

SPECIAL MEETING OF COUNCIL

Notice is hereby given of a
Special Meeting of Council to be held at
Council Chamber, 15 Stead Street, Ballan on
Wednesday 22 April 2015,
commencing at 5:00 p.m.

Members:

Cr. Paul Tatchell (Mayor)	Central Ward
Cr. Allan Comrie	East Moorabool Ward
Cr. David Edwards	East Moorabool Ward
Cr. John Spain	East Moorabool Ward
Cr. Tonia Dudzik	East Moorabool Ward
Cr. Tom Sullivan	West Moorabool Ward
Cr. Pat Toohey	Woodlands Ward

Officers:

Mr. Rob Croxford	Chief Executive Officer
Mr. Phil Jeffrey	General Manager Infrastructure
Mr. Satwinder Sandhu	General Manager Growth and Development
Mr. Danny Colgan	General Manager Community Services

Rob Croxford
Chief Executive Officer

AGENDA

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1. OPENING OF MEETING

2. ACKNOWLEDGEMENT TO COUNTRY

We respectfully acknowledge the traditional owners of this land, their spirits and ancestors.

3. PRESENT

4. APOLOGIES

5. DISCLOSURE OF CONFLICT OF INTEREST

Under the Local Government Act (1989), the classification of the type of interest giving rise to a conflict is; a direct interest; or an indirect interest (section 77A and 77B). The type of indirect interest specified under Section 78, 78A, 78B, 78C or 78D of the Local Government Act 1989 set out the requirements of a Councillor or member of a Special Committee to disclose any conflicts of interest that the Councillor or member of a Special Committee may have in a matter being or likely to be considered at a meeting of the Council or Committee.

Definitions of the class of the interest are:

- a direct interest
 - (section 77A, 77B)
- an indirect interest (see below)
 - indirect interest by close association (section 78)
 - indirect financial interest (section 78A)
 - indirect interest because of conflicting duty (section 78B)
 - indirect interest because of receipt of gift(s) (section 78C)
 - indirect interest through civil proceedings (section 78D)

Time for Disclosure of Conflicts of Interest

In addition to the Council protocol relating to disclosure at the beginning of the meeting, section 79 of the Local Government Act 1989 (the Act) requires a Councillor to disclose the details, classification and the nature of the conflict of interest immediately at the beginning of the meeting and/or before consideration or discussion of the Item.

Section 79(6) of the Act states:

While the matter is being considered or any vote is taken in relation to the matter, the Councillor or member of a special committee must:

- (a) leave the room and notify the Mayor or the Chairperson of the special committee that he or she is doing so; and
- (b) remain outside the room and any gallery or other area in view of hearing of the room.

The Councillor is to be notified by the Mayor or Chairperson of the special committee that he or she may return to the room after consideration of the matter and all votes on the matter.

There are important reasons for requiring this disclosure immediately before the relevant matter is considered.

- Firstly, members of the public might only be in attendance for part of a meeting and should be able to see that all matters are considered in an appropriately transparent manner.
- Secondly, if conflicts of interest are not disclosed immediately before an item there is a risk that a Councillor who arrives late to a meeting may fail to disclose their conflict of interest and be in breach of the Act.

6. PRESENTATIONS / DEPUTATIONS

The Council has made provision in the business of the Special Meeting of the Council for the making of presentations or deputations to Council in relation to matters presented on the agenda for Council consideration.

Presentations or deputations are required to be conducted in accordance with the requirements contained within the **Presentation/Deputations Protocols and Procedural Guidelines**.

Persons wishing to make a presentation or deputation to the Council on a matter included in the agenda shall inform Council by 1pm on the Friday prior to the meeting by contacting the Chief Executive Officer's Office and registering their name and agenda item being spoken to.

At the meeting the Mayor will invite the persons wishing to make a presentation or delegation to address the Council on the agenda item.

The person making the presentation or deputation is to stand and address the Council on the item. No debate on the item is permitted between the person making the presentation or delegation and the Council.

A maximum of three minutes per presentation or delegation will be allocated. An extension of time may be granted at the discretion of the Mayor.

Councillors, through the Mayor, may ask the person making the presentation or delegation for clarification of matters presented.

The Mayor may direct that a member of the gallery ceases speaking if the above procedure is not followed.

List of Persons making Presentations/Deputations other than in relation to a planning item listed on the agenda:

As listed.

7. BUSINESS

7.1 Consideration of the Proposed 2015/16 Annual Budget

Introduction

File No: 07/01/012
Author: Steve Ivelja
General Manager: Phil Jeffrey

Background

This report relates to the commencement of the process for Council to adopt the 2015/16 Annual Budget, in accordance with Section 127 of the Local Government Act 1989 (as amended).

The process includes giving public notice to allow 28 days for submissions to be made by members of the public and such submissions will be heard prior to Council adopting the 2015/16 Annual Budget.

In accordance with Section 127 of the Local Government Act 1989 (the Act) and part 3 of the Local Government (Planning and Reporting) Regulations 2014 (the Regulations), Council is required to commence the statutory process to adopt the Proposed 2015/16 Annual Budget.

The proposed budget recognises the importance of setting a clear direction for the future, achieving measurable objectives, encouraging community input and consultation, and being financially responsible. It is part of a five year Strategic Financial Plan that aims to secure a viable and sustainable path to achieve the Shire's objectives.

The budget proposal is for a 5.0% rate increase for 2015/16. The rate increase is to fund the capital improvement program, new initiatives, service growth and Council operations. The budget document appended to this report (Appendix A) provides detailed information with regard to the major impacts for 2015/16. It also provides details with regard to Council's financial management principles to ensure a financially sustainable future.

Proposal

Key Influencing Trends:

Revenue

The 2015/16 budget includes a 5.0% rate increase. All other fees and charges will increase by 5.00% also, except where the fees are set through legislation or where Council has agreed to vary the increase for selected services.

Expenditure

Total operating expenditure is budgeted to decrease by 0.02% or \$11k as compared to the 2014/15 forecast actual. The major changes by expenditure category are shown below;

- Total employee costs are budgeted to increase by 5.9% as compared to the 2014/15 forecast actual including the EBA increase, an allowance for banding increments, leave entitlements and provisions, and other new positions as outlined in the budget document.
- Expenditure on Materials and Consumables is budgeted to decrease by 9.2% as compared to the 2014/15 forecast actual due in large part to a significant focus on cost control of discretionary expenditure.
- Other expenses are budgeted to reduce by 1.3% as compared to the 2014/15 forecast actual.
- Depreciation charges are budgeted to increase by 5.8% as compared to the 2014/15 forecast actual.
- Borrowing costs are predicted to increase by 11.3% as compared to the 2014/15 forecast actual which reflects \$4.476 million in new borrowings for 2015/16.

In addition to planned delivery of recurrent services, the 2015/16 Annual Budget is proposing to fund a number of new initiatives being:

- Community Engagement Officer (\$0.087 million)
- Maternal & Child Health - Increase EFT (Gross cost \$0.030 million. Net cost zero, funded from savings in other areas)
- Information Management Officer & Digital Strategy initiatives (\$0.148 million)
- Moorabool 2041 - Rural Growth Strategy (\$0.055 million)
- Moorabool 2041 - Urban Growth Strategy (\$0.030 million)
- Moorabool 2041 - MPA Commitments (\$0.040 million)
- Moorabool Heritage Advisory Committee (\$0.005 million)
- Moorabool Heritage Advisory Service (\$0.012 million)
- Conduct a Housing Strategy (\$0.045 million)
- Strategic Planner (\$0.086 million)
- Planning Scheme Amendments (\$0.170 million)
- Contract Building Inspector (\$0.084 million)
- Digital Strategy Implementation - New Corporate Website (\$0.079 million)
- Maintenance Management System (\$0.075 million)
- In-house Tree Maintenance Crew (Gross Cost \$0.119 million. Net cost zero, funded from savings in other areas)
- Proactive Building, Recreation and Open Space Maintenance (\$0.110 million)

In total, the Council will invest \$1.029 million in new service initiatives across service areas. The investment in new initiatives of has been delivered whilst at the same time achieving a 0.02% decrease in overall operating expenditures.

Capital projects

Council's Capital Works program maintains a mix between the need to maintain existing infrastructure and build new assets to meet community expectations. Included in the 2015/16 budget is \$15.253 million in funds set aside for the delivery of the Capital Improvement program. Some of the projects proposed as part of the 2015/16 Capital Program include;

- Construction of Early Years Hub (\$3.650 million)
- Construction of Halletts Way/O'Leary Way from Halletts Way to Stonehill Estate (\$3.000 million)
- Plant Replacement (\$1.367 million)
- Darley Civic Hub Sportsground Change Amenity (\$0.700 million)
- Road Rehabilitation - Yankee Flat Road, Navigators (2.20-3.29km) (\$0.595 million)
- Rehabilitation and Widening - Clarkes Hill Road, Clarkes Hill (3.48-4.53km) (\$0.460 million)
- Road Rehabilitation - Yankee Flat Road, Navigators (1.07-1.64km) (\$0.320 million)
- Road Rehabilitation - Links Road, Darley (0.00-0.49 km) (\$0.274 million)
- Road Rehabilitation - Egerton-Ballark Road, Mount Egerton (5.32-6.01km) (\$0.270 million)
- Construction of Halletts Way from Ramsay Cres to Links Road (\$0.252 million)
- Gravel Road Resheeting - Sand Road, Grenville (\$0.209 million)
- Masons Lane training lighting to Oval 1 - Install Training Lighting to Oval 1 including power upgrade (\$0.200 million)
- Replacement of Kerb and Channel - William Street, Bacchus Marsh (\$0.175 million)
- Gravel Road Resheeting - Skeltons Road, Lal Lal (\$0.156 million)
- Gravel Road Resheeting - Stonehut Road, Ballan (\$0.151 million)
- Halletts Way Shared Path (from Grey Street to Ramsay Crescent) - Upgrade of existing footpath to shared path status (\$0.142 million)
- Reseal - Lerderderg Gorge Road, Darley (\$0.116 million)
- Bacchus Marsh Hall - Internal and external painting of Bacchus Marsh Hall (\$0.110 million)
- Road Rehabilitation - Thomas Court, Gordon (0.00-0.34km) (\$0.105 million)
- Community Development Fund allocation (\$0.100 million)
- Detailed Design of active sporting facilities at Bacchus Marsh Racecourse Reserve (\$0.300 million)
- Bacchus Marsh Senior Citizens Rooms - Replace roof, gutters and downpipes (\$0.100 million)
- Dunnstown Recreation Reserve Tennis / Netball lighting including power upgrade (\$0.090 million)

Parameters

The original budget parameters used in formulating the 2015/16 budget were a 5.0% rate increase, a projected CPI increase of 2.3%, an employee cost increase of 4.3% (excluding new staff and one off adjustments) and population growth within the shire of 2.8%. Council has made significant savings in Operating budget expenses to accommodate the proposed 5.0% rate increase in the face of a difficult fiscal environment with major areas of Operating budget expenses increasing at a rate significantly lower than the original budget parameters.

Rates

Rates will increase by an average of 5.0% in the 2015/16 budget raising total rates and charges of \$29.113 million. This includes rates raised through supplementary valuations, the various waste management charges and any special rate schemes.

On the 7th May 2014, Council adopted the Rating Strategy for a period of 4 years. Council resolved to not adopt a municipal charge as part of the 2015/16 budget and furthermore, resolved to adopt the same rating categories and rating differentials as is currently in place in the current financial year.

To offset the rate increases, Waste Service charges will decrease in 2015/16, notwithstanding a significant increase in the State Landfill levy. Overall waste service charges will reduce from \$267.00 to \$261.00 (or a 2.25% reduction) even though the State Landfill levy (which is a separate component of the overall waste service charges) will increase by \$3.00. Even though the state landfill levy will increase, the Council has made a concerted effort to ensure that waste service charges do not increase overall, and in 2015/16 these will in fact reduce. This is a good outcome for the community and means that on average, overall Rates and Charges will increase at a rate lower than 5.00%.

Loan Funding

The 2015/16 budget includes new borrowings of \$4.476 million which will be used to fund the 2015/16 CIP Program.

The 2015/16 budget also includes loan principle repayments of \$1.464 million.

Cash Management

Overall, total cash and investments of \$4.927 million are forecast as at 30 June 2016. This assumes that 100% of the 2014/15 Capital Program will be completed at the 30th June 2015.

Policy Implications

The 2013 . 2017 Council Plan provides as follows:

Key Result Area	Continuous Improvement in Council Services
Objective	Sound, long term financial management
Strategy	Develop and maintain a long term financial planning, management and reporting system, which ensures resources to deliver services and manage Council's assets.

The proposal for consideration of the Proposed 2015/16 Annual Budget+ is consistent with the 2013-2017 Council Plan.

Financial Implications

The 2015/16 Budget contains details of the financial resources required to deliver the Council Plan.

Communications Strategy

After Council has accepted the Proposed 2015/16 Budget, an advertisement will be placed in local newspapers. The process includes giving public notice to allow 28 days for submissions to be made by members of the public and such submissions will be heard prior to Council adopting the 2015/16 Annual Budget.

Copies of the Proposed 2015/16 Annual Budget will be available for inspection on weekdays between 8.30am and 5.00pm from Tuesday 28 April 2015 up to and including Monday 25 May 2015 at Council offices at:

- 15 Stead Street, Ballan;
- 215 Main Street, Bacchus Marsh; and
- 182 Halletts Way, Darley

Copies of the Proposed 2015/16 Annual Budget can also be viewed on Council's website: www.moorabool.vic.gov.au

Residents are invited to make submissions in relation to the Proposed 2015/16 Annual Budget until 5.00pm on Monday 25 May 2015.

Feedback should be made in writing and be addressed to:

The Chief Executive Officer
Budget Submission
Moorabool Shire Council
PO Box 18
Ballan VIC 3342

Alternatively, submissions can be emailed to info@moorabool.vic.gov.au or submitted online at haveyoursaymoorabool.com.au

Any person requesting that he or she be heard in support of a submission is entitled to appear before the Special Meeting of Council either personally or by a person acting on his or her behalf. Any person who wishes to be heard in support of a submission should indicate this request in their written submission. A special meeting to hear submissions is scheduled to occur on **Wednesday 3 June 2015 at 5.00pm** at the Bungaree Community Facility, Bungaree-Creswick Road, Bungaree.

Victorian Charter of Human Rights and Responsibilities Act 2006

In developing this report to Council the briefing officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

Officer's Declaration of Conflict of Interests

Under section 80C of the Local Government Act 1989 (as amended), officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Steve Ivelja

In providing this advice to Council as the Finance Manager, I have no interests to disclose in this report.

Conclusion

The proposed budget presents Council's immediate and longer-term financial strategy and links the actions set out in the Council Plan. It also identifies the capital works and services the community can expect from Council during the 2015/16 financial year and beyond.

Recommendation:

- 1.1 That having considered the details of the 2015/16 recurrent and capital budget appended to this report, which includes:**

- 1.1.1 – Mayor's Introduction**
- 1.1.2 – Chief Executive Officer's Summary**
- 1.1.3 – Overview**
- 1.1.4 – Budget analysis**
- 1.1.5 – Long term strategies, including Rating Strategy**
- 1.1.6 Appendix A – Budgeted Standard Statements**
- 1.1.7 Appendix B – Rates and Charges**
- 1.1.8 Appendix C – Capital works program**
- 1.1.9 Appendix D – Fees & Charges schedule**

the proposed operating and capital budget 2015/16 be the budget prepared for the purposes of section 127 of Act.

- 1.2 That in accordance Part 3 of the Regulations, Council declares its intention to borrow \$4.476 million. Loan redemption for 2015/16 will be \$1.464m.**

1.3. General Rates

1.3.1 That in accordance with Section 158 of the Local Government Act 1989, Council declares a General Rate for the rating period commencing 1 July 2015 and ending 30 June 2016.

1.3.2 It be further declared that the general rate be raised by the application of differential rates.

1.3.3 A differential rate be respectively declared for rateable land having the respective characteristics specified in the Schedule to this resolution, which characteristics will form the criteria for each differential rate so declared:

Category	Cents/\$CIV
Commercial & Industrial Rate	0.006745
Commercial & Industrial Vacant Land	0.010961
Extractive Industry Rate	0.013153
Farm Rate	0.003288
General Rate	0.004216
Vacant Land General	0.008853
Vacant Land FZ and RCZ	0.004216
Vacant Land GRZ	0.010539
Residential Retirement Villages	0.003794

1.3.4 Each differential rate will be determined by multiplying the Capital Improved Value (CIV) of each rateable land (categorised by the characteristics described in the Schedule to this Resolution) by the relevant percentages.

1.3.5 It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that:

1.3.5.1 the respective objectives of each differential rate be those specified in the Schedule to this Resolution; and

1.3.5.2 the respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution; and

1.3.5.3 the respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the Schedule to this Resolution; and

1.3.5.4 the relevant

- (a) uses of;**
- (b) geographical locations of; and**
- (c) Planning Scheme zonings of; and**
- (d) types of buildings on the respective types or classes of land be those identified in the Schedule to this Resolution.**

1.4. Municipal Charge

1.4.1 It be confirmed that no municipal charge is declared in respect of the 2015/16 Financial Year.

1.5. Annual Service Charge

1.5.1 An annual service charge be declared in respect of the 2015/16 Financial Year.

1.5.1.1 The annual service charge be declared in respect of the period 1 July 2015 to 30 June 2016.

1.5.1.2 The annual service charge be declared for the collection and disposal and management of refuse from land.

1.5.1.3 The annual service charge be in the sum of, and be based on the criteria, set out below:

- (i) \$131 per annum for each property that is within the defined urban service area to which a domestic waste collection service is available;**
- (ii) \$131 per annum for each property that is within the defined rural service area to which a domestic waste collection service is available;**
- (iii) \$131 per annum for each property that is not within a defined service area, to which a domestic waste collection service is provided;**
- (iv) \$85 per annum for all rateable properties in all Wards including:**
 - (a) each rateable land that is "farm land" within the meaning of section 2(1) of the Valuation of Land Act 1960 and is a 'single farm enterprise' within the meaning of Section 159(8) of the Local Government Act 1989; and**
 - (b) each other rateable land, from which there is capable of being generated waste which can be deposited by a ratepayer or resident at a landfill or waste transfer station or any other litter facility.**

- (v) **\$45 per annum for all rateable properties in all Wards including:**
 - (a) **each rateable land that is "farm land" within the meaning of section 2(1) of the Valuation of Land Act 1960 and is a 'single farm enterprise' within the meaning of Section 159(8) of the Local Government Act 1989; and**
 - (b) **each other rateable land, from which there is capable of being generated waste which can be deposited by a ratepayer or resident at a landfill or waste transfer station or any other litter facility.**

The defined service areas outlined above and the designated routes are defined on a plan, which can be viewed at the Council offices.

1.6. Rebates & Concessions

- 1.6.1 It be recorded that Council grants to each owner of rateable land who is an "eligible recipient" within the meaning of the State Concessions Act 1986, a rebate of an amount determined by the Department of Human Services in respect of their principal place of residence. The criteria for "eligible recipient" is also determined by the Department of Human Services.**

1.7. Payment

- 1.7.1 All rates and charges to be paid in four instalments, in accordance with Section 167 (1) and (2) of the Local Government Act 1989.**
- 1.7.2 Unless Council resolves otherwise, a person may only pay rates and charges as a lump sum if payment is made on or before 15 February 2016.**

1.8. Consequential

- 1.8.1 It be confirmed that, subject to sections 171 and 172 of the Local Government Act 1989, Council will require a person to pay interest on any rates and charges which:**
 - 1.8.1.1 that person is liable to pay;**
 - 1.8.1.2 have not been paid by the date specified for their payment.**

- 1.9 That it is proposed that an amount of \$29,113,192 be declared as the amount Council intends to raise from the general rates and charges (including Supplementary and Special Rates) for the period from 1 July 2015 to 30 June 2016.**

- 1.10 That in accordance with Section 158 of the Act and Regulation 8 of the Regulations, detailed information concerning General Rates and Special Rates and charges is appended to this report.**
- 1.11 That as part of the public presentation process for the proposed budget, the following actions will be undertaken in accordance with:**
 - 1.11.1 Sections 127 and 129 of the Act and Part 3 of the Regulations – that the proposed 2015/16 budget be made available for public inspection.**
 - 1.11.2 Section 129 of the Act and Part 3 of the Regulations – that the Chief Executive officer be authorised to give public notice that the Proposed 2015/16 Annual Budget has been prepared and is available for public inspection.**
 - 1.11.3 Sections 158 to 162 of the Act and Part 3 of the Regulations - that Council give public notice and have ready for public inspection all prescribed information to be available from 28 April until 25 May 2015.**
- 1.12 That Council resolves to allow 28 days for submissions to be made by members of the public and that all submissions are to be made in the prescribed manner. Council will hear submissions on Wednesday 3 June 2015 at the Special Meeting of Council, to be held at the Bungaree Community Facility, Bungaree-Creswick Road, Bungaree.**
- 1.13 That in accordance with Section 130 of the Act, Council resolves to notify and place on public notice its intention to adopt the 2015/16 Annual Budget on Wednesday 3 June 2015 at the Special Meeting of Council, to be held at the Bungaree Community Facility, Bungaree-Creswick Road, Bungaree.**

SCHEDULE

Differential Rating Categories

General Developed Land

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the –

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the end of the Financial Year.

Definition:**Any land:**

- on which a dwelling is lawfully erected and occupied for the principal purpose of physically accommodating persons; and
- which does not have the characteristics of:
 - o Commercial and Industrial Land;
 - o Vacant Commercial and Industrial Land;
 - o Extractive Industry Land;
 - o Farm Land
 - o Residential Retirement Villages Land;
 - o Vacant General Land;
 - o Vacant FZ and RCZ Land; or
 - o Vacant GRZ Land.

Commercial/Industrial Land**Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the –

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the end of the Financial Year.

Definition:

Any land which is lawfully used:

- for the principal purpose of carrying out the manufacturing or productions of goods; or
- for the principal purpose of carrying out trade in goods or services.

Vacant Commercial/Industrial Land**Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the –

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Definition:**Any land:**

- located within an Industrial or Business zone under the Moorabool Planning scheme; and
- which is vacant; or
- not lawfully developed for the principal purpose of carrying out the manufacturing or production of goods or trade in goods or services; and
- which does not have the characteristics of General Developed Land.

Extractive Industry Land**Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the –

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the end of the Financial Year.

Definition:**Any land:**

- which is used primarily for the extraction or removal of minerals, earth or stone including the treatment of minerals, earth or stone; or
- on which activities for the extraction or removal of minerals, earth or stone including the treatment of minerals earth or stone have been discontinued but which has not yet been rehabilitated to environmental standards as required by law.

Farm Land**Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the –

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the end of the Financial Year.

Definition:**Any land:**

- which is “farm land” within the meaning of section 2(1) of the Valuation of Land Act 1960.

Vacant General Land**Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the –

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Definition:**Any land:**

- on which no building is lawfully erected; and
- which does not have the characteristics of;
 - o Vacant Commercial and Industrial Land; or
 - o Vacant FZ and RCZ Land; or
 - o Vacant GRZ Land.

Vacant FZ or RCZ Land**Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the –

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Definition:**Any land:**

- on which no building is lawfully erected; and
- which is located within the Farm Zone (FZ) or Rural Conservation Zone (RCZ) under the Moorabool Planning Scheme; and
- which does not have the characteristics of Farm Land.

Vacant GRZ Land**Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the –

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Definition:**Any land:**

- on which no building is lawfully erected; and
- which is located within the General Residential Zone (GRZ) under the Moorabool Planning Scheme.

Residential Retirement Villages**Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the –

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the end of the Financial Year.

Definition:

Any land:

- Which is defined as a Retirement Village land under the *Retirement Villages Act 1986*.
-

Report Authorisation

Authorised by:



Name: Phil Jeffrey
Title: General Manager Infrastructure
Date: Friday 17 April 2015

Attachment - Item 7.1

Moorabool Shire Council



2015/16 Proposed Annual Budget



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Mayor's introduction

It gives me great pleasure to present this Budget to the residents of Moorabool Shire Council. We are planning to increase total rate revenue by 5.0 percent in the 2015/16 financial year. This level allows us to maintain existing service levels, fund a number of new initiatives and continue to allocate additional funds to renew the Shire's infrastructure.

The rate increase has been kept consistent with the level foreshadowed in Council's Strategic Resource Plan, despite a number of significant budget impacts. Most notably, on the 14th January 2015, the Minister for Local Government notified Victorian Councils of its intention to implement the Labour Governments election commitment to implement a cap on Council rate increases. This policy decision places additional pressure on future budgets which have already been impacted by recent cuts to Federal Assistance Grants (FAGs), cancellation of early payment of FAGs, re-implementation of fuel excise indexation and significant fiscal tightening at both a Federal and State level which continues to cut deep into Moorabool Shires annual budgets and work programs.

Whilst specific details in relation to the proposed rate capping model have not yet been released, it is imperative for Moorabool Shire and the local government sector to advocate with the State to ensure that the implementation of a rate cap does not adversely impact the financial sustainability of Moorabool Shire and that it can continue to provide services that the community requires.

Notwithstanding this, I am pleased to announce that Council will undertake a significant Capital Works program for 2015/16 totalling \$15.253 million for progression of major projects and funding of capital renewal and upgrade projects.

A \$5.954 million asset renewal program forms a significant part of the capital works budget, with:

- \$4.032 million being spent on road rehabilitations
- \$0.210 million on buildings
- \$1.367 million on plant replacement
- \$0.345 million on bridges, drains and recreation / leisure assets

Further to this, \$9.299 million has been allocated to new and upgrade capital projects to be implemented across the municipality. As part of this program, a number of major projects will be commenced including:

- Halletts Way / Western route Southern extension \$3.252 million overall (overall \$10.000 million project)
- The Darley Early Years Hub \$3.650 million (part of an overall \$4.050 million project)
- Darley Civic Hub Pavilion \$0.700 million

The Halletts Way project has gone through a rigorous design process and will comprise of the section from Bacchus Marsh Road to the West Maddingley estate including steep terrain, a bridge over Werribee River and connection to Werribee Vale Road. Due to the scale of the project, the estimated \$10.000 million construction cost will be completed over two financial years. To assist with cost, Council was recently successful for a \$2.18 million grant from the federal government which will be put towards the cost of the bridge. Council will also receive developer contributions in coming years to help fund this project. This project also complements the recently commenced northern extension at Darley and an announcement by the previous State Government to fund freeway ramps at Halletts Way. This project was announced by the previous state government and Council is currently waiting confirmation of a commencement date for this project.

The Darley Early Years Hub and Pavilion projects will make use of existing buildings at the Civic Hub precinct at Darley and will cater for the growing needs of the community. The Darley Early Years Hub will replace the existing Lerderderg Children's Centre and includes kinder rooms, long day care, maternal child health, multi purpose and consulting rooms as well as car parking. When the estimated \$3.650 million facility is constructed, it will help reduce waiting lists for kindergarten places and cater for growth. The Darley Civic Hub Pavilion will provide much needed change, amenity and social spaces for the oval at the site. Both of these projects demonstrate the Council's focus on delivering improved amenities and infrastructure for a growing population.

Some of the key projects proposed as part of the 2015/16 Capital Program include:

- Construction of Early Years Hub (\$3.650 million)
- Construction of Halletts Way /O'Leary Way from Halletts Way to Stonehill Estate (\$3 million)
- Plant Replacement (\$1.367 million)
- Darley Civic Hub Sportsground Change Amenity (\$0.700 million)
- Road Rehabilitation - Yankee Flat Road, Navigators (2.20-3.29km) (\$0.595 million)
- Rehabilitation and widening - Clarkes Hill Road, Clarkes Hill (3.48-4.53km) (\$0.460 million)
- Road Rehabilitation - Yankee Flat Road, Navigators (1.07-1.64km) (\$0.320 million)
- Road Rehabilitation - Links Road, Darley (0.00-0.49 km) (\$0.274 million)
- Road Rehabilitation - Egerton-Ballark Road, Mount Egerton (5.32-6.01km) (\$0.270 million)
- Construction of Halletts Way from Ramsay Cres to Links Road (\$0.252 million)
- Gravel Road Resheeting - Sand Road, Grenville (\$0.209 million)
- Masons Lane - Install Training Lighting to Oval 1 including power upgrade (\$0.200 million)
- Replacement of kerb and channel - William Street, Bacchus Marsh (\$0.175 million)
- Gravel Road Resheeting - Skeltons Road, Lal Lal (\$0.156 million)
- Gravel Road Resheeting - Stonehut Road, Ballan (\$0.151 million)
- Halletts Way Shared Path (from Grey Street to Ramsay Crescent) - Upgrade of existing footpath to shared path status (\$0.142 million)
- Reseal - Lerderderg Gorge Road, Darley (\$0.116 million)
- Bacchus Marsh Hall - Internal and external painting of Bacchus Marsh Hall (\$0.110 million)
- Road Rehabilitation - Thomas Court, Gordon (0.00-0.34km) (\$0.105 million)
- Community Development Fund allocation (\$0.100 million)
- Detailed Design of active sporting facilities at Bacchus Marsh Racecourse Reserve (\$0.300 million)
- Bacchus Marsh Senior Citizens Rooms - Replace roof, gutters and downpipes (\$0.100 million)
- Dunnstown Recreation Reserve Tennis / Netball lighting including power upgrade (\$0.090 million)

In addition to the planned Capital Works Program, the 2015/16 Annual Budget is proposing to fund a number of new initiatives being:

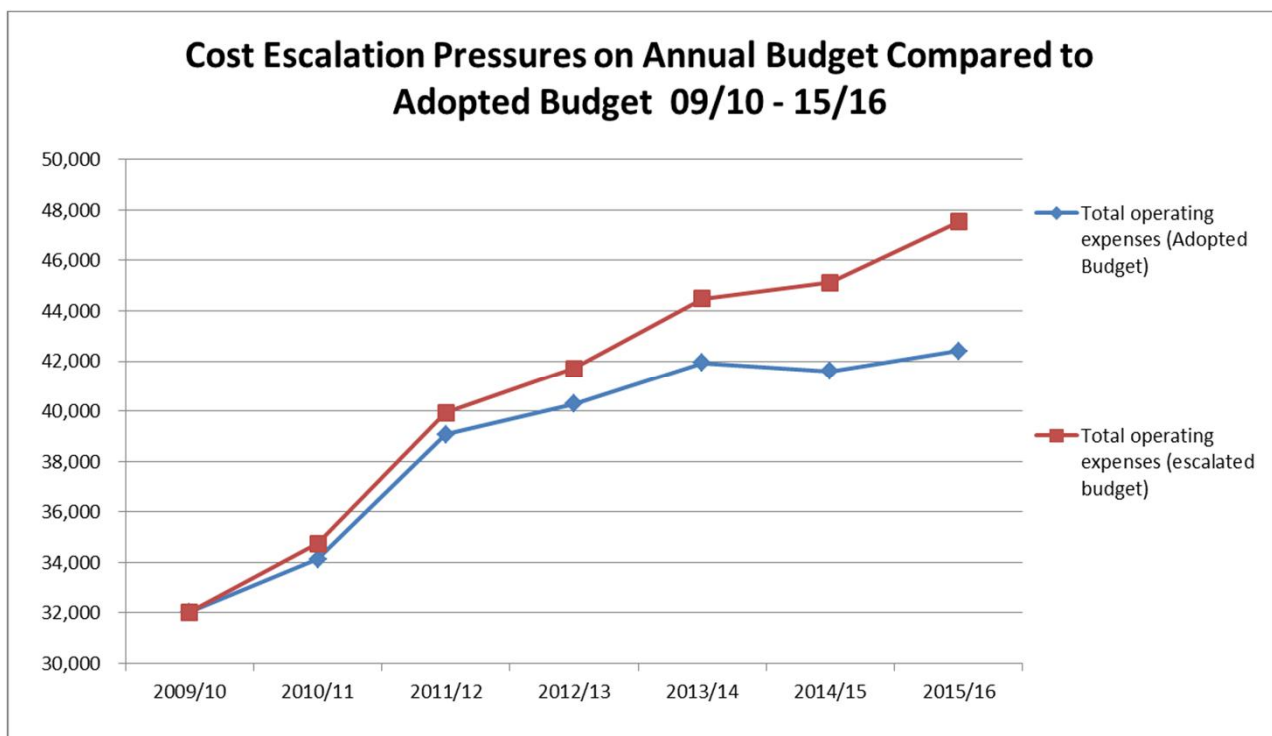
- Community Engagement Officer (\$0.087 million)
- Maternal & Child Health - Increase EFT (Gross cost \$0.030 million. Net cost zero, funded from savings in other areas)
- Information Management Officer & Digital Strategy initiatives (\$0.148 million)
- Moorabool 2041 - Rural Growth Strategy (\$0.055 million)
- Moorabool 2041 - Urban Growth Strategy (\$0.030 million)
- Moorabool 2041 - MPA Commitments (\$0.040 million)
- Moorabool Heritage Advisory Committee (\$0.005 million)
- Moorabool Heritage Advisory Service (\$0.012 million)
- Housing Strategy (\$0.045 million)
- Strategic Planner (\$0.086 million)
- Planning Scheme Amendments (\$0.170 million)
- Contract Building Inspector (\$0.084 million)
- Digital Strategy Implementation - New Corporate Website (\$0.079 million)
- Maintenance Management System (\$0.075 million)
- In-house Tree Maintenance Crew (Gross Cost \$0.119 million. Net cost zero, funded from savings in other areas)

- Proactive Building, Recreation and Open Space Maintenance (\$0.110 million)

In total, the Council is proposing to invest \$1.025 million in new service initiatives across service areas.

