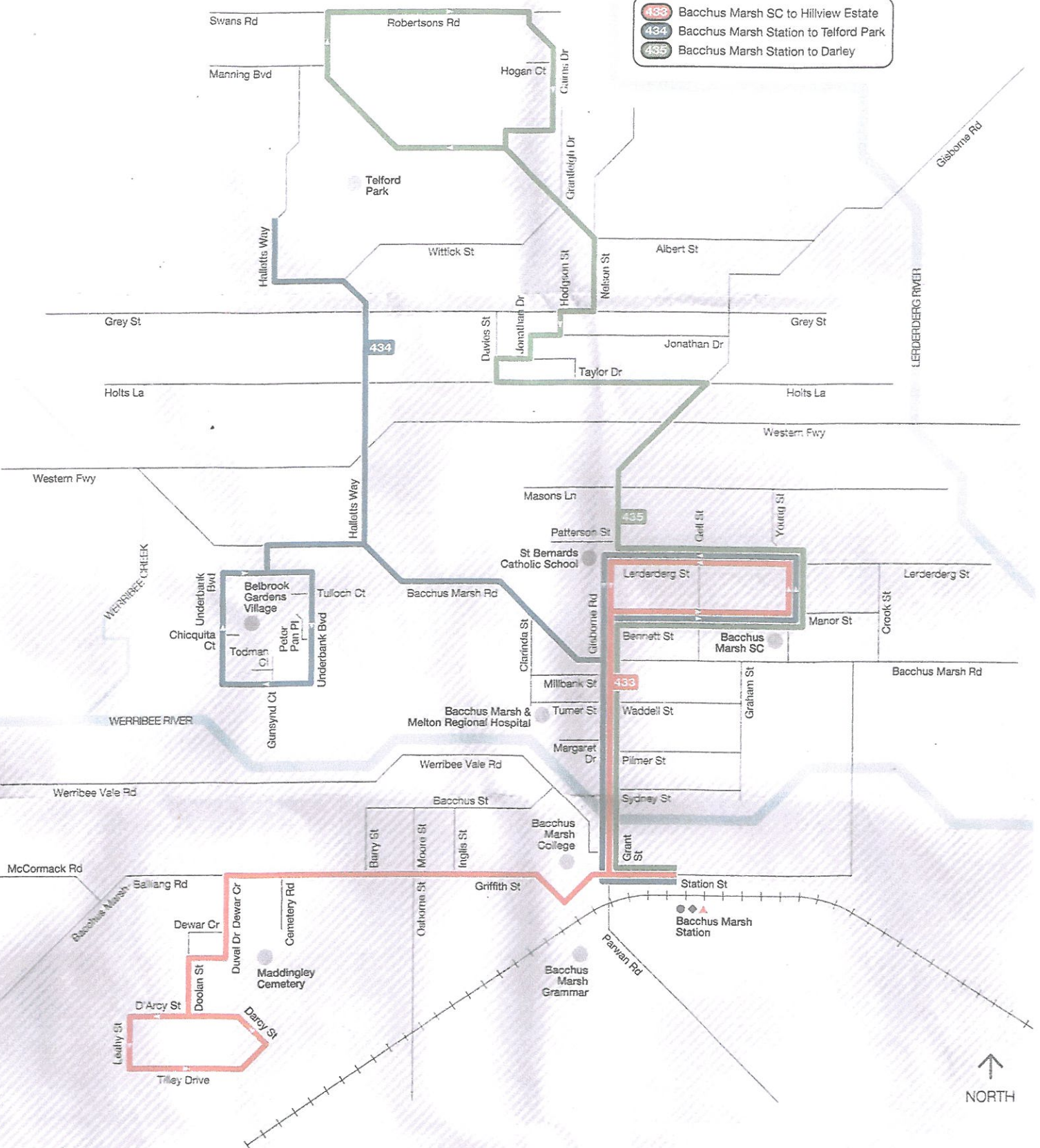
Bacchus Marsh bus network

435

Zone 2 or 3

Routes

- 433** Bacchus Marsh SC to Hillview Estate
- 434** Bacchus Marsh Station to Telford Park
- 435** Bacchus Marsh Station to Darley



Information

Ticketing zone

Single zone
Zone overlap

With tram station
With bus stop
Connections
Transfer

For more information visit ptv.vic.gov.au
or call 1800 800 007 (6am – midnight daily)

MAP NOT TO SCALE
Effective July 2014

© Public Transport Victoria 2014

8. PRESENTATIONS / DEPUTATIONS

The Council has made provision in the business of the Ordinary Meetings of the Council for the making of presentations or deputations to Council in relation to matters presented on the agenda for Council consideration.

Presentations or deputations are required to be conducted in accordance with the requirements contained within the **Presentation/Deputations Protocols and Procedural Guidelines**.

Persons wishing to make a presentation or deputation to Council on a matter included in the agenda shall inform Council prior to the meeting by contacting the Chief Executive Officer's office and registering their name and agenda item being spoken to.

At the meeting the Mayor will invite the persons wishing to make a presentation or delegation to address the Council on the agenda item.

The person making the presentation or deputation is to stand and address Council on the item. No debate on the item is permitted between the person making the presentation or delegation and the Council.

A maximum of three minutes per presentation or delegation will be allocated. An extension of time may be granted at the discretion of the Mayor.

Councillors, through the Mayor, may ask the person making the presentation or delegation for clarification of matters presented.

The Mayor may direct that a member of the gallery ceases speaking if the above procedure is not followed.

List of Persons making Presentations/Deputations other than in relation to a planning item listed on the agenda:

Item No	Description	Name	Position
-	-	-	-

List of Persons making Presentations/Deputations to a planning item listed on the agenda:

Individuals seeking to make a presentation to the Council on a planning item listed on the agenda for consideration at the meeting will be heard by the Council immediately preceding consideration of the Council Officers' report on the planning item.

Item No	Description	Name	Applicant/ Objector
9.2.1	<i>Planning Application PA2013-092; Creation of an access to a Road Zone Category 1, Lot 4 on PS211781G, 4 Love Close, Maddingley VIC 3340</i>	Debra and Bruce Bullock	Objector

9. OFFICER'S REPORTS

9.1 CHIEF EXECUTIVE OFFICER

No reports for this meeting.

9.2 GROWTH AND DEVELOPMENT

Cr. Spain declared an Indirect Conflict of Interest (section 78E) in relation to Item 9.2.1 -Planning Application PA2013-092; Creation of an access to a Road Zone Category 1, Lot 4 on PS211781G, 4 Love Close, Maddingley VIC 3340. The nature of the Conflict of Interest is due to Cr. Spain owning land in Love Close, which may be affected by the outcome of this item.

9.2.1 Planning Application PA2013-092; Creation of an access to a Road Zone Category 1, Lot 4 on PS211781G, 4 Love Close, Maddingley VIC 3340

Application Summary:	
Permit No:	PA2013-092
Lodgement Date:	26 April 2013
Planning Officer:	Victoria Mack
Earliest date the applicant may apply to VCAT for an appeal against Failure to Determine:	28 June 2013
Address of the land:	4 Love Close, Maddingley VIC Lot 4 on PS211781G
Proposal:	Creation of an access to a Road Zone Category 1
Lot size:	1666 square metres
Restrictive Covenant/Section 173 Agreement	Not applicable
Moorabool Planning Scheme (Relevant details):	
Zone:	Residential 1 Zone Road Zone Category 1 (adjacent)
Overlays:	Nil
Particular provisions:	Clause 52.29 Land adjacent to a Road Zone Category 1
General Provisions:	Clause 65 and 66
Why is a permit required	Clause 52.29 Create or alter access to a road in a Road Zone, Category 1.

Public Consultation:	
Number of notices to properties:	8
Notices on site:	1
Notice in Moorabool Newspaper:	Not applicable
Number of Objections:	3
Consultation meeting:	Not undertaken
Policy Implications:	
Key Result Area -	Enhanced Infrastructure and Natural Built Environment.
Objective -	Effective and efficient land use planning and building controls.
Strategy -	Implement high quality, responsive, and efficient processing systems for planning and building applications Ensure that development is sustainable, resilient to change and respects the existing character.
Victorian Charter of Human Rights and Responsibilities Act 2006	
In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.	
Officer's Declaration of Conflict of Interests	
<p>Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.</p> <p><i>Manager – Sian Smith</i></p> <p>In providing this advice to Council as the Manager, I have no interests to disclose in this report.</p> <p><i>Author – Victoria Mack</i></p> <p>In providing this advice to Council as the Author, I have no interests to disclose in this report.</p>	

Executive Summary:

The application is to create a new access to the Parwan Road, which is a Category 1 Road.

The proposed access would be located on the southern boundary of the subject site. Between the subject site and Parwan Road there is an unmade service road in the road reserve which is readily accessible from Love Close.

The proposed new access would be 4.8m wide and secured with a 1.8m high gate of wooden construction with steel supports. It would be located approximately 13.5m from the south east corner of the land and approximately 24m east of an existing access on the same boundary, which is secured by a wire farm style gate.

There is an existing dwelling in the north east corner of the site and sundry shedding on the site. There is additional access to the dwelling directly from Love Close. A number of vehicles, assorted machinery and transportable structures are stored on the site.

The land slopes to the south east and the proposed access is at a lower point on the land than the existing dwelling and either of the two existing access points to the site.

Fencing along the south boundary of the site, and on the western boundary which faces Love Close, is constructed with a mix of materials including timber, wire and metal sheet.

The reasons provided for this application is to afford access to the lower southeast corner of the land which is otherwise constrained by the topography of the site.

The application was referred to VicRoads who stated they had no comment to make in relation to the proposal. Council's Infrastructure Department recommended that a permit for the access at this location should not be issued due to the constraints of the site in relation to drainage concerns, but they provided alternative conditions if a permit was to issue. Infrastructure's detailed recommendation is discussed further in this report.

The proposal was advertised with three objections being received. Objector concerns are discussed later in this report.

On balance it is considered that the application is consistent with Clause 65 of the Moorabool Planning Scheme and accords with the orderly planning of the area. While the location of the proposed access may require drainage and storm water management it is considered that these issues can be addressed with the use of appropriate permit conditions.

Summary Recommendation:

It is recommended that Council, having considered all relevant matters as required by s.60 of the Planning and Environment Act 1987, resolve to issue a Notice of Decision to grant a permit for Creation of an access to a Road Zone Category 1 at 4 Love Close, Maddingley, subject to conditions.

Proposal

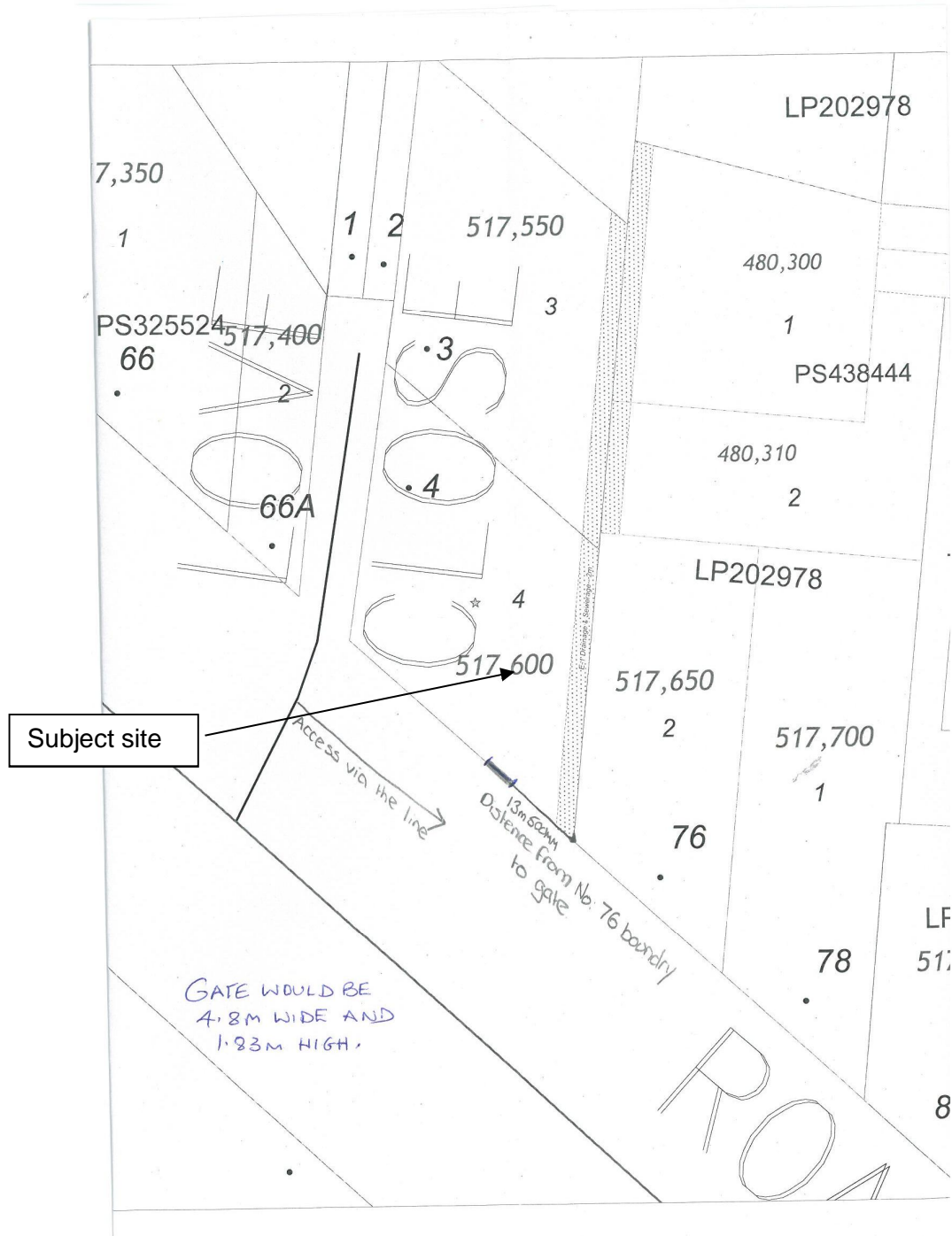
The applicant seeks approval for the construction of a second access and crossover on the south boundary of the subject site to an unmade service road, in the road reserve, on the north side of the Parwan Road.

The proposed access would therefore not require direct access to the Parwan Road but rather could access Parwan Road via Love Close approximately 60m to the west, or alternatively east on the service road to another access, approximately 86m east of Love Close that is used by the residents of 76 Parwan Road.

The access would be 13.5m from the south east corner of the site, approximately 22m from the existing access on the same boundary and approximately 32m from the south west corner of the site. The access way would be 4.8m wide and secured with a 1.8m high wooden gate with steel support structures.

No drainage measures or construction details of the access have been submitted with the application.

