

# APPLICATION FORM PRE-SALE INSPECTION REPORT FOR PUBLIC HEALTH PREMISES

## Section 71 Public Health and Wellbeing Act

If you are taking over an existing food business, it is recommended that you request a pre-sale inspection with consent from the current proprietor (person or company). This is to ensure the business you are purchasing complies with the Public Health and Wellbeing Act and Health Regulations.

The standard time for this service is 14 working days. Council does offer a priority pre-sale inspection service within 5 working days

### FEES 2020/2021

Business Type	Standard Service	Priority Service
Premises Pre-Sale Inspection	<input type="radio"/> \$200	<input type="radio"/> \$357

For payments Council will generate a tax invoice after receiving your application before payment can be accepted.

Once you have received your tax invoice, payment can be made via the following options:

- Post bill pay
- Bpay
- Cheque
- In person at one of the Council offices

### CURRENT PROPRIETOR DETAILS

<b>Name of Proprietor:</b>	
<b>Trading Name:</b>	
<b>Residential Address of current proprietor</b>	
<b>Address of food Business</b>	
<i>I HEREBY CONSENT to Moorabool Shire Council disclosing any information, reports or documents relating to the above food premises to the applicant detailed below following the inspection.</i>	
<b>Signature of Current Proprietor</b>	

### APPLICANT DETAILS

<b>Name of proposed Proprietor:</b>		
<b>Contact Name:</b>		
<b>Postal Address</b>		
<b>*Proprietor's contact details:</b>	Phone:	Mobile:
	Email:	
<b>Proposed Date of Settlement:</b>		

### SOLICITOR DETAILS (If the application is being submitted by the solicitor)

<b>Name of Solicitor:</b>	
<b>Solicitor Company:</b>	
<b>Contact Number:</b>	
<b>*Email:</b>	*

*\*By providing your email address you consent to receiving correspondence by email.*

**If you have already taken over a Public Health business without a pre-sale inspection, you must contact our Environmental Health Unit to obtain a *Transfer of Public Health Registration Application form*.**

### DECLARATION

- I understand and acknowledge that the information provided in this application is true and complete to the best of my knowledge.
- Please note that failure to provide the correct information may result in a delay in processing your application or your application being declined.

<b>Applicant signature/s</b>		
<b>Name</b>		
<b>Position of authority</b>		
<b>Date</b>		

### PRIVACY STATEMENT

*The personal information requested on this form, is being collected by Moorabool Shire Council for the purpose of conducting a pre-sale inspection for the transfer of premises and is a requirement under the Public Health and Wellbeing Act 2008. It will not be disclosed to third parties unless required by law. Not providing the personal information requested may mean that we will be unable to process your application and there may be a delay in conducting the pre-sale inspection. You may request access and/or correction of your personal information held by Council, by contacting Council's Privacy Officer on 5366 7100 or [info@moorabool.vic.gov.au](mailto:info@moorabool.vic.gov.au)*