For 2015/16, the community will see a continued improvement in the long term financial sustainability of the Council. In a difficult economic environment, this Council will oversee a significant improvement in a number of financial performance measures which will provide a significant long term benefit to the community in the form of improved infrastructure and expanded services.

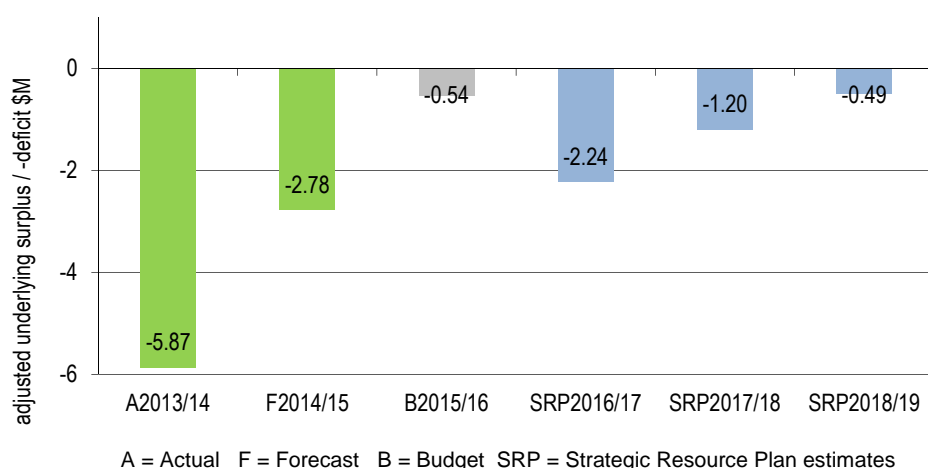
As an indication of the extent to which Council has driven efficiency and cost savings over the last few years, a table has been presented below to show the increase in total operating expenditure over the last 6 years. The following graph compares the Adopted Budget Operating expenses from 2009/10 to 2015/16 (blue line) with total Operating expenses for 2009/10 to 2015/16 (red line) if total operating expenses continued to grow based on the annual cost escalation pressures of CPI, Enterprise Bargaining Agreements and salary banding movements, population growth and the impact of other external factors (such as the impact of carbon tax, landfill levy increases and the annual impact of new staff and new initiatives).



The above table indicates that a high level of rigour has been placed on cost control in the 2015/16 budget as indicated by the fact that the total Operating budget is at similar levels to the 2013/14 budget. This result has been achieved in spite of the twin pressures of CPI and population growth which are predicted to increase at around 2.5%-3.0% and 2.5% respectively. Additionally, this result has been achieved whilst at the same time accommodating \$1.065 million in new initiatives for the benefit of the community.

Council success in cost containment has in turn resulted in a significant improvement in the underlying deficit. The underlying deficit is a measure of financial sustainability and Council's ability to achieve its service delivery objectives as it is not impacted by capital income items which can often mask the operating result. The adjusted underlying result for the 2015/16 year is a deficit of \$0.54 million which is a decrease of \$2.24 million from the 2014/15 year. In calculating the adjusted underlying result, Council has excluded grants received for capital purposes which are non-recurrent and capital contributions from other sources. Contributions of non-monetary assets are excluded as the value of assets assumed by Council is dependent on the level of development activity each year.

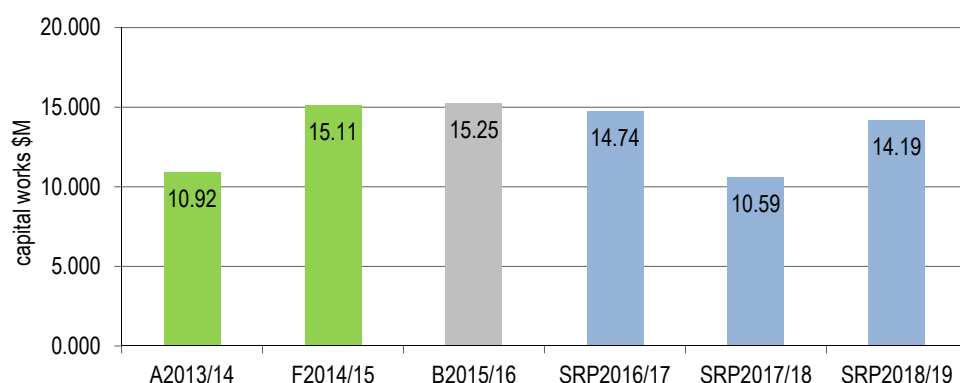
Adjusted Underlying surplus / -deficit \$M



Notwithstanding the challenges of population growth, increases in CPI and a difficult economic environment where government funding has and will continue to remain flat, the Council is able to demonstrate an improvement in its underlying deficit demonstrating a key focus on ensuring the ongoing sustainability and viability of the Shire. Whilst further effort is required, Council is able to demonstrate it is on the right track.

As a result of the continued improvement in the Shire's finances, the community will ultimately benefit through increased levels of service and improved infrastructure going forward. The table below provides a high level snapshot of the forward outlook for Capital Works for the next 4 years and demonstrates a high level of investment in community infrastructure and assets;

Forward outlook for Capital Works \$M



The 2015/16 capital budget includes some major projects as highlighted earlier. The future capital works programs show ups and downs depending on major projects occurring in those years. A steady capital works program is needed to reflect the continued expansion in the Shire's population in addition to meeting the communities growing expectations.

Rating Strategy

As mentioned previously, Council rates will increase by 5.0%. 2015/16 is a non revaluation year, which means that all properties in the Shire will experience a rate increase of 5.0% compared to 2014/15. However, due to the impact of the Fire Services Levy and the Waste Services Charges, total increases on rate notices will vary.

To offset the rate increases, Waste Service charges will decrease in 2015/16, despite a significant increase in the State Landfill levy. Overall waste service charges will reduce from \$267.00 to \$261.00 (or a 2.25% reduction) even though the State Landfill levy (which is a separate component of the overall waste service charges) will increase by \$3.00 or 7.0%. This result has been made possible by Council making a concerted effort to reduce other components of the waste service charges. This is a good outcome for the community and means that on average, overall Rates and Charges will increase at a rate lower than 5.00%. Further details are provided in Section 9 of this document.

When the Council Rate Notice is issued for the 2015/16 year, it will also include the costs of the Fire Services Levy that Council is collecting on behalf of the State Government. This will be the 3rd year that the scheme will be in place. Even though Council receives funding to administer the Fire Services Levy, when Council calculates the time and effort required to administer the scheme in addition to the FSPL it is required to pay on Council owned properties, there is a significant net cost to the Council overall.

It is disappointing to note that in recent years Moorabool Shire is increasingly being subjected to the role of tax collector for other tiers of government as is shown by the Fire Services levy, the GST Act and various other levies and charges that Council administers on behalf of other tiers of government. Equally, it is disappointing that Council is required to embed in its waste charges the increasing costs of the State landfill levy in addition to the additional burden of increased government regulation. As an extension to this, the proposal announced in the Federal Budget 2014 to freeze indexation of Financial Assistance Grants will further compound some of the inherent inequities that are imposed on our Shire. The proposed implementation of rate capping will present even greater pressures on the Shire and its ability to cope with the demands of a population growth.

Council will continue to advocate for fairness and equity in its dealings with both the State and Federal Governments to ensure that the concerns and needs of Moorabool residents are understood.

In summary, I am pleased to present the 2015/16 Budget to the residents of Moorabool. This budget represents a significant improvement in the future financial outlook for the Shire despite a difficult economic environment. It will deliver increased level of services and infrastructure based on a rate increase that the Council has assessed as being financially responsible.

Council also has a long term financial plan for the long term sustainability of Moorabool Shire Council. This budget has been developed in line with the parameters established in that plan.

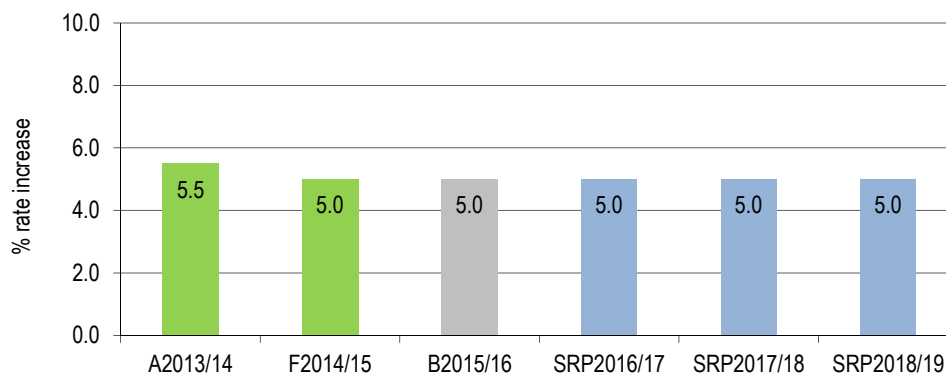
We acknowledge the contribution of State and Federal Government grants in our Capital Works and service delivery programs.

Cr Paul Tatchell
Mayor

Chief Executive Officer's summary

Council has prepared a Budget for the 2015/16 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. Key budget information is provided below about the rate increase, operating result, services, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council.

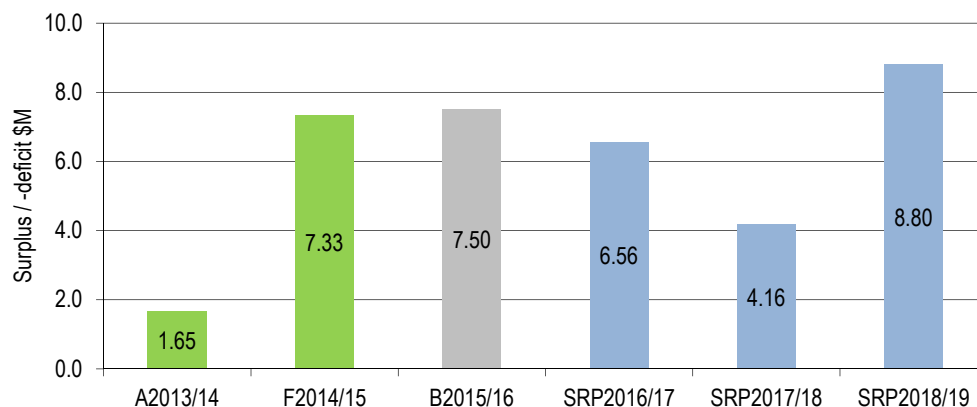
1. Rates



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

It is proposed that general rates increase by 5.0% for the 2015/16 year, raising total rates of \$29.113 million, including \$0.254 million generated from supplementary rates. Of the 5.0% increase, a portion will be used to fund \$1.029 million of new initiatives in addition to funding a larger capital works program to address the asset renewal and population growth needs of the Shire. (The rate increase for the 2014/15 year was 5.0%).

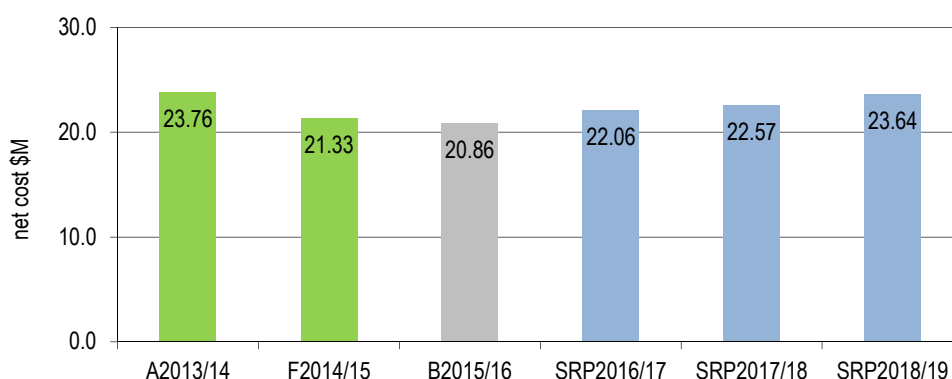
2. Operating result



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

The expected operating result for the 2015/16 year is a surplus of \$7.498 million, which is an increase of \$0.163 million from 2014/15. The adjusted underlying result, which excludes items such as non-recurrent capital grants and non-cash contributions is a deficit of \$0.542 million, which is a decrease of \$2.233 million over 2014/15 - refer to section 7 of this summary for further information. (The forecast operating result for the 2014/15 year is a surplus of \$7.335 million).

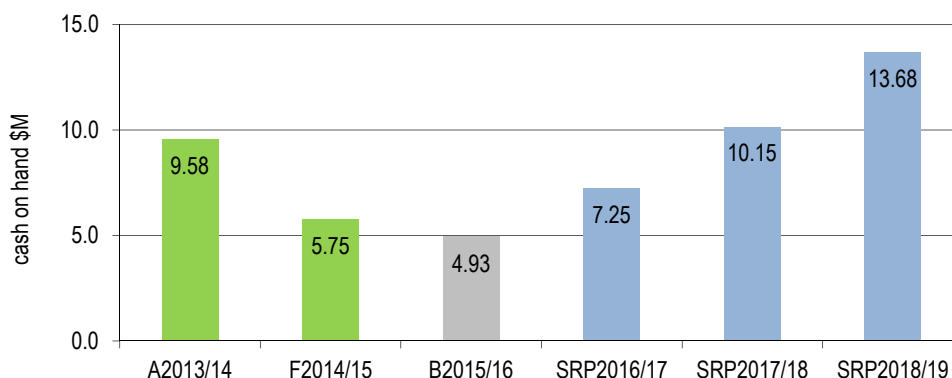
3. Services



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

The net cost of services delivered to the community for the 2015/16 year is expected to be \$20.860 million which is a decrease of \$0.469 million from 2014/15. A key influencing factor in the development of the 2015/16 budget has been the continuing focus on delivering operational efficiencies whilst maintaining an appropriate level of service delivery, despite continuing population growth. To this end, significant effort has been expended on ensuring operating budgets are justifiable and financially responsible taking into account the demand of population growth, the rising cost of goods and services against the backdrop of a continuing tough external economic environment. For the 2015/16 year, service levels have been maintained and a number of initiatives proposed. (The forecast net cost for the 2014/15 year is \$21.329 million).

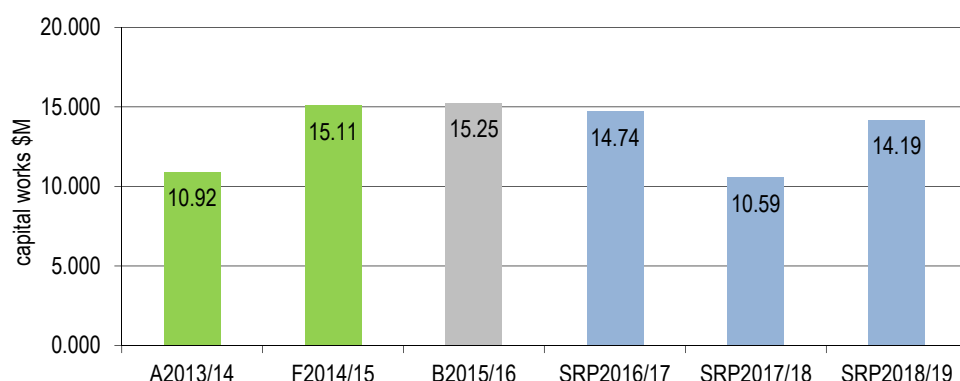
4. Cash and investments



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

Cash and investments are expected to decrease by \$0.818 million during the year to \$4.927 million as at 30 June 2016. The reduction in cash and investments is in line with Council's Strategic Resource Plan. (Cash and investments are forecast to be \$5.745 million as at 30 June 2015).

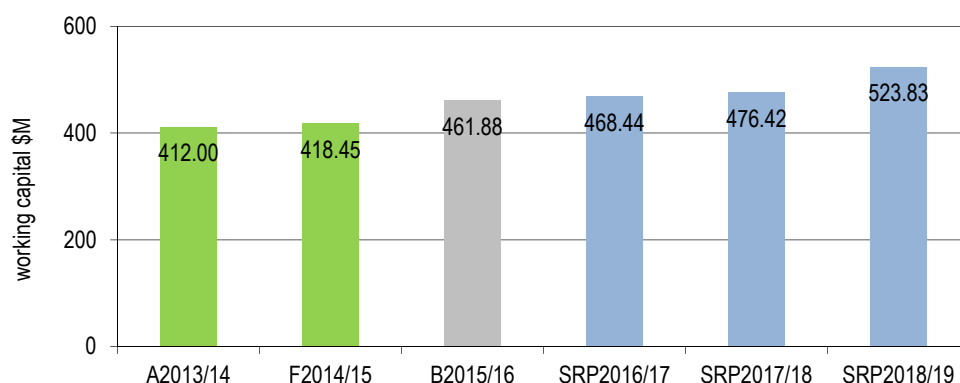
5. Capital works



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

The capital works program for the 2015/16 year is expected to be \$15.253 million. Of the \$15.253 million of capital funding required, \$4.517 million will come from external grants, \$4.476 million from borrowings, and the balance of \$6.260 million from Council cash. The Council cash amount includes asset sales of \$0.294 million. The capital expenditure program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project. (Capital works is forecast to be \$15.112 million for the 2014/15 year).

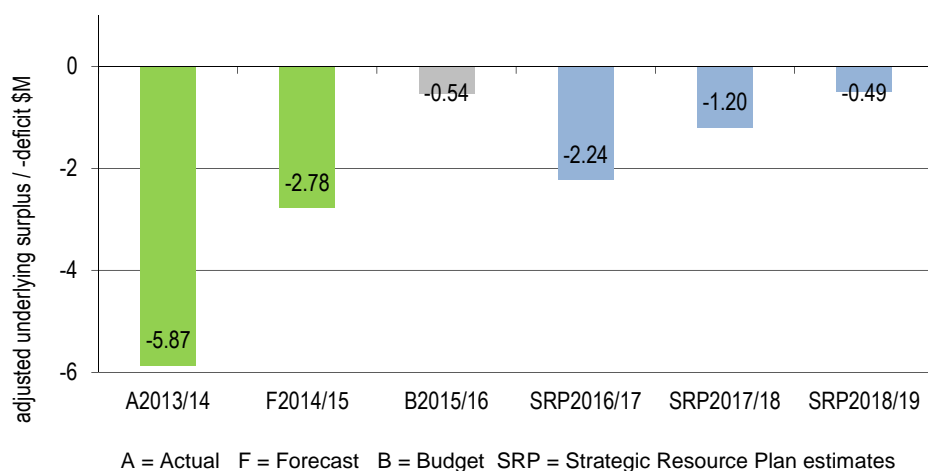
6. Financial position



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

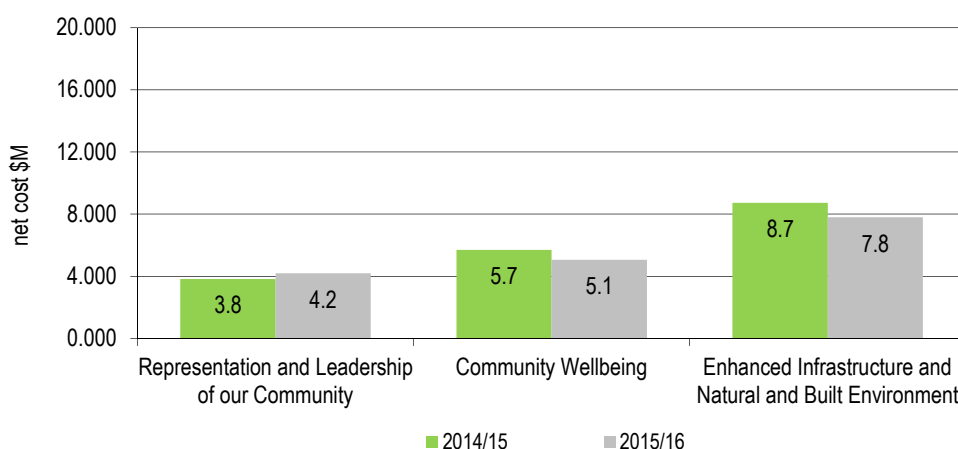
The financial position is expected to improve with net assets (net worth) to increase by \$43.430 million to \$461.880 million, and net current assets (working capital) will decrease by \$1.263 million to \$0.083 million as at 30 June 2016. (Total equity is forecast to be \$418.450 million as at 30 June 2015).

7. Financial sustainability



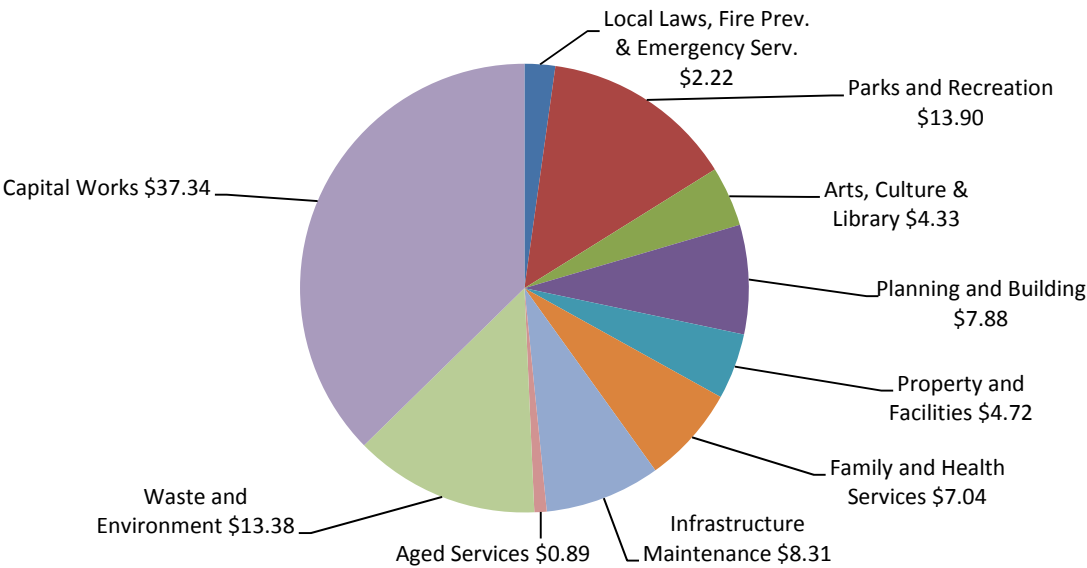
A high level Strategic Resource Plan for the years 2015/16 to 2018/19 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. The adjusted underlying result, which is a measure of financial sustainability, shows a decreasing deficit over the four year period. This represents a significant overall improvement in the long term sustainability of Moorabool Shire Council.

8. Strategic objectives



The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan. The above graph shows the level of funding allocated in the budget to achieve the strategic objectives as set out in the Council Plan for the 2015/16 year.

9. Council expenditure allocations



The above chart provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council spends.

This budget has been developed through a rigorous process of consultation and review and management endorses it as financially responsible. More detailed budget information is available throughout this document.

Rob Croxford
Chief Executive Officer

Budget processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the *Local Government Act 1989* (the Act) and *Local Government (Planning and Reporting) Regulations 2014* (the Regulations).

Under the Act, Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Regulations which support the Act.

The 2015/16 budget, which is included in this report, is for the year 1 July 2015 to 30 June 2016 and is prepared in accordance with the Act and Regulations. The budget includes financial statements being a budgeted Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works. These statements have been prepared for the year ended 30 June 2016 in accordance with the Act and Regulations, and consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards. The budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information Council requires in order to make an informed decision about the adoption of the budget.

In advance of preparing the budget, Officers firstly review and update Council's long term financial projections. Financial projections for at least four years are ultimately included in Council's Strategic Resource Plan, which is the key medium-term financial plan produced by Council on a rolling basis. The preparation of the budget, within this broader context, begins with Officers preparing the operating and capital components of the annual budget during January and February. A draft consolidated budget is then prepared and various iterations are considered by Council at informal briefings during March. A proposed budget is prepared in accordance with the Act and submitted to Council in April for approval in principle. Council is then required to give public notice that it intends to adopt the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

To assist interested persons to understand the budget and make a submission if they wish, Council officers undertake a community engagement process including utilising the new online community engagement tool. Information will also be distributed via the local media.

The final step is for Council to adopt the Budget after receiving and considering any submissions from interested parties. The Budget is required to be adopted and a copy submitted to the Minister by 30 June each year. The key dates for the Budget process are summarised below:

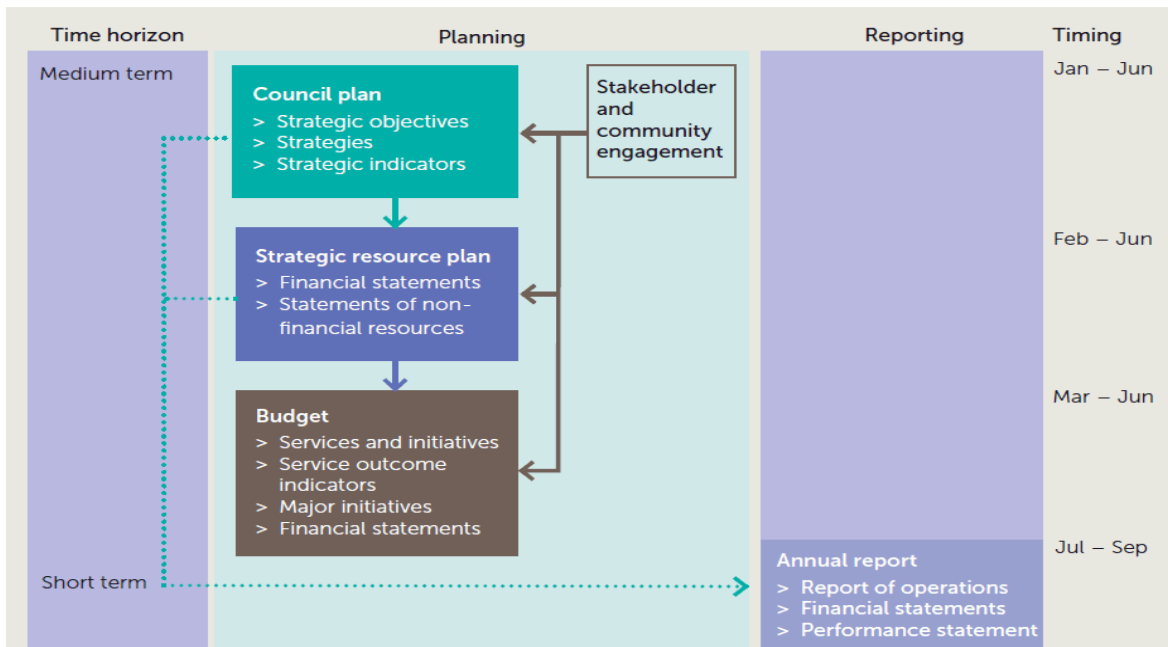
Budget process	Timing
1. Officers update Council's long term financial projections	Dec/Jan
2. Officers prepare operating and capital budgets	Dec/Jan
3. Councillors consider draft budgets at informal briefings	Feb/Apr
4. Proposed budget submitted to Council for approval	22 Apr
5. Public notice advising intention to adopt budget	23 Apr
6. Budget available for public inspection and comment	28 Apr
7. Public submission process undertaken	Apr/May
8. Submissions period closes (28 days)	25 May
9. Submissions considered by Council/Committee	3 Jun
10. Budget and submissions presented to Council for adoption	3 Jun
11. Copy of adopted budget submitted to the Minister	26 Jun

1. Linkage to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Moorabool 2041), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Audited Statements).

1.1 Planning and accountability framework

The Strategic Resource Plan, is part of and prepared in conjunction with the Council Plan, and is a rolling four year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, taking into account the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning (Formerly the Department of Transport, Planning and Local Infrastructure)

In addition to the above, Council has a long term plan (Moorabool 2041) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan, including the Strategic Resource Plan, is required to be completed by 30 June following a general election and is reviewed each year in advance of the commencement of the Annual Budget process.

1.2 Our purpose

Our vision

Vibrant and resilient communities with unique identities

Our mission

Working with our people to deliver valued outcomes that improve community wellbeing and are economically responsible.

Our values

- **Respect** - Treat others the way you want to be treated.
- **Integrity** - Do what is right.
- **Practicality** - Always be part of a solution.
- **Excellence** - Continually improve the way we do business.
- **Equity** - Fair distribution of resources.

