

ORDINARY MEETING OF COUNCIL

Minutes of the
Ordinary Meeting of Council held at
Dunnstown Recreation Reserve, Old Melbourne Road, Dunnstown on
Wednesday 2 September, 2015,
at 5:00 p.m.

Members:

Cr. Paul Tatchell (Mayor)	Central Ward
Cr. Allan Comrie	East Moorabool Ward
Cr. David Edwards	East Moorabool Ward
Cr. John Spain	East Moorabool Ward
Cr. Tonia Dudzik	East Moorabool Ward
Cr. Tom Sullivan	West Moorabool Ward
Cr. Pat Toohey	Woodlands Ward

Officers:

Mr. Rob Croxford	Chief Executive Officer
Mr. Phil Jeffrey	General Manager Infrastructure
Mr. Satwinder Sandhu	General Manager Growth and Development
Mr. Danny Colgan	General Manager Community Services

Rob Croxford
Chief Executive Officer

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1. OPENING OF MEETING AND PRAYER

The Mayor, Cr. Tatchell, opened the meeting at 5.00pm with the Council Prayer.

2. ACKNOWLEDGEMENT TO COUNTRY

We respectfully acknowledge the traditional owners of this land, their spirits and ancestors.

3. PRESENT

*Cr. Paul Tatchell
Cr. Allan Comrie
Cr. John Spain
Cr. Tonia Dudzik
Cr. David Edwards
Cr. Tom Sullivan
Cr. Pat Toohey*

*Central Ward
East Moorabool Ward
East Moorabool Ward
East Moorabool Ward
East Moorabool Ward
West Moorabool Ward
Woodlands Ward*

Officers:

*Mr. Rob Croxford
Mr. Phil Jeffrey
Mr. Peter Forbes*

*Chief Executive Officer
General Manager Infrastructure
Acting General Manager Growth and Development*

*Mr. Danny Colgan
Ms. Sam Romaszko
Ms. Lisa Gervasoni*

*General Manager Community Services
Manager Engineering Services
Co-ordinator Strategic Planning,
Strategic & Sustainable Development
Manager, Aged and Disability
Manager Statutory Planning &
Community Safety*

*Ms. Robyn Salt
Ms. Sian Smith
Mr. Andrew Goodsell*

*Acting Manager Strategic &
Sustainable Development
Economic Development Officer
Manager, Community Development
Manager, Recreation and Youth
Development
Minute Taker*

*Ms. Leann Brown
Ms. Kate Diamond- Keith
Mr. Troy Scoble*

Ms. Melissa Hollitt

4. APOLOGIES

Nil.

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting of Council – Wednesday 5 August 2015

Resolution:

Crs. Comrie/Edwards

That Council confirms the Minutes of the Ordinary Meeting of Council held on Wednesday 5 August 2015.

CARRIED.

5.2 Special Meeting of Council – Wednesday 26 August 2015

Resolution:

Crs. Comrie/Spain

That Council confirms the Minutes of the Special Meeting of Council held on Wednesday 26 August 2015.

CARRIED.

6. DISCLOSURE OF CONFLICT OF INTEREST

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is; a direct interest; or an indirect interest (section 77A and 77B). The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 set out the requirements of a Councillor or member of a Special Committee to disclose any conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

Definitions of the class of the interest are:

- a direct interest
 - (section 77A, 77B)
- an indirect interest (see below)
 - indirect interest by close association (section 78)
 - indirect financial interest (section 78A)
 - indirect interest because of conflicting duty (section 78B)
 - indirect interest because of receipt of gift(s) (section 78C)
 - indirect interest through civil proceedings (section 78D)

Time for Disclosure of Conflicts of Interest

In addition to the Council protocol relating to disclosure at the beginning of the meeting, section 79 of the Local Government Act 1989 (the Act) requires a Councillor to disclose the details, classification and the nature of the conflict of interest immediately at the beginning of the meeting and/or before consideration or discussion of the Item.

Section 79(6) of the Act states:

While the matter is being considered or any vote is taken in relation to the matter, the Councillor or member of a special committee must:

- (a) leave the room and notify the Mayor or the Chairperson of the special committee that he or she is doing so; and
- (b) remain outside the room and any gallery or other area in view of hearing of the room.

The Councillor is to be notified by the Mayor or Chairperson of the special committee that he or she may return to the room after consideration of the matter and all votes on the matter.

There are important reasons for requiring this disclosure immediately before the relevant matter is considered.

- Firstly, members of the public might only be in attendance for part of a meeting and should be able to see that all matters are considered in an appropriately transparent manner.
- Secondly, if conflicts of interest are not disclosed immediately before an item there is a risk that a Councillor who arrives late to a meeting may fail to disclose their conflict of interest and be in breach of the Act.

Nil.

7. PUBLIC QUESTION TIME

The Council has made provision in the business of the Ordinary Meetings of the Council for the holding of a Public Question Time.

Public Question Time is required to be conducted in accordance with the requirements contained within the Public Question Time Protocols and Procedural Guidelines as provided for in the *Local Law No. 8 Meeting Procedure Local Law* Division 8 . Clause 57.

The person asking the question is to stand and identify themselves by name and residential address before asking the question.

All questions are to be directed to the Mayor as Chairperson, who shall determine the appropriate person to respond to the question.

The person asking the question must be present in the gallery when the question is considered and may be asked for clarification by the Mayor.

At the discretion of the Mayor, a lengthy question may be required to be placed into writing by the person asking the question. The Mayor may accept a question on notice, in the event that research is required to provide a response. In the case of questions taken on notice, both the question and response shall be recorded in the Minutes of the Meeting.

The following question was taken on notice by the Chair at the meeting:

Mr. Pat Griffin – Bacchus Marsh – Regarding Proposed Bunnings development in Bacchus Marsh – Would Council consider carrying out its own Economic Impact Study?

Further investigations are to be undertaken in regard to this question and a written response will be provided in the next Council Minutes upon completion of investigations.

8. PETITIONS

Nil.

9. PRESENTATIONS / DEPUTATIONS

The Council has made provision in the business of the Ordinary Meetings of the Council for the making of presentations or deputations to Council in relation to matters presented on the agenda for Council consideration.

Presentations or deputations are required to be conducted in accordance with the requirements contained within the **Presentation/Deputations Protocols and Procedural Guidelines**.

Persons wishing to make a presentation or deputation to Council on a matter included in the agenda shall inform Council prior to the meeting by contacting the Chief Executive Officer's office and registering their name and agenda item being spoken to.

At the meeting the Mayor will invite the persons wishing to make a presentation or delegation to address the Council on the agenda item.

The person making the presentation or deputation is to stand and address Council on the item. No debate on the item is permitted between the person making the presentation or delegation and the Council.

A maximum of three minutes per presentation or delegation will be allocated. An extension of time may be granted at the discretion of the Mayor.

Councillors, through the Mayor, may ask the person making the presentation or delegation for clarification of matters presented.

The Mayor may direct that a member of the gallery ceases speaking if the above procedure is not followed.

List of Persons making Presentations/Deputations other than in relation to a planning item listed on the agenda:

Item No	Description	Name	Position
10.3.1	<i>Recreation and Leisure Strategy</i>	Pat Griffin	Supporter
10.4.1	<i>Bacchus Marsh Racecourse Recreation Reserve Site and Active Sports Precinct Masterplan</i>	Pat Griffin	Supporter
10.4.1	<i>Bacchus Marsh Racecourse Recreation Reserve Site and Active Sports Precinct Masterplan</i>	Rose Spielvogel	Objector

List of Persons making Presentations/Deputations to a planning item listed on the agenda:

Individuals seeking to make a presentation to the Council on a planning item listed on the agenda for consideration at the meeting will be heard by the Council immediately preceding consideration of the Council Officers report on the planning item.

Nil.

10. OFFICER'S REPORTS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 Office Arrangements – Christmas/New Year Period 2015/16.

Introduction

File No.: 02/08/004
 Author: Dianne Elshaug
 CEO: Rob Croxford

The following report proposes closure arrangements for the Christmas/New Year period 2015/16 for the Council offices, Works Depots, Library Services, Maternal & Child Health Centres, Lerderderg Children Centre and Aged & Disability Services.

Background

Officers have reviewed arrangements for the forthcoming Christmas/New Year period. In previous years the practice is to close the office during the Christmas/New Year period and have in place emergency and basic maintenance operations.

Proposal

Public holidays provided to staff are to be in accordance with gazetted public holidays provided for by the State Government. Public Holidays for 2015/16 are as per the information released by Information Victoria . For Information on State Government.

With respect to the upcoming Christmas period the public holidays arrangements are:

2015	The Christmas Day Public Holiday will be held on <i>Friday 25 December 2015</i> Boxing Day 2015 Public Holiday will be held on <i>Monday 28 December, 2015</i>
2016	New Year's Day Public Holiday will be held on <i>Friday 1 January 2016</i>

Subject to Council approval, it is proposed that Council's offices will be closed to the public for the period commencing on the afternoon from 12.30pm **Thursday 24 December 2015**, with the offices reopening on Monday 4 January, 2016 as in previous years.

In accordance with the proposal to close the Council Offices for the Christmas period, it is also proposed to close the Lerderderg Library for the same period.

Waste and recycling collection will be collected on an alternative date which will be advertised closer to the collection day.

Incorporating public holidays, it is proposed the offices would be closed on the following days:

- Thursday 24 December, 2015 from 12.30pm
- Friday 25 December 2015, (Public Holiday)
- Monday 28 December, 2015 (Public Holiday)
- Tuesday 29 December, 2015
- Wednesday 30 December, 2015
- Thursday 31 December, 2015 and
- Friday 1 January, 2016 (Public Holiday)

The Ballan Transfer Station, Mt. Egerton Transfer Station and Bacchus Marsh Transfer Station will be closed on:

- Christmas Day . Friday 25th December, 2015
- New Year's Day . Friday 1st January, 2016

Offices will re-open at 8.30am on Monday 4 January, 2016.

Staff rosters will be initiated during this period to ensure that emergency staffing and basic maintenance operations are not impacted by the Christmas closure.

Policy Implications

The 2013 . 2017 Council Plan provides as follows;

Key Result Area	Representation and Leadership of our Community
Objective	Good governance through open and transparent processes and strong accountability to the community.
Strategy	Ensure policies and good governance are in accordance with legislative requirements and best practice.

This proposal is consistent with the 2013-2017 Council Plan.

Financial Implications

Leave and absences will be taken via normal annual leave or rostered day off entitlements which are budgeted for. The holidays will only be undertaken in lieu as they are gazetted or they will be taken as annual leave.

Communications Strategy

Closure will be communicated via public notices in the local media, and appropriate signage at Council offices.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council the report author considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Chief Executive Officer – Rob Croxford

In providing this advice to Council as the CEO, I have no interests to disclose in this report.

Author – Dianne Elshaug

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Council approval is sought to close Council offices, Works Depots, Library Services, Maternal & Child Health, Lerderderg Children Centre and Aged & Disability between the Christmas and New Year period.

Emergency arrangements will be put in place in areas such as Works, Maternal & Child Health and the Aged & Disability Services. Recommencement of Occasional Care sessions will be advertised closer to the Christmas period.

Waste and recycling collection will be collected on an alternative date which will be advertised closer to the collection day.

Resolution:

Crs. Edwards/Comrie

That:

- 1. Council approve the closure of Council Offices, Works Depots, Library Services, Maternal & Child Health, Lerderderg Children Centre and Aged & Disability for the period from 12.30pm on the afternoon of Thursday 24 December, 2015 with the offices reopening on Monday 4 January, 2016.***
- 2. Appropriate Public Notices be placed in the local media to inform the public of the closure, emergency and after hours telephone numbers and contacts available during the closure.***

CARRIED.

Report Authorisation

Authorised by:

Name: Rob Croxford

Title: Chief Executive Officer

Date: Friday, 21 August 2015.



10.2 GROWTH AND DEVELOPMENT

10.2.1 Proposed Planning Scheme Amendment C74. Combined Rezoning of Land and Planning Permit to Facilitate the Use and Development of the land for a Car Park, Shopping Centre redevelopment (Darley Plaza) and reduction in car parking at 8 Jonathan Drive and 151 Gisborne Road, Darley

Introduction

File No.: 323800
Author: Tom Tonkin
General Manager: Satwinder Sandhu

Preamble

At the Ordinary Meeting of Council on 1 July 2015, Council resolved to do several actions in relation to Amendment C74 to the Moorabool Planning Scheme. These included bringing to Council the draft permit conditions before publically exhibiting the amendment.

Background

Brown Consulting (Vic) Pty Ltd on behalf of Verlado Trading P/L have lodged an application to develop 8 Jonathan Drive, Darley and 151 Gisborne Road, Darley. The sites are identified as 8 Jonathan Drive and 151 Gisborne Road, Darley (Lot 29 on LP111887 and Lot 2 on LP147736).

8 Jonathan Drive is vacant General Residential zoned land adjoining 151 Gisborne Road, Darley which is located within the Commercial 1 Zone. 151 Gisborne Road contains the Darley Plaza shopping centre.

The application is to amend the planning scheme and apply for a planning permit as a combined process under section 96A of the Planning and Environment Act 1987.

Proposal

The Planning Scheme Amendment proposes to rezone the vacant land at 8 Jonathan Drive from General Residential Zone to Commercial 1 Zone to facilitate its redevelopment as a car park. The car park would form an extension to the existing car park and would create 22 new car parking spaces with space for landscaping.

The planning permit application seeks the use and development of the land for a car park, the construction of a new crossover from Jonathan Drive and would also incorporate an extension to the existing Darley Plaza Shopping Centre and a reduction in the car parking requirement of two (2) spaces.

The existing centre seeks an extension of 467sqm in floor area which would include an extension to the existing supermarket of 301.59sqm in area, an additional retail tenancy of 110.98sqm and expansion of the common arcade area. Overall changes may be summarised as follows:

- New dedicated entry into site for supermarket for delivery vehicles on the northern side of Gisborne Road;
- New customer car parking area and new parking configuration allowing for 100 spaces including 4 disabled spaces and two pusher/pram spaces;
- New customer access ramp at rear of the building;
- New trolley bays;
- Additional landscaping;
- Raised traffic island to separate car parking bays from truck access laneway;
- Replace existing internally illuminated pylon sign;
- Install new automatic doors and shop front on southern elevation;
- New backlight signage to new render finished parapet wall on the southern elevation;
- Existing mature trees to be relocated; and
- Existing paling fence, kerb and channel to be demolished.

A copy of the proposed development plan is included in Attachment 10.2.1.

Site Description

8 Jonathan Drive is vacant General Residential zoned land with an area of 673sqm. The site is irregular in shape, contains no significant vegetation and has a frontage to Jonathon Drive of approximately 20m.

151 Gisborne Road, Darley is Commercial 1 Zoned and comprises the Darley Plaza Shopping Centre. The centre has an existing floor area of 2004sqm made up of four specialty stores, including a Bakery, Hairdresser, Pharmacy and General Store / Petrol Station together with a Supermarket.

This site is irregular in shape and has a frontage to Gisborne Road of 93.3m, frontage to Grey Street of 96.3m and frontage to Jonathan Drive of 60.4m and has a total area of 6981sqm.

The site provides 108 car parking spaces. 93 line marked spaces, 15 unmarked kerbside spaces along the northern building line adjacent Grey Street and 7 spaces along the northern kerb and 8 spaces along the southern kerb. Bicycle facilities are provided on site.

The surrounding area is predominately residential, developed with single conventional dwellings.

To the north is Grey Street which is classified as a Road Zone Category 2 with angled parking along both sides of the section immediately north of the Darley Plaza. Directly opposite on Grey Street is Darley Park Recreation Reserve which consists of football/cricket oval, tennis and netball courts and associated buildings. Vehicle access to Darley Park is via Dundas Street, approximately 100m to the west

To the east is Gisborne Road which is classified as a Road Zone Category 1 and consists of a single lane in each direction and a service road on both sides. The service roads are separated from the main road by a wide median strip and land is zoned General Residential.

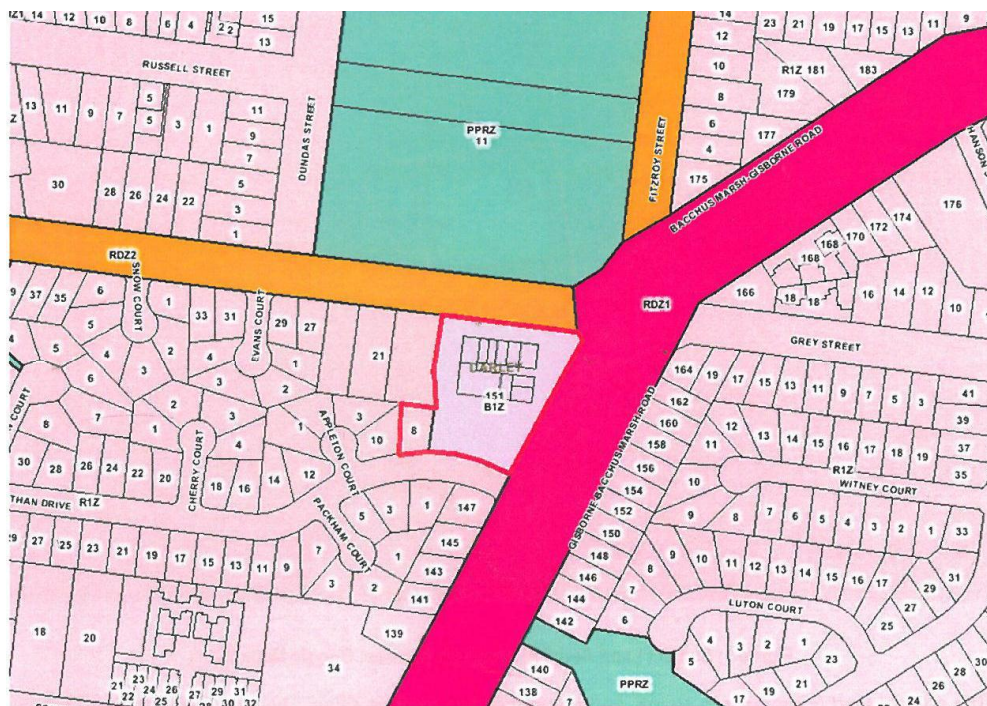
To the south is Jonathan Drive which is zoned General Residential and travels in an east west direction. Single residential dwellings define the area and a medical centre comprising two practitioners is located at corner Gisborne Road and Jonathan Drive (147 Gisborne Road).

To the west the land is zoned General Residential and comprises predominately residential dwellings providing a mixture of single dwellings and multi dwelling development on varying lot sizes.

In close proximity there is the Darley Primary School, Paul Sadler Swimland, car wash, places of worship and community emergency facilities (CFA).

Aerial view of subject site





Discussion

Combined Planning Permit

Draft planning permit conditions are required to be provided as part of the public notice component of the proposed amendment. A copy of the proposed permit must be placed on exhibition with the amendment. Prior to exhibition Council will require all referral authority conditions to be placed on the permit for exhibition. This will require an exemption from Direction 4 (1) (a) of Ministerial Direction 15 which requires exhibition of the amendment to occur within 40 business days from authorisation.

The application was referred to external authorities Western Water, Melbourne Water and VicRoads in 2014 and responses provided. No objections were received, with the authorities giving consent subject to conditions which are included in the draft planning permit conditions below:

Use and Development for a Car Park and an Extension to the Shopping Centre (Darley Plaza), and a Reduction of Car Parking (Two (2) Spaces)

Endorsed plans:

1. The use and development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority. All buildings and works must be constructed and or undertaken in accordance with the endorsed plans to the satisfaction of the Responsible Authority. All buildings and works must be located clear of any easements or water and sewer mains or septic tank and effluent lines unless written approval is provided by the relevant authority.

Amenity:

2. The amenity of the area must not be detrimentally affected by the use or development, through the:
 - a. Transport of materials, goods or commodities to or from the land;
 - b. Appearance of any building, works or materials;
 - c. Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;
 - d. Presence of vermin;
 - e. Any other way.
3. Goods, equipment or machinery must not be stored or left exposed in a position that can be seen from the street.
4. External lighting must be provided with suitable baffles and located so that no direct light is emitted outside the site.
5. Any security alarm or similar device installed must be of a silent type.

Disabled parking:

6. A minimum of four (4) disabled car parking spaces must be provided, designed in accordance with the Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia.

Landscape plans:

7. Before the development starts, a landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The plan must show:
 - a. A survey (including botanical names) of all existing vegetation to be retained and/or removed;
 - b. Buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary;
 - c. Details of surface finishes of pathways and driveways;
 - d. A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;
 - e. Landscaping and planting within all open areas of the site;
 - f. 15 new canopy trees (minimum two metres tall when planted).

All species selected must be to the satisfaction of the Responsible Authority.

8. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged plants are to be replaced.
9. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged plants are to be replaced.

Infrastructure:

10. An urban standard industrial vehicle crossing must be provided on Jonathan Drive to the satisfaction of the Responsible Authority. A vehicle crossing permit must be taken out for the construction of the vehicle crossing.
11. A turning template must be provided to demonstrate that a heavy vehicle can enter and exit the site in a forward direction.
12. Prior to the development and use commencing, engineering drainage plans and computations must be submitted to the Responsible Authority for approval and shall incorporate the following:
 - a. The development as a whole must be self draining and must be connected to an approved point of discharge in an approved manner to the satisfaction of the Responsible Authority.
 - b. Underground piped drainage for the whole development shall cater for 10% AEP storm.
 - c. Overland 1% AEP flow path(s) for the development must be shown on layout plans and shall ensure that no property is subject to inundation by such a storm to the satisfaction of the Responsible Authority.
13. Storm water drainage from the proposed buildings and impervious surfaces must be directed to the legal point of discharge to the satisfaction of the Responsible Authority. A legal point of discharge permit must be taken out prior to the construction of a stormwater drainage system.
14. Sediment discharges must be restricted from any construction activities within the property in accordance with relevant Guidelines including Construction Techniques for Sediment Control (EPA 1991).
15. Unless otherwise approved by the Responsible Authority there must be no buildings, structures, or improvements located over proposed drainage pipes and easements on the property.
16. Prior to the commencement of the development and post completion, notification including photographic evidence must be sent to Council's Asset Services department identifying any existing damage to council assets. Any existing works affected by the development must be fully reinstated at no cost to and to the satisfaction of the Responsible Authority.
17. Prior to the use commencing, the car park areas must be constructed with a sealed surface, line-marking and drainage to the satisfaction of the Responsible Authority, and shall incorporate the following:
 - a. Parking bays and aisle widths of the car park shall comply with Australian Standard AS 2890.1:2004 Off-Street car parking. Disabled Parking bays shall comply with Australian Standard AS2890.1:2009 Off-Street Parking for People with Disabilities.
 - b. Designated loading areas shall be shown on layout plans.
 - c. The parking areas shall be provided with an asphalt or concrete surface and associated drainage.
 - d. Concrete kerb of a minimum height of 150mm must be provided between landscaped areas and areas provided for parking and the passage of vehicles.

- e. The car park must provide sufficient space for a service truck to enter and exit the site in a forward direction. Turning templates shall be submitted for approval.
- 18. The building shall be provided with disabled access in accordance with the provisions of AS1428 . Design for Access and Mobility.
- 19. Unless no permit is required under the Moorabool Planning Scheme, advertising signage must not be displayed without a further planning permit.

Melbourne Water:

- 20. Pollution and sediment laden runoff shall not be discharged directly or indirectly into Melbourne Water's drains or waterways.
- 21. The surface levels of the carpark must be maintained at natural surface levels to allow for the conveyance of overland flow.
- 22. Imported fill must not be used in the construction of the carpark.

Western Water:

- 23. Provision of adequate protection over existing reticulated sewers in the land, at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of Western Water.
- 24. Provision of easements in favour of Western Water over all existing sewer mains located within private property. The easement shall be 3.0 metres wide for combined sewer and drainage easements and 2.5 metres wide for a dedicated sewerage easement.
- 25. The operator under this permit shall be obliged to enter into an Agreement with Western Water relating to the proposed construction works over Western Water assets. The form of such Agreement shall be to the satisfaction of Western Water. The owner/applicant shall make a written request to Western Water for the terms and conditions of the agreement.

Permit Expiry:

- 26. This permit will expire if one of the following circumstances applies:
 - a. the development is not started within two years of the date of this permit;
 - b. the development is not completed within four years of the date of this permit.

Council may extend the periods referred to if a request is made in writing before the permit expires or in accordance with the timeframes as specified in Section 69 of the Planning and Environment Act 1987.

Permit Note:

Melbourne Water Note:

The applicable flood level is 112.77 metres to Australian Height Datum (AHD). If further information is required in relation to Melbourne Water's permit conditions shown above, please contact Melbourne Water on telephone 9679 7517, quoting Melbourne Water's reference 240923.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Enhanced Infrastructure and Natural and Built Environment
Objective	Effective and integrated strategic planning in place to create sustainable communities.
Strategy	Undertake integrated infrastructure and land use planning to guide future growth and development of our towns and settlements.

