



MINUTES

Ordinary Council Meeting Wednesday, 5 November 2025

Date: Wednesday, 5 November 2025

Time: 6.00pm

**Location: Council Chambers, 15 Stead Street, Ballan &
Online**

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1 OPENING OF MEETING AND PRAYER

The Mayor opened the meeting at 6.00pm.

Cr Freeman read the Prayer.

2 ACKNOWLEDGEMENT OF COUNTRY

Cr Venditti-Taylor read the Acknowledgement of Country.

3 RECORDING OF MEETING

In accordance with Moorabool Shire Council's Governance Rules, the meeting is livestreamed.

4 PRESENT

Cr Paul Tatchell, Mayor

Cr Rod Ward, Deputy Mayor

Cr Moira Berry

Cr Jarrod Bingham

Cr Sheila Freeman

Cr John Keogh

Cr Ally Munari

Cr Tom Sullivan

Cr Steven Venditti-Taylor

Officers:

Mr Derek Madden

Chief Executive Officer

Mr Phil Jeffrey

General Manager Community Assets & Infrastructure

Ms Leigh McCallum

General Manager Community Strengthening

Mr David Jackson

General Manager Customer & Corporate Services

Mr Henry Bezuidenhout

Executive Manager Community Planning & Development

Mr Joseph Spiteri

Manager Governance & Civic Support

5 APOLOGIES

Nil

6 CONFIRMATION OF MINUTES**RESOLUTION****Moved:** Cr Sheila Freeman**Seconded:** Cr Moira Berry

That the minutes of the Ordinary Council Meeting held on Wednesday 1 October 2025 and the Special Council Meeting held on Wednesday 29 October 2025 be confirmed.

CARRIED**7 DISCLOSURE OF CONFLICTS OF INTEREST**

Cr Ally Munari declared a conflict of interest in relation to item 12.7

8 PUBLIC QUESTION TIME

Name	Question/Response	CEO/GM/EM	Read at Meeting (Yes/No)	Taken on Notice (Yes/No)
Dionne Smith	Question: How can an Equine Group become a licensed user group at the Bacchus Marsh Racecourse Recreation Reserve - Equestrian Facilities?	Leigh McCallum GM Community Strengthening	Yes	
	Response: A club or community group can approach council to seek a license or to use a Council owned or managed facility. In doing so interested clubs or groups would be provided with information regarding the terms relevant to the nominated Council Facility.			
Alison Backhouse	Question: What is the limit on how many equine groups are able to use the Bacchus Marsh Recreation Racecourse Reserve - Equestrian Facilities?	Leigh McCallum GM Community Strengthening	Yes	

	Response: Access (or limits) for council owned or managed facilities typically considers existing use and availability of the site. Council would consider applications for a licence, with each application being assessed on its merits taking into consideration the frequency and length of time being sought, and how this may be accommodated within existing use of the facility. The frequency and length of time sought would be a factor in how many groups could utilise a facility.			
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9 PETITIONS

Nil

10 PRESENTATIONS/DEPUTATIONS

Item	Report	Speaker/s	Position	Attendance
12.6	Response to Notice of Motion No. 340 - Request for a Report into Funding Allocation through Sponsorship for the Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival	Kevin Harper	Supporter	In Person
12.6	Response to Notice of Motion No. 340 - Request for a Report into Funding Allocation through Sponsorship for the Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival	Brendan Hehir	Supporter	In Person

11 CHIEF EXECUTIVE OFFICER REPORTS**11.1 FEATURE NAMING PROPOSAL - LIDGETT STREET RESERVE - POST CONSULTATION**

Author: Sharee Miller, Governance Officer

Authoriser: Joseph Spiteri, Manager Governance & Civic Support

Attachments: 1. Have Your Say Community Consultation - Submissions (under separate cover)

PURPOSE

The purpose of this report is to present Council with the responses received from a community consultation for the naming proposal of the Lidgett Street Reserve to the Delwyn Leggatt Recreation Reserve in commemoration of Delwyn Leggatt (OAM).

EXECUTIVE SUMMARY

- A request was received from a community member to name the Lidgett Street Reserve to the 'Delwyn Leggatt Recreation Reserve' in commemoration of Delwyn Leggatt (OAM).
- This proposal went out for consultation for a period of 30 days and the community were invited to make submissions on the proposal.
- 12 submissions were received, comprising of 8 supporters and 4 objectors.

RESOLUTION

Moved: Cr Rod Ward

Seconded: Cr Jarrod Bingham

That Council:

1. Note that there was a total of 12 responses received to the 30 day community consultation through the Have Your Say platform, with a majority supporting the proposal.
2. Notes that the proposal complies with the Place Naming Policy and Geographic Names Victoria Place Naming Rules.
3. Approves submission to Geographic Names Victoria for review, approval and submission to the Victorian Government Gazette.

CARRIED

BACKGROUND

A request was received by Council at the Ordinary Meeting of Council on 3 September to approve a 30 day community consultation for the naming of the Lidgett Street Reserve in Bacchus Marsh to the 'Delwyn Leggatt Recreation Reserve' in commemoration of the late Delwyn Leggatt (OAM).

The proposal was assessed against and found to be compliant with the Place Naming Principles stipulated in Council's Place Naming Policy and the Place Naming Rules for Victoria 2022 (the Naming Rules).

Lidgett Street Reserve is an open space reserve in Bacchus Marsh. The Reserve comprises of a walking track, half basketball court and playground. Significant refurbishments to the Reserve were undertaken in 2020.

The Lidgett Street Reserve has not previously been officially named. Its current name is derived from its geographic location rather than through a formal commemorative naming process.



Figure 1 – Lidgett Street Reserve, Bacchus Marsh

PROPOSAL

The community consultation was open for a period of 30 days from 4 September 2025 to 3 October 2025 through the 'Have Your Say' platform. The proposal was advertised on the Moorabool Shire Council website, Facebook advertisement and A3 signage at the Lidgett Street Reserve.

During the consultation process 12 submissions were received, comprising of:

- 8 supporters
- 4 objectors

67% of submissions received supported the proposal.

The verbatim submissions received through community consultation are available in attachment 1.

Do you support the proposed name
change for the Lidgett Street Reserve to
the Delwyn Leggatt Recreation Reserve?

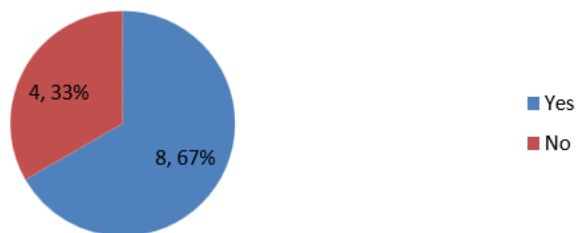


Figure 2 – Graph of respondents from the Have Your Say consultation

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 1: Healthy, inclusive and safe communities

Priority 4.1: Listen, understand and advocate for community needs

The proposal is not provided for in the Council Plan 2025-2029 and can be actioned by utilising existing resources.

FINANCIAL IMPLICATIONS

There are financial implications associated with this report.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

There are no risks or occupational health and safety issues associated with the recommendations in this report.

COMMUNICATIONS & CONSULTATION STRATEGY

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Local community	Call for written submissions over a 30 day period.	Moorabool residents	September to October	To ascertain support for the proposed naming of the reserve.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

Manager – Joseph Spiteri

In providing this advice to Council as the Manager, I have no interests to disclose in this report.

Author – Sharee Miller

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

Council has completed a 30 day community consultation for the naming proposal of the Lidgett Street Reserve to the Delwyn Leggatt Recreation Reserve in commemoration of Delwyn Leggatt (OAM). There was a total of 12 respondents to the Have Your Say consultation, with a majority supporting the proposal. The proposal complies with the Place Naming Policy and Geographic Names Victoria Place Naming Rules. Council recommends submission of the naming proposal to Geographic Names Victoria for review, approval and submission to the Victorian Government Gazette.

11.2 2017- 2021 MOORABOOL SHIRE COUNCIL PLAN - OUTSTANDING ACTIONS PROGRESS REPORT Q1 JULY - SEPTEMBER 2025

Author: Karen Blobel, Organisational Development Business Partner

Authoriser: Derek Madden, Chief Executive Officer

Attachments: 1. 2017 -2021 Moorabool Shire Council Plan - Outstanding Progress Report - Q1 July - Sept 2025 (under separate cover)

PURPOSE

This report provides an update on the progress of outstanding actions from the 2017-2021 Moorabool Shire Council Plan.

EXECUTIVE SUMMARY

- 10 Strategic Actions were carried over from the 2017-2021 Council Plan. Eight actions have been completed and two remain 'In Progress'.
- Progress is being made on the two remaining actions which will continue to be reported on until completion.

RESOLUTION

Moved: Cr Moira Berry

Seconded: Cr Tom Sullivan

That Council receive and note the 2017-2021 Moorabool Shire Council Plan – Outstanding Actions Progress Report - Q1 July - September 2025, including attachment 1 to this report.

CARRIED

BACKGROUND

Of the strategic actions identified for completion in the final year of the 2017-2021 Moorabool Shire Council Plan, 10 were incomplete as of 30 June 2021 and were not captured in Council's 2021-2025 Council Plan.

As of 30 September 2025, eight actions are completed and two are incomplete. Accordingly, quarterly reporting will continue for these outstanding Council Plan actions until all actions are completed.

PROPOSAL

As of 30 June 2021, there were 10 actions outstanding from the 2017-2021 Council Plan. As of 30 September 2025, two of these actions remain incomplete. Both actions have reached between 85% and 89% of their target.

The progress report, including details against each of these outstanding actions, is provided in Attachment 1.

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 4: A Council that engages and adapts**Priority 4.3: Focus resources to deliver on our service promise in a sustainable way**

The proposal to receive the 2017-2021 Moorabool Shire Council Plan – Outstanding Actions Progress Report – Q1 July - September 2025 is consistent with the Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

The implementation of outstanding Council Plan actions is resourced by Council's adopted annual budget

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

There are no Risk or Occupational Health & Safety issues in relation to this report.

COMMUNICATIONS & CONSULTATION STRATEGY

Specific projects are subject of their own communications strategy.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

Executive Manager – Josh Warner

In providing this advice to Council as the Executive Manager, I have no interests to disclose in this report.

Author – Karen Blobel

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

Council is committed to completing the outstanding actions from the 2017-2021 Moorabool Shire Council Plan, with continued reporting provided for good governance, in line with the overarching governance principles and supporting public transparency principles of the Local Government Act 2020.

Of the 10 outstanding strategic actions, eight are now complete and two remain in progress. These actions will continue to be reported on until all have reached completion.

11.3 2021-2025 MOORABOOL SHIRE COUNCIL PLAN - OUTSTANDING PROGRESS REPORT Q1 JULY - SEPTEMBER 2025

Author: Karen Blobel, Organisational Development Business Partner

Authoriser: Derek Madden, Chief Executive Officer

Attachments: 1. 2021 -2025 Moorabool Shire Council Plan - Outstanding Progress Report - Q1 July - Sept 2025 (under separate cover)

PURPOSE

This report provides an update on the progress of outstanding actions from the 2021-2025 Moorabool Shire Council Plan.

EXECUTIVE SUMMARY

- 20 Strategic Actions have been carried over from the 2021-2025 Council Plan. 11 actions have been completed and 9 remain in progress.
- Progress is being made on the 9 remaining actions which will continue to be reported on until completion.