1.3 Strategic objectives

Council delivers activities and initiatives under 36 major service categories. Each contributes to the achievement of one of the three Strategic Objectives as set out in the Council Plan for the 2015-19 years. The following table lists the three Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
1. Representation and Leadership of our Community	<p>In representing and leading our community, Council will continue to improve its understanding of community needs. We will listen and recognise the diversity of expectations and priorities across Moorabool, whether in urban centres, small towns and hamlets, or rural areas. In building these relationships, we will communicate effectively and provide fair representation.</p> <p>We will value our people, providing them with learning opportunities, leadership development, a safe and functional workplace and a sense of wellbeing.</p> <p>We acknowledge that we need to continue to enhance our engagement with the community, in recognition of this, Council will be revising its community engagement policy and framework in the next 12 months. We will be facilitating community input into the policy and framework to ensure our practice of engaging with the communities of Moorabool continues to improve.</p> <p>Council will build mutually beneficial partnerships with federal and state governments, municipalities in our region and other key agencies to gain acknowledgement, respect, understanding and support for the needs of its communities. Council will continue to advocate to federal and state governments and non-government organisations for greater investment in services and facilities in the Shire to meet the current and future needs of our communities.</p> <p>We recognise that in representing our communities interests we need to operate in a regional and state wide context. We are well placed to do this. As a Council in 2013 we provided strong input into the Central Highlands Regional Strategic plan and feature in the state government blueprint for Victoria's Plan Melbourne in which the townships of Ballan and Bacchus Marsh are identified as growth centres. The Regional Plan also identifies growth for the township of Gordon.</p>

Strategic Objective	Description
1. Representation and Leadership of our Community (cont)	<p data-bbox="464 255 1433 383">As a Shire we are well placed geographically being in close proximity to Melbourne's western suburbs, Geelong, Ballarat and, to a lesser degree, Bendigo. Our future planning needs to take account of key transport linkages and our local land use planning in reference to these regional and capital centres.</p> <p data-bbox="464 421 1433 517">We will advocate strongly for the resources, infrastructure and strategies required to sustain a quality future for Moorabool. We will identify the key advocacy issues in engagement with the community.</p> <p data-bbox="464 555 1433 613">We recognise that there are extraordinary pressures on Moorabool Shire to deliver services and facilities appropriate for our diverse populations.</p> <p data-bbox="464 651 1433 813">Council has established a Recreation and Leisure Strategy Advisory Committee to provide strategic advice into the planning and provision of active and passive recreation and leisure services and facilities across the municipality. The development of Council's Recreation and Leisure Strategy (2014-2021) has been strongly informed through the input of the Advisory Committee.</p> <p data-bbox="464 851 1433 978">The Council operates in a rapidly changing environment. Fiscally, the council needs to balance service demand from a growing population with reasonable levels of rates and debt. Grants from other levels of government cannot be relied upon.</p> <p data-bbox="464 1016 1433 1075">The towns of Bungaree and Wallace have been noted in the Regional Strategy and our Rural Policy as a settlement cluster closer to the regional City of Ballarat.</p> <p data-bbox="464 1113 1433 1171">In order to address these challenges the Council uses the Integrated Planning and Delivery Framework that can be seen in section 3.5 "Long Term Strategies".</p> <p data-bbox="464 1209 1203 1238">The key aspects of the Framework are briefly explained below:</p> <p data-bbox="464 1276 663 1305"><i>Moorabool 2041:</i></p> <p data-bbox="464 1321 1433 1417">Council is planning for the long term direction of our communities and has commenced Moorabool 2041 (M2041) which is a process/framework aimed at documenting the opportunities, pressures and challenges facing Moorabool.</p> <p data-bbox="464 1456 868 1485">M2041 will be a key framework to:</p> <ul data-bbox="491 1485 1433 1675" style="list-style-type: none"> ~ Plan for the long term direction of our communities. ~ Understand current and future opportunities, pressures and challenges in order to develop the future. ~ Provide a holistic framework focussed on key strategic issues that prioritise land use planning activities, required infrastructure as well as service planning and delivery. <p data-bbox="464 1713 635 1742"><i>Service Plans:</i></p> <p data-bbox="464 1758 1433 1874">Based on what we know from the initial M2041 work the Council will put in place plans that forecast the future level of service needed by our communities. This will be balanced by the long term financial plan of the Council and explore innovation in service delivery.</p>

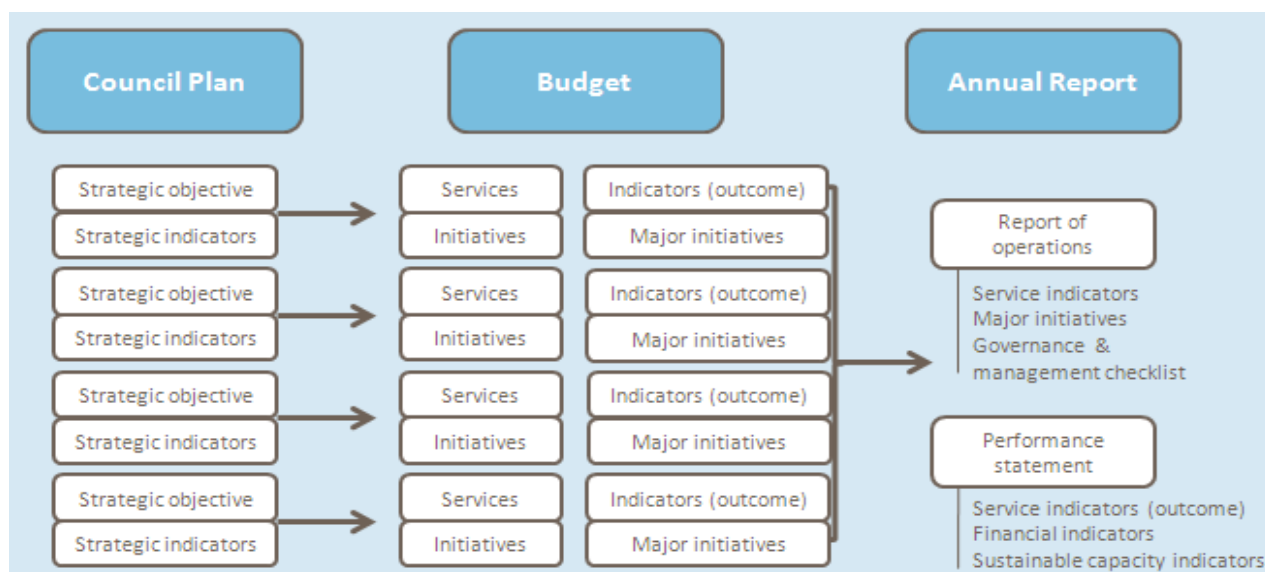
Strategic Objective	Description
1. Representation and Leadership of our Community (cont)	<p><i>Operational Plans:</i></p> <p>Operational plans take a systems approach to the day to day operations of the organisation. The plans are drawn from the Australian Business Excellence Framework and are known as Systems Views. This snapshot of the current state is also used in the service planning element set out above.</p> <p><i>Business Excellence:</i></p> <p>This business excellence philosophy and framework is incorporated into everything we do at Moorabool and is the driver for continuous improvement, innovation and superior organisational performance. As a team we operate and drive the culture of the organisation using the %ish+principals*.</p> <p>* Make Their Day, Be Present, Play Have Fun and Choose Your Attitude are trademarks or service marks of ChartHouse Learning and used with permission. All rights reserved.</p>
2. Community Wellbeing	<p>We will support volunteers, recognising and celebrating their vital role in community participation and service delivery.</p> <p>Council recognises the individuality, diversity and identity of each community. We will work together to strengthen each community's capacity to plan, develop and implement projects that build the community they envisage.</p> <p>Council will monitor and plan for the needs and aspirations of our changing communities and opportunities to contribute to community life through enhancing our social, health and recreation planning.</p> <p>In the past three years, Council has undertaken considerable social, health and recreation planning that will inform and be informed by the Moorabool 2041 Strategy.</p> <p>The following health and social plans have been adopted by Council:</p> <ul style="list-style-type: none"> " Health and Wellbeing Plan (December 2013) . Including a Health Profile " Youth Strategy (December 2013) " Hike and Bike Strategy (August 2014) <p>The following social plans are currently under development and/or expected to be completed by June 2015:</p> <ul style="list-style-type: none"> " Municipal Early Years Plan " Ageing Well (Live Well Live Better) " Access and Inclusion Plan " Recreation and Leisure Strategy " Community Development Position Paper <p>Through increasing our understanding of the needs of our communities, Council places itself in a better position to improve the quality of life for the people who live, work and play/recreate in the municipality.</p> <p>Council will plan, lead and facilitate high quality services to families and children, young people, the aged, the people with disabilities and the disadvantaged. We will work with the community to plan and deliver services and facilities that are appropriate and affordable, reflecting the size, location and diversity of our communities.</p>

Strategic Objective	Description
2. Community Wellbeing (cont)	<p data-bbox="464 253 1430 353">Council will work with other levels of government and non-government organisations to increase their investment in services and facilities across the municipality.</p> <p data-bbox="464 387 1430 577">We will protect the peace, wellbeing and safety of our communities by the fair and equitable management of local laws, , re prevention and animal control. Furthermore, Council will work closely with the Municipal Association of Victoria and state government in order to address potential wind farm issues that communities may be affected by during and post construction phase of wind turbine facilities.</p> <p data-bbox="464 611 1430 678">To build the economic capacity of Moorabool Shire, along with its residential growth, Council will refocus its resources toward:</p> <ul data-bbox="491 678 1430 846" style="list-style-type: none"> ~ ensuring the local investment climate supports and encourages local businesses; ~ encouraging the formation of new enterprises and supporting the growth of particular clusters of businesses; and ~ advocating and forming partnerships in delivering key infrastructure.
3. Enhanced Infrastructure and Natural and Built Environment	<p data-bbox="464 880 1430 1137">Moorabool Shire is a peri urban area between Melbourne and Ballarat and is experiencing significant change in response to the pressures of growth. This provides many challenges for Moorabool given the scale of planning and development issues it faces and the limited rate base of the municipality. In addition, much of the municipality sits within potable water catchments and this presents difficulties associated with development within these areas, thus highlighted the requirement to develop a Domestic Wastewater Management Plan.</p> <p data-bbox="464 1171 1430 1373">Moorabool's Domestic Wastewater Management Plan (DWMP) was adopted by Council in October 2014. Moorabool became one of the first Councils in Victoria to develop and adopt a DWMP in accordance with the Minister's guidelines and has immediately commenced implementing the Plan. The DWMP will guide Council in the management of existing onsite wastewater systems and minimise any potential risks which may otherwise have been posed by new systems.</p> <p data-bbox="464 1406 1430 1529">As previously mentioned, Council in planning for the long term direction of our communities has commenced Moorabool 2041 which is a process/framework aimed at documenting the opportunities, pressures and challenges facing Moorabool.</p> <p data-bbox="464 1563 1430 1731">At the same time, the municipality has vast rural expanses and significant existing infrastructure and Council needs to plan, create, renew and maintain its physical assets whilst balancing community expectations and the resource capacity of the growing Shire. As a principle, we will renew existing assets before constructing new assets and balance this with our communities needs and growth pressures.</p> <p data-bbox="464 1765 1430 1861">We will continue our commitment to invest in Capital Improvement by progressively increasing renewal expenditure by \$400,000 per annum as well as investing in new and upgrade projects as outlined in the strategic financial plan.</p>

Strategic Objective	Description
3. Enhanced Infrastructure and Natural and Built Environment (cont)	<p>We will manage our physical assets such as roads, bridges, drains, footpaths, buildings, structures, community facilities, parks and sports grounds to meet a practical level of service in the most cost effective manner for present and future residents. We will advocate strongly for the resources, infrastructure and strategies required to sustain a quality future for Moorabool.</p> <p>We will support state and federal environmental programs to continue to raise community awareness regarding waste minimisation, recycling and water management.</p>

2. Activities, initiatives and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2015/16 year and how these will contribute to achieving the strategic objectives specified in the Council Plan as set out in Section 1. It also includes a number of initiatives, major initiatives and service performance indicators. The Strategic Resource Plan (SRP) is part of and prepared in conjunction with the Council Plan. The relationship between these components of the Budget and the Council Plan, along with the link to reporting in the Annual Report, is shown below.



Source: Department of Environment, Land, Water and Planning

Services for which there are prescribed performance indicators to be reported on in accordance with the Regulations are shown in **bold** and underlined in the below sections.

2.1 Strategic Objective 1: Representation and Leadership of Our Community

To achieve our objective of Advocacy and Leadership, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Activities	Description	(Net Cost) Revenue \$'000
Governance	This area, being <u>Governance</u> includes the Mayor, Councillors and Chief Executive Officer, General Managers and associated support which cannot be easily attributed to the direct service provision areas.	(2,170)
Public Relations and Marketing	Provide an open and accessible communication network that is accurate, accessible, user friendly, relevant and timely.	(631)

Activities	Description	(Net Cost) Revenue \$'000
Personnel Management	To provide, develop and implement strategies, policies and procedures through the provision of human resource and industrial relations services, that minimise the risk to Council.	(621)
Risk Management	To develop, build and identify effective management of Council's exposure to all forms of risk and to foster safer work places and environments within the municipality.	(577)
Finance	Financial management and accounting of Council's finances, including property rating and valuation services, collection of revenue and internal support and advice to internal departments. These services will be delivered by increasing the financial knowledge base of the whole of Council through customer awareness, consistency and clearly defined processes.	2,864
Customer Service	Manage service provisions to provide an open and accessible communication network that is accurate, accessible, user friendly, relevant and timely.	(843)
Document Management	Electronic document management of Council's external correspondence, maintain an effective and efficient electronic document management system and maintain Council's archive program.	(276)
Information Communication and Technology	To provide a range of services to the organisation that supports its development through the effective management and expansion of Council's information systems and technology.	(1,955)

Initiatives

1) **Increase in Resources for Information Management** - This initiative will provide resourcing to develop and maintain a central information management environment which will support Council's Digital Strategy, Information Management and GIS Strategy. This central point of information will result in more accurate information and more flexible systems leading to improved levels of customer service. (\$0.149 million net cost)

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

2.2 Strategic Objective 2: Community Wellbeing

To achieve our objective of Community and Economic Development, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Activities	Description	(Net Cost) Revenue \$'000
Aged and Disability Services	This service provides a range of services for the aged and disabled including day programs, meals on wheels, home and community care , personal care, respite care, assessment and care management, volunteer coordination, home maintenance and senior citizen clubs.	(235)
Community Development	Consult with Moorabool residents on a range of community priorities so that their needs are understood and Council's initiatives are promoted and establish community reference groups that will advise Council on key community projects.	(865)
Arts and Culture	Arts and Culture Strategy. Arts, Culture and Events Advisory Committee. Community Events and Celebrations Funding Program. Events Support.	(20)
Recreation Development	Provide leadership, strengthen networks and partnerships to plan, develop and deliver high quality recreation participation and engagement opportunities that enhance health and wellbeing. Includes Leisure and Pool Facilities .	(1,293)
Library Services	Provision of fixed and rural mobile library services to key points throughout the Moorabool area.	(319)
Youth Services	Enable youth within Moorabool to have a community voice and establish programs and activities that enhance and reward them as people.	(252)
Environmental Health	Legislative Responsibilities (Food Act 1984 (food safety), Health Act 1958, Tobacco Act 1987, Residential Tenancies Act 1997 and Local Government Act 1989). Assessments and installations of septic tanks carried out in accordance with the Environmental Protection Act and the Septic Code of Practice 2003. Ensure children in the Australian Childhood Immunisation Register target group are fully immunised.	(304)
Early Years Services	Deliver high quality family and children's programs and services that support, promote and strengthen family health and wellbeing, including Child and Family advocacy and planning, Maternal and Child Health Service , and Occasional Care.	(1,030)
Fire Prevention	Ensure safety around the Moorabool Shire through fire prevention inspections of vacant land in urban and rural living areas.	(288)
Animal Management and Local Laws Compliance	Deliver and maintain a responsive and proactive animal management service throughout the Shire. Review, develop and implement local laws that promote peace and good order in Moorabool.	(186)

Activities	Description	(Net Cost) Revenue \$'000
School Crossings	Provide school crossing supervisors or staff at 13 locations in Ballan and Bacchus Marsh within designated hours.	(190)
Emergency Relief	Support community groups who provide help to residents in need of emergency assistance.	(7)
Economic Development and Tourism	The <u>economic development</u> service assists the organisation to facilitate an environment that is conducive to a sustainable and growing local business sector and provides opportunities for local residents to improve their skill levels and access employment. It also aims to develop strategies to bring tourists into Moorabool Shire.	(70)

Initiatives

2) **Increase in Resources for Community Engagement** - The aim of this initiative is to further develop the capacity of Council to engage more often and more effectively with the community on a wider range of issues. It will also allow for more robust and accurate data collection to inform Council decisions. (\$0.088 million net cost)

3) **Increase in Resources for Maternal and Child Health** - Council will continue to be able to run a Maternal and Child Health service that is able to meet the demands of an increase in population. (Gross cost \$0.030 million. Net cost zero, funded from savings in other areas)

4) **Implementation of Digital Strategy and New Corporate Website** - This initiative will provide for development of Council's corporate website to enable more transactions to be performed online, compatibility with tablets and mobile devices and improve the accessibility of the website. (\$0.079 million net cost)

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Library Services	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Home and Community Care	Participation	Participation in HACC service (Percentage of the municipal target population that receive a HACC service)	[Number of people that received a HACC service / Municipal target population for HACC services] x100
		Participation in HACC service by Culturally and Linguistically Diverse (CALD) people (Percentage of the municipal target population in relation to CALD people that receive a HACC service)	[Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100

Service	Indicator	Performance Measure	Computation
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100
Food Safety	Health and Safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100
Pool Facilities	Utilisation	Utilisation of pool facilities (The number of visits to pool facilities per head of municipal population)	Number of visits to pool facilities / Municipal population
Economic Development	Economic activity	Change in number of businesses (Percentage change in the number of businesses with an ABN in the municipality)	[Number of businesses with an ABN in the municipality at the end of the financial year less the number of businesses at the start of the financial year / Number of businesses with an ABN in the municipality at the start of the financial year] x100
Animal Management	Health and Safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions

2.3 Strategic Objective 3: Enhanced Infrastructure and Natural and Built Environment

To achieve our objective we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Activities	Description	(Net Cost) Revenue \$'000
Fleet Management	To provide fleet management services for Council's passenger and light commercial vehicles, buses, trucks, and earthmoving & roadwork machinery.	807

Activities	Description	(Net Cost) Revenue \$'000
Property Asset Management	To effectively manage Council land, property leases and licences as per the property register.	106
Building Maintenance	This service prepares maintenance management programs for Council's property assets. These include municipal buildings, pavilions and other community buildings.	(1,170)
Parks and Gardens	Maintain Council's parks and gardens assets and provide facilities for our residents for the future. Enhance and upgrade the aesthetic appearance of Moorabool townships.	(2,295)
Road Safety	This service is for the provision of street lighting and bus stop maintenance.	(320)
Waste Management	This unit covers maintenance, collection and disposal of domestic wastes and waste related products, litter and litter bins around the Shire and cleaning of roads and other public places. The unit is responsible for managing recycling, the transfer stations and related services.	(3,185)
Asset Management	This service undertakes the design and coordination of Council's Capital Improvement Program.	(1,221)
Building Services	Ensure all building permits lodged by private building surveyors are registered in accordance with legislation, and all building department activities are undertaken within legislative timelines.	(111)
Road and Off Road Maintenance	To undertake maintenance to Council's road assets to ensure they are in a safe and serviceable condition for all users. This includes sealed and unsealed roads, bridges, kerb and channel, drainage, footpaths and signage.	(3,326)
Statutory Planning	Deliver statutory planning functions of Council to ensure responsible land use and development in Moorabool.	(659)
Environmental Management	This service develops environmental policy, coordinates and implements environmental projects and works with other services to improve Council's environmental performance.	(308)
Strategic Land Use Planning	Delivery of key strategic policies and projects that assist in the long-term development of the Shire.	(1,263)
Public Toilets	Cleaning and general maintenance of all public toilets.	(155)
Infrastructure Subdivision Development	Provide infrastructure support services for subdivisions and developments, whilst developing guidelines for Council to improve and provide consistency in the planning and delivery of subdivision development.	5,400

Activities	Description	(Net Cost) Revenue \$'000
Geographical Information Services	Spatial maintenance of all land parcels.	(105)

Initiatives

- 5) **More Funding Allocated for Proactive Building, Recreation and Open Space Maintenance** - This initiative will allow for pro-active maintenance to be carried out on Council owned assets to improve amenity, safety, and longevity of community assets. (\$0.110 million net cost)
- 6) **Increased Resources for Tree Maintenance** - This initiative will give Council the ability to respond to maintenance requirements in a more efficient and timely manner. (Gross Cost \$0.119 million. Net cost zero, funded from savings in other areas)
- 7) **Funding for a New Maintenance Management System** - A new Maintenance Management System will schedule, track and record maintenance tasks to ensure Council is compliant with its maintenance and legislative requirements and enable more efficient use of resources. It will cover the full cycle of maintenance management including inspection, proactive, cyclical and reactive maintenance, work orders, scheduling and reporting. (\$0.075 million net cost)
- 8) **Contract a Building Inspector for a Period of Two Years** - This initiative will engage a Building Inspector to conduct inspections as required, follow up on outstanding building orders and notices and develop documented processes and operating procedures to ensure the building department can successfully manage its day to day operations while complying with legislative requirements. (\$0.084 million net cost)
- 9) **Conduct a Moorabool 2041 Rural Growth Strategy** - The Rural Growth Strategy builds on the shire wide strategy work and towns consultations to develop place making action plans for our towns and strategies for growth at targeted locations. (\$0.055 million net cost)
- 10) **Conduct a Moorabool 2041 Urban Growth Strategy** - This strategy will outline future growth options for Bacchus Marsh and the associated actions to implement the strategy. (\$0.030 million net cost)
- 11) **Moorabool 2041 MPA Commitments** - Council contribution towards work being undertaken by the Metropolitan Planning Authority on the Urban Growth Strategy. (\$0.040 million net cost)
- 12) **Provide Ongoing Support for Moorabool Heritage Advisory Committee** - This initiative is to provide a service which gives pre-application advice to landowners, assists planners in assessing applications, prepares draft Statements of Significance for places without a Statement and provides advice to other areas of Council in relation to their heritage obligations. (\$0.012 million net cost)
- 13) **Provide Ongoing Support for Moorabool Heritage Advisory Service** - This initiative will provide funding for the Heritage Advisory Committee to operate the annual Margaret Moritz Award as well as pursue approved projects. (\$0.005 million net cost)
- 14) **Conduct a Housing Strategy** - This initiative is to develop a Housing Strategy which will guide how residential development in Moorabool will be planned and managed over the next 25+ years, as well as address the appropriate location and type of residential development required in order to meet the changing needs and expectations of the community while ensuring development is consistent with and enhances Moorabool's valued rural character, manages any associated environmental risk and is appropriately serviced. (\$0.045 million net cost)
- 15) **Increase in Resources for Strategic Planning** - This initiative will assist the Strategic & Sustainable Development team to prepare and deliver significant future planning projects, as well as provide additional technical support for the delivery of key Moorabool 2041 initiatives. (\$0.088 million net cost)
- 16) **Increase in Funding for Planning Scheme Amendments** - This initiative is to provide funding to meet the costs of preparing amendments, the panel, and statutory fees associated with them to allow implementation of various plans, frameworks and proposals. (\$0.170 million net cost)

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Statutory Planning	Decision Making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Waste Collection	Waste Diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

2.7 Performance Statement

The service performance indicators detailed in the preceding pages will be reported on within the Performance Statement which is prepared at the end of the year as required by section 132 of the Act and included in the 2014/15 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in section 8) and sustainable capacity, which are not included in this budget report. The full set of prescribed performance indicators are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the report of operations.

2.8 Reconciliation with budgeted operating result

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Representation and Leadership of Our Community	4,209	8,695	(4,487)
Community Wellbeing	5,059	9,094	(4,035)
Enhanced Infrastructure and Natural and Built Environment	7,804	16,939	(9,135)
Total activities and initiatives	17,071	34,728	(17,657)
Other non-attributable #	9,062		
Deficit before funding sources	26,133		
Funding sources:			
Rates & charges	29,113		
Capital grants	4,517		
Total funding sources	33,630		
Surplus for the year	7,498		

Other non-attributable is the sum of Depreciation, Borrowing Costs and Interest Income

3. Budget influences

In preparing the Budget it has been necessary to make a number of assumptions about the internal and external environment within which Council operates.

3.1 Snapshot of Moorabool Shire Council

Moorabool Shire is a fast-growing semi-rural municipality nestled between Melbourne, Geelong and Ballarat. It offers residents picturesque and friendly surrounds with the vibrancy of an active, growing community.

The Shire's landscape provides an array of living options. Residents can enjoy an urban lifestyle in towns like Bacchus Marsh (45km west of the Melbourne CBD) and Ballan (70km west of the Melbourne CBD) or take advantage of Moorabool's small towns and hamlets, rural open spaces and natural surrounds.

A stunning Shire spanning more than 2,110 square kilometres, Moorabool is made up of 64 localities, hamlets and towns. More than 74% of the Shire comprises of water catchments, state forests and national parks. Moorabool boasts breathtaking landscapes, national parks, forests, gorges, mineral springs and tourism attractions. Some of its key attractions include the Wombat State Forest, Brisbane Ranges National Park, Lerderderg State Park, Werribee Gorge State Park and the Bacchus Marsh Avenue of Honour.

The district was settled by Europeans between 1830 and 1850 and the character of our towns and surrounding areas reflect this era.

Gold was discovered in the region and a timber industry quickly developed. The availability of water attracted many people and resulted in pastoral and agricultural development led by pioneers such as Sir William Henry Bacchus, who in 1834 settled on the fertile soil of what is now the township of Bacchus Marsh.

Moorabool Shire is positioned along the major road and rail transport corridors between Melbourne and Adelaide.

Moorabool's eastern boundary is located just 40km west of Melbourne's CBD and extends westwards to the City of Ballarat municipal boundary. The Shire straddles Victoria's Western Highway and has excellent transport access to Melbourne, Ballarat and Geelong.

Bacchus Marsh is equi-distant to Melbourne and Avalon airports and close to the sea ports of Geelong and Melbourne.

Traditional Owners

We acknowledge the Indigenous history of Moorabool Shire. The land was traditionally occupied by and connected to a number of Aboriginal communities, most notably the Wathaurung Tribe in the south and west and the Wurundjeri Tribe in the east. In February 2015, the Council adopted a Statement of Commitment to Indigenous People.

Population

Moorabool Shire is a popular tree change destination, growing as fast as any other local government area in inland regional Victoria. The official population of Moorabool Shire in 2015 is 31,737. This is estimated to grow to 32,620 by the end of 2016. More than half the population lives in Bacchus Marsh and surrounds (18,247). The Shire's second largest population can be found in and around Ballan (2,985). The remaining population is distributed throughout the large number of small towns, hamlets and farming areas within the Shire. The majority of people who relocate to Moorabool Shire are young families seeking a semi-rural lifestyle. Moorabool's demographic reflects this trend.

Population Growth

When considering future growth of Moorabool Shire, Council has identified three key residential locations where the majority of that growth will occur. These locations are Bacchus Marsh, Ballan and Gordon. They already have established infrastructure to accommodate new growth. As part of the Moorabool 2041 (Small Towns and Clusters Settlement Strategy) framework, Council is also consulting with other settlements such as Wallace and Bungaree in reference to the growth opportunities. The population of the Shire is estimated to increase by 72% between 2015 and 2041 to 54,418. The majority of growth during this period will come from the new estates in Maddingley which are forecast to increase by over 174% during this same period.

Demographic

Moorabool Shire has a higher proportion of people in the younger age groups (0 to 17 years) as well as a higher proportion of people in the older age groups (60+ years) when compared to Greater Melbourne. Overall, 25.7% of the population was aged between 0 and 17, and 19.3% were aged 60 years and over, compared with 22.2% and 18.2% respectively for Greater Melbourne.

Births

Despite an ageing population, approximately 300 babies have been born each year since 2009. In the 2013/14 financial year 347 babies were born in the municipality. (Source: Maternal and Child Health database).

Housing

The number of homes is increasing. In 2011, there were 11,560 dwellings, compared to 10,172 dwellings in 2006. The growth in housing stock has been in line with population growth, as the average household size has remained relatively constant.

In 2011, there were 10,797 separate houses in the area, 609 medium density dwellings, and 23 high density dwellings.

Analysis of the types of dwellings in Moorabool Shire in 2011 shows that 93.4% of all dwellings were separate houses; 5.3% were medium density dwellings, and 0.2% were high density dwellings, compared with 71.1%, 21.1%, and 7.2% in the Greater Melbourne respectively.

In 2011, a total of 90.2% of the dwellings in Moorabool Shire were occupied on Census night, compared to 91.2% in Greater Melbourne. The proportion of unoccupied dwellings was 9.6%, which is larger compared to that found in Greater Melbourne (8.6%).

Affordability and Liveability

Moorabool offers diverse living options. Bacchus Marsh, Ballan, Gordon and the smaller Shire townships offer a vital array of community infrastructure, established social and sporting networks, combined with the charm and character only experienced in rural areas.

Bacchus Marsh ranks in the top three of regional Australia's housing markets that are likely to be the best suited for family living. Maintaining liveability for families is an important element for Council. This national ranking was based on a range of factors including house prices, typical block size, average number of bedrooms, expected capital gains and a range of proximity attributes involving schools, health care facilities, child care centres and retail facilities. The analysis also includes socioeconomic wellbeing measures.

Bacchus Marsh was the first area in regional Victoria to receive the National Broadband Network's super high-speed Fibre to the Premises (FTTP) service, with further FTTP rollouts planned for the Shire. Fixed wireless and satellite NBN services are already available in parts of Western Moorabool.

Education and occupation

In the past decade, North-Western Victoria, which includes Moorabool Shire, has experienced a steadily improving retention of students from Year 10 to Year 12, up from 85.6% in 2004 to 92.0% in 2013. (Source: Department of Education and Training, Summary Statistics Victorian Schools).

People in Moorabool Shire are also becoming better educated. The proportion of residents who have non-school qualifications is increasing. Many more residents in 2011 had completed a formal qualification (Bachelor or higher degree; Advanced Diploma or Diploma; or Vocational qualifications), than in 2006 (42.2% compared with 36.9%). (Source: Australian Bureau of Statistics, Census of Population and Housing).

In 2011, 7,091 (53.2%) of Moorabool Shire's working residents travelled outside of the area to work. Of those who lived and worked in Moorabool the majority worked in Bacchus Marsh (22.5%) followed by Ballan (6.6%). (Source: Australian Bureau of Statistics, Census of Population and Housing).

Business Profile

Traditional economic drivers such as agriculture, timber, wool and beef production and mineral, stone and water extraction remain extremely important to Moorabool's economy.

Residential growth, construction, retail and service industries, light manufacturing and tourism are emerging factors of growth.

The Shire's growing population provides tremendous opportunities for business growth and investment. The excellent services we provide, and those planned for the future, will see Moorabool become an even more attractive prospect.

The key drivers of Moorabool's regional economy in terms of regional exports, employment, value added and local expenditure on goods and services are: Agriculture, Forestry and Fishing (Output \$131.541 million); Construction (Output \$196.656 million); Health Care and Social Assistance (\$78.179 million); and Education and Training (\$67.714 million). The total output, based on gross revenue generated by businesses and organisations within Moorabool, is estimated at \$1,442.412 million (REMPLAN 2014, based on 2011 Census data).

Between the last two Census periods the employment base of Moorabool Shire changed substantially. The most significant shifts in employment by industry sector included a lower share of employment in agriculture, forestry and fishing (-84 persons) manufacturing (-142 persons); and a higher proportion of jobs in construction (+396 persons), health care and social assistance (+251 persons), public administration and safety (+177 persons) and accommodation and food services (+166 persons).

An analysis of the jobs held by the resident population in Moorabool Shire in 2011 showed the top ranking industry sectors were:

- Construction (1,639 people or 12.3%)
- Health care and social assistance (1,397 people or 10.5%)
- Retail (1,307 people or 9.8%)
- Manufacturing (1,248 people or 9.4%)
- Education and training (1,115 people or 8.4%)
- Transport, postal and warehousing (1,018 people or 7.6%)
- Public administration and safety (935 people or 7.0%)
- Accommodation and food services (682 people or 5.1%)
- Professional, scientific and technical services (674 people or 5.1%)
- Agriculture, forestry and fishing (580 people or 4.4%)

More industry and commercial development is required to meet the rising population. The existing industrial estates, such as Ballan Industrial Estate and the Kennedy Place Industrial Estate in Bacchus Marsh are near capacity. To meet this need, Council is developing a plan for economic development over the next 10 years and investigating the future demand and supply for industrial land and how potential development locations like Parwan and Ballan will attract investment and cater for job growth.

Moorabool Shire is well positioned to capture new business opportunities from the digital economy with the early rollout of the National Broadband Network which delivers faster, more reliable broadband speeds than that available in metropolitan areas.

3.2 External influences

In preparing the 2015/16 Budget, a number of external influences have been taken into consideration because they are likely to impact significantly on the services delivered by Council in the budget period. These include:

- Consumer Price Index (CPI) increases on goods and services of 1.7% through the year to December quarter 2014 (ABS release 28 January 2015). State-wide CPI is forecast to be 2.5% for the 2015/16 year (Victorian Budget Papers 2014/15).
- Population growth will continue to generate an increase in demand for Council Services. By way of example, an increase in births and enrolments for Councils Maternal and Child Health Service will require additional investment in service delivery to keep up with the growth in demand.
- State and Federal governments budget deficits resulting in lower levels of grants and appropriations for both services and infrastructure delivery.
- The Victorian State Government has announced that local government rates will be capped from 2016/17. Depending on the level at which rates are capped Council may need to undertake a review of services that are provided to the community with the aim of reducing the level of rate payer subsidy for services undertaken by Local Government on behalf of the State and Federal Government.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the Fire Services Property Levy Act 2012.
- Cost Shifting occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with real cost increases. Examples of services that are subject to Cost Shifting include school crossing supervision, Library services and Home and Community Care for aged residents. In all these services the level of payment received by Council from the State Government does not reflect the real cost of providing the service to the community.
- EPA Levy 10% increase year on year

3.3 Internal influences

As well as external influences, there were also a number of internal influences arising from the 2014/15 year which have had a significant impact on the setting of the Budget for 2015/16. These include:

- A desire to improve Council's underlying position over the next five years;
- A need to focus on the level of funds provided for renewal and maintenance of existing assets; and
- With Council's implementation of the Australian Business Excellence Framework there is a focus of continuous improvement and levels of service.