Site Plan



Site Description

The subject site is Lot 4 on PS211781G or 4 Love Close, Maddingley and is located on the north side of Parwan Road. The southern boundary of the subject site faces Parwan Road. There currently is access to the site in two locations; one from Parwan Road which provides access to the upper terrace on the land and one from Love Close, which also provides access to the upper terrace.

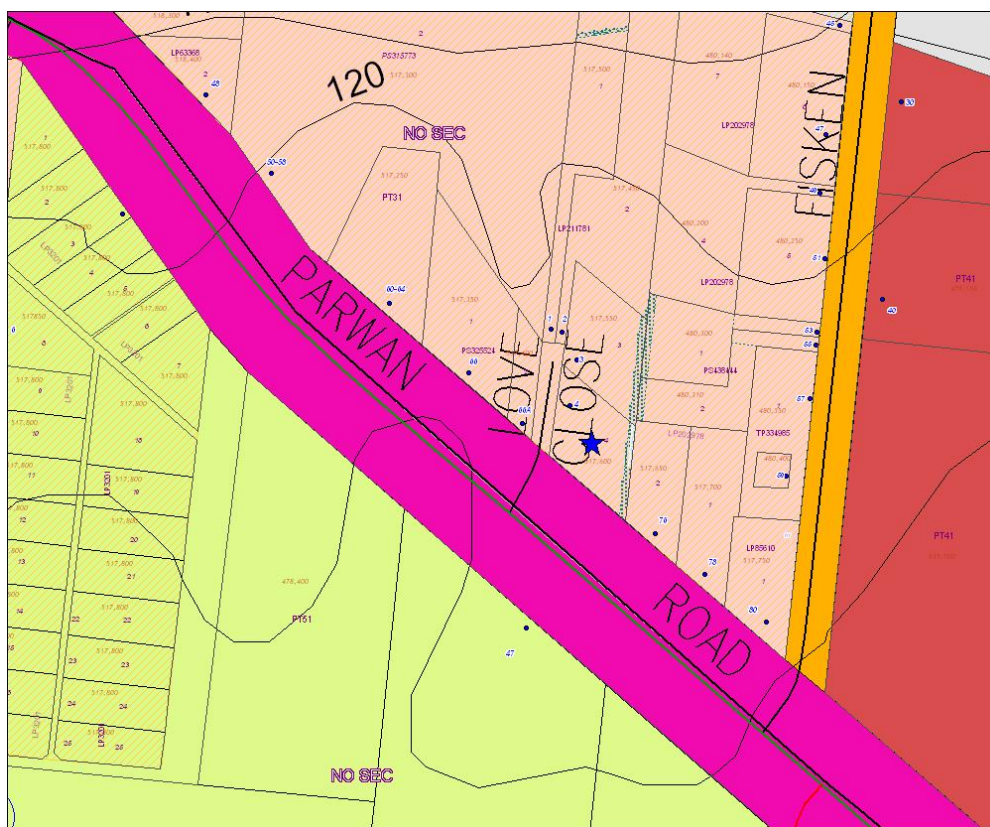
Love Close is a no through road and is approximately 80m in length. Six properties gain access to Parwan Road from either Love Close or the unmade service road, located within the road reserve that runs parallel to Parwan Road on the northern side.

The subject land parcel is trapezoid in shape, with some scattered vegetation including trees. The north side boundary is 43.57m; the south side boundary is 46.94m; the east side boundary is 45m; and the west side boundary is 43.15m. There is a 2m wide drainage and sewerage easement on the site running parallel with the east side boundary.

The site is 780m southeast of the intersection of Grant Street railway level crossing.

The land to the west and north of the site is in the Residential 1 Zone; land to the east, across Fiske Street, is in the Mixed Use Zone. To the south, across Parwan Road, is in the Special Use Zone . Schedule 1 (Coal mining).

Subject Site



An inspection of the site was undertaken on 14 December 2012.

Planning Scheme Provisions

Council is required to consider the Victoria Planning Provisions and give particular attention to the State Planning Policy Framework (SPPF), the Local Planning Policy Framework (LPPF) and the Municipal Strategic Statement (MSS). In this instance however, State and Local policies and the MSS do not provide specific guidance in relation to the creation of an access to a Road in a Road Zone Category 1 except as follows:

LPPF		
Clause 21.02-6	Environmentally Sustainable Development	The objective of this policy is to manage land use in an environmentally sustainable manner, to assist in reducing the ecological footprint of land within Moorabool Shire by ensuring that the natural drainage functions are retained in the development of land for residential purposes.

Zone

Residential 1 Zone

Pursuant to Clause 32.01 of the Moorabool Planning Scheme a permit is not required in the Residential 1 Zone to construct an access to a road.

Overlays

No overlays apply to the subject site.

Particular Provisions

Land Adjacent To A Road Zone, Category 1.

Pursuant to Clause 52.29 of the Moorabool Planning Scheme a permit is required to create or alter access to a road in a Road Zone, Category 1.

General Provisions

Clause 65

The Decision Guidelines of Clause 65 have been considered by officers in evaluating this application and providing this recommendation to Council.

Clause 66

The Referral and Notice Provisions of Clause 66 have been considered by officers in evaluating this proposal which stipulates all the relevant referral authorities to which the application must be referred.

Referrals

The following referrals were made pursuant to section 55 of the Planning and Environment Act 1987, and Council Departments were provided with an opportunity to make comment on the application.

Authority	Response
VicRoads	No comment to make on application
Infrastructure	Recommended that a permit should not be issued, but provided six (6) conditions if a permit was to be recommended for approval.

Discussion on Infrastructure concerns:

Infrastructure's recommendation to not issue a permit was provided citing the following concerns:

1. The proposed second access is at the low point of the property frontage in Parwan Road, and sits at the bottom of a depression within the road reserve.
2. A stormwater drainage culvert under Parwan Road discharges almost directly above the proposed access location.
3. The existing entrance to Parwan Road is blocked by an accumulation of what appeared to be scrap building materials.
4. The property frontage along Love Close contained motor vehicles in various states of repair.
5. There is no constructed access road along the property frontage to Parwan Road.

The Infrastructure Department in their referral response stated as follows:

Creating a second access at the lowest point of the frontage is not likely to improve accessibility to the site "when weather is poor", given that the topography will concentrate overland storm water flow at the location of the proposed entrance.

There is no constructed access road in Parwan Road that would allow all-weather access to the second entry. The nearest accessible access point is a vehicle crossing, privately constructed to service the dwelling at 76 Parwan Road.

The applicant's difficulties with site access are more appropriately addressed by his carrying out works within the property to clear any obstructions to the existing access, construct an "all-weather" driveway, and to construct a rural standard vehicle crossing from the existing access point in Parwan Road to the sealed pavement surface of Love Close.

However, Infrastructure also provided six (6) permit conditions should the application be recommended for approval.

Public Notice

Notification of the proposal was undertaken. The application was advertised to nearby adjoining owners and occupiers on 14 June 2013 by mail. A total of eight (8) notices were provided to properties within the surrounding area together with a sign being placed on the site, facing Parwan Road between 24 June 2013 and 8 July 2013. Three objections were received.

Objector concerns

Objector concerns with officer's comments are summarized below:

Objection	Officer's response
The site currently has two access points which provides adequate access to the property from both Love Close and the Parwan Road frontage. Another access, only a few metres from an existing access, is not justified.	The applicant claims that a new access is required to provide access to the lower terrace on the site in the south east corner which, it is claimed, cannot be readily accessed due to the topography of the site.
The service road is unmade and is not a constructed access road.	The section of the road reserve is unmade and currently not constructed for traffic. Conditions provided by Council's Infrastructure Department would require that an all-weather access way must be constructed from the access point approved by this permit, to the sealed road pavement of Love Close.
A new access would encroach on the driveway to Parwan Road used by the resident of 76 Parwan Road to the east.	<p>The road reserve at this location is public land and whilst the service road is not constructed, a new access is unlikely to vary the current road usage by a significant amount. The condition requiring the construction of a gravel road surface from the proposed access to the Love Close carriageway would encourage travel via that route.</p> <p>Council's Infrastructure Department requested that no access be allowed to the existing vehicle access way servicing the dwelling at 76 Parwan Road Maddingley. As this permit is a permit for development, a condition restricting the ongoing use of the land is not an appropriate condition that could be defended at VCAT.</p> <p>Also, such a condition would prevent one landowner from using the public road network whilst failing to restrict access to any other person.</p>

<p>The site for the proposed access is subject to drainage concerns and storm water flows which are exacerbated by the vehicles, machinery, building and other waste materials that are stored on the site which impede natural drainage, and cause flooding to neighbours.</p>	<p>Council's Infrastructure Department has noted this issue in their comments.</p> <p>It is considered that storm water and drainage concerns can be addressed with the use of appropriate permit conditions.</p> <p>The other matters raised are being dealt with by other Council Departments and have no relevance to the permission being sought.</p>
<p>The materials and machinery stored on the site are a potential hazard in that it could harbour snakes and vermin.</p>	<p>The matters raised are being dealt with by other Council Departments and have no relevance to the permission being sought.</p>
<p>The proposed access is opposite a natural watercourse and Parwan Road drainage which naturally flows along the area that is the subject of this application.</p>	<p>Council's Infrastructure Department has noted this issue in their report.</p> <p>The decision guidelines at Clause 65 require the responsible authority to consider the impact of the proposal on the quality of storm water.</p> <p>It is considered that drainage concerns can be addressed through the use of permit conditions.</p>

Few of the objections provide details of how the objector would be ~~Materially~~ **Materially** ~~Effected~~ **Effected** by the proposal.

Mediation

It was not considered that mediation would be likely to resolve objector concerns and no mediation was conducted.

Officer assessment

Clause 65 of the Moorabool Planning Scheme provides guidance as to relevant matters that should be considered by Council when assessing this application as follows:

1. The orderly planning of the area.

The creation of a third access to this property would not in itself appear to create a detrimental planning outcome. The application was referred to VicRoads who stated that they had no comment to make on the application. The rationale for requiring a planning permit for access to a Road Zone (Category 1) is to allow VicRoads to evaluate whether any such access would impact the operation of their road network. In this case, they have

expressed no concerns regarding the new access. While Council's Infrastructure Department expressed concern with some aspects of the application, these on their own would not appear to be grounds for refusing the application but rather addressing Infrastructure's concerns with appropriate conditions, which they provided should the application be approved.

An additional concern, raised by both an objector and Council's Infrastructure Department, is that the new access would enable vehicles to enter the subject site using the crossover and driveway servicing 76 Parwan Road.

It is inappropriate to create a permit condition to address this matter as an ongoing use provision when the application is for a development proposal.

2. The effect on the amenity of the area.

The reason provided by the applicant for this application is to better enable the movement of cars and machinery from the lower lying area of the south-east corner of the site. The machinery and other waste materials that are stored in this area of the land have also been raised as a concern by objectors and Council's Infrastructure Department, specifically that these items are potential obstructions to the natural drainage of the area.

These matters are being dealt with by other Council Departments and have no relevance to the permission being sought.

3. Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.

The proposed development has not been designed in a way as to address any drainage or stormwater within and exiting the site. Drainage issues were not addressed in the application documents submitted. Council's Infrastructure Department and objectors have raised concerns about the location of the access in relation to storm water and drainage management. However, it is considered that drainage should be addressed with the use of appropriate permit conditions.

Financial Implications

The recommendation of an approval of this development would not represent any financial implications to Council. Should an appeal be lodged at VCAT, Council's response would be undertaken within existing resources.

Risk & Occupational Health & Safety Issues

The recommendation to approve this development does not create any risk or OH & S issues to Council

Communications Strategy

Notice was undertaken for the application, in accordance with the Planning and Environment Act 1987, and three objections were received. The applicant and objectors were informed that this matter would be heard by Council and was advised of their right to address Council. The applicant and objectors will be advised of Council's determination.

Conclusion

It is considered that the application is generally consistent with the orderly planning of the area and the decision guidelines of Clause 65. The location of the proposed access does not impact on the Parwan Road and provided an all-weather access way from the new access point is constructed west to the sealed road pavement of Love Close on the service road it is considered that drainage issues in the immediate area of the proposed access can be addressed with permit conditions.

Cr. Spain adjourned from the meeting at 5.30pm and did not participate in the voting on the Item.

Consideration of Deputations – Planning Permit Application No. PA2013-092.

Mr Bruce Bullock addressed Council as an objector to the granting of a planning permit for the application.

Mrs. Deborah Bullock addressed Council as an objector to the granting of a planning permit for the application.

The business of the meeting then returned to the agenda.

Recommendation

That, having considered all relevant matters as prescribed by s.60 of the Planning and Environment Act, Council issue a Notice of Decision to Grant a Planning Permit for application PA2013-092 for Creation of an access to a Road Zone Category 1 on Lot 4 on PS211781G, 4 Love Close, Maddingley subject to the following conditions:

1. The development as shown on the endorsed plans must not be altered without the written consent of the responsible authority.
2. A standard rural vehicle crossing with culvert must be provided on Parwan Road at the location of the proposed entrance, to the satisfaction of the Responsible Authority. A vehicle crossing permit must be taken out for the construction of the vehicle crossing.

3. An all-weather access way must be constructed from the access point approved by this permit, to the sealed road pavement of Love Close, to the satisfaction of the Responsible Authority and VicRoads.
4. Sediment discharges must be restricted from any construction activities within the property in accordance with relevant Guidelines including Construction Techniques for Sediment Control (EPA 1991).
5. Unless otherwise approved by the Responsible Authority there must be no buildings, structures, or improvements located over proposed drainage pipes and easements on the property.
6. Any existing works affected by the development must be fully reinstated at no cost to and to the satisfaction of the Responsible Authority.
7. This permit will expire if one of the following circumstances applies:
 - (a) The development is not started within two years of the date of this permit;
 - (b) The development is not completed within four years of the date of this permit.

The responsible authority may only extend the periods referred to above, if a request is made in writing before the permit expires, or within three months afterwards.

Resolution:

Crs. Toohey/Sullivan

That conditions for refusal is brought back to the next Ordinary Meeting of Council for Planning Application 2013-092 based on information provided by the Infrastructure Department that access to this property is not needed to access the dwelling and there is insufficient evidence to support this further access point.

CARRIED.

Cr. Spain returned to the Meeting – 5.43pm

Report Authorisation

Authorised by:

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Thursday 17 July 2014



9.2.2 Establishment of Section 86 – Development Assessment Committee

Introduction

File No.: 02/14/005
Author: Satwinder Sandhu
General Manager: Satwinder Sandhu

Background

At the Ordinary Meeting of Council held on 2 July, 2014 a report was presented in reference to the establishment of three (3) Section 86 Advisory Committees as part of the new governance model. It was also proposed to establish a Development Assessment Committee under Section 86 of the *Local Government Act* 1989 with delegated power to determine planning matters in line with the terms of reference.

The three (3) Section 86 Advisory Committees mentioned below were approved by Council and have since been established.

- S86 Social Development Committee
- S86 Finance and Governance Committee
- S86 Place Making Committee

A further report was requested in reference to the potential establishment of the S86 Development Assessment Committee.