The proposed amendment is consistent with the 2013 - 2017 Council Plan.

Financial Implications

Council officer time and resources are involved in the preparation and exhibition of the amendment.

Given this proposal is a one off combined planning permit and amendment the resources are to assess the application only. There are no ongoing financial implications for the proposal.

Council would require that the applicant meet all Panel costs if the amendment proceeds to a Planning Panel.

Communications and Consultation Strategy

The planning scheme amendment and the draft planning permit will be exhibited in accordance with the requirements of the Planning and Environment Act 1987.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

Manager – Sian Smith

In providing this advice to Council as the Manager, I have no interests to disclose in this report.

Author: Tom Tonkin

In providing this advice to Council as the Authors, I have no interests to disclose in this report.

Conclusion

The proposed draft permit conditions address matters relevant to the proposed development associated with an existing shopping centre. The proposed conditions relate to the appearance of the site, managing potential off-site amenity impacts, meeting relevant construction and environmental standards, provision of appropriate infrastructure and protection of existing infrastructure assets. The proposed draft permit conditions are appropriate, however if any changes are deemed necessary these will be brought to Council for consideration in future.

It is noted that since the previous Council resolution the applicant has submitted an amended site plan providing additional car parking which includes four (4) disabled spaces. A condition on the draft permit reflects this change.

Resolution:

Crs. Edwards/Comrie

That Council resolve to exhibit the draft permit conditions in this report as part of the exhibition of Amendment C74 to the Moorabool Planning Scheme, in accordance with Section 96C of the Planning and Environment Act 1987.

CARRIED.

Report Authorisation

Authorised by: 

Name: Satwinder Sandhu

Title: General Manager Growth and Development

Date: Wednesday, 26 August 2015

10.2.2 Moorabool Heritage Advisory Committee Advice in response to Parliamentary Inquiry recommendations

Introduction

File No. 02/14/005
Author: Lisa Gervasoni
General Manager: Satwinder Sandhu

Background

The Moorabool Heritage Advisory Committee (MHAC) is an advisory committee appointed by Moorabool Shire Council. At the November 2014 Ordinary meeting of Council resolved to *“Request that the Committee provides an implementation plan response to the Victoria Inquiry into Heritage Tourism and Ecotourism in Victoria Final Report for consideration in the 2015-16 budget process.”*

Included in the terms of reference is to provide council with advice on:

1. Policy development and strategic planning initiatives that could/should be implemented to protect heritage-significant places buildings and objects;
2. Education initiatives that would inform and ~~celebrate~~ the wealth of heritage assets in the Shire and the social, economic and environmental benefits of heritage preservation;
3. The resourcing required for Council to facilitate its role in preserving places of heritage significance and supporting the activities of Council;
4. Development applications and major projects in relations to heritage issues where referred to the Committee by the General Manager of Growth and Development or his/her delegate.

Proposal

Victoria Inquiry into Heritage Tourism and Ecotourism in Victoria Final Report

Council referred this document to the committee for advice as to how this may be implemented by Council, subject to budget processes. This response has been prepared by the Committee in conjunction with the Economic Development and Marketing Unit on the basis of actions that can be undertaken generally within existing resources.

The Inquiry provides guidance on how best to market the heritage and environment values of Moorabool. Places such as Lerderderg Gorge, Werribee Gorge, Lal Lal falls and the Bacchus Marsh Avenue of Honour are popular attractions in Moorabool.

Over the past decade the way we access information is changing. Many potential visitors to an area use the internet to research places to visit and things to see and do. MHAC has been looking at how the internet can be a cost effective way to promote heritage tourism in Moorabool. This was a key stream of recommendations in the Inquiry.

Council has developed brochures under the %isit Moorabool+brand. A low cost option to implement some of the Inquiry recommendations is to make these available online. Touring routes could be developed and shown online with street names for GPS units and over time directional signage and / or interpretative signage could be updated. The need for this type of promotion was identified by the Lal Lal community in the Small Towns consultation but would need to be subject to a budget bid.

Inquiry recommendations may lead to future grant programs.

In response to recommendations regarding interpretative signage Council could identify gaps in directional and interpretive signage. For instance, the Lal Lal community wishes to develop a trail, this could be a potential pilot project whereby signage gaps and needs are documented and form the basis of any future grant applications.

In regards to the recommendation to utilise the Community Support Fund to support community organisations and Councils to fund heritage tourism projects, Council could prepare information for web delivery on driving trails linking:

- Bacchus Marsh to Ballarat via: Ballan; Gordon; Bungaree & Mt Warrenheip Rowsley; Mt Egerton; Yendon; Lal Lal; Clarendon and
- Bacchus Marsh to Daylesford via: Myrniong; Greendale; Blackwood; Ballan; Korweinguboorra.

As well as seek funding to deliver directional and interpretative signage for these trails if such a program eventuates.

A majority of these recommended responses can be undertaken given existing staff / budget allocations or recommend future grant applications or strategic partnering so that Moorabool may be seen as a pilot for any new programs.

It is recommended that Council authorise MHAC promoting the actions as outlined where that action does not require a new initiative in the budget and forward recommendations that require future funding to the relevant unit of Council for consideration by that unit as to whether a new initiative bid should be prepared for consideration by Council through the budget process.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Representation and Leadership of our Community.
Objective	Leadership through best practice community engagement.

Strategy	To make well-informed decisions based on input from the community and other key stakeholders through effective community engagement.
	Pursue strategic alliances, stakeholder forums and advisory committees that assist Council in policy development and service planning.
Key Result Area	Community Wellbeing
Objective	A strong and diverse local economy.
Strategy	Encourage tourism initiatives through local and regional groups
Key Result Area	Enhanced Infrastructure and Natural and Built Environment
Objective	Promote, and enhance places of heritage, landscape and environmental significance.
Strategy	Develop a future planning policy to ensure it: <ul style="list-style-type: none"> • Preserves the unique character and sense of place • Maintains the rural setting of the Shire. • Provides a sense of connection with the towns origins and familiarity with the country town feel. • Ensures environmentally sensitive areas such as Lerderderg State Park and remnant vegetation are protected and enhanced. • Manage the Bacchus Marsh Avenue of Honour.

The proposals listed and the activities of the Moorabool Heritage advisory Committee are consistent with the 2013-2017 Council Plan.

Financial Implications

During the 2014/15 financial year MHAC had no operating budget. Advice was provided to Council in accordance with their brief however no concept development could be undertaken without the required resource. MHAC has utilised strategic partnerships wherever possible.

Risk & Occupational Health & Safety Issues

There is minimal risk from the operation of MHAC as they are an advisory committee of Council. There is some Financial Risk relating to the Committee being established without any resources to allow them to meet their terms of reference.

Community Engagement Strategy

MHAC is an Advisory Committee of Council. Its membership represents a range of history and heritage organisations and community members that can provide general advice to Council on its wide range of heritage functions (owner / manager; decision maker; promoter) and in responding to matters referred to it by Council.

Victorian Charter of Human Rights and Responsibilities Act 2006

The operation of MHAC as an Advisory Committee does not trigger human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Lisa Gervasoni

In providing this advice to Council as the Author, I have no financial interests to disclose in this report. Although not an ~~interest~~ I wish to declare for openness that as a member of the Executive Committee of Australia ICOMOS (voluntary position on not for profit international professional organisation) I was invited to present to the Natural Resources and Environment Committee of Parliament in relation to the *Inquiry into Heritage Tourism and Ecotourism in Victoria* and am quoted in the Final Report.

Conclusion

The Moorabool Heritage Advisory Committee has prepared a comprehensive response to the question referred to it by Council. A majority of the recommendations can be utilised by Council officers, within existing resources, to deliver a better service to the local community and attract more visitors to Moorabool.

Recommendation:

That Council:

- 1. Thanks Moorabool Heritage Advisory Committee for their response to the Parliamentary Inquiry into Heritage Tourism and Eco Tourism in Victoria.**
- 2. Refers the detail of the recommendations to relevant General Managers for consideration in their general activities or for consideration in the development of a new initiative bids in the 2016/17 budget.**

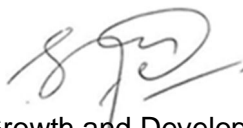
Resolution:**Crs. Edwards/Spain*****That Council:***

- 1. Thanks Moorabool Heritage Advisory Committee for its response to the Parliamentary Inquiry into Heritage Tourism and Eco Tourism in Victoria.***
- 2. Refers the detail of the recommendations set out in attachment 10.2.2 to relevant General Managers for consideration in their general activities or for consideration in the development of a new initiative bids in the 2016/17 budget.***
- 3. That the recommendations from the Moorabool Heritage Advisory Committee tabled at the meeting be included in the minutes of the meeting (Attachment 10.2.2).***

CARRIED.

Report Authorisation**Authorised by:**

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Wednesday, 26 August 2015



10.2.3 Moorabool Heritage Advisory Committee – Terms of Reference and Advertising for a New Committee

Introduction

File No.: 02/14/005
Author: Lisa Gervasoni
General Manager: Satwinder Sandhu

Background

The current Moorabool Heritage Advisory Committee (MHAC) was appointed for three years in September 2012. Its Terms of Reference were reviewed in August 2012. In June 2015 Moorabool Shire Council resolved to give honorary membership to June Huggins and Pat Liffman.

This report recommends minor changes to the MHAC Terms of Reference.

Nominations from member organisations and community representatives have been sought for consideration by Council at the October 2015 meeting.

Proposal

The following changes are proposed to the MHAC Terms of Reference:

- Deletion of reference at 1.1.4 to *the Heritage Advisory Committee will also have a permanent representative on Council's Arts Culture and Events Advisory Committee* as the committee is no longer in existence.
- Addition at 2.1 of *One who is a member of the Lady Northcote Farm School Association* to include the co-opted member;
- Alteration at 2.1 of *three* to *up to three* in relation to community members.
- Addition at 2.1 under Non-Voting Members:
 - *One who is a member of the Maddingley Park Committee of Management;*
 - *One who is a member of the Navigators History Group;*
 - *Honorary Members: June Huggins and Pat Liffman.*
- Addition at 2.1 under *Council Members* of *Officers of Council's Tourism and Events; Infrastructure or Recreation teams where agenda items of relevance to these areas of operation are raised*
- Changing Term of Appointment (2.3) from 3 to 4 years.

These changes seek to update the Terms of Reference to reflect current operations. As Heritage crosses all areas of council operations the Terms of Reference ensure that better co-ordination and co-operation can occur between MHAC and Council operations. As MHAC have recently focused on promotion of heritage places (web and brochures) this work has been greatly assisted by the attendance of Council's Tourism and Events staff. This has allowed streamlined input into projects undertaken within that area and has re-established connections with events.

As Maddingley Park is included within the Heritage Overlay, and as the heritage values of the Park are not included within its current Management Plan, it is proposed that a non-voting position, similar to that of the Gordon Recreation Reserve, be offered to the Maddingley Park Committee of Management.

The change of term reflects the change in Council terms from 3 to 4 years. It allows a more efficient utilisation of resources required to consider an appoint the committee while still allows opportunity for interested members of the community to be involved.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Community Wellbeing
Objective	Strategic Objective: Community self-reliance and resilience
Strategy	Support advisory committees and committees of management to manage and develop community assets in accordance with the Appointments and Delegations Policy.
Key Result Area	Representation and Leadership of our Community
Objective	Leadership through best practice community engagement.
Strategy	Pursue strategic alliances, stakeholder forums and advisory committees that assist Council in policy development and service planning.

The proposal is consistent with the 2013-2017 Council Plan.

Financial Implications

Funding for the operation of the Moorabool Heritage Advisory Committee was included in the 2015/16 budget.

Community Engagement Strategy

The Moorabool Heritage Advisory Committee is one of the community / topic expert committees which provide advice to Council in fulfilling their roles and duties in relation to heritage management.

Victorian Charter of Human Rights and Responsibilities Act 2006

It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Lisa Gervasoni

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The 2012 Terms of Reference have guided the operation of the committee well. Only minor changes are required to ensure the on-going functions of the committee.

Recommendation:

That Council adopts the 2015 Moorabool Heritage Advisory Committee Terms of Reference included as Attachment 10.2.3 to this report.

Resolution:

Crs. Spain/Dudzik

That Council adopts the 2015 Moorabool Heritage Advisory Committee Terms of Reference included as Attachment 10.2.3 to this report subject to the following amendments being made:

Clause 2.3 Term of Appointment, being amended to read that the term of appointment will conclude on the fourth Saturday in October 2016 and thereafter at the expiration of two (2) year terms.

Clause 3.3 Meetings, being amended to read that the quorum shall consist of half of the voting members plus one (1).

CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Wednesday, 26 August 2015



10.2.4 Heritage Act Review Submission

Introduction

File No.: 02/14/005
Author: Lisa Gervasoni
General Manager: Satwinder Sandhu

Background

Management of Historic Heritage in Victoria is primarily managed through two statutes:

- Heritage Act 1995 (Minister for Planning; Establishes the Heritage Council and Heritage Victoria)
- Planning and Environment Act 1987 (Minister for Planning; delegates functions of Planning Authority and Responsible Authority to Local Government and/or other agencies).

The following places in Moorabool are included on the Victorian Heritage Register, with Heritage Victoria as the permit authority:

- | | |
|--------------------------|-------------------------|
| • MILLBANK | • BRIDGE OVER |
| • THE MANOR HOUSE | DJERRIWARRH CREEK |
| • GREYSTONES HOMESTEAD | • RAIL BRIDGE AND |
| AND OUTBUILDINGS | EMBANKMENT |
| • FORMER BLACKSMITH'S | • ROTHBURY |
| COTTAGE AND SHOP | • LAL LAL IRON MINE AND |
| • RESIDENCE | SMELTING WORKS |
| • BACCHUS MARSH EXPRESS | • WHEELER'S TRAMWAY |
| OFFICE AND PRINTING | • PORTLAND FLAT ROAD |
| WORKS | BRIDGE |
| • RESIDENCE | • HOPETOUN CEMETERY |
| • ELLERSLIE | • BAKER HOUSE |
| • FORMER LEAHY'S | • LADY NORTHCOTE |
| RESIDENCE | RECREATION CAMP |
| • FORMER BRIND'S | • AVENUE OF HONOUR |
| DISTILLERY | • FORMER AUSTRALIAN |
| • COURT HOUSE | BEAM WIRELESS |
| • POLICE STATION & OLD | TRANSMITTING STATION |
| LOCK-UP | • CHICORY KILN |
| • GORDON RAILWAY STATION | |

Although Council is not the lead agency in relation to the Heritage Act the legislation impacts on Council operations. Council may be a property owner or manager for places on the register, such as the Bacchus Marsh Avenue of Honour. Council may also delegate management to a s86 Committee, such as the Blacksmiths Forge and Cottage.

Owners of places on the Victorian Heritage Register often contact Council in the first instance. Planning staff then provide advice and referral to Heritage Victoria.

The Heritage Act establishes the processes for registration of heritage places and objects establishes permit processes and enforcement for any place protected by the Act, establishes the Victorian Heritage Inventory and consents to disturb (archaeology) and establishes protections for Shipwrecks. Council is often a party to a registration or a permit within the municipality. Currently places which do not meet the threshold of significance for the VHR but do meet the threshold of significance for a heritage overlay are referred to the relevant Planning Authority for preparation of a planning scheme amendment.

The review proposes changes to a majority of processes auspiced by the Act.

Proposal

Submissions on the Heritage Act Review have been sought by 30 August 2015. Council Officers have requested an extension to the date to allow for consideration and ratification by Council. Attachment 10.2.4(b) includes the summary within the Act and the key issues for inclusion in the submission by Council. Attachment 10.2.4(a) outlines the proposed submission for consideration and ratification by Council.

This review stems from the Governments 2014 Election Platform. In relation to Heritage the platform makes the following points:

- Services and major projects are being ignored in the development rush. Heritage and natural landscape values are being eroded.
- Victorians want to maintain their standard of living and leave behind a clean and healthy world for their children and grandchildren. This means finding ways to protect our heritage and our history when planning major projects and services to support future growth.
- Locals should have a fair say in the future of their community. We have to balance the need for development with respect for our environment, heritage and neighbourhoods.
- It is important to Conserve Victoria's natural, cultural and heritage environments and maintain and develop equity, diversity and community in all planning outcomes.
- Labor will:
 - Review Victorian Planning Provisions to promote certainty in council land use planning
 - Strengthen Victoria's role in the protection of heritage sites and assets
 - Work with all levels of Government to protect Melbourne and regional Victoria's built and natural assets
- There is a need to improve coordination between heritage protections and development guidelines for sustainable development that protects and improves urban character and amenity.

By reviewing the *Heritage Act* in isolation there are missed opportunities to improve the management of the great majority of Victoria's heritage places where management is undertaken by Councils on behalf of the Victorian Government in accordance with the *Planning and Environment Act*. The objectives of this Act and the duties of a Planning Authority require Councils to identify and protect places of heritage value. Traditionally Council has received support through Heritage Victoria and/or the Heritage Council to assist in these matters. Over the past 5 years key programs critical in

Council\$ being able to undertake this work have been reduced or disbanded, including:

- Heritage Advisory Service grants.
- Heritage Study Grants.
- Heritage Places grants.
- Conservation Management Plan grants.

This reduction in assistance from the State Government, in concert with the impending implementation of rate capping, significantly impacts on the ability of Local Government to fulfil its roles in regard to heritage and therefore for the Government to deliver on its policy platform. This makes it harder for land owners to manage heritage values.

As the Heritage Act establishes the Heritage Council and Heritage Victoria it is critical that the Act ensure that these bodies are resourced to a level to ensure that their statutory duties are able to be undertaken and that they can assist partner bodies in managing Victoria's Heritage. Resources should be made available to local councils to document, manage and promote heritage values and to ensure sustainable development that protects and improves urban character and amenity.

The Heritage Act can not be seen in isolation. The review should consider the inter-relationship with the Planning and Environment Act and how this can be streamlined to ensure more efficient registration and permit outcomes for all parties. Opportunities to review the Planning and Environment Act and the Victoria Planning Provisions is critical to ensure that Councils understand the heritage values of a place so that development can protect and enhance Victoria's built and natural assets.

It is suggested Council should be supportive of changes that seek to improve clarity of process (eg archaeology) or give greater certainty to the community. Council should also encourage further change where it improves efficiency in the system, leads to quicker decisions and reduces overall costs of process without impact on natural justice.

Council should also clearly state that any Act that establishes a system should also ensure that there is suitable resources available to regulate the system efficiently and to provide process assistance.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Enhanced Infrastructure and Natural and Built Environment.
Objective	Promote, and enhance places of heritage, landscape and environmental significance.
Strategy	Develop future planning policy to ensure it: <ul style="list-style-type: none">• Preserves the unique character and sense of place• Maintains the rural setting of the Shire.• Provides a sense of connection with the town's origins and familiarity with the country town feel.

- Ensures environmentally sensitive areas such as Lerderderg State Park and remnant vegetation are protected and enhanced
- Manage the Bacchus Marsh Avenue of Honour.

Key Result Area	Representation and Leadership of our Community
Objective	Advocate for services and infrastructure that meets the Shire's existing and future needs.
Strategy	Advocate on behalf of the community to improve services and infrastructure within the Shire. Represent Council at a regional level to improve services and infrastructure within the Shire.

Providing feedback on how to ensure that changes to key legislation is in the best interests of our community is consistent with the 2013-2017 Council Plan.

Financial Implications

There is no direct financial implications in the legislative changes. In practice, the lack of resourcing in combination with the range of changes suggests the potential for greater regulatory role for Council. Funding for place management, conservation management plans and heritage studies is currently not available and has not been defined in the Heritage Act which will have financial implications for Council meeting its requirements under both the *Heritage Act* and the *Planning and Environment Act*.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Financial . Inadequate funds to finish project	Requirement to undertake processes without funding.	Low	

Community Engagement Strategy

Council is responding to a community engagement process. The Moorabool Heritage Advisory Committee considered the matter at its August meeting.

Victorian Charter of Human Rights and Responsibilities Act 2006

The right to a fair process has been considered in formulating the content of this submission. Certain human rights are modified by legislation and consideration of this is made via the Regulatory Impact Statement process. Recommendations to facilitate a more efficient, streamlined and cost effective process for registration have been made to incorporate natural justice / right to due process issues in mind.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Lisa Gervasoni

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The majority of changes to the Heritage Act are appropriate and will assist in the management of state heritage places and heritage collections. There are further opportunities to reduce the regulatory burden on local government which should be included in the proposed Bill.

Recommendation:

That Council:

- 1. authorises the Chief Executive Officer to make a submission, to the Heritage Act Review on behalf of Moorabool Shire Council.**
- 2. approves the general content of the submission as outlined in Attachments 10.2.4(a) and 10.2.4(b).**

Resolution:

Crs. Sullivan/Edwards.

That Council:

- 1. authorises the Chief Executive Officer to make a submission, to the Heritage Act Review on behalf of Moorabool Shire Council.***
- 2. approves the general content of the submission as outlined in Attachments 10.2.4(a) and 10.2.4(b) subject to:***
 - Rec 4. Minimum Standards of Repair and Maintenance: Council does not support this recommendation, owners should not be forced to maintain or restore properties as this may place undue burden on owners.***
 - Other. Council believes that there needs to be greater opportunity for independent review of decisions of the Heritage Council by VCAT.***

CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Wednesday, 26 August 2015



10.2.5 Social Media Trial

Introduction

File No.: 02/02/002
Author: Peter Forbes
General Manager: Satwinder Sandhu

Background

At the Ordinary Meeting of Council on 4 March, 2015 Council resolved to commence a trial of new social media accounts and platforms as a means of improving communication between council and the community.

Resolution:

Crs. Sullivan/Edwards

That Council:

- 1. In accordance with Moorabool Shire Council Policy Protocol, 'Consideration of items which Affect beyond the Current Year', now endorses the Social Media Policy (Number GD009/Version 1).*
- 2. Approves a trial of the use of social media for a six month period.*
- 3. Approves that a further report be brought to the 2 September, 2015 Ordinary Meeting of Council on the trial and future direction of social media.*

CARRIED.

This report examines the activity and outcomes of the trial period (March 5 . August 12, 2015) and makes recommendations on the future direction of social media use by Moorabool Shire Council.

Trial Outcomes

1) New Corporate Facebook

The Graph below shows that from a zero base, there are now 725 fans (those who like+ the page) regularly receiving direct updates on Council related issues.

176 different communication pieces were posted on the page which translated to 226,136 page impressions by 94,991 different users over the period.

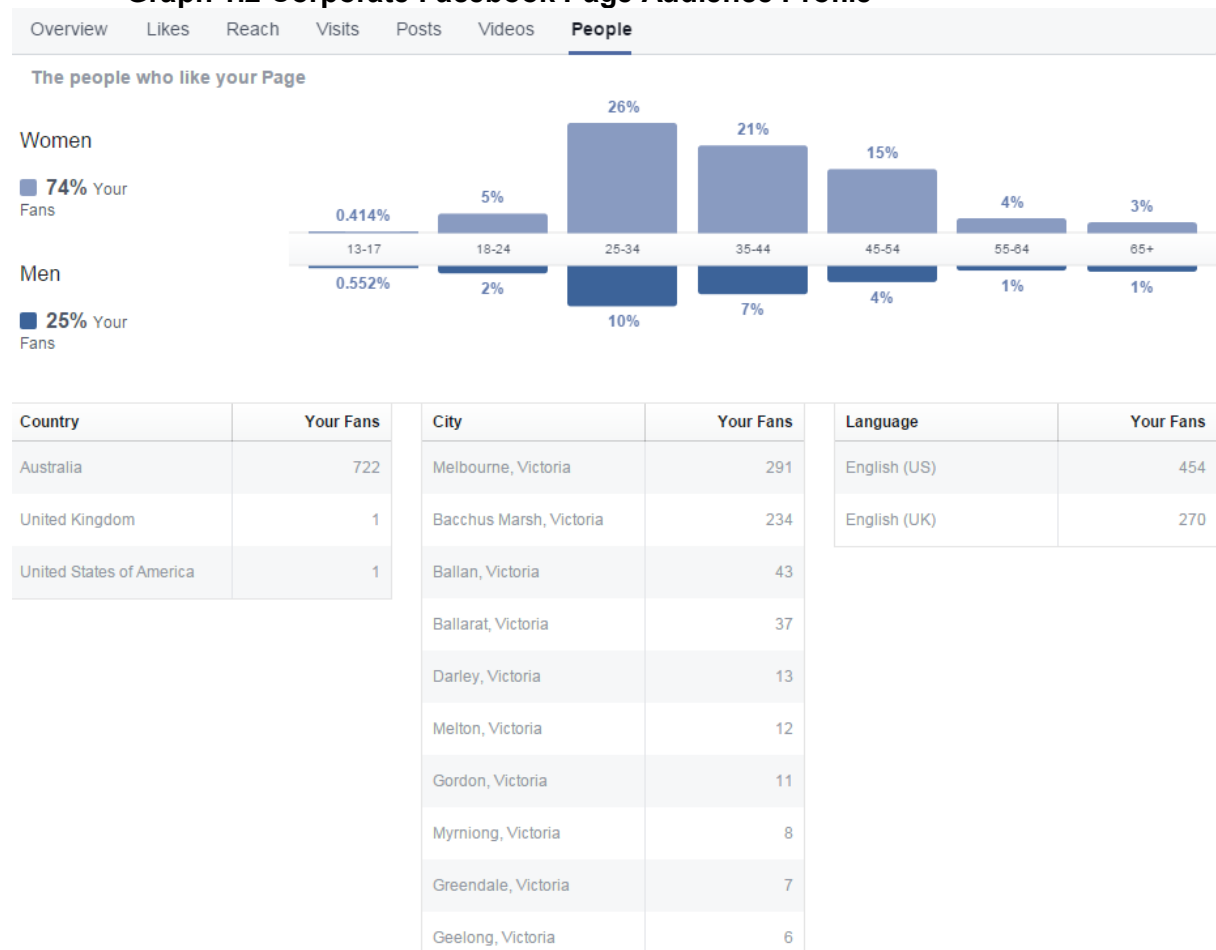
Five staff from the Economic Development and Marketing and Customer Service units are now trained to monitor and respond via social media during business hours. Two staff from the Economic Development and Marketing unit are trained in preparing and posting content during business hours.