3.4 Budget principles

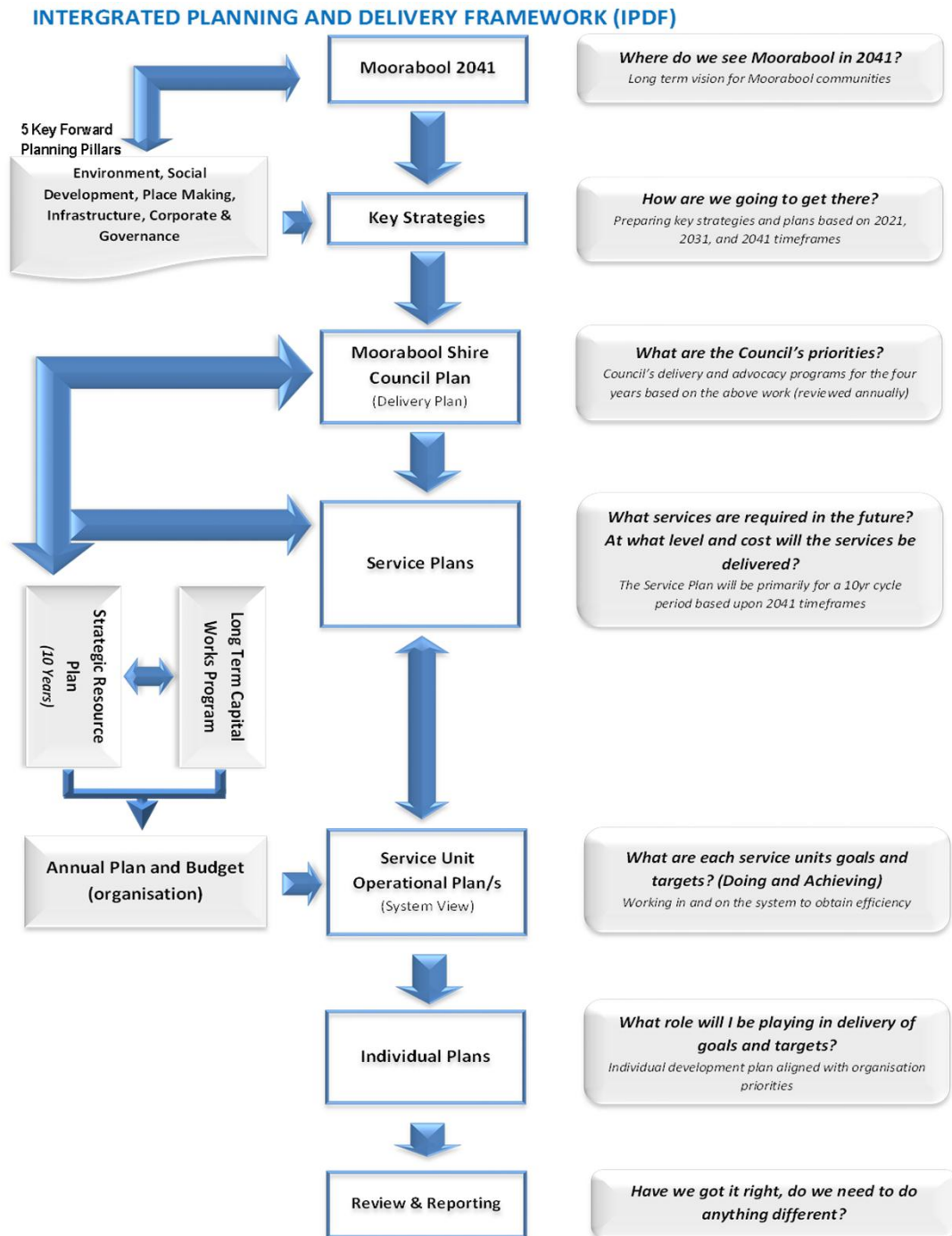
In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. These guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Existing fees and charges to be increased by 5%. However, a significant proportion of Council's fees and charges are statutory and therefore set through legislation and regulation and Council's capacity to increase these fees and charges is restricted;
- Grants to be based on confirmed funding levels;
- Salaries and wages to be increased in line with Year 3 of the current Enterprise Bargaining Agreement (EBA);
- New revenue sources to be identified where possible; and
- New initiatives or new employee proposals which are not cost neutral to be justified through a business case.

3.5 Long term strategies

The budget includes consideration of a number of long term strategies and contextual information to assist Council to prepare the Budget in a proper financial management context. These include a Strategic Resource Plan for 2014/15 to 2017/18 (section 8.), Rating Information (section 9.) and Other Strategies (section 10.) including borrowings, infrastructure and service delivery.

The diagram below shows Council's Intergrated Planning and Delivery Framework which outlines the links between key strategic documents and operational plans.



4. Analysis of operating budget

This section analyses the operating budget including expected income and expenses of the Council for the 2015/16 year.

4.1 Budgeted income statement

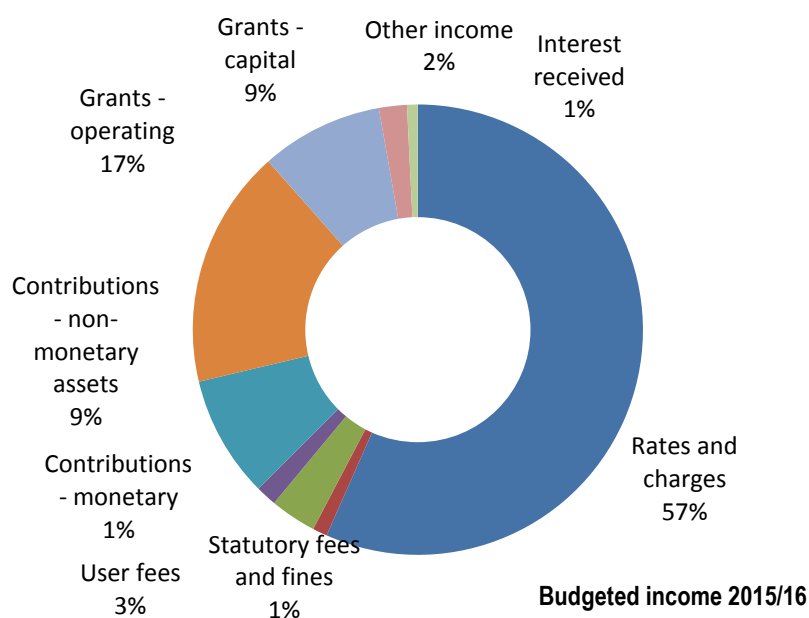
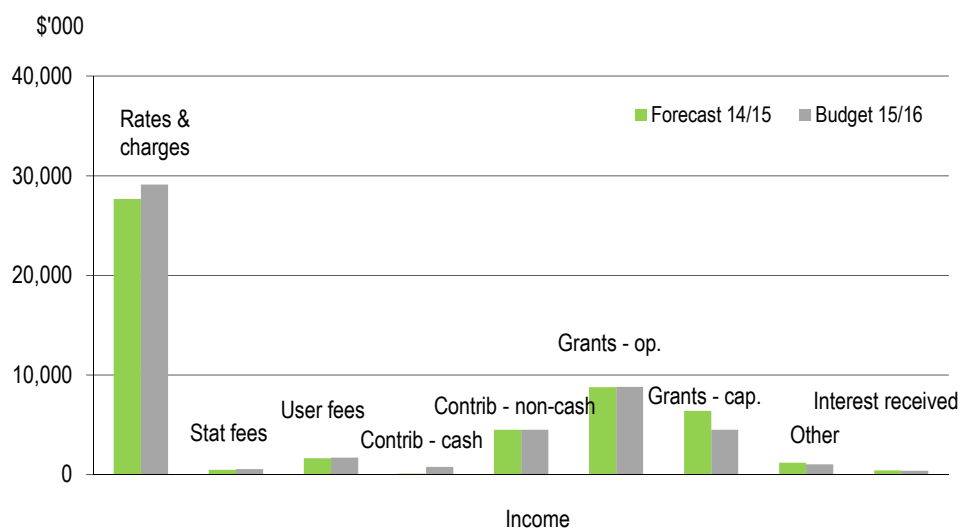
	Ref	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Total income	4.2	51,217	51,391	173
Total expenses	4.3	(43,882)	(43,893)	(11)
Surplus (deficit) for the year		7,335	7,498	163
Grants - capital non-recurrent	4.2.7	(5,504)	(2,760)	2,744
Contributions - non-monetary assets		(4,500)	(4,500)	0
Capital contributions - other sources	4.2.4	(106)	(780)	(674)
Adjusted underlying surplus (deficit)		(2,775)	(542)	2,233

4.1.1 Adjusted underlying deficit (\$2.233 million decrease)

The adjusted underlying result is the net surplus or deficit for the year adjusted for non-recurrent capital grants, non-monetary asset contributions, and capital contributions from other sources. It is a measure of financial sustainability and Council's ability to achieve its service delivery objectives as it is not impacted by capital income items which can often mask the operating result. The adjusted underlying result for the 2015/16 year is a deficit of \$0.542 million which is a decrease of \$2.233 million from the 2014/15 year. In calculating the adjusted underlying result, Council has excluded grants received for capital purposes which are non-recurrent and capital contributions from other sources. Contributions of non-monetary assets are excluded as the value of assets assumed by Council is dependent on the level of development activity each year.

4.2 Income

Income Types	Ref	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Rates and charges	4.2.1	27,677	29,113	1,436
Statutory fees and fines	4.2.2	490	545	55
User fees	4.2.3	1,652	1,700	48
Contributions - monetary	4.2.4	106	780	674
Contributions - non-monetary assets	4.2.5	4,500	4,500	0
Grants - operating	4.2.6	8,783	8,809	26
Grants - capital	4.2.7	6,404	4,517	(1,887)
Other income	4.2.8	1,190	1,029	(161)
Interest received	4.2.9	415	397	(18)
Total income		51,217	51,391	173



Source: Appendix A

4.2.1 Rates and charges (\$1.436 million increase)

General rate income will be increased by 5.0% or \$1.436 million over 2014/15 to \$29.113 million. Supplementary rates are forecast to decrease by \$0.155 million from 2014/15 to \$0.254 million. Section 9. Rating Information+ includes a more detailed analysis of the rates and charges to be levied for 2015/16. Information on rates and charges specifically required by the Regulations is included in Appendix B.

4.2.2 Statutory fees and fines (\$0.055 million increase)

Includes statutory fees that relate to fees and fines levied in accordance with legislation and includes animal registrations, Health Act registrations, parking fines and other local law infringements. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are forecast to increase by 11.3% or \$0.055 million compared to the 2014/15 forecast actual. The main increases relate to Animal Infringements (\$0.022 million) and Statutory Planning Fees (\$0.022 million).

A detailed listing of statutory fees is included in Appendix D.

4.2.3 User fees (\$0.048 million increase)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure and other community facilities and the provision of human services such as home care services. In setting the Budget, the key principle for determining the level of user charges has been to ensure that increases recognise equity issues and market levels.

User charges are projected to increase by 2.9% or \$0.048 million over the 2014/15 forecast actual. The main areas contributing to the increase are fees for Asset Protection (\$0.032 million) and Animal Registrations (\$0.010 million). In addition, Council plans to increase user charges for all areas by 5% over the budget period to maintain parity between user charges and the costs of service delivery.

These increases are partially offset by an expected reduction in demand for Aged and Disability Brokerage Services.

A detailed listing of fees and charges is included in Appendix D.

4.2.4 Contributions - monetary (\$0.674 million increase)

These contributions relate to monies paid by developers in regard to Public Open Space.

Contributions are projected to increase by \$0.674 million compared to 2014/15 due mainly to the completion of a number of major property developments within the municipality during the 2015/16 year.

4.2.5 Contributions - non-monetary assets (no change)

These contributions relate to assets transferred to Council for works done by developers on new subdivisions within the Shire. These assets include Road Infrastructure, Footpaths, and Drainage.

4.2.6 Grants - operating (\$0.026 million increase)

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants has decreased by 0.3% or \$0.026 million compared to 2014/15. A list of operating grants by type and source, classified into recurrent and non-recurrent, is included below.

Operating Grant Funding Type and Source	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
<i>Recurrent - Commonwealth Government</i>			
Victorian Grants Commission	5,761	5,921	160
<i>Recurrent - State Government</i>			
Aged and Disability	1,829	1,872	43
School Crossing Supervisors	54	52	(2)
Library	245	252	6
Early Years Services	176	179	3
Maternal and Child Health	239	248	9
Immunizations	16	13	(3)
Youth Services	40	42	2
Total recurrent grants	8,360	8,578	217
<i>Non-recurrent - State Government</i>			
Valuation Services	93	0	(93)
Youth Services	21	10	(11)
Environment	85	29	(57)
Strategic Planning Projects	12	0	(12)
Community Development	21	0	(21)
Community Safety	192	193	1
Total non-recurrent grants	423	232	(192)
Total Grants - Operating	8,783	8,809	26

4.2.7 Grants - capital (\$1.887 million decrease)

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Overall the level of capital grants has decreased by 29.5% or \$1.887 million compared to 2014/15. Section 6. %Analysis of Capital Budget+includes a more detailed analysis of the grants and contributions expected to be received during the 2015/16 year. A list of capital grants by type and source, classified into recurrent and non-recurrent, is included below.

Capital Grant Funding Type and Source	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
<i>Recurrent - Commonwealth Government</i>			
Roads to Recovery	900	1,757	857
<i>Recurrent - State Government</i>	0	0	0
Total recurrent grants	900	1,757	857
<i>Non-recurrent - Commonwealth Government</i>			
Flood Recovery	1,853	0	(1,853)
Roads	1,250	1,000	(250)
<i>Non-recurrent - State Government</i>			
Bridges	200	0	(200)
Footpaths	110	0	(110)
Roads	1380	0	(1,380)
Recreational and Leisure	409	60	(349)
Buildings	302	1,700	1,398
Total non-recurrent grants	5,504	2,760	(2,744)
Total Grants - Capital	6,404	4,517	(1,887)

4.2.8 Other income (\$0.161 million decrease)

Other income relates to a range of items such as lease income of Council properties, royalties, reimbursements, and other miscellaneous income items.

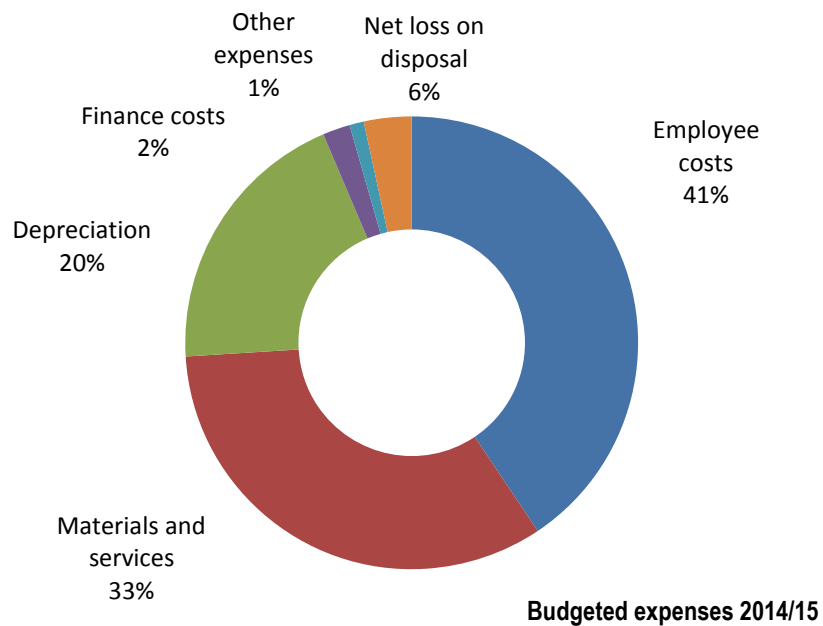
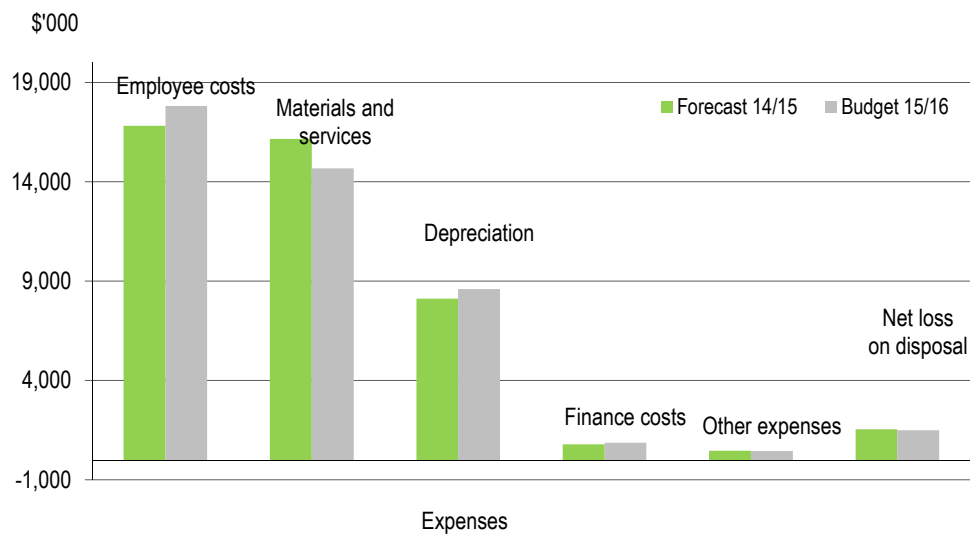
Other income is forecast to decrease by 13.5% or \$0.161 million compared to 2014/15. This mainly relates to reimbursements for various non-recurrent items in the 2014/15 year.

4.2.9 Interest (\$0.018 million decrease)

Interest revenue relates to interest received on investments and rate arrears. Interest revenue is forecast to decrease by \$0.018 million compared to 2014/15. This is due to an expected decrease in the amount of cash assets held during 2015/16 compared to 2014/15.

4.3 Expenses

Expense Types	Ref	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Employee costs	4.3.1	16,832	17,822	990
Materials and services	4.3.2	16,159	14,674	(1,485)
Depreciation	4.3.3	8,120	8,595	475
Finance costs	4.3.4	776	864	87
Other expenses	4.3.5	453	447	(6)
Net loss on disposal of property, infrastructure, plant and equipment	4.3.6	1,542	1,491	(50)
Total expenses		43,882	43,893	11



Source: Appendix A

4.3.1 Employee costs (\$0.990 million increase)

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, rostered days off, etc.

Employee costs are forecast to increase by 5.9% or \$0.990 million compared to 2014/15. This increase relates to three key factors:

- Renegotiation of Council's Enterprise Bargaining Agreement (EBA) which is estimated to cost \$0.513 million in 2015/16.
- Increases in staff numbers as a result of proposed new initiatives in Maternal and Child Health (\$0.030 million), Strategic Planning (\$0.086 million), Parks and Gardens (\$0.119 million), Information Management (\$0.087 million), and Community Engagement (\$0.087 million).
- The comparison between 2014/15 Forecast and 2015/16 Budget is distorted by vacancies in 2014/15 being factored into the forecast.

The table below shows both the dollars and the percentage increase/decrease from the 2013/14 forecast actual. EB increases account for 3.1% of the total increase and new initiatives 2.6%. The overall increase of 5.9% is achieved through \$0.439m (or 2.6%) in identified savings and reductions.

	Movement	
	\$'000	%
Enterprise Bargaining Agreements	513	3.1%
Banding Movements	118	0.7%
New Initiatives	412	2.5%
Oncosts	387	2.3%
Savings / Reductions	-439	-2.6%
	990	5.9%

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2015/16 \$'000	Comprises		
		Permanent Full Time \$'000	Permanent Part Time \$'000	Casual \$'000
CEO's Office	367	367	0	0
Growth and Development	5,777	4,272	1,293	212
Community Services	5,503	2,128	3,315	61
Infrastructure Services	6,175	5,816	316	42
Total	17,822	12,583	4,923	316

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget FTE	Comprises		
		Permanent Full Time	Permanent Part Time	Casual
CEO's Office	2.0	2.0	0.0	0.0
Growth and Development	62.2	46.0	13.9	2.3
Community Services	59.5	23.0	35.8	0.7
Infrastructure Services	83.9	79.0	4.3	0.6
Total	207.6	150.0	54.0	3.5

4.3.2 Materials and services (\$1.485 million decrease)

Materials and consumables includes the payments to contractors for the provision of services and includes contracts for garbage collection, infrastructure maintenance, building maintenance, the purchases of consumables, insurances, and utility costs. Materials and services are forecast to decrease by 9.19% or \$1.485 million compared to 2014/15.

The decrease relates mainly to the fact that the 2014/15 forecast includes both grant funded and carried forward projects from previous financial years. Projects carried forward that appear in the 2014/15 forecast total \$0.878 million. These projects are excluded from the 2015/16 draft budget.

Other reductions and savings identified in the 2015/16 budget include:

- Contractors costs reallocated for an in-house tree maintenance crew (\$0.119 million)
- Reduction in provision for future rehabilitation costs of former Council land fill sites (\$0.075 million)
- Fuel costs for Council Plant and Fleet (\$0.073 million)
- Leasing costs for Council's Asset Management System (\$0.065 million)
- Leasing costs for Council's Finance System (\$0.040 million)

4.3.3 Depreciation (\$0.475 million increase)

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. Depreciation is expected to increase in 2015/16 as a result of the proposed revaluation of Council's Infrastructure assets.

4.3.4 Finance costs (\$0.087 million increase)

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The reduction in borrowing costs results from the planned reduction in borrowings due to repayment of principal in accordance with loan agreements. Refer to Section 10.1 for further information.

4.3.5 Other expenses (\$0.006 million decrease)

Other expenses relate to a range of unclassified items including Councillor allowances, Audit Committee sitting fees, audit expenses, bank fees, bad debts and associated recovery costs.

4.3.6 Net loss on sale of assets (\$0.050 million decrease)

Council's loss from the sale of assets is forecast to be \$1.491 million for 2015/16. The written down value of assets is \$1.785 million, with \$1.500 million of that relating to infrastructure assets replaced. Sale proceeds are expected to be \$0.294 million which relates to the sale of plant and vehicles.

5. Analysis of budgeted cash position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2015/16 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- **Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- **Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

5.1 Budgeted cash flow statement

	Ref	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Cash flows from operating activities	5.1.1			
<i>Receipts</i>				
Rates and charges		27,465	29,060	1,594
User fees and fines		2,142	2,245	103
Grants - operating		8,783	8,809	26
Grants - capital		6,404	4,517	(1,887)
Interest received		415	397	(18)
Other receipts		1,296	1,809	513
		46,505	46,837	331
<i>Payments</i>				
Employee costs		(16,370)	(17,085)	(715)
Other payments		(17,891)	(17,759)	132
		(34,261)	(34,843)	(583)
Net cash provided by operating activities		12,245	11,993	(251)
Cash flows from investing activities	5.1.2			
Proceeds from sales of property, infrastructure, plant & equipment		481	294	(187)
Payments for property, infrastructure, plant and equipment		(15,112)	(15,253)	(140)
Net cash used in investing activities		(14,632)	(14,959)	(327)
Cash flows from financing activities	5.1.3			
Finance costs		(776)	(864)	(87)
Proceeds from borrowings		1,000	4,476	3,476
Repayment of borrowings		(1,667)	(1,464)	203
Net cash used in financing activities		(1,444)	2,147	3,591
Net decrease in cash and cash equivalents		(3,831)	(818)	3,012
Cash and cash equivalents at the beg of the year		9,576	5,745	(3,831)
Cash and cash equivalents at end of the year	5.1.4	5,745	4,927	(818)

5.1.1 Operating activities (\$0.251 million decrease)

The decrease in cash inflows from operating activities is due mainly to a \$1.887 million decrease in capital grants.

The net cash flows from operating activities does not equal the surplus for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table.

	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Surplus (deficit) for the year	7,335	7,498	163
Depreciation	8,120	8,595	475
Loss (gain) on sale of assets	1,542	1,491	(50)
Contributions - non-monetary assets	(4,500)	(4,500)	0
Finance costs	776	864	87
Net movement in current assets and liabilities	(1,028)	(1,954)	(926)
Cash flows available from operating activities	12,245	11,993	(251)

5.1.2 Investing activities (\$0.327 million decrease)

The decrease in payments for investing activities is distorted due to the 2014/15 forecast containing \$4.522 million in projects carried forward from previous financial years. In comparison to the Adopted Budget for 2014/15 there is \$5.616 million more to be spent on capital in 2015/16. Further details of the capital program can be seen in Appendix C.

5.1.3 Financing activities (\$3.591 million increase)

For 2015/16 the total of principal repayments is \$1.464 million and finance charges is \$0.864 million. New borrowings for 2015/16 are expected to be \$4.476 million.

5.1.4 Cash and cash equivalents at end of the year (\$0.818 million decrease)

Overall, total cash and investments is forecast to decrease by \$0.818 million to \$4.927 million as at 30 June 2016. This is consistent with Council's Strategic Resource Plan (see Section 8), however Council has forecast a significant improvement in the overall cash position from 2016/17 onwards.

5.2 Restricted and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement above indicates that Council is estimating at 30 June 2015 it will have cash and investments of \$5.745 million, which has been restricted as shown in the following table.

	Ref	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Total cash and investments		5,745	4,927	(818)
Restricted cash and investments				
- Statutory and other reserves	5.2.1	(2,864)	(2,864)	0
- Discretionary reserves	5.2.2	(385)	(1,520)	(1,135)
Unrestricted cash and investments	5.2.3	2,496	542	(1,954)

5.2.1 Statutory reserves (\$2.864 million)

These funds must be applied for specified statutory purposes in accordance with various legislative requirements. While these funds earn interest revenues for Council, the funds are not available for other purposes.

5.2.2 Discretionary reserves (\$1.520 million)

These funds are shown as discretionary reserves as, although not restricted for statutory purposes, Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds will be used for those earmarked purposes. The decisions about future use of these funds has been reflected in Council's Strategic Resource Plan and any changes in the future use of these funds will be made in the context of the future funding requirements set out in the plan. During the 2015/16 year \$1.915 million is budgeted to be transferred to and \$0.780 million from Discretionary Reserves.

5.2.3 Unrestricted cash and investments (\$0.542 million)

These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants and contributions. Council regards these funds as the minimum necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

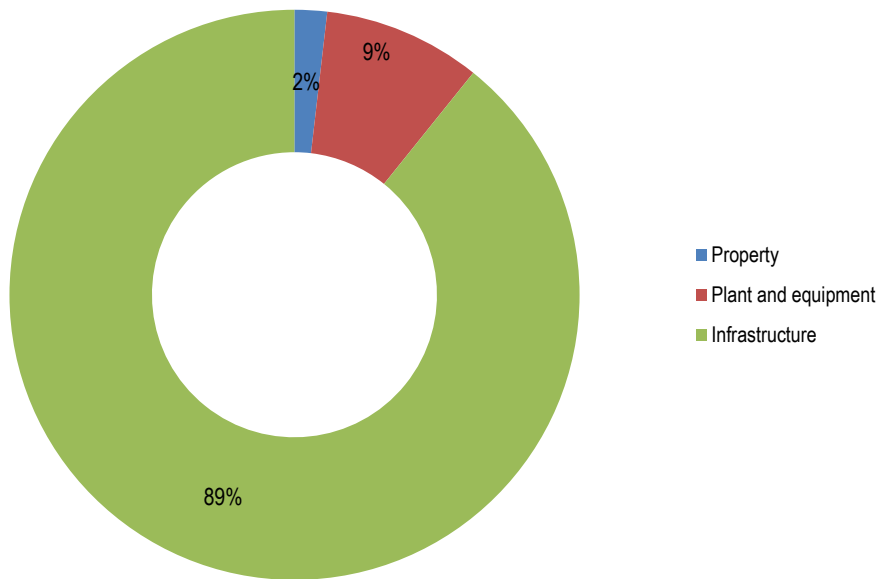
6. Analysis of capital budget

This section analyses the planned capital expenditure budget for the 2015/16 year and the sources of funding for the capital budget.

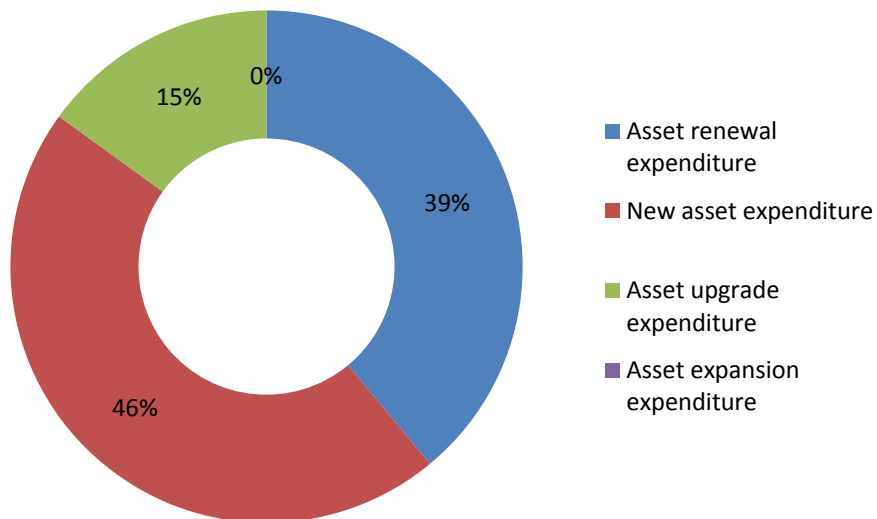
6.1 Capital works

Capital Works Areas	Ref	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Property	6.1.1			
Land		0	40	40
Buildings		1,830	240	(1,590)
Building improvements		0	0	0
Total property		1,830	280	(1,550)
Plant and equipment	6.1.2			
Plant, machinery and equipment		1,907	1,367	(540)
Library books		0	0	0
Total plant and equipment		1,907	1,367	(540)
Infrastructure	6.1.3			
Roads		8,634	7,981	(653)
Bridges		390	175	(215)
Footpaths		599	207	(392)
Drainage		88	90	2
Rec, leisure and community facilities		1,514	5,145	3,631
Parks, open space and streetscapes		45	0	(45)
Other infrastructure		104	8	(96)
Total infrastructure		11,374	13,606	2,232
Total capital works expenditure		15,112	15,253	141
Represented by:				
Asset renewal expenditure	6.1.4	10,645	5,947	(4,699)
New asset expenditure	6.1.4	3,567	7,015	3,448
Asset upgrade expenditure	6.1.4	899	2,291	1,392
Asset expansion expenditure	6.1.4	0	0	0
Total capital works expenditure		15,112	15,253	141

Budgeted capital works 2015/16



Budgeted capital works 2015/16



Source: Appendix A. A more detailed listing of capital works is included in Appendix C.

6.1.1 Property (\$0.280 million)

The property class comprises buildings and building improvements including community facilities, municipal offices, sports facilities and pavilions.

For the 2015/16 year, \$0.250 million will be expended on building and building improvement projects. The more significant projects include the painting of the Bacchus Marsh Hall (\$0.100 million) and the replacement of the roof, gutters and downpipes of the Senior Citizens/Quamby rooms (\$0.110 million).

6.1.2 Plant and equipment (\$1.367 million)

Plant and equipment includes plant, machinery and equipment, computers and telecommunications, and library books.

For the 2015/16 year, \$1.367 million will be expended on the ongoing cyclical replacement of the plant and vehicle fleet.

6.1.3 Infrastructure (\$13.606 million)

Infrastructure includes roads, bridges, footpaths, drainage, recreation, leisure and community facilities, parks, open space and streetscapes, off street car parks and other structures.

For the 2015/16 year, \$7.981 million will be expended on road projects. The more significant projects include Halletts Way Bacchus Marsh extensions (\$3.252 million), reseal works (\$1.112 million), gravel road resheeting (\$0.753 million), and shoulder resheeting (\$0.295 million).

Bridge works total \$0.175 million and include replacement of the Butter Creek Road bridge (\$0.070 million), and Preplanning Works for Beremboke Road Bridge (\$0.040 million).

\$0.207 million will be expended on footpaths and cycleways, including \$0.142 million for works on the Halletts Way Shared Path.

\$5.145 million will be expended on Recreational, Leisure and Community Facilities, including \$3.650 million on the construction of the Early Years Hub.

6.1.4 Asset renewal (\$5.947 million), new assets (\$7.015 million), and upgrade (\$2.291 million)

A distinction is made between expenditure on new assets, asset renewal, upgrade and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

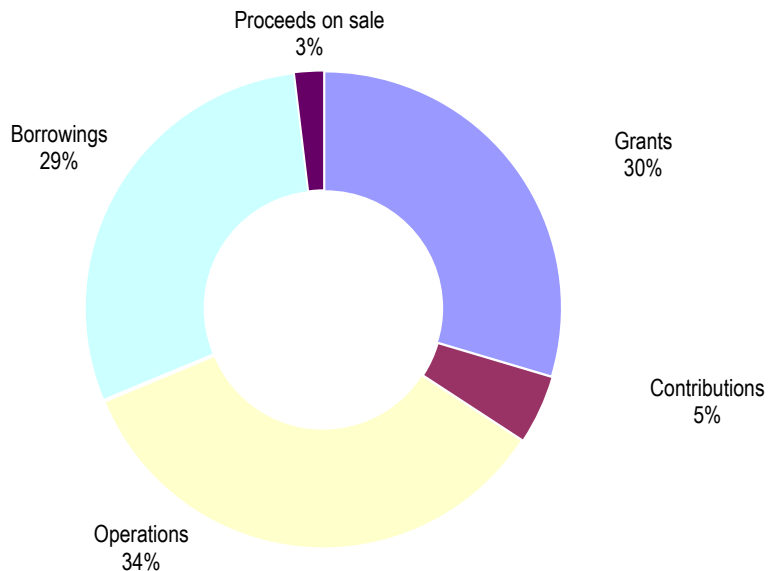
The major projects included in the above categories, which constitute expenditure on new assets, are the Darley Early Years Hub (\$3.650 million), Halletts Way extensions (\$3.252 million). The remaining capital expenditure represents renewals and expansion/upgrades of existing assets.