RESOLUTION

Moved: Cr Tom Sullivan

Seconded: Cr Ally Munari

That Council receive and note the 2021-2025 Moorabool Shire Council Plan – Outstanding Actions Progress Report - Q1 July – September 2025, including attachment 1 to this report.

CARRIED

BACKGROUND

Of the strategic actions identified for completion in the final year of the 2021-2025 Moorabool Shire Council Plan, 20 were incomplete as of 30 June 2025 and were not captured in Council's 2025-2029 Council Plan.

As of 30 September 2025, 9 actions are incomplete. Accordingly, quarterly reporting will continue for these outstanding Council Plan actions until all actions are completed.

PROPOSAL

As of 30 June 2025, there were 20 actions outstanding from the 2021-2025 Council Plan. As of 30 September 2025, 9 of these actions remain incomplete. These actions have reached between 20% and 95% of their target.

The progress report, including details against each of these outstanding actions, is provided in Attachment 1.

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 4: A Council that engages and adapts

Priority 4.3: Focus resources to deliver on our service promise in a sustainable way

The proposal to receive the 2021-2025 Moorabool Shire Council Plan – Outstanding Actions Progress Report - Q1 July – September 2025 is consistent with the Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

The implementation of outstanding Council Plan actions is resourced by Council's adopted annual budget.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

There are no Risk or Occupational Health & Safety issues in relation to this report.

COMMUNICATIONS & CONSULTATION STRATEGY

Specific projects are subject of their own communications strategy.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

Executive Manager – Josh Warner

In providing this advice to Council as the Executive Manager, I have no interests to disclose in this report.

Author – Karen Blobel

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

Council is committed to completing the outstanding actions from the 2021-2025 Moorabool Shire Council Plan, with continued reporting provided for good governance, in line with the overarching governance principles and supporting public transparency principles of the Local Government Act 2020.

Of the 20 outstanding strategic actions, 11 are now complete and 9 remain in progress. These actions will continue to be reported on until all have reached completion.

11.4 2025-2029 MOORABOOL SHIRE COUNCIL PLAN - PROGRESS REPORT - Q1 JULY - SEPTEMBER 2025

Author: Karen Blobel, Organisational Development Business Partner

Authoriser: Derek Madden, Chief Executive Officer

Attachments: 1. 2025-2029 Moorabool Shire Council Plan - Progress Report - Q1 July - Sept 2025 (under separate cover)

PURPOSE

The 2025-2029 Moorabool Shire Council Plan sits within the Council's planning framework and identifies the main priorities and expectations over a four-year period.

This report provides an update on the status of Council Plan actions for Q1, July to September 2025.

EXECUTIVE SUMMARY

- There are 35 actions identified in the Council Plan to be achieved in Year 1.
- As of 30 September 2025, of the 35 Council Plan actions for Year 1, reporting for this period indicates:
 - 24 actions show as 'on track' (green).
 - 5 actions requiring monitoring (yellow).
 - 6 actions are showing as 'off track' (red).

RESOLUTION

Moved: Cr Rod Ward

Seconded: Cr Tom Sullivan

That Council receive and note the 2025-2029 Moorabool Shire Council Plan Progress Report - Q1 – July – September 2025, including attachment 1 of this report.

CARRIED

BACKGROUND

The four strategic objectives outlined in the Council Plan that guide new initiatives and continuing service are:

1. Healthy, inclusive and safe communities.
2. A dynamic and resilient local economy.
3. Place and spaces that meet the need of our many and varied communities.
4. A Council that engages and adapts.

Each objective has a set of priorities, or desired outcomes, which set out strategic actions to be undertaken over the planned four years to achieve the objectives.

The annual and quarterly performance reporting allows Council to effectively measure, monitor, review and report on its performance while providing open and transparent reporting to the community. This report presents the progress performance against the actions set for Year 1.

PROPOSAL

The 2025-2029 Moorabool Shire Council Plan – First Quarter Progress Report July – September 2025 is provided as Attachment 1 to this report.

Overall, there are 35 actions to be achieved for Year 1.

Of these actions for the first quarter period, 24 actions have reached 90% or greater of their target for the period, 5 actions have achieved between 60% and 90% of their target and 6 actions are at less than 60% of their target.

The following table summarises the status of those actions set to be achieved in Year 1 of the Council Plan:

Strategic Objective	Completed	On Track	Off track	Monitor	Not Started	Total
Healthy, inclusive and safe communities	0	5	1	2	0	8
A dynamic and resilient local economy	0	5	1	1	0	7
Place and spaces that meet the need of our many and varied communities	0	8	2	2	0	12
A Council that engages and adapts	0	6	2	0	0	8
Totals	0	24	6	5	0	35

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 4: A Council that engages and adapts

Priority 4.3: Focus resources to deliver on our service promise in a sustainable way

FINANCIAL IMPLICATIONS

The implementation of Council Plan actions is resourced by Council's adopted annual budget.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

There are no Risk or Occupational Health & Safety issues in relation to this report.

COMMUNICATIONS & CONSULTATION STRATEGY

The progress comments and performance status of each action will be uploaded onto the online Council Performance Dashboard in October 2025. Community members can access the dashboard to view the performance of each of the Council Plan Priorities.

Specific projects are the subject of their own communications strategy, nevertheless this report will be displayed on Council's website and the end-of-year progress will be reported in Council's Annual Report.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

Executive Manager – Josh Warner

In providing this advice to Council as the Executive Manager, I have no interests to disclose in this report.

Author – Karen Blobel

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

Overall, there are 35 actions being reported on for Year 1. As of 30 September 2025, 24 actions show as 'on track' (green), 5 actions requiring monitoring (yellow), 6 actions are showing as 'off track' (red).

12 COMMUNITY STRENGTHENING REPORTS

12.1 MOORABOOL HEALTH AND WELLBEING ADVISORY COMMITTEE NOMINATIONS

Author: Rhona Pedretti, Manager Community Connections and Wellbeing

Authoriser: Leigh McCallum, General Manager Community Strengthening

Attachments: Nil

PURPOSE

The purpose of this report is to present Council with recommendations for membership to the Moorabool Health and Wellbeing Advisory Committee, having undertaken a recruitment process and adoption of the new Terms of Reference for the Committee.

EXECUTIVE SUMMARY

- Council undertook an Expression of Interest process calling for nominations for the Moorabool Health and Wellbeing Advisory Committee.
- Officers met with all nominees to determine their suitability and connection to the Advisory Committee and Moorabool Shire.
- This report provides Council with partner organisation and community membership recommendations for the Moorabool Health and Wellbeing Advisory Committee.

RESOLUTION

Moved: Cr Moira Berry

Seconded: Cr Sheila Freeman

That Council:

1. Approves the appointment of the following nominees as members of the Moorabool Health and Wellbeing Advisory Committee:
 - (a) Trinity Gathercole and Ben Taylor (Proxy), Western Health
 - (b) Mark Sultana, Department of Justice and Community Safety
 - (c) Gerard Finnigan, Grampians Public Health Unit
 - (d) Dee Micevski and Rose Durey (Proxy), Women's Health Grampians
 - (e) Andrew Milligan and Mathew Begbie (Proxy), Sports Central
 - (f) Louise Mayall and Kylie Fenwick (Proxy), mecwacare
 - (g) Linda Borner and Jo Smith (Proxy), Cafs
 - (h) Mohammed Isah, Community Representative
 - (i) Davina Cabrie, Community Representative
2. Approves the Chief Executive Officer to notify newly confirmed Advisory Committee members of their respective appointments.

CARRIED

BACKGROUND

Advisory Committees provide advice and support to Council on matters within the municipality to ensure Council's decisions are evidence based and informed by strong community input and expertise. The appointment of the Moorabool Health and Wellbeing Advisory Committee aligns with the implementation period of the Moorabool Health and Wellbeing Plan 2025-2029.

Officers conducted an Expression of Interest process seeking community nominations to the Moorabool Health and Wellbeing Advisory Committee through the following process:

- Community Expressions of Interest called for;
- Written nominations received and reviewed;
- Phone discussions held with nominees;
- Partner nominations were extended to stakeholder organisations identified through their inclusion in the Draft Moorabool Health and Wellbeing Plan 2025-2029, in line with the Terms of Reference.

Officers received two community nominations and seven stakeholder organisation nominations for the Moorabool Health and Wellbeing Advisory Committee, via the Expression of Interest process.

PROPOSAL

It is proposed that, having conducted a public Expression of Interest process, Council approves the following nominees to the Moorabool Health and Wellbeing Advisory Committee:

Representative	Proxy	Organisation
Trinity Gathercole	Ben Taylor	Western Health
Mark Sultana		Department of Justice and Community Safety
Gerard Finnigan		Grampians Public Health Unit
Dee Micevski	Rose Durey	Women's Health Grampians
Andrew Milligan	Mathew Begbie	Sports Central
Louise Mayall	Kylie Fenwick	Mecwacare
Linda Borner	Jo Smith	Cafs
Mohammed Isah		Community Representative
Davina Cabrie		Community Representative

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 1: Healthy, inclusive and safe communities

Priority 1.2: Improve the health, safety and wellbeing of the shire

The proposal to confirm membership of the Moorabool Health and Wellbeing Advisory Committee is consistent with the Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

There are no financial implications.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

The terms of reference have been implemented to direct the function of the advisory committee and behaviour expectations of participants.

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Nominee Suitability	Nominees are not suitable for the Advisory Committee	Medium	Screening of nominees Committee Terms of Reference
Non-attendance and representation from partner members	Inadequate attendance and participation	Medium	Committee Terms of Reference
Inaccurate representations	Committee meeting discussions are not accurately represented	Medium	Meeting Minutes and Agendas are distributed as per Terms of Reference

COMMUNICATIONS & CONSULTATION STRATEGY

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Inform	Community	Expression of Interest process	Online	February and March 2025	Two Community Expressions of Interest received and recommended
Inform	Partner stakeholders	Expression of Interest process	Email	August 2025	Seven partner stakeholder Expressions of Interest received and recommended
Inform	Committee nominees	Notification of successful nominations pending OMC outcome	Various	November 2025	New Advisory Committee membership finalised

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Leigh McCallum

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Rhona Pedretti

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

Council officers have conducted an Expression of Interest process, seeking nominees for the Moorabool Health and Wellbeing Advisory Committee.

This report seeks Council's support to approve the recommendations contained in this report.

12.2 RESPONSE TO NOTICE OF MOTION NO. 323 – NEED FOR ADDITIONAL STATE SECONDARY SCHOOL/S IN THE GREATER BACCHUS MARSH AREA

Author: Travis Kirwood, Manager Community Development and Activation

Authoriser: Leigh McCallum, General Manager Community Strengthening

Attachments: 1. **Report - Notice of Motion No. 323 - Need for additional State Secondary School/s in the greater Bacchus Marsh area (under separate cover)**

PURPOSE

The purpose of this report is to provide a response to the Notice of Motion No. 323, attached, regarding the need for additional state secondary school/s in the greater Bacchus Marsh Area.