Graph 1.1 Corporate Facebook Page Likes – 5 March to 13 August, 2015



Melbourne, Bacchus Marsh and Ballan make up the top three locations where followers are receiving the posts. Approximately two thirds are women and 46% of all followers are aged between 25 and 45 years.

Graph 1.2 Corporate Facebook Page Audience Profile



Key insights from the trial period for the new Corporate Facebook page include:

- Increased communication and interaction between Council and the community;
- Overwhelmingly positive feedback from users;
- More timely provision of information to the community;
- More channels of communication in which to promote opportunities for the community to actively discuss and participate in the decision making process;
- Increased access to timely council information for commuters and those without mobility; and
- Can instill facts to inform debate and discussion on other sites.

2) New Families and Children Facebook Page

From a zero base, there are now 790 fans (those who ~~like~~ like the page) regularly receiving direct updates on Family and Children related issues from Council.

272 different communication pieces were posted on the page which translated to 210,571 page impressions by 83,782 different users over the period.

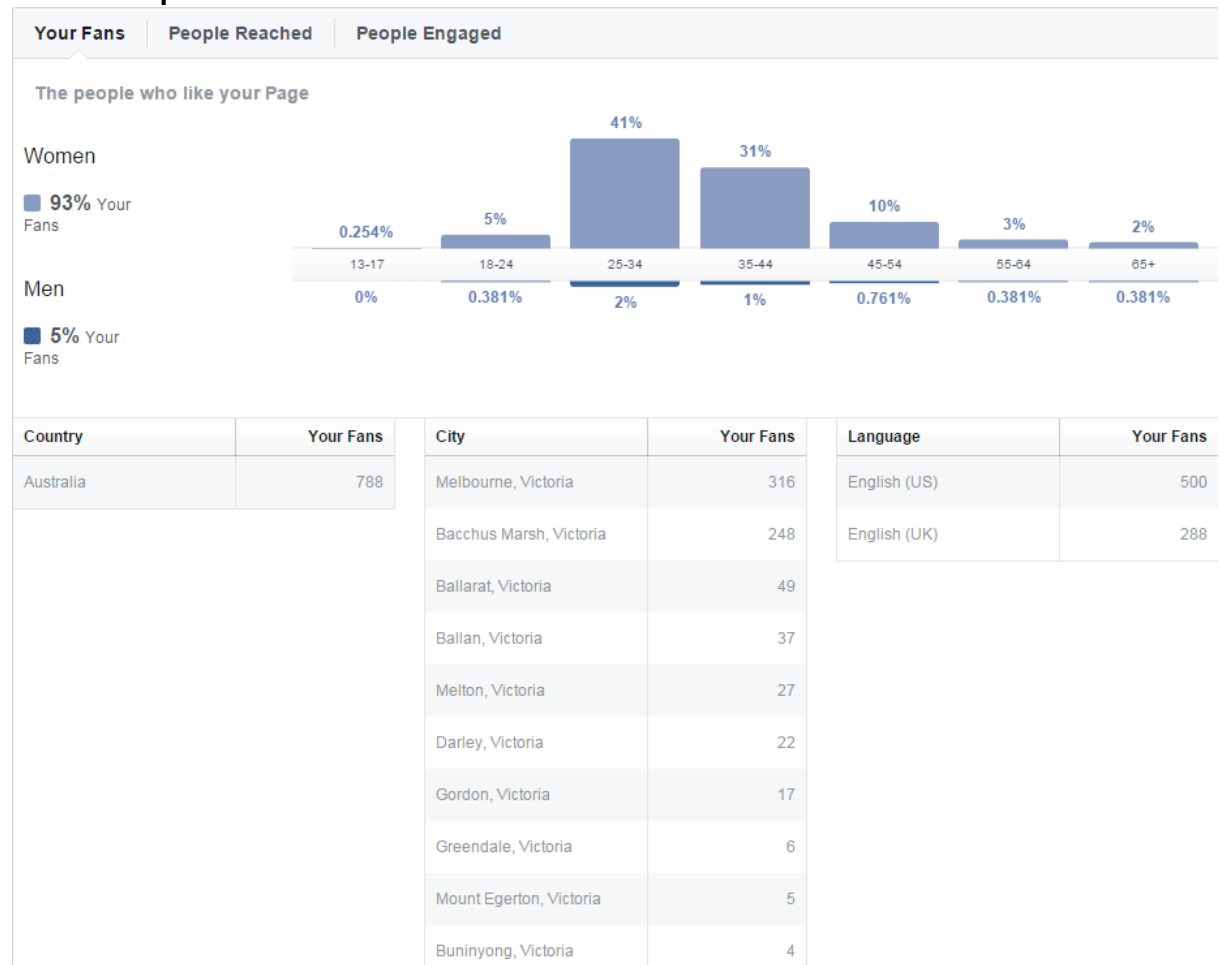
Early Years currently have five trained staff who monitor, post and provide responses.

Graph 2.1

Families & Children Facebook Page Likes – 5 March to 13 August, 2015



Melbourne, Bacchus Marsh and Ballarat make up the top three locations where our fans are receiving the posts. Almost all are women and 72% are aged between 25 and 45 years of age.

Graph 2.2 - Families & Children Facebook Audience Profile

Key insights from the new Families and Children's Facebook page trial include:

- Increase in communications between council's early years staff and those caring for children (particularly, two-way private messages received);
- Overwhelming positive feedback from users;
- Quicker access to families, especially new residents finding out about council early years services via Facebook before or immediately after arrival;
- Increased participation at early years events;
- Increase in new users accessing early years services;
- Social media users prefer this method of information delivery; and
- Good news spreads instantly and widely (single post shared via social networks multiple times).

3) Corporate Twitter Account

From a base of two followers there are now 52 followers of the Corporate Twitter Page. Males make up 60% of the follower base. From a base of 15 test tweets, 52 tweets have now been tweeted+ corresponding to 3,676 impressions, 17 engagements and six have clicked on links to more information during the trial period. Followers have tweeted+ council information on eight occasions.

Graph 3.1 - Twitter Activity Overview



Key insights from the trial for the new Corporate Twitter page include:

- Building an audience on twitter is significantly slower than Facebook;
- The 140 character limit, shorter shelf life and high turnover of tweets on the receivers feed+mean this platform is best suited to simple, timely messages; and
- The key emergency management agencies that council partners with are increasing their use of Twitter.

4) Total Social Media Activity

When Council's existing Social Media accounts (Pet Adoption, Youth and Tourism Facebook pages) are added to the analysis of the new Social Media accounts, the following activity occurred during the trial period.

Graph 4.1 - Total Social Media Activity



Consideration

Key Insights for all new Social Media Accounts

- The trial proves Council can build an audience and relationship with the community via social media;
- This communication is more direct and immediate than print media;
- Facebook is business as usual and needs to be factored into future work plans;
- Men prefer twitter more than women (concise . information based);
- Women prefer Facebook more than men (more social, two-way discussion forum);
- Paying to boost posts increases reach and is cost effective;
- Demand for Twitter is slower than Facebook;
- The most popular content themes to date involve maintenance and new building activity on assets that the community uses e.g. (Darley Park) or involve areas of high community interest (Maddingley Park, Moon Reserve, Halletts Way, Racecourse Reserve);
- A wide range of topics were able to be covered via the corporate Facebook Page;
- A wider proliferation of Facebook Pages beyond what is currently available will further fragment the management of social media;
- Customer Service are now adequately trained and better resourced to provide timely replies to customer requests via social media;
- Other popular themes are employment, lost animals, events and planning matters; and
- Twitter is essential for effective Emergency Management and has the capacity to grow audience and reach quickly as required.

Recommendations for future social media use

- 1) Maintenance of a centralised social media presence via the corporate Facebook and twitter page managed by the Media and Marketing Unit is the preferred method;
- 2) Any additional requests for social media accounts (beyond those already approved and in operations) need to align with the Social Media policy and clearly demonstrate why the existing social media channels are not suitable;
- 3) Replies to customer requests via social media that currently go to the media and communications unit should now be sent in the first instance to the appropriately trained customer service staff for action; and
- 4) That all project managers include in their project planning and implementation a list of potential opportunities to inform the community of the status of projects. (e.g. before and after shots, progress milestones and official launches).
- 5) Paid advertising or %Boosting+of posts on Facebook is cost effective and should be factored into future advertising budgets.

Proposal

That after having completed a successful trial period, the Families and Children (Early Years) and the Corporate Facebook pages and Corporate Twitter accounts continue.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Representation and Leadership of our Community
Objective	Provide quality customer services that respond to the needs of our whole community
Strategy	Explore option for online service delivery, particularly using the National Broadband Network (NBN).

This proposal to continue using social media is consistent with the 2013-2017 Council Plan.

Financial Implications

There are no financial implications to continuing to operate Social Media.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Reputational risk	Misuse of Social Media leading to Council being brought into disrepute.	Low	<ul style="list-style-type: none"> • Social Media Policy. • Social Media Manual • User / Response Guides. • Training • Monitoring and pre-approval process • Usage Terms and Conditions. • Administrative Power • Staff code of Conduct • Privacy Legislation
Harassment and Bullying	Social Media used to intimidate and harass	Low	
Confidential material distributed/ Circulated	Dissemination of private or confidential material via Social Media	Low	

Community Engagement Strategy

Engagement	Stakeholder	Date	Outcome
Inform	Community	Sept 2015	Continue to Inform the community and encourage two way communication with Council via Social Media. Regularly boost posts to accelerate the online take-up rate of messages via social media.

Communications Strategy

A media release advising of the key trial results be circulated to local media outlets.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager . Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author . Peter Forbes

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The report and attached documents clearly demonstrate a successful trial of the new social media accounts. These accounts should continue beyond the trial period and be embedded into council's communication with its community on an ongoing basis.

Resolution:

Crs. Dudzik/Edwards

That following a successful trial period, the use of Social Media should continue on an ongoing basis.

CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Friday, 21 August 2015



10.2.6 Integrated Strategies Report

Introduction

File No.: 02/14/005
 Author: K. Leann Brown & Andrew Goodsell
 General Manager: Satwinder Sandhu

Background

This report represents four integrated strategic projects designed to inform the overall strategic framework of Moorabool 2041, following consideration by Council at the 5 August 2015, Ordinary Meeting of Council and a subsequent Assembly of Council on 19 August 2015. The framework guides Council's decision-making on managing growth and service delivery.

The integrated strategies presented for consideration by Council are:

- MSC Economic Development Strategy
- Agribusiness Analysis: Proposed Parwan Employment Precinct
- Industrial Strategy: and
- Moorabool Retail Strategy, 2041.

A detailed Economic Development Background Report (September 2014) was presented to Council as the foundation from which the Economic Development Strategy (EDS) was prepared.

The Background Report, coupled with findings from the other three strategies, provides a comprehensive insight into Moorabool's economic foundations, competitive advantages and growth related challenges.

Diagram 1 outlines the information flow between projects and the overarching role of the Economic Development Strategy, strengthening the validity of the project as a whole.

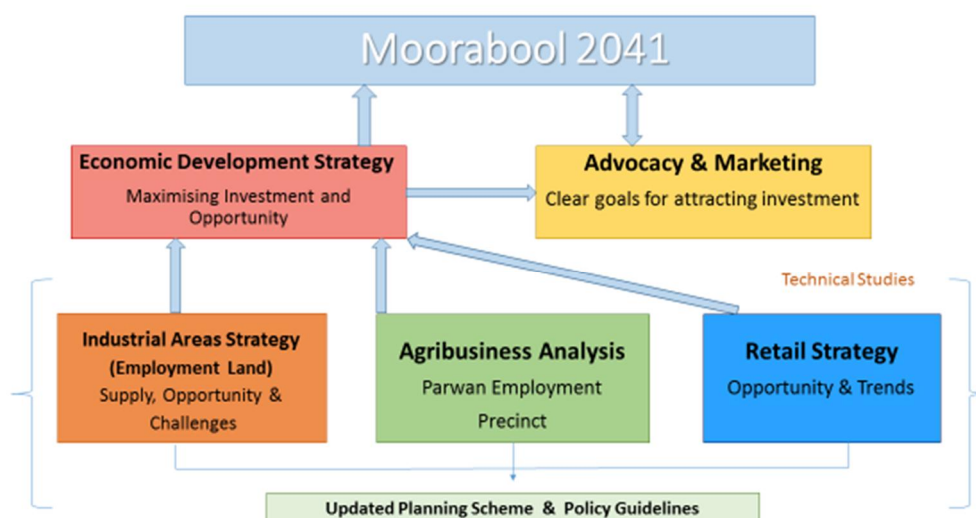


Diagram 1. Strategy Alignment and Information Flow.

Process: Consultation and Project Completion Stages

Diagram 2 outlines the stages and consultation process planned in preparation for submitting the suite of Strategies to Council for Adoption. Feedback from public consultation will be presented to Council at a Priority Planning Workshop. The Workshop will finalise Strategy recommendations and inform the development of priority project action plans, which will be presented to Council with the suite of strategies for adoption at an OMC in September, 2015.

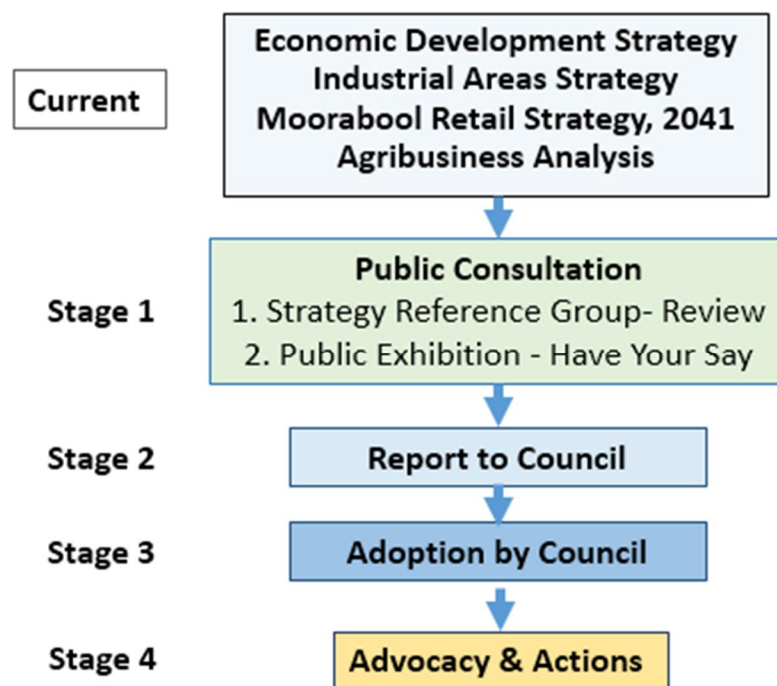


Diagram 2: Project Completion Stages Flowchart

Work to Date: A Snapshot

This report provides a summary of each strategy, including key findings and recommendations for consideration by Council. The findings also provide the context for discussion of the following items:

1. Moorabool's Economy;
2. Cross Strategy Analysis; and
3. Strategic Directions and Priority Projects.

This approach, given the detail in each Strategy, is designed to provide Council with an overview of the integrated nature of the work. It also provides a mechanism to assist Council with determining priority projects and advocacy across strategic planning, economic development and all other spheres of Council.

1. The Moorabool Economy

Vision

In 2041, our population of almost 40,000 (Bacchus Marsh District) will support a variety of new jobs, services and industries. The diversity of our economy, from agriculture through professional services, will underpin our economic resilience. We will embrace our inter-dependence with the Melbourne and Ballarat Economies while sustaining our unique local lifestyle (EDS, 2015).

Several key components underpin Moorabool's economy and the vision statement, these include:

- Rapid Population Growth;
- Resilient economic foundations (good industry mix) and dominance of population servicing industries (retail, health, education);
- Differing functional economies across the Shire (Eastern: Metro-Melbourne, Western: Ballarat and Northern: Macedon Ranges/Hepburn);
- Decreasing employment in key export sectors (i.e., manufacture);
- Increasingly competitive labour markets and high proportion of residents commuting outside the Shire;

Population growth is identified as a key driver of new economic opportunities for Moorabool. With it comes a range of challenges such as pressure on infrastructure, how to grow a changing industry mix with infrastructure limitations, and importantly, how to achieve this in a manner which generates local employment for local residents.

A key challenge for Council is how to plan for, manage and promote economic growth across the Shire with varying functional economies and strong economic links to major regional centres (i.e., Ballarat). Retail offers an example of how this relationship affects Moorabool's economy. Currently, more than half the retail expenditure of residents is escaping the Municipality, primarily to Melton and Ballarat, especially bulky goods (i.e., whitegoods).

2. Cross Strategy Analysis

A thematic analysis conducted across the four Strategies identified the repetition of the following key themes:

- Infrastructure;
- Precinct Development;
- Industry Sectors;
- Commercial and Council Land Development;
- Employment; and
- Investment Attraction.

Strong integration provides Council with greater confidence in the recommendations presented given that experts across multiple disciplines have independently arrived at the same conclusions.

This approach assists with the process of determining priority projects, encourages stronger alignment of work programs, more strategic use of resources, and potentially better outcomes for the community.

A table summarising the themes and Strategy recommendations is presented in Attachment One.

3. Strategic Directions and Priority Projects

This section provides a brief discussion of the themes, priorities and Council's potential role in actioning them.

Infrastructure

The capacity to achieve long term economic development in Moorabool is underpinned by the need for significant investment in a range of infrastructure.

Issues identified range from inadequate roads, traffic flow and traffic management in Bacchus Marsh to the provision of basic services (water, gas, power and sewage) at new employment clusters (i.e., Parwan and Maddingley South) and expanding industrial sites within Moorabool.

Without infrastructure as a competitive advantage there is a risk of existing industries relocating outside the Shire to better serviced localities. This may add to the current lack of local employment options and further exacerbate residents reliance on commuting for employment.

Opportunity costs are significant if infrastructure is not adequately provided to key employment precincts, activity centres and businesses. Ongoing traffic management issues in Bacchus Marsh is an impediment to positioning the Town Centre for growth as the major activity centre for Moorabool.

Addressing infrastructure issues should provide the foundation for existing business to expand (with minimal impediment), while improving the marketability and attractiveness of existing precincts to new investment.

For new areas, such as the Parwan Employment Precinct, substantial infrastructure investment is required (i.e., gas, water, sewage, power, roads). Council's primary role is advocating for partnerships for infrastructure services/resources beyond those normally provided by Council, either by lobbying State and Federal governments, or through private investment and development (see MSC Parwan Servicing Plan, 2015).

Precinct Development

Well designed and economically vibrant precincts and activity centres are strongly recommended.

The Town Centre retail precincts of Bacchus Marsh and Ballan are highlighted as requiring significant development in the areas of streetscape and place-making. A key recommendation is the creation of integrated cultural spaces with services to attract residents and foster retail activity. State Policy (Plan Melbourne, CHGP), Local Policy (Municipal Strategic Statement) and Council's Structure Plan recognise the role of Main Street precincts.

An existing on-ground hierarchy of retail centres exist in Bacchus Marsh. The Retail Strategy defines a four centre policy with a major precinct at Bacchus Marsh Town Centre, neighbourhood centres at Stonehill and Darley and local activity centres (i.e., Maddingley) (p. 69).

Expansion of retail floor area and scope for community services to address population growth was also recommended for Darley Plaza.

While the general consensus is for consolidation of existing precincts, there is a strong call for providing a location for bulky-goods retailing on the edge of Bacchus Marsh. This is proposed to stem significant escape expenditure from retail offerings associated with this type of development (i.e., homemaking, whitegoods etc.). Some suitable sites have been reviewed (Moorabool Retail Strategy, 2041) and are subject to further investigation.

Recommendations for the development of Parwan as an agribusiness employment precinct focus on supporting the expansion of existing operators, then on the attraction of new vertically integrated agribusinesses. Significant infrastructure requirements are needed before identified investment opportunities can come to fruition.

Council's role is largely advocacy, strategic planning and investment attraction and where strategically beneficial to the community, development.

Industry Sectors

Linking strongly to precinct development are the priority industry sectors identified for Moorabool:

- Retail,
- Servicing industries, and
- Agribusiness.

Other key industry sectors demonstrating growth, economic development opportunities and potential for greater employment are Tourism, Health services and Education sectors.

Council has an ongoing role to ensure that the preconditions for attracting new business and development are in place as a precondition for advocacy. Some sectors identified require Council to take a more proactive development role (i.e., agribusiness and retail precinct development). Others, require Council to advocate for investment (health services) and facilitate (education).

Commercial and Council Land Development

In order to facilitate Town Centre precinct development and improved retail outcomes in Bacchus Marsh and Ballan, it is recommended that Council examine current land supply, including Council owned land, and how it might be developed for a range of multiple uses and maximum community benefit.

This work needs to investigate mechanisms to address current and long term floor-space requirements for investment in retail, the servicing industry, and comprehensively address other community needs (i.e., quality public space).

Employment

The imperative for economic growth and local employment is best demonstrated by the Economic Development Strategy core objectives:

1. Advocate for new local jobs, for local people;
2. Promote a diverse and entrepreneurial local industry base; and
3. Build the capacity and diversity of our workforce.

Through advocacy, addressing infrastructure requirements and precinct development, Council can assist with establishing the pre-conditions for attracting new investment and creating new local employment opportunities.

In addition to Council's role in building the capacity of business and the local workforce. Council also has a role in facilitating networks between prospective employers, local job services, and training providers to ensure alignment of employment opportunities with workforce needs (i.e., health services).

Investment Attraction

There is a need for Moorabool to attract investment to generate local jobs. The Strategies provide potential investors with information on opportunities for new investment. Ensuring strategies are responsive to changing community and business needs will ensure opportunities can be achieved as they arise.

Key recommendations, beyond statutory roles and planning requirements, focus on facilitating and expediting job-creating investment and continuing Council's case management approach to such applications. Creating a business friendly environment for investors is a whole of Council responsibility and requires action across a range of Council Departments (i.e., planning, infrastructure, community planning and communications).

Targeted marketing campaigns towards prospective industry sectors will create awareness, promote key features of Moorabool and build awareness about investment opportunities. Council's branding for Live, Work, Invest and Life was meant to be easy to resonate with home based business, but needs reviewing in the context of attracting identified industry sectors to the Shire.

The Strategies: Overview

MSC Economic Development Strategy

The diversity of Moorabool's economy will underpin the Shire's economic resilience, while growth will drive new economic opportunities. Challenges emerging from strong growth include: increasing pressure on infrastructure, how to grow the industry mix, employment, and how to plan, manage and promote economic growth across the Shire's differing functional economies.

Prospective Industries

Industries identified include: agribusiness processing and primary production, professional and business services, health services, retail, tourism and education.

Council's Role in the Economy

1. *Engagement*: Build capacity and economic partnerships
2. *Facilitate Investment*: Council as ~~£~~Champions of growth
3. *Develop Precincts*: Marketing, approvals, infrastructure, advocacy
4. *Enhance local lifestyle and amenity*: Local jobs, lifestyle diversity.

Develop Business Precincts

Parwan Employment Precinct

~~£~~Unlocking the potential for private agribusiness investment in the Parwan project will be critical to adding higher value, export oriented jobs. ~~q~~Resolution of infrastructure is essential: natural gas, roads, water, NBN and power.