Council has committed to an extra \$0.400 million in funding for asset renewal and \$0.250 million for new/upgrade in the 2015/16 budget.

6.2 Funding sources

Sources of funding	Ref	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
New works				
Current year funding				
Grants	6.2.1	6,404	4,517	(1,887)
Contributions	6.2.1	0	700	700
Borrowings		1,000	4,476	3,476
Council cash				0
- operations	6.2.2	7,227	5,267	(1,960)
- proceeds on sale of assets	6.2.3	481	294	(187)
- reserve cash and investments	6.2.4	0	0	0
Total new works		15,112	15,253	141
Total funding sources		15,112	15,253	141

Budgeted total funding sources 2015/16



Source: Appendix A

6.2.1 Grants and contributions - Capital (\$5.217 million)

Capital grants include all monies received from State and Federal sources for the purposes of funding the capital works program. Significant grants and contributions are budgeted to be received for Halletts Way/Western Route - Southern Connection (\$1.000 million), Roads to Recovery Projects (\$1.757 million), Darley Early Years Hub (\$1.600 million), Darley Civic Hub Pavilion (\$0.100 million), and Masons Lane Reserve Lighting (\$0.060m). There is also \$0.700 million in developer contributions.

6.2.2 Council cash - operations (\$5.267 million)

Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is forecast that \$6.207 million will be generated from operations to fund the 2015/16 capital works program.

6.2.3 Council cash - proceeds from sale of assets (\$0.294 million)

Proceeds from sale of assets include major plant, buses, and motor vehicle sales in accordance with Council's fleet renewal policy of \$0.294 million.

6.2.4 Reserve cash - reserve cash and investments (\$0.000 million)

Each year Council receives cash contributions from developers and these funds are kept in a reserve to fund future capital works in the area being developed. There are no projects proposed to be funded or part funded from reserves in 2015/16.

7. Analysis of budgeted financial position

This section analyses the movements in assets, liabilities and equity between 2014/15 and 2015/16. It also considers a number of key performance indicators.

7.1 Budgeted balance sheet

	Ref	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Current assets	7.1.1			
Cash and cash equivalents		5,745	4,927	(819)
Trade and other receivables		4,064	4,118	54
Non current assets classified as held for resale		991	991	0
Other assets		182	182	0
Total current assets		10,982	10,216	(765)
Non-current assets	7.1.1			
Trade and other receivables		127	127	0
Property, infrastructure, plant & equipment		430,992	476,298	45,305
Other non-current assets		0	0	0
Total non-current assets		431,119	476,425	45,305
Total assets		442,101	486,641	44,540
Current liabilities	7.1.2			
Trade and other payables		6,418	3,780	2,638
Trust funds and deposits		760	760	0
Provisions		3,520	4,163	(643)
Interest-bearing loans and borrowings		1,464	1,431	33
Total current liabilities		12,162	10,134	2,028
Non-current liabilities	7.1.2			
Provisions		923	1,017	(95)
Interest-bearing loans and borrowings		10,567	13,611	(3,044)
Total non-current liabilities		11,490	14,629	(3,139)
Total liabilities		23,652	24,763	(1,111)
Net assets		418,450	461,880	43,430
Equity	7.1.4			
Accumulated surplus		131,732	138,094	6,362
Asset revaluation reserve		283,470	319,402	35,932
Other reserves		3,249	4,384	1,135
Total equity		418,450	461,880	43,430

Source: Appendix A

7.1.1 Current Assets (\$0.765 million decrease) and Non-Current Assets (\$45.305 million increase)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are expected to increase by \$0.054 million in the 2015/16 budget.

Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery, inventories or stocks held for sale or consumption in Council's services and other revenues due to be received in the next 12 months.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc which has been built up by Council over many years. The increase in this balance is attributable to the net result of proposed revaluations (\$35.932 million), the capital works program (\$15.253 million of new assets), contributed assets (\$4.500 million), depreciation of assets (\$8.595 million), and the sale of property, plant and equipment (\$1.785 million).

7.1.2 Current Liabilities (\$2.028 million decrease) and Non Current Liabilities (\$3.139 million increase)

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to reduce from that of the 2014/15 forecast levels.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements.

Interest-bearing loans and borrowings are borrowings of Council. The Council is budgeting to repay loan principal of \$1.464 million over the year, whilst borrowing \$4.476 million to help fund capital works.

7.1.3 Working Capital (\$1.263 million increase)

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

The Victorian Auditor General's Office (VAGO) had concerns over the financial sustainability of Council as a result of Council's working capital as reported in the 2013/14 Audited Accounts. The result was brought about by short term debt facility timing issues related to the Local Government Financing Vehicle that has since been refinanced. This meant that in 2013/14 a large portion of Council borrowings were classed as a current liability. Due to this issue being a timing issues only, it is forecast in the Strategic Financial Plan that working capital will be improved significantly in the future.

Council has also committed further current assets to specific and restricted purposes, represented by reserves, which may not yet be represented as current liabilities at 30 June.

	Forecast Actual 2014/15 \$'000	Budget 2015/16 \$'000	Variance \$'000
Current assets	10,982	10,216	(765)
Current liabilities	12,162	10,134	2,028
Working capital	(1,181)	82	1,263
Restricted cash and investment current assets			
- Statutory and other reserves	(2,864)	(2,864)	0
- Discretionary reserves	(385)	(1,520)	1,135
- Borrowings	0	0	0
- Trust Funds	0	0	0
Unrestricted working capital	(4,430)	(4,302)	127

7.1.4 Equity (\$43.430 million increase)

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations. Asset revaluation increments are expected to be \$35.932 million in 2015/16.
- Other reserves are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed. A net movement of \$1.135 million is budgeted for in 2015/16.
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time. The increase in accumulated surplus of \$6.362 million results directly from the operating surplus for the year of \$7.498, less the movement of \$1.135 million in other reserves.

7.2 Key assumptions

In preparing the Budgeted Balance Sheet for the year ending 30 June 2016 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- A total of 98.5% of total rates and charges raised will be collected in the 2015/16 year.
- Other debtors and creditors to remain consistent with 2014/15 levels.
- Employee entitlements to be increased by the Enterprise Bargaining Agreement outcome offset by the impact of more active management of leave entitlements of staff.
- Repayment of loan principal to be \$1.464 million.
- Total capital expenditure to be \$15.253 million.

8. Strategic resource plan and financial performance indicators

This section includes an extract of the adopted Strategic Resource Plan to provide information on the long term financial projections of the Council.

8.1 Plan development

The Act requires a Strategic Resource Plan to be prepared describing both financial and non-financial resources (including human resources) for at least the next four financial years to achieve the strategic objectives in the Council Plan. In preparing the SRP, Council must take into account all other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the period of the SRP.

Council has prepared a Strategic Resource Plan (SRP) for the four years 2015/16 to 2018/19 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Maintain existing service levels
- Achieve a breakeven operating result within five to six years
- Maintain a large capital expenditure program to cater for a growing community
- Achieve a balanced budget on a cash basis.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information.

The SRP is updated annually through a rigorous process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives.

8.2 Financial resources

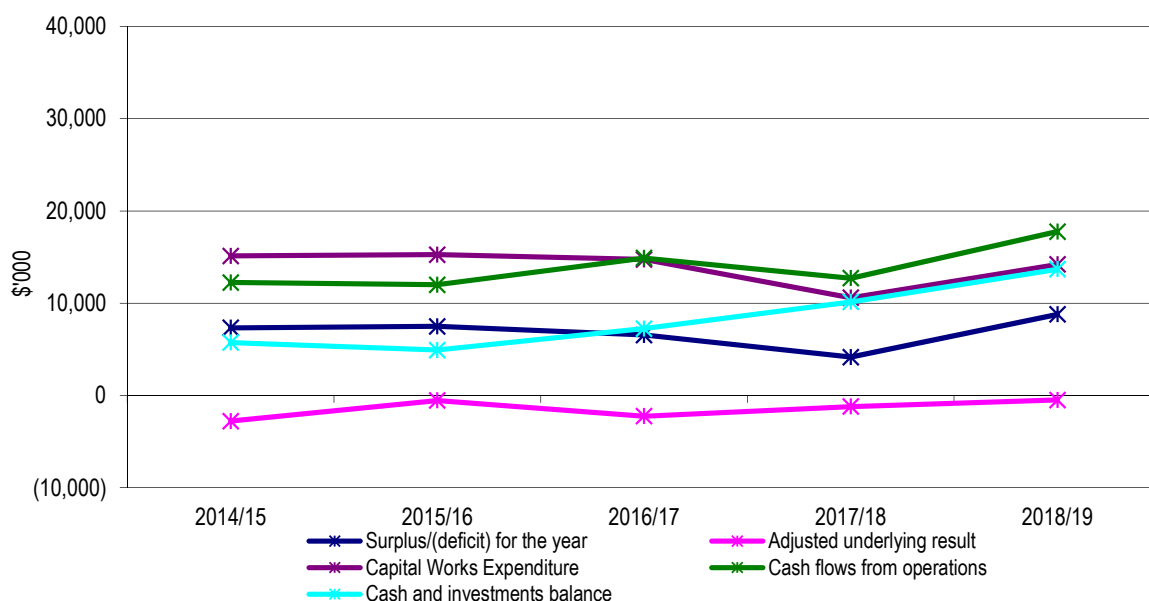
The following table summaries the key financial results for the next four years as set out in the SRP for years 2015/16 to 2018/19. Appendix A includes a more detailed analysis of the financial resources to be used over the four year period.

	Forecast	Budget	Strategic Resource Plan			Trend
Indicator	Actual		Projections			
	2014/15	2015/16	2016/17	2017/18	2018/19	+/-
	\$'000	\$'000	\$'000	\$'000	\$'000	
Surplus/(deficit) for the year	7,335	7,498	6,561	4,163	8,796	+
Adjusted underlying result	(2,775)	(542)	(2,236)	(1,196)	(493)	+
Cash and investments balance	5,745	4,927	7,248	10,146	13,683	+
Cash flows from operations	12,245	11,993	14,898	12,707	17,758	+
Capital works expenditure	15,112	15,253	14,743	10,592	14,194	o

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

The following graph shows the general financial indicators over the four year period.



The key outcomes of the Plan are as follows:

- **Financial sustainability (section 5)** - Cash and investments is forecast to increase over the four year period from \$4.927 million to \$13.683 million, which indicates a balanced budget on a cash basis in each year.
- **Rating levels (section 9)** . Modest rate increases are forecast over the four years at an average of 5.0%, which is comparable to similar Councils.
- **Service delivery strategy (section 10)** . Service levels will be maintained throughout the four year period. Despite this, operating surpluses are forecast for the next 4 years as a result of significant capital grant revenue being received to fund the annual capital works program. However, excluding the effects of capital items such as capital grants and contributions, the adjusted underlying result is a deficit reducing over the four year period. The underlying result is a measure of financial sustainability and is an important measure as once-off capital items can often mask the operating result.
- **Borrowing strategy (section 10)** . Borrowings are forecast to increase from \$15.043 million to \$20.129 million over the four year period. This includes new borrowings of \$14.478 million over the same period.
- **Infrastructure strategy (section 10)** - Capital expenditure over the four year period will total \$54.781 million at an average of \$13.695 million per year.

8.3 Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Measure	Notes	Forecast Actual 2014/15	Budget 2015/16	Strategic Resource Plan Projections			Trend
					2016/17	2017/18	2018/19	+/-
Operating position								
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	-6.1%	-1.1%	-4.5%	-2.3%	-0.9%	+
Liquidity								
Working capital	Current assets / current liabilities	2	90.3%	100.8%	118.8%	144.1%	168.1%	+
Unrestricted cash	Unrestricted cash / current liabilities		20.5%	5.4%	-1.5%	2.2%	6.9%	+
Obligations								
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	43.5%	51.7%	57.8%	59.0%	57.5%	o
Loans and borrowings	Interest and principal repayments / rate revenue		8.9%	8.0%	7.7%	7.2%	6.1%	+
Indebtedness	Non-current liabilities / own source revenue		36.6%	44.6%	50.7%	52.7%	51.6%	-
Asset renewal	Asset renewal expenditure / depreciation	4	131.1%	69.2%	57.7%	39.6%	51.1%	-
Stability								
Rates concentration	Rate revenue / adjusted underlying revenue	5	60.7%	60.8%	62.6%	62.9%	63.2%	o
Rates effort	Rate revenue / property values (CIV)		0.0005%	0.0005%	0.0005%	0.0005%	0.0005%	o
Efficiency								
Expenditure level	Total expenditure / no. of assessments		\$2,873	\$2,826	\$2,957	\$2,991	\$3,051	+
Revenue level	Residential rate revenue / No. of residential assessments		\$1,397	\$1,475	\$1,532	\$1,589	\$1,648	+
Workforce turnover	No. of resignations & terminations / average no. of staff		7.3%	7.2%	7.1%	7.0%	6.8%	+

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Adjusted underlying result – An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

2 Working capital – The proportion of current liabilities represented by current assets. Working capital is forecast to increase in the 2015/16 year. The trend in later years is to remain steady at an acceptable level.

3 Debt compared to rates - Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

4 Asset renewal - This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5 Rates concentration - Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

8.4 Non-financial resources

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. A summary of Council's anticipated human resources requirements for the 2015/16 year is shown below and further detail is included in section 4.3.1 of this budget. A statement of Human Resources is included in Appendix A.

Indicator	Forecast Actual	Budget 2015/16	Strategic Resource Plan Projections		
	2014/15		2016/17	2017/18	2018/19
Employee costs (\$'000)					
- Operating	16,832	17,822	18,773	19,824	20,952
- Capital	845	850	895	945	999
Total	17,678	18,672	19,668	20,769	21,951
Employee numbers (EFT)	205.0	207.6	211.6	215.6	219.6

9. Rating information

This section contains information on Council's past and foreshadowed rating levels along with Council's rating structure and the impact of changes in property valuations. This section should be read in conjunction with Council's Rating Strategy which is available on Council's website.

9.1 Rating context

In developing the Strategic Resource Plan (referred to in Section 8), rates and charges were identified as an important source of revenue, accounting for 58.8% of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Moorabool community.

However, it has also been necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases. To ensure that deliberations about future rate increases have been made on an informed basis, comparisons of historical rate increases were made between Council and other Victorian Local Councils. The following table shows a comparison of the last five years and the average rates per capita for the 2014/15 year.

Year	Moorabool Shire Council	Victorian Local Councils
2010/11	3.5%	5.9%
2011/12	5.5%	4.8%
2012/13	6.0%	5.0%
2013/14	5.5%	4.8%
2014/15	5.0%	4.2%
Average increase	5.1%	4.9%
Average per capita 2014/15	\$890	\$819

Source: MAV website

The table indicates that over the past five years Council's rate increases have been somewhat consistent with the average of Victorian Local Councils and the average rate per capita was \$71 higher than the average of Victorian local Councils in 2014/15. This reflects the peri urban nature of the Shire, a growing community and the infrastructure gap being addressed.

9.2 Current year rate increase

The 2015/16 budget will be impacted by wages growth and reductions in government funding. Additionally, discretionary expenditures will be impacted by increases in the cost of living and population growth pressures. It will therefore be necessary to achieve future revenue growth while containing costs in order to ensure continued improvement in Council's Operating result as set out in the Strategic Resource Plan. The increasing contribution from operations toward capital investment for the 2015/16 year and beyond is dependant on Council's ability to improve its underlying operating results and therefore, unless the net surplus from its day to day operations is improved, it will be difficult to maintain robust capital works programs in the future.

In order to achieve these objectives while maintaining service levels and a strong capital expenditure program, the general rate will increase by 5.0%. Conversely, waste service charges on an aggregate basis will reduce by 2.25%. This will raise total rates and charges for 2015/16 of \$29.113 million, including \$0.253 million generated from supplementary rates. Council's waste service charges have reduced due to new contracts for the recycling and transfer station contracts being negotiated on more favourable terms (notwithstanding an increase in the EPA levy in 2015/16). Additionally, ratepayers will benefit from improved economies of scale as a result of population growth which has the impact of spreading waste service costs over an increasing number of properties.

The following table sets out future proposed increases in rates and charges and the total rates to be raised, based on the forecast financial position of Council as at 30 June 2015.

Year	General Rate Increase %	Waste M'ment Service \$	Domestic Waste Collection \$	State Landfill Levy \$	Total Rates Raised \$'000
2014/15	5.00	-1.00	-8.00	9.00	27,677
2015/16	5.00	-6.00	-3.00	3.00	29,113
2016/17	5.00	0.00	0.00	3.00	30,979
2017/18	5.00	0.00	0.00	3.00	32,943
2018/19	5.00	0.00	0.00	3.00	35,027

In real terms, due to the fall in waste service charges in 2015/16, the overall rate increase for properties that receive a garbage service will be less than 5%.

9.3 Rating structure

Council has established a rating structure which is comprised of two key elements. These are:

- Property values, form the central basis of rating under the *Local Government Act 1989*
- A user pays component to reflect usage of certain services provided by Council

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents.

Council makes a further distinction within the property value component of rates based on the purpose for which the property is used, for example, whether the property is used for residential or commercial purposes. This distinction is based on the concept that business should pay a fair and equitable contribution to rates taking into account the benefits those commercial properties derive from the local community.

Having reviewed the various valuation bases for determining the property value component of rates as part of the 2014 Rating Strategy review, Council has determined to apply a Capital Improved Value (CIV) basis on the grounds that it provides the most equitable distribution of rates across the municipality. There are currently no plans to change that basis for the duration of the current council term. The basis of valuation will be considered as part of future Rating Strategy reviews.

The existing rating structure comprises nine differential rates, and a rate concession for Cultural and Recreational land. These rates are structured in accordance with the requirements of Section 161 Differential Rates of the Act. A summary of the applicable rating categories are shown below. Under the Cultural and Recreational Lands Act 1963, provision is made for a Council to levy the rate for cultural and recreational lands at such amount as the municipal council thinks reasonable having regard to the services provided by the municipal council in relation to such lands and having regard to the benefit to the community derived from such lands. Council also levies a waste management, a kerbside collection charge and a state landfill levy charge as allowed under the Act.

The following table summarises the rates to be determined for the 2015/16 year. A more detailed analysis of the rates to be raised is contained in Appendix B %Statutory Disclosures+.

Rate type	How applied	2014/15	2015/16	Change
Commercial & Industrial Rate	Cents/\$ CIV	0.006424	0.006745	5.0%
Commercial & Industrial Vacant Land	Cents/\$ CIV	0.010439	0.010961	5.0%
Extractive Industry Rate	Cents/\$ CIV	0.012527	0.013153	5.0%
Farm Rate	Cents/\$ CIV	0.003132	0.003288	5.0%
General Rate	Cents/\$ CIV	0.004015	0.004216	5.0%
Vacant Land General	Cents/\$ CIV	0.008431	0.008853	5.0%
Vacant Land FZ and RCZ	Cents/\$ CIV	0.004015	0.004216	5.0%
Vacant Land GRZ	Cents/\$ CIV	0.010037	0.010539	5.0%
Residential Retirement Villages	Cents/\$ CIV	0.003613	0.003794	5.0%
Waste Management	\$/ property	\$91	\$85	-6.6%
Domestic Waste Collection	\$/ property	\$134	\$131	-2.2%
State Landfill Levy Charge	\$/ property	\$42	\$45	7.1%

In the 2014/15 financial year, Council undertook a formal *Rating Strategy review*. As part of the Rating Strategy review, an extensive community consultation plan was undertaken to ensure the community was informed and educated as to the various rating options under consideration in addition to providing residents with an opportunity to choose their preferred rating proposal. The adopted rating strategy will apply for the 2015/16 financial year. The document is available on councils website for ratepayers to view. Alternatively, refer to Appendix B for further information on councils rating structure.

9.4 General revaluation of properties

2015/16 is a non revaluation year. A general revaluation occurs every two years with the next revaluation effective for the 2016/17 financial year. In a revaluation year, property values will fluctuate according to the changing market values for properties. For this reason, in a revaluation year, some properties will experience a rate increase and others will experience a rate decrease. However, with 2015/16 being a non revaluation year all properties in Moorabool Shire will receive a consistent 5% rate increase (excluding the impact of waste service charges). When the impact of waste service charges are included, the overall increase will be less than 5%.

10. Other strategies

This section sets out summaries of the strategies that have been developed and incorporated into the Strategic Resource Plan including borrowings, infrastructure and service delivery.

10.1 Borrowings

In developing the Strategic Resource Plan (see Section 8), borrowings was identified as an important funding source for the capital works program. In the past, Council has borrowed strongly to finance large infrastructure projects and plans to continue this trend maintaining a 40-50% debt to rates revenue ratio. An estimate of future borrowing requirements has been incorporated into the Strategic Resource Plan. All intended borrowings must be approved by the Loan Council (Department of Planning and Community Development) and approved/adopted as part of the Annual Budget process by Council.

The SRP includes the results of an analysis of Council's debt position over a number of different indicators. It also shows the results of prudential ratios used by the Victorian State Government to assess the loan capacity of local governments. The outcome of the analysis highlighted that a debt of \$13.347 million (peak in 2010/11) could be accommodated. The State Government recommended a Prudential Ratio for Total Debt as percentage of Rate Revenue is up to 60%, but not to exceed 80%. In 2011/12 the ratio peaks at 57.0%, however with principal repayments and limited new borrowings in future years the ratio is considerably under the 60% recommendation over the life of the Plan.

For the 2015/16 year, Council has proposed to take up \$4.476 million in new borrowings to help fund the capital works program and therefore, after making loan repayments of \$1.464 million, will increase its total borrowings to \$15.043 million as at 30 June 2016. However, it is likely that in future years, borrowings will be required to fund future infrastructure initiatives. The following table sets out future proposed borrowings, based on the forecast financial position of Council as at 30 June 2015.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2014/15	1,000	1,667	776	12,032
2015/16	4,476	1,464	864	15,043
2016/17	4,300	1,431	954	17,912
2017/18	2,884	1,364	994	19,431
2018/19	1,818	1,121	991	20,129

The table below shows information on borrowings specifically required by the Regulations.

	2014/15 \$	2015/16 \$
Total amount borrowed as at 30 June of the prior year	12,698,983	12,031,599
Total amount to be borrowed	1,000,000	4,475,587
Total amount projected to be redeemed	(1,667,384)	(1,464,471)
Total amount proposed to be borrowed as at 30 June	12,031,599	15,042,714

10.2 Infrastructure

Council is currently in the process of developing a Long Term Capital Improvement Plan based on the knowledge provided by various Asset Management Plans, which will set out the capital expenditure requirements of Council for the next 10 years by class of asset, and will be a key input to the SRP. It will predict infrastructure consumption, renewal needs and consider infrastructure needs to meet future community service expectations. The Strategy will be developed through a rigorous process of consultation and evaluation. The key aspects of the process are as follows:

- Long term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes
- Identification of capital projects through the preparation of asset management plans
- Prioritisation of capital projects within classes on the basis of evaluation criteria
- Methodology for allocating annual funding to classes of capital projects
- Business Case template for officers to document capital project submissions.

A key objective of the Long Term Capital Improvement Plan will be to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

The following table summarises Council's forward outlook on capital expenditure including funding sources for the next four years.

Year	Total Capital Program \$'000	Grants \$'000	Summary of funding sources		
			Contributions \$'000	Council Cash \$'000	Borrowings \$'000
2014/15	15,112	6,404	0	7,708	1,000
2015/16	15,253	4,517	700	5,560	4,476
2016/17	14,743	2,706	0	7,737	4,300
2017/18	10,592	1,379	0	6,330	2,884
2018/19	14,194	2,029	0	12,165	0

In addition to using cash generated from its annual operations, borrowings and external contributions such as government grants, Council has significant cash or investment reserves that are also used to fund a variety of capital projects. These reserves are either statutory or discretionary cash reserves. Statutory reserves relate to cash and investments held by Council that must be expended on a specific purpose as directed by legislation or a funding body, and include contributions to car parking, drainage and recreation. Discretionary cash reserves relate to those cash and investment balances that have been set aside by Council and can be used at Council's discretion, even though they may be earmarked for a specific purpose.

10.3 Service delivery

The key objectives in Council's Strategic Resource Plan (referred to in Section 8.) which directly impact the future service delivery strategy are to maintain existing service levels and to achieve a breakeven operating result within five to six years. The Rating Information (see Section 9.) also refers to the proposed rate increases over the next four years. With these key objectives as a basis, a number of internal and external influences have been identified through discussions with management which will have a significant impact on the scope and level of services to be provided over the next four years.

The general influences affecting all operating revenue and expenditure include the following:

	2015/16	2016/17	2017/18	2018/19
	%	%	%	%
Consumer Price Index	2.3	3.0	3.0	3.0
Rate increases	5.0	5.0	5.0	5.0
Property growth	5.6	3.0	2.9	2.8
Wages growth	3.5	3.5	3.5	3.5
Government funding	2.7	2.7	2.8	2.5
Statutory fees	3.0	3.0	3.0	3.0
Interest on loans	4.4	4.5	4.6	4.6
Investment return	2.7	2.7	2.8	2.9

The service delivery outcomes measured in financial terms are shown in the following table.

Year	Surplus (Deficit) for the year \$'000	Adjusted Underlying Surplus (Deficit) \$'000	Net Service (Cost) \$'000
2014/15	7,335	(2,775)	(21,329)
2015/16	7,498	(542)	(20,860)
2016/17	6,561	(2,236)	(22,056)
2017/18	4,163	(1,196)	(22,572)
2018/19	8,796	(493)	(23,641)

Service levels have been maintained throughout the four year period with operating surpluses forecast as a result of significant capital grant revenue being received to fund the annual capital works program. Excluding the effects of items such as capital contributions, the adjusted underlying result is a reducing deficit over the four year period. The net cost of the services provided to the community increases from \$20.860 million to \$23.641 million over the four year period.

Appendices

The following appendices include voluntary and statutory disclosures of information which provide support for the analysis contained in sections 1 to 10 of this report.

This information has not been included in the main body of the budget report in the interests of clarity and conciseness. Council has decided that whilst the budget report needs to focus on the important elements of the budget and provide appropriate analysis, the detail upon which the annual budget is based should be provided in the interests of open and transparent local government.

The contents of the appendices are summarised below:

Appendix	Nature of information	Page
A	Financial statements	63
B	Rates and charges	70
C	Capital works program	82
D	Fees and charges schedule	89

Appendix A

Financial statements

This appendix presents information in regard to the Budgeted Financial Statements and Statement of Human Resources. The budget information for the years 2015/16 to 2018/19 has been extracted from the Strategic Resource Plan.

The appendix includes the following budgeted information:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2019

	Forecast Actual 2014/15 \$000	Budget 2015/16 \$000	Strategic Resource Plan Projections		
			2016/17 \$000	2017/18 \$000	2018/19 \$000
Income					
Rates and charges	27,677	29,113	30,979	32,943	35,027
Statutory fees and fines	490	545	562	579	596
User fees	1,652	1,700	1,835	1,978	2,128
Contributions - monetary	106	780	2,334	85	3,221
Contributions - non-monetary assets	4,500	4,500	4,635	4,774	4,917
Grants - Operating (recurrent)	8,360	8,578	8,907	9,422	9,948
Grants - Operating (non-recurrent)	423	232	238	252	266
Grants - Capital (recurrent)	900	1,757	879	879	879
Grants - Capital (non-recurrent)	5,504	2,760	1,827	500	1,150
Other income	1,190	1,029	1,060	1,092	1,125
Interest received	415	397	379	464	566
Total income	51,217	51,391	53,635	52,967	59,822
Expenses					
Employee costs	16,832	17,822	18,773	19,824	20,952
Materials and services	16,159	14,674	15,425	15,597	16,262
Depreciation and amortisation	8,120	8,595	9,962	10,416	10,832
Finance costs	776	864	954	994	991
Other expenses	453	447	461	474	489
Net gain on disposal of property, infrastructure, plant and equipment	1,542	1,491	1,500	1,500	1,500
Total expenses	43,882	43,893	47,074	48,804	51,026
Surplus (deficit) for the year	7,335	7,498	6,561	4,163	8,796
Other comprehensive income					
Items that will not be reclassified to surplus or deficit:					
Impairment of fire impacted infrastructure	0	0	0	0	0
Net asset revaluation increment /(decrement)	0	35,932	0	3,814	38,621
Share of other comprehensive income of associates and joint ventures accounted for by the equity method	0	0	0	0	0
Comprehensive result	7,335	43,430	6,561	7,977	47,416

Balance Sheet

For the four years ending 30 June 2019

	Forecast Actual 2014/15 \$000	Budget 2015/16 \$000	Strategic Resource Plan Projections		
			2016/17 \$000	2017/18 \$000	2018/19 \$000
Assets					
Current assets					
Cash and cash equivalents	5,745	4,927	7,248	10,146	13,683
Trade and other receivables	4,064	4,118	4,308	4,533	4,767
Non current assets classified as held for resale	991	991	991	991	991
Other assets	182	182	182	182	182
Total current assets	10,982	10,216	12,728	15,851	19,622
Non-current assets					
Trade and other receivables	127	127	127	127	127
Property, infrastructure, plant & equipment	430,992	476,298	483,963	490,969	536,102
Other non-current assets	0	0	0	0	0
Total non-current assets	431,119	476,425	484,090	491,096	536,229
Total assets	442,101	486,641	496,818	506,947	555,851
Liabilities					
Current liabilities					
Trade and other payables	6,418	3,780	3,971	4,018	4,188
Trust funds and deposits	760	760	760	760	760
Provisions	3,520	4,163	4,619	5,100	5,609
Interest-bearing loans and borrowings	1,464	1,431	1,364	1,121	1,120
Total current liabilities	12,162	10,134	10,714	10,998	11,676
Non-current liabilities					
Provisions	923	1,017	1,117	1,222	1,334
Interest-bearing loans and borrowings	10,567	13,611	16,548	18,311	19,009
Total non-current liabilities	11,490	14,629	17,665	19,533	20,343
Total liabilities	23,652	24,763	28,378	30,531	32,019
Net assets	418,450	461,880	468,441	476,417	523,834
Equity					
Accumulated surplus	131,732	138,094	142,890	144,562	150,377
Asset revaluation reserve	283,470	319,402	319,402	323,216	361,836
Other reserves	3,249	4,384	6,149	8,640	11,620
Total equity	418,450	461,880	468,441	476,417	523,834

Statement of Changes in Equity

For the four years ending 30 June

	Total \$000	Accumulated Surplus \$000	Revaluation Reserve \$000	Other Reserves \$000
2016				
Balance at beginning of the financial year	418,450	131,732	283,470	3,249
Surplus (deficit) for the year	43,430	43,430	0	0
Net asset revaluation increment (decrement)	0	(35,932)	35,932	0
Transfer to other reserves	0	(1,915)	0	1,915
Transfer from other reserves	0	780	0	(780)
Balance at end of the financial year	461,880	138,094	319,402	4,384
2017				
Balance at beginning of the financial year	461,880	138,094	319,402	4,384
Surplus (deficit) for the year	6,561	6,561	0	0
Net asset revaluation increment (decrement)	0	0	0	0
Transfer to other reserves	0	(4,099)	0	4,099
Transfer from other reserves	0	2,334	0	(2,334)
Balance at end of the financial year	468,441	142,890	319,402	6,149
2018				
Balance at beginning of the financial year	468,441	142,890	319,402	6,149
Surplus (deficit) for the year	7,977	7,977	0	0
Net asset revaluation increment (decrement)	0	(3,814)	3,814	0
Transfer to other reserves	0	(2,575)	0	2,575
Transfer from other reserves	0	85	0	(85)
Balance at end of the financial year	476,417	144,562	323,216	8,640
2019				
Balance at beginning of the financial year	476,417	144,562	323,216	8,640
Surplus (deficit) for the year	47,416	47,416	0	0
Net asset revaluation increment (decrement)	0	(38,621)	38,621	0
Transfer to other reserves	0	(6,202)	0	6,202
Transfer from other reserves	0	3,221	0	(3,221)
Balance at end of the financial year	523,834	150,377	361,836	11,620

Statement of Cash Flows

For the four years ending 30 June 2019

	Forecast Actual	Budget	Strategic Resource Plan Projections		
	2014/15	2015/16	2016/17	2017/18	2018/19
	\$000	\$000	\$000	\$000	\$000
	Inflows	Inflows	Inflows	Inflows	Inflows
	(Outflows)	(Outflows)	(Outflows)	(Outflows)	(Outflows)
Cash flows from operating activities					
Rates and charges	27,465	29,060	30,788	32,718	34,792
Statutory fees and fines	490	545	562	579	596
User fees	1,652	1,700	1,835	1,978	2,128
Contributions - monetary	106	780	2,334	85	3,221
Grants - operating	8,783	8,809	9,145	9,674	10,214
Grants - capital	6,404	4,517	2,706	1,379	2,029
Interest received	415	397	379	464	566
Other receipts	1,190	1,029	1,060	1,092	1,125
Net GST refund / payment	0	0	0	0	0
Employee costs	(16,370)	(17,085)	(18,218)	(19,237)	(20,332)
Materials and consumables	(17,438)	(17,312)	(15,234)	(15,550)	(16,092)
Other payments	(453)	(447)	(461)	(474)	(489)
Net cash provided by operating activities	12,245	11,993	14,898	12,707	17,758
Cash flows from investing activities					
Payments for property, plant and equipment	(15,112)	(15,253)	(14,743)	(10,592)	(14,194)
Proceeds from sale of property, plant and equipment	481	294	251	258	266
Net cash used in investing activities	(14,632)	(14,959)	(14,492)	(10,334)	(13,928)
Cash flows from financing activities					
Finance costs	(776)	(864)	(954)	(994)	(991)
Proceeds from borrowings	1,000	4,476	4,300	2,884	1,818
Repayment of borrowings	(1,667)	(1,464)	(1,431)	(1,364)	(1,121)
Net cash provided by (used in) financing activities	(1,444)	2,147	1,915	526	(293)
Net (decrease) increase in cash & cash equivalents	(3,831)	(818)	2,321	2,899	3,537
Cash and cash equivalents at beginning of the financial year	9,576	5,745	4,927	7,248	10,146
Cash and cash equivalents at end of the financial year	5,745	4,927	7,248	10,146	13,683

Statement of Capital Works

For the four years ending 30 June 2019

	Forecast Actual 2014/15 \$000	Budget 2015/16 \$000	Strategic Resource Plan Projections		
			2016/17 \$000	2017/18 \$000	2018/19 \$000
Property					
Land	0	40	39	28	37
Buildings	1,830	240	232	167	223
Building improvements	0	0	0	0	0
Total property	1,830	280	271	194	261
Plant and equipment					
Plant, machinery and equipment	1,907	1,367	1,321	949	1,272
Library books	0	0	0	0	0
Total plant and equipment	1,907	1,367	1,321	949	1,272
Infrastructure					
Roads	8,634	7,981	7,714	5,542	7,427
Bridges	390	175	169	122	163
Footpaths	599	207	200	144	193
Drainage	88	90	87	63	84
Recreational, leisure and community facilities	1,514	5,145	4,973	3,573	4,788
Parks, open space and streetscapes	45	0	0	0	0
Other infrastructure	104	8	8	6	7
Total infrastructure	11,374	13,606	13,151	9,449	12,661
Total capital works expenditure	15,112	15,253	14,743	10,592	14,194
Represented by:					
Asset renewal expenditure	10,645	5,947	5,748	4,130	5,534
New asset expenditure	3,567	7,015	6,780	4,872	6,528
Asset upgrade expenditure	899	2,291	2,215	1,591	2,132
Asset expansion expenditure	0	0	0	0	0
Total capital works expenditure	15,112	15,253	14,743	10,592	14,194

Statement of Human Resources

For the four years ending 30 June 2019

	Forecast Actual	Budget	Strategic Resource Plan Projections		
	2014/15 \$000	2015/16 \$000	2016/17 \$000	2017/18 \$000	2018/19 \$000
Staff expenditure					
Employee costs - operating	16,832	17,822	18,773	19,824	20,952
Employee costs - capital	845	850	895	945	999
Total staff expenditure	17,678	18,672	19,668	20,769	21,951
	EFT	EFT	EFT	EFT	EFT
Staff numbers					
Employees	204.95	207.56	211.56	215.56	219.56
Total staff numbers	204.95	207.56	211.56	215.56	219.56

Appendix B Rates and charges

This appendix presents information which the Act and the Regulations require to be disclosed in the Council's annual budget.