EXECUTIVE SUMMARY

- At the Ordinary Meeting of Council on 5 March 2025, Council passed a Notice of Motion requesting that Council write to the Victorian Government asking the State Government to recognise the growing and increasingly critical need for a second public secondary school in the greater Bacchus Marsh area (e.g. Darley, Coimada, Maddingley, etc.). Secondly, that Council calls on the State Government to conduct a feasibility study and thorough business case for this second public secondary school in the greater Bacchus Marsh area during the 2025/2026 financial year.
- Council has written and sent a letter to Premier of Victoria, the Hon. Jacinta Allen MP, Minister for Education, the Hon. Ben Carroll MP, Minister for Regional Development, the Hon. Jaclyn Symes MP, Member for Eureka, Michaela Settle MP, Member for Melton, Steve McGhie MP.
- Council will continue to advocate for a second public secondary school in the greater Bacchus Marsh area.

RESOLUTION

Moved: Cr Tom Sullivan

Seconded: Cr Ally Munari

That Council notes the report in response to Notice of Motion No. 323 from the Ordinary Meeting of Council on 5 March 2025.

CARRIED

BACKGROUND

The significant population growth in Bacchus Marsh and its surrounds has led to increasing pressure on existing education infrastructure, particularly Bacchus Marsh College, currently the only public secondary school serving this large and rapidly expanding region. The current capacity constraints and projected future enrolment growth highlight the critical need for forward planning and investment in public education facilities.

Population in Bacchus Marsh and surrounds is predicted to grow significantly, with secondary school-aged children set to increase exponentially. Government school capacity in Bacchus Marsh and surrounds is fixed at 1050 spaces, with planned increases in some years (e.g. 300 additional spaces in 2031). Despite capacity increases, there is a projected shortfall in government school spaces, growing from 40 spaces in 2021 to 815 spaces by 2046. Significant investment in school infrastructure is required to address the projected shortfall in government school spaces.

PROPOSAL

As requested through the Notice of Motion Council has written letters requesting the Victorian government:

1. Recognise the urgent and growing need for a second public secondary school in the Greater Bacchus Marsh area, to ensure access to quality public education for all local students.
2. Undertake a comprehensive feasibility study and develop a detailed business case for the establishment of a second public secondary school in the area during the 2025/2026 financial year.
3. Commence planning for the construction of this second public secondary school as a matter of priority should the findings of the feasibility study and business case support its establishment.
4. Include in the scope of the feasibility study an assessment of future demand in Ballan, to evaluate the long-term need for a public secondary school in that township.

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 3: Places and spaces that meet the needs of our many and varied communities

Priority 3.2: Align services to meet the needs of the community

The proposal of continuing to advocate for a second public secondary school in the greater Bacchus Marsh area is consistent with the Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

The proposal does not come with financial implications to Council.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Lack of infrastructure	Pressure on existing infrastructure, larger class sizes and increased growth	Medium	Advocate to state government for an additional secondary school in greater Bacchus Marsh area

COMMUNICATIONS & CONSULTATION STRATEGY

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Engage	Victorian Government	Letters	Via email	August 2025	To be determined

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Leigh McCallum

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Travis Kirwood

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

That Council resolves to note the report in response to Notice of Motion No. 323 from the Ordinary Meeting of Council on 5 March 2025.

12.3 RESPONSE TO NOTICE OF MOTION NO. 330 – DROUGHT FUNDING RELIEF OPPORTUNITIES

Author: Shannon Maloney, Manager Community Place and Prosperity

Authoriser: Leigh McCallum, General Manager Community Strengthening

Attachments: 1. Report - Notice of Motion No. 330 - Drought Funding Relief Opportunities (under separate cover)

PURPOSE

The purpose of this report is to provide a formal response to the attached Notice of Motion, outlining the eligibility criteria and opportunities that may exist for Moorabool Shire farmers for the Australian Government On Farm Drought Infrastructure Grants program and the Victorian Government Dry Seasons and Drought Support program, and the role Council would be required to play.

EXECUTIVE SUMMARY

- At the Special Meeting of Council on 14 May 2025, Council passed a Notice of Motion requesting that a report be prepared and brought back to Council outlining the eligibility criteria and opportunities that may exist for Moorabool Shire farmers for the Australian Government On Farm Drought Infrastructure Grants program and the Victorian Government Dry Seasons and Drought Support program and what role Council would be required to play.
- The Australian Government, in partnership with state and territory governments, provides drought support through initiatives such as the Future Drought Fund (FDF).
- The Victorian Government has partnered with the Australian Government to deliver \$67.2 million in direct drought support for farmers affected by drought and challenging seasonal conditions.
- To support the delivery of the Drought Support Package, Moorabool Shire Council has been invited to be part of the Grampians Drought Coordination Group.

RESOLUTION

Moved: Cr Tom Sullivan

Seconded: Cr John Keogh

That Council notes the report in response to Notice of Motion No. 330 - Drought Funding Relief Opportunities.

CARRIED

BACKGROUND

The Australian Government, in partnership with state and territory governments, provides drought support through initiatives such as the Future Drought Fund (FDF). The Victorian Government has partnered with the Australian Government through the Future Drought Fund to deliver \$67.2 million in drought support for farmers affected by drought and challenging seasonal conditions.

The Drought Support Package includes:

- **Farm Drought Support Grants Program (formerly On-Farm Drought Infrastructure Program)** – provide eligible farmers up to \$5,000 as a co-contribution to make on-farm drought management improvements. This program assists primary producers with on-farm infrastructure improvements such as water systems, stock containment areas and fodder storage to enhance drought resilience. Eligibility criteria for these grants includes:
 - Own, share or lease a primary production business in Victoria.
 - Hold a current Australian Business Number (ABN) and have held that ABN at the time of the program announcement (30 September 2024).
 - Devote part of their labour to the primary production business.
 - Derive more than 50% of gross income from the primary production business in an average year or generate more than \$75,000 gross income from the primary production business in an average year.
 - The minimum grant amount is \$1,000 (excluding GST). The maximum is \$5,000 (excluding GST). Eligible primary production businesses must provide a matching co-contribution equal to or greater than the approved grant amount.
 - One grant is available per applicant.
 - An applicant who operates more than one primary production business may only apply for a grant for one of their businesses.
 - Infrastructure works or other eligible activities that have been completed and paid for prior to the original announcement of the grant program on 30 September are not eligible.
 - Applicants are strongly encouraged to base potential infrastructure improvements on current business plans.
 - Where activities can be funded through other Commonwealth Government and state programs they will not be funded through the Farm Drought Support Grants program.
- **Statewide Technical Decision-Making Support** – across the state farmers can book one-on-one sessions with an advisor for support. Agriculture Victoria has engaged 60 consultancy businesses across Victoria with over 90 farm advisors. Agriculture Victoria has also engaged a range of partners to bring farmers together and hear from technical experts at free workshops and events across the State.
- **Statewide Mental Health and Wellbeing Support** – various initiatives available for farmers and families under stress including free access to the Rural Financial Counselling Service.

This builds on existing programs that are always available to Victorian farm businesses across the state, year-round:

- **Rural Financial Counselling Service** – free and confidential business planning support.
- **Farm Household Allowance** – a fortnightly Commonwealth Government payment. To be eligible for the allowance, farmers must meet the following criteria:
 - Be an Australian resident and living in Australia;
 - Be a farmer or partner of a farmer;
 - Meet the income and asset test limits;

- Meet mutual obligation requirements.
- **Regional Investment Corporation** – low interest drought loans of up to \$2 million to assist farmers to prepare for, manage and recover from drought. To be eligible for the allowance farmers must meet the following criteria:
 - Be an Australian citizen or permanent resident;
 - Contribute or plan to contribute at least 75% of your labour to the farm business (under normal circumstances);
 - Earn or plan to earn at least 50% of your income from the farm business (under normal circumstances);
 - Own or lease land and use it for farming purposes (includes agistment).

Information regarding the Drought Support Package will continue to be distributed to Moorabool Shire farmers and other local stakeholders via:

- Business and Growth eNews.
- Direct email.
- Information leaflets at Customer Service and Library outlets.
- Council Executive Group briefing.
- Councillor Information Bulletin (CIB).

To support the delivery of the Drought Support Package, Moorabool Shire Council has also been invited to be part of the Grampians Drought Coordination Group. The Group will provide advisory input, identify emerging risks, issues, pressures and opportunities within the region to inform decision-making and response.

PROPOSAL

It is proposed that Council notes the report in response to Notice of Motion No. 330 – Drought Funding Relief Opportunities.

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 2: A dynamic and resilient local economy

Priority 2.1: Grow local industry, employment and business opportunities

The proposal is consistent with the Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

There are no financial implications for Council.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Poor Communications	Farmers are not aware of funding opportunities	Medium	Council officers continue to actively participate in the Grampians Drought Coordination Group to ensure that any opportunities arising are communicated to local primary producers in a timely and effective manner. In addition, Council officers maintain ongoing communication with local producers regarding available funding opportunities.

COMMUNICATIONS & CONSULTATION STRATEGY

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Inform	Community Groups Local Primary Producers Councillors	Business and Growth eNews Direct email Information leaflets at Customer Service and Library outlets Council Executive Group briefing Councillor Information Bulletin (CIB)	Various	July 2025 – August 2025	All stakeholders were informed of funding opportunities and other support available.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Leigh McCallum

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Shannon Maloney

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

In response to Notice of Motion No. 330 – Drought Funding Relief Opportunities, this report outlines funding programs opportunities, the eligibility criteria for and other support services currently available for primary producers in Moorabool Shire. The report outlines the relationship between Federal and State funding initiatives, as well as the actions undertaken by Council officers to ensure that local primary producers affected by drought are informed of these opportunities in a timely and effective manner.

12.4 RESPONSE TO NOTICE OF MOTION NO. 336 - TEMPORARY INFRASTRUCTURE TO ACTIVATE BACCHUS MARSH RACECOURSE RECREATION RESERVE

Author: Travis Kirwood, Manager Community Development and Activation

Authoriser: Leigh McCallum, General Manager Community Strengthening

Attachments: 1. Report - Notice of Motion No. 336 - Temporary Infrastructure to activate Bacchus Marsh Racecourse Recreation Reserve (under separate cover)

PURPOSE

The purpose of this report is to provide a response to the Notice of Motion No. 336, attached, regarding the cost and options available for temporary infrastructure to service Bacchus Marsh Racecourse Recreation Reserve (BMRRR) sports fields.

EXECUTIVE SUMMARY

- At the Ordinary Meeting of Council on 6 August 2025, Council passed a Notice of Motion requesting that Council investigate and report on the cost and options available for the installation of portable change facilities to allow Oval 3 at the Bacchus Marsh Racecourse and Recreation Reserve (BMRRR) to be used for football, soccer and cricket training and competition until the planned new BMRRR pavilion is constructed and open for use.
- Upon seeking quotations for suitable temporary infrastructure to service Oval 3 in line with Council's procurement policy, the cost of the infrastructure for a 12-month period is estimated at \$175,000 including GST.

RESOLUTION

Moved: Cr Rod Ward

Seconded: Cr Moira Berry

That Council notes the report in response to Notice of Motion No. 336 - Temporary Infrastructure to activate Bacchus Marsh Racecourse Recreation Reserve.

CARRIED

BACKGROUND

Based on similar temporary facilities used at other sports reserves, listed below are the suggested amenities that would be required to support competition level participation at BMRRR:

- Five (5) rooms that measure 6m x 3m for two umpires change rooms, two strapping rooms and a first aid room.
- Two (2) rooms 12m x 3m to be used as the change room spaces.
- Two (2) Toilet Block rooms 6m x 3m to be used as part of the change room offering.
- Four (4) Toilet Portable with fresh flushable water to be used for spectators use.
- Six (6) Bay Shower Block to be used as change room showers.