Bacchus Marsh Town Centre

- Likely to provide largest concentration of new jobs via retail, health services and professional activities
- Investigate land supply for new initiatives (i.e., office, public space)

Ballan Town Centre

- Strong potential growth from population growth, health service investment and visitor servicing
- Promote location as investment for tree-change professionals, tourism retailers and health service providers
- Consider new or consolidated Council services and joint ventures with health service for office stock and consulting rooms.

Developing Precincts and Clusters

Plan for developing clusters (i.e., Gordon, Wallace/Bungaree, Blackwood) and emerging precincts such as Maddingley West (Stonehill) and Darley, ensuring timely provision of services and diverse retail offerings, recognising that new precinct development may be impacted by findings of current traffic studies.

Initiatives and Year One Commencement Priorities

Nine initial priorities (EDS, p. 32-33) are identified for Economic Development based on: achieving the biggest impact on objectives for Council resources expended; capacity to increase local jobs; ability to promote a diverse economic base and ~~p~~priority ~~q~~precinct localities.

Commencement Priorities

1. Infrastructure investment to resolve traffic circulation in Bacchus Marsh.
2. Resolve infrastructure issues in Parwan Precinct to enable investment.
3. Investigate the viability of sector/interest specific business networks and the early establishment of a retail group in Bacchus Marsh.
4. Develop online presence/material for priority business precincts.
5. Support agricultural networks through marketing and networks.
6. Advocate for investment in health facilities and precinct planning.

7. Explore options for expediting commercial land development in Bacchus Marsh Town Centre.
8. Explore opportunities to support workforce capacity.
9. Explore opportunities to participate in regional groupings in western Melbourne and adjoining shires.

MSC Retail Strategy, 2041

Vision

Retailing in Moorabool will be the catalyst for thriving activity centres that meet the growing community's retail, services and recreational needs, providing employment opportunities for residents and engaging places for people to interact.

Strong growth is expected to continue for the foreseeable future with most growth occurring in the Bacchus Marsh region.

Factors influencing Retail in Moorabool (Stakeholder Consultations):

Strengths include community feel of the area, opportunity for local employment, and customer service, especially in Ballan.

A number of issues were identified during consultations including:

- Traffic congestion/lack of car parking in Bacchus Marsh Town Centre
- Lack of variety in shops
- Large incidence of escape expenditure for non-food retail goods
- Limited trading hours of many retailers, particularly on weekends
- Limited range of retail services is a key issue for Ballan

Recommendations (Stakeholder Consultations)

- Improve retailing in Moorabool
- Better traffic management and more effective parking and signage
- Longer trading hours
- Retain local feel of Moorabool
- Major and warehouse style retailers need to draw and retain customers

Retail Analysis

Retail floorspace within Moorabool is approximately 31,200sq.m. Eighty percent of this is within the Bacchus Marsh region, mostly the Town Centre.

More than half of the retail expenditure by residents of Moorabool is currently escaping the municipality, primarily to Melton and Ballarat. Food expenditure is being retained while the majority of non-food expenditure is being lost. Analysis reveals that around 6,000sq.m of bulky goods/homemaker floorspace is supportable in Bacchus Marsh and would contribute to reducing non-food retail expenditure escaping Moorabool.

Bacchus Marsh Town Centre Potential

Projected land requirements for retail as population grows.

Year	Residents	Floorspace land requirements
2021	25,000	5-6 hectares
2031	30,000	8-10 hectares
2041	35,000	10-12 hectares

West Maddingley and Darley Potential

Currently sufficient demand exists for Darley Plaza to be expanded to include a larger supermarket and specialty shops.

Maddingley West (Stonehill), has a population of approximately 3,000 residents and will require a base of 7,500 residents in order to attract an anchor retailer (i.e., supermarket). Council approval exists for 5000sq.m of retail development. With rapid population growth and appropriate investment incentives, precinct development may be expedited, while also encouraging the provision of a variety of services.

Ballan Town Centre Potential and Other Small Towns

Current demand for additional floorspace in Ballan could be met by expanding the supermarket and adding additional fresh food specialty stores.

By 2041 Ballan is considered able to support new cafes/restaurants, convenience retail stores, a discount variety outlet and more retail services. At 11,500 residents, a total of 13,000-14,000 sqm of retail floorspace will be required. This could be provided in Ballan at 8,000 sqm, Gordon at 3,000 sqm and elsewhere at 1,000 sqm.

Examples of floorspace requirements for development and service provision are provided on pages 92-95 of the Moorabool Retail Strategy, 2041.

Recommendations

The following recommendations are detailed on page 106 of the Moorabool Retail Strategy 2041:

1. Optimise the retail mix and encourage a concentration of appropriate and diverse facilities within Bacchus Marsh Town Centre
2. Position Bacchus Marsh Town Centre for growth, keeping its role as the key activity centre for Moorabool, and improve movement in the town centre
3. Create a sense of place for the Bacchus Marsh Town Centre
4. Provide a broader range of facilities and services in and around Bacchus Marsh Town Centre
5. Develop Moorabool as a retail tourism destination
6. New/expansions of activity centres to serve growth areas (i.e., Darley and Stonehill)

7. Out-of-centre development in Bacchus Marsh (i.e., bulky goods)
8. Facilitate the improvement of the retail offer in Ballan Town Centre (i.e., domestic need and retail tourism)
9. Encourage the small towns to reach their potential.

Agribusiness Analysis: Proposed Parwan Employment Precinct

The project completed an analysis of current and prospective employment activities within the proposed Parwan Precinct, focusing on long term sustainable employment through agribusiness activities.

Key Findings

Probable and best use is a range of vertically integrated businesses with the ability to drive employment growth. Currently, this includes: hydroponic glasshouse production, red meat processing and poultry production.

Key constraints identified are infrastructure/services (gas, class A water. power) and poor road access. Enquiries with potential enquirers (if constraints resolved) indicates that the most probable uses are: mix of feedlot/sale yards, mushrooms, poultry hydroponics; and associated co-located industries.

The following agribusiness sectors are likely to accord with the proposed employment precinct generating the following potential employment:

• Hydroponics	600 employees
• Mushrooms/composting	135 %
• Red Meat processing	400 %
• Feedlot/Sale Yards	15 %
• Alternative Energy	15 %
• Bulk Distribution	10 %
• Poultry	6 %
• Other	15 %

Recommendations

The Agribusiness Analysis: Proposed Parwan Employment Precinct, Executive Summary (p.4) outlines the following recommendations for Council in partnership with stakeholders:

- Improvement of road linkages
- Provision of natural gas
- Provision of Class A water supply
- Appropriate town planning provisions
- Potential municipal rate subsidy
- Broadband installation
- Maintenance of an adequate power supply

Moorabool Industrial Areas Strategy

The Project reviewed the supply of industrial land and provides future strategic directions for industrial precincts in the Shire. Analysis considered projected growth, the need to develop the economy and provide employment opportunities for the rapidly expanding residential workforce.

Findings

All precincts suffer from a lack of infrastructure. Other significant issues include residential encroachment and inadequate buffers.

Total demand for industrial zoned land is expected to increase from 141 hectares today to 193 hectares in 2051. However, enough industrial zoned land is available to accommodate industrial business activity if adequate supporting infrastructure is in place. Currently, forty-five percent of industrial zoned land is considered underutilised due to being vacant or in agricultural use.

Ballan and Maddingley are impacted by residential encroachment reducing long term viability as heavy industrial zones. Both areas are suitable for:

- Manufacturing,
- Transport and Warehousing; and
- Local Service Industry.

Key Industries & Issues

- Population servicing industries will continue to be the fastest growing sectors of Moorabool's economy (Healthcare, Construction, and Retail).
- Construction, Transport and Warehousing will underpin the majority of employment growth.
- Manufacturing considered highest and best use of industrial zoned land.
- Demand for manufacturing unlikely in the short to medium term.
- Ballan and Maddingley stop-gap solutions to manufacturing land supply problem.
- Service industry will require the greatest levels of increased industrial land supply to keep pace with population growth and to provide more local employment opportunities.
- Transport and Warehousing long-term prospects are promising but improvements are needed for road connection and accessibility.

Strategic Directions

Strategic directions are detailed in the Moorabool Industrial Areas Strategy Executive Summary and on pages 81-85 of the report.

1. Alternative locations capable of accommodating heavy industry need to be identified to attract new industrial investment with appropriate buffers.
2. Parwan identified as the best location for heavy industry due to natural advantages - proximity to Melbourne/absence of residential encroachment.

3. Parwan requires the development of a Governance Model and the delivery of support infrastructure including gas, water, improved road access to Western Freeway and possibly other incentives to facilitate/consolidate competitive advantages.
4. Locate industrial precincts as close to Woolpack Road as possible.
5. Provision of Eastern Bypass and the Freeway Interchange are likely to become essential projects.
6. Nominate one precinct and encourage manufacturing cluster in one location (potentially Parwan).
7. If Parwan is the Manufacturing location and is serviced and funded, transition plans towards lower impact activities should be encouraged for Maddingley 1 (Station St) and 2 (Hillside St) and Ballan.
8. Population servicing industries should locate in Ballan and Maddingley.

Policy Implications - Plan Melbourne

A core strategic goal of Plan Melbourne is to direct growth pressure from metro Melbourne into regional Victoria. For the Central Highlands Region, this means directing growth through the Ballarat Corridor, traversing Moorabool between Melbourne and Ballarat along major transport routes (Western Freeway; Ballarat to Melbourne rail link). Bacchus Marsh and Ballan are identified as major growth centres with Bacchus Marsh growing at a faster rate than Victoria. With quality planning and the right support these areas should continue providing affordable options for living and working locally.

Central Highlands Regional Growth Plan.

The Growth Plan is aligned to Plan Melbourne's vision for Peri-urban growth in unlocking the potential of these areas. It highlights the need for population growth that is underpinned by employment growth, with jobs provided locally.

Key challenges are ensuring sufficient business and industrial land with the right characteristics are available to attract new investment. Coupled with this is the need to extend services and infrastructure, chiefly in Bacchus Marsh.

Alignment exists between Plan Melbourne, the Growth Plan and the strategies presented in this report, particularly in the need to:

- support population growth,
- provide opportunities for local employment;
- provide adequate infrastructure to support growth, and to
- strengthen and diversify the Shire's economy

The Growth Plan highlights the importance of traditional economic strengths, agriculture/agribusiness, mining and manufacturing, but acknowledges that these are unlikely to provide continued growth in the future, a position reinforced in the Economic Development Strategy (2015).

Areas of industry sector growth are also in alignment, with health and social assistance, service provision, tourism and food (including value-added processing) identified as high growth sectors for the Shire.

The alignment provides a strong agenda for Moorabool 2041 in terms of driving decision making, co-ordinating actions and managing growth.

Proposal

The Integrated Strategies Report provides Council with a contextual overview of key findings and themes. It is proposed that Council:

1. Receive the four Strategies;
2. Approve their release for the purposes of public consultation*; and
3. Endorse the proposed Consultation and Project Completion Stages process as outlined in Diagram 2.

*Note: This is not requesting a final endorsement of the Strategies.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Enhanced Natural and Built Environment Community Wellbeing
Objectives	Effective integrated strategic planning in place to create sustainable communities. A strong and diverse local economy.
Strategy	Adoption of Moorabool 2041 Framework. Investigate and plan areas for potential employment zones.

The proposal to receive the Economic Development Strategy; Agribusiness Analysis; Industrial Strategy; and Moorabool Retail Strategy, 2041, is consistent with the 2013-2017 Council Plan.

Financial Implications

Strategic directions and recommendations proposed within the Report may have financial implications for long-term planning in economic development and advocacy projects for the shire. Potential investment and/or contributions required will be identified as part of work plans and Council advocacy programs.

Risk & Occupational Health & Safety Issues

There are no Occupational Health and Safety issues or risks associated with the Background Report.

Community Engagement Strategy

Strategy Reference Group (SRG): The SRG was established to inform the development of the Strategies and to provide feedback on project outcomes. The Strategies will be distributed to the SRG for feedback upon approval from Council to release the documents for public consultation. Feedback will be sought at a meeting in August, 2015.

Community feedback will be sought on the four Strategies via Council's Have Your Say community consultation platform.

Strategies will be also distributed to Local Members, relevant State and Local Departments and utilities for feedback

Level of Engagement	Stakeholder	Activities	Location	Outcome
Collaborate	Councillors	Assembly of Council	Bacchus Marsh	Councillors provided feedback and direct advice
Consult	Business Sector Interest Groups Community Groups Key stakeholders (utilities)	Meetings & 5 Focus Groups (60 participants) Phone Survey/ Interviews (250) Surveys (125) Strategy Reference Group Workshops (1)	Various	Wide community/ business participation in consultation activities (495+ participants)
Involve	Strategy Reference Group Internal/ Cross departmental	Workshops (2) Project Control Groups Meetings Inceptions ILM Development Meeting	Bacchus Marsh/ Ballan	60 total 4 staff 8 staff

Communications Strategy

Key Industry Stakeholders and the community have had the opportunity to participate throughout the development stage of the Strategies as per Community Engagement Strategy.

It is proposed that the Draft Strategies be put out on exhibition for four weeks. The exhibition of the Draft Strategies will involve:

- Have Your Say Website;
- Copies of Draft Strategies available at Council's Customer Service Locations; and
- Copies of Draft Strategies available at the Lerderderg Library and Ballan Library.

This process will be advertised through local newspapers and other communication processes. A media release announcing the placement of the Strategies on public view will be circulated.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – K. Leann Brown & Andrew Goodsell

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

This report presents the following Strategies:

- MSC Economic Development Strategy
- Agribusiness Analysis: Proposed Parwan Employment Precinct
- Industrial Strategy; and
- Moorabool Retail Strategy, 2041.

The Strategies detail findings and recommendations including an overview of Moorabool's economy, key economic influences, issues and opportunities.

A thematic analysis of the Strategies was undertaken to provide Council with a conceptual framework to assist with the process of determining priority projects, stronger alignment of work programs, more strategic use of resources and potentially better outcomes for the community.

It is proposed that Council receive the four Strategies and approve their release for the purposes of public consultation.

Resolution:

Crs. Spain/Comrie

That Council:

- 1. *Note the interrelationship and thematic alignment of:***
 - ***Moorabool Shire Economic Development Strategy;***
 - ***Agribusiness Analysis: Proposed Parwan Employment Precinct;***
 - ***Industrial Strategy: and***
 - ***Moorabool Retail Strategy, 2041.***
- 2. *Endorse for the purpose of community exhibition for a period of four weeks (4) the:***
 - ***Moorabool Shire Economic Development Strategy;***
 - ***Agribusiness Analysis: Proposed Parwan Employment Precinct;***
 - ***Industrial Strategy: and***
 - ***Moorabool Retail Strategy, 2041.***
- 3. *Authorise Officers to proceed with public consultation.***
- 4. *Receives a further report at the conclusion of the community exhibition period seeking endorsement of:***
 - ***Moorabool Shire Economic Development Strategy;***
 - ***Agribusiness Analysis: Proposed Parwan Employment Precinct;***
 - ***Industrial Strategy: and***
 - ***Moorabool Retail Strategy, 2041***

as documents informing and supporting the future and strategic growth of the Shire including the Urban Growth Strategy and Small Towns Strategy.

CARRIED.

Report Authorisation

Authorised by:

Name:


Satwinder Sandhu

Title:

General Manager Growth and Development

Date:

Thursday, 20 August, 2015.

10.2.7 Draft Victorian Floodplain Management Strategy and Draft Flood Management Strategy Port Phillip and Westernport

Introduction

File No.: 02/06/004
 Author: Cherie Graham
 General Manager: Satwinder Sandhu

Background

Moorabool Shire Council has received copies of the Draft Victorian Floodplain Management Strategy and Draft Flood Management Strategy for Port Phillip and Westernport.

The Council has been invited to provide submissions to both of these strategies that impact Council in areas concerning infrastructure, land use planning and emergency management.

These are part of the four flood related projects that have required officer input recently. The others being:

Flood Strategies	<ol style="list-style-type: none"> 1. Victorian Flood Plain Strategy – issued by Department of Environment, Land, Water and Planning (DELWP). Submissions due 8 August. 2. Flood Management Strategy – Port Phillip and Westernport. Issued by Melbourne Water. Submissions due 31 July. 3. SES Flood Mapping. Briefings previously provided to Council. 4. C73 Moorabool Flood Risk Mapping Considered by Council on 3 June.
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Draft Victorian Floodplain Management Strategy

This strategy was released in 2014 at which time Council provided a submission for consideration.

When the new Victorian Government was appointed it made the decision to re-engage with the sector and provide feedback on the changes that had been made to the previous draft.

Sessions were held during July in regional areas where the Committee including representatives of DELWP provided an update on the new draft plan.

This Strategy is available on the Department of Environment, Land, Water and Planning website.

Draft Flood Management Strategy . Port Phillip and Westernport

This Strategy has been developed by Melbourne Water as the key agency involved in water management across the Moorabool Shire. Melbourne Water's boundary which includes the Port Phillip and Westernport Catchment covers all of Bacchus Marsh and up to Ballan.

This Strategy is out for community consultation. Melbourne Water held webinars for interested agency staff.

Another key point of this strategy is the requirement for Councils to endorse the strategy when it is finalised as there are implementation tasks in the action tables which require Council involvement.

This Strategy is available on the Melbourne Water website.

Proposal

Officers from Infrastructure, Land Use Planning and Emergency Management have attended the relevant briefing sessions for both Draft Plans to develop Council's submission.

The Municipal Association of Victorian (MAV) has provided submissions for both of the plans. Key points from these submissions include:

Draft Victorian Floodplain Management Strategy

It is pleasing to note that many of the recommendations from the Municipal Association of Victoria's 2014 submission have been addressed to a degree.

Key recommendations in the current draft strategy that still need to be addressed include:

Flood Data and Mapping

That the draft Victorian Floodplain Management Strategy be amended to:

- *Provide for a process for more timely updates to flood mapping*
- *Give priority to addressing known gaps in flood overlays*
- *Map existing levees*
- *Commit funding to flood studies through a rolling flood planning assistance fund*

Advice and Support

- *That CMAs be reinstated as 'determining referral authorities' in Clause 66.03 of the Victoria Planning Provisions and all planning schemes.*
- *That DELWP and the CMAs work with the MAV and councils to develop Standard Referral Agreements.*

- *Flood studies should be a collaborative effort between CMAs/MW and councils. They should be project-managed by the CMA/MW as they are the floodplain managers and have the necessary expertise.*

Addressing climate change

- *Clarify how climate change parameters will be incorporated into regional floodplain management strategies and flood overlays.*
- *The policy guidance and planning thresholds about climate change be included in the Victorian Floodplain Management Strategy (and State Planning Policy) in a similar manner to the Victorian Coastal strategy.*

Flood warnings

- *Many councils maintain that local government should not be responsible for funding the maintenance of the warning component gauges.*
- *If this policy proposal is pursued, DELWP should monitor the cost of this service to individual councils. If current funding partners withdraw their service, or the cost for some councils is unmanageable, DELWP should consider a subsidy to ensure the gauges remain functional.*

Flood mitigation infrastructure

- *Many councils remain adamant that responsibility for large-scale mitigation infrastructure, such as levees, should remain the primary responsibility of Authorities. As already stated, the MAV would require a commitment from the State to fund the upgrade and maintenance costs of existing large-scale flood mitigation infrastructure or a commitment to an upfront rates capping exemption for the associated costs to be able to support the policy.*
- *In an unconstrained revenue environment, the MAVs position would be:*
 - o *If the State resolves to pursue the proposed policy:*
 - o *In the case of existing infrastructure, a hardship clause should be considered for financially stressed councils that cannot afford the one third contribution to the study and upgrade.*
 - o *Where the structure was originally built by the State, a further State contribution towards upgrades or reconstruction is necessary.*
 - o *The Water Act should be amended to include an immunity for councils when they administer Water Management Schemes. If an immunity is not provided under the Water Act, a policy defence should be provided under the Act for councils when they administer Water Management Schemes.*
 - o *The strategy should state that for a number of legitimate reasons councils can decide not to maintain or upgrade existing levees.*

Flood mitigation infrastructure inside the Melbourne Water boundary.

- *It must be recognised that this is a new responsibility that commits local government to funding and resourcing a service that is additional to the services that councils currently provide.*
- *In the current policy environment, Melbourne Water, and DELWP will need to commit additional resources to councils to assist them with this new task and ensure consistency in specifications and methodologies.*

Draft Flood Management Strategy Port Phillip and Westernport

The Municipal Association of Victoria has made a submission to the Draft Flood Management Strategy Port Phillip and Westernport with key components detailed below:

Targets

- *Support of the inclusion of targets in the Flood Strategy as a way to motivate responsible lead agencies to undertake action and drive accountability. However in order for targets to be effective they need to be clearly linked to objectives and actions with clear lines of accountability.*
- *Councils have expressed concern that targets will be costly to achieve. Many councils may struggle to contribute to the achievement of targets without additional resources and in many cases expertise.*
- *Some Councils have stated that an additional target focussing on climate change and the need to update flood maps and modelling based on the most up to date climate change data may be required.*
- *The MAV suggests that further work be undertaken to clearly and transparently illustrate the link between actions, outcomes, targets and objectives in order to provide incentives for action prescribed accountabilities.*

Actions and Accountabilities

- *The MAV believes that some of the actions with Council assigned as the 'lead' agency require further consideration. Whilst Council may have a role in a number of the actions they are not necessarily the lead.*
- *There is little acknowledgement that the additional responsibilities placed upon local government will require increased resources and competencies.*
- *Some councils have stated they would like to see how the costs associated with undertaking actions are to be funded prior to assigning specific action councils. Of particular interest funding will be prioritised and distributed for flood mapping.*

Floodplain management

- *There is a need for Melbourne Water and DELWP to provide assistance with the development of uniform modelling specifications*

and consistent methodology for the development of planning scheme overlays.

- Melbourne Water needs to be an active participant in promoting the need and benefit of flood plain management to residents and councillors.*
- There is little consideration of the difficulties that councils will face in developing and implementing new flood zones.*

Emergency Management

- Despite the multi-agency nature of municipal emergency management planning and the efforts of councils, there is growing misconception that councils, as the custodians of the MEMP under legislation, are also accountable for delivery of all outcomes and outputs within the plan. Essentially the view is that this is the councils plan and the council responsible for its delivery.*
- Municipal Emergency Management Plans are in fact multi-agency for the local government area, with all relevant response, relief and recovery agencies expected to contribute to the drafting and be collectively accountable for the execution of the plan.*
- The 2012 Victorian Emergency Management Reform White Paper also states that 'hazard-specific sub plans (where required) at the local government level will be led by experts from relevant agencies, this is not reflected in a number of the actions.*

60 hectare rule

- Looking back upon history of the '60 hectare rule' it appears that it was only ever intended to cover the installation and management of drainage infrastructure. Today councils have assumed floodplain management within these catchments because Melbourne Water has determined that their catchment management responsibilities end at the extremities of their pipe network.*
- Placing the definition of small catchments/the 60 hectare rule in the glossary of terms at the back of the Flood Strategy downplays the significant affect decisions regarding catchment size and the responsibilities assigned to catchment managers may have on councils. Councils are not only seeking clarity on the definition of small catchments but additionally their responsibility within them and how catchment sizes are determined.*

Local and community asset planning and management

- The MAV does not deem it appropriate that councils are the sole agency given responsibility to: Identify where lack of role clarity creates impediments to carrying out local and community asset planning and management. This should be a shared responsibility among all agencies as identifying a lack of role clarity is only the first step in improving role clarity.*

Moorabool Submissions

Officers have drafted submissions to both of these strategies after attending briefing sessions and considering the MAV's submission information.

With the extraordinary number of strategies and papers requiring Council input recently there is limited capacity in the organisation to respond and provide input to all of these strategies with many only providing limited or short turnaround timeframes.

These submissions are included as attachment 10.2.7(a).

Endorsement of the Draft Flood Management Strategy Port Phillip and Westernport

Melbourne Water has received feedback from stakeholders that increased collaboration on flood management will help them better serve the region. Melbourne Water recognises that councils must be a key partner in addressing the significant flood risks facing the Port Phillip and Westernport Region.

To help achieve this vision Melbourne Water will be seeking endorsement of the final strategy.

Endorsement would confirm Council's support for ongoing collaboration and commitment to the vision, objectives and direction of the final strategy.

Further consideration on endorsement should be undertaken when the final strategy has been released.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Community Wellbeing
Objective	A safe community
Strategy	Support the community in emergency management planning, response, recovery and in the prevention and mitigation of all hazards and work towards community resilience.

Financial Implications

The plans have detailed areas where Council will be the Responsible Authority. These have financial impacts on Council. Some of these areas are one third contributions to flood levees, ongoing maintenance of levees which have been deemed to have public benefit. Maintenance of river gauges which at this stage cannot be determined or numbers detailed.