Rates and charges

1. Rates and charges

1.1 The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2014/15 cents/\$CIV	2015/16 cents/\$CIV	Change
Commercial & Industrial Rate	0.006424	0.006745	5.0%
Commercial & Industrial Vacant Land	0.010439	0.010961	5.0%
Extractive Industry Rate	0.012527	0.013153	5.0%
Farm Rate	0.003132	0.003288	5.0%
General Rate	0.004015	0.004216	5.0%
Vacant Land General	0.008431	0.008853	5.0%
Vacant Land FZ and RCZ	0.004015	0.004216	5.0%
Vacant Land GRZ	0.010037	0.010539	5.0%
Residential Retirement Villages	0.003613	0.003794	5.0%

1.2 The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2014/15 \$	2015/16 \$	Change
Commercial & Industrial Rate	1,534,160	1,683,876	9.8%
Commercial & Industrial Vacant Land	212,710	221,631	4.2%
Extractive Industry Rate	283,872	291,655	2.7%
Farm Rate	3,119,629	3,166,827	1.5%
General Rate	15,624,405	16,979,704	8.7%
Vacant Land General	895,647	862,964	-3.6%
Vacant Land FZ and RCZ	619,995	661,659	6.7%
Vacant Land GRZ	1,331,306	1,327,914	-0.3%
Residential Retirement Villages	72,297	99,107	37.1%
Total amount to be raised by general rates	23,694,021	25,295,337	6.8%

1.3 The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2014/15 \$	2015/16 \$	Change
Commercial & Industrial Rate	512	515	0.6%
Commercial & Industrial Vacant Land	71	69	-2.8%
Extractive Industry Rate	14	14	0.0%
Farm Rate	1,507	1,491	-1.1%
General Rate	11,187	11,509	2.9%
Vacant Land General	587	556	-5.3%
Vacant Land FZ and RCZ	647	649	0.3%
Vacant Land GRZ	641	601	-6.2%
Residential Retirement Villages	106	127	19.8%
Total number of assessments	15,272	15,531	1.7%

1.4 The basis of valuation to be used is the Capital Improved Value (CIV)

1.5 The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2014/15 \$	2015/16 \$	Change
Commercial & Industrial Rate	239,675,000	249,648,000	4.2%
Commercial & Industrial Vacant Land	20,449,000	20,220,000	-1.1%
Extractive Industry Rate	22,174,000	22,174,000	0.0%
Farm Rate	974,884,000	963,147,000	-1.2%
General Rate	3,905,125,000	4,027,444,000	3.1%
Vacant Land General	106,612,000	97,477,000	-8.6%
Vacant Land FZ and RCZ	154,960,000	156,940,000	1.3%
Vacant Land GRZ	133,104,000	126,000,000	-5.3%
Residential Retirement Villages	20,077,000	26,122,000	30.1%
Total value of land	5,577,060,000	5,689,172,000	2.0%

1.6 The rate or unit amount to be levied for each type of service rate or charge under section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2014/15 \$	Per Rateable Property 2015/16 \$	Change
Waste Management	91	85	-6.6%
Domestic Waste Collection	134	131	-2.2%
State Landfill Levy Charge	42	45	7.1%
Total	267	261	-2.2%

1.7 The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2014/15 \$	2015/16 \$	Change
Waste Management	1,335,425	1,265,905	-5.2%
Domestic Waste Collection	1,494,636	1,511,216	1.1%
State Landfill Levy Charge	616,350	670,185	8.7%
Total	3,446,411	3,447,306	0.0%

1.8 The estimated total amount to be raised by all rates and charges compared with the previous financial year

Type of Charge	2014/15 \$	2015/16 \$	Change
Rates and charges	27,959,059	29,113,192	4.1%

1.9 Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2015/16: estimated \$253,802, 2014/15: \$408,456)
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes of use of land such that residential land becomes business land and vice versa.

2. Differential rates

2.1 Rates to be levied

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.

2.2 General Developed Land

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the .

- Construction and maintenance of public infrastructure; and
- Development and provision of health and community services; and
- Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the end of the Financial Year.

Definition:

Any land:

- on which a dwelling is lawfully erected and occupied for the principal purpose of physically accommodating persons; and
- which does not have the characteristics of:
 - Commercial and Industrial Land;
 - Vacant Commercial and Industrial Land;
 - Extractive Industry Land;
 - Farm Land;
 - Residential Retirement Villages Land;
 - Vacant General Land;
 - Vacant FZ and RCZ Land; or

- Vacant GRZ Land.

2.3 Commercial / Industrial Land

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the .

- Construction and maintenance of public infrastructure; and
- Development and provision of health and community services; and
- Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the end of the Financial Year.

Definition:

Any land which is lawfully used:

- for the principal purpose of carrying out the manufacturing or productions of goods; or
- for the principal purpose of carrying out trade in goods or services.

2.4 Vacant Commercial / Industrial Land

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the .

- Construction and maintenance of public infrastructure; and
- Development and provision of health and community services; and
- Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Definition:

Any land:

- located within an Industrial or Business zone under the Moorabool Planning scheme; and
- which is vacant; or
- not lawfully developed for the principal purpose of carrying out the manufacturing or production of goods or trade in goods or services; and
- which does not have the characteristics of General Developed Land.

2.5 Extractive Industry Land

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the .

- Construction and maintenance of public infrastructure; and
- Development and provision of health and community services; and
- Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the end of the Financial Year.

Definition:

Any land:

- which is used primarily for the extraction or removal of minerals, earth or stone including the treatment of minerals, earth or stone; or
- on which activities for the extraction or removal of minerals, earth or stone including the treatment of minerals earth or stone have been discontinued but which has not yet been rehabilitated to environmental standards as required by law.

2.6 Farm Land

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the .

- Construction and maintenance of public infrastructure; and
- Development and provision of health and community services; and
- Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the end of the Financial Year.

Definition:

Any land:

- which is farm land+within the meaning of section 2(1) of the Valuation of Land Act 1960.

2.7 Vacant General Land

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the .

- Construction and maintenance of public infrastructure; and
- Development and provision of health and community services; and
- Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Definition:

Any land:

- on which no building is lawfully erected; and
- which does not have the characteristics of;
 - Vacant commercial and Industrial Land; or
 - Vacant FZ and RCZ Land; or
 - Vacant GRZ Land.

2.8 Vacant FZ or RCZ Land

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the .

- Construction and maintenance of public infrastructure; and
- Development and provision of health and community services; and
- Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Definition:

Any land:

- on which no building is lawfully erected; and
- which is located within the Farm Zone (FZ) or Rural Conservation Zone (RCZ) under the Moorabool Planning Scheme; and
- which does not have the characteristics of Farm Land.

2.9 Vacant GRZ Land

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the .

- Construction and maintenance of public infrastructure; and
- Development and provision of health and community services; and
- Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Definition:

Any land:

- on which no building is lawfully erected; and
- which is located within the General Residential Zone (GRZ) under the Moorabool Planning Scheme.

2.10 Residential Retirement Villages

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the .

- Construction and maintenance of public infrastructure; and
- Development and provision of health and community services; and
- Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the below definition.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Moorabool Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Moorabool Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the end of the Financial Year.

Definition:

Any land:

- which is defined as a Retirement Village land under the Retirement Villages Act 1986.

Appendix C

Capital works program

This appendix presents a listing of the capital works projects that will be undertaken for the 2015/16 year.

The capital works projects are grouped by class and include the following:

- New works for 2015/16

Capital works program

For the year ending 30 June 2016

1. New works

Capital Works Area	Summary of Funding Sources				
	Project Cost	Grants	Contributions	Council Cash	Loans
	\$'000	\$'000	\$'000	\$'000	\$'000
PROPERTY					
LAND					
New asset expenditure					
Strategic Land Purchase	40	0	0	40	0
Total new asset expenditure	40	0	0	40	0
TOTAL LAND	40	0	0	40	0
BUILDINGS					
Asset renewal expenditure					
Bacchus Marsh Hall - Internal and external painting of Bacchus Marsh Hall	100	0	0	100	0
Federation Park Toilet Facility - Refurbishment of public toilet	40	0	0	40	0
Senior Citizens/Quamby Rooms - Replacement of roof, gutters and downpipes (review BM items)	100	0	0	100	0
Total Asset renewal expenditure	240	0	0	240	0
TOTAL BUILDINGS	240	0	0	240	0
TOTAL PROPERTY	280	0	0	280	0
PLANT & EQUIPMENT					
PLANT, MACHINERY & EQUIPMENT					
Asset renewal expenditure					
Plant Replacements	1,367	0	0	1,367	0
Total Asset renewal expenditure	1,367	0	0	1,367	0
TOTAL PLANT, MACHINERY & EQUIPMENT	1,367	0	0	1,367	0
TOTAL PLANT & EQUIPMENT	1,367	0	0	1,367	0

Capital Works Area	Project Cost \$'000	Summary of Funding Sources			
		Grants \$'000	Contrib- utions \$'000	Council Cash \$'000	Loans \$'000
INFRASTRUCTURE					
ROADS					
Asset renewal expenditure					
Asphalt overlay - George Street, Bacchus Marsh (0.00-0.10km)	14	0	0	14	0
Asphalt overlay - McFarland Street, Bacchus Marsh (0.00-0.40km)	59	0	0	59	0
Asphalt overlay - William Street, Bacchus Marsh (0.00-0.22km)	30	0	0	30	0
Gravel Road Resheeting - Beremboke Road, Beremboke	6	0	0	6	0
Gravel Road Resheeting - Camerons Lane, Beremboke	63	0	0	63	0
Gravel Road Resheeting - Harbours Road, Yendon	7	0	0	7	0
Gravel Road Resheeting - Mahars Road, Leigh Creek	69	0	0	69	0
Gravel Road Resheeting - McDonalds Lane, Mount Egerton, Mount Egerton	41	0	0	41	0
Gravel Road Resheeting - Osborne Street, Maddingley	37	0	0	37	0
Gravel Road Resheeting - Sand Road, Grenville	209	13	0	196	0
Gravel Road Resheeting - Skeltons Road, Lal Lal	156	0	0	156	0
Gravel Road Resheeting - Spargo Blakeville Road, Blakeville, Blakeville	16	0	0	16	0
Gravel Road Resheeting - Stonehut Road, Ballan	151	0	0	0	151
Preplanning - Ballan-Meredith Road, Morrisons (21.40-23.21km)	33	0	0	33	0
Preplanning - Egerton-Ballark Road, Mount Egerton (6.02-7.11km)	33	0	0	33	0
Preplanning - Navigators Road, Navigators (2.22-3.22km)	33	0	0	33	0
Preplanning - Various	70	0	0	70	0
Replacement of kerb and channel - William Street, Bacchus Marsh	175	0	0	0	175
Reseal - Albert Street, Darley	32	0	0	32	0
Reseal - Bacchus Marsh Balliang Road, Rowsley	28	0	0	28	0
Reseal - Ballan Greendale Road, Ballan	71	0	0	71	0
Reseal - Ballan Greendale Road, Greendale	32	0	0	32	0
Reseal - Ballan Meredith Road, Fiskville	20	0	0	20	0
Reseal - Banadell Avenue, Darley	12	0	0	12	0
Reseal - Bences Road, Merrimu	29	0	0	29	0
Reseal - Bourkes Road, Pentland Hills	11	0	0	11	0
Reseal - Byres Road, Blackwood	27	0	0	27	0
Reseal - Elaine Mount Mercer Road, Cargerie	14	0	0	14	0
Reseal - Flanagans Drive, Merrimu	49	0	0	49	0
Reseal - Gleneagles Court, Darley	8	0	0	8	0
Reseal - Inglis Street, Maddingley	14	0	0	14	0
Reseal - Kerrs Road, Maddingley	9	0	0	9	0
Reseal - Lesters Road, Bungaree	34	0	0	34	0

Capital Works Area	Summary of Funding Sources				
	Project Cost	Grants	Contributions	Council Cash	Loans
	\$'000	\$'000	\$'000	\$'000	\$'000
Reseal - Mount Wallace Ballark Road, Mount Wallace	26	0	0	26	0
Reseal - Myrniong Korobeit Road, Korobeit	4	0	0	4	0
Reseal - Myrniong Korobeit Road, Myrniong	27	0	0	27	0
Reseal - Old Melbourne Road, Ballan	78	0	0	78	0
Reseal - Old Melbourne Road, Bungaree	11	0	0	11	0
Reseal - Old Melbourne Road, Dunnstown	14	0	0	14	0
Reseal - Old Western Highway, Myrniong	33	0	0	33	0
Reseal - Parwan Exford Road, Parwan	65	0	0	65	0
Reseal - Primes Court, Balliang	15	0	0	15	0
Reseal - Ruxton Way, Hopetoun Park	19	0	0	19	0
Reseal - Sheldon Avenue, Darley	10	0	0	10	0
Reseal - Springbank Road, Claretown	17	0	0	17	0
Reseal - Springbank Road, Gordon	3	0	0	3	0
Reseal - St. Andrews Way, Darley	19	0	0	19	0
Reseal - Watson Street, Bacchus Marsh	8	0	0	8	0
Reseal - Yendon Egerton Road, Lal Lal	11	0	0	11	0
Reseal - Yendon No 2 Road, Scotsburn	54	0	0	54	0
Reseal - Madderns Road, Wattle Flat	49	0	0	49	0
Reseal - Pentland Hills Road, Pentland Hills	16	0	0	16	0
Reseal - Murphys Road, Bungaree	28	0	0	28	0
Reseal - Murphys Road, Bungaree	30	0	0	30	0
Reseal - Moorabool West Road, Gordon	48	0	0	48	0
Reseal - Navigator Dunnstown Road, Navigators	11	0	0	11	0
Road Rehabilitation - Egerton-Ballark Road, Mount Egerton (5.32-6.01km)	270	270	0	0	0
Road Rehabilitation - Links Road, Darley (0.00-0.49 km)	274	0	0	0	274
Road Rehabilitation - Thomas Court, Gordon (0.00-0.34km)	105	0	0	0	105
Road Rehabilitation - Yankee Flat Road, Navigators (1.07-1.64km)	320	0	0	0	320
Road Rehabilitation - Yankee Flat Road, Navigators (2.20-3.29km)	595	595	0	0	0
Shoulder Resheeting -Atkinson Street, Ballan	9	0	0	9	0
Shoulder Resheeting -Austins Road, Elaine	3	0	0	3	0
Shoulder Resheeting -Ballan Egerton Road, Mount Egerton	30	0	0	30	0
Shoulder Resheeting -Ballanee Road, Ballan	15	0	0	15	0
Shoulder Resheeting -Cummings Road, Parwan	10	0	0	10	0
Shoulder Resheeting -Elaine Morrisons Road, Elaine	29	0	0	29	0
Shoulder Resheeting -Gillespies Lane, Ballan	10	0	0	10	0
Shoulder Resheeting -Ingliston Road, Ballan	25	0	0	25	0
Shoulder Resheeting -Kookaburra Road, Lal Lal	19	0	0	19	0
Shoulder Resheeting -La Cote Road, Greendale	28	0	0	28	0
Shoulder Resheeting -Mollongghip Road, Springbank	33	0	0	33	0
Shoulder Resheeting -Myrniong Korobeit Road, Greendale	1	0	0	1	0
Shoulder Resheeting -Old Melbourne Road,	40	0	0	40	0
Shoulder Resheeting -Roch Court, Ballan	2	0	0	2	0

Capital Works Area	Project Cost \$'000	Summary of Funding Sources			
		Grants \$'000	Contributions \$'000	Council Cash \$'000	Loans \$'000
Shoulder Resheeting -Windle Street, Ballan	8	0	0	8	0
Shoulder Resheeting -Yendon No 1 Road, Buninyong	33	0	0	33	0
Total Asset renewal expenditure	4,045	878	0	2,141	1,025
New asset expenditure					
Construction of Halletts Way /O'Leary Way from Halletts Way to Stonehill Estate	3,000	1,879	700	0	421
Construction of Halletts Way from Ramsay Cres to Links Road	252	0	0	0	252
Total New asset expenditure	3,252	1,879	700	0	673
Asset upgrade expenditure					
Asphalt overlay of existing path - Fitzroy Street, Darley footpath	56	0	0	29	27
Asphalt overlay of existing path - Links Rd shared path	41	0	0	41	0
Final Seal - Bacchus Marsh - Balliang Road, Balliang	2	0	0	2	0
Final Seal - Blakeville Rd, Ballan	46	0	0	46	0
Final Seal - Elaine Morrisons Rd, Morrisons	31	0	0	31	0
Final Seal - Simpson Street, Ballan	6	0	0	6	0
Final Seal - Spargo Creek Rd, Barkstead	12	0	0	12	0
Final Seal - Spencer Street, Ballan	21	0	0	21	0
Final Seal - Yankee Flat Road, Warrenheip	1	0	0	1	0
Final Seal - Butter Factory Rd, Wallace	8	0	0	8	0
Rehabilitation and widening - Clarkes Hill Road, Clarkes Hill (3.48-4.53km)	460	0	0	460	0
Total Asset upgrade expenditure	684	0	0	657	27
TOTAL ROADS	7,981	2,757	700	2,798	1,726
BRIDGES					
Asset renewal expenditure					
Bacchus Marsh - Balliang Road - Geotech investigation, culverts to be assessed - Preplanning	40	0	0	40	0
Beremboke Road - Replacement of structure - Preplanning	40	0	0	40	0
Butter Factory Road - Replacement of 100 year old bridge with new structure - Preplanning	70	0	0	70	0
Clarendon-Blue Bridge Road - Level 3 structural assessment, conceptual design - Preplanning	25	0	0	25	0
Total Asset renewal expenditure	175	0	0	175	0
TOTAL BRIDGES	175	0	0	175	0
FOOTPATHS & CYCLEWAYS					
New asset expenditure					
Fitzroy Street, Darley new footpath (Raglan St to Albert St) - New footpath construction (Raglan St to Albert St)	30	0	0	30	0

Capital Works Area	Summary of Funding Sources				
	Project Cost \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Loans \$'000
Labilliere Street, Maddingley new footpath (Connecting between Leisure Centre entrances)	15	0	0	15	0
Total New asset expenditure	45	0	0	45	0
Asset upgrade expenditure					
DDA Upgrade Program (annual program) - Upgrade pedestrian crossings and footpaths to ensure DDA compliance	20	0	0	20	0
Halletts Way Shared Path (from Grey Street to Ramsay Crescent) - Upgrade of existing footpath to shared path status	142	0	0	142	0
Total Asset upgrade expenditure	162	0	0	162	0
Asset expansion expenditure					
Total Asset expansion expenditure	0	0	0	0	0
TOTAL FOOTPATHS & CYCLEWAYS	207	0	0	207	0
DRAINAGE					
Asset renewal expenditure					
Cowie Street, Ballan - Drainage rectification works required at the corner of Cowie Street and Atkinson Street	50	0	0	50	0
Crook Street, Bacchus Marsh - Drainage rectification works required at the corner of Crook Street and Lerderderg Street (preplanning)	20	0	0	20	0
Total Asset renewal expenditure	70	0	0	70	0
New asset expenditure					
Hall Street, Ballan culvert duplication - Duplication of existing culvert between 10 and 12 Hall Street - preplanning	20	0	0	20	0
Total New asset expenditure	20	0	0	20	0
TOTAL DRAINAGE	90	0	0	90	0
RECREATIONAL, LEISURE & COMMUNITY FACILITIES					
Asset renewal expenditure					
BMCCH cricket net rectification	30	0	0	30	0
Masons Lane Recreation Reserve - Replacement of baseball diamond fencing	20	0	0	20	0
Total Asset renewal expenditure	50	0	0	50	0
New asset expenditure					
Construction of Early Years Hub	3,650	1,600	0	0	2,050
Total New asset expenditure	3,650	1,600	0	0	2,050

Capital Works Area	Summary of Funding Sources				
	Project Cost \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Loans \$'000
Asset upgrade expenditure					
Community Development Fund allocation	100	0	0	100	0
Darley Civic Hub Sportsground Change Amenity	700	100	0	200	400
Dunnstown Recreation Reserve Tennis/Netball lighting - Tennis/netball court lighting including power upgrade	90	0	0	90	0
Lerderderg Library Acoustics - Improvements to acoustics within the library	55	0	0	55	0
Masons Lane training lighting to Oval 1 - Install Training Lighting to Oval 1 including power upgrade	200	60	0	140	0
Active sporting facilities at Bacchus Marsh Racecourse Reserve (preplanning)	300	0	0	0	300
Total Asset upgrade expenditure	1,445	160	0	585	700
TOTAL RECREATIONAL, LEISURE & COMMUNITY FACILITIES	5,145	1,760	0	635	2,750
OTHER INFRASTRUCTURE					
New asset expenditure					
Bus Shelter / Bus Route Development Program - New School Bus Shelters	8	0	0	8	0
Total New asset expenditure	8	0	0	8	0
TOTAL OTHER INFRASTRUCTURE	8	0	0	8	0
TOTAL INFRASTRUCTURE	13,606	4,517	700	3,913	4,476
TOTAL NEW CAPITAL WORKS 2015/16	15,253	4,517	700	5,560	4,476
Represented by:					
Asset renewal expenditure	5,947	878	0	4,043	1,025
New asset expenditure	7,015	3,479	700	113	2,723
Asset upgrade expenditure	2,291	160	0	1,404	727
Asset expansion expenditure	0	0	0	0	0
	15,253	4,517	700	5,560	4,476

Appendix D

Fees and charges schedule

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2015/16 year.

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Aged and Disability Services								
Council Aged and Disabled Client Charges								
Personal Care	Council Fee (No GST)	5.20	to	42.30	Per Hour	5.50	to	44.40
Respite Care	Council Fee (No GST)	3.50	to	38.20	Per Hour	3.70	to	40.10
Domestic Assistance (Home Care)	Council Fee (No GST)	6.80	to	37.10	Per Hour	7.10	to	39.00
Disability CSDA Respite Programs	Council Fee (No GST)	1.80	to	38.20	Per Hour	1.90	to	40.10
Range of fees set by DHS under Home & Community Care funding guidelines								
Property Maintenance - Lawn Mowing	Council Fee (No GST)	20.60	0.00	20.60	Per Hour	21.60	0.00	21.60
Property Maintenance - General	Council Fee (No GST)	14.90	0.00	14.90	Per Hour	15.60	0.00	15.60
Delivered Meals	Council Fee (No GST)	8.60	0.00	8.60	Per Meal	9.00	0.00	9.00
Community Meals	Council Fee (No GST)	10.00	0.00	10.00	Per Meal	10.50	0.00	10.50
Centre Based Meals Programs	Council Fee (No GST)				Per Meal	6.00	0.00	6.00
Day Programs CORE (Includes transport, activities and meals)	Council Fee (No GST)				Per Day	13.45	0.00	13.45
Day Programs HIGH including Dementla Programs (Includes transport, activities and meals)	Council Fee (No GST)				Per Day	18.00	0.00	18.00
Disability Program - Kidz Club	Council Fee (No GST)	2.40	0.00	2.40	Per Hour	2.55	0.00	2.55
Disability Program - Teenage Group	Council Fee (No GST)	2.40	0.00	2.40	Per Hour	2.55	0.00	2.55
Disability Program - Explorers	Council Fee (No GST)	2.40	0.00	2.40	Per Hour	2.55	0.00	2.55
Disability Program - Marshlanders	Council Fee (No GST)	2.40	0.00	2.40	Per Hour	2.55	0.00	2.55
Disability Program - Overlanders	Council Fee (No GST)	2.40	0.00	2.40	Per Hour	2.55	0.00	2.55
Plus additional costs depending on activity								
Dementia Drop-in Respite	Council Fee (No GST)				Per day	48.70	to	75.00
Brokerage Agency Client Charges								
Assessment of Client	Council Fee (GST Applies)	83.64	8.36	92.00	Per Client	87.82	8.78	96.60
OHS Safety Check	Council Fee (GST Applies)				Per Assessment			As advised by I
Home/Respite/Personal Care - Core Hours	Council Fee (GST Applies)	46.64	4.66	51.30	Per Hour	49.00	4.90	53.90
Home/Respite/Personal Care - After Hours	Council Fee (GST Applies)	74.36	7.44	81.80	Per Hour	78.09	7.81	85.90
Home Maintenance	Council Fee (GST Applies)	65.18	6.52	71.70	Per Hour	68.45	6.85	75.30
Day Programs (Includes transport, activities and meals)	Council Fee (GST Applies)	19.64	1.96	21.60	Per Hour	20.64	2.06	22.70
After hours effective 6.00pm to 6.00am, weekends and public holiday rates are scaled up to reflect award conditions.								
Maintenance of Effort	Council Fee (GST Applies)	10.23	1.02	11.25	Per Hour	10.73	1.07	11.80
Other								
Use of Council Vacuum Cleaner	Council Fee (GST Applies)	12.36	1.24	13.60	Per Month	13.00	1.30	14.30

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Asset Management								
Map Sales								
Shire Maps	Council Fee (GST Applies)	24.09	2.41	26.50	Each	25.27	2.53	27.80
Information and Permit Services for Assets								
Property and Drainage Information	Statutory Fee (No GST)	97.80	0.00	97.80	Per Request	97.80	0.00	97.80
B-Double Permits	Statutory Fee (No GST)	30.00	0.00	30.00	Per Permit	30.00	0.00	30.00
Storm Water Information Only (Other Design Income)	Statutory Fee (No GST)	58.17	0.00	58.17	Per Request	58.17	0.00	58.17
Asset Protection Permit - Residential	Council Fee (No GST)	140.00	0.00	140.00	Per Permit	147.00	0.00	147.00
Asset Protection Permit - Commercial/Industrial	Council Fee (No GST)	180.00	0.00	180.00	Per Permit	189.00	0.00	189.00
Standpipes								
Security Deposit (All Key Types)	Council Fee (No GST)	50.00	0.00	50.00	Flat Rate	50.00	0.00	50.00
Permanent Account Administration Fee	Council Fee (GST Applies)	16.45	1.65	18.10	Per Account	17.27	1.73	19.00
Pre-Paid Account Administration Fee	Council Fee (GST Applies)	8.27	0.83	9.10	Per Account	8.73	0.87	9.60
Sale of Treated Water (Permanent or Pre Paid Account)	Council Fee (No GST)	4.60	0.00	4.60	Per KI	4.80	0.00	4.80
Sale of Untreated Water (Channel or Bore Water) (Permanent or Pre Paid Account)	Council Fee (No GST)	2.20	0.00	2.20	Per KI	2.30	0.00	2.30
Other Asset Management								
Vehicle Crossing Permit	Council Fee (No GST)	69.40	0.00	69.40	Per Permit	72.90	0.00	72.90
Road Opening Permit	Council Fee (No GST)	75.70	0.00	75.70	Per Permit	79.50	0.00	79.50
Permit to occupy part of Roadway	Council Fee (No GST)	75.70	0.00	75.70	Per Permit	79.50	0.00	79.50
Engineering Services								
Subdivision Fees								
Checking of Engineering Plans - estimated Cost of Constructing Works	Statutory Fee (No GST)	0.75%		0.75%	Per \$100	0.75%		0.75%