Cost estimates have been sought from relevant suppliers, including delivery, removal and monthly rental of temporary infrastructure for a 12-month period, this results in a cost estimate of \$175,000 including GST.

Scheduled for completion in early 2027 the Bacchus Marsh Racecourse Recreation Reserve Community and Multi-Sports Hub (CAMS Hub) will provide the permanent infrastructure listed above for both Ovals 2 and 3, as well as for the netball facilities.

PROPOSAL

Cost estimates indicate that the provision of temporary facilities, including portable change rooms with toilets, showers and associated utilities to service players, umpires and spectators would cost approximately \$175,000 for a 12-month period. This funding has not been allocated in the current Council budget, and no identified funding source exists to support this additional unplanned expenditure.

An additional site constraint exists, with works proposed to commence on both the Community and Multisport Hub (CAMS Hub) and the BMRRR Dog Park in the coming 18 months. This will limit suitable locations for the temporary facilities to be located, with other site locations having challenges with access to water and electricity.

Building of the CAMS Hub is scheduled to be completed in early 2027, with construction to commence in early 2026.

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 4: A Council that engages and adapts

Priority 3.2: Align services to meet the needs of the community

The BMRRR CAMS Hub project, which is due to be completed in early 2027, aligns to Council budget and the intent to provide suitable community spaces to meet the community's growing needs.

FINANCIAL IMPLICATIONS

The estimated cost to supply, install and maintain temporary portable change rooms and associated amenities at Oval 3 for a 12-month period is approximately \$175,000 including GST. This includes costs for hire, transport, installation, connection to services, cleaning and eventual removal.

No funding has been allocated for this infrastructure in the current Council budget.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Vandalism and Security	Temporary facilities, even when designed to be vandal-resistant, may be at higher risk of damage due to their isolated location and limited passive surveillance at the BMRRR site.	Medium	Close supervision.

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Infrastructure and Utility Risks	There are risks associated with connecting temporary units to water, power and sewer systems with site constraints (limited room onsite due to pavilion construction).	Medium	Planning of suitable locations for amenities to be considered balancing proximity to ground and available services connections.
Financial	Given the high cost and limited timeframe for use (prior to permanent pavilion delivery), there is a financial risk in investing in infrastructure that offers only short-term value and does not contribute to long-term asset development.	High	Funding source to be determined.

COMMUNICATIONS & CONSULTATION STRATEGY

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Users of grounds	Meetings with clubs	Various	2021 - present	Council has continuously engaged with sports clubs who have expressed interest in using Ovals at BMRRR.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Leigh McCallum

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Travis Kirwood

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

Council to note the report in response to the Notice of Motion No. 336 which was passed at the Ordinary Meeting of Council on 6 August 2025.

12.5 MOORABOOL HEALTH AND WELLBEING PLAN 2021-2025 YEAR 4 REPORT

Author: Rhona Pedretti, Manager Community Connections and Wellbeing

Authoriser: Leigh McCallum, General Manager Community Strengthening

Attachments: 1. **Moorabool Health and Wellbeing Plan 2021-2025 Year Four Actions Report (under separate cover)**

PURPOSE

The purpose of this report is to provide Council with an overview of actions completed in Year Four of the Moorabool Health and Wellbeing Plan 2021-2025.

EXECUTIVE SUMMARY

- The Moorabool Health and Wellbeing Plan 2021-2025 included a total of 37 actions for completion in Year Four. Two additional actions were included as rollover actions from Year Three of the Plan.
- Thirty-seven (37) Year Four actions are completed and two rollover actions from Year Three are in progress.

RESOLUTION

Moved: Cr Rod Ward

Seconded: Cr Sheila Freeman

That Council adopts the Year Four progress report for the Moorabool Health and Wellbeing Plan 2021-2025 including the attached Year Four action summary report.

CARRIED

BACKGROUND

The Moorabool Health and Wellbeing Plan 2021-2025 was adopted by Council at the Special Meeting of Council on 27 October 2021. The Moorabool Health and Wellbeing Plan 2021-2025 is a four-year plan aimed at enhancing the health and wellbeing of the Moorabool community. The plan captures the health and wellbeing status of our communities and presents a plan in partnership with local health providers and community organisations.

The Victoria Public Health and Wellbeing Act 2008 requires Council to conduct an annual review of the Municipal Public Health and Wellbeing Plan (MPHWP), which is the Moorabool Health and Wellbeing Plan 2021-2025. This process ensures that actions identified in the plan are being implemented satisfactorily and remain the best way for Council to invest in health and wellbeing over the life of the plan. The process also requires a review of the measures Council has implemented to prevent family violence and respond to the needs of victims of family violence in the community.

The review and development of this report was undertaken through the following:

- Review of Council's Health and Wellbeing Committee meetings for the past 12 months.
- Review of the Year Four action plan.
- Analysis of the Department of Health annual review guidelines.

- Review of Family Violence actions.
- Reviewed data included in the health profile to ensure it is relevant and current.

The Outcomes of the fourth year of the Moorabool Health and Wellbeing Plan 2021-2025 are as follows:

Total Year Four Actions completed	37
Total Year Three Rollover Actions	2

A full overview of the status of Year Four actions is included as Attachment 1 – Moorabool Health and Wellbeing Plan 2021-2025 Year Four Actions Report. The following is an overview of some key highlights achieved in each of the themes.

In the “Being Active” theme upgrades to the football/cricket change rooms at the Dunnstown Recreation Reserve have been completed, ensuring all amenities are female friendly to allow for provision of female football and cricket teams.

The Moorabool Seniors Festival in 2024 promoted free activities including seniors chair yoga at Bungaree. The session was funded by Council, with 12 people attending, and has since continued to be self-funded.

In the “Food We Eat” theme in the 2021/22 season sugar-based soft drinks accounted for approximately 45% of all drink sales at the outdoor pools. Following water nudging and removal of sugary drinks from Moorabool Shire Council run pools, sales of water increased 13% at the outdoor pools from the 2023/24 season to the 2024/25 season. Water represents over 36% of the drinks sold at the Council pools. Even with the reduction in products being offered through the removal of sugar-based soft drinks from sale, the kiosk has not seen a decrease in overall sales performance.

In the “Keeping Ourselves Safe” theme Council engaged with Ballarat and Grampians Community Legal Service to deliver a flexible hybrid service to clients of Moorabool Shire. They provide drop-in sessions/appointments with a Lawyer face to face or by phone twice a month alternating between Darley and West Maddingley Early Years Hubs. They also deliver information sessions to staff working with children and families, including Maternal and Child Health nurses.

In the “Liveability” theme Council completed an 18-month project with \$64,000 funded by Sustainability Victoria to decrease contamination in the recycling stream and to decrease batteries from entering bins. Advertisements in local papers had over 600 scans of QR codes. Fortnightly social media posts reach totalled 16,000, with 109 likes and 19 comments. West Maddingley Early Years Hub was activated as an e-recycle venue for community to deposit their used batteries, light globes, mobile phones and printer cartridges. The project has resulted in a reduction in recycling contamination from 27% to less than 10% and a reduction in battery contamination from 2% to less than 0.002%.

In the “Mental Health” theme a Young and Local program performance was hosted within the Hide + Seek festival program in Ballan in November 2024. Audience numbers totalled 60, with 15 young people performing. A series of workshops were also hosted in Ballan in the lead-up to this event, where young people engaged in event production and songwriting skill development.

Youth Services and the Laurels Bacchus Marsh supported young people to participate in White Card Training (18 participants), First Aid, Responsible Service of Alcohol and Food Handlers (67 participants) to develop skills to support employment.

Lerderderg Library hosted the Brains Hub event at the Lerderderg Library on 14 May 2025 to support people living with or caring for those with dementia. Eighty-five (85) people attended the whole day event consisting of six different workshops.

In the “Reducing Harmful Addictions” theme 18 regular educational visits and 60 additional educational visits to retailers and outdoor dining premises were undertaken to educate proprietors on smoking and vaping requirements under The Tobacco Act 1987.

The following actions from Year Three of the plan were rolled over and the current status is as follows:

- Develop a planning policy related to applications for gaming venues. This action is in progress, refer to the attached Moorabool Health and Wellbeing Plan 2021-2025 Year Four Actions Report for further details.
- Provide quick response Youth Grant rounds to community groups and organisations to increase community driven social connections for young people. This action will be incorporated into the proposed review of the Community Grants Guidelines.

PROPOSAL

Council adopts the annual review report for Year Four of the Moorabool Health and Wellbeing Plan 2021-2025.

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 1: Healthy, inclusive and safe communities

Priority 1.2: Improve the health, safety and wellbeing of the shire

The proposal to adopt the Health and Wellbeing Plan 2021-2025 Year Four Report is consistent with the Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

There are no financial implications.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Non-compliance with legislated requirements	Report is not adopted and provided to the Department of Health	Medium	Report is adopted

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER’S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Leigh McCallum

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Rhona Pedretti

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

The review of the Moorabool Health and Wellbeing Plan 2021-2025 has determined that of the 37 actions scheduled for completion in Year Four, 37 have been completed. In addition, two rollover actions from Year Three are in progress.

It is recommended that Council adopts the annual review report for Year Four of the Moorabool Health and Wellbeing Plan 2021-2025.

Kevin Harper addressed Council in relation to Item 12.6.
Brendan Hehir addressed Council in relation to Item 12.6.

12.6 RESPONSE TO NOTICE OF MOTION NO. 340 - REQUEST FOR A REPORT INTO FUNDING ALLOCATION THROUGH SPONSORSHIP FOR THE BALLAN AUTUMN FESTIVAL AND THE BLACKWOOD WOODCHOP AND EASTER CARNIVAL

Author: Shannon Maloney, Manager Community Place and Prosperity

Authoriser: Leigh McCallum, General Manager Community Strengthening

Attachments: 1. Report - Notice of Motion No. 340 - Request for a report into funding allocation through sponsorship for the Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival (under separate cover)

PURPOSE

The purpose of this report is to provide a response to Notice of Motion No. 340, attached, regarding funding and the possibility of sponsorship for the Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival.

EXECUTIVE SUMMARY

- At the Ordinary Meeting of Council on 3 September 2025, a Notice of Motion was passed requesting the CEO prepare a report into funding and the possibility of the Moorabool Shire Council becoming an official sponsor for the Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival over the upcoming four-year Council term.
- Council Officers have consulted with both Festivals to understand any current challenges including financial operating models.
- Should Council determine to provide support, officers have identified an indicative level of funding for consideration.

RESOLUTION

Moved: Cr Jarrod Bingham

Seconded: Cr Ally Munari

That Council notes the information in this report in response to Notice of Motion No. 340 - Request for a report into funding allocation through sponsorship for the Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival.

CARRIED

BACKGROUND

The Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival are two long-standing community events held annually within the Shire. The Ballan Autumn Festival is held in March and attracts approximately 8,000 visitors, the Blackwood Easter Carnival takes place on Easter Saturday and attracts approximately 4,000 visitors.