Resources to support other aspects of flood planning for the Shire.

Risk & Occupational Health & Safety Issues

Risk areas will be the inability of Council due to funding and resource constraints to meet its obligations under these plans.

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Funding and maintenance of levees and gauges	No funding or resourcing available in current budget	High	Nil

Community Engagement Strategy

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
N/A					

Communications Strategy

Melbourne Water and DELWP will be undertaking community engagement with the resourcing required and short timeframes for comments Council has been unable to take any additional engagement.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Cherie Graham

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Moorabool Council Infrastructure, Land Use Planning and Emergency Management officers have provided draft submissions for Council consideration.

Further advice to Melbourne Water on endorsement of the final Flood Management Strategy . Port Phillip and Westernport to be considered when the final plan with amendments is released.

Recommendation:

That considering the impact of flood management on Moorabool Shire Council, Council authorises the CEO to make submissions in accordance with attachment 10.2.7, to both the Draft Victorian Floodplain Management Strategy and Draft Flood Management Strategy Port Phillip and Westernport.

Resolution:

Crs. Toohey/Edwards

That considering the impact of flood management on Moorabool Shire Council, Council authorises the CEO to make submissions in accordance with attachment 10.2.7, to both the Draft Victorian Floodplain Management Strategy and Draft Flood Management Strategy Port Phillip and Westernport, with the inclusion of the following additional comments for incorporation into both submissions:

- ***Moorabool submits that as Melbourne Water collects a levy from some of our ratepayers to fund works relating to water then all of the programs outlined in the strategies should be funded through this levy and not transferred to Council. Council is not funded for these activities.***
- ***Moorabool believes that through bulk entitlement agreements funds are provided for the river gauge maintenance as per section 43 of the Water Act 1989. Moorabool submits that it therefore should not fund river gauge maintenance. The authority undertaking the maintenance should fund maintenance so accountability and acquittal of public money is transparent.***
- ***Moorabool questions what the role of the Port Phillip and Westernport Catchment Authority is and other authorities?***
- ***The 60 hectare rule remains ambiguous and further clarification is required before a formal position can be made on the matter.***
- ***Council doesn't have the expertise or resources to inspect, maintain and ensure the structural integrity of levee banks. The risks and liabilities associated with levee banks are significant and should not be borne by Councils.***

CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu

Title: General Manager Growth and Development

Date: Monday, 24 August 2015



10.3 COMMUNITY SERVICES

10.3.1 Recreation and Leisure Strategy

Introduction

File No.: 12/09/021
Author: Troy Scoble
General Manager: Danny Colgan

The purpose of the report is to present the Recreation and Leisure Strategy 2015-2021 to the Council for adoption, following the public exhibition and engagement period.

At the Ordinary Meeting of Council on 1 April 2015 the Council resolved to: endorse the principle of the Draft Recreation and Leisure Strategy for the purposes of public exhibition for a period of eight (8) weeks including consideration by the Council's Recreation and Leisure Strategic Advisory Committee; and requests a further report to be presented at the conclusion of the community engagement.

Background

The Recreation and Leisure Strategy 2015 - 2021 provides a strategic framework to guide the future planning; provision; management and development of active and passive recreation and leisure facilities throughout the Shire. The Strategy has been prepared to provide recommendations using an evidence based approach regarding the key issues, opportunities and themes that will drive recreation and leisure participation, provision and management in the future.

During the public exhibition period the following activities were undertaken to seek community feedback on the Draft Plan.

- A discussion forum and submissions through the Have Your Say website, the Council's online engagement portal;
- Copies were available at Council's Customer Service locations including the Lerderderg Library;
- Community groups and Committees of Management were provided with the Draft Plan and asked to provide feedback or a submission;
- The Recreation and Leisure Strategic Advisory Committee met to discuss key elements and recommendations of the strategy at the commencement of the engagement period, at the conclusion of the engagement period to workshop feedback received and when the final Draft Strategy was developed;
- The public submission process was also advertised in the local newspaper, on Council's Facebook page, Youth Page and on Council's website;
- Individual meetings were held with at their request with residents, the Bacchus Marsh Cricket Club, AFL Victoria Goldfields region, Acrofun Gymnastics Club, Gymnastics Victoria and the Ballan Recreation Reserve Committee of Management; and

- A number of telephone calls were also conducted with residents and other community sporting clubs to provide clarification on key elements of the Draft Strategy.

Key Issues raised during engagement period

The key issues raised in the feedback were as follows:

- More information was sought in relation to older adults and the role that the strategy will play in outlining their recreation and leisure needs and actions to address gaps;
- Updated participation data was requested for some sports;
- Support for the implementation of a new reserve management framework, especially in East Moorabool and for the active sport precincts;
- Support for policies surrounding lease and licences and user fees as part of a new reserve Management Framework are recommended;
- Further information was sought around requirements for the provision of passive open space, especially in new developments;
- The strategy should outline strategic directions and all developments of an operational nature be referred to master planning processes;
- Positive feedback on the presentation of the strategy especially the provision of sport specific and reserve specific sections;
- Recommendations that the strategy needs to identify and consider new and emerging sports;
- Positive feedback from young people for the proposal to develop a master plan for Rotary Park in Bacchus Marsh;
- The development of an integrated Aquatic facility should remain a priority for Council;
- Community safety is an important issue to be considered when planning for sport, recreation and leisure activities in the future;
- Basic principles for the provision of new facilities should be further outlined.

The feedback was presented to the Recreation and Leisure Strategic Advisory Committee with recommendations as to how to strategically assess and address the feedback. The Committee workshopped the feedback and recommendations to develop an agreed action plan to update the strategy. This included inserting new sections into the strategy to provide further clarification and support of the key recommendations.

As agreed at the Recreation and Leisure Strategic Advisory Committee, the following enhancements were made to the report:

- New section 3.3.3 regarding Basic Principles for the Provision of New Sports Fields;
- New Section 6.12 Other Sporting and Recreation Facility Needs that includes 3 sub sections detailing older adult needs, low cost / free active recreation facilities and a sub section discussing Health and Fitness (Gymnasiums and Group / Personal Fitness);
- Updated participation data;
- Stronger emphasis of the demands placed on cricket provision, especially junior cricket provision in East Moorabool;
- Stronger emphasis on continued equine provision at the Bacchus Marsh Racecourse and Recreation Reserve;

- Stronger emphasis on the need for improved aquatic and investigation of opportunities to increase quality of indoor ball sport provision.

The full feedback, recommendations, agreed actions and changes to the draft strategy are contained in Attachment 10.3.1(a).

The Strategy has been developed as three volumes. Volume 1 details the Facilities Strategy Plan and Framework (Attachment 10.3.1(b)), Volume 2: Moorabool Play Strategy and Framework (Attachment 10.3.1(c)) and Volume 3: Background Report (Attachment 10.3.1(d)) that has informed Volumes 1 and 2.

The Strategy makes recommendations by Leisure activity and by Reserve/Facility. It is acknowledged that the Council and the community have limited resources and future prioritisation and partnerships with funding agencies need to be developed to facilitate the implementation of the action plan.

Policy Implications

The 2013. 2017 Council Plan provides as follows:

Key Result Area	Community Well Being
Objective	Increase and encourage participation in a range of sport, recreation and leisure activities.
Strategy	Promote community health and wellbeing through the provision of recreation facilities, open space, programs and activities.

The proposal to develop and present the Recreation and Leisure Strategy is consistent with the 2013-2017 Council Plan.

Financial Implications

The Recreation and Leisure Strategy 2015-2021 contains an action plan outlining key strategies and actions to be implemented in future years. Any future actions resulting from the adoption of the Recreation and Leisure Strategy will be referred to Council's annual budget and capital improvement processes for further prioritisation and consideration.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Needs	Service gaps if priorities in strategy are not implemented	High	Future strategic planning for high priority recommendations identified in context of other community priorities

Financial	Funding required to progress actions set out in strategy	Medium	Business cases will be prepared for consideration in future Council's budgets along with applications for external funding.
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Communications and Consultation Strategy

The following community engagement activities have been undertaken, in accordance with the Council's Community Engagement Policy and Framework.

Strategy Development

Council has undertaken a number of recreation and leisure facility planning processes in recent years; including sports facility needs analysis, policy and facility management reviews, and recreation reserve master planning studies. Many of these incorporated extensive community and stakeholder consultation and input, and much of the information gathered from the consultation was used in understanding the broad recreational and leisure needs of the Moorabool community.

Additional engagement in the strategy development phase included:

Level of Engagement	Stakeholder	Activities	Outcome
Consult	Internal Staff	Presentation workshop of a Issues and Options Discussion paper	Multiple staff provided feedback via email
Consult	Councillors	Presentation, workshop of Issues and Options Discussion Paper to Assembly of Councillors and S.86 Social Development Committee	Multiple Councillors provided feedback via email and further meetings
Consult	Moorabool Shire Recreation and Leisure Strategic Advisory Committee	Presentation, workshop of Issues and Options Discussion Paper to Assembly of Councillors and S.86 Social Development Committee	Multiple representatives provided feedback via email and further meetings

Public Exhibition period

Level of Engagement	Stakeholder	Activities	Outcome
Consult	Community	Pasted with dedicate page and submissions through the Have Your Say website Public submission process advertised in local newspaper and Council's website	22 written submission forms 68 downloaded the strategy 127 people visited the page to view the strategy Residents able to view the strategy

Level of Engagement	Stakeholder	Activities	Outcome
	Community groups and Committees of Management	<p>Copies were available at all Council's Customer Service locations Lerderderg Library.</p> <p>Strategy posted on Council's Facebook page/s</p> <p>Provided with the Draft Plan and asked to provide feedback.</p>	<p>7 submissions</p> <p>8 meetings and 15 phone conversations held with specific groups</p>
Consult	Internal Staff	Provided to Management Group and requests for feedback.	Multiple staff provided feedback via email and meetings.
Collaborate	Moorabool Shire Recreation and Leisure Strategic Advisory Committee	<p>Draft presented and all members provided with a copy and asked to provide feedback.</p> <p>Further meeting held to workshop feedback at conclusion of the exhibition period</p> <p>Additional meeting held to review all updates / revisions</p>	<p>3 Committee workshops . attendees from external organisations, internal staff, Councillors and community representatives</p> <p>Representatives organised follow up meetings and made submissions.</p>

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Troy Scoble

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Recreation and Leisure Strategy provides a strategic framework to guide the future planning; provision; management and development of active and passive leisure facilities throughout the Shire.

The Strategy has been prepared to summarise and make recommendations using an evidence based approach regarding the key issues, opportunities and themes that will drive recreation and leisure participation, provision and management in the future.

Consideration of Presentation

Mr Pat Griffin addressed Council in relation to the Moorabool Shire Recreation and Leisure Strategy 2015-2021 (September 2015)

The business of the meeting then returned to the agenda.

Recommendation:

That Council adopts the Moorabool Shire Recreation and Leisure Strategy 2015-2021 (September 2015).

Resolution:

Crs Dudzik/Comrie

That Council adopts the Moorabool Shire Recreation and Leisure Strategy 2015-2021 (September 2015), subject to:

- i) Reference to Council potentially maintaining the Ballan Recreation Reserve being deleted from the Strategy (page 78).***
- ii) Replace the word “adequately” with “well” in the Strategy (page 78).***

That a complete copy of the summary of submissions received be included in the minutes (attachment 10.3.1).

That a further report on the Reserve Management Framework and the Users Fees and Charges policy be provided to Council for consideration.

CARRIED.

Report Authorisation

Authorised by: 

Name: Danny Colgan
Title: General Manager Community Services
Date: Thursday, 27 August 2015

10.3.2 Master Plans - Dunnstown Recreation Reserve and Gordon Public Park Recreation Reserve

Introduction

File No: 17/02/007 (1)
Author: Troy Scoble
General Manager: Danny Colgan

Background

At the Ordinary Meeting of Council on the 17 March 2010, the Council resolved to endorse a program to update Reserve Master Plans for recreation reserves.

In addition to the master plans referred to in this report, work is also being undertaken on the development of a master plan for the Maddingley Park, Darley Park and Gordon Recreation Reserve. It is expected that a report on the Gordon Recreation Reserve will be presented to the October Ordinary Meeting of Council.

The purpose of this report is to present to the Council the final draft Reserve Master Plans approved by the Committees of Management of the Dunnstown Recreation Reserve and Gordon Public Park Recreation Reserve. The draft Master Plans have been prepared to provide a strategic basis to source grant funding for the development of the reserves.

Council's Recreation Development Unit in partnership with each Reserve Committee of Management prepared the draft Master Plans. The master plans outline a clear, comprehensive and logical plan for the future development of all community facilities (active and passive) provided at each of the reserves. Importantly, the Reserve Committees of Management confirmed their written endorsement of the plans at the conclusion of the process.

1. Dunnstown Recreation Reserve Master Plan (Attachment 10.3.2(a))

The Dunnstown Recreation Reserve did not have a formal existing Master Plan prior to the completion of the attached draft. The new master plan has a focus on improving the existing facilities and infrastructure provision to cater for increased usage in the future. The key directions for the plan are to improve pavilion facilities, vehicle/pedestrian management and improve electrical infrastructure to support additional usage. *(NB: Electrical upgrades and netball lighting has been funded in 2015/16 Council Capital Improvement Program)*

2. Gordon Public Park Recreation Reserve Master Plan (Attachment 10.3.2(b))

The Gordon Public Park Reserve Committee of Management has resurrected active sports at the reserve over the past few years and is now a central hub for the community for Tennis and passive recreation and leisure activities. The focus of the Gordon Public Park and Recreation Reserve Master Plan is to develop active sports participation in Tennis and Basketball at the reserve, as

well as improved vehicle and pedestrian management and passive recreation opportunities such as skate and playground facilities. *(NB: Construction has begun on the Tennis Court Replacement Project)*

The recommendations, including priorities and indicative costs, of the Draft Master Plans are provided under Section 5.2 of the Draft Dunnstown Master Plan and Section 4.2 of the Draft Gordon Public Park and Recreation Reserve Master Plan. The proposed projects have been identified to drive the development of the reserves.

Policy Implications

The 2013. 2017 Council Plan provides as follows:

Key Result Area	Community Wellbeing
Objective	Participation in diverse sport, recreation and leisure activities
Strategy	Promote community health and well-being through the provision of recreation facilities, open space, programs and activities

Financial Implications

A strategic approach toward project funding will be required for the successful implementation of actions outlined in the Draft Master Plans including:

- Prioritising projects in Council's Capital Improvement Program & Strategic Financial Plan
- Sourcing external funding through relevant State & Federal Government Grants.
- Collaboration with user groups, including each of the Recreation Reserves Committee of Management, community groups and other stakeholders to source appropriate funding contributions.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Needs	Exposes Council to a number of service gaps if high priorities in master plan not implemented	High	Future strategic planning for high priority recommendations identified in context of other capital priorities
Financial	Funding required to progress actions set out in plan	Medium	Future budgets will need to accommodate matching funding for grants.

Communications and Consultation Strategy

The engagement process undertaken to inform the development of the plan included:

- Workshops with the Committee of Managements
- Community and user group survey submissions
- Site visits and meetings with Council Officers
- Internal stakeholder meetings
- Councillor discussions with individual Ward Councillors

The community engagement public exhibition process for the draft master plans will involve seeking comment from key stakeholders and the community throughout the Shire. The Draft Master Plans will be placed on Council's online engagement portal ~~Have your Say~~ and in key community facilities and points of interest across the Shire.

The process for submissions will also be advertised through local newspapers and other communication processes i.e. email groups and Council's website.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager . Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author . Troy Scoble

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Draft Dunnstown and Draft Gordon Public Park and Recreation Reserve Master Plans provide a shared vision and framework for the future use and integrated development of the reserves. The Draft Master Plans have been prepared and driven by the community to provide a strategic basis to source grant funding for the development of the reserves. The Recreation Reserve Master Plans have been endorsed by the respective Committees of Management and all current user groups.

Recommendation:**That Council:**

1. Endorses “in principle” the Draft Dunnstown Recreation Reserve Master Plan for the purposes of public exhibition for a period of four (4) weeks;
2. Receives a further report at the conclusion of the community engagement seeking adoption of the Dunnstown Recreation Reserve Master Plan;
3. Endorses “in principle” the Draft Gordon Public Park Recreation Reserve Master Plan for the purposes of public exhibition for a period of four (4) weeks;
4. Receives a further report at the conclusion of the community engagement seeking adoption of the Gordon Public Park Recreation Reserve Master Plan.

Resolution:

Crs. Sullivan/Toohey

That Council:

1. *Endorses “in principle” the Draft Dunnstown Recreation Reserve Master Plan for the purposes of public exhibition for a period of four (4) weeks;*
2. *Receives a further report at the conclusion of the community engagement seeking adoption of the Dunnstown Recreation Reserve Master Plan;*
3. *Endorses “in principle” the Draft Gordon Public Park Recreation Reserve Master Plan for the purposes of public exhibition for a period of four (4) weeks;*
4. *Receives a further report at the conclusion of the community engagement seeking adoption of the Gordon Public Park Recreation Reserve Master Plan.*
5. *Receives the schedule for completion of all Master Plans for reserves across the Shire.*

CARRIED.

Report Authorisation

Authorised by:



Name: Danny Colgan
Title: General Manager Community Services
Date: Thursday, 27 August 2015

10.3.3 Draft Age Well Live Well Strategy and Disability Access and Inclusion Plan 2015-2021

Introduction

File No.: 02/02/002
Author: Robyn Salt
General Manager: Danny Colgan

Background

The purpose of this report is to recommend that the Council endorse the Draft Age Well Live Well Strategy and Disability Access and Inclusion Plan 2015-2021 documents listed below for the purposes of community exhibition:

- Summary Report;
- Integrated Action Plan; and
- Background Reports (Age Well Live Well Strategy and Disability Access and Inclusion Plan).

The finalisation of the Age Well Live Well Strategy and Disability Access and Inclusion Plan 2015-2021 are Council Plan actions for 2015/16.

The Draft Age Well Live Well Strategy and Disability Access and Inclusion Plan 2015-2021 represents an integrated approach by Council to planning for the future needs of people aged over 50 years, people with a disability and those with carer responsibilities in the Shire over the next six years.

While these population groups are diverse in terms of their needs and aspirations, there are a number of common issues with respect to Council's role and interventions that promote both active ageing and access and inclusion.

Federal and State policy, legislation and funding arrangements as well as a trend of ageing population and increased number of people living with a disability in the Shire mean that the provision of services and programs, physical and social infrastructure will need to evolve in a rapidly changing environment.

The Draft Age Well Live Well Strategy is based on the Age-Friendly Cities model adopted by governments both internationally and in Australia, which provides a framework for interventions that promote healthy and active ageing.

An integrated Action Plan has been developed, based on the outcomes of research and consultation that identifies five key themes or priorities to be addressed over the next six years. These reflect the Age Friendly Cities framework as follows:

1. Communication and Information
2. Health and Community Support
3. Community Resources
4. Civic Engagement and Social Participation
5. Places and Spaces

A whole of Council approach to implementation is proposed, given that Council's role in promoting healthy active ageing and access and inclusion extends beyond its service provider role to critical areas including infrastructure and asset management.

At the same time, partnerships with health and community service providers will need to be strengthened and expanded to ensure that service delivery continues to meet the diverse needs of people over 50 years, people with a disability and carers in the future.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Community Wellbeing
Objective	Inclusive, responsible and accessible community services
Strategy	Undertake social and community planning that increases our understanding of the needs of our communities now and into the future and articulates the role of Council. Advocate, support and provide aged and disability services. Ensure Council's services and facilities are accessible.

The Draft Age Well Live Well Strategy and Disability Access and Inclusion Plans are consistent with the Council Plan 2013-2017.

Financial Implications

The Draft Age Well Live Well Strategy and Disability Access and Inclusion Plan contain an integrated action plan outlining goals, objectives and actions to be implemented over the next six years. The Draft Strategy and Plan will be reviewed annually and actions amended to reflect budget and resourcing priorities.

A number of actions will require Council funding, and will be subject to the annual Council budget process.

A number of actions are subject to external funding; in particular the transition in Federal and State funding arrangements from Home and Community Care (HACC) to the Commonwealth Home Support Program (CHSP) from 2016 up to 2019 for people aged 65 years and over. Similarly, the rollout of the National Disability Insurance Scheme (NDIS) over the next three years will have implications for Council services and programs for people with a permanent and significant disability.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Budget	Lack of resources to implement actions	Medium	Annual review process to determine priorities within existing resource capacity
Implementation	Delay in implementing actions or some not commenced within timeframe	Medium	Annual review process to determine priorities within existing resource capacity
Changes to government policy and legislation	Changes impact Council's role (e.g. HACC service delivery)	Medium	Annual review process to include updates on changes and implications for Council

Communications and Consultation Strategy

The following community engagement activities have been undertaken, in accordance with Council's Community Engagement Policy and Framework:

Level of engagement	Stakeholder	Activities	Outcome
Inform	General community	Information about how to provide input (e.g. media release, advert in Moorabool News, and flyers in Council offices). Six community information forums were held with a focus on healthy ageing and access and inclusion.	Community informed about opportunities for input.
Consult	General community People aged over 50 years People with a disability Carers of older people or those with a disability	Have your Say. Council's On line Community Engagement Portal - Age-friendly survey and discussion forum. Survey promoted via community health services, community groups, libraries and maternal child health centres.	<ul style="list-style-type: none"> • 177 people completed hard copy surveys • 23 people completed the online survey.
Involve	Health and community service providers	Service provider forum	23 Aged Services and 15 disability

Level of engagement	Stakeholder	Activities	Outcome
	Internal Council staff (Recreation and Youth, Aged and Disability, Community Development, Economic Development, Strategic Planning and Early Years)	Project control group meetings Planning workshop	services providers attended 8 staff attended the workshop

It is proposed that the Draft Strategy and Draft Plan be put on exhibition for four weeks. The exhibition of the Draft Strategy and Draft Plan will involve:

- Have Your Say website
- Making copies available at Council's Customer Service locations
- Making copies available at the Lerderderg Library, Ballan Library and Senior Citizens Centres.

This process will be advertised through local newspapers and other communication processes.

Victorian Charter of Human Rights and Responsibilities Act 2006

The Charter is of relevance to the Draft Strategy, in that there is an obligation for Council as a public authority to ensure that the human rights of all citizens, including people aged over 50 years, people with a disability and carers that are the focus of the Draft Strategy, are not compromised in the delivery of goods and services.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Robyn Salt

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

The Draft Age Well, Live Well Strategy and Disability Access and Inclusion Plan 2015-2021 have been developed through a process of research and community engagement to determine five priority areas for action to promote healthy active ageing and access and inclusion for people with a disability.

The Draft Strategy and Draft Plan will better position Council with respect to meeting the challenges posed by changes to Federal and State policy, legislation and funding. This is consistent with Council's strategic objectives to provide services and programs, physical and social infrastructure to meet the needs of a diverse and growing segment of the Shire's population.

Implementation of the Draft Strategy and Draft Plan is predicated on a whole of Council approach and partnerships with health and community service providers to mobilise resources and effectively deliver services are critical to enabling people aged over 50 years, people with a disability and carers to fully participate in community life and enjoy maximum health.

The Draft Strategy and Draft Plan were considered at a meeting of the Social Development Committee of Council on the 13 May 2015 with a recommendation by the Committee that it requests that the draft Age Well Live Well Strategy and Disability Access and Inclusion Plan (with any identified amendments) be presented to a future Ordinary Meeting of Council for endorsement for the purposes of community exhibition for a period of four weeks.

Resolution:

Crs. Dudzik/Sullivan

That Council:

- 1. Endorses the draft Age Well, Live Well Strategy and Disability Access and Inclusion Plan 2015-2021 for the purposes of community exhibition for a period of four (4) weeks.***
- 2. Receives a further report at the conclusion of the community exhibition period seeking adoption of the Age Well, Live Well Strategy and Disability Access and Inclusion Plan 2015-2021.***

CARRIED.

Report Authorisation

Authorised by:



Name: Danny Colgan
Title: General Manager Community Services
Date: 13 August 2015

10.3.4 Expressions of Interest for Rental of Darley Civic and Community Hub

Introduction

File No.: 06/03/004
Author: Kate Diamond-Keith
General Manager: Danny Colgan

Background

At the Ordinary Meeting of Council on 6 August 2014, the Council resolved that designated areas at the Darley Civic and Community Hub be available for rental to community organisations. The Darley Civic and Community Hub is situated at 182 Halletts Way, Darley.

The following service areas were to be accorded priority use of the vacant spaces at the Hub. Relevant organisations and groups will be required to pay rental according to a scale and outgoings. The use of the space by any organisation or group will be governed by a user agreement (lease, licence, annual or casual) outlining the set times for use; rental; and outgoings enabling the space to be used on a flexible basis and at the same maximising use.