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Supervision of Works (of the cost of Constructing works subject to supervision)	Statutory Fee (No GST)	2.5%		2.5%	Per \$100	2.5%		2.5%
Early Years Services								
Early Years Services								
Occasional Care (Per Hour) <i>Term prices available on request</i>	Council Fee (No GST)	7.80	0.00	7.80	Per Hr/Child	8.00	0.00	8.00
Playroom Hire - Community Groups (Non Funded)	Council Fee (GST Applies)	16.45	1.65	18.10	Per 2 Hrs	16.45	1.65	18.10
Playroom Hire - All other uses	Council Fee (GST Applies)	16.45	1.65	18.10	Per Hour	22.73	2.27	25.00
Recreation and Youth Development								
Recreation User Fees								
Darley Park - Darley Cricket Club	Council Fee (GST Applies)	506.36	50.64	557.00	Per Quarter	531.82	53.18	585.00
Darley Park - Darley Senior Football Club	Council Fee (GST Applies)	1,155.45	115.55	1,271.00	Per Quarter	1,213.64	121.36	1,335.00
Darley Park - Darley Junior Football Club	Council Fee (GST Applies)	370.91	37.09	408.00	Per Quarter	389.09	38.91	428.00
Darley Park - Darley Pigeon Club	Council Fee (GST Applies)	100.91	10.09	111.00	Per Quarter	106.36	10.64	117.00
Darley Park - Tennis Courts	Council Fee (GST Applies)	206.36	20.64	227.00	Per Quarter	216.36	21.64	238.00
Darley Park - Auskick	Council Fee (GST Applies)	173.64	17.36	191.00	Per Annum	182.73	18.27	201.00
Maddingley Park - Bacchus Marsh Football Club	Council Fee (GST Applies)	1,684.55	168.45	1,853.00	Qtrs 1 & 4	1,769.09	176.91	1,946.00
Maddingley Park - Bacchus Marsh Netball Club	Council Fee (GST Applies)	270.00	27.00	297.00	Qtrs 1 & 4	283.64	28.36	312.00
Maddingley Park - Bacchus Marsh Cricket Club	Council Fee (GST Applies)	474.55	47.45	522.00	Qtrs 2 & 3	498.18	49.82	548.00
Maddingley Park - Bacchus Marsh Junior Cricket Club	Council Fee (GST Applies)	270.00	27.00	297.00	Qtrs 2 & 3	283.64	28.36	312.00
Maddingley Park - Bacchus Marsh Lawn Tennis Club	Council Fee (GST Applies)	846.36	84.64	931.00	Per Quarter	889.09	88.91	978.00
Masons Lane - Bacchus Marsh Baseball Club	Council Fee (GST Applies)	900.00	90.00	990.00	Qtrs 1 & 4	945.45	94.55	1,040.00

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Masons Lane - Bacchus Marsh Baseball Club	Council Fee (GST Applies)	275.45	27.55	303.00	Qtrs 2 & 3	289.09	28.91	318.00
Masons Lane - Bacchus Marsh Dog Obedience Club	Council Fee (GST Applies)	186.36	18.64	205.00	Qtrs 1 & 4	195.45	19.55	215.00
Masons Lane - Bacchus Marsh Cricket Club	Council Fee (GST Applies)	471.82	47.18	519.00	Qtrs 2 & 3	495.45	49.55	545.00
Masons Lane - Bacchus Marsh Junior Cricket Club	Council Fee (GST Applies)	266.36	26.64	293.00	Qtrs 2 & 3	280.00	28.00	308.00
Masons Lane - Bacchus Marsh Little Athletics	Council Fee (GST Applies)	748.18	74.82	823.00	Qtrs 2 & 3	785.45	78.55	864.00
Masons Lane - Bacchus Marsh Soccer Club	Council Fee (GST Applies)	125.45	12.55	138.00	Per Year	131.82	13.18	145.00
BM Racecourse - BM West Golf Club	Council Fee (GST Applies)	3,715.45	371.55	4,087.00	Per Year	3,900.91	390.09	4,291.00
BM Racecourse - BM Harness Club	Council Fee (GST Applies)	2,972.73	297.27	3,270.00	Per Year	3,121.82	312.18	3,434.00
BM Racecourse - BM Pony Club	Council Fee (GST Applies)	990.91	99.09	1,090.00	Per Year	1,040.91	104.09	1,145.00
BM Racecourse - BM Campdraft Club	Council Fee (GST Applies)	510.91	51.09	562.00	Per Year	536.36	53.64	590.00
BM Racecourse - BM & Melton Poultry Club	Council Fee (GST Applies)	186.36	18.64	205.00	Per Year	195.45	19.55	215.00
BM Racecourse - Footscray Poultry Club	Council Fee (GST Applies)	186.36	18.64	205.00	Per Year	195.45	19.55	215.00
Swimming Pool (Ballan and Bacchus Marsh)								
Entry - Child	Council Fee (GST Applies)	3.27	0.33	3.60	Per Child	3.27	0.33	3.60
Entry - Adult	Council Fee (GST Applies)	4.36	0.44	4.80	Per Adult	4.36	0.44	4.80
Entry - Spectator	Council Fee (GST Applies)	1.18	0.12	1.30	Per Person	1.18	0.12	1.30
Entry - Child Season Ticket	Council Fee (GST Applies)	50.00	5.00	55.00	Child - Season	50.00	5.00	55.00
Entry - Adult Season Ticket	Council Fee (GST Applies)	62.73	6.27	69.00	Adult - Season	62.73	6.27	69.00
Entry - Family Season Ticket	Council Fee (GST Applies)	101.82	10.18	112.00	Family - Season	101.82	10.18	112.00
School Groups	Council Fee (GST Applies)	3.64	0.36	4.00	Per Student	3.64	0.36	4.00
Lane Hire	Council Fee (GST Applies)	31.82	3.18	35.00	Per Lane, Per Hour	31.82	3.18	35.00
Belgravia Leisure - Stadium Sports/Children's Programs								
Toddler Gym	Council Fee (GST Applies)	11.82	1.18	13.00	Per Child/Session	11.82	1.18	13.00
4 Year Old Gym	Council Fee (GST Applies)	12.27	1.23	13.50	Per Child/Session	12.27	1.23	13.50
Creche	Council Fee (GST Applies)	5.00	0.50	5.50	Per Hour	5.00	0.50	5.50
Occasional Care	Council Fee (GST Applies)	5.91	0.59	6.50	Per Hour	5.91	0.59	6.50
Other Kids Programs	Council Fee (GST Applies)	14.55	1.45	16.00	Per Hour	14.55	1.45	16.00
Holiday Activities	Council Fee (GST Applies)	23.18	2.32	25.50	Per Session	23.18	2.32	25.50

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Gymnastics - Recreational Registration	Council Fee (GST Applies)	50.00	5.00	55.00	Per Year	50.00	5.00	55.00
Gymnastics - Recreational (1 hour per week)	Council Fee (GST Applies)	14.55	1.45	16.00	Per Week	14.55	1.45	16.00
Gymnastics - Competition Registration	Council Fee (GST Applies)	56.36	5.64	62.00	Per Year	56.36	5.64	62.00
Gymnastics - Competition (4 hours per week)	Council Fee (GST Applies)	30.91	3.09	34.00	Per Week	30.91	3.09	34.00
Room Hire	Council Fee (GST Applies)	43.64	4.36	48.00	Per Hour	43.64	4.36	48.00
Court Hire - Peak	Council Fee (GST Applies)	56.36	5.64	62.00	Per Hour	56.36	5.64	62.00
Court Hire - Off Peak	Council Fee (GST Applies)	40.91	4.09	45.00	Per Hour	40.91	4.09	45.00
Badminton	Council Fee (GST Applies)	6.91	0.69	7.60	Per Session	6.91	0.69	7.60
Badminton 10 Pass	Council Fee (GST Applies)	57.27	5.73	63.00	10 Sessions	57.27	5.73	63.00
Belgravia Leisure - Health Club								
Active Movers (5 visits)	Council Fee (GST Applies)	33.64	3.36	37.00	5 Sessions	33.64	3.36	37.00
Active Movers (10 visits)	Council Fee (GST Applies)	63.64	6.36	70.00	10 Sessions	63.64	6.36	70.00
Active Movers (20 visits)	Council Fee (GST Applies)	120.00	12.00	132.00	20 Sessions	120.00	12.00	132.00
Aerobics 5 Pass	Council Fee (GST Applies)	64.09	6.41	70.50	5 Sessions	64.09	6.41	70.50
Aerobics 10 Pass	Council Fee (GST Applies)	115.00	11.50	126.50	10 Sessions	115.00	11.50	126.50
Aerobics 20 Pass	Council Fee (GST Applies)	195.45	19.55	215.00	20 Sessions	195.45	19.55	215.00
Aerobics Casual Visit	Council Fee (GST Applies)	15.45	1.55	17.00	Per Visit	15.45	1.55	17.00
Aerobics Casual Visit (Concession)	Council Fee (GST Applies)	13.64	1.36	15.00	Per Visit	13.64	1.36	15.00
Gold 3 months Insurance	Council Fee (GST Applies)	459.09	45.91	505.00	3 Months	459.09	45.91	505.00
Diabetes D/D	Council Fee (GST Applies)	10.00	1.00	11.00	Per Week	10.00	1.00	11.00
Casual Health Club Visit	Council Fee (GST Applies)	16.36	1.64	18.00	Per Visit	16.36	1.64	18.00
Casual Health Club Visit (Concession)	Council Fee (GST Applies)	15.18	1.52	16.70	Per Visit	15.18	1.52	16.70
Gold Membership D/D	Council Fee (GST Applies)	14.82	1.48	16.30	Per Week	14.82	1.48	16.30
Gold 3 months	Council Fee (GST Applies)	463.64	46.36	510.00	3 Months	463.64	46.36	510.00
Gold 6 months	Council Fee (GST Applies)	615.45	61.55	677.00	6 Months	615.45	61.55	677.00
Gold 12 months	Council Fee (GST Applies)	972.73	97.27	1,070.00	12 Months	972.73	97.27	1,070.00
Corporate Membership D/D	Council Fee (GST Applies)	12.55	1.25	13.80	Per Week	12.55	1.25	13.80
Older Adults Membership	Council Fee (GST Applies)	8.18	0.82	9.00	Per Week	8.18	0.82	9.00
BMSC Teachers Membership	Council Fee (GST Applies)	231.82	23.18	255.00	Per Year	231.82	23.18	255.00
Moorabool Shire Employee Membership	Council Fee (GST Applies)	7.64	0.76	8.40	Per Week	7.64	0.76	8.40
Seniors 3 months	Council Fee (GST Applies)	222.73	22.27	245.00	3 Months	222.73	22.27	245.00
10 Gym Visit Pass	Council Fee (GST Applies)	144.55	14.45	159.00	10 Sessions	144.55	14.45	159.00
20 Gym Visit Pass	Council Fee (GST Applies)	227.27	22.73	250.00	20 Sessions	227.27	22.73	250.00

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
5 Teen Sessions	Council Fee (GST Applies)	36.36	3.64	40.00	5 Sessions	36.36	3.64	40.00
10 Teen Sessions	Council Fee (GST Applies)	64.55	6.45	71.00	10 Sessions	64.55	6.45	71.00
Personal Training	Council Fee (GST Applies)	38.18	3.82	42.00	Per Session	38.18	3.82	42.00
Personal Training Up Front 20 Pack	Council Fee (GST Applies)	690.91	69.09	760.00	20 Sessions	690.91	69.09	760.00
Teen Trainer D/D (12 month minimum)	Council Fee (GST Applies)	11.82	1.18	13.00	Per Week	11.82	1.18	13.00
Teen 3 upfront	Council Fee (GST Applies)	221.82	22.18	244.00	3 Sessions	221.82	22.18	244.00
Teen 6 upfront	Council Fee (GST Applies)	336.36	33.64	370.00	6 Sessions	336.36	33.64	370.00
Teen 12 upfront	Council Fee (GST Applies)	531.82	53.18	585.00	12 Sessions	531.82	53.18	585.00
Emergency Management								
Fire Prevention								
Fine for Failure to comply with notice	Statutory Fee (No GST)							
Costs of Works to Clear Property	Council Fee (GST Applies)		10 Penalty Units At Contractors Cost		Per Penalty Per Property		10 Penalty Units At Contractors Cost	
Administration Fee for Works Undertaken by Council	Council Fee (GST Applies)	68.18	6.82	75.00	Per Property	71.82	7.18	79.00
Administration Fee for additional works carried out by Municipal Fire Prevention Officer (Reinspections / slashing contractor meetings on site and reinspection after works carried out)	Council Fee (GST Applies)	126.36	12.64	139.00	Per Hour	132.73	13.27	146.00
Community Safety								
Community Safety Administration with audit trail								
Application for Permit Under Local Laws, includes the following:								
- A Frames	Council Fee (No GST)	150.00	0.00	150.00	Per Permit	158.00	0.00	158.00
- A Frames (Temporary Event Signage)	Council Fee (No GST)	51.00	0.00	51.00	Per Permit	54.00	0.00	54.00
- Outdoor Dining	Council Fee (No GST)	150.00	0.00	150.00	Per Permit	158.00	0.00	158.00
- Roadside Grazing (MSC Drought Declared)	Council Fee (No GST)	13.00	0.00	13.00	Per Permit	14.00	0.00	14.00
- Roadside Grazing	Council Fee (No GST)	150.00	0.00	150.00	Per Permit	158.00	0.00	158.00
- Recreational Vehicles	Council Fee (No GST)	150.00	0.00	150.00	Per Permit	158.00	0.00	158.00
- Heavy Vehicles	Council Fee (No GST)	150.00	0.00	150.00	Per Permit	158.00	0.00	158.00
- Itinerant Trader	Council Fee (No GST)	150.00	0.00	150.00	Per Permit	300.00	0.00	300.00
- Charity Clothing Bins	Council Fee (No GST)	150.00	0.00	150.00	Per Permit	158.00	0.00	158.00
- Street Stalls - Business	Council Fee (No GST)	150.00	0.00	150.00	Per Stall	158.00	0.00	158.00
- Street Stalls - Community Groups	Council Fee (No GST)	No Charge	0.00	No Charge	Per Stall	No Charge	0.00	No Charge
- Additional Animals	Council Fee (No GST)	150.00	0.00	150.00	Per Permit	158.00	0.00	158.00

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Replacement of Disabled parking Permits (Replacement for lost or damaged permit)	Council Fee (No GST)	8.50	0.00	8.50	Per Permit	8.90	0.00	8.90
New or Renewal of Disabled Parking Permits	Council Fee (No GST)	8.50	0.00	8.50	Per Permit	8.90	0.00	8.90
Infringements - Traffic Fines for prescribed regulations	Council Fee (No GST)			as per regulations	Per Penalty			as per regulations
Infringement prosecutions administrative fee	Council Fee (No GST)				Per Penalty	40.00	0.00	40.00
Legal costs for prosecutions (summons etc)	Council Fee (GST Applies)				Per Penalty			at cost
Organisation/Business parking permit (Gell St only)	Council Fee (No GST)				Per Permit	40.00	0.00	40.00
Charity Organisation parking permit (max 5) (Gell St only)	Council Fee (No GST)				Per Permit	14.15	0.00	14.15
Organisation/Business Parking Permits (All other areas)	Council Fee (No GST)	13.50	0.00	13.50	Per Permit	14.15	0.00	14.15
Hire - "No Standing" signs	Council Fee (GST Applies)	14.09	1.41	15.50	Per Day	14.77	1.48	16.25
Impounded Items								
Impounded Items release fees, includes the following:								
- Advertising Frames	Council Fee (No GST)	40.00	0.00	40.00	Per Day	42.00	0.00	42.00
- Supermarket Trolleys	Council Fee (No GST)	40.00	0.00	40.00	Per Day	42.00	0.00	42.00
- Other items	Council Fee (No GST)	40.00	0.00	40.00	Per Day	42.00	0.00	42.00
- Holding Fee	Council Fee (GST Applies)	20.91	2.09	23.00	Per Day	21.82	2.18	24.00
Impounded Vehicles								
- Impound Fee	Council Fee (No GST)	100.00	0.00	100.00	Per Vehicle	105.00	0.00	105.00
- Costs incurred by Council to Impound (i.e. Towing)	Council Fee (GST Applies)			At Contractors Cost	Per Vehicle			At Contractors Cost
- Holding Fee	Council Fee (GST Applies)	39.09	3.91	43.00	Per Day	40.91	4.09	45.00
Animal Control - Registrations (Domestic)								
Dog - Category 1 to 8	Council Fee (No GST)	40.00	0.00	40.00	Per Dog	42.00	0.00	42.00
Dog - Category 9	Council Fee (No GST)	113.00	0.00	113.00	Per Dog	118.00	0.00	118.00
Dog - Declared Dangerous, Restricted Breed	Council Fee (No GST)	113.00	0.00	113.00	Per Dog	234.00	0.00	234.00
Cat - Category 10 to 14	Council Fee (No GST)	40.00	0.00	40.00	Per Cat	42.00	0.00	42.00
Cat - Category 15	Council Fee (No GST)	113.00	0.00	113.00	Per Cat	118.00	0.00	118.00
Dog - Formal Foster Animal or Animal 3-12 months	Council Fee (No GST)				Per Dog	5.00	0.00	5.00
Cat - Formal Foster Animal or Animal 3-12 months	Council Fee (No GST)				Per Cat	5.00	0.00	5.00
<i>(Increase in Animal Registrations will not take effect until 10th April 2016)</i>								
Replacement Animal Tags	Council Fee (GST Applies)	2.91	0.29	3.20	Per Tag	3.09	0.31	3.40
Animal Control (Feral)								

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Security Deposit - Anti Bark Bird Cages	Council Fee (No GST)	150.00	0.00	150.00	Flat	150.00	0.00	150.00
Hire Fee - Anti Bark Bird Cages	Council Fee (GST Applies)	45.45	4.55	50.00	Per Week	47.73	4.77	52.50
Sale of Citronella Dog Collar	Council Fee (GST Applies)	130.00	13.00	143.00	Per Collar	136.36	13.64	150.00
Animal Control - Administration								
Animal Register Inspection	Council Fee (No GST)	28.00	0.00	28.00	Per Inspection	29.00	0.00	29.00
Issue of Certificate from Animal Register	Council Fee (No GST)	28.00	0.00	28.00	Per Certificate	29.00	0.00	29.00
Registration Renewal of Domestic Animal Business - Boarding	Council Fee (No GST)	161.00	0.00	161.00	Per Business	170.00	0.00	170.00
Registration Renewal of Domestic Animal Business - Pet Shop	Council Fee (No GST)	161.00	0.00	161.00	Per Business	170.00	0.00	170.00
Registration Renewal of Domestic Animal Business - Breeding	Council Fee (No GST)	161.00	0.00	161.00	Per Business	170.00	0.00	170.00
Registration Renewal of Domestic Animal Business - Training Facility	Council Fee (No GST)	108.00	0.00	108.00	Per Business	113.00	0.00	113.00
Transfer of Domestic Animal Business Registration (Increase will not take effect until 10th April 2016) (These are Statutory Fees but prices are set by Council)	Council Fee (No GST)	48.00	0.00	48.00	Per Transfer	50.00	0.00	50.00
Animal Control - Pound Fees								
Pound Entry Fee - Cattle & Horses	Council Fee (No GST)	90.00	0.00	90.00	Per Head	95.00	0.00	95.00
Pound Entry Fee - Stallions & Bulls	Council Fee (No GST)	137.00	0.00	137.00	Per Head	144.00	0.00	144.00
Pound Entry Fee - Sheep, Goats, miscellaneous animal (Eg: Emu, chicken, etc)	Council Fee (No GST)	27.50	0.00	27.50	Per Head	29.00	0.00	29.00
Pound Entry Fee - Dog, Cat	Council Fee (No GST)	74.00	0.00	74.00	Per Head	78.00	0.00	78.00
Pound Maintenance Fee - Cattle, Bulls, Horses, Stallions	Council Fee (GST Applies)	28.18	2.82	31.00	Per Head/Day	30.00	3.00	33.00
Pound Maintenance Fee - Sheep, Goats, miscellaneous animal (Eg: Emu, chicken, etc)	Council Fee (GST Applies)	20.91	2.09	23.00	Per Head/Day	21.82	2.18	24.00
Pound Maintenance Fee - Dog, Cat	Council Fee (GST Applies)	20.91	2.09	23.00	Per Head/Day	21.82	2.18	24.00
Advertising of Impoundments	Council Fee (GST Applies)		Current Media Rates		Per Advert		Current Media Rates	
Surrender of animal to Council	Council Fee (GST Applies)	48.64	4.86	53.50	Per Head	51.36	5.14	56.50

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Euthanasia of Dog/Cat when related to Compliance Issue	Council Fee (GST Applies)	110.00	11.00	121.00	Per Head	115.45	11.55	127.00
Microchipping of Impounded, Unregistered pet	Council Fee (GST Applies)			At Cost	Per Pet			At Cost
Microchipping (inhouse)	Council Fee (GST Applies)					22.73	2.27	25.00
Rehousing of Dog/Cat - Unsexed Male or Female (Vaccinated & Vet Checked)	Council Fee (GST Applies)	272.73	27.27	300.00	Per Head	286.36	28.64	315.00
Rehousing of Dog/Cat - Desexed (Vaccinated & Vet Checked)	Council Fee (GST Applies)	136.36	13.64	150.00	Per Head	143.64	14.36	158.00
<i>All rehousing costs do not include the registration of the Animal</i>								
After Hours Ranger Call Out Fees	Council Fee (GST Applies)	110.00	11.00	121.00	Per Hour/Officer	115.45	11.55	127.00
After Hours Ranger Call Out Fees with Stock Trailer	Council Fee (GST Applies)	148.18	14.82	163.00	Per Hour/Officer	155.45	15.55	171.00
Contractor Livestock Cartage Fees	Council Fee (GST Applies)		At Contractors Cost		Per Cartage		At Contractors Cost	
Costs incurred by Council if stray pet is taken to Vet (includes any Vet bills and cost of housing)	Council Fee (GST Applies)		At Contractors Cost		Per Pet		At Contractors Cost	
Customer and Business Services								
Customer Service (Photocopying)								
<i>(To be applied in conjunction with the Community use of Council Services Policy)</i>								
Community Group - (Our Paper)	Council Fee (GST Applies)	0.23	0.02	0.25	Per Page	0.27	0.03	0.30
Other Groups and Private Individuals (A4 Page)	Council Fee (GST Applies)	0.50	0.05	0.55	Per Page	0.55	0.05	0.60
Larger Sized Documents (A3 Page)	Council Fee (GST Applies)	0.73	0.07	0.80	Per Page	0.73	0.07	0.80
Colour Printing	Council Fee (GST Applies)	1.00	0.10	1.10	Per Page	1.09	0.11	1.20
Plan Printing (A2 Page)	Council Fee (GST Applies)	8.18	0.82	9.00	Per Page	8.64	0.86	9.50
Plan Printing (A1 Page)	Council Fee (GST Applies)	9.55	0.95	10.50	Per Page	10.00	1.00	11.00
Fax - Sending	Council Fee (GST Applies)	2.09	0.21	2.30	First Page	2.18	0.22	2.40
Fax - Sending	Council Fee (GST Applies)	1.05	0.10	1.15	Subsequent Pages	1.09	0.11	1.20
Council Agenda - Business Papers plus non confidential attachments	Council Fee (No GST)	21.00	0.00	21.00	Per Issue	22.00	0.00	22.00
Council Agenda - Business Papers excluding attachments	Council Fee (No GST)	17.50	0.00	17.50	Per Issue	18.50	0.00	18.50
Council Agenda - CD Rom	Council Fee (No GST)	6.50	0.00	6.50	Per Issue	7.00	0.00	7.00
<i>(Provided by mail on subscription payable in advance)</i>								
Cat Cages								

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Security Deposit - Cat Cage	Council Fee (No GST)	50.00	0.00	50.00	Flat	50.00	0.00	50.00
Hire Fee - Cat Cage (Maximum Hire period is 1 week)	Council Fee (GST Applies)	10.45	1.05	11.50	Per Week	10.91	1.09	12.00
Land and Buildings								
Moorabool Shire Council Corporate Marquee								
Security Deposit	Council Fee (No GST)	200.00	0.00	200.00	Flat Fee	200.00	0.00	200.00
Hire Fee	Council Fee (GST Applies)	96.36	9.64	106.00	Day or Weekend	100.00	10.00	110.00
Quamby Rooms								
Security Deposit	Council Fee (No GST)	200.00	0.00	200.00	Flat Fee	200.00	0.00	200.00
Quamby Rooms - Hire Fee (1 hour) (Casual Community Groups)	Council Fee (GST Applies)	18.18	1.82	20.00	Per Hour	19.09	1.91	21.00
Quamby Rooms - Hire Fee (1 hour) (Community group using facility on an ongoing/regular basis)	Council Fee (GST Applies)	10.45	1.05	11.50	Per Hour	10.91	1.09	12.00
Community Learning Centre - Lerderderg Library								
Security Deposit	Council Fee (No GST)	200.00	0.00	200.00	Flat Fee	200.00	0.00	200.00
Small Meeting Room (Geoffrey Hine Room)								
Hire Fee (1 hour) (Casual Community Groups)	Council Fee (GST Applies)	10.45	1.05	11.50	Per Hour	10.91	1.09	12.00
Hire Fee (1 hour) (Community group using facility on an ongoing/regular basis)	Council Fee (GST Applies)	5.45	0.55	6.00	Per Hour	5.91	0.59	6.50
Medium Meeting Room (Jean Oomes Room, James Young Room 1 or 2)								
Hire Fee (1 hour) (Casual Community Groups)	Council Fee (GST Applies)	15.45	1.55	17.00	Per Hour	16.36	1.64	18.00
Hire Fee (1 hour) (Community group using facility on an ongoing/regular basis)	Council Fee (GST Applies)	10.00	1.00	11.00	Per Hour	10.45	1.05	11.50
Hire Fee (day or night - 8 hours) (Community group using facility on an ongoing/regular basis)	Council Fee (GST Applies)	30.00	3.00	33.00	Per Day/Night (8 hrs)	31.36	3.14	34.50
Large Meeting Room (James Young Rooms 1 and 2)								
Hire Fee (1 hour) (Casual Community Groups)	Council Fee (GST Applies)	15.45	1.55	17.00	Per Hour	16.36	1.64	18.00
Hire Fee (1 hour) (Community group using facility on an ongoing/regular basis)	Council Fee (GST Applies)	10.00	1.00	11.00	Per Hour	10.45	1.05	11.50
Hire Fee (day or night - 8 hours) (Community group using facility on an ongoing/regular basis)	Council Fee (GST Applies)	50.91	5.09	56.00	Per Day/Night (8 hrs)	53.64	5.36	59.00
All room bookings - Liability Insurance (Compulsory)	Council Fee (GST Applies)	30.45	3.05	33.50	Per Hire	31.82	3.18	35.00

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Community Development								
Community Bus								
Security Deposit (Payable by ALL categories)	Council Fee (No GST)	86.00	0.00	86.00	Flat	90.30	0.00	100.00
Category 1 Hire Fee	Council Fee (GST Applies)	22.27	2.23	24.50	Per Day	23.18	2.32	25.50
Category 1 Charge per Km	Council Fee (GST Applies)	0.68	0.07	0.75	Per km	0.73	0.07	0.80
Category 2 Hire Fee	Council Fee (GST Applies)	115.45	11.55	127.00	Per Day	121.36	12.14	133.50
Category 2 Charge per Km	Council Fee (GST Applies)	0.68	0.07	0.75	Per km	0.73	0.07	0.80
Category 3 Hire Fee	Council Fee (GST Applies)	278.18	27.82	306.00	Per Day	292.27	29.23	321.50
Category 3 Charge per Km	Council Fee (GST Applies)	0.68	0.07	0.75	Per km	0.73	0.07	0.80
Definitions:								
Category 1 - Non profit groups operating largely within Shire, not funded by Government, including regular and frequent users.								
Category 2 - Non profit groups operating largely within Shire, but receive funding from State or Commonwealth Governments which enables them to pay for operation costs. Usually infrequent or casual hirers.								
Category 3 - Commercial Rates to apply to all other types of users								
Lerderderg Library								
Fines (Per day, per item - max \$5 per item)	Council Fee (GST Applies)	0.30	0.00	0.30	Per Item Up to - Per Item Per Card	0.32	0.03	0.35
Inter Library Loans (Public Library)	Council Fee (GST Applies)	2.09	0.21	2.30		2.18	0.22	2.40
Inter Library Loans (Tertiary Institutions)	Council Fee (GST Applies)	18.18	1.82	20.00		19.09	1.91	21.00
Replacement Card	Council Fee (GST Applies)	2.09	0.21	2.30		2.18	0.22	2.40
Lost or damaged items	Council Fee (GST Applies)			Cost of Replacement				Cost of Replacement
Processing fee	Council Fee (GST Applies)	5.64	0.56	6.20	Per Escalation	5.91	0.59	6.50
Debt Collection Charge	Council Fee (GST Applies)	15.27	1.53	16.80		16.00	1.60	17.60
Book Sales	Council Fee (GST Applies)			As marked				As marked
Environmental Health								
Environmental Health - Food Act Registrations and Renewals								
Class 1 Food Registrations (Eg: Hospital, Child Care Centre) - 1 to 10 Full Time Equivalent Employees	Council Fee (No GST)	424.00	0.00	424.00	Annually	445.00	0.00	445.00

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
All food premises as above for additional people (over 10 full time equivalent employee's)	Council Fee (No GST)	38.00	0.00	38.00	Annually	40.00	0.00	40.00
Class 2 Food Registrations (Eg: Take Away, Café, Restaurant) - 1 to 10 Full Time Equivalent Employees	Council Fee (No GST)	424.00	0.00	424.00	Annually	445.00	0.00	445.00
All food premises as above for additional people (over 10 full time equivalent employee's)	Council Fee (No GST)	38.00	0.00	38.00	Annually	40.00	0.00	40.00
- Community Group	Council Fee (No GST)	157.00	0.00	157.00	Annually	165.00	0.00	165.00
- Temporary or Mobile (1 vehicle)	Council Fee (No GST)	424.00	0.00	424.00	Annually	445.00	0.00	445.00
- Extra mobile food vehicles (per vehicle)	Council Fee (No GST)	120.00		120.00	Annually	126.00	0.00	126.00
- Single event temporary or mobile	Council Fee (No GST)				Each event	60.00	0.00	60.00
Class 3 Food Registrations (Eg: Bakery, Milk Bar, General Store)								
- Commercial	Council Fee (No GST)	313.00	0.00	313.00	Annually	328.00	0.00	328.00
- Community Group	Council Fee (No GST)	101.00	0.00	101.00	Annually	106.00	0.00	106.00
- Bed and Breakfasts	Council Fee (No GST)	101.00	0.00	101.00	Annually	106.00	0.00	106.00
- Temporary or Mobile (up to 2 vehicles)	Council Fee (No GST)	313.00	0.00	313.00	Annually	328.00	0.00	328.00
- Extra mobile food vehicles (per vehicle)	Council Fee (No GST)	120.00	0.00	120.00	Annually	126.00	0.00	126.00
- Single event temporary or mobile	Council Fee (No GST)				Each event	40.00	0.00	40.00
Class 4 Food Registration (Eg: Service Station, Video Shop, Pharmacy, Newsagent, Gift Shop)	Council Fee (No GST)			No Charge	N/A			No Charge
Additional Inspections	Council Fee (No GST)	122.00	0.00	122.00	Per Inspection	128.00	0.00	128.00
Transfer of Registration	Statutory Fee (No GST)	212.00	0.00	212.00	Per Transfer	223.00	0.00	223.00
Premises Pre Sale Inspection & Release of Documents	Statutory Fee (No GST)	212.00	0.00	212.00	Per Inspection	223.00	0.00	223.00
Infringements - Fines as per Food Act 1984				as per regulations	Per Penalty			as per regulations
Pre Registration	Council Fee (No GST)	212.00	0.00	212.00	Per Registration	223.00	0.00	223.00
Community Group less than 12 Events	Council Fee (No GST)			No Charge				No Charge
Late Payment Fee	Council Fee (GST Applies)			50% of Registration				50% of Registration
Food Safety Program Templates	Council Fee (GST Applies)				Per Set	40.00	4.00	44.00
Sample Request	Council Fee (No GST)	92.00	0.00	92.00	Per Sample	97.00	0.00	97.00
Reissuing of Documents/Permits	Council Fee (GST Applies)	18.18	1.82	20.00	Per Copy	19.09	1.91	21.00
Environmental Health - Health Act Registrations and Renewals								