Proposal

Following the 2 July, 2014 Ordinary Meeting of Council the Development Assessment Committee terms of reference has been reviewed and amended quite significantly. (S86 Development Assessment Committee Terms of Reference, Attachment 9.2.2)

The summary of the amended changes is as follows:

- a) The potential number of Councillor committee members has been amended from three (3) to four (4) in order to provide majority numbers for Councillors.
- b) It is expected that if a Councillor is unable to attend a committee meeting, that he/she will request a proxy Councillor to attend on their behalf. Thereby the number of Councillors available for decision making will be four (4) in majority of instances. However, there may be instances where a Councillor is required to declare a conflict of interest regarding a particular agenda item. Therefore, in such instances and in order to avoid delays regarding decision making, it is proposed that the quorum number remain at three (3).
- c) In order to provide further transparency to the process, a draft protocol has been prepared on calling in planning applications (Schedule 1 of the S86 Development Assessment Committee Terms of Reference, Attachment 9.2.2).

The draft protocol clearly outlines the process for calling in planning applications and covers both %Delegated+and %Committee+applications.

Currently there is no clear protocol to call in planning applications which can be dealt with by officers under delegated powers, to be considered at an Ordinary Meeting of Council or S86 Development Assessment Committee (if approved).

Policy Implications

The 2013. 2017 Council Plan provides as follows:

Key Result Area	Representation and Leadership of our Community.
Objective	Good governance through open and transparent processes and strong accountability to the Community.
Strategy	Ensure policies and good governance are in accordance with legislative requirements and best practice.

The proposal is consistent with the 2013 - 2017 Council Plan.

Financial Implications

There is not expected to be any additional financial implications with this proposal.

Risk & Occupational Health & Safety Issues

There is no risk or occupational health and safety issues associated with this proposal.

Communications and Consultation Strategy

Council will be required to advertise the Section 86 Committee Meetings and they will be open to the public, unless the committee resolves to close the meeting to consider a confidential matter.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the *Local Government Act* 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Satwinder Sandhu

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

This report calls for the establishment of a committee under Section 86 of the *Local Government Act* 1989 and seeks Council to adopt the proposed Development Assessment Committee Terms of Reference (Attachment 9.2.2) along with the nomination of four (4) Councillor Representatives to sit as delegated voting members on this committee.

Recommendation:

1. That Council Establishes the Development Assessment Committee under Section 86 of the *Local Government Act* 1989 with delegated power to determine planning matters in line with the Terms of Reference. (Attachment 9.2.2)
2. That the Chairperson be decided at the first meeting of the S86 Development Assessment Committee.
3. That the members of the S86 Development Assessment Committee will be as follows:

Chair	Cr
Member	Cr
Member	Cr
Member	Cr

4. That Council Adopts the Protocol for Calling in Planning Applications (Schedule 1 of the S86 Development Assessment Committee Terms of Reference, Attachment 9.2.2)

Resolution:**Crs. Edwards/Dudzik**

1. That Council Establishes the Development Assessment Committee under Section 86 of the *Local Government Act 1989* with delegated power to determine planning matters in line with the Terms of Reference. (Attachment 9.2.2)

Procedural Motion:**Crs. Dudzik/Comrie**

That the item be deferred to the next Ordinary Meeting of Council and a further report clarifying the Terms of Reference be presented at that meeting.

LOST.**Resolution:****Crs. Edwards/Dudzik**

1. That Council Establishes the Development Assessment Committee under Section 86 of the *Local Government Act 1989* with delegated power to determine planning matters in line with the Terms of Reference. (Attachment 9.2.2)

CARRIED.**Resolution:****Crs. Edwards/Spain**

1. *That the Chairperson be decided at the first meeting of the S86 Development Assessment Committee.*
2. *That the members of the S86 Development Assessment Committee will be as follows:*

Member	Cr. Comrie
Member	Cr. Tatchell
Member	Cr. Dudzik
Member	Cr. Spain

3. *That Council Adopts the Protocol for Calling in Planning Applications (Schedule 1 of the S86 Development Assessment Committee Terms of Reference, Attachment 9.2.2)*

- 4. That the Terms of Reference be revisited after a period of 3 months and a recommendation brought back to Council with any changes.**

A Division was called for.

Councillors voting for the resolution:

Crs. Dudzik, Comrie, Spain, Edwards

Councillors voting against the resolution:

Crs. Toohey, Sullivan, Tatchell

The resolution was determined to be CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Wednesday 30 July 2014



9.2.3 Help shape our water future – Ballarat and Region

Introduction

File No.: 02/14/005
Author: Justin Horne
General Manager: Satwinder Sandhu

Background

The Office of Living Victoria has been established by the State Government to oversee water cycle management across the state.

A project has been established for Ballarat and the region to develop strategies and projects to assist in whole of water cycle management.

A project control board and technical working parties have now reached a point of producing a consultation draft entitled 'Help Shape our Water Future, Ballarat and Region'.

Comment has been sought from a range of stakeholders, including Moorabool, on the document.

It is noted that the Moorabool CEO is on the project control board.

As part of developing an understanding of the project on 9 July 2014, an Assembly of Council was held to discuss the consultation draft developed by the Office of Living Victoria (OLV).

In broad terms the document aims to answer the following five questions:

1. What are the most effective ways to continue and expand upon the example set by the Ballarat region community as leaders in water efficiency?
2. With the known and expected variations to the region's future climate, what needs to be done to ensure that the region's waterways, parks, gardens, sporting fields and lakes continue to thrive?
3. How can new and existing urban developments be planned and built with the water cycle in mind?
4. How can we reduce the dependency on water catchments, to better support communities with lower rainfall and water assets and agriculture?
5. How can we balance affordable water services while recognising the need to invest in new and upgrading existing water infrastructure?

Subsequent to the Assembly of Councillors, Council officers have attended two workshops to discuss the initiatives outlined in the consultation draft, with the aim that the initiatives would be refined further to assist the development of implementation programs and timetables.

Work is currently being undertaken by The Office of Living Victoria to develop the final document, which will include an implementation timetable.

At this time, it is expected that the final draft of the Water Futures document will be provided to the Minister for Water in mid-August, with the document to be launched in September, 2014.

A copy of the full document can be accessed by visiting The Office of Living Victoria's website below:

http://www.livingvictoria.vic.gov.au/PDFs/Regions/Ballarat/BWF_consultation.pdf

A hard copy of the document has been distributed to Councillors.

Proposal

That Council provides feedback on the draft document and continues to work with OLV and other stakeholders to ensure that the Help Shape our Water Future . Ballarat and region is delivered in practical ways that inform future planning so that there are long term benefits for the community and minimal impact on Council finances.

Policy Implications

The 2013. 2017 Council Plan provides as follows:

Key Result Area: Enhanced Infrastructure and Natural and Built Environment

Objectives: Effective and integrated strategic planning in place to create sustainable communities.

Enhance and protect the long term integrity and biodiversity of the natural environment.

Strategies: Undertake integrated infrastructure and land use planning to guide future growth and development of our towns and settlements.

Work with landcare networks, government and community to implement and support environmental and sustainability initiatives.

Financial Implications

At this stage it is not clear if the report from The Office of Living Victoria represents financial implications to Council, beyond existing current resources.

Risk & Occupational Health & Safety Issues

The report from The Office of Living Victoria does not represent any known risk or OH&S issues to Council.

Communications and Consultation Strategy

At this stage a submission is to be made to the draft document.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the *Local Government Act* 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Justin Horne

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

A submission letter (Attachment 9.2.3) has been prepared in response to the draft document and the work undertaken to date by The Office of Living Victoria and specifically considers the following:

- That the economic, environmental and social significance of the Moorabool River to the local community and the need to reduce dependence on the waterway has been identified.
- Further work needs to be undertaken to identify how the Whole of Water Cycle Management (WWMC) can be applied to townships, settlements and infill developments within the region beyond Ballarat.
- That there are no long term cost implications to Council in the management of the implementation of the final strategy.

Recommendation:

That Council authorises the CEO to make a submission to The Office of Living Victoria (OLV) consultation draft document "Help Shape our Water Future".

Resolution:

Crs. Sullivan/Toohey


That Council authorises the CEO to make a submission to The Office of Living Victoria (OLV) consultation draft document "Help Shape our Water Future" and a copy be forwarded to the Secretary of the Department Environment and Primary Industries.

CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Thursday 31 July 2014



9.3 COMMUNITY SERVICES

9.3.1 Moorabool Recreation and Leisure Strategic Advisory Committee

Introduction

File No.: 12/09/021
Author: Troy Scoble
General Manager: Danny Colgan

The purpose of the report is to recommend that Council establish a Moorabool Recreation and Leisure Strategic Advisory Committee to provide strategic advice into the planning and provision of recreation and leisure services and facilities across the municipality.

Background

At the Ordinary Meeting of Council held on the 2 April 2014, the Council resolved:

~~That a report be prepared on the setting up of a skills based shire wide advisory committee, to advise Council on recreation and open space areas across the whole municipality.~~

At the Ordinary Meeting of Council held on the 2 July 2014, Cr Spain tabled an alternate motion relating to the establishment of the Moorabool Recreation and Leisure Strategic Advisory Committee with the Council resolving:

~~That consideration of the report be deferred pending a review of the alternate motion put to Council.~~

Alternate Motion

Crs. Spain/

That Council:

1. *Establishes a Moorabool Recreation and Leisure Strategic Advisory Committee.*
2. *Endorses, and includes in the minutes of this OMC, the proposed terms of reference for the Moorabool Recreation and Leisure Strategic Advisory Committee amended as required to incorporate and be consistent with the following principles and requirements:*
 - i. *The Committee is advisory and has no delegated powers or authority;*
 - ii. *The purpose of the Committee is to provide advice and recommendations to Council related to the planning, provision, maintenance, development and operation of recreation and leisure reserves, services and facilities in Moorabool Shire; including advice and recommendations*

regarding: recreation strategies and policies; agreements proposed or made between Council and user groups; and any other matter referred by Council to the Committee;

- iii. Council will provide the Committee with information about Council's Capital Improvement Program as part of the annual Budget preparation process and request the Committee to submit a prioritised list of recreation and leisure capital projects for inclusion in that Program and consideration in the annual Budget;*
 - iv. The Committee will convene, for the purpose of consulting and engaging with the community, an annual assembly of sporting club representatives, user group representatives, committees of management representatives and interested members of the public;*
 - v. Membership of the Moorabool Recreation and Leisure Strategic Advisory Committee will comprise:*
 - a. Three Councillors appointed by resolution of Council with one of those Councillors appointed as Chairperson of the Committee; these appointments to be reviewed annually at the Statutory and Annual Appointments special meeting of Council.*
 - b. Six community representatives appointed for 1 year renewable terms by resolution of Council; these appointments to be reviewed annually at the Statutory and Annual Appointments special meeting of Council.*
 - c. The General Manager Community Services, the General Manager Growth & Development, the General Manager Infrastructure and the Manager Recreation and Youth or their delegates; appointed on an ex-officio basis.*
 - vi. In appointing community representatives to the Committee, Council will aim to ensure that community representation reflects the diversity of the Moorabool community in terms of: demographic profile; geographical areas; and recreational & leisure interests.*
- 3. Seeks, through public advertisement, nominations for the community representative positions on the Moorabool Recreation and Leisure Strategic Advisory Committee.*
 - 4. Receives a further report containing recommendations for the appointment of community representatives to the Moorabool Recreation and Leisure Strategic Advisory Committee.*

Proposal

The purpose of the proposed Moorabool Recreation and Leisure Strategic Advisory Committee is to provide strategic advice into the planning and provision of recreation and leisure services and facilities across the municipality. The proposed terms of reference of the Committee is contained in **Attachment 9.3.1**.

Specifically, the Committee will provide advice to Council relating to:

- issues associated with participation and changing demographics in active and passive recreation and leisure;
- policies and strategies being developed by Council;
- planning and management of recreation reserves.

The role of the committee shall include (but not be limited to) providing strategic advice on policy and strategies to develop recreation, leisure facilities and participation initiatives. It is expected that in the first year of its operation strategic advice will be sought from the Committee on at least the following key projects: the preparation of Council's Recreation and Leisure Strategy; preparation of a Social Infrastructure Plan; review of the Recreation Reserve Funding Policy; review of the Appointments and Delegations Policy; development of a Fees and Charges Policy; development of a Community Facility Leasing and Licensing Policy; and Reserve Master Plans.

Members of the Committee shall provide technical advice based on an individual level of expertise in a particular area.

Membership of the Committee will consist of two Councillors with one Councillor appointed as Chairperson and six members drawn from across the Shire with knowledge and expertise in recreation and leisure matters. Council's General Manager Community Services, General Manager Infrastructure, General Manager Growth and Development and Manager Recreation and Youth Development or delegates will attend committee meetings on an ex-officio basis. Committee members will be appointed on the basis of skills they are able to bring to the Committee, with appointments to be made for a term of one year with membership confirmed by the Council annually.

Nominations for membership of the Moorabool Recreation and Leisure Strategic Advisory Committee shall be sought through public advertisement with appointments to the Committee made by a resolution of Council.

Minutes will be taken for each meeting of the Committee and presented to the following Ordinary Meeting of Council. Any recommendations from the Committee will be presented in an accompanying report from Officers.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Representation and Leadership of our Community
Objective	Leadership through best practice community engagement
Strategy	Pursue strategic alliances, stakeholder forums and advisory committees that assist Council in policy development and service planning.

The proposed Moorabool Recreation and Leisure Strategic Advisory Committee is consistent with the 2013-2017 Council Plan.

Financial Implications

The resourcing of the Moorabool Recreation and Leisure Strategic Advisory Committee will be undertaken within existing resources.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Advisory Committee Governance Requirements	Inefficient operation of the Advisory Committee	Low	Implement Advisory Committee terms of reference

Communications Strategy

Nominations for membership of the Moorabool Recreation and Leisure Strategic Advisory Committee will be sought through public advertisement.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Troy Scoble

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The establishment of the proposed Moorabool Recreation and Leisure Strategic Advisory Committee will provide opportunities for community input into the planning and provision of recreation and leisure services and facilities across the municipality.