Historically, Moorabool Shire Council has formally supported these events in the following ways:

Ballan Autumn Festival

- At the Ordinary Meeting of Council in September 2017, a three-year event funding allocation was endorsed, providing \$10,000 annually to assist with the delivery of the festival through to 2020.
- At the Ordinary Meeting of Council in May 2021, a three-year grant allocation of \$10,000 per annum was approved to support the delivery of the Ballan Autumn Festival for the years 2021, 2022 and 2023.
- During 2024–2025 Council officers have supported event organisers by identifying relevant grant opportunities and facilitating connections with local events and tourism networks through Tourism Midwest Victoria.

Blackwood Woodchop and Easter Carnival

- In 2021 Moorabool Shire Council auspiced a \$30,000 grant from Regional Development Victoria's Event Support as an Economic and Community Recovery Driver fund. Council administered this grant, with no funds contributed by Council.
- In 2022 Blackwood Progress Association received \$3,000 from the Community Grant community events fund to support the expansion of the arts and culture offering at the Blackwood Easter Carnival in 2023 by purchasing equipment and hiring local musicians.

Sponsorship Arrangements

Should Council determine to provide support through a sponsorship arrangement, officers have identified an indicative level of funding of \$10,000 for the Ballan Autumn Festival per annum which is based on previously endorsed funding allocations, and \$5,000 for Blackwood Woodchop and Easter Carnival per annum which is based on a pro-rata calculation with current visitation levels for this event.

PROPOSAL

It is proposed that Council consider this information in response to the Notice of Motion No. 340 – Request for a report into funding allocation through sponsorship for the Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival.

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 2: A dynamic and resilient local economy**Priority 3.3: Facilitate opportunities for the community to gather and celebrate**

The proposal that Council consider the report prepared by Council Officers in response to the Notice of Motion No. 340 – Request for a report into funding allocation through sponsorship for the Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival is consistent with the Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

Budget for sponsorship would need to be allocated over the next four years. There is no allocation within the current Council budget.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Financial	Council does not have the allocated funds within the current budget	High	Council would need to consider in future budgets

COMMUNICATIONS & CONSULTATION STRATEGY

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Ballan Autumn Festival and Blackwood Woodchop and Easter Carnival	Meetings with Event organisers	Online Ballan	September 2025	Applicants outlined current challenges to their events

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Leigh McCallum

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Shannon Maloney

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

This report has been prepared in response to the Notice of Motion No. 340 to provide Council with information on how funding could be allocated through sponsorship for the Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival.

Cr Ally Munari left the meeting at 6.35pm.

12.7 COMMUNITY GRANT RECOMMENDATIONS - AUGUST 2025 ROUND

Author: Travis Kirwood, Manager Community Development and Activation

Authoriser: Leigh McCallum, General Manager Community Strengthening

Attachments: 1. **Community Grants August 2025 Round Recommendations (under separate cover)**

PURPOSE

The purpose of this report is to make recommendations to Council regarding funding applications for the August 2025 round of the Community Grants Program.

EXECUTIVE SUMMARY

- The Community Grants Program provides funding to community organisations to deliver projects that build on local strengths to develop healthy, inclusive and connected neighbourhoods.
- Council received 18 applications, across all five program categories: Community Strengthening, Community Development, Community Arts and Culture, Community Events and Sustainability and Environmental Engagement.
- From 18 submitted applications, 17 applications were reviewed as one applicant withdrew their application prior to assessment. The applications were assessed by a Community Grants Assessment Panel consisting of eight Council officers from a diverse range of service units.
- A second application was withdrawn prior to seeking Council approval due to them receiving funds from another funding source. Reducing the eligible applications to 16.
- From the 16 applications a combined value of \$112,966.68 was requested, with \$190,400.00 available this round.
- This report presents Council with a list of recommended grants for the August 2025 funding round, prepared by the Community Grants Assessment Panel (Attachment 1 – Community Grants August 2025 Round).
- Twelve (12) projects are recommended to receive \$95,284.68 in funding.

RESOLUTION

Moved: Cr Jarrod Bingham

Seconded: Cr Rod Ward

That Council approves the allocation of community grants to the value of \$95,284.68 to the following recipients, as detailed in Attachment 1 to this report:

- 1. Blackwood & District Historical Society**
- 2. Ballan Cricket Club**
- 3. Saints Junior Basketball Club**

4. **Pentland Calisthenics**
5. **Bacchus Marsh Lightning Basketball Club Incorporated**
6. **Walking Football 4 Health Victoria**
7. **The Scout Association of Australia, Victorian Branch – Bacchus Marsh Scout Group**
8. **Bacchus Marsh Golf Club Inc**
9. **Moorabool Environment Group**
10. **Ri (Norma) Van Veen**
11. **Ms Kathy Holowko**
12. **Clarendon Recreation Reserve Committee of Management**

CARRIED

BACKGROUND

This report provides an assessment of applications received for the Community Grants Program August 2025 Round. The grant round opened 1 August and closed 31 August 2025, with 18 applications received, from 18 different applicants. One applicant withdrew prior to evaluation, one withdrew prior to award, leaving 16 eligible applications. A combined value of \$112,966.68 was requested, with \$190,400.00 available this round. Eligible applications were assessed by an Assessment Panel.

Council's Community Grants Program enables not for profit community groups and individuals (Community Arts and Culture Grant) to apply for funding to support projects that result in broad community benefit for the Moorabool Shire community. An annual allocation of \$270,400 is available in 2025/2026, with \$190,400 available this August round. The grants program has the following five program categories:

- **Community Arts and Culture Grants:** Supporting local artists and organisations to use a creative approach to the development of community projects and initiatives (\$10,000 available this round).
- **Community Strengthening Grants:** Community projects, programs and initiatives with a specific focus on connecting communities and building community capacity (\$60,000 available this round).
- **Community Events Grants:** Non-recurrent, seed funding designed to encourage and promote the development of sustainable local events (\$10,000 available this round).
- **Community Development Fund Grants:** Supporting community infrastructure projects which significantly impact on community development (\$100,000 available this round).
- **Sustainability and Environmental Engagement Grants:** Supporting the community in reducing expenditure of gas and electricity, investing in sustainability measures and providing opportunities to raise awareness of environmental issues to the broader community (\$10,400 available this round).

Community groups and organisations can apply for up to \$5,000 for Community Strengthening Grants and up to \$3,000 for Arts, Events and Sustainability Grants. Groups need to demonstrate a cash or in-kind contribution toward the cost of their project on a ratio of \$1 for \$1 (Council \$1:

Group \$1). Small Community Strengthening projects under \$1,000 are not required to demonstrate an applicant contribution.

A Grant Assessment Panel of Council officers assessed the applications against a set of criteria. Applications need to achieve a score of 70 or above to be recommended by the assessment panel to receive funding, subject to Council's endorsement.

The assessment criteria is as follows:

- Project description and why the applicant wants to complete the project – 10%
- Why is the project needed in your community? – 20%
- What will this project achieve? – 20%
- Who will be involved in the project? – 15%
- How will you carry out your project (including risk management)? – 15%
- Project budget and explanation of how the group arrived at the costs – 20%

Each criterion is assessed out of 10 and weighted according to the criteria percentage. The maximum possible score of any application is 100. The scoring guide is as follows:

- 0 Did not address criteria
- 1-2 Minimal
- 3-5 Satisfactory
- 6-8 Good
- 9-10 Excellent

PROPOSAL

August 2025 Community Grant Recommendations

In total, 18 eligible applications were received across the five program categories. Applications meeting the eligibility criteria were individually assessed by a panel of Council officers prior to a Grant Assessment Panel meeting. A total of \$112,966.68 was requested with \$190,400 available this round. The Assessment Panel recommends a total value of \$95,284.68 be awarded to 12 applications. This community grant funding will contribute to local projects worth \$243,606.96 in total.

Category	Applications Received	Amount Available	Amount Requested	Amount Recommended	Applications Recommended
Community Arts and Culture Grants	2	\$10,000.00	\$6,000.00	\$6,000.00	2
Community Strengthening Grants	9	\$60,000.00	\$32,336.34	\$17,336.34	6
Community Events Grants	2	\$10,000.00	\$4,182.00	\$1,500.00	1
Community Development Fund Grants	2	\$100,000.00	\$67,448.34	\$67,448.34	2

Category	Applications Received	Amount Available	Amount Requested	Amount Recommended	Applications Recommended
Sustainability and Environmental Engagement Grants	1	\$10,400.00	\$3,000	\$3,000	1
Total	16	\$190,400.00	\$112,966.68	\$95,284.68	12

One Community Strengthening Grant and one Sustainability and Environment Engagement Grant application were withdrawn.

The recommendations provided in Attachment 1 – Community Grants August 2025 Round recommendations, reflect all the community grant applications from the August 2025 grant round.

Applicant Support

The Community Grant Guidelines specify that applicants are required to liaise with a Community Development Officer prior to lodging an application to ensure applicants receive clear guidance on eligibility and how to best present their applications. All applicants received support and advice from Council officers before lodging their application. Additional support was provided after the funding round closed to clarify any ambiguity in applications.

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 1: Healthy, inclusive and safe communities

Priority 1.1: Improve access to services for all communities

The proposed allocation of grants under the August 2025 round of the Community Grants Program is consistent with the Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

Consistent with the Community Grants Policy and 2025/2026 budget allocation, a total of \$190,400 is available for allocation in the August 2025 Community Grants Program.

The following amounts are recommended:

- \$6,000.00 for Community Arts and Culture Grants
- \$17,336.34 for Community Strengthening Grants
- \$1,500.00 for Community Events Grants
- \$67,448.34 for Community Development Fund Grants
- \$3,000.00 for Sustainability and Environmental Engagement Grants

An allocation of \$95,284.68 is recommended, with \$7,400.00 remaining from the Sustainability and Environmental Engagement stream and \$32,551.66 remaining from the Community Development Fund stream to be rolled over to the March 2026 community grant round.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Project timelines	Grant recipients exceeding prescribed timelines.	Medium	Terms and Conditions required to be signed by grant recipients. Scheduled monitoring of projects by officers.
Financial – Inadequate funds to finish project	Grant recipients misappropriate expenditure of Council funds.	Medium	Terms and Conditions required to be signed by grant recipients. Grant acquittal required upon completion of projects.

COMMUNICATIONS & CONSULTATION STRATEGY

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Inform	Community Groups	Advised of Community Grants opening and encouraged to apply.	Via direct email	July/August 2025	Community Groups are aware of the grant opportunities and can put forward a submission.
Inform	Moorabool Shire residents	Promotional flyers and posters at libraries, community centres, and noticeboards. Council website. Arts and Culture E-News. Social media channels. Moorabool News advertisements. VMS Electronic roadside sign. Township entrance Banners. Moorabool Matters. Council email	Across the Shire	July/August 2025	Council's Community Grants Program is well promoted to the Moorabool community.

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
		banners/signatures. Council visual display boards. Customer and community facing officers.			
Consult	Moorabool residents	Grant Writing Workshop. Three drop-in sessions.	Online and in person	August 2025	The community can learn about the Community Grants Program and develop their applications.
Inform	Successful applicants	Letter of formal notification.	Via email	November 2025	Following a decision of Council, successful grant applicants are notified.
Inform	Unsuccessful applicants	Letter of formal notification. Advised of future grant writing workshops. Provided an opportunity to meet with officers.	Via email	November 2025	Unsuccessful grant applicants are notified and provided feedback on their application. Applicants will be supported where applicable to redevelop their application for a following round.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Leigh McCallum

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Travis Kirwood

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

Eighteen (18) applications were received for the August 2025 Community Grants Round. Two applications were withdrawn prior to seeking Council approval. Eligible applications were assessed by an Assessment Panel. Based on the application assessment process and funding criteria, it is proposed that Council allocates funding to the value of \$95,284.68 to be distributed to 12 applicants, per the recommendations provided in Attachment 1 – Community Grants August 2025 Round Recommendations.