Government

- " Victorian Department of Justice
- " Commonwealth Department of Human Services
- " Victorian Department of Education and Training (formerly Department of Education and Early Childhood Development) - Bacchus Marsh College
- " Federation University, Ballarat

Non-Government Organisations

- " Family Violence Support Services
- " Mental Health Services
- " General Health and Aged Services
- " Community Legal Services
- " Drug & Alcohol Services
- " Vocational Education providers
- " Community Enterprises- hospitality and other service industries

Community Groups

- " University of the Third Age (U3A)
- " Country Women's Association
- " Community Arts

Expression of Interest Process

An expression of interest (EOI) process was held in February 2015 with five expressions of interest received.

1. Country Women's Association Bacchus Marsh

Proposed use is for meetings; craft and basketry classes; preparation for catering; making and preparing breast cancer care packs; making chemotherapy turbans; storage of materials and sewing items; storing catering equipment; and other CWA projects .

2. Apple FM

Proposed use is for office accommodation and operation of the radio station.

1. Bacchus Marsh College

Proposed use is for the delivery of the Avenue program - a program for disadvantaged and disengaged students between 10am - 3.10pm Monday to Friday.

4. Department of Justice

Proposed use is for the delivery of: consumer information and advice through Consumer Affairs Victoria; dispute settlement/mediation through the Dispute Settlement Centre Victoria; Births Deaths and Marriages; Sheriffs; Koori involvement in the Justice system through the Regional Aboriginal Justice Advisory Committee.

5. Federation University

Proposed use is for the delivery of program for students aged 15-19 years across three levels of the Victorian Certificate of Applied Learning (VCAL). This is a program for students who require an alternative to mainstream schooling as a way of completing their education and is delivered over 4 days per week

Groups lodging an expression of interest were asked to nominate their preferences for use of specific rooms at the Hub. The preferences lodged by the groups are represented in the floor plan contained in **Attachment 10.3.4(a)**.

Access to Services

Access to services within the Moorabool Shire has been an ongoing issue for the community, with residents often having to travel to Melton or Ballarat for services. The limited access to services and increasing needs in this area are highlighted in the Moorabool Health and Wellbeing Plan adopted by the Council. The services offered by the Department of Justice are one example of services that are not available within the Shire, where people often have to travel into Melbourne to access these services. Therefore, providing access to this service at the Darley Civic and Community Hub would be a significant improvement in access for the community.

Lease of Hub Space - Country Fire Authority (CFA)

Following the closure of the EOI process, the CFA facility at Fiskville closed and staff from Fiskville moved into the Darley Civic and Community Hub. The EOI applicants were provided with a letter outlining that a decision would be made in July 2015 regarding the EOI process, to allow sufficient time to resolve the CFA Fiskville staff location requirements.

At the Ordinary Meeting of Council on the 5 August 2015, the Council resolved to grant a lease to the CFA for use of buildings at the Hub for an initial term of 12 months with plus an option for further six month periods as represented in Attachment 10.3.4(b). The lease with the CFA provides for the CFA to occupy most of the available space at the Hub.

The CFA Fiskville have indicated that they can share space with other community groups. Officers have spoken to the EOI applicants about sharing space with the CFA and the response was that the spaces were either needed during the day when the CFA would be using it, or they require exclusive use due to equipment and set up required.

Officers have also discussed with the EOI applicants their storage needs. Federation University and Bacchus Marsh College did not require any storage facilities. The CWA indicated that they require storage and the meeting facility at the same space in order to complete activities and projects. Apple FM require a facility to set up and operate the radio equipment.

Proposal

It is proposed to allocate a room, as outlined in Attachment 10.3.4(b), to the Department of Justice. The expression of Interest lodged by the Department of Justice has been assessed as meeting the criteria for commercial rental of this space. It is proposed that a lease be offered to the Department of Justice at a commercial rate. The services offered by the Department of Justice align with Council's strategic planning, including the Health and Wellbeing Plan that identify service gaps as a community need.

It is proposed to defer consideration of the Expression of Interest lodged by the Country Womens Association (Bacchus Marsh), Apple FM, Federation University and Bacchus Marsh College for use of the Darley Civic and Community Hub until the space occupied by the CFA Fiskville staff becomes available following the cessation of the current lease arrangement.

Officers will meet with each EOI applicant to discuss the outcomes of this report and discuss any alternative options for the next 18 months.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Community Wellbeing
Objective	Community self-reliance and resilience
Strategy	Provide community development support and partnership projects.

The proposal Darley Civic and Community Hub rental space is consistent with the 2013-2017 Council Plan.

Financial Implications

If approved, the lease with the Department of Justice would provide rental at a commercial rate.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Limited space for community groups and organisations	There is currently limited space for community groups in the Shire.	Medium	Complete expression of interest process.

Community Engagement Strategy

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Listed community groups and organisations	Expression of Interest Process	Various	Feb. 2015	Five applications received

Communications Strategy

The outcomes of this report will be communicated to the EOI applicants via a letter. Officers will also meet individually with the applicants to discuss any alternative options and offer any additional support.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Danny Colgan

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Kate Diamond-Keith

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

An Expression of Interest process for rental space at the Darley Civic and Community Hub was conducted in February 2015, with five applications received. It is proposed that the Department of Justice be allocated a room, based on commercial rental arrangements, as this will address a service gap in the community, which is an issue identified in the Moorabool Health and Wellbeing Plan. It is proposed that consideration of the remaining four Expressions of Interest be deferred.

Resolution:

Crs. Sullivan/Comrie

That Council:

- 1. Enters into a lease agreement with the Department of Justice for an initial period of three years with a further option of two years under a commercial rental agreement.***
- 2. Defers consideration of the Expressions of Interest received from the Country Womens Association (Bacchus Marsh), Federation University, Apple FM and Bacchus Marsh College until the lease with the CFA Fiskville expires and the construction of the Darley Early Years Hub and Darley Hub Multi-purpose Pavilion are completed.***

3. ***Authorises officers to write to the applicants that submitted an Expression of Interest advising them of the outcomes of this report.***

CARRIED.

Report Authorisation

Authorised by:



Name: Danny Colgan
Title: General Manager Community Services
Date: Wednesday, 26 August 2015

10.4 INFRASTRUCTURE SERVICES

10.4.1 Bacchus Marsh Racecourse Recreation Reserve Site and Active Sports Precinct Masterplan

Introduction

Author: Sam Romaszko
General Manager: Phil Jeffrey

Background

The purpose of this report is to present the Bacchus Marsh Racecourse Recreation Reserve (BMRRR) Site and Active Sports Precinct Masterplan to the Council for adoption, following the public exhibition period.

At the Ordinary Meeting of Council on Wednesday 03 June 2015 Council made the following resolution:

Cr. Comrie/Dudzik:

That Council:

- 1. Endorse in principle the Draft Bacchus Marsh Racecourse Recreation Reserve Site Master Plan and Active Sports Precinct Master Plan for the purposes of public exhibition for a period of eight weeks.*
- 2. Receive a further report at the conclusion of the exhibition period seeking adoption of the Bacchus Marsh Racecourse Recreation Reserve Master Plans.*
- 3. Write to all local State and Federal members and relevant authorities seeking their support to co-funding the subject project in order to facilitate the outcomes of the master plan and seek their feedback in a written submission.*

CARRIED.

During the public exhibition period the following activities were undertaken to seek community feedback on the Draft Plan.

- A discussion forum and submissions through the Have Your Say website, the Council's on-line engagement portal.
- Copies were available at Council's Customer Service locations including the Lerderderg Library and Ballan Municipal Office.
- BMRRR Committee of Management was provided with the Draft masterplans and asked to provide feedback.
- Potential user groups of BMRRR were provided with the Draft masterplans and asked to provide feedback.
- The public submission process was also advertised in Moorabool Matters, on Council's Facebook page, the local newspaper and on the Council website.

The public exhibition period has now closed and a total of 9 submissions were received. Feedback was received from the following;

Current user groups

- BMRRR Committee of Management
- Bacchus Marsh Pony Club
- Bacchus Marsh West Golf Club

Other

- Bacchus Marsh Cricket Club
- Adjoining residents (1 submission)
- Have Your Say (3 submissions)
- Feedback form submitted at Lerderderg Library (1 submission)

Key Issues raised in Feedback

A review of the feedback indicates in principle support for the BMRRR redevelopment.

Relocation of Equine user groups

Feedback received included a number of queries in relation to the relocation of equine user groups to the south of the reserve. The draft masterplan indicated the relocation would occur over Stages 2 and 3 of the redevelopment. Although it is noted the equine users do not have to relocate completely to allow the development of Stage 1, other factors including the effect of noise on horses resulting from sporting use was considered. Subsequently, the proposal to bring forward this element of the redevelopment will be recommended.

It is noted, however, that staging identified through the masterplan process is a guide only and may change as a result of available funding and as priorities change.

Sporting ovals

A number of queries were received in relation to the active sport provision and either exclusive use or multi use of ovals. The site masterplan has been developed to cater for the growing community and meet the strategic needs of the Shire. As such, the provision of multi use sporting ovals has been encouraged to ensure maximum opportunity for sporting groups.

A number of other issues were raised and a full summary of the feedback with an officer response is contained in the Attachment.

In terms of timing for the various stages, the sports demand data supports stages 1 and 2 being constructed in the next 6 years (2021). This then frees up Masons Lane to be used for AFL in the interim. Stage 3 would then be required by 2031. There is no particular requirement for stage 4 however given its broader use and access, would ideally be in place by 2021.

Recreation and Leisure Advisory Committee

The draft masterplans were presented to the Recreation and Leisure Advisory Committee for their consideration, with the following resolution;

Cr. Tatchell/Spain

That the Committee:

- 1. Receives the Draft Bacchus Marsh Racecourse and Recreation Reserve Site and Active Sports Precinct Master Plan and accepts in principle that it is consistent with and contributes to the Draft Moorabool Recreation and Leisure Strategy outcomes, and fits with the strategic needs of the Shire.*

CARRIED.

Proposal

It is proposed that the Council adopts the Bacchus Marsh Racecourse Recreation Reserve (BMRRR) Site and Active Sports Precinct Masterplan with minor amendments as recommended.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Enhanced Infrastructure and Natural and Built Environment
Objective	Effective and efficient land use planning and building controls
Strategy	Ensure that development is sustainable, resilient to change and respects the existing character.

The proposal is consistent with the 2013-2017 Council Plan.

Financial Implications

The development of the BMRRR masterplan and active sports precinct will require significant capital funds into the future. All projects will need to be referred to the long term Capital Improvement Program and major projects to the Strategic Financial Plan. The timing of some of these components is likely to be beyond the timeframes modelled.

The 173 Agreement with developers of West Maddingley will levy development contributions in the order of \$2.1M towards the cost of building the active recreation components in the West Maddingley precinct. Further to this, grant opportunities will need to be pursued and a strategic approach

toward project funding will be required for the successful implementation of actions outlined in the Draft Master Plan including:

- Prioritising projects in Councils Capital Improvement Program & Strategic Financial Plan
- Sourcing external funding through relevant State & Federal Government Grants.
- Collaboration with and possible contributions from existing and future user groups, including the BMRRR Committee of Management.

Risk & Occupational Health & Safety Issues

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Community Need and reputation	Exposes Council to a number of service gaps if priorities in master plan not implemented	High	Future strategic planning for high priority recommendations identified in context of other capital priorities
Financial	Ability to fund and progress actions set out in plan	High	Pursue external funding options

Communications and Consultation Strategy

The following community engagement activities have been undertaken, in accordance with the Council's Community Engagement Policy and Framework.

Masterplan development

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Collaborate	Councillors	Assembly of Council	Bacchus Marsh	18 Feb 2015	Councillors provided feedback and direct advice in formulating the proposal
Consult	Committee of Management User Groups	Meetings & Informal Discussions (including phone)	Various	2014 & 2015	Feedback was provided regarding current and future requirements
		Workshop	Maddingley	12 Feb 2015	

Consult	Community	Open house session	Maddingley	12 Feb 2015	Feedback, including any concerns raised were reflected in the alternatives developed
Inform	Committee of Management	Meeting	Bacchus Marsh	April 2015	Council officers provided an update of the project

Public Exhibition period

Level of Engagement	Stakeholder	Activities	Outcome
Consult	Community	Discussion forum and submissions through the Have Your Say website	3 submission forms
Consult	Community	Copies were available at Council's Customer Service locations; Lerderderg Library, Ballan Municipal Office.	Residents able to view the Plan 1 submission received
Collaborate	BMRRR Committee of Management	Provided with a copy and asked to provide feedback. Meeting of the committee on 16 June 2015	Committee of Management submission and current user group submissions received
Consult	Other potential user groups	Provided with the Draft Plan and asked to provide feedback	Potential user group submissions received
Consult	Community	Public submission process advertised in Moorabool Matters, on Facebook and in the local newspaper and Council's website	2 submissions

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Sam Romaszko

In providing this advice to Council as the Author, I have no interests to disclose in this report.

Conclusion

Draft masterplans for the overall reserve and the active sport precinct have been prepared that provides a shared vision and framework for the reserve's future use and integrated development.

Development of the draft masterplans have been based on an analysis of the demand for active open space in the broader Bacchus Marsh area and the surrounding BMRRR precinct identified in Council's Draft *Recreation and Leisure Strategy 2014-2023*.

The masterplans also respond to the current supply shortfalls identified on the *Sports Facility Demand Analysis and Strategy 2012*. The provision ratios applied are generally consistent with contemporary best practice recreation/open space demand based planning methodologies. Active open space and associated sporting facility infrastructure to address some of this shortfall are proposed to be provided through the master plans and subsequent development of the BMRRR site.

Significant consultation with BMRRR representatives/user groups has occurred, including an 8 week public exhibition period to ensure input from key users and the community. The Recreation and Leisure Advisory Committee has also been engaged throughout the process and accepts in principle that the draft masterplans are consistent with and contributes to the Draft Moorabool Recreation and Leisure Strategy outcomes, and fits with the strategic needs of the Shire.

Needs analysis has informed the active sports requirements, and the services investigation has taken into consideration future requirements and/or key infrastructure upgrades required to support the proposed facilities.

As a result of the feedback, some minor amendments to the masterplan is being recommended.

Consideration of Presentation

Mr. Pat Griffin addressed Council in relation to the Bacchus Marsh Racecourse Recreation Reserve Site and Active Sports Precinct Masterplan.

Ms. Rose Spielvogel addressed Council in relation to the Bacchus Marsh Racecourse Recreation Reserve Site and Active Sports Precinct Masterplan.

The business of the meeting then returned to the Agenda.

Resolution:

Crs. Comrie/Edwards

That Council:

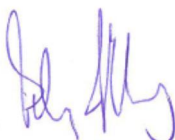
- 1. *Adopts the Bacchus Marsh Racecourse Recreation Reserve Site and Active Sports Precinct Masterplan, with the following amendments;***
 - a. Stage 1 to reflect the relocation of Equine users to the south of the reserve.***
 - b. Stage 1 to reflect the provision of shared path along Bacchus Marsh-Balliang Road.***
 - c. Removal of the future clubhouse southern investigation area from the Bacchus Marsh West Golf Club precinct.***
 - d. Inclusion of a cricket pitch on the main AFL oval.***
 - e. Site masterplan item 22 to include future expansion of the poultry club.***
 - f. Site masterplan items 23 and 24 to include future upgrades to the harness grandstand and stables.***
 - g. Site masterplan to include an additional dot pot to investigate future irrigation and infrastructure requirements and water sources for the site.***
 - h. Site masterplan item 21 to be amended to reflect 'upgrade or replacement' of public toilet.***
- 2. *Considers the future development of the reserve in the context of its strategic financial plan and future budgets along with other capital project priorities.***

CARRIED.

Report Authorisation

Authorised by:

Name: Phil Jeffrey
Title: General Manager Infrastructure
Date: Wednesday, 26 August 2015



11. OTHER REPORTS

11.1 Assembly of Councillors

File No.: 02/01/002

Section 76(AA) of the Local Government Act 1989 defines the following to be Assemblies of Councillors; an advisory committee of the Council that includes at least one Councillor; a planned or scheduled meeting of at least half the Councillors and one member of council staff which considers matters that are intended or likely to be:

- the subject of a decision of the Council; or
- subject to the exercise of a Council function, power or duty by a person or committee acting under Council delegation.

It should be noted, an assembly of Councillors does not include an Ordinary Council meeting, a special committee of the Council, meetings of the Council's audit committee, a club, association, peak body or political party.

Council must ensure that the written record of an assembly of Councillors is, as soon as practicable .

- a) reported to the next ordinary meeting of the Council; and
- b) incorporated in the minutes of that council meeting. (s. 80A(2))

Council also records each Assembly of Councillors on its website at www.moorabool.vic.gov.au

A record of Assemblies of Councillors since the last Ordinary Meeting of Council is provided below for consideration:

- Assembly of Councillors . Tuesday 18 August 2015 . Rate Capping
- Assembly of Councillors . Wednesday 19 August 2015 . Integrated Strategies

Recommendation:

Crs. Toohey/Dudzik

That Council receives the record of Assemblies of Councillors as follows:

- ***Assembly of Councillors – Tuesday 18 August 2015 – Rate Capping.***
- ***Assembly of Councillors – Wednesday 19 August 2015 – Integrated Strategies.***

CARRIED.

11.2 Section 86 - Advisory Committees of Council - Reports

Section 86 Advisory Committees are established to assist Council with executing specific functions or duties.

Advisory Committees of Council currently have no delegated powers to act on behalf of Council or commit Council to any expenditure unless resolved explicitly by Council following recommendation from the Committee. Their function is purely advisory.

Section 86 Advisory Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Section 86 . Advisory Committees of Council present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representative
Recreation and Leisure Strategic Advisory Committee	4 August 2015 18 August 2015	Cr. Dudzik Cr. Spain Cr. Edwards
Place Making Committee	12 August 2015	Cr. Spain Cr. Sullivan Cr. Toohey

Resolution:

Crs. Toohey/Comrie

That Council receives the reports of the following Section 86 Advisory Committees of Council:

- ***Recreation and Leisure Strategic Advisory Committee meeting of Tuesday, 4 August 2015.***
- ***Recreation and Leisure Strategic Advisory Committee meeting of Tuesday, 18 August 2015.***
- ***Place Making Committee meeting of Wednesday, 12 August 2015.***

CARRIED.

11.2.1 Moorabool Heritage Advisory Committee Update – 2014/15 Activities

Introduction

File No. 02/14/005
Author: Lisa Gervasoni
General Manager: Satwinder Sandhu

Background

The Moorabool Heritage Advisory Committee (MHAC) is an advisory committee appointed by Moorabool Shire Council. Their terms of reference include providing advice to Council on:

1. Development and maintenance of a Cultural and Historic Artefacts register; preservation of these artefacts and development and display opportunities for Council with regard to these artefacts;
2. Strategies to preserve and protect places and assets of heritage significance including:
 - Archaeological sites;
 - Ancient landscapes of significance;
 - Heritage buildings;
 - Heritage artefacts and natural areas of cultural and environment significance;
3. Providing support and assistance individuals and organisations in obtaining funding for the registration and funding of heritage-significant assets.
4. Policy development and strategic planning initiatives that could/should be implemented to protect heritage-significant places buildings and objects;
5. Education initiatives that would inform and ~~celebrate~~ the wealth of heritage assets in the Shire and the social, economic and environmental benefits of heritage preservation;
6. The resourcing required for Council to facilitate its role in preserving places of heritage significance and supporting the activities of Council;
7. Development applications and major projects in relations to heritage issues where referred to the Committee by the General Manager of Growth and Development or his/her delegate.

Over the past 12 months the Committee has been active in many of these areas. This has included:

- 1 & 2 Identification of an object/artefact of cultural significance that was to be lost which allowed discussions with the proponent who has included it in the development;

- 3 Council officer has provided written letters of support for federal, state and local grant programs (MHAC members refer applicants to Council);
- 4 & 6 Provision of advice on draft Heritage Study for circulation internally to Council prior to consideration by Council;
- 5 Continuation of the Margaret Moritz Award;
- 6 Holding events as part of the National Trust Heritage Festival;
- 7 Working with Council staff to improve provision of heritage / tourism advice on Council pages and ephemera; and

6, 7, 8 & 9 Responding to referral of the Parliamentary Inquiry (see separate report).

Heritage Festival Events

A number of events were held concurrently during the National Trust Heritage Festival which were timed to mutually support and to provide a lead in to the Centenary of ANZAC Commemorations.

The Ballan Historical Society hosted a display which was open for from 10am to 4pm for a 3 weeks period. The display was opened by the Honourable Catherine King MHR and was held on Saturday 18 April, 2015. 108 guests attended the opening and over 1,000 visitors attended during the 3 week period. A sum of \$600 was received in donations.

The Bacchus Marsh Historical Society display based on the theme *"Conflict and Compassion"*. On Sunday 19 April, 2015 the archives were open to the public from 10:00am to 4.00pm. The Blacksmiths Cottage was open in conjunction with the Bacchus Marsh Anzac March on Sunday 19 April, 2015. The Cottage reported a large number of visitors and has a wonderful display of a signature cloth with soldiers names inscribed. The Forge was open for the Anzac Weekend.

The restored cottage at Lady Northcote had its opening on 19 April, 2015 with 35 people attended and a donation received.

The Bungaree Historical Society oversaw the unveiling of World War 1 Memorial on Anzac Day at the Bungaree Recreation Reserve at 11:00am.

The committee was present at opening of Avenue of Honour by a newly formed Historical Group at Navigators.



Honorary life member June Huggins with Member for Ballarat Catherine King at the opening of the historical display at the Ballan RSL.



Bungaree Historical Society President Denis Spielvogel with the official party, WWII Veteran ** Trigg and Catafalque Guards at the opening of the Bungaree War Memorial.

Visit Moorabool Website

The committee has been working with the Tourism & Events Officer to update information on the Visit Moorabool Website. Information from heritage tours has been provided for inclusion in Council materials.

West Moorabool Heritage Study

In 2007-08 Council requested funding to undertake a Moorabool Heritage Study (balance of Shire) Stage 1. Council was unsuccessful and was informed *'while this office recognises the need and importance of a comprehensive study of the balance of the Shire, an obstacle to providing funding is the need for your Council to implement the existing 1995 Bacchus Marsh Heritage Study through an amendment to the Heritage Overlay of the planning scheme'*.

Council did however receive additional funding to assist with the implementation of the 1995 Bacchus Marsh Heritage Study . Amendment C6.

In 2009 Moorabool Shire Council allocated funds to undertake Stage 1 of the ~~gap~~study . now known as West Moorabool Heritage Study (WMHS) Stage 1, being completed in June 2010.

In early June, 2012, Heritage Victoria wrote to Council advising them that until the funding of the Bacchus Marsh Heritage Study had been acquitted, no further funding could be provided. Heritage Victoria was optimistic that funding may be available once Amendment C6 was completed. Heritage Victoria requested a timetable for the completion of Amendment C6 to which the CEO responded on 23 October, 2012. Upon successful implementation of the actions outlined in the CEO's letter, including the commitment to prepare a Heritage Strategy, the complete annual ~~study~~grant allocation of \$100,000 was awarded to Moorabool Shire in August 2013. As this would only fund half of Stage 2, Heritage Victoria agreed to split the project, with the balance of places to be completed subject to Council funding.

Representatives of MHAC are on the steering committee overseeing this Study. MHAC member societies have provided invaluable assistance to the

consultants preparing the study which is due for completion in mid2016. Consultation with landholders will occur later in the process as early drafts may be reviewed based on additional comparative examples identified in later stages.

Budget submission

MHAC provided a submission to the Budget supporting the provision of a heritage advisory service as a new initiative. Although included in the advertised budget, due to funding shortfalls this was not supported in the final

Draft Heritage Strategy

One of the commitments made by Council to support the provision of funding by the Minister for Planning was the completion of a Heritage Strategy utilising the standard format from Heritage Victoria. This document has been drafted by SSD with review by MHAC. This document is currently undergoing internal assessment. Once the draft is finalised it will be presented to Council for its consideration.

Policy Implications

The 2013 - 2017 Council Plan provides as follows:

Key Result Area	Representation and Leadership of our Community.
Objective	Leadership through best practice community engagement.
Strategy	To make well-informed decisions based on input from the community and other key stakeholders through effective community engagement.
	Pursue strategic alliances, stakeholder forums and advisory committees that assist Council in policy development and service planning.
Key Result Area	Community Wellbeing
Objective	A strong and diverse local economy.
Strategy	Encourage tourism initiatives through local and regional groups
Key Result Area	Enhanced Infrastructure and Natural and Built Environment
Objective	Promote, and enhance places of heritage, landscape and environmental significance.
Strategy	Develop a future planning policy to ensure it: <ul style="list-style-type: none"> • Preserves the unique character and sense of place • Maintains the rural setting of the Shire. • Provides a sense of connection with the towns origins and familiarity with the country town feel.