Recommendation:**That Council:**

- 1. Establishes a Moorabool Recreation and Leisure Strategic Advisory Committee.**
- 2. Endorses the terms of reference for the Moorabool Recreation and Leisure Strategic Advisory Committee.**
- 3. Appoints two Councillors to the Moorabool Recreation and Leisure Strategic Advisory Committee with one appointed as Chairperson.**
- 4. Seeks nominations for membership of the Moorabool Recreation and Leisure Strategic Advisory Committee through public advertisement.**
- 5. Receives a further report with recommendations for membership of the Moorabool Recreation and Leisure Strategic Advisory Committee.**

Resolution:

Crs. Spain/Dudzik

That Council:

- 1. Establishes a Moorabool Recreation and Leisure Strategic Advisory Committee.***
- 2. Endorses, and includes in the minutes of this OMC, the proposed terms of reference for the Moorabool Recreation and Leisure Strategic Advisory Committee amended as required to incorporate and be consistent with the following principles and requirements:***
 - i. The Committee is advisory and has no delegated powers or authority;***
 - ii. The purpose of the Committee is to provide advice and recommendations to Council related to the planning, provision, maintenance, development and operation of recreation and leisure reserves, services and facilities in Moorabool Shire; including advice and recommendations regarding: recreation strategies and policies; agreements proposed or made between Council and user groups; and any other matter referred by Council to the Committee;***

- iii. Council will provide the Committee with information about Council's Capital Improvement Program as part of the annual Budget preparation process and request the Committee to submit a prioritised list of recreation and leisure capital projects for inclusion in that Program and consideration in the annual Budget;*
- iv. The Committee will convene, for the purpose of consulting and engaging with the community, an annual assembly of sporting club representatives, user group representatives, committees of management representatives and interested members of the public;*
- v. Membership of the Moorabool Recreation and Leisure Strategic Advisory Committee will comprise:*
 - a. Three Councillors appointed by resolution of Council with one of those Councillors appointed as Chairperson of the Committee; these appointments to be reviewed annually at the Statutory and Annual Appointments special meeting of Council.*
 - b. Six community representatives appointed for 1 year renewable terms by resolution of Council; these appointments to be reviewed annually at the Statutory and Annual Appointments special meeting of Council.*
 - c. The General Manager Community Services, the General Manager Growth & Development, the General Manager Infrastructure and the Manager Recreation and Youth or their delegates; appointed on an ex-officio basis.*
- vi. In appointing community representatives to the Committee, Council will aim to ensure that community representation reflects the diversity of the Moorabool community in terms of: demographic profile; geographical areas; and recreational & leisure interests.*
- 3. Seeks, through public advertisement, nominations for the community representative positions on the Moorabool Recreation and Leisure Strategic Advisory Committee.*
- 4. Receives a further report containing recommendations for the appointment of community representatives to the Moorabool Recreation and Leisure Strategic Advisory Committee.*

CARRIED.

Resolution:

Crs Dudzik/Spain

That Councillors Spain, Edwards and Toohey be appointed as members of the Moorabool Recreation and Leisure Strategic Advisory Committee.

CARRIED.

Report Authorisation

Authorised by:



Name:

Danny Colgan

Title:

General Manager Community Services

Date:

Wednesday, 16 July 2014

9.3.2 Darley Civic and Community Hub

Introduction

File No.: 412600 (1)
Author: Kate Diamond-Keith
General Manager: Danny Colgan

The purpose of the report is to provide an assessment of the current occupancy arrangements for the Darley Civic and Community Hub and to recommend that the Council modify the rental arrangements to facilitate the long term use of the facilities.

Background

At its meeting on the 17 April 2013, the Council resolved:

That Council Officers prepare a detailed report on rental space utilisation and availability at the Darley Civic and Community Hub, specifically providing advice and recommendations about:

- 1. The past effectiveness of the principles and processes used when seeking and installing tenants.*
- 2. Future prospects for acquiring commercial and other paying tenants.*
- 3. The current condition of the rental space and its current compliance with BCA and DDA legislation and regulations.*
- 4. Whether, and under what conditions, unused space might be made available.*

In the preamble to the resolution, it was stated that “at the Moorabool Council Meeting 16.02.2011 a “Principles and Processes for rental space at the Bacchus Marsh Civic and Community Hub” was adopted by Council”. The Council Resolution included a requirement to “Upgrade the Science and Arts buildings to comply with current Building Code and Disability Access requirements as necessary.” It states that “Council has secured grant funding under the RLCIP program to upgrade the community components of the Darley and Civic Community Hub.” “It set out an Expression of Interest process for rental of the Science and Arts Buildings. Given that it is now two years since the Council Resolution a report on the effectiveness of these principles and processes would be of interest to Councillors.”

Proposal

The principles and processes that have been used to seek and install tenants have only been partially effective. While the former Science and Creative Arts buildings have been offered for rent as buildings compliant with current building code and disability access requirements, the need for internal fit out and upgrades is significant and has deterred many organisations from approaching Council to occupy the buildings.

The Contract of Sale with the Department of Education and Early Childhood Development (DEECD) specifies that the land be used solely for Municipal and Community purposes and that this restriction will be included on the Crown Grant for Title Plan. If commercial tenants were sought, the restriction on using the land solely for municipal and community purposes would need to be lifted or eased.

The future prospects for acquiring additional paying tenants are considerably hampered by the condition of the building, most particularly the former Creative Arts and Technology wings. A site plan is contained in **Attachment 9.3.2(a)**.

All buildings have Disability Discrimination Act (DDA) access although this might not be to every door. In terms of the Building Code of Australia (BCA), both science and arts buildings have been upgraded with compliant door furniture, fire equipment and emergency and exit lighting thus making them compliant and hence why parts of both buildings are occupied.

Given the under-utilisation of the Hub spaces, it is proposed the rental arrangements for the spaces be modified to attract users to occupy the spaces.

Current Status

The last six months has seen an increase in requests to inspect the Hub buildings for use by government, private and community groups. Interest has been expressed by the Country Women's Association (CWA); Bacchus Marsh College (DEECD) and more recently Federation University, Ballarat. The CFA are also seeking an extension to their lease on the site.

The Bacchus Marsh College are proposing to fit out a space at their cost but seek that rental be waived in lieu of the capital contribution. The College have said that the space once fitted out and when not been used by the College can be rented by Council to other users. Federation University, Ballarat have also indicated their interest in fitting out a suitable space.

Previous to this, in the last three years, requests have been sought for space from Apple FM Radio; University of the Third Age (U3A); Bacchus Marsh Men's Shed; and local dance groups.

A rolling crew provided by the Office of Corrections (Department of Justice) has been working to clean the interior and exterior of the Civic and Community Hub buildings. The buildings are now in a more presentable state with the crews to return to continue the clean-up.

Available Space

Former Science Wing

The Council at its meeting in February 2014, resolved to select the former science wing as the site for the Darley Early Years Hub and to receive a further report with a concept plan for the Early Years Hub. The development of the Darley Early Years Hub will involve the relocation of the Country Fire Authority from the former science wing to another building on the site.

Brand Architects have undertaken further work on the concept plan for the Darley Early Years Hub on the site of the former science wing and the relocation of the CFA to another building. A further report on the Darley Early Years concept design is contained in a separate item on the agenda.

The Department of Justice is continuing to trial a visiting service at the Hub from a room in the former Science Wing and in May expanded the trial from a monthly to a weekly service. It is possible the Department may want to establish a permanent presence on the site. The permanent presence would be in either the former creative arts or technology wings as the room currently being used by the Department will be redeveloped as part of the Darley Early Years Hub.

- **Former Creative Arts Wing**

A Room (Studio 22) in the former Creative Arts Wing is used by Council's Early Years, Aged and Disability and Youth Services staff for community based activities.

The balance of the building remains vacant.

A Sports Pavilion is required to support the use of the sports ground for competition. Brand Architects have been commissioned to investigate the feasibility of redeveloping the north eastern section of the former creative arts wing to accommodate the proposed sports pavilion. The investigation will also examine an alternative location at ground level. A report will be presented to the Ordinary Meeting of Council once the investigation has been completed.

- **Former Technology Wing**

The technology wing is vacant. However, the space is deemed suitable for use by the Bacchus Marsh College and Federation University, Ballarat.

- **External Areas**

Opportunities also exist for community use of the concourses between the main administration, science and creative arts wings to be used for community events and activities. The site may be suitable for holding farmers or other markets and other community events such as the Children's Week activities that were held last year.

Strategic Use of the Hub

It is recommended that the future use of the hub be determined on a strategic basis. That is, future uses should deliver the greatest community benefit; addressing critical community need; and identified service gaps.

Objectives for Community Use of the Hub

- Maximise the community benefit arising from the purchase of the Hub buildings by Council.
- Ensure the facilities are used to meet demonstrated community needs consistent with Council's policies and the Council Plan.
- Increase community access to activities and services, particularly access by disadvantaged and socially isolated groups.
- Assist not-for-profit and volunteer based organisations that offer activities and services in the Shire of Moorabool.
- Contribute to the Shire's ability to achieve its objectives and service delivery.

The following uses of the hub have been identified through evidence collected during the preparation of key strategic documents including the Health and Wellbeing Plan; Youth Strategy and Social Infrastructure Plan (draft work in progress) and through the experience of Council's direct service staff and their work with other agencies and organisations. The community groups have been identified through direct requests for use of the Hub (e.g. CWA).

It is proposed that the following priority service areas be accorded use of the vacant spaces. Relevant organisations and groups will still be required to pay rental according to the scale below and outgoings. The use of the space by any organisation or group will be governed by a user agreement (lease, licence, annual or casual) outlining the set times for use; rental; and outgoings enabling the space to be used on a flexible basis and at the same maximising use.

Government

- Victorian Department of Justice
- Commonwealth Department of Human Services
- Victorian Department of Education and Early Childhood Development (DEECD) . Bacchus Marsh College
- Federation University, Ballarat

Non-Government Organisations

- Family Violence Support Services
- Mental Health Services
- General Health and Aged Services
- Community Legal Services
- Drug & Alcohol Services
- Vocational Education providers
- Community Enterprises . hospitality and other service industries

Community Groups

- University of the Third Age (U3A)
- Country Women's Association
- Community Arts

Proposed Rental Arrangements

It is proposed that the rental scale adopted by the Council on the 16 February 2011 be modified. The key changes are that the rental categories be amended and include eligibility criteria. A sliding scale be applied to use by non-government organisations and community groups. The rate payable would be determined based on the net community benefit that the organisation will deliver as assessed against the proposed eligibility criteria. The scale would commence with a peppercorn rental (\$1) and rise to 70% of the full market rental price.

Prospective users will be required to provide details of how they meet the criteria contained in Schedule 1 in **Attachment 9.3.2(b)**. Rent subsidies will have regard to the extent to which organisations and groups meet the essential and desirable criteria. There are three categories of criteria proposed:

- **Compulsory organisation criteria:** includes appropriate organisational structure, financial viability and compliance with relevant legislation and Council policies. Community benefit criteria includes use of the facility to meet community needs, number of participants, access for disadvantaged groups, contribution to community wellbeing, and programs and services that are consistent with Council's objectives and goals as articulated in the Council Plan.
- **Compulsory facility management and development criteria:** includes suitability for use on the site and a preparedness to maximise utilisation.
- **Lease/Licence category criteria:** involves categorising community groups and organisations as eligible for peppercorn, discounted or full market rental.

Rental Categories

It is proposed that there are three categories of rental (Peppercorn, Discounted Market Rental and Market Rent) with the two categories of rent subsidy based on the extent to which organisations meet the essential and desirable eligibility criteria. It is proposed that the performance of groups or organisations be reviewed annually against these criteria and eligibility for rent subsidy.

- A: Peppercorn rent
- B: Discounted market rent
- C: Market rent

The eligibility criteria for each category are summarised below.

Rental Categories

Category	Annual Rent	Eligibility
A: Peppercorn rent	\$1 per annum rent	<ul style="list-style-type: none"> Approved Use <u>and</u> Meets all relevant eligibility criteria <u>and</u> Provides significant community benefit <u>and</u> Has limited revenue-raising ability
B: Discounted market rent	Full market rent with a reduction from this rate to be negotiated based on community benefit criteria, level of maintenance responsibility and capital contributions made by tenant, on a sliding scale basis providing discounts of between 30% and 70%	<ul style="list-style-type: none"> Approved Use <u>and</u> Meets three out of the five eligibility criteria, <u>or</u> Has revenue raising capacity or receives external funding assistance, e.g. receives some State Government funded
C: Market Rent	Full market rent	<ul style="list-style-type: none"> Approved Use <u>and</u> Does not meet eligibility criteria for rent categories A and B, Provides services that are not targeted to the Moorabool community <u>or</u> Is substantially funded by other agencies or governments Government Departments and agencies

Discounted market rents will be negotiated with eligible community organisations after consideration of various factors, including but not limited to the following factors:

- Consistency with Council Objectives
- Use of volunteers
- Service and program fees
- Access by Moorabool residents
- Extent of external funding
- Track record as Council tenant (if applicable)

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area

Representation and Leadership of Our Community

Objective

Advocate for services and infrastructure that meets the Shire's existing and future needs

Strategy

Advocate on behalf of the community to improve services and infrastructure within the Shire

Developing a plan for the long term use of the Darley Civic & Community Hub is an action in the 2013-2017 Council Plan.

Financial Implications

The current under-utilisation of the Civic and Community Hubs buildings is a waste of a valuable resource. The vacant buildings continue to cost Council to secure and maintain. There is also significant opportunity costs as the facilities could be used to provide services to Moorabool residents. The introduction of a sliding scale of rental charge may entail forgone rental but is likely to attract community organisations and groups that will deliver net benefits to the communities of Moorabool.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Financial	Under-utilisation of the Darley Civic and Community Hub buildings.	Medium	Modify rental arrangements to facilitate greater occupancy of the Hub buildings.
Community groups	Community groups unable to find suitable meeting space and viability of groups compromised.	Medium	Modify rental arrangements to allow greater rental opportunities by community groups.
Services	Services unable to find suitable space and as a consequence services not provided to the community.	High	Modify rental arrangements to facilitate greater occupancy of the Hub buildings.
Maintenance	Continue to maintain buildings that are not used and vacant, with increasing vandalism.	Medium	Modify rental arrangements to facilitate greater occupancy of the Hub buildings and therefore reduce maintenance and vandalism burden.

Communications and Consultation Strategy

It is proposed that the process for attracting users to the Hub be undertaken in two ways: (i) direct approaches made to the Government Departments, organisations providing services in the sectors identified in the non-government organisation grouping and community groups inviting them to submit an expression of interest; and (ii) invite through public advertisement other community organisations and groups to submit an expression of interest for use of the space.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Kate Diamond-Keith

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The purpose of the report is to provide an assessment of the current occupancy arrangements for the Darley Civic and Community Hub and to recommend that the Council modify the rental arrangements to facilitate the long term use of the facilities

The principles and processes that have been used to seek and install tenants have only been partially effective. The future prospects for acquiring additional paying tenants are considerably hampered by the condition of the building, most particularly the former Creative Arts and Technology wings.

Given the under-utilisation of the Hub spaces, it is proposed the rental arrangements for the spaces be modified to attract users to occupy the spaces.