Cr Ally Munari returned to the meeting at 6.50pm.

13 CUSTOMER AND CORPORATE SERVICES REPORTS

13.1 PROCUREMENT POLICY

Author: James Hogan, Chief Financial Officer

Authoriser: David Jackson, General Manager Customer and Corporate Services

Attachments: 1. Draft Procurement Policy 2025 (under separate cover)

PURPOSE

Under the *Local Government Act 2020* (Act), Council must prepare and adopt a Procurement Policy which specifies the principles, processes and procedures applying in respect of the purchase of goods and services by the Council, including for the carrying out of works.

EXECUTIVE SUMMARY

- The *Local Government Act 2020* requires a Procurement Policy to be reviewed and adopted at least once during each four-year Council term.

RESOLUTION

Moved: Cr Tom Sullivan

Seconded: Cr Moira Berry

That Council adopt the Procurement Policy provided as Attachment 1 to this report.

CARRIED

BACKGROUND

The Act requires Council to include the following in the Procurement Policy:

- Seek to promote open and fair competition and provide value for money.
- Set the value at which Council must invite a tender or seek an expression of interest.
- Define the criteria Council will utilise to evaluate whether a proposed contract provides value for money.
- Define how Council will seek collaboration with other councils and public bodies in the procurement of goods or services.
- Define the conditions under which Council may purchase goods or services without inviting a public tender or expression of interest.
- Describe the process to be undertaken in inviting a public tender or expression of interest.
- Any other matters prescribed by the regulations.

KEY ISSUES

The following processes were undertaken during the review of the Policy:

- A staff consultation period was open for submission of their feedback on the Policy to understand what was working well and what challenges existed under the current Policy.

- The Municipal Association of Victoria (MAV) template policy was reviewed. Clarification was obtained in Council's Policy by using the template's terminology.
- Undertook benchmarking across other similar Councils particularly in reference to Sustainable Procurement and the spend threshold table.

A summary of the key changes:

- Values & principles – 5.1.7 Sustainable Procurement:
 - Expansion of the environmental, social and economic factors that Council will consider in procurement planning.
- Creation and/or refinement of procurement exemption forms requiring official sign off to have an explicit audit history.
- Minor definition updates obtained from the MAV templated policy for clarity.
- Review and adjustment of spend thresholds in line with benchmarking and the MAV templated policy.

Our prior spend thresholds were:

Spend Value (Inc GST)	Market Engagement	Payment Method	Evaluation Panel
<\$100	No quotation required	• **MSC Purchase Card • Petty Cash (Employee Reimbursement Form) • Purchase Order • Request for Payment	Responsible Officer
\$100 - \$7,500	One (1) verbal quote or via appointed panel providers	• **MSC Purchase Card (<\$2,500) • Purchase Order • Request for Payment	
\$7,500 - \$75,000	Three (3) written quotes or via appointed panel providers	• **Purchase Order • Request for Payment	Two (2) Officers
\$75,000 - \$150,000	Three (3) written quotes and project brief or via appointed panel providers	• **Purchase Order • Request for Payment	
\$150,000 - \$250,000	RFQ and Project brief posted on Tenderlink	• **Purchase Order • Contract Management System Purchase Order • Request for Payment	Three (3) Officers
>\$250,000	Public Tender on Tenderlink	• **Contract Management System Purchase Order	

Benchmarking was undertaken across several other Councils procurement policies as well as reviewing the suggested spend thresholds provided in the MAV template policy.

Council	1 Quote	2 Quotes	3 Quotes	RFQ posted on Tenderlink	Public Tender
MCS (proposed)	\$150 - \$10,000	N/A	\$10,000 - \$150,000	\$150,000 - \$300,000	>\$300,000
MAV Template	<\$15,000	\$15,000 - \$50,000	\$50,000 - \$300,000	N/A	>\$300,000
Surf Coast Shire	<\$20,000	N/A	\$20,000 - \$150,000	\$150,000 - \$350,000	>\$350,000
Ballarat City	<\$30,000	\$30,000 - \$100,000	\$100,000 - \$300,000	N/A	>\$300,000
Hepburn Shire	<\$10,000	\$10,000 - \$50,000	\$50,000 - \$300,000	N/A	>\$300,000
Wyndham	<\$50,000	\$50,000 - \$150,000		\$150,000 - \$300,000	>\$300,000

*Data has been sought from the relevant Council's procurement policy available on their website.

Following benchmarking against other councils and the MAV template, we are confident that the proposed thresholds in the table below provide the most balanced and efficient framework for Council. The changes proposed will bring Council's thresholds closer in line with the sector and include:

- Increase of \$2,500 in threshold to obtain one (1) verbal quote (from \$7,500 to \$10,000).
- Increase of \$50,000 in threshold for a request for quote (from \$250,000 to \$300,000).

Spend Value (Inc GST)	Market Engagement	Payment Method	Evaluation Panel
<\$150	No quotation required	• **MSC Purchase Card • Employee Reimbursement • Purchase Order • Request for Payment	Responsible Officer
\$150 - \$10,000	Obtain one (1) verbal quote, or via appointed panel contract providers	• **MSC Purchase Card (<\$2,500) • Purchase Order • Request for Payment	
\$10,000 - \$75,000	Seek three (3) quotes in writing, or via appointed panel contract providers	• **Purchase Order • Request for Payment	Two (2) Officers
\$75,000 - \$150,000	Seek three (3) quotes in writing using MSC RFQ templates, or via	• **Purchase Order • Request for Payment	

Spend Value (Inc GST)	Market Engagement	Payment Method	Evaluation Panel
	appointed panel contract providers		
\$150,000 - \$300,000	MSC RFQ documents posted on Tenderlink	• **Purchase Order • Contract Management System Purchase Order • Request for Payment	Three (3) Officers
>\$300,000	Public Tender on Tenderlink	• **Contract Management System Purchase Order	Three (3) Officers

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 4: A Council that engages and adapts

Priority 4.2: Align services and resources to sustainably meet the needs of our community

The proposed Procurement Policy is consistent with the Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

The review and adoption of the revised Procurement Policy has no known financial implications to the Council but has the potential to improve operational efficiencies.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

There are no Risk and Occupational Health & Safety Issues.

COMMUNICATIONS & CONSULTATION STRATEGY

Once Council has adopted the updated Procurement Policy, the document will be communicated to all staff and committees required to adhere to its provisions so the Policy will be placed on Council's website. Officers will also be required to present the Policy to the Audit and Risk Advisory Committee at the next available meeting.

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – David Jackson

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – James Hogan

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

The adoption of the Procurement Policy will ensure that Council is complying with its statutory obligations contained within the *Local Government Act 2020*.

13.2 AUDIT AND RISK ADVISORY COMMITTEE OF COUNCIL - REPORTS

Author: Kaylene Bowker, Executive Assistant

Authoriser: David Jackson, General Manager Customer and Corporate Services

Attachments: 1. Audit and Risk Advisory Committee Summary of Minutes - 13 August 2025 (under separate cover)

BACKGROUND

Advisory Committees are established to assist Council with executing specific functions or duties.

Advisory Committees of Council currently have no delegated powers to act on behalf of Council or commit Council to any expenditure unless resolved explicitly by Council following recommendation from the Committee. Their function is purely advisory.

Advisory Committees are required to report to Council at intervals determined by the Council.

EXECUTIVE SUMMARY

Councillors, as representatives of the following Advisory Committees of Council, present the reports of the Committee Meetings for Council consideration.

Committee	Meeting Date	Council Representatives
Audit and Risk Advisory Committee	Wednesday 13 August 2025	Cr Moira Berry Cr Paul Tatchell Cr Rod Ward (Sub)

RESOLUTION

Moved: Cr Moira Berry

Seconded: Cr Sheila Freeman

That Council receives the Audit and Risk Advisory Committee Summary of Minutes for the meeting held on Wednesday 13 August 2025.

CARRIED

14 COMMUNITY ASSETS & INFRASTRUCTURE REPORTS**14.1 BALLAN INTEGRATED TRANSPORT STRATEGY (BITS)**

Author: Ewen Nevett, Manager Engineering Services

Authoriser: Phil Jeffrey, General Manager Community Assets & Infrastructure

Attachments: 1. Draft Ballan Integrated Transport Strategy (under separate cover)

PURPOSE

The purpose of this report is to provide an update on the development of the Ballan Integrated Transport Strategy (BITS) and seek Councillor approval to undertake community consultation on the draft strategy.

EXECUTIVE SUMMARY

- The development of the Ballan Integrated Transport Strategy is derived from the Council Plan (2021 – 2024) requesting the development of an integrated transport plan for growth areas.
- SALT were engaged in to prepare a Transport Issues Report (2022) and a Traffic Engineering Review (2023).
- The Ballan community was invited to identify current transport concerns and issues in late 2024.
- Safe System Solutions (in partnership with Vision Zero Australia) were engaged in early 2025 collate the data from previous reports, Department of Transport and Planning input and network modelling, and internal Council departmental contributions, to draft a Ballan Integrated Transport Strategy.
- Approval is now sought to engage with the local community and key stakeholders, via a public exhibition process, on the draft strategy.

RESOLUTION

Moved: Cr Rod Ward

Seconded: Cr Tom Sullivan

That Council:

1. Undertakes community consultation on the draft Ballan Integrated Transport Strategy for a period of four weeks.
2. Notes that a summary of the consultation feedback and any changes incorporated into the draft Ballan Integrated Transport Strategy will be brought back to Council for further consideration and adoption.

CARRIED

BACKGROUND

Development of an “Integrated Transport Plan for Growth Areas” was included as an action in the previous Council Plan (2021-2024). It was identified that Ballan’s transport options needed to be able to respond to and take account of the expected growth planned into the future.

The population of Ballan is predicted to grow from 3200 in 2022 to approximately 6900 residents by 2046, with Precinct 5 (930 lots) likely to commence in the next 12 months and further precincts (6–9) to follow in coming years. This growth will place pressure on some of Ballan’s ageing transport infrastructure and create opportunities for renewal and some more contemporary transport solutions, while maintaining the unique rural characteristic of the town.

The SALT report (2020) provided a detailed traffic modelling assessment of Ballan’s transport network. The report identified that while the current network generally operates within acceptable thresholds, there are several key intersections which are expected to come under significant pressure as the township grows. The modelling demonstrated that without forward planning, those intersections would progressively experience longer queues, slower traffic movement and safety risks, particularly as development in Precincts 5 to 9 comes online.