- Ensures environmentally sensitive areas such as Lerderderg State Park and remnant vegetation are protected and enhanced.
- Manage the Bacchus Marsh Avenue of Honour.

The proposals listed and the activities of the Moorabool Heritage advisory Committee are consistent with the 2013-2017 Council Plan.

Financial Implications

During the 2014/15 financial year MHAC had no operating budget. Advice was provided to Council in accordance with their brief however no concept development could be undertaken without the required resource. MHAC has utilised strategic partnerships wherever possible.

Risk & Occupational Health & Safety Issues

There is minimal risk from the operation of MHAC as they are an advisory committee of Council. There is some Financial Risk relating to the Committee being established without any resources to allow them to meet their terms of reference.

Community Engagement Strategy

MHAC is an Advisory Committee of Council. Its membership represents a range of history and heritage organisations and community members that can provide general advice to Council on its wide range of heritage functions (owner / manager; decision maker; promoter) and in responding to matters referred to it by Council.

Victorian Charter of Human Rights and Responsibilities Act 2006

The operation of MHAC as an Advisory Committee does not trigger human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Satwinder Sandhu

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Lisa Gervasoni

In providing this advice to Council as the Author, I have no financial interests to disclose in this report.

Conclusion

MHAC has had a productive year. Their activities have assisted greatly in the promotion of heritage within the Shire and in the documentation of heritage places through the West Moorabool Heritage Study. Through representation of community bodies involved in history and heritage they provide clear advice

as to the challenges facing collecting bodies and heritage place managers. This knowledge helps Council undertake actions to support owners and managers of heritage places as well as promote the role our cultural heritage plays in attracting residents, visitors and investors to Moorabool.

Resolution:

Crs. Sullivan/Dudzik

That Council accepts the report of the main activities of Moorabool Heritage Advisory Committee in the 2014/15 year.

CARRIED.

Report Authorisation

Authorised by:

Name: Satwinder Sandhu
Title: General Manager Growth and Development
Date: Wednesday, 26 August 2015



11.3 Section 86 - Delegated Committees of Council - Reports

Section 86 Delegated Committees are established to assist Council with executing specific functions or duties. By instrument of delegation, Council may delegate to the committees such functions and powers of the Council that it deems appropriate, utilising provisions of the Local Government Act 1989. The Council cannot delegate certain powers as specifically indicated in Section 86(4) of the Act.

Section 86 Delegated Committees are required to report to Council at intervals determined by the Council.

Councillors as representatives of the following Section 86 . Delegated Committees of Council present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representative
Urban Growth Strategy Committee	23 June 2015	Cr. Comrie Cr. Dudzik Cr. Spain Cr. Edwards
Bacchus Marsh Hall Committee of Management	9 July 2015	Cr. Spain

Resolution:

Crs. Spain/Dudzik

That Council receives the reports of the following Section 86 - Delegated Committees of Council:

- ***Urban Growth Strategy Committee meeting of Wednesday, 23 June 2015.***
- ***Bacchus Marsh Hall Committee of Management meeting of Thursday, 9 July 2015.***

CARRIED.

12. NOTICES OF MOTION

Nil.

13. MAYOR'S REPORT

Since the last Ordinary Meeting of Council, the Mayor, Cr. Tatchell, attended the following meetings and activities:

Cr. Tatchell - Mayor	
August 2015	
4 August	Launch of the Bacchus Marsh Local Flood Guide
5 August	Ordinary Meeting of Council
6 August	Breastfeeding Awareness Week - Community Baby Beanie Competition Musical Spectacular presented by the Government Schools of Bacchus Marsh . %Remembering World War 1+
12 August	Moorabool Heritage Advisory Committee Meeting S86 Place Making Committee Meeting
13 August	Community Drug Action Group Meeting Moorabool Family Violence Alliance
14 August	Meeting with Catherine King and Geoff Howard
17 August	Bungaree Primary School re Margaret Moritz Heritage Award
18 August	Assembly of Councillors . Rate Capping Briefing
19 August	Assembly of Councillors . Review of Integrated Studies S86 Development Assessment Committee Meeting
20 August	Red Cross 100 Year Anniversary Lunch Youth Space Feasibility Study Engagement Session Meeting with Rotary
21 August	Central Highlands Mayors and CEOs Forum
24 August	Meeting with Keith Westley, Bacchus Marsh RSL
25 August	Legacy Ballan Sub-Group Christmas in July Luncheon Annual General Meeting of the Blacksmiths Cottage and Forge Special Committee
26 August	S86 Urban Growth Strategy Committee Meeting

	Assembly of Councillors . Draft Community Development Strategy and Draft Volunteer Strategy and Policy Special Meeting of Council
1 September	West Moorabool Heritage Study Steering Committee Meeting
2 September	Assembly of Councillors . Draft Victorian Floodplain Management Strategy and Draft Flood Management Strategy Port Phillip and Westernport Ordinary Meeting of Council

Resolution:**Crs. Comrie/Sullivan*****That the Mayor's report be received.*****CARRIED.**

14. COUNCILLORS' REPORTS

Since the last Ordinary Meeting of Council, Councillors have attended the following meetings and activities:

Cr. Toohey	
August 2015	
21 August	Western Highway Action Committee meeting Horsham

Cr. Dudzik	
August 2015	
3 August	Health and Wellbeing Youth Sub Committee Meeting
13 Aug 2015	Community Drug Action Group Meeting
18 Aug 2015	Moorabool Shire Recreation and Leisure Advisory Meeting
19 Aug 2015	Audit & Risk Committee Meeting
19 Aug 2015	S86 Development Assessment Meeting
20 Aug 2015	Youth Feasibility Study Engagement Session
20 Aug 2015	Youth Engagement session Bacchus Marsh
24 Aug 2015	Health and Wellbeing Committee Meeting

Cr. Sullivan	
August 2015	
24 August	Chaired AGM Navigators Community centre
30 August	Attended Elaine Cricket club – Bowling Machine - Community Grant

Resolution:

Crs. Comrie/Edwards

That the Councillors' reports be received.

CARRIED.

15. URGENT BUSINESS

The Mayor advised that a matter of urgent business had arisen that would need to be dealt with in the Confidential Section of the Agenda.

ADJOURNMENT OF MEETING 6.28PM

Crs. Comrie/Spain

That the meeting now stand adjourned for a period of 13 minutes.

CARRIED.

RESUMPTION OF MEETING 6.41PM

Crs. Edwards/Sullivan

That the meeting now be resumed.

CARRIED.

Resolution:

Crs. Sullivan/Comrie

That pursuant to the provisions of the Local Government Act 1989, the meeting now be closed to members of the public to enable the meeting to discuss matters, which the Council may, pursuant to the provisions of Section 89(2) of the Local Government Act 1989 (the Act) resolve to be considered in Closed Session, being a matter contemplated by Section 89(2) of the Act, as follows:

- (a) personnel matters;*
- (b) the personal hardship of any resident or ratepayer;*
- (c) industrial matters;*
- (d) contractual matters;*
- (e) proposed developments;*
- (f) legal advice;*
- (g) matters affecting the security of Council property;*
- (h) any other matter which the Council or special committee considers would prejudice the Council or any person;*
- (i) a resolution to close the meeting to members of the public.*

CARRIED.

16. CLOSED SESSION OF THE MEETING TO THE PUBLIC

Items 16.1 and 16.2 are
confidential items and therefore
not included
as part of these Minutes.

17. MEETING CLOSURE

The meeting closed at 7.11pm.

Confirmed.....Mayor.

Attachment - Item 10.2.2

Policy context

Victoria's 2020 Tourism Strategy

71% of international overnight visitors used the internet for research and 53% booked at least one component of their trip online.' Australian's are also increasingly using mobile technology to access information. Consumers are increasingly engaging in social media, such as Facebook, Twitter and Pinterest. Consumers no longer want to simply view information. They want to interact and share their experience.

*Government and industry will place a greater reliance on online marketing, both in response to consumer behavior and the cost effectiveness of marketing online.
Work with local government on specific activities e.g. investor attraction, marketing.*

Victoria's Trail Strategy 2014-24

Trails provide an opportunity for visitors to access areas of natural or cultural value. Through storytelling and interpretation, visitors gain knowledge and appreciation of Victoria's natural environment, culture and heritage. As well as exploring natural and cultural places these sites are ideal for pursuing artistic hobbies such as photography, painting and drawing, with diverse landscapes, flora and fauna providing creative inspiration.

Many trails connect users to heritage values, such as shipwreck sites and lighthouses along the coast and former gold mining and sawmilling locations in forests.

*Create an enabling environment ... facilitate investment in tourism trail products; enhance partnerships with industry and the community to develop and operate trails; focus on improving experiences of trail users; invest in trail marketing.
New website – trail maps; trail history, features and highlights; activities permitted; amenities; advice on clothing & terrain; weather and incident warnings;*

Victoria's Regional Tourism Strategy 2013-2016

*Product strengths: Food and wine; nature based; spa and wellbeing; art and culture.
Digital excellence. Social media. Online bookings. Local promotion (RTB)
Investment attraction and infrastructure support.*

Successful tourism is a result of partnership embracing state; local gov (representing the community) and Industry / tourism organisations. Priorities for D & MR (spa & wellbeing / food & wine; walking and cycling trails.) Priorities for Goldfields (The Goldfields – Australia's Premier Heritage Region – heritage townships; tourism routes; interpretation; high quality events; WHL for diggings; integrated digital platforms)

Recommendation	MHAC response	Budget implications
RECOMMENDATION 2.1 <i>The Victorian Government commit to providing recurrent operational funding to support Regional Tourism Boards sufficient for them to carry out their expanded functions as recommended by this Committee. In addition, Tourism Victoria will monitor the performance of the new Regional Tourism Boards, with a view to ensuring that the organisations are fulfilling their responsibilities and are appropriately resourced.</i>	MSC is not a member of a RTB. There is a closer alignment between heritage product and the priorities for the Goldfields Region. Council could begin dialogue with the Goldfields: Australia's Premier Heritage Region Group (Ballarat, Bendigo, Castlemaine, Maldon) as it is en route to these areas which is recognised in the Central Highlands Regional Growth Strategy.	<i>Internal costs – initial discussions</i>
RECOMMENDATION 2.2 <i>Tourism Victoria, in consultation with the Regional Tourism Boards, regularly updates the content of the Jigsaw campaign to effectively highlight and promote Victoria's ecotourism and heritage tourism attractions.</i>	Document attractions within the region and forward to Tourism Vic.	<i>Internal costs initially. Online strategy may have start up costs – future budget bid.</i>
RECOMMENDATION 2.3 <i>Tourism Victoria in concert with the Department of State Development Business and Innovation and the Victoria Tourism Industry Council work with Regional Tourism Boards to ensure that all Victorian tourism operators have the knowledge and skills — such as through the Tourism Excellence Program — to effectively use social media platforms to promote their ecotourism and heritage products, and engage with visitors.</i>	As we have no RTB, facilitate social media training and access through Tourism Unit of Council. Strengthen ties between MHAC and the Tourism Unit of Council.	<i>Internal costs Facilitate discussions with the Manager Tourism and Economic Development.</i>

<p>RECOMMENDATION 2.4 <i>Tourism Victoria work with Regional Tourism Boards, the Victoria Tourism Industry Council and local tourism operators to identify market-ready ecotourism and heritage products within Victoria's regions, and develop regional promotional materials that showcase these attractions.</i></p>	<p>Document attractions within the region and forward to Tourism Vic. Bacchus Marsh Tracks and Trails.</p>	<p><i>Internal costs initially. Online strategy may have start up costs – future budget bid through economic development.</i></p>
<p>RECOMMENDATION 3.1 <i>Regional Tourism Boards collaborate with local heritage and ecotourism operators, Parks Victoria, Tourism Victoria, relevant Victorian Government departments, local government, the Victoria Tourism Industry Council, and other stakeholders to identify infrastructure priorities that will enhance the development and sustainable growth of ecotourism and heritage tourism in their regions. Once identified, these infrastructure priorities will become part of each region's destination management plan.</i></p>	<p>Identify a range of heritage tourism sites. Discuss infrastructure requirements with tourism and infrastructure. Compile report for Council to submit to tourism Victoria and for consideration as part of economic development activities.</p>	<p><i>Internal costs only</i></p>
<p>RECOMMENDATION 3.3 <i>Regional Tourism Boards (RTBs), working with local providers of heritage and ecotourism products, chambers of commerce, councils, Parks Victoria, and Tourism Victoria, the Victoria Tourism Industry Council, and other stakeholders, will identify accommodation gaps currently constraining the development and sustainable growth of ecotourism and heritage tourism in their regions. In their destination management plans RTBs will include the means by which such gaps could be redressed, including proposals for facilitating private investment.</i></p>	<p>Work with Tourism / Eco Dev to identify accommodation gaps re heritage tourism and potential ways to address this (B&B's; farm stays; house for rent etc.).</p>	<p><i>Internal costs initially. Potential future budget bid to develop advice to potential providers.</i></p>

<p>RECOMMENDATION 3. <i>Regional Tourism Boards (RTBs) identify gaps in directional and interpretive signage within each tourism region, and coordinate improvements to signage. In doing so RTBs should take the advice of key agencies, such as VicRoads, Parks Victoria, Heritage Victoria and Tourism Victoria, and collaborate with local government, heritage and ecotourism operators, historical associations, and other relevant stakeholders to create a coherent themed approach to signage.</i></p>	<p>Work with Tourism and infrastructure to identify gaps in directional and interpretive signage. Document strategy for future grants. Lal Lal community wish to develop a trail which could be a pilot project.</p>	<p><i>Internal costs initially. Potential future budget bid to develop advice to potential providers.</i></p>
<p>RECOMMENDATION 5.1 <i>Tourism Victoria renews its cultural tourism policy, in conjunction with Heritage Victoria and Arts Victoria, and includes within it a dedicated focus on the heritage tourism sector. The policy will develop a framework for cooperation between Tourism Victoria and Heritage Victoria designed to support heritage operators to deliver world class tourism experiences.</i></p>	<p>Document the needs of heritage operators in Moorabool (e.g. Blacksmiths Forge and Cottage, Lady Northcote Farm School, Garden of St Erth) and submit to HV.</p>	<p><i>Internal / MHAC</i></p>
<p>RECOMMENDATION 5.2 <i>Tourism Victoria and Heritage Victoria collaborate in developing guidelines to assist operators with the interpretation of Victoria's heritage in a tourism context, building on Victoria's Framework of Historical Themes. These guidelines should — in conjunction with the Department of State Development Business and Innovation — include advice on the appropriate use of digital technologies for heritage interpretation.</i></p>	<p>Provide EoI to be a pilot Council for use of digital technologies for heritage interpretation (provide information and assistance for state developed product)</p>	<p><i>Internal / MHAC/ Tourism</i></p>

<p>RECOMMENDATION 5.3 <i>The Victorian Government fund a grants program to expand the development of digital interpretation for heritage tourism. In addition, Heritage Victoria will work with Tourism Victoria to strengthen the tourism focus of the 'Vic Heritage' smartphone app to include more sites throughout the state.</i></p>	<p>Provide EoI to be a pilot Council for use of digital technologies for heritage interpretation (provide information and assistance for state developed product).</p>	<p><i>Internal MHAC/ Tourism</i> /</p>
<p>RECOMMENDATION 5.4 <i>Tourism Victoria, Heritage Victoria, Regional Tourism Boards and the Victoria Tourism Industry Council work together to develop appropriate training modules for staff and volunteers working within the heritage tourism sector.</i></p>	<p>Provide EoI to be a pilot Council for development of training modules for volunteers.</p>	<p><i>MHAC Tourism Community Development</i> /</p>
<ul style="list-style-type: none"> • <i>Training modules should have a focus on developing skills in heritage interpretation and storytelling for tour guides. These could become part of the existing Tourism Excellence Program.</i> 		
<p><i>" The Victorian Government should provide funding to support heritage tourism staff and volunteers to participate in relevant training opportunities.</i></p>		

<p>RECOMMENDATION 5.5 <i>The Victorian Government draws on the Community Support Fund to support community organisations and local councils to fund heritage tourism projects. Funded projects will have a clear focus on supporting heritage tourism, not simply on conserving or restoring heritage buildings.</i></p>	<p>Prepare grant application for heritage driving trails linking Bacchus Marsh to Ballarat via:</p> <ul style="list-style-type: none"> • Ballan; Gordon; Bungaree & Mt Warrenheip. • Rowsley; Mt Egerton; Yendon; Lal Lal; Claredon. <p>Prepare grant application for heritage driving trails linking Bacchus Marsh to Daylesford via:</p> <ul style="list-style-type: none"> • Myrniong: Greendale; Blackwood. • Ballan; Korweinguboorra. 	<p>MHAC / Tourism</p>
<p>RECOMMENDATION 5.6 <i>The Victorian Government works with Heritage Victoria, Tourism Victoria, and local government to develop incentives, or remove disincentives, for private owners to restore and maintain heritage buildings and structures for tourism use. Incentives can includes heritage awards programs, small grants and/or planning or taxation concessions</i></p>	<p>Investigate running heritage awards in partnership with National Trust and / or Melton Shire Awards.</p>	<p>MHAC</p>
<p>RECOMMENDATION 7.4 <i>As part of an integrated thematic approach to interpreting and promoting natural and cultural heritage sites, Tourism Victoria will consider developing branding to include signposting for the state's 'must-see' iconic sites, in conjunction with the development of a suite of complimentary digital interpretative materials, such as a smartphone app.</i></p>	<p>Develop a portfolio of attractions as part of a Moorabool toconseq tourism route(s).</p>	<p>MHAC/Tourism</p>

Attachment - Item 10.3.1

Submitter	Summary	Discussion / Recommendation for Amending the Strategy	Recreation & Leisure Advisory Committee Comments (from Workshop held 22 June) References to where the draft Report has been amended are shown in Blue text
1. Acrofun Gymnastics	<p>The submission contains detailed background about Acrofun, their programs and facility requirements.</p> <p>The submission makes the following points regarding the Strategy:</p> <ul style="list-style-type: none"> - Acrofun has not been consulted regarding membership numbers, usage or hours. - There is no reference to growth rates and needs assessments for Gymnastics. - The Strategy Report suggests that Gymnastics should change their program to suit facilities rather than Council providing facilities to suit the needs and growth. - It is generally felt that the sport of gymnastics has not been supported in the Strategy. - Acrofun want Council to commit to supporting the group at the current venue until a purpose-built facility is available. - That the report consider the findings in the Gymnastics Victoria Facility Guide & Strategy Plan. - That the Council strengthens its support for the growth of women and girls in sport, including through the Acrofun Gymnastics Club. 	<p>All club membership and sport participation data noted in the report was supplied by Council. Where updated information is available, it will be adjusted in the report.</p> <p>High-level projected growth is reported in Section 6.7, and shows that up to 300 children and 40 adults will likely require access to gymnastics facilities by 2036. The scope of the strategy does not permit a full and detailed needs assessment for each sport to be carried out, rather it has had to rely on broad participation benchmarks.</p> <p>Discussions between Council officers and Acrofun representatives concerning future facility provision have taken place since the draft Strategy was placed on exhibition, and the final Strategy will reflect the outcomes of these discussions. In addition, the release of the Gymnastics Victoria Facility Guide & Strategy Plan (April 2015), will enable some up to date information on facility provision to be incorporated into the final Strategy.</p> <p>Recommended that the Strategy report be updated to include:</p> <ol style="list-style-type: none"> 1. current participation data, 2. future gymnastics facility provision options that have evolved recently from discussions between Council officers and Acrofun representatives, and 3. gymnastics facility provision information and data, consistent with the directions contained in the Gymnastics Victoria Facility Guide & Strategy Plan (April 2015). 	<p>Agree with recommendation</p> <p>Report shows updates in:</p> <p>Sections 5.1.2 & 6.7 Executive Summary (Page 5 No. 14, page 7 No. 11) Section 6.7</p>
2. Bacchus Marsh Football Netball Club	Support the directions in the Strategy for the proposed changes to the management arrangements for Maddingley Park.	<p>Noted.</p> <p>No changes required to the Strategy report.</p>	Agree with recommendation
3. Bacchus Marsh Junior Football Netball Club	Support the directions in the Strategy for the proposed changes to the management arrangements for Maddingley Park.	<p>Noted.</p> <p>No changes required to the Strategy report.</p>	Agree with recommendation

Submitter	Summary	Discussion / Recommendation for Amending the Strategy	Recreation & Leisure Advisory Committee Comments (from Workshop held 22 June) References to where the draft Report has been amended are shown in Blue text
4. Myrniong Resident	<p>The submission makes the following points regarding the Strategy:</p> <p><u>Needs of older Residents</u> The report does not address the needs of the older population (50 - 65 years), particularly women. Only offers bowls and golf at Bacchus Marsh or Ballan as an active inclusive recreation for older females.</p> <p><u>Location of Facilities</u> Too focused on Bacchus Marsh and Ballan.</p> <p><u>Equine Facilities</u> The membership numbers for the Bacchus Marsh Pony Club are not correct. Moving equine facilities to Ballan will be detrimental The recommendations for the BMRRR are not economical or sustainable due to lack of secure water supply and land capabilities.</p> <p><u>Expense</u> This Strategy will be an expensive burden on rate payers.</p>	<p>The Strategy acknowledges that the number of older adults in the Shire will increase, however, has not fully developed the discussion concerning the likely implications on recreation and leisure throughout the Shire to accommodate the needs of older adults. The final Strategy will include a separate section on the current and likely future recreation and leisure needs of older adults.</p> <p>The Strategy includes a detailed needs analysis for 11 sports, and discussion concerning another five sporting and recreation activities, each with consideration for Shire-wide needs and local needs. Suggested directions are considered for all existing sporting and recreation facilities throughout the Shire that are either Council owned/ managed, including rural areas/ facilities.</p> <p>All club membership and sport participation data noted in the report was supplied by Council. Where updated information is available, it will be adjusted in the report.</p> <p>The heavy investment in equine facilities at BMRRR and its historical connection to equine activities is important. Since the draft Strategy was placed on exhibition, Council has reinforced its commitment to retaining equine facilities at the BMRRR through the master planning process currently occurring at the reserve. The Strategy will be amended to recommend that Council continue to support the BMRRR as the hub for equine activities.</p>	Agree with recommendation
		<p>The Strategy is a long term framework for the future provision for facilities to meet the changing and increasing sporting and recreation needs of residents. As well as Council investment, funding sources for facility development will be possible through government, user groups and other community funding sources.</p> <p>Recommended that the Strategy report be updated to include:</p> <p>1. a section identifying the current and likely future recreation and leisure needs for older adults, 2. current participation data, and 3. a continued commitment to equine facility provision at the BMRRR, in the context that it be retained as the Shire 'hub' for equestrian activities.</p>	<p>Report shows updates in:</p> <p>Sections 6.12.1</p> <p>Section 5.1.2</p> <p>Section 6.6</p>

Submitter	Summary	Discussion / Recommendation for Amending the Strategy	Recreation & Leisure Advisory Committee Comments (from Workshop held 22 June) References to where the draft Report has been amended are shown in Blue text
5. Ballan and District Adult Riders Club	The submission makes a number of recommendations for the improvement of the equine facilities	The improvements are consistent with the current master plan for the Ballan Racecourse and Recreation Reserve. No changes required to the Strategy report.	Agree with recommendation
6. Ballan Bowling Club	The submission makes the following points regarding the Strategy: 1. The report states that a kitchen upgrade is required. The kitchen is new and adequate 2. The grass bowling green will need to be upgraded in the next 2-3 years. 3. West Moorabool requires an additional green which should be synthetic. 4. Flood lights need to be installed	The information is noted. The Strategy supports the provision of a new bowling green in West Moorabool at Bungaree. Based on benchmarks and the profile of use of greens by clubs, the existing green in Ballan should be sufficient to absorb any future demand in Ballan and district. The club could consider a surface change for the existing green, but this would be a decision for the Club. The provision of floodlights for the Ballan green would be a decision for the Club, with capacity to fund such an upgrade being a key consideration. Recommended that the Strategy report be updated to: 1. delete the reference to the kitchen upgrade at Ballan Bowling Club, 2. include a project to replace the green (surface to be determined), and 3. for the Ballan Bowling Club to assess the viability of installing floodlights.	It was suggested that the Strategy should focus on the strategic direction for facilities and spaces, and not include detailed or site-specific upgrade projects. After some discussion, it was agreed that the Strategy report had to separate itself from detailed facility improvement projects. These will be picked up in master plan projects, or during project feasibility and business case investigations. Report shows updates in Section 6.8 Recommended that the Strategy report delete detailed improvement projects, or similar. Deleted from the project descriptions throughout Section 6 and the Action Plan in Section 8.1, where considered appropriate to delete.