Resolution:**Crs. Dudzik/Spain**

That the Council adopt the following rental categories and scales for the Darley Civic and Community Hub

Category	Annual Rent	Eligibility
A: Peppercorn rent	\$1 per annum rent	<ul style="list-style-type: none"> ▪ Approved Use <u>and</u> ▪ Meets all relevant eligibility criteria <u>and</u> ▪ Provides significant community benefit <u>and</u> Has limited revenue-raising ability
B: Discounted market rent	Full market rent with a reduction from this rate to be negotiated based on community benefit criteria, level of maintenance responsibility and capital contributions made by tenant, on a sliding scale basis providing discounts of between 30% and 70%	<ul style="list-style-type: none"> ▪ Approved Use <u>and</u> ▪ Meets three out of the five eligibility criteria, <u>or</u> ▪ Has revenue raising capacity or receives external funding assistance, e.g. receives some State Government funded
C: Market Rent	Full market rent	<ul style="list-style-type: none"> ▪ Approved Use <u>and</u> ▪ Does not meet eligibility criteria for rent categories A and B, ▪ Provides services that are not targeted to the Moorabool community <u>or</u> ▪ Is substantially funded by other agencies or governments ▪ Government Departments and agencies

AMENDMENT

Crs. Sullivan/Dudzik proposed the following Amendment:

- 1. *That the Council adopt the following rental categories and scales for the Darley Civic and Community Hub***

Category	Annual Rent	Eligibility
A: Peppercorn rent	\$1 per annum rent	<ul style="list-style-type: none"> ▪ Approved Use <u>and</u> ▪ Meets all relevant eligibility criteria <u>and</u> ▪ Provides significant community benefit <u>and</u> Has limited revenue-raising ability
B: Discounted market rent	Full market rent with a reduction from this rate to be negotiated based on community benefit criteria, level of maintenance responsibility and capital contributions made by tenant, on a sliding scale basis providing discounts of between 30% and 70%	<ul style="list-style-type: none"> ▪ Approved Use <u>and</u> ▪ Meets three out of the five eligibility criteria, <u>or</u> ▪ Has revenue raising capacity or receives external funding assistance, e.g. receives some State Government funded
C: Market Rent	Full market rent	<ul style="list-style-type: none"> ▪ Approved Use <u>and</u> ▪ Does not meet eligibility criteria for rent categories A and B, ▪ Provides services that are not targeted to the Moorabool community <u>or</u> ▪ Is substantially funded by other agencies or governments ▪ Government Departments and agencies

2. ***That the cost of outgoings including utilities, cleaning and maintenance, be charged to the users of the facilities.***

The Amendment then became the Motion and was CARRIED.

Report Authorisation

Authorised by:

Name:

Title:

Date:



Danny Colgan

General Manager Community Services

Wednesday, 30 July 2014

9.4 INFRASTRUCTURE SERVICES

9.4.1 Capital Improvement Program Quarterly Report – June 2014

Introduction

File No.: 16/01/001
Author: Sam Romaszko
General Manager: Phil Jeffrey

Background

The delivery of the Capital Improvement Program (CIP) is an important function of Council's operations and represents a significant portion of Council's overall expenditure. Accordingly, the status of the overall program is reported to Council every quarter.

Proposal

This quarterly report provides Council with an overview of the progress of Council's 2013/2014 Capital Improvement Program to 30 June 2014.

Implementation of the 2013/2014 Capital Improvement Program

The 2013/2014 Capital Improvement Program consists of 74 projects, of which 16 are inactive or on hold and cannot commence. This list incorporates projects from various sources including but not limited to the following:

- Projects carried forward from 2012/2013 program
- 2013/2014 Council budgeted projects
- Grant funded projects

Also for simplicity sake the reseal, final seal, gravel road resheet and shoulder resheet programs have been listed as 4 projects in total rather than listing each individual road under each respective program however each project is identified individually in the attachment.

The Engineering Services Unit nominates 6 key stages of the project delivery process and will report with reference to these stages in regard to the overall program status. The table below summarises the overall program status as at 30 June 2014:

CIP Program Delivery Stage	Actual as of 30 June 2014	
	No. of Projects	%
Not Commenced (inactive or cannot commence)	16	-
Not Commenced	0	0.0
Documentation/Design Preparation	0	0.0
Tender/Quote Stage	0	0.0
Project Awarded . Waiting Commencement	2	3.4
In Progress/Under Construction	3	5.2
Complete	53	91.4
TOTAL	58	100.00

The attached report details the proposed timeframe and progress of each individual project. In addition the report also provides specific comments in relation to each project and its status.

Program Status & Financial Year Performance

As previously reported of the 74 projects, there are 16 inactive projects. An overview is provided below and each is listed individually under one heading in the attached report;

- 5 projects are subject to external funding and cannot commence until successful matching grants are obtained.
- 2 projects (funded via Notice of Motion) are currently on hold pending finalisation of the scope of each project.
- Notification of successful applications for funding has recently been received for 4 projects however due to later notification these will now be scheduled for delivery in the 2014/15 financial year.
- 5 projects are currently on hold pending further investigation or finalisation of the scope of each project.

These 16 projects have not been included as part of the overall end of year performance calculations because they were out of the control of the unit. Taking this into account, 53 of a possibly 58 projects were completed resulting in 91% of the program being completed in the financial year.

Carry Forward Projects

Further to the exceptions listed above, five projects are proposed to be carried forward to the 2014/2015 financial year. These include;

Project Description	Project Status	Comments
BMCCCH changeroom amenity PP	Project Awarded	This project has been awarded to Brand Architects. Site investigation and conceptual work is underway. Following this a report will be presented to Council to progress the project.
Vance Close Drainage Works (Stage 2)	Project Awarded	Project complicated by services and scope revised. This project is now due for completion in late August 2014.
Ballan Depot Preplanning	In Progress	Preliminary work has been undertaken and site opportunities are currently being investigated. Following this a report will be presented to Council to progress the project.
Halletts Way Extension PP	In Progress	Preliminary design is currently being undertaken to be signed off by stakeholders. Due for completion in September 2014 and will then proceed to detail design.
Ballan Mens Shed	In Progress	Works are in progress and due for completion in August 2014.

Program Financial Status

Officers have reviewed the program and the overall CIP expenditure for the 2013/14 financial year in comparison to the available budget. The final expenditure has been confirmed and the program has come in under budget by a total of \$201,000 representing a 2.0% under spend.

There are two options available with the overall under spend. The first would be to retain the funds as consolidated revenue to improve Council's cash position. However, as has been the case in previous years with an under expenditure, the second option is to help address Council's funding gap by carrying forward the funds into additional projects. This is the preferred option and the proposed projects to be included in the 2014/15 capital program are:

- Moon Reserve Toilet Facility - \$50,000

The Moon Reserve Toilet Facility project has been included in the draft 2014/15 budget. Recent preplanning work has proven that the site is difficult to service and this further allocation will be required to include a pump station, connection of water supply and cultural heritage management plan.

- Contribution to projects within Hike & Bike Strategy - \$40,000
Council has been notified by DTPLI of a successful \$40,000 grant opportunity that requires a matching council contribution. This will enable a number of smaller projects in the Hike and Bike Strategy to be completed. It is proposed to fund small projects in both Bacchus Marsh and Ballan.
- Power upgrade to Wallace Recreation Reserve - \$40,000
A recent fire in the switchboard at the reserve has identified a need to upgrade the power supply to the meter as the reserve is currently functioning at limited capacity (not all electrical components can run simultaneously). A new transformer and main upgrade is required to enable the reserve to function normally and the cost is too great for the maintenance budget.
- Maddingley Park Path Lighting - \$45,000
Lighting of the path between the railway station and Taverner Street. The cost of the project is estimated to be \$150,000 with the shortfall proposed to be leveraged by a Putting Locals First grant.
- Halletts Way Shared Path - \$26,000
Construction of a shared path from Holts Lane to Grey Street. The cost of the project is estimated to be \$85,000 with the shortfall proposed to be leveraged by a Putting Locals First grant and the DTPLI Hike & Bike Strategy project.

Completion of the Flood Recovery Program

The Flood Recovery Program is now complete with \$21.75M of flood restoration works undertaken throughout the shire. This included:

\$2.4M of works on the Shire's bridges and major culverts, including;

- Simmons Reef Road, Blackwood major culvert replacement
- Long Gully Road, Blackwood major culvert replacement
- Gargans Road, Meredith bridge replacement
- S Conroy Road, Bunding bridge replacement
- Golden Point Road, Blackwood major culvert rehabilitation
- Bacchus Marsh-Balliang Road, Balliang major culvert rehabilitation
- Martin Street, Blackwood bridge replacement
- North Blackwood Road, Blackwood bridge replacement
- Moorabool West Road culvert replacement
- Minor restoration works to 35 bridges and major culverts

\$1.8M of drainage restoration works, including;

- Leila Court, Bacchus Marsh outfall drain
- Connor Street, Bacchus Marsh outfall drain
- Bungaree-Wallace Road, Wallace drainage restoration.
- Lewis Street/McLeod Drive, Darley drainage remediation works
- Tramway Lane, Darley drainage remediation works

\$6.0M of restoration works to our sealed road network, including;

- Major patching works to 43 roads throughout the Shire
- Egerton-Ballark Road (CH3525-CH5320) road rehabilitation
- Egerton-Ballark Road (CH12160-CH14280) road rehabilitation
- Ballan-Meredith Road (CH6100-CH8160) road rehabilitation
- Elaine-Morrisons Road, Morrisons (CH4870-CH6340) road rehabilitation
- Purcells Lane, Myrniong (CH800-CH1260) road rehabilitation
- Mount Wallace-Ballark Road, Mount Wallace (CH0-CH270) road rehabilitation

\$7.7M of restoration works to our unsealed road network that has seen a total of 37.5km of shoulders and 107.1km of unsealed roads resheeted including;

- East Moorabool Ward
 - 6.7km of shoulder resheets
 - 21.9km of gravel road resheets
- West Moorabool Ward
 - 15.1km of shoulder resheets
 - 29.5km of gravel road resheets
- Bungal Ward
 - 10.4km of shoulder resheets
 - 27.9km of gravel road resheets
- Woodlands Ward
 - 5.3km of shoulder resheets
 - 27.6km of gravel road resheets

\$3.8M on restoration works associated with our parks, reserves and walking trail network, including;

- Restoration of walking trails along the Lerderderg River at Bacchus Marsh
- Restoration of walking trails along the Werribee River at Bacchus Marsh
- Restoration of walking trails along the Werribee River at Ballan
- Rectification works including minor drainage and path restoration to various parks and reserves throughout the Shire

These works complete the Flood Recovery Program. A final claim will be submitted to the Department of Treasury and Finance in August 2014.

Policy Implications

The 2013-2017 Council Plan provides as follows:

Key Result Area	Enhanced Natural and Built Environment
Objective	Ensure current and future infrastructure meets the needs of the community.
Strategy	Construct physical infrastructure to appropriate standards.

The Capital Improvement Program reporting is consistent with the 2013-2017 Council Plan.

Financial Implications

Reporting of the Capital Improvement Program has been resourced as part of Council's budget; accordingly there are no additional financial implications. This program is within budget parameters with a favourable result of \$201,000.

Risk & Occupational Health & Safety Issues

There are no irregular Risk and Occupational Health and Safety issues identified in this report. Specific risk elements are analysed and dealt with as part of the delivery of each individual project.

Communications Strategy

Progress on the Capital Improvement Program will be reported in the following formats:

- | | |
|-----------------------------------|---------------------------------|
| • Infrastructure Update | Weekly |
| • Councillor Information Bulletin | Monthly |
| • Moorabool Matters | Bi Monthly |
| • Moorabool News | Updates on Significant Progress |
| • Capital Improvement Program | Quarterly |

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as General Manager, I have no interests to disclose in this report.

Author – Sam Romaszko

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

This report provides a summary of the successful delivery of the 2013/14 Capital Improvement Program and Flood Recovery Program for the information of Councillors.

Resolution:

Crs. Sullivan/Spain

That Council:

1. ***Receives the Capital Improvement Program quarterly report to 30 June 2014.***
2. ***Carries forward surplus funds to the 2014/15 financial year into the following projects;***
 - (a) ***Moon Reserve Toilet Facility - \$50,000***
 - (b) ***Council contribution towards projects within Hike & Bike Strategy - \$40,000***
 - (c) ***Power upgrade to Wallace Recreation Reserve - \$40,000***
 - (d) ***Maddingley Park Path Lighting - \$45,000***
 - (e) ***Halletts Way Shared Path - \$26,000***

CARRIED.

Report Authorisation

Authorised by:

Name: Phil Jeffrey
Title: General Manager Infrastructure
Date: Friday, 18 July 2014

ADJOURNMENT OF MEETING 7.08PM

Crs. Edwards/Spain

That the meeting now stand adjourned.

CARRIED.

RESUMPTION OF MEETING 7.19PM

Crs. Sullivan/Spain

That the meeting now be resumed.

CARRIED.

Cr. Sullivan declared an Indirect Conflict of Interest (section 78A) in relation to Item 9.4.2 - Major Capital Projects Update. The nature of the Conflict of Interest is due to Cr. Sullivan's capacity as a surveyor, having carried out survey work for the owner of land abutting Halletts Way.

9.4.2 Major Capital Projects Update

Introduction

File No.: 1111 & 412600
Author: Phil Jeffrey
General Manager: Phil Jeffrey

Background

This report sets out to list the upcoming major projects, concept work being undertaken and estimated timeframe and obtain commitment to the funding of the construction component over the next two to three year period.

Council's Long Term Financial Plan (LTFP) makes provision to fund a number of major projects over the coming 10 years. Major projects are those that usually have a high capital cost and are unable to be funded through the new and upgrade component of the capital program and thus loans and grants are required to implement them.

The successful implementation of a major project is highly dependent on the preparation and preplanning component of the project. They often require substantial design and multiple permits along with a range of other complexities. Moorabool has a good record of funding the preplanning components ahead of construction in the capital program and is one of the reasons that a high percentage of the capital program is completed each year.

Some of the issues to overcome include complex designs, permits, land acquisition, multiple developer involvement, DEECD land, land disposal, other authorities and others.

These issues will take significant funds and a lot of internal resources to undertake and an early commitment will provide officers the support to carry out these components to ensure a timely successful delivery. Without commitment, the organisation risks allocating significant resources to a project that either isn't funded or funded at a later date that will require rework. It also gives certainty to discussions and negotiations with stakeholders without the need to wait for subsequent year budgets to be adopted.