Initial community engagement was conducted in November–December 2024 through Council’s Have Your Say (HYS) platform and targeted discussions with stakeholders including schools, V/Line, and local community groups. Key themes raised were:

- **Public Transport:** Calls for a local bus service along with the better connectivity with Ballan train station, schools and nearby townships such as Gordon and Mount Egerton.
- **Walking and Cycling:** Feedback consistently highlighted the need for missing footpath links, particularly along Atkinson Street, Cowie Street and connections between Caledonian Park, Mill Park and the railway station. Safety for children walking or cycling to school was raised as a priority.
- **Parking:** Recurrent concerns about parking shortages along Inglis Street and near the railway station (Atkinson Street), with reports of residents experiencing blocked driveways and commuters struggling for all-day parking.
- **Road Safety:** Perceptions of speeding and unsafe manoeuvres, particularly around Steiglitz Street, Old Melbourne Road and Grant Street, were frequently raised.
- **Accessibility:** Requests for more inclusive infrastructure, including accessible parking bays and DDA-compliant crossings, to improve mobility for elderly and disabled residents.

This engagement provided clear direction that the community expects safer, more accessible and better-connected transport options – not only for vehicles but also for vulnerable road users.

With Precinct 5 (930 lots) expected to commence construction within the next 12 months and Precincts 6 to 9 to follow in the next two decades, the BITS provides guidance for managing transport impacts from these growth areas. Key expectations include:

- **Intersection Upgrades:** Growth-related traffic will increase demand along Old Melbourne Road/Inglis Street, requiring staged upgrades to manage congestion.
- **Pedestrian and Cycling Links:** New estates must contribute to continuous footpath and shared path networks, linking growth areas directly to the town centre, railway station, schools and recreation areas.
- **Rail Crossing Improvements:** Urbanisation of rail crossings (including pedestrian and bicycle facilities) to be pursued, subject to approvals by V/Line and with developer contributions.

- **Parking Strategy:** Growth precincts will add pressure on commuter parking demand at the station and short-stay parking in the town centre. Clear guidance is required to ensure future development contributes to solutions.
- **Developer Contributions:** New neighbourhoods should assist in funding transport infrastructure upgrades through Infrastructure Contributions Plans (ICP) or site-specific agreements.

This guidance ensures that as Ballan grows, transport outcomes are planned, fair and sustainable, rather than reactive or piecemeal.

Council engaged the consultancy firm Safe System Solutions (in partnership with Vision Zero Australia) in early 2025 to review the original traffic reports, community input and contributions from internal expertise in Council's Engineering, Strategic Planning and Environment teams and prepare a draft strategy.

The draft strategy has been framed around five key themes, which have emerged from the background reports and the engagement to date. These themes are:

1. Road Network

- Upgrade key legacy streets such as Steiglitz Street, Edols Street and Atkinson Street to accommodate growth.
- Provide more direct connections to the Western Freeway and realign Denholms Road to enhance access for future precincts.

2. Major Intersections

- Advocate for roundabouts at critical points, including Western Freeway ramps / Ballan-Daylesford Road and Inglis Street/Cowie Street.
- Propose turn treatments and intersection upgrades along Old Melbourne Road and Geelong-Ballan Road to reduce congestion.

3. Active Transport

- Address missing footpath and cycling connections, such as a shared path along Werribee River and links to Precinct 5.
- Improve safe crossings through raised intersections, bridges and underpasses, ensuring better access between town, schools and recreational areas.

4. Car Parking

- Conduct a formal parking review of Atkinson Street, balancing resident needs with railway commuter demand.
- Over time encourage removal of shopfront driveways on Inglis Street to increase bays and prioritise pedestrian movement.

5. Public and Other Transport

- Advocate for a local 'flexi-ride' bus service and support a community-led not-for-profit transport model.
- Seek upgrades to level crossings (e.g. Cowie Street, Ingliston Road, Windle Street, Old Geelong Road) to incorporate pedestrian, bicycle and DDA-compliant facilities.

PROPOSAL

It is proposed to take the draft Strategy to the community for public exhibition. The consultation will ask community for their thoughts on the identified themes and proposed actions, inviting further feedback and comments for improvement. This will be run through the Have Your Say process and drop in sessions.

The results of community engagement will be analysed, and if considered warranted, feedback will be incorporated into the draft Strategy. Following this final content and design edits will be made and brought back to Council to adopt the Strategy in early 2026.

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 1: Healthy, inclusive and safe communities

Priority 1.3: Improve access and opportunities for all modes of transport

The draft Ballan Integrated Transport Strategy was initiated under the Council Plan 2012-2024 and is consistent with the current Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the recommendation within this report. All community engagement analysis costs will be absorbed within the current budgets.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

No specific risks have been identified in undertaking community consultation on the Strategy.

COMMUNICATIONS & CONSULTATION STRATEGY

Level of Engagement	Stakeholder	Activities	Location	Date	Outcome
Consult	Councillors	Briefing Session	Online/In person	October 2025	Revised draft Strategy incorporating Councillors comments.
Consult	Community	Have our Say	Online	November / December 2025	Key stakeholders are informed about the Strategy and provided the opportunity to comment on the draft.
Consult	Community	Drop-in Session(s)	Ballan	November / December 2025	As above.
Empower	Councillors	Further briefing and presentation to OMC	Online/In person	February / March 2026	Final adoption of Strategy.

Inform	Community	Documents uploaded to Council website	Online	March 2026	Adopted documents publicly available.
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VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Ewen Nevett

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

This report provides an overview of the Ballan Integrated Transport Strategy which provides Council with a clear, evidence-based roadmap to guide transport improvements and advocacy. It balances technical studies, community input and future growth pressures. Adoption will position Council to secure funding and partnerships to deliver a safe, inclusive and sustainable transport system for Ballan.

14.2 MOORABOOL SHIRE SUSTAINABLE ENVIRONMENT STRATEGY ADOPTION**Author:** Ekta Jayaswal, Coordinator Sustainable Environment**Authoriser:** Phil Jeffrey, General Manager Community Assets & Infrastructure**Attachments:** 1. Final Sustainable Environment Strategy 2025 - 2030 (under separate cover)**PURPOSE**

The purpose of this report is to present the final Sustainable Environment Strategy 2025 – 2030 at the November Ordinary Meeting of Council for Council adoption.

EXECUTIVE SUMMARY

- Council endorsed the draft Sustainable Environment Strategy 2025–2030 for public consultation at the August 2025 Ordinary Meeting of Council.
- Community and stakeholder consultation was undertaken from 11 August to 8 September 2025, including online engagement, drop-in sessions across the Shire and direct feedback from MESAC, staff and residents.
- All feedback received was reviewed, ensuring the final Strategy reflects community aspirations, legislative requirements and Council’s capacity to deliver.
- The final Strategy provides a clear framework for a sustainable environment, biodiversity protection, sustainable development and community partnerships, supporting Council’s leadership in environmental sustainability.

RESOLUTION**Moved:** Cr Rod Ward**Seconded:** Cr Moira Berry**That Council:**

1. Adopts the Sustainable Environment Strategy 2025 – 2030.
2. Requests a copy of the Sustainable Environment Strategy to be placed on Council’s website.

CARRIED

BACKGROUND

Following presentation at the 6 August 2025 Ordinary Meeting of Council, the Draft Sustainable Environment Strategy 2025-2030 was placed on public exhibition via Council’s Have Your Say portal from 11 August to 8 September 2025. During the consultation period Drop-in Sessions were held at four separate locations to provide community members with the opportunity to discuss the Strategy in detail prior to making a submission. The consultation was also shared with all internal and external stakeholders involved in the Strategy’s development.

Community consultation resulted in 99 online submissions, along with additional feedback provided through MESAC, internal stakeholders and the Drop-in Sessions. The feedback was reviewed and categorised into themes.

In reviewing the feedback consideration was given to whether the suggested actions were already captured within the Strategy, out of scope of the Sustainable Environment Strategy, or already committed to through the Council Plan or other adopted strategies. Many of the suggestions received were found to be addressed within the existing actions of the Strategy.

The Draft Sustainable Environment Strategy 2025–2030 has had minor updates to reflect the outcomes of the consultation and is presented for adoption by Council.

PROPOSAL

It is proposed that Council adopt the Sustainable Environment Strategy 2025-2030.

The Sustainable Environment Strategy 2025-2030 provides a framework for Moorabool Shire Council to respond to environmental challenges while supporting sustainable growth and community wellbeing. Aligned with the Council Plan 2021–2025 and Community Vision 2030, it focuses on protecting biodiversity, managing natural resources and fostering resilience through three strategic areas:

- Our Natural Environment, which aims to enhance ecological health through vegetation restoration, pest and weed management, increased tree canopy cover and better biodiversity data;
- Our Community and Partnerships, which strengthens collaboration with Traditional Owners, community groups and residents through education, citizen science and sustainability initiatives; and
- Our Built Environment, which embeds sustainable design, promotes renewable energy and energy efficiency, reduces waste and transitions Council assets to low-emission alternatives.

The Strategy sets a clear pathway for Council, partners and the community to achieve a more sustainable and resilient Moorabool, with progress measured through key performance indicators, annual work plans and ongoing engagement.

The following items were considered and have been updated to reflect the feedback received within additional wording (**in bold**):

- **Numerous** Threatened and Endangered Species.
- Moorabool Shire and its community are **fortunate** to have many different organisations.
- This includes three Traditional Owner Corporations, Parks Victoria and the Corangamite, North Central and **Melbourne Water**.
- Moorabool's environment is also cared for by many passionate Landcare, 'Friends of', and community volunteer groups **alongside individual landowners**.
- The figure below demonstrates increases in built form over 30 years. **More recent development and future planning amendments continue to expand the footprint of our urban centres.**
- Council can support weed control and revegetation efforts on private land through education and **empowering landowners to collaborate** with local groups.
- Forests, bushlands **and grasslands**.

- Enhance biodiversity **and connection** through the strategic planning and planting of native vegetation and trees.
- **Minimise the impacts of artificial lighting on native wildlife while ensuring community safety and amenity in new and existing areas.**
- Deliver community engagement **programs and** events (e.g. Nature Stewards Program, **Farmer Engagement Program**) to improve environmental and sustainable outcomes.
- To support the implementation of the strategy, Council **will** develop:
- **Investigate collaboration opportunities with Universities to support data collection and analysis.**
- To support the implementation of the strategy, Council **will** develop:
- Melbourne Water, **Central Highlands Water.**

COUNCIL PLAN

The Council Plan 2025-2029 provides as follows:

Strategic Objective 3: Places and spaces that meet the needs of our many and varied communities

Priority 3.1: Enhance the natural and built environment

The proposal supports Council to enhance natural and built environment which is consistent with the Council Plan 2025-2029.

FINANCIAL IMPLICATIONS

The implementation of some actions within this Strategy have financial implications that will need to be carefully planned for. These financial commitments will form part of consideration of the normal budgeting process following adoption of the strategy.

RISK & OCCUPATIONAL HEALTH & SAFETY ISSUES

Risk Identifier	Detail of Risk	Risk Rating	Control/s
Implementation Delays	Delays in achieving strategy targets may affect Council's environmental obligations and community expectation.	Medium	Regular monitoring and reporting strategy milestones.
Financial Implication	Unanticipated costs from implementing strategy initiatives of failing to meet targets, impacting Council budget.	Medium	Prepare detailed budget estimates, monitor expenditure, apply cost-benefit analysis for initiatives.

COMMUNICATIONS & CONSULTATION STRATEGY

Comments and feedback were considered from a broad range of stakeholders to help shape the final Strategy. Engagement activities ensured that perspectives from Councillors, internal teams, community members, and advisory groups were incorporated. The table below summarises the key stakeholders involved, the level of engagement, and the outcomes of their input.

