

MOORABOOL SHIRE COUNCIL
ASSET PROTECTION PERMIT - APPLICATION FORM
NOTIFICATION OF COMMENCEMENT OF BUILDING WORKS



Municipality: **MOORABOOL SHIRE COUNCIL**
Fee (\$):

Date / / 20

Permit No:

Your Ref:

Site Details

Street No: Lot No: LP / PS No:

Street Name:

City / Town:

State: Postcode:

Expected Start Date: Expected Completion Date:

Applicant Details

Name:

Address:

City / Town:

State: Postcode:

Contact Person:

Email address:

Telephone (BH): Facsimile:

Mobile or AH Telephone:

Owner Details

Name:

Address:

City / Town:

State: Postcode:

Email address:

Telephone (BH): Facsimile: Mobile:

Nature of Works

Please tick most appropriate (Can be multiple)

- New Dwelling
- Extension/Addition to Existing Dwelling
- Demolition
- Commercial
- Other (please specify):

Comments:

ACCEPTANCE OF TERMS AND CONDITIONS

1. I accept and undertake to comply with the Asset Protection Permit procedure and conditions that will form part of the permit.
2. I am aware of my responsibility to ensure that the safety of persons is not endangered and appropriate protection of public infrastructure assets is maintained throughout the duration of the building works and associated activities.
3. I am aware that any damage to public infrastructure assets as a result of the building works must be reinstated to the satisfaction of Council. Any damage attributed to works covered by the Asset Protection Permit which is not reinstated to timelines and standards required by Council, will be carried out at the permit holder's expense. In the event of costs borne by council, Council will recover the costs from the permit holder.
4. I am aware of Council's Local Laws 2010, section 22.1 which indicates that "the owner of the premises upon or at which building work is being undertaken must notify Council in writing before commencement of the building work of any damage to any adjoining road or public place".
Penalty units: Failure to notify Council, could incur a penalty of 10 units which can equate to a maximum of \$1000.
5. I have read and understood the Moorabool Shire Council's Asset Protection Permit procedure and conditions.

Signature: _____

Date: _____

Full Name: _____

****Please note: the application fee is non-refundable.

PRIVACY STATEMENT

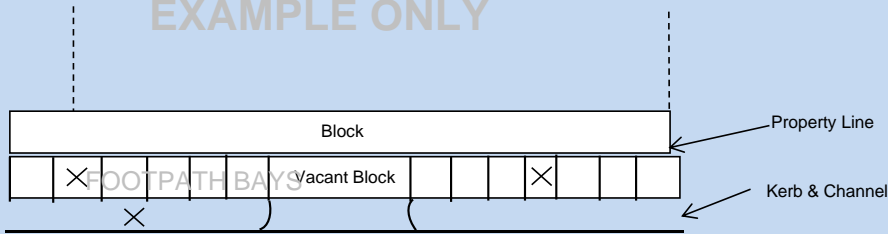
Council respects all personal and confidential information you give and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of Council services in accordance with Council's powers, functions and purposes under the Local Government Act 1989 and other relevant legislation. It may also be used by Council to conduct research and customer satisfaction surveys so that we may better understand community needs and can improve service delivery. Should you need to change or access your personal details, please contact the Asset Services Department on 5366 7100.

PRE-COMMENCEMENT REPORT

IMPORTANT

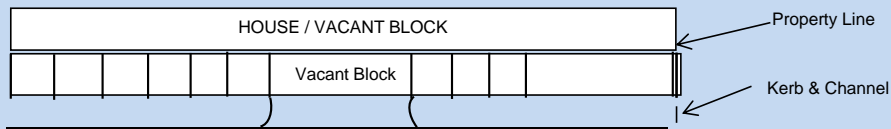
Record bays from LEFT to RIGHT facing block while identifying property boundaries, location of vehicle crossing/s, parking bays, stormwater pits, nature strip trees and whether a stormwater drain is under the path. Mark the location of any existing damage to the kerb & channel or any of the above mentioned items. REFER TO EXAMPLE BELOW

EXAMPLE ONLY



Damage to infrastructure assets identification → ✓ X

BUILDERS INSPECTION



No. of footpath bays damaged: No. of storm water pits, pit lids damaged: No. of street trees damaged:

No. of vehicle crossing (drive way) bays damaged: No. of kerb & channel (gutter) sections damaged: No. of back of kerb parking bay damaged:

Other identified damage:

Sketch plan or additional information (If required):

Show the location of property boundaries, crossings, intersections, street trees, signs, kerb and channel, footpaths, width of crossing, utility pits, clearances, existing conditions etc. **Please do not use pencil.**