Proposal

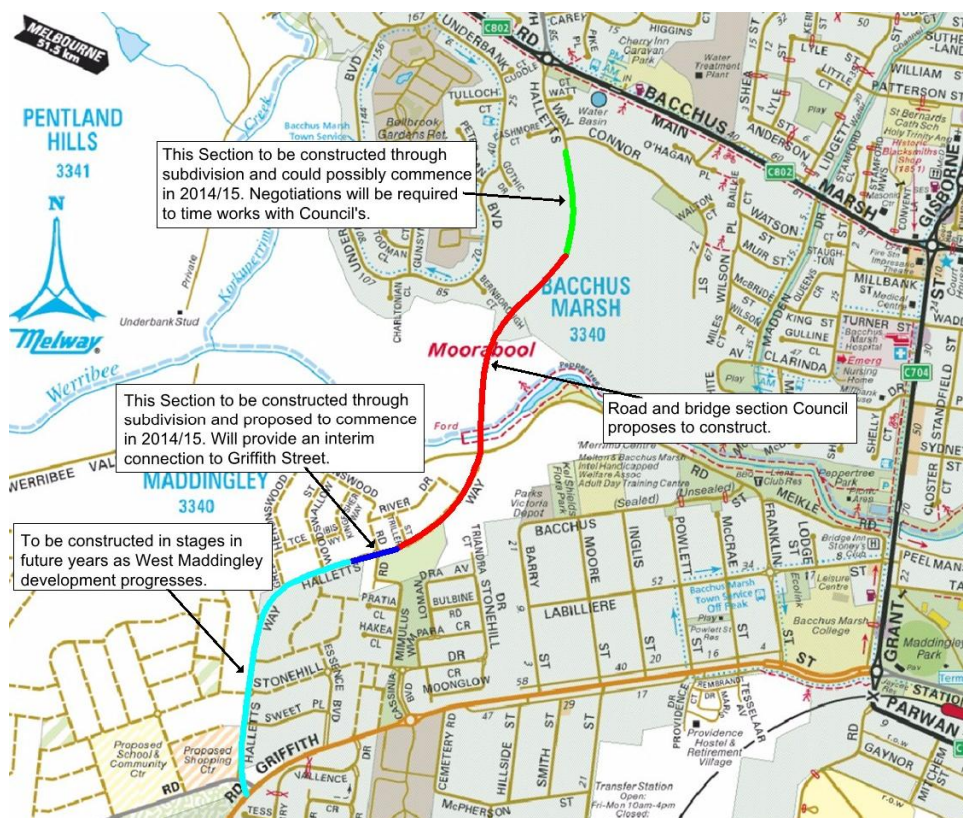
The current list of major projects is outlined in the table below along with its current proposed timing in terms of expenditure and income. A further detailed description of the two upcoming projects being Halletts Way/O'Leary Way and Darley Early Years Hub is then outlined. It is important to note that the capital works and major projects lists are dynamic

and do not preclude additional projects being added as more strategic work is undertaken in future years or the timing of projects being altered.

Project	Cost (000s)	Income (000s)	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Halletts Way/Western Route (South End)	10,250	6,833										
Darley Early Years Hub	4,600	1,850										
Ballan Depot	2,100											
West Maddingley Family Services Hub	3,300	2,793										
Bacchus Marsh Aquatic Centre	18,100	17,000										
Bacchus Marsh Racecourse Reserve Upgrade	3,300	2,793										
<div style="display: flex; justify-content: center; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #92d050; border: 1px solid black; margin-right: 5px;"></div> Preplanning </div> <div style="display: flex; justify-content: center; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #4f81bd; border: 1px solid black; margin-right: 5px;"></div> Construction </div>												

Halletts Way/O'Leary Way (Western Route)

This project involves the southern extension of Halletts Way south of Main Street, over the Werribee River and into West Maddingley estate. This road will ultimately connect to Griffith Street at McCormacks Road intersection and the section through proposed subdivisions at north and south end will be constructed by developers. The diagram below provides an outline of the various sections and associated construction responsibilities that will be required to complete the entire link.



A preliminary design process is currently underway to tease out the complexities and obtain stakeholder sign off. The Council section will be a major civil engineering project with extensive earthworks, relatively steep longitudinal grades and cut and fill in excess of 10m in some sections. It also requires a relocation of the irrigation channel and a bridge over the Werribee

River with hydraulic modelling of the river to determine the height and length of the bridge.

An allocation has been made in the 2014/15 year to undertake the detail design and this will commence when the preliminary work is completed. A functional layout of the preliminary design completed to date is attached for information. This will culminate in rendered drawings so the community can visualise what is proposed to be constructed.

At this point, the project estimated cost is approx \$10.25M with development contributions of \$5.6M and grant of \$1.25M secured. It is possible that a further \$2.5M could be received through development contributions but is dependent on a current rezoning application outcome and further grants are also being pursued. The estimated cost is based on high level information and because of the complex nature of the project, is subject to variation. The current preliminary design process will provide further certainty regarding costs.

In terms of being able to commence the project on the ground, it will be subject to completion of the design, agreement of stakeholders, procurement of relevant permits and land acquisition. The detailed design process should address most of the issues in 2014/15 except land acquisition. The other complexity is that the land at the north end of the project is within a proposed development and the construction of the road at this location is subject to a staged subdivision process. Officers would need to work with this developer so works coincide however Council timing requires certainty to undertake this.

The LTFP assumes construction of this project in 2015/16 and 2016/17 and part of the income through development contributions would be recouped in later years thus Council would fund the majority of the cost up front. Further grants will be pursued at every opportunity over the coming 12 months at both State and Federal level and these bodies often want to see a commitment from Council before considering funding the project.

Subject to land acquisition, it is possible that work could be tendered in 2015/16 and officers will be asking for a commitment to funding of this project so many of the complex issues can be progressed in 2014/15.

Darley Early Years Hub

This project involves the construction of an integrated Early Years Hub by refurbishing and extending the former Science Wing (Building C) at the Darley Civic and Community Hub. The project also includes ancillary items such as carparking, play spaces and landscaping. A concept design and business case process is currently underway and the concept plans are attached to this report. An allocation has also been made in the 2014/15 year to undertake the detail design.

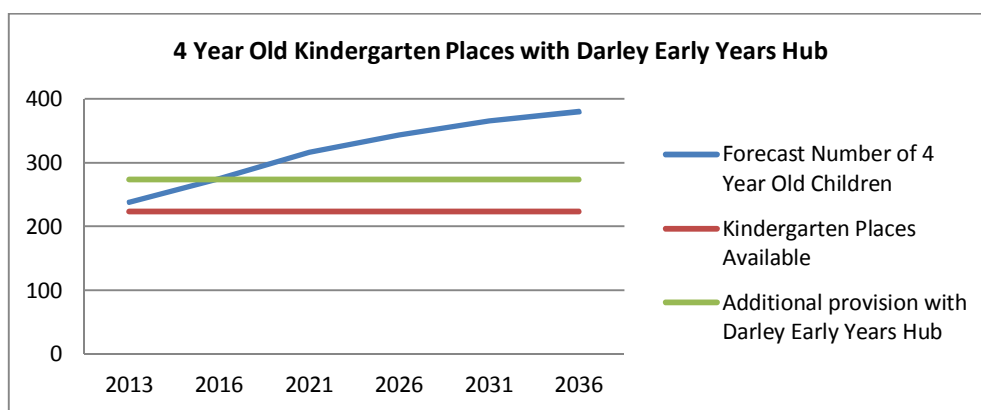
The concept plan for the Darley Early Years Hub makes provision for rooms for three and four year old Kindergarten Programs, Playgroups, Maternal and Child Health Services, Toy Library, Early Intervention Services, Family Support Services, Occasional Care and Community Spaces. The existing Lerderderg Children's Centre facility would be closed and the services delivered from there transferred to the new facility and the CFA would be relocated to another building at the Civic Hub site.

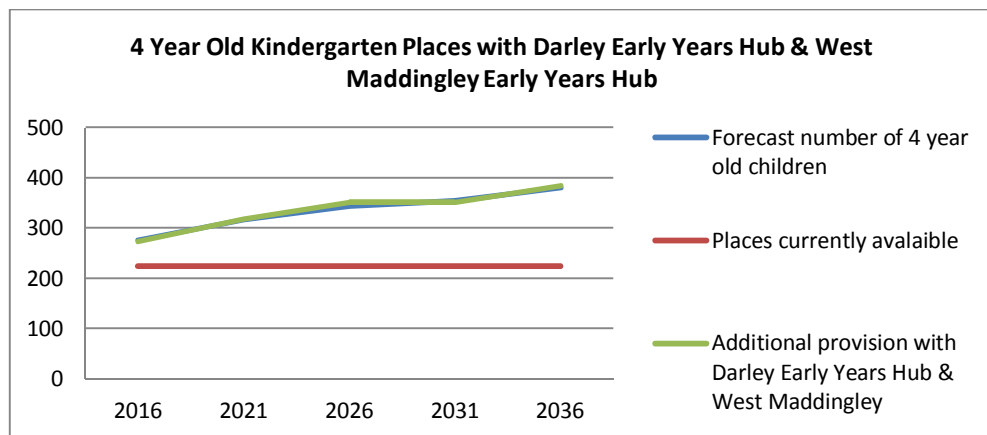
The concept plan also makes provision for a new access road from Halletts Way along the southern boundary of the hub through to the eastern car park. It is proposed that the eastern car park will be used predominately for the facility with a new car park for Council staff and visitors to be constructed adjacent to the front of the Civic and Community Hub.

The LTFP assumes a total cost of \$4.6M with grants of \$1.6M and \$0.25M. It is possible that a further \$0.8M could be obtained through sale of the existing site at the Lerderderg Children's Centre. A cost plan has been prepared based on the current concept design and shows an estimated total project cost of \$4.15M with the construction component being \$3.6M. The estimated cost is based on high level information and because of the complex nature of the project, is subject to variation. The detailed design process will include quantity surveyor input and provide further certainty regarding costs.

In terms of being able to commence the project on the ground, it will be subject to completion of the design, agreement of stakeholders and procurement of relevant permits. The detailed design process should address all of these issues in 2014/15. The construction of the project would be subject to successful grant applications. In terms of procuring the construction component, officers will investigate the possibility of private sector input. It is envisaged that an EOI be advertised later in the year to invite private partnerships and the terms that it would require.

The need for the project and the service gap that will result without its construction has previously been well documented. The graphs below demonstrates how the increase in the number of kindergarten places at the Darley Early Years Hub will decrease the gap between the forecast number of four year old children in Bacchus Marsh and surrounds and the number of kindergarten places that are available for this age group. The graph also demonstrates the need for the proposed West Maddingley Early Years Hub which will effectively bridge the gap once it is opened.





It is proposed that an assessment of the future use of the existing Lerderderg Children's site and buildings be undertaken as part of the Council Plan action to undertake a review of Council owned properties in order to provide better utilisation and benefits.

An expression of interest has been lodged with the Department of Education and Early Childhood Development for \$1.6M under the current round of its Children's Facilities Capital program. Officers have recently been advised that Council is invited to make a full application which will need to be lodged by the 15 August. An expression of interest is also being prepared for the Putting Locals First funding from Regional Development Victoria for \$250,000 for the development of the community spaces within the Darley Early Years Hub.

The LTFP assumes construction of this project in 2015/16 and income through grants. Subject to successful grants, it is possible that work could be tendered in 2015/16 and officers will be asking for a commitment to funding of this project so many of the complex issues and be progressed in 2014/15.

Other Major and Significant Projects

In addition the major projects outlined above, there are a number of other major and significant projects outlined below. Some are currently being developed further to understand scope and cost with an allocation in the 2014/15 budget for conceptual work and these will either be put forward through the new and upgrade program or listed as major projects for future consideration. Some of the projects are:

Project	Description
Ballan Depot	Construction of a new depot at Ballan to replace the undersized existing facility located in a residential area.
West Maddingley Family Services Hub	Construction of a new integrated Family Services Hub at the proposed education precinct in the West Maddingley estate
Bacchus Marsh Aquatic Centre	Construction of an indoor aquatic centre with a mix of wet and dry facilities at the existing outdoor pool site

Bacchus Marsh Racecourse & Recreation Reserve Upgrade	Construction of active sports facilities at Racecourse & Recreation Reserve adjacent to the West Maddingley estate
Halletts Way (north end)	Extension of Halletts Way between Ramsay Crescent and Links Road
Darley Sports Pavilion	Construction of change room facilities adjacent to the oval at the Darley Civic & Community Hub
Maddingley Park Upgrades	Includes a number of projects such as path lighting, pavilion upgrades and junior oval facilities.
Small Towns Services	Provision of sewer to Bungaree and Wallace and town water to Dunnstown
Other project yet to be identified in strategic reports	Recommendations from strategic studies such as the Social Infrastructure Plan, Recreation and Leisure Strategy, Bacchus Marsh Traffic Study etc.

The above list of major and strategic projects is not definitive and is dynamic in that as further strategic studies and work is undertaken further projects will be added and prioritised accordingly. In terms of timing, the LTFP is not fixed and any of the projects could be brought forward as development contributions advance and through the annual budget process. It is recommended though that major projects be planned before construction funds allocated.

As previously stated, major projects in particular demand significant funds and a lot of internal resources to undertake and an early commitment will provide officers the support to carry out these components to ensure a timely successful delivery. Without commitment, the organisation risks allocating significant resources to a project that either isn't funded or funded at a later date that will require rework. It also gives certainty to discussions and negotiations with stakeholders without the need to wait for subsequent year budgets to be adopted.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Enhanced Infrastructure & Natural and Built Environment
Objective	Ensure current and future infrastructure meets the needs of the Community
Strategy	Construct physical infrastructure to appropriate standards

The proposal to commit to major projects is consistent with the 2013-2017 Council Plan.

Financial Implications

The projects identified in this report have been modelled in the Strategic Resource Plan and Long Term Financial Plan. Both plans indicate that there is capacity to fund these projects over time. By committing early to some of them, it will be predetermining a capital budget in subsequent years.

Risk & Occupational Health & Safety Issues

There are no risk or Occupational Health & Safety issues that need to be considered as part of this report.

Communications Strategy

Major projects form part of Council's advocacy document and are communicated as part of that strategy. Individual projects as they are designed and enter construction phases will have its own community engagement plan developed that will outline proposed communications and media as part of implementation.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Phil Jeffrey

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Major projects in particular demand significant funds and a lot of internal resources to undertake and an early commitment will provide officers the support to carry out these components to ensure a timely successful delivery. Without commitment, the organisation risks allocating significant resources to a project that either isn't funded or funded at a later date that will require rework. It also gives certainty to discussions and negotiations with stakeholders without the need to wait for subsequent year budgets to be adopted.

Officers are therefore seeking early commitment to funding the construction components of Halletts Way and Darley Early Years Hub in 2015/16 to enable meaningful stakeholder engagement and procurement of grants.

Cr. Sullivan adjourned from the meeting at 7.18pm and did not participate in the voting on the Item.