Risk Identifier	Detail of Risk	Risk Rating	Control/s	Date	Outcome
Consult	Councillors	Briefing and in-person discussion	Online / In-office	April–May 2025	Revised draft Strategy incorporating Councillor comments.
Involve	Internal Council Teams	Email and in-person discussion	Online / In-office	May–June 2025	Key stakeholders informed about the Strategy and provided opportunity to comment on the draft.
Consult	Community	Have Your Say	Online	Aug–Sept 2025	Key stakeholders informed about the Strategy and provided opportunity to comment on the draft.
Consult	Community	Drop-in sessions	Multiple Locations	Aug–Sept 2025	As above
Consult	Stakeholder groups and committees (MESAC – Moorabool Environment and Sustainability Advisory Committee)	Face-to-face meeting	Ballan / Online	Aug–Sept 2025	As above

VICTORIAN CHARTER OF HUMAN RIGHTS & RESPONSIBILITIES ACT 2006

In developing this report to Council, the officer considered whether the subject matter raised any human rights issues. In particular, whether the scope of any human right established by the Victorian Charter of Human Rights and Responsibilities is in any way limited, restricted or interfered with by the recommendations contained in the report. It is considered that the subject matter does not raise any human rights issues.

OFFICER'S DECLARATION OF CONFLICT OF INTERESTS

Under section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.

General Manager – Phil Jeffrey

In providing this advice to Council as the General Manager, I have no interests to disclose in this report.

Author – Mitchell Cunningham

In providing this advice to Council as the Author, I have no interests to disclose in this report.

CONCLUSION

The *Sustainable Environment Strategy 2025 – 2030* provides a clear framework for Council's environmental actions over the next five years. Incorporating feedback from staff, the community and MESAC, the strategy addresses key priorities including climate action, partnerships with Traditional Owners, biodiversity protection and sustainable infrastructure. Adoption of the strategy ensures Council can deliver measurable outcomes, meet community expectations and demonstrate strong environmental leadership.

15 OTHER REPORTS

Nil

16 NOTICES OF MOTION

Nil

17 NOTICES OF RESCISSION

Nil

18 MAYOR'S & COUNCILLORS REPORTS**18.1 MAYOR'S REPORT****Author:** Dianne Elshaug, Co-ordinator CEOs Office**Authoriser:** Derek Madden, Chief Executive Officer**Attachments:** Nil**PURPOSE**

To provide details to the community on the meetings and events attended by the Mayor since the last Ordinary Meeting of Council.

EXECUTIVE SUMMARY

That the Mayor's Report be tabled for consideration at the Ordinary Meeting of Council.

RESOLUTION**Moved:** Cr Jarrod Bingham**Seconded:** Cr Moira Berry**That Council receives the Mayor's Report.****CARRIED****Cr Paul Tatchell – Mayor's Report****Date:** 5 November 2025

3 October	Moorabool Seniors Expo 2025, Bacchus Marsh Public Hall
4 October	Councillor Advocacy Workshop, Ballan Recreation Reserve
8 October	- Meeting with Joe McCracken, Member for Western Victoria re the PILOR Scheme - Councillor Briefings – Health & Wellbeing Plan 2021-2025 Year 4 Report; Health & Wellbeing Advisory Committee Nominations; Response to NoM No. 323 – Need for Additional State Secondary School in the greater Bacchus Marsh Area; Response to NoM No. 336 – Temporary Infrastructure to Activate Bacchus Marsh Racecourse & Recreation Reserve; Ballan Integrated Transport Study; Procurement Policy; Review of the DAC Agenda
15 October	- Councillor Briefings – 2024-25 Moorabool Shire Council Annual Report; Feature Naming Proposal – Naming of Lidgett Street Reserve – Post Consultation - Development Assessment Committee

20 October	Meeting with Manuel Jimenez-Navarro and CEO, Derek Madden
22 October	Councillor Briefings – 2017-2021 Moorabool Shire Council Plan - Outstanding Actions Progress Report - Q1 July-September; 2021-2025 Moorabool Shire Council Plan - Outstanding Actions Progress Report - Q1 July-September; 2025-2029 Moorabool Shire Council Plan - Progress Report - Q1 July-September; Response to NoM No. 330 - Drought Relief Funding Opportunities; Response to NoM No. 340 – Request for a report into funding allocation through sponsorship for the Ballan Autumn Festival and the Blackwood Woodchop and Easter Carnival; Community Grant Recommendations - August Round 2025; Sustainable Environment Strategy (Adoption); Response to NoM No. 328 Subsidised Waste Services; Response to NoM No. 329 Investigation into Kerbside Collection of Hard Rubbish from Residents' Homes; Draft Waste Transition Project Plan; Review of the OMC Agenda
29 October	- Councillor Briefings – Department of Transport & Planning Presentation; Customer & Corporate Services Overview of the Year; Community Strengthening Overview of the Year - Unscheduled Meeting of Council
30 October	Moorabool Shire Council Illegal Dumping Summit, MARC Stadium, Maddingley
5 November	- Councillor Briefings – Community Planning & Development Overview of the Year; Community Assets & Infrastructure Overview of the Year; People & Culture Overview of the Year, Review of the DAC Agenda - Ordinary Meeting of Council
Made mention of the team at Landcare that put on a magic show at Bacchus Marsh on Serrated Tussock.	

18.2 COUNCILLORS REPORTS**Author:** Dianne Elshaug, Co-ordinator CEOs Office**Authoriser:** Derek Madden, Chief Executive Officer**Attachments:** Nil**PURPOSE**

To provide details to the community on meetings and events attended by Councillors since the last Ordinary Meeting of Council.

EXECUTIVE SUMMARY

That the Councillors Reports be accepted for consideration at the Ordinary Meeting of Council.

RESOLUTION**Moved:** Cr Moira Berry**Seconded:** Cr Jarrod Bingham**That Council receives the Councillors Reports.****CARRIED****Cr Tom Sullivan*****Date:*** 5 November 2025

9 October	MAV Annual Conference in Melbourne
10 October	MAV State Council Meeting in Melbourne
17 October	Attended the Dunnstown Community Reference Group Meeting
29-31 October	Timber Towns Victoria Regional gathering, tour, Annual General Meeting and General Meeting in Sale

Cr Rod Ward***Date:*** 5 November 2025

30 October	Moorabool Shire Council Illegal Dumping Summit at MARC Stadium
Wishing all involved from the Ballan Jockey Club all the best for the Community Bank Ballan and District Ballan Cup this Saturday 8 November. The Community Bank Ballan have donated 2.4 million to the community since 2011.	
I will also attend the Bacchus Marsh Community Bank General Meeting next week. Over the past 10 years they have also donated 2.38 million.	

Cr Moira Berry**Date:** 5 November 2025

3 October	• Peri Urban Councils Victoria Meeting
3 October	• Peri Urban Councils of Australia Discussion online agreement of MOU Discussion
4 October	• Diwali Ravenhall
5 October	• Rowsley CFA 85-year celebrations and awards
7 October	• Moorabool Landcare network monthly meeting
7 October	• Online meeting with Minister Ros Spence Chief of Staff PUCV advocacy for future funding
8 October	• Probus BM Trivia Andy Arnold Centre
9 October	• Seniors Event Bacchus Marsh Public Hall
12 October	• Maddingley Park Diwali Festival of Lights
14 October	• Coimadaí RSL AGM
14- 15 October	• Peri Urban Councils Victoria State Delegation VIC Parliament
19 October	• Marsh Rodders Maddingley Park
22 October	• Children's Week Bacchus Marsh Public Hall
22 October	• Victorian Local Government Grants Commission Meeting
24 October	• Lerderderg Track launch (Track Guidebook, Blackwood)
25 October	• Mt Egerton Rec Reserve, Halloween night for the community
25 October	• Breast cancer fund raiser Ballan pink ribbon breakfast
25 October	• Volunteered Peppertree Park Run
27 October	• Peri Urban Councils Victoria Federal Delegation
28 October	• Blacksmiths Cottage and Forge Community Asset Committee, Lerderderg Library, Jean Oomes room
30 October	• Moorabool Shire Council Illegal Dumping Summit at MARC Stadium

Cr Jarrod Bingham**Date:** 5 November 2025

- Acknowledged and pay respect to the late Judy Ellison

Cr Sheila Freeman**Date:** 5 November 2025

1 October	• Ordinary Meeting of Council
3 October	• Seniors Expo
4 October	• Councillor Advocacy workshop at Ballan Recreation Reserve
8 October	• Councillor Briefing
9 October	• Senior Citizens Bacchus Marsh Public Hall
12 October	• Diwali Festival of Lights
13 October	• AGM Darley Neighbourhood House
15 October	• Councillor Briefing and Development Assessment Committee Meeting
22 October	• Councillor Briefing
29 October	• Councillor Briefing
30 October	• Moorabool Shire Council Illegal Dumping Summit at MARC Stadium

Cr John Keogh**Date:** 5 November 2025

08 October	• Councillor Briefing
15 October	• Councillor Briefing • Development Assessment Committee
18 October	• Pentland Hills Landcare Fundraiser
22 October	• Children's Week Event • Victorian Local Government Grants Commission Meeting • Councillor Briefing

24 October	• Launch of the Lerderderg Track Guidebook
28 October	• Blacksmiths Cottage & Forge Assessment Committee
30 October	• Moorabool Shire Council Illegal Dumping Summit at MARC Stadium

Cr Ally Munari

Date: 5 November 2025

1 October	• Ordinary Meeting of Council
4 October	• Council Advocacy workshop, Ballan Recreation Reserve
8 October	• Councillor Briefing
15 October	• Councillor Briefing
15 October	• Development Assessment Committee Meeting
16 October	• CEO's Performance Review
22 October	• Councillor Briefing
24 October	• Launch of the Lerderderg Track Guidebook in Blackwood
29 October	• Councillor Briefing
29 October	• Special Meeting of Council – Annual Report
30 October	• Moorabool Shire Council Illegal Dumping Summit at MARC Stadium

Cr Tom Sullivan

Date: 5 November 2025

9 October	• MAV Annual Conference in Melbourne
10 October	• MAV State Council Meeting in Melbourne
17 October	• Attended the Dunnstown Community Reference Group Meeting
29 -31 October	• Timber Towns Victoria Regional gathering, tour, Annual General Meeting and General Meeting in Sale

Cr Steve Venditti-Taylor***Date: 5 November 2025***

8 October	• Councillor Briefing
12 October	• Diwali Festival Maddingley Park • Gordon Ukestra – Gordon Hall • Moorabool Seniors Festival
15 October	• Councillor Briefing • Development Assessment Committee
18 October	• Sip and Bloom - St Annes Winery • Festival of Flight - Mt Wallace • Pentland Hills Landcare Fundraiser • Mark Mayer Mind Games Magic Show
19 October	• Elaine Through the Lens Photographic Exhibition
20 October	• Marsh Rodders - Maddingley Park
22 October	• Children's Week Event • Victorian Local Government Grants Commission Meeting • Councillor Briefing
25 October	• Opening of turf wickets at Bacchus Marsh Racecourse and Recreation Reserve
30 October	• Moorabool Shire Council Illegal Dumping Summit at MARC Stadium
5 November	• Councillor Briefing

19 URGENT BUSINESS

Nil

20 CLOSED SESSION OF THE MEETING TO THE PUBLIC

Nil

21 MEETING CLOSURE

The Meeting closed at 6.07pm.

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CHAIRPERSON