Submitter	Summary	Discussion / Recommendation for Amending the Strategy	Recreation & Leisure Advisory Committee Comments (from Workshop held 22 June) References to where the draft Report has been amended are shown in Blue text
7. Ballan Football Netball Club	<p>The submission welcomes the proposed upgrades to floodlighting and a new scoreboard at the Ballan Recreation Reserve.</p> <p>The submission outlines two options for the Ballan Cricket Club:</p> <ol style="list-style-type: none"> 1. Create a sporting complex in Ballan that can accommodate all sporting groups, or 2. Create a second sports ground in Ballan to meet future needs <p>The submission does not support the proposed direction for cricket in the Strategy to utilise either or both of the Korweinguboorra Recreation Reserve and the Mount Egerton Recreation Reserve as a back up venues for cricket and other sports. The submissions lists a number of reasons including distance, safety, limited spectator facilities, and a lack of user amenities.</p>	<p>The existing infrastructure at both the Korweinguboorra Recreation Reserve and the Mount Egerton Recreation Reserve is significant. Upgrading and expanding the capacity of these reserves will be more economical compared to constructing a new sportsground and associated infrastructure. As was the case last season, both reserves are appropriate overflow or 'reserve' facilities in the short to medium term.</p> <p>The Strategy supports the possible development of a second oval in Ballan as part of any broad-acre residential development. A second option to accommodate an additional sports ground is to expand the Ballan Recreation Reserve to the west to create a two-oval reserve (assuming sustained and significant population growth in the long-term). This supports what is proposed in Option 1 of the submission.</p> <p>Recommended that the Strategy report be updated to include an option for a second sports ground in Ballan, being the possible expansion of the Ballan Recreation Reserve to the west.</p>	<p>It was suggested that the Strategy should provide some basic principles for the provision of a new oval(s) to guide decision-making, rather than suggest where it should be located.</p> <p>After some discussion, it was agreed that the Strategy report should include some basic principles to guide decision-making for the provision of a new oval(s) in a township. It was agreed that the Strategy should continue to provide site options or facility options within its discussion.</p> <p>Report shows updates in Sections 6.1 & 6.5</p> <p>Recommended that the Strategy report include some basic principles to guide decision-making for the provision of a new oval(s) in a township. A new Section 3.3.3 outlines a set of principles</p>
8. Ballan Cricket Club	The submission is similar in content and intent to the one above from the Ballan Football Netball Club.	As above	Agree with recommendation

Submitter	Summary	Discussion / Recommendation for Amending the Strategy	Recreation & Leisure Advisory Committee Comments (from Workshop held 22 June) References to where the draft Report has been amended are shown in Blue text
9. Ballarat Football Netball League	<p>The submission commends the Shire for the Strategy. The submission notes the following relating to the Strategy:</p> <ol style="list-style-type: none"> 1. Recommends that the Strategy identify Darley Park as its preferred 'eastern venue', and that this facility's status be recognised as a Regional level facility in the report. 2. Recommends an upgrade to the lighting at Darley Park to meet the League's Strategic Plan. <p>The submission endorses the Strategy's recommendation that Section 86 Committees be abolished in East Moorabool, and the League considers the suggested undersupply of two AFL ovals in East Moorabool to be accurate.</p>	<p>The Strategy supports the development of a Regional level AFL facility in Moorabool (refer Section 6.1). It identifies three reserves that Council and stakeholders should consider: Darley Park, Maddingley Park and Bungaree. Each has strengths and weaknesses for such a classification, and the scope of the Strategy does not allow the detailed comparative analysis of each venue to be carried out. This work would require consultation and liaison with various stakeholders associated with each site, and is recommended to be a future project for Council.</p> <p>The Strategy recommends the upgrade of floodlighting to 200 lux at Darley Park and Maddingley Park, subject to the outcomes and recommendations of the AFL Goldfields Regional Facility Strategy.</p> <p>Recommended that the Strategy include an additional recommendation to "investigate the preferred location for a Regional level football venue in the Shire and appropriate funding models, in conjunction with the BFNL and AFL Goldfields".</p>	<p>Agree with recommendation</p> <p>Report shows update in Section 6.1</p>
10. Darley Resident	<p>The submission does not support the Strategy because it does not include the Bacchus Marsh Gym/Leisure Centre and Bacchus Marsh Golf Club</p>	<p>The Strategy makes several references to the Bacchus Marsh Leisure Centre (refer Sections 5.1.2, 6.4 & 6.9). However, the draft Strategy does not include an extended analysis and discussion on the current and future demand for health & fitness facilities, eg. gymnasiums. The final Strategy will include a separate section on the current and likely future health & fitness needs for Shire residents.</p> <p>The Strategy makes reference to the Bacchus Marsh Golf Club in Section 6.12.3. The facility is not owned or managed by Council, so is not a facility that can be influenced by Council.</p> <p>Recommended that the Strategy report include a separate section on the current and likely future health & fitness needs for Shire residents.</p>	<p>It was suggested that the Strategy needs to emphasise the importance of retaining an affordable option for golfers in the Shire.</p> <p>After some discussion, it was agreed that the Strategy report should include some commentary around the importance of the future provision of low-cost or free sporting (active recreation) facilities, such as half-court basketball pads, tennis hit-up walls, etc.</p> <p>A new Section 6.12.3 has been included</p> <p>Recommended that the Strategy report include direction on the future provision of low cost/ free active recreation facilities.</p> <p>A new Section 6.12.2 has been included</p>

Submitter	Summary	Discussion / Recommendation for Amending the Strategy	Recreation & Leisure Advisory Committee Comments (from Workshop held 22 June) References to where the draft Report has been amended are shown in Blue text
11. Group Fitness Advocates	The submission outlines that the current arrangements at the Bacchus Marsh Leisure Centre are becoming unviable. The submission outlines the background of the Centre, the current usage arrangements, the importance of Group Fitness to the community, and the facility and management requirements for Group Fitness.	The draft Strategy does not include an extended analysis and discussion on the current and future demand for health & fitness facilities, eg. gymnasiums. The final Strategy will include a separate section on the current and likely future health & fitness needs for Shire residents. Recommended that the Strategy report include a separate section on the current and likely future health & fitness needs for Shire residents.	Agree with recommendation A new Section 6.12.3 has been included
12. Ballan Resident	The submission makes comment about the recommendations concerning the provision of play spaces in Ballan, and suggests that this area of provision is very important and needs to have measurable outcomes and timelines applied. The submitter offers two suggestions for the Strategy to ensure appropriate provision of play spaces: 1. For existing developments, Council should identify suitable areas for play spaces based upon the best practice standard (400 m radius of residences) and progressively acquire and equip suitable areas so that at least 75% of all residences have such facilities by 2021. 2. For any new development, Council must insist that developers either provide the play space within the development or are charged accordingly and Council undertakes the play space development.	These suggestions are reasonable variations to the recommendations in the draft Strategy, and are supported. Recommended that the Strategy report (specifically Vol 2: Play Strategy) be updated to include the following recommendations: 1. For existing developments, Council should identify suitable areas for play spaces based upon the best practice standard (400 m radius of residences) and progressively acquire and equip suitable spaces so that at least 75% of all residences will have access to play spaces by 2021. 2. For any new residential developments, Council to ensure that developers either provide play space within the development, or are charged accordingly and Council undertakes the play space development.	Agree with recommendation Vol 2 Play Strategy Report shows updates in: Section 7.1 No. 9 Section 8 No.s 2 & 3

Submitter	Summary	Discussion / Recommendation for Amending the Strategy	Recreation & Leisure Advisory Committee Comments (from Workshop held 22 June) References to where the draft Report has been amended are shown in Blue text
13. Maddingley Park Committee of Management	<p>The submission notes the following relating to the Strategy:</p> <ol style="list-style-type: none"> 1. Concern that passive and unstructured recreation is not adequately covered in the report. 2. Concern that some recommendations and directions have not founded on evidence, eg. hockey and the reserve management framework. 3. Concern that references in the report to the expertise of Reserve Committees are misleading and offensive (specifically para 5 in Section 7.4). 4. Concern that some elements and spaces in Maddingley Park have been overlooked, eg. its historical, botanical and heritage significance. 5. Don't support a recommendation to install training lights at the cricket nets. 6. Supports the establishment of a register of BER halls and facilities, and that such facilities should be available for community use. 7. Question the basis for the recommendation to provide a second netball court at Maddingley Park. 8. Concern that Appendix 2 makes no comment on the functionality of passive areas of the park. 9. Questions the feasibility of the recommendation to enlarge Siberia. 10. Don't support the upgrade of the floodlights to 200 lux. 11. Some contradictions appear in the report regarding a turf wicket at Maddingley Park. 12. The report states that ovals are in excellent condition however a recent report from the CoM noted that the oval was sub-standard. 13. Concern about the Strategy referring to the need for more planning for the proposed Bacchus Marsh indoor aquatic centre. 	<p>Discussion items:</p> <ol style="list-style-type: none"> 1. Vol 2: Play Strategy has reviewed the provision of play spaces throughout the Shire, and the Council's Hike and Bike Strategy (June 2014) has completed a review of current and future community needs for the provision of walking and jogging paths throughout the Shire, so the Strategy has not attempted to duplicate this work. The final Strategy will include a separate section on the current and likely future health & fitness needs for Shire residents. 2. The proposed directions throughout the report are 'evidenced-based'. Refer Section 6.12.4 for hockey, and Section 7.4 for the assessment of the effectiveness of the existing reserve management arrangements. Section 7.4 has drawn upon the information contained in a previous review on this matter undertaken by Council officers in 2013. 3. It was not intended that the commentary in the report was not the intended to cause hurt, but rather highlight the increasing responsibilities being placed on volunteer committee people in relation to the management, maintenance, planning, development and allocation of reserves, in an environment when people are becoming increasingly time poor, and the levels of expectations of people in relation to the quality of facilities and spaces, and their desire to access them are increasing. The para will be re-written in the final Strategy report. 4. This is beyond the scope of the project, and has been considered in the reserve master plan. 5. There is no such recommendation in the Strategy report. 	<p>Some concern expressed that the section dealing with the reserve management framework should include an assessment of other reserve management models, rather than just describing the preferred model.</p> <p>Also, it was asked how tensions between groups will be managed during any transfer of management responsibilities from a community committee to Council.</p> <p>After some discussion, it was agreed that some additional information concerning alternate management models should be included in the Report, however, it was agreed that the implementation of new reserve management arrangements was an operational matter, not a strategic one.</p>

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		<p>6. The Strategy advocates for the continued access to and use of facilities by the community that were jointly developed by Council and education institutions/ other partners (refer recommendations in Section 6.4).</p> <p>7. Future need likely (refer Section 6.9).</p> <p>8. Refer No. 4 above.</p> <p>9. The detailed assessment of the viability of this recommendation and others, will be subject to a more detailed analysis of viability and feasibility. One of the objectives of the Strategy is to provide direction on a range of sporting and recreational needs and opportunities, with the understanding that a full investigation on all is not possible within the scope of works.</p> <p>10. Refer to the discussion in Submission No. 10 above.</p> <p>11. This will be clarified in the final Strategy report.</p> <p>12. This refers to the time of inspection (a snap-shot of time), and this will be noted in the final Strategy report.</p> <p>13. Not intended to suggest more planning is required - will delete the word 'planning' and replace it with 'advocate and work towards'.</p> <p>Recommended that the Strategy report be updated to include the suggested additional section and amendments described in No.s 1, 3, 11, 12 & 13.</p>	<p>Report shows updates in: Section 6.12.3, Section 7.4, Section 6.5 and Appendix 1 - Turf Wicket, Appendix 2 Maddingley Park, and Exec Summary page 7 No. 17</p> <p>Recommended that the Strategy report include some additional information concerning alternate reserve management models.</p> <p>Report updated Section 7.4, 1st paragraph</p>
14. Bacchus Marsh Residents	The submission identifies a number of concerns relating to the future development of the Bacchus Marsh Racecourse and Recreation Reserve, including path alignments, fire risks, security and wildlife corridors.	<p>The items raised can be more efficiently considered as part of the Active Sports Precinct Design Study currently being undertaken at the Bacchus Marsh Racecourse and Recreation Reserve. The submission should be passed onto the consultant team for that project.</p> <p>No change to the Strategy report.</p>	Agree with recommendation

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15. Darley Resident	<p>The submission notes the following relating to the Strategy:</p> <ol style="list-style-type: none"> 1. The Strategy does not adequately acknowledge and cater for growth in netball participation. 2. Recommends that the Strategy identify Darley Park as its preferred 'eastern venue', and that this facility's status be recognised as a Regional level facility in the report. 3. Supports the Strategy's recommendation that Section 86 Committees be abolished in East Moorabool. 4. Does not agree with the references in the Strategy report that say, "Benchmark data for Cricket ovals identified there is currently an adequate supply of ovals for East Moorabool ...". 5. Some of the participation data for the Darley CC and the Bacchus Marsh CC is incorrect. 6. Seeks to clarify the definition of a 'Regional' level football venue. 7. Seeks to add some additional components for consideration for any upgrade of facilities at the Darley Civic and Community Hub Oval. 8. Suggests that an additional three cricket practice facilities are required for Darley Park. 9. That the netball courts in the northwest corner of Darley Park need to be retained. 10. That consideration be given to improving the Bacchus Marsh skate park and investigate the possibility of a new skate park for Darley. 11. Does not support the suggested design element for reserves that restricts perimeter fencing around reserves. 12. Does not support the suggested introduction of a levy for pavilions, as the submitter indicates that many clubs have provided 100% of funds, labor and materials to improve them. 	<p>Discussion items:</p> <ol style="list-style-type: none"> 1. The Strategy does acknowledge and confirm that there will continue to be strong growth in netball participation (refer Section 6.9). In all, 10 new netball courts are proposed for the Shire. Netball clubs also have to become more flexible in their use of available courts for training by allocating teams to 'non-traditional' nights when courts are not being used. 2. Refer to the discussion in Submission No. 9 above. 3. Noted. Some of the commentary provided in the submission will be useful to add into Section 7.4. 4. Benchmark data is one guide only to the adequacy, or otherwise, of the current provision of sporting facilities. The Strategy acknowledges that the current provision of cricket ovals in East Moorabool is under pressure (refer Section 6.5). In all, 5 new cricket ovals are recommend for East Moorabool, plus the upgrade of the racecourse reserve oval. The Strategy also suggests that introducing more efficient reserve usage management procedures will likely create some opportunities for additional uses of existing ovals which may otherwise be laying idle when they could be used by teams. In addition, Council, clubs and cricket associations should continually explore the options available to utilise existing ovals at non-traditional times, particularly by junior teams and masters' teams (e.g. Sundays and Thursday evenings). 5. The club participant numbers referred to in the Strategy are 2013/14 numbers provided by Council. If these require adjustment they will be updated. 6. The Strategy should to be updated to note AFL Goldfield's current definition of a Regional football venue. 	<p>Agree with recommendation</p>

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		<p>7. The Strategy should be updated to include provision for a canteen/ kitchen, additional car parking, and public toilets.</p> <p>8. The Strategy has not incorporated a detailed assessment of all sporting reserve facility componentry, including cricket practice nets, scoreboards, netball shelters, etc. The Strategy recommends that Council adopt a Reserve Development Framework (see Section 7.3), however, an extension to this could be the development of a sports facility infrastructure guide (or similar) to guide new/ upgrade works and would ensure a consistent approach across the Shire. The infrastructure guidelines in Appendix 1 could be used as a starting point. Its not recommended that the Strategy make a specific one-off recommendation for additional practice nets at Darley Park in isolation of a broader assessment of all reserves.</p> <p>9. The submission indicates that the courts are used every night of the week for netball training. If this is the case, the courts should be retained and upgraded to be fit for purpose.</p> <p>10. The need for a larger skate park for Bacchus Marsh and a new skate park for Darley would need to be tested via a more detailed assessment of need. Townships of the size of Bacchus Marsh/ Darley typically support one regional skate park.</p> <p>11. Recreation reserves and parks need to balance the recreational and social needs of all residents - including non-sporting residents. The suggested design element in Section 7.3 states that "There should be no (or limited) reserve perimeter fencing ...". As written, this provides some flexibility for Council and stakeholders to install some fencing, or to assess on merit.</p>	

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		<p>The example described by the submitter of the alternate policy position in Hume is not an accurate comparison, as Hume supports fencing for 'Premier' venues that host sports clubs which lease facilities and which are generally sole tenants - Darley Park and Maddingley Park are not Premier facilities (like Highgate Reserve in Craigieburn) and there are at least two tenants at each reserve, and none of the tenants lease the facilities exclusively.</p> <p>12. This is one scenario for consideration when Council develops a Fees and Charges Policy - the Strategy is not recommending that this be introduced immediately.</p> <p>Recommended that the Strategy report be updated to:</p> <ol style="list-style-type: none"> 1. incorporate some of the discussion points provided by the submitter into Section 7.4 concerning the current inadequacies of the reserve management framework, 2. incorporate AFL Goldfield's current definition of a Regional football venue, 3. incorporate suggested additional facility components identified in No. 7 above, and 4. show the retention and upgrade of the three netball courts at Darley Park in the northwest corner of the reserve. 	<p>Report shows updates in:</p> <p>Section 7.4</p> <p>Section 6.1</p> <p>Section 6.1</p> <p>Section 6.9</p>

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16. Youth Action Group	The submission notes the following relating to the Strategy: 1. The Strategy does not cater for new and emerging sports. 2. YAG would like to encourage Council to look at play spaces that cater for young people aged over 12 years. 3. There is a need for safe running/walking tracks with lighting, and the installation of outdoor fitness equipment. 4. The Rotary Park Skate Park requires upgrading to a safer facility with the installation of lighting and shelter. 5. YAG would like to advocate that the library be more accessible after 5.00pm. 6. The Strategy does not provide for youth who are interested in the arts. 7. The Strategy refers to ensuring accessible play spaces, however does not mention recreational opportunities for young people with a disability. 8. YAG would like it to be noted in the Strategy that Council will consult with YAG in regards to the future development of new and existing play spaces and facilities that will be used by young people, as per the Youth Charter of Moorabool Shire.	Discussion items: 1. The Strategy makes specific mention of the emerging sports of hockey (Section 6.12.4) and futsal (Section 6.12.5). It is agreed that the Strategy should include discussion concerning other leisure activities (non-sporting). 2. The Strategy (specifically Vol 2: Play Strategy) acknowledges and identifies the need to accommodate play opportunities for young people. 3. Council's Hike and Bike Strategy (June 2014) has completed a review of current and future community needs for the provision of walking and jogging paths throughout the Shire, so the Strategy has not duplicated this work. 4. A detailed assessment of the need to upgrade the Rotary Park Skate Park can be addressed in the Rotary Park master plan scheduled to be undertaken by Council. 5 & 6. Library and cultural services were beyond the scope of this project. 7. The Strategy recommends a set of key planning principles to underpin the future planning, design and management of recreation and leisure facilities, including 'Accessible and Inclusive' (refer Section 3.1). The Strategy advocates inclusiveness rather than separate provision for people with a disability. 8. Noted, however, the Youth Charter requires Council to consult with YAG.	Agree with recommendation
		Recommended that the Strategy report include a recommendation to assess the condition, quality and adequacy of the Rotary Park skate park during the Rotary Park master plan study.	Report shows update in Section 6.12.5

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17. Ballan & District Community Bank	The Ballan community has indicated that the next project to be funded by the Bendigo Bank should be the heating and covering of the Ballan Outdoor Pool.	<p>The scope of the Strategy did not include a detailed needs analysis for aquatic facilities throughout the Shire, however, Council has recently completed a review of the Shire's leisure facilities (the Moorabool Leisure Facilities and Services Review, 2014). The Strategy reflects upon the findings for the Ballan Seasonal Outdoor Pool from this review, being, "Ballan outdoor pool is retained as a seasonal summer pool to support the family and social markets during the summer season. This may include reducing the hours of operations during December through March to reduce some of the operational costs."</p> <p>Any decision to cover and heat the pool would be the subject of a detailed feasibility study.</p> <p>No change to the Strategy report.</p>	Agree with recommendation

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18. Masons Lane COM	<p>The submission notes the following relating to the Strategy:</p> <ol style="list-style-type: none"> 1. The CoM supports the concept of a Fees and Charges Policy, however, requests involvement of committees and clubs, and has a different option for the percentage recoupment. 2. Supports the development of a Schools Use of Reserves Policy. 3. Concern that the Strategy does not adequately cover the provision of walking tracks in the report. 4. Data presented on page 22 of the Strategy is not based on Moorabool data so its relevance in determining future needs in Moorabool is questionable. 5. The CoM and the Bacchus Marsh Soccer Club support a future relocation of soccer to the BMRRR, and that the ovals at Masons Lane Reserve becomes overflow options for Darley Park and Maddingley Park user groups. However, the soccer club advocates for dedicated pitches, not ones with cricket wickets on them. 6. The CoM and the Bacchus Marsh Little Athletics accept that there is no requirement for a synthetic track at Masons Lane in the future. 7. The CoM and users agree that the shot put area does not need to be relocated. 8. The CoM supports the proposal for a fenced dog off the leash zone at Masons Lane Reserve. 9. The CoM and the user groups support the various proposals to upgrade the athletics area, the baseball area and the cricket fields, including some minor additions and corrections. 10. The CoM supports in principle the proposed management framework for East Moorabool reserves, and submits a list of conditions of agreement to transition to an advisory committee. 	<p>Discussion items:</p> <ol style="list-style-type: none"> 1. Noted, the policy development will be undertaken by Council officers as a separate task. 2. Many councils have such a policy, that is either a stand alone policy, or is incorporated into their seasonal tenancy & occupancy guide/ policy. It is agreed that reference be made in the Strategy for the development of such a policy/ guidelines. 3. Council's Hike and Bike Strategy (June 2014) has completed a review of current and future community needs for the provision of walking and jogging paths throughout the Shire, so the Strategy has not duplicated this work. 4. National and state sport and recreation participation trends are useful guides to predict the growth and decline of sports, and to compare local participation rates against. 5. Noted. The request for dedicated soccer fields can be more efficiently considered as part of the Active Sports Precinct Design Study currently being undertaken at the BMRRR. 6. Noted. 7. Noted, the project will be removed. 8. Noted. 9. The suggestions for amending the list of new/ upgraded athletics, baseball, cricket and soccer facilities are reasonable and accepted. 10. Noted. The list of conditions to be referred to Council officers for consideration during implementation. 11. Noted. Any decision by Council to decommission and/ or relocate a playground will be undertaken in consultation with local residents. 	Agree with recommendation

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	11. Supports the installation of a playground at Masons Land Reserve, however, does not support the recommendation to relocate the existing playground in Barbara Court reserve to Masons Lane.	Recommended that the Strategy report be updated to: 1. incorporate a recommendation that Council develop a Schools Use of Reserves Policy, or guidelines that are incorporated into any new seasonal tenancy & occupancy guide/ policy, 2. remove the recommended project to relocate the shot put area, 3. incorporate the amendments and inclusions for new/ upgraded athletics, baseball, cricket and soccer facilities at Masons Lane Reserve, as outlined in the submission.	Report shows updates in: Section 7.4 Section 6.2 Section 6.2, Section 6.3, Section 6.5 and Section 6.10
19. Bacchus Marsh Community Consortium Inc	<p>The Consortium submitted a report it had prepared for Council in 2014, being the "Concept Proposal: Multipurpose Centre in Health, Sport and Recreation in Bacchus Marsh". The report outlines a visionary proposal to develop an integrated aquatic, sporting and community facility on the vacant land on the corner of Tavener Street & Fiskens Street, with a working centre name of the 'Kokoda Centre'. The report proposes that the facility be developed in three stages.</p> <p>The estimated total building footprint is in excess of 10,000sqm, and an overall site footprint of nearly 26,500sqm to allow for car parking, services and landscaping.</p>	<p>The report appears to be well written and researched, and presents strong arguments (benefits) in support of the Kokoda Centre being a preferred model for provision of a community health and fitness centre for Bacchus Marsh, much of which is underpinned by its location close to the Bacchus Marsh railway station.</p> <p>The Strategy supports the long term development of an integrated aquatic and health & fitness facility for the Shire. The Strategy also notes that the Council has a preferred location and plan for a new aquatic centre on the site of the existing Bacchus Marsh Outdoor Pool in Grant Street.</p> <p>It is beyond the scope of this Strategy to conduct a comparative assessment between the Council proposal and the Kokoda Centre proposal by the Bacchus Marsh Community Consortium Inc. Notwithstanding this, it is reasonable that the Strategy report should provide a short overview of the Kokoda Centre proposal, similar to what is outlined above.</p> <p>Recommended that the Strategy report be updated to include an overview of the Kokoda Centre proposal by the Bacchus Marsh Community Consortium Inc, as an extension of the information provided in the report concerning the need for improved aquatic facilities for the Shire.</p>	<p>This submission was included in the list of submissions received after the Recreation and Leisure Advisory Committee Workshop.</p> <p>Report updated Section 6.12.4</p>