Recommendation:

That Council:

- 1. Commit to funding the construction components of Halletts Way/O'Leary Way in 2015/16 and 2016/17 as identified in the Strategic Resource Plan and;**
 - (a) Authorises officers to commence a land acquisition process for the project when a functional design for the project has been completed**
 - (b) Approve Officers preparing applications for funding for construction of Halletts Way/O'Leary Way as opportunities avail.**
 - (c) Approve proceeding to the detailed design phase including community engagement.**
- 2. Commit to funding the construction component of the Darley Early Years Hub in 2015/16 as identified in the Strategic Resource Plan and;**
 - (a) Endorse the concept plan for the Darley Early Years Hub for the purposes of seeking funding for construction**
 - (b) Approve Officers preparing applications for funding for the Darley Early Years Hub**
 - (c) Approve proceeding to the detailed design phase including community engagement.**
- 3. Requests officers to continue to progress the major projects and strategic projects as outlined in the report.**
- 4. Include projects identified in further strategic work, as it is completed, in the long term capital works program and prioritised for consideration as part of the Long Term Financial Plan.**

Resolution:

Crs. Spain/

- 1. Commit to funding the construction components of Halletts Way/O'Leary Way in 2015/16 and 2016/17 as identified in the Strategic Resource Plan and;***
 - (a) Authorises officers to commence a land acquisition process for the project when a functional design for the project has been completed***
 - (b) Approve Officers preparing applications for funding for construction of Halletts Way/O'Leary Way as opportunities avail.***
 - (c) Approve proceeding to the detailed design phase including community engagement.***
- 2. Defer further consideration of the Darley Years Hub project pending Council undertaking an expression of interest***

process to ascertain private enterprise interest in providing, in the Bacchus Marsh area, complete and integrated facilities and services equivalent to the facilities and services proposed by Council at the Darley Civic & Community Hub

- 3. Requests officers to continue to progress the major projects and strategic projects as outlined in the report.***
- 4. Include projects identified in further strategic work, as it is completed, in the long term capital works program and prioritised for consideration as part of the Long Term Financial Plan.***

LAPSED for want of a seconder.

Resolution:

Crs. Comrie/Dudzik

That Council:

- 1. Commit to funding the construction components of Halletts Way/O'Leary Way in 2015/16 and 2016/17 as identified in the Strategic Resource Plan and;***
 - (a) Authorises officers to commence a land acquisition process for the project when a functional design for the project has been completed***
 - (b) Approve Officers preparing applications for funding for construction of Halletts Way/O'Leary Way as opportunities avail.***
 - (c) Approve proceeding to the detailed design phase including community engagement.***
- 2. Commit to funding the construction component of the Darley Early Years Hub in 2015/16 as identified in the Strategic Resource Plan and;***
 - (a) Endorse the concept plan for the Darley Early Years Hub for the purposes of seeking funding for construction***
 - (b) Approve Officers preparing applications for funding for the Darley Early Years Hub***
 - (c) Approve proceeding to the detailed design phase including community engagement.***
- 3. Requests officers to continue to progress the major projects and strategic projects as outlined in the report.***
- 4. Include projects identified in further strategic work, as it is completed, in the long term capital works program and prioritised for consideration as part of the Long Term Financial Plan.***

CARRIED.

Cr. Sullivan returned to the Meeting at 7.36pm

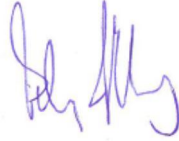
Report Authorisation

Authorised by:

Name: Phil Jeffrey

Title: General Manager Infrastructure

Date: Friday, 18 July 2014



9.4.3 Central Highlands Regional Transport Strategy

Introduction

File No.: 16/03/001
Author: Phil Jeffrey
General Manager: Phil Jeffrey

Background

Given the impending Victorian State Election in November 2014, there are potentially considerable benefits for the region in having a consistent and well-articulated set of transport network priorities and funding opportunities.

The existing Central Highlands Regional Transport Strategy was developed in 2011, prior to the recent release of a number of significant regional and state government transport and land use policies. Accordingly there is a need to review and refresh the region's strategic transport plan and ensure regional transport proposals are consistent with the state's policy framework.

The purpose of the project therefore is to develop an updated Central Highlands Regional Transport Strategy which is evidence based and:

- Identifies priority transport projects of regional significance.
- Ensures the region's transport directions are aligned with state and regional policy.

The strategy will provide a tool for:

- Implementation of the Central Highlands Regional Strategic Plan and Regional Growth Plan.
- Future project planning and policy development.
- Advocacy to state and federal governments.
- Developing and prioritising funding applications.

The project has been undertaken as a partnership between local and state government under the auspices of the Central Highlands Mayors and CEOs Forum. It is intended that the final strategy be owned and endorsed by the region's eight councils.

The new strategy builds on the previous regional transport strategy and other work undertaken by local councils and transport agencies. It will not replicate or replace the various existing local transport plans. Rather, it will focus on regional transport priorities to deliver strategic economic, social, environmental and transport network benefits for the Central Highlands.

Governance & Engagement

The development of the strategy has been overseen by a Project Steering Committee made up of the chief executive officers from the eight Central Highlands councils and representatives from the Department of Transport, Planning and Local Infrastructure (DTPLI), VicRoads and the Regional Development Australia Grampians Committee.

A working group of technical representatives from councils and state transport agencies was also convened to ensure key stakeholders were represented and could provide local technical inputs.

Moorabool Shire Council was represented on both the Project Steering Committee as well as the Technical Working Group. The Chief Executive Officer chaired the PSC and General Manager Infrastructure took part on the TWG.

Consulting firm SMEC was engaged to prepare the strategy. Funding for the project was provided by the all Central Highlands councils and VicRoads.

Content of the Strategy

The Central Highlands Regional Transport Strategy is an evidence-based document which outlines the issues confronting the region as well as projects that will assist in delivering strategic benefits from a regional perspective. The strategy aims to:

- Support and accommodate population and economic growth by:
 - Developing the transport network to accommodate future growth of transport demand;
 - Improving facilities for efficient freight transport to, from and through the region; and
 - Supporting tourism and the economic benefits it brings to the region.
- Reduce congestion and delay by:
 - Promoting alternative modes of travel; and
 - Developing the road network around the region's largest rapidly growing centres.
- Improve the connections between centres within the region and to areas of economic significance to the region by:
 - Developing the transport network to accommodate future growth of transport demand;
 - Improving areas that constrain traffic speeds or cause delays;
 - Developing the freight transport network to provide transport to areas south of the region, particularly Geelong and Portland; and
 - Protecting the quality of the transport network asset from damage by improper use.
- Protect the safety and wellbeing of transport network users and the broader community through:
 - Reducing the risk at level crossings;
 - Focussed upgrades of local roads to appropriate standards for accommodating the freight vehicles using them, especially to improve productivity in the first and last mile;
 - Improving safety at intersections; and
 - Improving emergency service access.

A large number of projects were nominated by councils to be included in the strategy. These were assessed by SMEC to identify the top regional priorities. These are:

- Provision of enhanced rail connections between Melbourne, Ballarat and Ararat, with the extension of suburban services to peri-urban areas;
- Western Highway duplication to Stawell, including bypasses of Beaufort and Ararat, upgrade of the highway to freeway standard between Leigh Creek and Woodmans Hill, and removal of at-grade crossings between Deer Park and Melton;
- Development of north-south arterials through Bacchus Marsh, including upgraded connections to the Western Freeway;
- Provision of Ballarat Western Link Road Stages 2 and 3;
- Investigate upgrading the Western Highway from Ballarat (Ballarat Western Link Road) to the Port of Melbourne for High Performance Freight Vehicles (Mass)
- Development of the Ballarat Freight Hub;
- Enhanced opportunities for rail freight movement through improvements to the Mildura . Geelong railway line; and
- Development of the Ballarat Airport Emergency Service Hub.

The strategy includes details of all nominated projects, including indicative costings. Projects in the strategy cover all modes and a variety of locations across the Central Highlands. They include improvements to airports, freight and passenger rail, local and arterial roads, freight hubs and walking and cycling trails, as well as future strategic planning needs. The strategy also references to the importance of existing funding programs for maintaining the region's transport infrastructure.

Moorabool officers put forward a range of projects with supporting documentation for consideration and inclusion in the strategy. A number have been included as priority projects and the rest are listed in the appendix of the document and thus are still referenced in the strategy. A summary of the full list of priority projects put forward for consideration is below.

Project Title	Project Description
Development of Bacchus Marsh north-south arterials	Signalisations of intersections, duplication of carriageways and safety upgrades to the Gisborne Road/Grant Street.
Bacchus Marsh Eastern Bypass	Planning for and construction of an eastern bypass of Bacchus Marsh from Geelong-Bacchus Marsh Road to Gisborne Road with a freeway interchange and reserving of land. Upgrade of Woolpack Road between the Geelong-Bacchus Marsh Road and Bacchus Marsh Road to C class road standard.
Upgrade Western Highway to freeway status, between Leigh Creek and Woodmans Hill	Upgrade of the Western Highway to freeway standard between Leigh Creek and Woodmans Hill, including removal of at-grade crossings.
Halletts Way extension, Bacchus Marsh	Halletts Way extension involving the construction of three main components: <ul style="list-style-type: none"> ▪ Easterly oriented freeway ramps where Halletts Way crosses the Western Freeway ▪ The extension of the exiting Halletts Way, north to Links Road

	<ul style="list-style-type: none"> ▪ The extension of the existing Halletts Way, south to Griffith Street with a bridge across Werribee River.
Parwan, Exford Road and Greigs Road corridor	Planning for a potential Parwan-Exford and Greigs Road corridor as a possible route for regional freight transport.
Ballarat Eastern Bypass . Yankee Flat Road	An investigation into the upgrade and extension of Yankee Flat Road to both the Western and Midland Highways with a possible connection between Yankee Flat Road and Mount Clear to provide an eastern bypass of Ballarat city.
Diggers Rest . Coimadai Road corridor	Investigate opportunities to upgrade the Diggers Rest-Coimadai Road corridor to accommodate high productivity vehicles.
Western Freeway / Bungaree-Creswick Road interchange	Provision of an interchange on the Western Freeway with Bungaree-Creswick Road
Enhanced rail connection Ballarat to Melbourne, including implementation of suburban rail services for peri-urban areas	Increased frequency and capacity on the Wendouree/Ballarat . Melbourne rail line, including the duplication and electrification of the metropolitan rail line to the peri-urban areas of Melton and Bacchus Marsh.
Extension of town bus services	Early extension of town bus services as areas develop to supplement capacity on trains and ameliorate frequency constraints and access limitations at stations.
Gordon Railway station	Investigate the feasibility of reopening the Gordon station on the Melbourne-Ballarat/Wendouree rail line.
Upgrade of routes connecting Dunnstown Quarry to Western Freeway and Midland Highway	Upgrade of the road network connections from the Dunnstown quarries to the Western Highway and the Midland Highway to safely meet the large number of vehicle movements from the quarry each day. The quarry generates in the order of 70-80,000 heavy vehicle trips annually.
Improvements at Bacchus Marsh airport and Parwan area	Undertake a study to identify economic development and employment opportunities at the Bacchus Marsh aerodrome that currently has limited development at present.

Given the variety of projects at different scales and in different locations, this provides an opportunity for seeking a variety of funding opportunities as they arise over time. The strategy does not suggest that only the priority projects should be developed, in order to maximise the opportunities for future improvements to the region's transport networks. Nevertheless, the inclusion of priorities will help provide a clear and consistent statement to state and federal governments about those projects which will provide the most significant benefits to the Central Highlands.

The strategy is supported by a background report setting out the evidence base, strategic policy context and project methodology.

Development of the Strategy

The strategy was prepared by SMEC in collaboration with councils, DTPLI and transport agencies. All councils have nominated projects of regional and sub-regional significance to be included in the strategy. Projects were nominated on the basis that they were evidence-based, have a regional impact and would help ameliorate a known problem, or respond to an identified opportunity.

To ensure a consistent and robust approach to identifying regional priorities, a methodology for the prioritisation of projects was developed, based on a review of approaches used by other Victorian regions. Projects were scored on a range of criteria including:

- Economic, social and environmental impacts.
- The extent of the regional impact.
- The impact on the transport network.
- Links to regional and state strategies.
- Levels of commitment and planning.

The methodology for project prioritisation also complements other approaches in the Grampians region to ensure regional consistency. The Technical Working Group reviewed the outputs of this process to ensure that the outcomes were appropriate for the region, to identify any gaps and to ensure scoring and prioritisation had regard to local circumstances and issues.

Proposal

It is anticipated that all Central Highlands councils will use the strategy as a tool for advocacy to state and federal governments, particularly in the lead up to the forthcoming state election in November. The strategy will also be used to help work with state transport agencies in developing plans and projects to ensure they capture the transport issues and priorities of the region.

Policy Implications

The 2013. 2017 Council Plan provides as follows:

Key Result Area	Enhanced infrastructure and natural and built environment
Objective	Ensure current and future infrastructure meets the needs to the community
Strategy	Provision of safe and effective transport networks

The proposal is consistent with the 2013-2017 Council Plan.

Financial Implications

There are no financial implications in consideration of this report. It will be used as a tool to attract State and Federal grants to the region.

Risk & Occupational Health & Safety Issues

There are no Risk and Occupational Health and Safety issues that need to be considered as part of this report.

Communications and Consultation Strategy

The Moorabool projects identified in the strategy will form part of an advocacy approach for funding. Individual projects as they may be implemented will have its own community engagement plan developed that will outline proposed communications and media as part of implementation.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Phil Jeffrey

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

It is increasingly important for regions to work together to ensure a common voice in advocating for major region-shaping infrastructure projects. The updated Central Highlands Regional Transport Strategy will provide a robust evidence-based tool for this purpose.

The State Government has recognised the importance of regional transport strategies and studies to articulate regional priorities, having referenced such plans in both *Plan Melbourne* and the Victorian Freight and Logistics Plan. The new Central Highlands Regional Transport Strategy will ensure that this region's contribution to this overall policy framework remains contemporary and persuasive.

Recommendation:**That Council:**

1. **Adopts the Central Highlands Regional Transport Strategy – July 2014.**
2. **Continues to work with the region to see the delivery of the projects identified in the Central Highlands Regional Transport Study – July 2014.**

Resolution:**Crs. Sullivan/Edwards*****That Council:***

1. ***Receives the Central Highlands Regional Transport Strategy – July 2014.***
2. ***Continues to work with the region to see the delivery of the projects identified in the Central Highlands Regional Transport Study – July 2014.***

CARRIED.

Report Authorisation**Authorised by:**

Name: Phil Jeffrey
Title: General Manager Infrastructure
Date: Wednesday, 30 July 2014

9.5 CORPORATE SERVICES

9.5.1 2013/14 End of Financial Year Report - Council Plan Actions

Introduction

File No.: 02/02/002
Author: Michelle Morrow
General Manager: Shane Marr

Background

The 2013-2017 Council Plan was developed and adopted by Council in June 2013. As part of the development of the framework of the Council Plan, Council determines appropriate actions which will support the framework, delivering agreed outcomes for the Community.

The Council Plan outlines three key result areas (KRA) or main themes that guide new initiatives and continuing services these being:

- Representation and leadership of our community;
- Community Wellbeing; and
- Enhanced infrastructure and Natural and Built Environment.

Each KRA has a set of strategic objectives or desired outcomes with sets of strategies to be undertaken over 4 years to achieve the objectives.

All Council actions aligned with the strategies are linked back to the Council Plan. The Council Plan is reviewed annually.

Discussion

The attached 2013/14 Council Plan Actions End of Financial Year Progress Report signifies each of the actions and the progress comments for the 2013/14 Financial Year.