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Premises required to be registered pursuant to Public Health and Wellbeing Act 2008 (Includes: Beauty Parlours, Hairdressers, Tattooists, Ear Piercing, etc)	Council Fee (No GST)	320.00	0.00	320.00	Annually	336.00	0.00	336.00
Hairdressers (including Mobile)	Council Fee (No GST)	160.00	0.00	160.00	Annually	168.00	0.00	168.00
Caravan Park - Statutory Requirement (Per Site)	Statutory Fee (No GST)	as per state government regulation			Triannually	as per state government regulation		
Prescribed Premises (Eg: Accommodation Houses)	Council Fee (No GST)	320.00	0.00	320.00	Annually	336.00	0.00	336.00
Transfer of Registration	Statutory Fee (No GST)	160.00	0.00	160.00	Per Transfer	168.00	0.00	168.00
Premises Pre Sale Inspection & Release of Documents	Statutory Fee (GST Applies)	160.00	0.00	160.00	Per Inspection	168.00	0.00	168.00
Late payment fee	Council Fee (GST Applies)	50% of Registration			50% of Registration			
Pre Registration Review of Plans	Council Fee (No GST)	202.00	0.00	202.00	Per Premise	212.00	0.00	212.00
Environmental Health - Septic Tank Fees								
New Installation Permit & Inspection (Inc. Pre Installation Inspection (#5.25))	Council Fee (No GST)	570.00	0.00	570.00	Per Permit	600.00	0.00	600.00
Alteration to Current Permit	Council Fee (No GST)	285.00	0.00	285.00	Per Alteration	300.00	0.00	300.00
Extension of Current Permit	Council Fee (No GST)	233.00	0.00	233.00	Per Extension	245.00	0.00	245.00
Additional Inspection Requests	Council Fee (No GST)	133.00	0.00	133.00	Per Inspection	140.00	0.00	140.00
Grey Water Permit	Council Fee (No GST)	285.00	0.00	285.00	Per Permit	300.00	0.00	300.00
Septic/Sewer Information Requests	Council Fee (No GST)	56.00	0.00	56.00	Per Request	59.00	0.00	59.00
Sample Request	Council Fee (No GST)	92.00	0.00	92.00	Per Sample	97.00	0.00	97.00
Finance								
Revenue - Other								
Land Information Certificates	Statutory Fee (No GST)	20.00	0.00	20.00	Each	20.00	0.00	20.00
Land Information Certificates - Urgent Fee	Council Fee (GST Applies)	43.27	4.33	47.60	Each	45.45	4.55	50.00
Finance Invoice preparation costs	Council Fee (GST Applies)	26.82	2.68	29.50	Per Job	28.18	2.82	31.00
Record Searches - 30 Year Search Adverse Possession (Minimum Charge)	Council Fee (No GST)	112.00	0.00	112.00	Each	117.50	0.00	117.50
Record Searches - 30 Year Search Adverse Possession (Maximum Charge)	Council Fee (No GST)	395.00	0.00	395.00	Each	414.50	0.00	414.50
Bungaree Public Weighbridge								
Tray Truck	Council Fee (GST Applies)	18.27	1.83	20.10	Per Weighing	19.18	1.92	21.10
Semi Trailer Truck	Council Fee (GST Applies)	28.18	2.82	31.00	Per Weighing	29.64	2.96	32.60
B-Double Truck	Council Fee (GST Applies)	40.18	4.02	44.20	Per Weighing	42.18	4.22	46.40

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
General Manager Corporate Services								
Freedom of Information								
Freedom of Information Requests	Statutory Fee (No GST)	25.70	0.00	25.70	Each	25.70	0.00	25.70
Freedom of Information - Supervision Fee	Statutory Fee (No GST)	5.00	0.00	5.00	Per 1/4 Hour	5.00	0.00	5.00
Freedom of Information - Search Fee	Statutory Fee (No GST)	20.00	0.00	20.00	Per Hour	20.00	0.00	20.00
Planning and Building								
Building Control - Permits & Services								
Building Notices and Orders	Council Fee (No GST)	316.00	0.00	316.00	Per Unit	332.00	0.00	332.00
Class 1A - New Dwellings - Construction Value \$99,999 and under	Council Fee (GST Applies)	3,133.64	313.36	3,447.00	Per Permit	3,290.00	329.00	3,619.00
Class 1A - New Dwellings - Construction Value \$100,000 to \$149,999	Council Fee (GST Applies)	3,133.64	313.36	3,447.00	Per Permit	3,290.00	329.00	3,619.00
Class 1A - New Dwellings - Construction Value \$150,000 to \$199,999	Council Fee (GST Applies)	3,133.64	313.36	3,447.00	Per Permit	3,290.00	329.00	3,619.00
Class 1A - New Dwellings - Construction Value \$200,000 to \$249,999	Council Fee (GST Applies)	3,527.27	352.73	3,880.00	Per Permit	3,703.64	370.36	4,074.00
Class 1A - New Dwellings - Construction Value \$250,000 and over	Council Fee (GST Applies)	4,319.09	431.91	4,751.00	Per Permit	4,535.45	453.55	4,989.00
Class 1B - Residential Building (To be assessed by MBS) Minimum	Council Fee (GST Applies)	3,527.27	352.73	3,880.00	Per Permit	3,703.64	370.36	4,074.00
Class 2 - Multi Unit Development (Each)	Council Fee (GST Applies)	3,133.64	313.36	3,447.00	Per Unit/Permit	3,290.00	329.00	3,619.00
Class 3 - Hostels, etc (To be assessed) Minimum	Council Fee (GST Applies)	3,771.82	377.18	4,149.00	Per Permit	3,960.00	396.00	4,356.00
Class 4 - Dwellings associated with other classes (To be assessed) Minimum	Council Fee (GST Applies)	3,771.82	377.18	4,149.00	Per Permit	3,960.00	396.00	4,356.00
Class 5 to 9 - Offices, Shops, Factories - Construction Value up to \$30,000	Council Fee (GST Applies)	4,562.73	456.27	5,019.00	Per Permit	4,790.91	479.09	5,270.00
Class 5 to 9 - Offices, Shops, Factories - Construction Value \$30,000 to \$100,00	Council Fee (GST Applies)	4,562.73	456.27	5,019.00	Fee + 1.0%	4,790.91	479.09	5,270.00

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Class 5 to 9 - Offices, Shops, Factories - Construction Value \$100,001 to \$500,000	Council Fee (GST Applies)	4,562.73	456.27	5,019.00	Fee + 0.25%	4,790.91	479.09	5,270.00
Class 5 to 9 - Offices, Shops, Factories - Construction Value \$500,001 to \$2 million	Council Fee (GST Applies)	5,840.00	584.00	6,424.00	Fee + 0.1%	6,131.82	613.18	6,745.00
Class 5 to 9 - Offices, Shops, Factories - Construction Value over \$2 million	Council Fee (GST Applies)	9,124.55	912.45	10,037.00	Fee + 0.1%	9,580.91	958.09	10,539.00
Class 5 to 9 - Offices, Shops, Factories - Or to be assessed by Build Surv. (\$5m)	Council Fee (GST Applies)	13,990.00	1,399.00	15,389.00	Per Permit	14,689.09	1,468.91	16,158.00
Class 10A - Res Out Build (Garage, Carport) - Construction Value \$4,999 and under	Council Fee (GST Applies)	1,240.91	124.09	1,365.00	Per Permit	1,302.73	130.27	1,433.00
Class 10A - Res Out Build (Garage, Carport) - Construction Value \$5,000 to \$9,999	Council Fee (GST Applies)	1,369.09	136.91	1,506.00	Per Permit	1,437.27	143.73	1,581.00
Class 10A - Res Out Build (Garage, Carport) - Construction Value \$10,000 and over	Council Fee (GST Applies)	1,496.36	149.64	1,646.00	Per Permit	1,570.91	157.09	1,728.00
Class 10B - Masts, Fences (To be assessed) Minimum	Council Fee (GST Applies)	1,307.27	130.73	1,438.00	Per Permit	1,372.73	137.27	1,510.00
Dwelling additions/alterations - Construction Value \$9,999 and under	Council Fee (GST Applies)	2,091.82	209.18	2,301.00	Per Permit	2,196.36	219.64	2,416.00
Dwelling additions/alterations - Construction Value \$10,000 to \$14,999	Council Fee (GST Applies)	2,091.82	209.18	2,301.00	Per Permit	2,196.36	219.64	2,416.00
Dwelling additions/alterations - Construction Value \$15,000 to \$19,999	Council Fee (GST Applies)	2,091.82	209.18	2,301.00	Per Permit	2,196.36	219.64	2,416.00
Dwelling additions/alterations - Construction Value \$20,000 to \$24,999	Council Fee (GST Applies)	2,616.36	261.64	2,878.00	Per Permit	2,747.27	274.73	3,022.00
Dwelling additions/alterations - Construction Value \$25,000 and above	Council Fee (GST Applies)	3,527.27	352.73	3,880.00	Per Permit	3,703.64	370.36	4,074.00
Regulation 312(2) - consent and Report (Dispensation) (Rescode, Projections & Flood) Maximum	Statutory Fee (No GST)		as per regulations		Per Certificate		as per regulations	
Regulation 320 - Lodgement of Building Permits over \$5,000 (All Classes)	Statutory Fee (No GST)		as per regulations		Per Permit		as per regulations	
Regulation 326(1) - Request for Information in relation to property sale	Statutory Fee (No GST)		as per regulations		Per Certificate		as per regulations	
Regulation 326(1)(a,b,c)(2 & 3) - Request for Information for Building Permit (Eg: Termite, Bushfire, Flood, etc)	Statutory Fee (No GST)		as per regulations		Per Certificate		as per regulations	
Building Permit Levy - WV (For applications over \$10,000)	Statutory Fee (No GST)		0.128% of construction cost		Per Permit		0.128% of construction cost	
Building Permit Levy - HIH (Domestic Buildings over \$10,000)	Statutory Fee (No GST)		0.032% of construction cost		Per Permit		0.032% of construction cost	
<i>Above fees must be paid in advance by Legislation to State Government</i>								

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Security Deposit - Resited Dwelling (Deposit Bank Guarantee or Cash)	Statutory Fee (No GST)	5,000.00	0.00	5,000.00	Per Resiting	5,000.00	0.00	5,000.00
Building Permit for Demolition - Domestic Building	Council Fee (GST Applies)	1,307.27	130.73	1,438.00	Per Building	1,372.73	137.27	1,510.00
Building Permit for Demolition - Commercial Building	Council Fee (GST Applies)	2,342.73	234.27	2,577.00	Per Storey	2,460.00	246.00	2,706.00
Demolition permit under Section 29A	Statutory Fee (No GST)		as per regulations		Per Application		as per regulations	
Re-activation of Lapsed Permit/Permit Extension (Minimum)	Council Fee (GST Applies)	194.55	19.45	214.00	6mth Extension	204.55	20.45	225.00
Re-activation of Lapsed Permit/Permit Extension (Minimum)	Council Fee (GST Applies)	389.09	38.91	428.00	12mth Extension	408.18	40.82	449.00
Inspection Appointments (Or Assessed by Building Surveyor)	Council Fee (GST Applies)	130.00	13.00	143.00	Per Inspection	136.36	13.64	150.00
Inspection Appointments (Or Assessed by Building Surveyor) - Commercial	Council Fee (GST Applies)	158.18	15.82	174.00	Per Inspection	166.36	16.64	183.00
Any Service/Inspection Not Otherwise provided for	Council Fee (GST Applies)	146.36	14.64	161.00	Minimum	153.64	15.36	169.00
Request for copy of House Plans (Copying extra)	Council Fee (No GST)	131.00	0.00	131.00	Each	138.00	0.00	138.00
Request for copy of House Plans - On Site (Copying Extra)	Council Fee (No GST)	53.00	0.00	53.00	Each	56.00	0.00	56.00
Swimming Pool (Within Moorabool Shire) - Construction Value \$14,999 and under	Council Fee (GST Applies)	1,430.00	143.00	1,573.00	Per Permit	1,501.82	150.18	1,652.00
Swimming Pool (Within Moorabool Shire) - Construction Value \$15,000 to \$19,999	Council Fee (GST Applies)	1,690.00	169.00	1,859.00	Per Permit	1,774.55	177.45	1,952.00
Swimming Pool (Within Moorabool Shire) - Construction Value \$20,000 and over	Council Fee (GST Applies)	2,220.00	222.00	2,442.00	Per Permit	2,330.91	233.09	2,564.00
Place of Public Entertainment - Low impact (occupancy permit)	Council Fee (No GST)	674.00	0.00	674.00	Per permit	708.00	0.00	708.00
Place of Public Entertainment - High impact (occupancy permit)	Council Fee (No GST)	1,349.00	0.00	1,349.00	Per permit	1,416.00	0.00	1,416.00
Swimming Pool Inspection Fee	Council Fee (No GST)	150.00	0.00	150.00	Per permit	157.50	0.00	157.50
Land Use Planning								
Certificates of Compliance	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Secondary Consent	Council Fee (No GST)	170.00	0.00	170.00	Each	178.50	0.00	178.50
Satisfaction Matter	Statutory Fee (No GST)		as per regulations		Each		as per regulations	

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
<i>The fee for determining a matter where a planning scheme specifies that the matter must be done to the satisfaction of a responsible authority or a referral authority</i>								
Permit extension (1st)	Council Fee (No GST)	154.00	0.00	154.00	Each	162.00	0.00	162.00
Permit extension (2nd)	Council Fee (No GST)	306.00	0.00	306.00	Each	321.50	0.00	321.50
Permit extension (3rd and subsequent)	Council Fee (No GST)	460.00	0.00	460.00	Each	483.00	0.00	483.00
Processing S173 Agreements for Sealing	Council Fee (GST Applies)	149.09	14.91	164.00	Each	156.36	15.64	172.00
Administration fee for Council solicitor drafting agreement (Solicitor fee plus this fee)	Council Fee (GST Applies)	68.64	6.86	75.50	Each	72.27	7.23	79.50
Section 52 Public Notice - Application for Permits - Notice by Normal Mail	Council Fee (No GST)	8.30	0.00	8.30	Each	8.70	0.00	8.70
Section 52 Public Notice - Application for Permits - Notice in Newspaper	Council Fee (No GST)	200.00	0.00	200.00	Each	210.00	0.00	210.00
Section 52 Public Notice - Application for Permits - Notice for site	Council Fee (No GST)	28.60	0.00	28.60	Each	30.00	0.00	30.00
<i>Charges for Newspaper Notices to be cumulative based on actual notices required for project and charges are subject to change as reviewed by newspapers from time to time</i>								
Public notice erected and maintained on site for 14 days	Council Fee (No GST)	160.00	0.00	160.00	Each	168.00	0.00	168.00
Retrieval of Planning Files	Council Fee (No GST)	57.50	0.00	57.50	Per File	60.50	0.00	60.50
Planning Information Controls	Council Fee (No GST)	68.60	0.00	68.60	Each	72.00	0.00	72.00
Hopetoun Park Assessment	Council Fee (No GST)	117.00	0.00	117.00	Each	123.00	0.00	123.00
Advertising sign A3 (Laminated)	Council Fee (No GST)	28.60	0.00	28.60	Each	30.00	0.00	30.00
Advertising sign A2 (Laminated)	Council Fee (No GST)	57.50	0.00	57.50	Each	60.00	0.00	60.00
Advertising sign A1 (Laminated)	Council Fee (No GST)	86.00	0.00	86.00	Each	90.00	0.00	90.00
Additional A3 Signs	Council Fee (No GST)	17.40	0.00	17.40	Each	18.50	0.00	18.50
Copy of Permit	Council Fee (No GST)	60.00	0.00	60.00	Each	63.00	0.00	63.00
Copy of Endorsed Plans - Administration Cost <i>(Customer will be charged Administration Fee and then a cost per page)</i>	Council Fee (GST Applies)	5.91	0.59	6.50	Each	6.18	0.62	6.80
Copy of Endorsed Plans - A4	Council Fee (No GST)	1.30	0.00	1.30	Per Page	1.40	0.00	1.40
Copy of Endorsed Plans - A3	Council Fee (No GST)	2.10	0.00	2.10	Per Page	2.20	0.00	2.20
Copy of Endorsed Plans - A2	Council Fee (No GST)	13.80	0.00	13.80	Per Page	14.50	0.00	14.50

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Copy of Endorsed Plans - A1	Council Fee (No GST)	21.50	0.00	21.50	Per Page	22.60	0.00	22.60
Copy of Endorsed Plans - A0	Council Fee (No GST)	27.50	0.00	27.50	Per Page	28.90	0.00	28.90
Regulation 6 - Amendments to Planning Schemes								
Stage 1 (Refer definition in Planning & Env (Fees) Regs 2000, section 6)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Exempt under s81-10(4)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Stage 3 (Refer definition in Planning & Env (Fees) Regs 2000, section 6)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Stage 4 (Refer definition in Planning & Env (Fees) Regs 2000, section 6)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
<i>The fees for Stages 1-3 are to be paid to the planning authority by the person who requested the amendment. The fee for Stage 4 is paid to the Minister by the person who requested the amendment.</i>								
Regulation 7 - Application for Planning Permits								
Class 1 - An Application for use only	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 2 - Development Cost > \$10,000 and < \$100,000 (Develop for single Dwelling)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 3 - Development Cost > \$100,000 (Develop for single Dwelling)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 4 - Development Cost Up to \$10,000 (To develop for other than a single dwelling)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 5 - Development Cost > \$10,000 & < \$250,000 (Other than Class 2, 3 or subdivide)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 6 - Development Cost > \$250,000 and < \$500,000 (Other than Class 3)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 7 - Development Cost > \$500,000 and < \$1 million (Other than Class 3)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 8 - Development Cost > \$1 million and < \$7 million (Other than Class 3)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 9 - Development Cost > \$7 million and < \$10 million (Other than Class 3)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 10 - Development Cost > \$10 million and < \$50 million (Other than Class 3)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 11 - Development Cost > \$50 million (Other than Class 3)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 12 - To subdivide an existing building	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 13 - To subdivide land into two lots	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 14 - Realignment of Boundary or Consolidation	Statutory Fee (No GST)		as per regulations		Each		as per regulations	

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Class 15 - To subdivide land	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 16 - Remove restriction within meaning of Subdivision Act 1988	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 17 - Vary or remove a restriction, create or remove right of way	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 18 - Create, Vary or remove and Easement	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
<i>Reference should be made to the Planning & Env Fees Regs 2000 for full wording</i>								
Combined Permit Applications								
<i>The fee for an application for any combination of the classes of applications is the sum arrived at by adding the highest of the fees which would have applied if separate applications had been made plus 50% of each of the other fees which would have applied if separate applications had been made.</i>								
Regulation 8B - Applications for Amendments to Planning Permits								
Class 1 - Application to amend a permit to change use	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 2 - (a) application to amend permit to change the statement of what the permit allows	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 2 - (b) Application to change any or all of the conditions which apply to the permit	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 2 - (c) Application to change a permit in any way not otherwise provided for	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 3 - Application to amend a permit >\$10,000 and <\$100,000 (Single Dwelling)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 4 - Application to amend a permit to develop and use land >\$100,000 (Single Dwelling)	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 5 - Application to amend a permit to develop land, other than an application to amend a permit to develop land <\$10,000 (Single Dwelling), or an application to amend a permit to subdivide land <\$10,000	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 6 - Application (other than Class 3 or Class 4) >\$10,000 and <\$250,000	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 7 - Application (other than Class 4) >\$250,000 and <\$500,000	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 8 - Application (other than Class 4) >\$500,000	Statutory Fee (No GST)		as per regulations		Each		as per regulations	
Class 9 - (a) Application to amend a permit to subdivide an existing building	Statutory Fee (No GST)		as per regulations		Each		as per regulations	

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Class 9 - (b) Application to amend a permit to subdivide the land into two lots	Statutory Fee (No GST)			as per regulations	Each			as per regulations
Class 9 - (c) Application to amend a permit to realign a common boundary to consolidate two or more lots	Statutory Fee (No GST)			as per regulations	Each			as per regulations
Subdivision Fees								
Application to Certify a Plan of Subdivision	Statutory Fee (No GST)			as per regulations	Per Lot			as per regulations
Application to Certify a Plan of Subdivision (per Lot fee)	Statutory Fee (No GST)			as per regulations	Per Lot			as per regulations
Recertification	Statutory Fee (No GST)			as per regulations	Each			as per regulations
Processing of new versions of Subdivision Plans	Council Fee (GST Applies)	86.36	8.64	95.00	Per New Plan	90.91	9.09	100.00
Subdivisions (Applications for land, removal of restrictions) - see above								
Property Valuation Fee (\$0 to \$199,999)	Council Fee (GST Applies)	461.82	46.18	508.00	Per Valuation	484.55	48.45	533.00
Property Valuation Fee (\$200,000 to \$399,999)	Council Fee (GST Applies)	515.45	51.55	567.00	Per Valuation	540.91	54.09	595.00
Property Valuation Fee (\$400,000 to \$499,999)	Council Fee (GST Applies)	572.73	57.27	630.00	Per Valuation	601.82	60.18	662.00
Property Valuation Fee (\$500,000 to \$599,999)	Council Fee (GST Applies)	627.27	62.73	690.00	Per Valuation	659.09	65.91	725.00
Property Valuation Fee (\$600,000 to \$699,999)	Council Fee (GST Applies)	681.82	68.18	750.00	Per Valuation	716.36	71.64	788.00
Property Valuation Fee (\$700,000 to \$799,999)	Council Fee (GST Applies)	740.91	74.09	815.00	Per Valuation	778.18	77.82	856.00
Property Valuation Fee (\$800,000 to \$899,999)	Council Fee (GST Applies)	854.55	85.45	940.00	Per Valuation	897.27	89.73	987.00
Property Valuation Fee (\$900,000 to \$999,999)	Council Fee (GST Applies)	963.64	96.36	1,060.00	Per Valuation	1,011.82	101.18	1,113.00
Property Valuation Fee (\$1,000,000 to \$1,499,999)	Council Fee (GST Applies)	1,077.27	107.73	1,185.00	Per Valuation	1,130.91	113.09	1,244.00
Property Valuation Fee (\$1,500,000 to \$2,000,000)	Council Fee (GST Applies)	1,186.36	118.64	1,305.00	Per Valuation	1,245.45	124.55	1,370.00
Property Valuation Fee (\$2,000,000 +)	Council Fee (GST Applies)	Per cost from contract valuer				Per cost from contract valuer		
Economic Development & Marketing								
Signage Permits								
Administration fee in relation to Tourist Sign Permit (Design, manufacture, installation and maintenance of sign/s, costs borne by applicants and will remain applicants full responsibility) Tourist Signing Guidelines 1998	Council Fee (GST Applies)	48.64	4.86	53.50	5 Year Permit	51.36	5.14	56.50

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Operations								
Events Trailer								
Security Deposit to utilise Trailer	Council Fee (No GST)	200.00	0.00	200.00	Flat Fee	200.00	0.00	200.00
Waste Management - Sales								
Wheelie Bin 120 Litre - Only sold to residents in BM & Urban townships	Council Fee (No GST)	96.50	0.00	96.50	Per Bin	101.50	0.00	101.50
Wheelie Bin 240 Litre - Sold to all residents in Shire	Council Fee (No GST)	131.00	0.00	131.00	Per Bin	137.50	0.00	137.50
Wheelie Bin 120 Litre - Replacement Red Lid (If Bin purchased elsewhere)	Council Fee (No GST)	27.00	0.00	27.00	Per Lid	28.50	0.00	28.50
Wheelie Bin 240 Litre - Replacement Red Lid (If Bin purchased elsewhere)	Council Fee (No GST)	33.00	0.00	33.00	Per Lid	35.00	0.00	35.00
Waste Management Service Charges								
Waste Management Service Charge <i>Farming Enterprises only pay one service charge fee</i>	Council Fee (No GST)	91.00	0.00	91.00	Annual Charge	85.00	0.00	85.00
State Landfill Levy Charge <i>Farming Enterprises only pay one service charge fee</i>	Council Fee (No GST)	42.00	0.00	42.00	Annual Charge	45.00	0.00	45.00
Waste Collection Services - Residential								
Ballan & Bacchus Marsh - 120 Litre Bin - Weekly Collection - Compulsory	Council Fee (No GST)	89.00	0.00	89.00	Per Service	92.00	0.00	92.00
Ballan & Bacchus Marsh - Fortnightly Recycle Collection - Compulsory	Council Fee (No GST)	45.00	0.00	45.00	Per Service	39.00	0.00	39.00
Total Waste Collection Fee		134.00	0.00	134.00		131.00	0.00	131.00
Other Rural - 240 Litre - Fortnightly Collection - Compulsory	Council Fee (No GST)	89.00	0.00	89.00	Per Service	92.00	0.00	92.00
Other Rural - Fortnightly Recycle Collection - Compulsory	Council Fee (No GST)	45.00	0.00	45.00	Per Service	39.00	0.00	39.00
Total Waste Collection Fee		134.00	0.00	134.00		131.00	0.00	131.00
Non Compulsory Service - 120 Litre - Weekly Collection	Council Fee (No GST)	89.00	0.00	89.00	Per Service	92.00	0.00	92.00
Non Compulsory Service - Fortnightly Recycle Collection	Council Fee (No GST)	45.00	0.00	45.00	Per Service	39.00	0.00	39.00
Total Waste Collection Fee		134.00	0.00	134.00		131.00	0.00	131.00
Non Compulsory Service - 240 Litre - Fortnightly Collection	Council Fee (No GST)	89.00	0.00	89.00	Per Service	92.00	0.00	92.00
Non Compulsory Service - Fortnightly Recycle Collection	Council Fee (No GST)	45.00	0.00	45.00	Per Service	39.00	0.00	39.00
Total Waste Collection Fee		134.00	0.00	134.00		131.00	0.00	131.00
Garbage Collection Services - Commercial								

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
1 (Number of 240 Litre Bins)	Council Fee (No GST)	237.00	0.00	237.00	Annual Charge	249.00	0.00	249.00
2	Council Fee (No GST)	460.00	0.00	460.00	Annual Charge	483.00	0.00	483.00
3 Ballan & Bacchus Marsh - Weekly								
Service	Council Fee (No GST)	680.00	0.00	680.00	Annual Charge	714.00	0.00	714.00
4 Rural Areas - Fortnightly								
Service	Council Fee (No GST)	900.00	0.00	900.00	Annual Charge	945.00	0.00	945.00
5	Council Fee (No GST)	1,125.00	0.00	1,125.00	Annual Charge	1,181.00	0.00	1,181.00
6 Urban Eg: 2 bins for collection x 3 collections of each bin	Council Fee (No GST)	1,350.00	0.00	1,350.00	Annual Charge	1,418.00	0.00	1,418.00
7 per week = 6 pick ups	Council Fee (No GST)	1,570.00	0.00	1,570.00	Annual Charge	1,649.00	0.00	1,649.00
8	Council Fee (No GST)	1,795.00	0.00	1,795.00	Annual Charge	1,885.00	0.00	1,885.00
9 Rural Eg: 2 bins for collection x 1 collection of each bin	Council Fee (No GST)	2,015.00	0.00	2,015.00	Annual Charge	2,116.00	0.00	2,116.00
10 per fortnight = 2 pick ups	Council Fee (No GST)	2,235.00	0.00	2,235.00	Annual Charge	2,347.00	0.00	2,347.00
11 (4 bins for rural collection per fortnight = 4 pick ups)	Council Fee (No GST)	2,450.00	0.00	2,450.00	Annual Charge	2,573.00	0.00	2,573.00
12	Council Fee (No GST)	2,675.00	0.00	2,675.00	Annual Charge	2,809.00	0.00	2,809.00
13	Council Fee (No GST)	2,900.00	0.00	2,900.00	Annual Charge	3,045.00	0.00	3,045.00
14	Council Fee (No GST)	3,125.00	0.00	3,125.00	Annual Charge	3,281.50	0.00	3,281.50
15	Council Fee (No GST)	3,350.00	0.00	3,350.00	Annual Charge	3,518.00	0.00	3,518.00
16	Council Fee (No GST)	3,575.00	0.00	3,575.00	Annual Charge	3,754.00	0.00	3,754.00
20	Council Fee (No GST)	3,795.00	0.00	3,795.00	Annual Charge	3,985.00	0.00	3,985.00
Commercial Recycling (Schools Only)								
Fortnight Collection (maximum 4 bins per School)	Council Fee (No GST)	170.00	0.00	170.00	Per Bin	178.50	0.00	178.50
Bacchus Marsh, Ballan & Mt Egerton Transfer Station & Tips								
Tyre Disposal - Motor Cycle	Council Fee (GST Applies)	8.64	0.86	9.50	Per Tyre	9.09	0.91	10.00
Tyre Disposal - Car	Council Fee (GST Applies)	7.73	0.77	8.50	Per Tyre	8.18	0.82	9.00
Tyre Disposal - Light Truck & 4WD	Council Fee (GST Applies)	10.91	1.09	12.00	Per Tyre	11.82	1.18	13.00
Tyre Disposal - Heavy Truck	Council Fee (GST Applies)	23.18	2.32	25.50	Per Tyre	24.55	2.45	27.00
Tyre Disposal - Heavy Truck Super Single	Council Fee (GST Applies)	33.64	3.36	37.00	Per Tyre	35.45	3.55	39.00
Tyre Disposal - Small Tractor	Council Fee (GST Applies)	67.27	6.73	74.00	Per Tyre	70.91	7.09	78.00
Tyre Disposal - Large Tractor	Council Fee (GST Applies)	134.55	13.45	148.00	Per Tyre	141.82	14.18	156.00
Tyre Disposal - Earthmover	Council Fee (GST Applies)	336.36	33.64	370.00	Per Tyre	354.55	35.45	390.00
Tyre Disposal - Car (tyres on rims)	Council Fee (GST Applies)	10.91	1.09	12.00	Per Tyre	11.82	1.18	13.00

Description	Type of Fee	2014/2015 Adopted Fees			Unit	2015/2016 Proposed Fees		
		Pre GST	GST	Total		Pre GST	GST	Total
Tyre Disposal - Light Truck & 4WD (tyres on rims)	Council Fee (GST Applies)	13.64	1.36	15.00	Per Tyre	14.55	1.45	16.00
Tyre Disposal - Heavy Truck (tyres on rims)	Council Fee (GST Applies)	19.55	1.95	21.50	Per Tyre	20.91	2.09	23.00
Car or Station Wagon	Council Fee (GST Applies)	16.36	1.64	18.00	Per Attendance	17.27	1.73	19.00
Small Trailer (1.8 x 1.2 x 0.3) or Utility	Council Fee (GST Applies)	24.09	2.41	26.50	Per Attendance	25.45	2.55	28.00
Small Trailer (Heaped Load)	Council Fee (GST Applies)	33.64	3.36	37.00	Per Attendance	35.45	3.55	39.00
Small Trailer (High Sides)	Council Fee (GST Applies)	43.64	4.36	48.00	Per Attendance	45.45	4.55	50.00
Large Trailer	Council Fee (GST Applies)	33.64	3.36	37.00	Per Attendance	35.45	3.55	39.00
Large Trailer (Heaped Load)	Council Fee (GST Applies)	53.18	5.32	58.50	Per Attendance	56.36	5.64	62.00
Large Trailer (High Sides)	Council Fee (GST Applies)	61.82	6.18	68.00	Per Attendance	65.45	6.55	72.00
Trucks	Council Fee (GST Applies)	43.64	4.36	48.00	Per Cubic Metre	45.45	4.55	50.00
Clean Green Waste	Council Fee (GST Applies)			1/2 Price				1/2 Price
Recyclable materials separated to the recyclable by the customer	Council Fee (GST Applies)			Free	Per Attendance			Free
Mattresses	Council Fee (GST Applies)	25.00	2.50	27.50	Each	26.36	2.64	29.00
Tip Vouchers (Book 26 Tickets) <i>Available to residents who cannot be provided with a garbage collection service</i>	Council Fee (GST Applies)	57.73	5.77	63.50	Book	60.91	6.09	67.00
Works Department Services								
Private Works will be Quoted depending on the nature of the job	Council Fee (GST Applies)		As Quoted for particular job		Per Job		As Quoted for particular job	

8. FURTHER BUSINESS AS ADMITTED BY UNANIMOUS RESOLUTION OF COUNCIL

9. CLOSED SESSION OF THE MEETING TO THE PUBLIC**Recommendation:**

That pursuant to the provisions of the Local Government Act 1989, the meeting now be closed to members of the public to enable the meeting to discuss matters, which the Council may, pursuant to the provisions of Section 89(2) of the Local Government Act 1989 (the Act) resolve to be considered in Closed Session, being a matter contemplated by Section 89(2) of the Act, as follows:

- (a) personnel matters;**
- (b) the personal hardship of any resident or ratepayer;**
- (c) industrial matters;**
- (d) contractual matters;**
- (e) proposed developments;**
- (f) legal advice;**
- (g) matters affecting the security of Council property;**
- (h) any other matter which the Council or special committee considers would prejudice the Council or any person;**
- (i) a resolution to close the meeting to members of the public**

10. MEETING CLOSURE