Overall there are twenty-three (23) actions that have been reported on for this period. Thirteen (13) actions are reported as being over 90% of action targets achieved with twelve (12) of the 13 completed. Whilst there are eight (8) actions remaining between the range of 60 and 90% of action targets achieved, the majority within this range are near completion with the remainder either requiring further consultation to be undertaken, Council resolution or pending ministerial review in order to reach the status of complete within the 2014/15 period.

Two remaining (2) actions indicating less than 60% of action target achieved are the Municipal Early Years Plan and the Bacchus Marsh Racecourse Reserve. The commentary provided below will provide a status on these two actions.

The Municipal Early Years Plan action is indicating a notably low completion percentage against the allocated target due to the project being delayed. In spite of the delay, work is progressing with the project plan with community engagement plans having been completed and consultation

currently in progress with the community. A consultant has been engaged to assist with progressing the Municipal Early Years Plan and it is currently expected that completion of the plan will occur in the 2014/15 financial year.

A review of a master plan for the Bacchus Marsh Racecourse Reserve has been undertaken with officers having prepared updated options from feedback received from key users groups. It is anticipated that further consultation will be required prior to revised options being presented to Council in 2014/15.

Proposal

This report is to inform Council and the community on the progress of key Council Plan actions for 2013/14.

Policy Implications

The 2013. 2017 Council Plan provides as follows:

Key Result Area	Representation and Leadership of our community
Objective	Effective strategic and business planning for a growing community
Strategy	Development of service plans that link service delivery, asset management and business excellence.

Financial Implications

There are no financial implications from this report. All projects being delivered have been allocated a budget.

Risk & Occupational Health & Safety Issues

There are no Risk or Occupational Health and Safety issues in relation to this report.

Communications and Consultation Strategy

Specific projects may have their own communications strategy nevertheless this report will be displayed on Council's website and the annual progress will be reported in Council's Annual Report.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Shane Marr

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Michelle Morrow

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The 2013/14 period has seen twelve (12) actions out of twenty-three (23) for this fourth and final quarter completed with nine (9) actions either requiring further consultation to be undertaken, Council resolution or pending ministerial review in order to reach the status of complete within the 2014/15 period. The remaining two (2) actions have made substantial progress throughout the 2013/14 period and will continue to progress as Council Plan Actions for the 2014/15 period.

Resolution:

Crs. Dudzik/Sullivan

That Council receives the 2013/14 End of Financial Year Report - Council Plan Actions.

CARRIED.

Report Authorisation

Authorised by:

Name: Shane Marr

Title: General Manager Corporate Services

Date: Wednesday, 30 July 2014



10. OTHER REPORTS

10.1 Assembly of Councillors

File No.: 02/01/002

Section 76(AA) of the Local Government Act 1989 defines the following to be Assemblies of Councillors; an advisory committee of the Council that includes at least one Councillor; a planned or scheduled meeting of at least half the Councillors and one member of council staff which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a Council function, power or duty by a person or committee acting under Council delegation.

It should be noted, an assembly of Councillors does not include an Ordinary Council meeting, a special committee of the Council, meetings of the Council's audit committee, a club, association, peak body or political party.

Council must ensure that the written record of an assembly of Councillors is, as soon as practicable .

- a) reported to the next ordinary meeting of the Council; and
- b) incorporated in the minutes of that council meeting. (s. 80A(2))

Council also records each Assembly of Councillors on its website at www.moorabool.vic.gov.au

A record of Assemblies of Councillors since the last Ordinary Meeting of Council is provided below for consideration:

- Assembly of Councillors . Wednesday 2 July 2014 . Presentation from the Bacchus Marsh Community Consortium - Concept Proposal for a Multipurpose Centre in Health, Sport and Recreation at Bacchus Marsh
- Assembly of Councillors . Wednesday 9 July 2014 . Presentation from the Office of Living Victoria . Living Ballarat

Resolution:

Crs. Comrie/Spain

That Council receives the record of Assemblies of Councillors as follows:

- ***Assembly of Councillors – Wednesday 2 July 2014 – Presentation from the Bacchus Marsh Community Consortium - Concept Proposal for a Multipurpose Centre in Health, Sport and Recreation at Bacchus Marsh***
- ***Assembly of Councillors – Wednesday 9 July 2014 – Presentation from the Office of Living Victoria – Living Ballarat***

CARRIED.

10.2 Section 86 - Delegated Committees of Council - Reports

Section 86 Delegated Committees are established to assist Council with executing specific functions or duties. By instrument of delegation, Council may delegate to the committees such functions and powers of the Council that it deems appropriate, utilising provisions of the Local Government Act 1989. The Council cannot delegate certain powers as specifically indicated in Section 86(4) of the Act.

Section 86 Delegated Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Section 86 . Delegated Committees of Council present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representative
Bacchus Marsh Hall Committee of Management	8 May 2014 19 June 2014	Cr. Spain Community Members

Resolution:

Crs. Spain/Edwards

That Council receives the reports of the following Section 86 - Delegated Committees of Council:

- ***Bacchus Marsh Hall Committee of Management meeting of Thursday, 8 May 2014.***
- ***Bacchus Marsh Hall Committee of Management meeting of Thursday, 19 June 2014.***

CARRIED.

10.3 Section 86 - Advisory Committees of Council - Reports

Section 86 Advisory Committees are established to assist Council with executing specific functions or duties.

Advisory Committees of Council currently have no delegated powers to act on behalf of Council or commit Council to any expenditure unless resolved explicitly by Council following recommendation from the Committee. Their function is purely advisory.

Section 86 Advisory Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Section 86 . Advisory Committees of Council present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representative
Rural Advisory Committee	30 June 2014	Cr. Tatchell

Resolution:

Crs. Edwards/Comrie

That Council receives the reports of the following Section 86 Advisory Committees of Council:

- ***Rural Advisory Committee Annual Report of Monday, 30 June 2014.***

CARRIED.

11. NOTICES OF MOTION**11.1 Cr Spain: N.O.M. No. 244 – Provisioning of up to two Extra Cricket Grounds in East Moorabool for 2014/15 Season****Resolution:****Crs. Spain/Dudzik****That Council:**

- 1. Collaborates with the Darley Cricket Club and the Bacchus Marsh Cricket Club to identify additional sports grounds in East Moorabool that might be made suitable and available as extra venues for junior and reserve grades of cricket for the 2014/15 season, subject to agreements being reached with sports ground owners or managing authorities;**
- 2. Receives, at the next Ordinary Meeting of Council, a report on the collaboration that addresses:**
 - a. Whether it is feasible and if so, at what cost, to provide extra venues for cricket matches for the 2014/15 season;**
 - b. The financial or in-kind contributions that clubs are willing to make towards the provisioning of extra cricket venues;**
 - c. The details of project, maintenance and usage agreements that could be made with sports ground owners or managing authorities.**
- 3. Notifies its intention in principle, if project feasibility is established and appropriate agreements can be made with ground owners or managing authorities, to support the provisioning of extra venues by allocating no more than \$14,000 in total from the East Moorabool Recreation Facilities Reserve fund, limited to a maximum of \$7,000 of Council funds per sports ground on the basis of \$2 of Council funds for every \$1 of cash or in-kind club contribution.**

CARRIED.

11.2 Cr Spain: N.O.M. No. 245 – Abolition of Darley Park Committee of Management

Motion:

That Council:

1. Abolish the delegated Committee of Management for the Darley Park Recreation Reserve;
2. Write to members of the Committee to thank them for their contribution to the Darley Park Recreation Reserve and to the Moorabool Shire community;
3. Continues to promote, facilitate, encourage and support volunteers through participation in the user groups, clubs and organisations associated with Darley Park;
4. Receive a report from Officers about the merits and means of establishing a Park Advisory Group that would provide an opportunity for community representatives to continue to contribute grass roots advice to Council on the future development of Darley Park.

Resolution:

Crs. Spain/Edwards

That Council:

- 1. Abolish the delegated Committee of Management for the Darley Park Recreation Reserve;***
- 2. Write to members of the Committee to thank them for their contribution to the Darley Park Recreation Reserve and to the Moorabool Shire community;***
- 3. Continues to promote, facilitate, encourage and support volunteers through participation in the user groups, clubs and organisations associated with Darley Park;***
- 4. Receive a report from Officers about the merits and means of establishing a "Park Advisory Group" that would provide an opportunity for community representatives to continue to contribute grass roots advice to Council on the future development of Darley Park.***
- 5. That Council officers investigate and allocate any remaining funds in the Darley Park CoM bank account to improvements at Darley Park.***

CARRIED.

12. MAYOR'S REPORT

Since the last Ordinary Meeting of Council, the Mayor, Cr. Tatchell, attended the following meetings and activities:

Cr. Tatchell - Mayor	
July 2014	
4 July, 2014	NAIDOC Week Launch and Community Morning Tea, Ballan
7 July, 2014	NAIDOC Week Celebrations, Bacchus Marsh Youth Inclusion Program
8 July, 2014	White Ribbon Committee Meeting, Bacchus Marsh
9 July, 2014	Meeting the Blackwood Merchant re Blackspot Funding for Mobile Phone Coverage in Blackwood Assembly of Councillors - Presentation from the Office of Living Victoria - 'Help shape our water future - Ballarat and region' Special Meeting of Council
16 July, 2014	Special Meeting of Council
17 July, 2014	Meeting with Rotary Club of Bacchus Marsh
21 July, 2014	Meeting with Don Nardella, Member for Melton
25 July, 2014	Meeting with Simon Ramsay, Member for Western Victoria and viewing Ballan Men's Shed
28 July, 2014	Ballan & District Arts and Craft Society AGM, Ballan
31 July, 2014	14th Victorian Visitor Information Centre Summit, Sunbury
6 August, 2014	Assembly of Councillors . Confidential CEO Performance Review Assembly of Councillors . Woolpack/Halletts Way Package of Works Ordinary Meeting of Council

Resolution:

Crs. Toohey/Sullivan

That the Mayor's report be received.

CARRIED.

13. COUNCILLORS' REPORTS

Since the last Ordinary Meeting of Council, Councillors have attended the following meetings and activities:

Cr. Sullivan	
<i>July – August 2014</i>	
29 July	<i>Central Highlands Regional Waste Management Group final meeting</i>
1 August	<i>Inaugural Meeting of the new Grampians and Central West Waste Forum</i>

Cr. Toohey	
<i>July – August 2014</i>	
31 July	<i>Bushfire Management Overlay Briefing</i>

Cr. Dudzik	
<i>July – August 2014</i>	
4 and 7 July	<i>NAIDOC Week in Ballan and Bacchus Marsh</i>
7 July	<i>Youth Inclusion Program</i>
23 July	<i>Apple FM AGM</i>
July	<i>Masons Lane Committee of Management meeting</i>

Cr. Edwards	
<i>July – August 2014</i>	
26 July	<i>RSL Lost Diggers</i>
1 August	<i>Peri Urban Group</i>
4 August	<i>Moorabool LandCare Advisory Group</i>
4 August	<i>LandCare Groups AGM</i>

Cr. Comrie	
<i>July – August 2014</i>	
<i>26 July</i>	<i>RSL Lost Diggers</i>
<i>31 July</i>	<i>14th Victorian Visitor Information Centre Summit</i>

Cr. Spain	
<i>July – August 2014</i>	
<i>28 July</i>	<i>MAV Financial Assistance Grants and Rate Capping Taskforce</i>

Resolution:

Crs. Sullivan/Edwards

That the Councillors' reports be received.

CARRIED.

14. URGENT BUSINESS

14.1 Bacchus Marsh Traffic Improvement Package of Works

On Wednesday 2 April 2014, Council considered a report outlining a revised package of works proposed by the State Government as part of the Western Freeway realignment project. The report responded to the attached letter and media release from the Hon. Minister Mulder, Minister for Roads in March 2014. At that meeting, it was resolved that Council:

1. *Supports the following 'Bacchus Marsh Traffic Improvement' package of works put to it on 4 March 2014 to finalise the Western Freeway Anthony's Cutting Realignment Project, being:*
 - a. *Construction of east facing ramps and a dedicated pedestrian bridge at Halletts Way;*
 - b. *Upgrade of Woolpack Road and declaration as a C Class Arterial, including the upgrade of structures and intersections, and road safety improvements (via an Intelligent Transport System) at the Woolpack Road/Bacchus Marsh Road intersection;*
 - c. *Upgrade of Hopetoun Park Road to support its further use to provide freeway access to and from Melbourne; and*
 - d. *Upgrade of the temporary on/off ramp at the Western Freeway (east of Bacchus Marsh) for further use including resurfacing, line marking and signage.*
2. *Write to the Hon. Terry Mulder MP, Minister for Public Transport and Roads, expressing support for the package of works but requesting the following:*
 - a. *A commitment to work with Council to clarify, finalise and sign off the scope of works for the project.*
 - b. *Consideration of the declaration and gazettal of Hopetoun Park Road, between the Old Western highway and Western Freeway alignments due to its ongoing use as an eastern interchange for Bacchus Marsh.*
 - c. *Consideration of further safety improvements at the intersection of the eastern interchange exit ramp with Bacchus Marsh Road.*
 - d. *Consideration of installation of traffic signals at Bacchus Marsh Road/Gisborne Road intersection to help manage heavy vehicle traffic movements through Bacchus Marsh.*
 - e. *That the State Government undertakes all planning and other statutory approvals required for the remainder of the project by exercising powers under Section 20 (4) of the Planning and Environment Act.*

In line with the resolution, a letter was forwarded to The Hon. Minister Mulder, Minister for Roads on 14 April 2014, requesting consideration of the above. To date a response has not been received.

On Tuesday 5 August 2014, Council received the attached media release from the office of Simon Ramsay MP, Member for Western Victoria, advising that works on the Bacchus Marsh Traffic Improvement project are due to commence in the coming weeks. A copy of that media release is attached for Councillors information.

Since Council's letter to the Minister of Roads, Council has received minimal progress reports and remains uncertain regarding the final scope and timing of the construction of the proposed package of works.

Resolution:

Crs. Comrie/Sullivan

That Council:

- 1. Notes the 5 August media release from Simon Ramsay MP, Member for Western Victoria, advising that works on the Bacchus Marsh Traffic Improvement project are due to commence in the coming weeks.***
- 2. Calls on the State Government to:***
 - a. Commence works on the Bacchus Marsh Traffic Improvements package as a priority,***
 - b. Provide an official confirmation of the intended scope and timing of the package of works***
 - c. Provide a commitment to the full scope of works as outlined in the letter from The Hon. Terry Mulder, Minister for Roads, dated 4 March 2014,***
 - d. Undertake the necessary steps to declare Woolpack Road a C Class Arterial Road as part of the package of works.***
- 3. Calls for a response to Council's letter to The Hon. Terry Mulder, Minister for Roads, dated 14 April 2014.***

CARRIED.

15. CLOSED SESSION OF THE MEETING TO THE PUBLIC

Nil.

16. MEETING CLOSURE

The meeting closed at 8.20pm.

Confirmed.....Mayor.